

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director Pasquale "Pat" Lepore
Deputy Director John W. Bartlett
Theodore O. Best, Jr.
Terry Duffy
Nicolino Gallo
Bruce James
Cassandra "Sandi" Lazzara

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
Administrator
Nadege D. Allwaters
County Counsel
Louis E. Imhof, RMC
Clerk Of The Board

Date: Jan 24, 2023 - 5:30 PM

Agenda: RESOLUTION AMENDING THE SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC PRIVATE INDUSTRY COUNCIL D/B/A/ THE PASSAIC COUNTY ONE STOP CAREER CENTER AND THE COUNTY OF PASSAIC FOR STORAGE OF ARCHIVED RECORDS BELONGING TO ONE STOP, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters

Official Resolution#	
Meeting Date	1/24/2023
Introduced Date	1/19/2023
Adopted Date	
Agenda Item	6.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AMENDING THE SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC PRIVATE INDUSTRY COUNCIL D/B/A/ THE PASSAIC COUNTY ONE STOP CAREER CENTER AND THE COUNTY OF PASSAIC FOR STORAGE OF ARCHIVED RECORDS BELONGING TO ONE STOP, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ.

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, the Board created and incorporated the County of Passaic Private Industry Council D/B/A/ the Passaic County One Stop Career Center (“One Stop”) as a non-profit separate corporation to conduct employee training and placement of County residents, principally funded through New Jersey State grant funding; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. authorizes the County to enter into an agreement with any other local unit to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, on September 10, 2019, the Board approved Resolution No. R20190779, authorizing a Shared Services Agreement between the County and One Stop, retroactive to July 1, 2019, whereby the County agreed to provide storage for One Stop’s archived records and One Stop agreed to pay one hundred dollars (\$100.00) per month plus one dollar (\$1) per box store at the County’s warehouse; and

WHEREAS, the County and One Stop have agreed to a monthly flat fee of one hundred and twenty-five dollars (\$125.00) for the storage of boxes at the County’s warehouse, which the Chief Financial Officer is recommending to the Board for approval; and

WHEREAS, this matter was discussed by the Administration and Finance Committee and is being recommending to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:65-1, et seq., the Board of County Commissioners of the County of Passaic authorizes an amendment to the existing Shared Services Agreement by and between the County of Passaic Private Industry Council D/B/A/ the Passaic County One Stop Career Center and the County of Passaic, whereby the County of Passaic agrees to store archived records belonging to One Stop at the County of Passaic River Street warehouse facility, and One Stop Agrees to pay a monthly flat fee of one hundred twenty-five dollars (\$125.00).

LET IT BE FURTHER RESOLVED, that the term of the Shared Services Agreement shall remain current until cancelled by either party upon ninety days (90) advance notice.

LET IT BE FURTHER RESOLVED, that the Shared Services Agreement includes the pickup and delivery of records, storage of boxes, retrieval of boxes, and destruction of such records upon One Stop’s direction.

LET IT BE FURTHER RESOLVED, that pursuant to N.J.S.A. 40A:65-4(b), a copy of the Shared Service Agreement shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs.

LET IT BE FURTHER RESOLVED, that the Clerk to the Board, County Counsel, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

