

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

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Nadege D. Allwaters, Esq.
County Counsel
Louis E. Imhof, RMC
Clerk Of The Board

Date: Mar 14, 2023 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE PASSAIC COUNTY CLERK AND THE MONMOUTH COUNTY CLERK FOR THE E-RECORDING PORTAL FOR CALENDAR YEAR 2023, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
PURCHASING

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	3/14/2023
Introduced Date	3/9/2023
Adopted Date	
Agenda Item	7.
CAF#	T-17-56-850-000-801
Purchase Req. #	
Result	

Administration and Finance
COMMITTEE NAME

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE PASSAIC COUNTY CLERK AND THE MONMOUTH COUNTY CLERK FOR THE E-RECORDING PORTAL FOR CALENDAR YEAR 2023, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ.

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to N.J.S.A. 40A:65-4(a)(1), any local unit may enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units including services from licensed or certified professionals required by statute to be appointed; and

WHEREAS, the Passaic County Clerk is recommending that the County enter into a Shared Services Agreement with the Monmouth County Clerk for the annual maintenance fee of the E-Recording portal, which includes hosting of server, security, backup/recovery, and related infrastructure services and support, in an amount not to exceed twenty-three thousand seven hundred seventy-seven dollars (\$23,777.00) for calendar year 2023, which is being recommended to the Board for approval; and

WHEREAS, funds are available in Account No. T-17-56-850-000-801, or any other account that may be deemed appropriate by the Chief Financial Officer or his designee, and the availability of funds has been contingently certified by the Chief Financial Officer subject to sufficient funds being appropriated by the Board in the 2023 and/or subsequent County budget(s), which is attached hereto and made part of this Resolution; and

WHEREAS, this matter was discussed at the March 1, 2023, Administration and Finance Committee meeting, and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:65-1, et seq., the Board of County Commissioners of the County of Passaic authorizes a Shared Services Agreement by and between the Passaic County Clerk and the Monmouth County Clerk for the annual fee of the E-Recording portal, in an amount not to exceed twenty-three thousand seven hundred seventy-seven dollars (\$23,777.00) for calendar year 2023.

LET IT BE FURTHER RESOLVED, pursuant to N.J.S.A. 40A:65-4(b), this Agreement shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, Passaic County Clerk, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution, including executing the Shared Services Agreement with the Monmouth County Clerk.