

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Meeting Venue

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
- B. Roll Call:
  - 1. Akhter
  - 2. Best
  - 3. Duffy
  - 4. James
  - 5. Lepore
  - 6. Deputy Director Lazzara
  - 7. Director Bartlett
- C. Invocation:
- D. Pledge of Allegiance
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
- F. Approval of Minutes: March 26, 2019
- G. Approval of Proclamation:

1. The Board of Chosen Freeholders wishes to recognize Matthew Scherreik for being awarded the rank of Eagle Scout for the Boy Scouts of American Troop #388 of Pompton Lakes.
2. The Board of Chosen Freeholders wishes to recognize John Swank for his exemplary services to the Passaic County Veteran Community at the 4th Annual SOS Vets Stakeholders Awards Breakfast.

H. Freeholder Reports:

1. Freeholder Director John W. Bartlett
2. Freeholder Deputy Director Cassandra "Sandi" Lazzara
3. Freeholder Assad R. Akhter
4. Freeholder Theodore O. Best, Jr.
5. Freeholder Terry Duffy
6. Freeholder Bruce James
7. Freeholder Pat Lepore

I. Communications: None

J. Oral Portion:

1. Motion to Open the Public Portion of the meeting\_\_\_\_\_
2. Motion to Close the Public Portion of the meeting\_\_\_\_\_

K. Consent Agenda:

**ADMINISTRATION AND FINANCE**

1. RESOLUTION CHANGING THE LOCATION OF THE APRIL 23, 2019 CONFERENCE AND REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS FROM THE PASSAIC COUNTY ADMINISTRATION BUILDING TO THE MEYERS CONFERENCE ROOM, LOCATED AT ST. JOSEPH'S WAYNE MEDICAL CENTER IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION
2. RESOLUTION CANCELLING CAPITAL ORDINANCE 2018-05 DESIGNATED FOR THE VICTORIA SQUARE PROPERTY, ALL AS NOTED IN THE RESOLUTION
3. RESOLUTION CANCELLING A TRUST FUND BALANCE, ALL AS NOTED IN THE RESOLUTION

## ADMINISTRATION AND FINANCE

4. RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR COUNTY RETIREMENT PLAN (ERS) , ALL AS NOTED IN THE RESOLUTION
5. RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR FRIENDS OF PASSAIC COUNTY ADULT DAY CARE TRUST FUND, ALL AS NOTED IN THE RESOLUTION
6. RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR MOTOR VEHICLE FINES TRUST FUND, ALL AS NOTED IN THE RESOLUTION
7. RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR OFF DUTY OUTSIDE EMPLOYMENT OF POLICE OFFICERS TRUST, ALL AS NOTED IN THE RESOLUTION
8. RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR PROSECUTOR TRUST FUND-AUTO THEFT, ALL AS NOTED IN THE RESOLUTION
9. RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR ROAD DEPARTMENT PERFORMANCE BONDS, ALL AS NOTED IN THE RESOLUTION
10. RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR THE SHERIFF TRUST FUND, ALL AS NOTED IN THE RESOLUTION
11. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 19BERN, ALL AS NOTED IN THE RESOLUTION
12. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) TRANSPORTATION & TIP, ALL AS NOTED IN THE RESOLUTION
13. RESOLUTION CANCELLATION CURRENT FUND STATE AND FEDERAL GRANTS, ALL AS NOTED IN THE RESOLUTION
14. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 16 STOP VAWA, ALL AS NOTED IN THE RESOLUTION

15. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HIP 2018, ALL AS NOTED IN THE RESOLUTION

**ADMINISTRATION AND FINANCE**

16. REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) LIHEAP Wea 2018, ALL AS NOTED IN THE RESOLUTION
17. RESOLUTION CANCELLATION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET 2015-VA-GX-0021, ALL AS NOTED IN THE RESOLUTION
18. RESOLUTION AMENDING R20190029 TO CORRECTLY REFLECT THE TOTAL AMOUNT OF AWARD TO PINO CONSULTING GROUP INC FOR PREAKNESS HEALTHCARE CENTER COST REPORTING AND REIMBURSEMENT CONSULTING SERVICES, ALL AS NOTED IN THE RESOLUTION.
19. A RESOLUTION AUTHORIZING A MANAGEMENT AND LAND USE AGREEMENT WITH THE NEW JERSEY AUDUBON SOCIETY AT RIFLE CAMP PARK WITHIN THE PASSAIC COUNTY PARK SYSTEM PURSUANT TO N.J.S.A. 40:12-20, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
20. A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF POMPTON LAKES FOR HI-SPEED INTERNET SERVICES FROM THE PASSAIC COUNTY PRIVATE FIBER OPTIC NETWORK PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.
21. RESOLUTION AUTHORIZING COUNTY OF PASSAIC TO EXERCISE OPTION ON CONTRACT WITH REVIZE LLC OF TROY, MI FOR PASSAIC COUNTY'S WEBSITE DESIGN, CONTENT MANAGEMENT AND TECHNICAL SUPPORT, ALL AS NOTED IN THE RESOLUTION.
22. RESOLUTION AUTHORIZING EXTENSION OF CONTRACT TO SCOTT GRAPHICS PRINTING CO INC FOR ELECTION VOTING AUTHORITY BOOKS, ALL AS NOTED IN THE RESOLUTION.
23. RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS FOR RFP-18-003 PREAKNESS HEALTHCARE CENTER COMMUNICATIONS AND MARKETING STRATEGY FOR PASSAIC COUNTY IN ACCORDANCE WITH N.J.S.A. 40A:11-13.2(a), ALL AS NOTED IN THE RESOLUTION.
24. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MILLENIUM TREE SERVICE OF NEWARK, NJ FOR TREE TRIMMING SERVICES FOR THE PASSAIC COUNTY PARKS AND RECREATION DEPARTMENT AS PER BID., ALL AS NOTED IN THE RESOLUTION.



25. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MARATHON RESOURCE MANAGEMENT GROUP LLC OF ASHLAND, VA FOR TREE REMOVAL, STUMP GRINDING SERVICES FOR THE PASSAIC COUNTY PARKS AND RECREATION DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.

#### **ADMINISTRATION AND FINANCE**

26. RESOLUTION AUTHORIZING MAINTENANCE AND SERVICE OF SPECIALIZED COMPUTER SOFTWARE USED TO ASSIST PASSAIC COUNTY ADMINISTRATION IN RESPONDING TO OPRA REQUESTS THROUGH STATE CONTRACT VENDOR SHI OF SOMERSET, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
27. RESOLUTION AUTHORIZING CONTRACT FOR TRAUB LIEBERMAN STRAUSS & SHREWSBERRY, LLP TO SERVE AS A CYBER SECURITY INSURANCE CONSULTANT FOR THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.
28. RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF THE OFFERING OF \$6,400,000 COUNTY COLLEGE BONDS, SERIES 2019, CONSISTING OF \$3,200,000 COUNTY COLLEGE BONDS, SERIES 2019A AND \$3,200,000 COUNTY COLLEGE BONDS, SERIES 2019B (COUNTY COLLEGE BOND ACT, 1971 N.J. LAWS C. 12, AS AMENDED) OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY AND PROVIDING FOR THE SALE OF SUCH BONDS, ALL AS NOTED IN THE RESOLUTION.
29. RESOLUTION AUTHORIZING AGREEMENT TO PURCHASE CONTRACT MANAGEMENT SOFTWARE FROM GOVQA OF WOODRIDGE, IL

#### **HUMAN SERVICES**

30. RESOLUTION AUTHORIZING THE RE-APPOINTMENT OF MEMBERS TO THE WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, COMMENCING JANUARY 22, 2019 TERMINATING JANUARY 21, 2022, ALL AS NOTED IN THE RESOLUTION.
31. RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN PREAKNESS HELATHCARE CENTER AND HOME CARE OPTIONS TO PROVIDE RESPITE SERVICES, ALL AS NOTED IN THE RESOLUTION.

#### **PUBLIC WORKS**

32. RESOLUTION AUTHORIZING COUNTY COUNSEL TO SETTLE WITH MONTCLAIR STATE UNIVERSITY (MSU) AND AUTHORIZING COUNTY ENGINEER TO ISSUE THE PERMIT FOR THE ROAD CONSTRUCTION, ALL AS NOTED IN THE RESOLUTION.
33. RESOLUTION AMENDING RESOLUTION R-2019-0238 DATED MARCH 12, 2019, WHICH AUTHORIZED AN AWARD OF CONTRACT TO U.S. CHEMICAL STORAGE, TO INCLUDE ADDITIONAL MONEY NEEDED FOR THE NECESSARY ADDITION OF FLOOR INSULATION FOR THE NEW PESTICIDE STORAGE STRUCTURE WHICH WILL BE USED BY THE PASSAIC COUNTY MOSQUITO CONTROL DIVISION, ALL AS NOTED IN THE RESOLUTION.

## PUBLIC WORKS

34. RESOLUTION AUTHORIZING A ONE (1)-YEAR SERVICE MAINTENANCE AGREEMENT TO GOLF CAR SPECIALTIES FOR ANTICIPATED MAINTENANCE TO GOLF CARTS AT THE PREAKNESS VALLEY GOLF COURSE IN WAYNE, NJ FOR THE PERIOD OF MAY 1, 2019 THROUGH APRIL 30, 2020, ALL AS NOTED IN THE RESOLUTION.
  
35. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO FRENCH & PARRELLO ASSOCIATES OF WALL, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE REPLACEMENT OF STRUCTURE NO. 1600-515 PENNINGTON AVENUE OVER McDONALD BROOK IN THE CITY OF PASSAIC, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
  
36. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO FRENCH & PARRELLO ASSOCIATES OF WALL, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE REPLACEMENT OF STRUCTURE NO. 1600-214 LOWER NOTCH ROAD OVER GREAT NOTCH BROOK IN THE BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
  
37. RESOLUTION FOR AWARD OF CONTRACT TO SPARWICK CONTRACTING, INC. FOR SCOUR COUNTERMEASURES AT VARIOUS PASSAIC COUNTY BRIDGES AS PER BID, ALL AS NOTED IN THE RESOLUTION.
  
38. RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE 2019 ROADWAY RESURFACING PROGRAM, ALL AS NOTED IN THE RESOLUTION.
  
39. RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR PHASE II OF THE PASSAIC COUNTY WAYFINDING SYSTEM, ALL AS NOTED IN THE RESOLUTION.
  
40. RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE WANDER SYSTEM INSTALLATION, DOOR UNIT REPLACEMENT, AND ENTRANCE MODIFICATIONS PROJECTS FOR UNIT 3 AT THE PREAKNESS HEALTHCARE CENTER IN WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION.
  
41. RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR BOILER REPLACEMENT PROJECTS AT 77 HAMILTON STREET, 80 HAMILTON STREET, AND 401 GRAND STREET IN PATERSON, NJ AND AT 30 KING ROAD IN TOTOWA, NJ, ALL AS NOTED IN THE RESOLUTION.

42. RESOLUTION AUTHORIZING AGREEMENT MODIFICATION #3 OF THE AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID & ECONOMIC DEVELOPMENT AS IT CONCERNS THE DESIGN PHASE FOR THE TWO BRIDGES ROAD BRIDGE OVER POMPTON RIVER AND WEST BELT EXTENSION PROJECT IN THE TOWNSHIP OF WAYNE AND BOROUGH OF LINCOLN PARK IN PASSAIC AND MORRIS COUNTIES, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

#### **PUBLIC WORKS**

43. RESOLUTION AUTHORIZING GARRET MOUNTAIN RESERVATION TO REMAIN OPEN 24 HOURS A DAY MAY 8, 2019 THROUGH MAY 13, 2019 IN CONNECTION WITH A VIETNAM MOVING WALL DISPLAY, ALL AS NOTED IN THE RESOLUTION.
44. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RFS COMMERCIAL, INC. TO SUPPLY AND INSTALL RUBBER TILE IN FOUR PASSENGER ELEVATORS AND ONE PRISONER ELEVATOR IN THE PASSAIC COUNTY ADMINISTRATION BUILDING IN PATERSON, NJ THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.
45. RESOLUTION FOR AWARD OF CONSTRUCTION CONTRACT TO DOBCO, INC. FOR THE NEW DEPARTMENT OF PUBLIC WORKS FACILITY IN THE TOWNSHIP OF WAYNE, NEW JERSEY AS PER BID, ALL AS NOTED IN THE RESOLUTION.

#### **LAW AND PUBLIC SAFETY**

46. RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S HEALTH CARE FOR ACUTE AND EMERGENCY SERVICES PROVIDED TO INMATES AT THE PASSAIC COUNTY JAIL, ALL AS NOTED IN THE RESOLUTION.
47. RESOLUTION AUTHORIZING AN AGREEMENT WITH SYTECH CORPORATION FOR CONTINUED SOFTWARE MAINTENANCE SERVICES FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION.
48. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION.
49. RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO APPLY FOR FUNDS IN CONNECTION WITH THE FY2020 PASSAIC COUNTY PEDESTRIAN SAFETY GRANT, ALL AS NOTED IN THE RESOLUTION.

#### **LATE STARTERS**

50. RESOLUTION AUTHORIZING THE PASSAIC COUNTY DEPARTMENT OF HEALTH, DIVISION OF MOSQUITO CONTROL TO PURCHASE ONE (1) NEW 2019 FORD EXPLORER WITH ALL-WHEEL DRIVE (ITEM #2) THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL #15-C FROM ROUTE 23 AUTOMALL, LLC, IN THE AMOUNT OF \$27,409.00, ALL AS NOTED IN THE RESOLUTION.

**L. New Business:**

1. Personnel:
2. Bills:
3. Payroll Certification:
4. Departmental Reports:

**M. Adjournment:**



**Roll Call:** Akhter, Yes: Director Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: James, Absent: Deputy Director Lazzara, Yes.

At this time the following people appeared before the Board:

1. Emma Anderson, Prospect Park, NJ
2. Iris Rivera, Little Falls, NJ

Duffy: Motion to close the public portion of the meeting

Akhter: Second

**Roll Call:** Akhter, Yes: Director Bartlett, Yes: Best, Yes: Duffy, Yes: Lepore, Yes: James, Absent: Deputy Director Lazzara, Yes.

**2/3 Vote Resolution:**

A motion was made by Freeholder Lepore, second by Freeholder Duffy that Resolution K-1 be adopted and the motion was carried on a roll call of six (6) votes in the affirmative with Freeholder James being absent.

**Consent Agenda Resolution:**

A motion was made by Freeholder Best, second by Freeholder Lepore to add resolutions L-64 and L-65, and to amend L-4 and L-28 and the motion was carried on a roll call of six (6) votes in the affirmative with Freeholder James being Absent.

A motion was made by Freeholder Lepore, second by Deputy Director Lazzara that resolutions L-1 through L-65 be adopted and the motion was carried on a roll call of six (6) votes in the affirmative with Freeholder James being absent, Freeholder Akhter abstaining on resolution L-53, Freeholder Best voted no on L-45 and Director Bartlett recused on L-35.

**“End of Consent Agenda”**

**Personnel:**

A motion was made by Freeholder Lepore, second by Freeholder Akhter that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (6) votes in the affirmative with Freeholder James being absent.

**Bills:**

A motion was made by Freeholder Lepore, second by Freeholder Lazzara,

Current Fund	8-01	208,889.67
Current Fund	9-01	4,767,195.46
Hud Budget Expenditures	9-25	1,680.69
<b>Year Total: 4,768,876.15</b>		
General Capital Fund Budget	C-04	917,549.08
State/Federal Grant Fund	G-01	411,992.15
Open Space Trust Fund FY2017	O-17	110,810.10

Introduced on: April 9, 2019  
 Adopted on:  
 Official Resolution#:

Open Space Trust Fund FY2018	O-18	76,468.27
Open Space Trust Fund FY2019	O-19	22,327.70

**Year Total: 209,606.07**

Passaic Co Open Space	T-16	54,749.70
Professional Liability Trust	T-19	188,381.85
Trust Fund Other	T-20	23,517.32
Municipal Forfeiture	T-22	28,522.15
Prosecutor's Confiscated Funds	T-23	1,967.54
Para Transit Trust Fund	T-24	4,989.00

**Year Total: 302,127.56**

Private Industry Council	Z-81	1,883.77
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**Year Total: 6,820,924.45**

Current Fund	8-01	45,901.24
Current Fund	9-01	12,728,460.48
Payroll Agency Deductions	9-05	3,846,584.38
HUD Budget Expenditures	9-25	13,347.06
State/Federal Grant Fund	G-01	549,442.80
Confiscated Trust Fund	T-15	28,131.15
Professional Liability Trust	T-19	6,195.09
Trust Fund Other	T-20	301.35
Para Transit Trust Fund	T-24	504.81
Private Industry Council	Z-81	12,784.04

**Total All Funds: \$17,231,652.40**

Be approved which motion was carried on roll call with six (6) votes in the affirmative with Freeholder James being absent.

**Payroll Certification:**

A motion was made by Freeholder Lepore, second by Deputy Director Lazzara, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with six (6) votes in the affirmative with Freeholder James being absent.

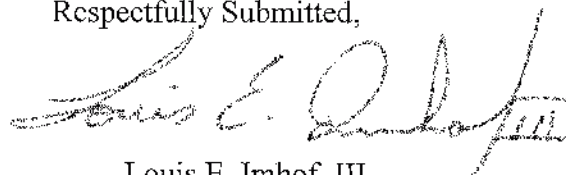
**Departmental Reports:**

Departmental Reports were received and filed in the Office of the Clerk of the Board.

**Adjournment:**

A motion was made by Freeholder Duffy, seconded by Freeholder Lepore that the regular meeting be adjourned at 7:16p.m., and the motion was carried on a roll call with six (6) votes in the affirmative.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Louis E. Imhof, III". The signature is fluid and cursive, with a large initial "L" and "I".

Louis E. Imhof, III,  
Clerk of the Board

Prepared by: Jasmine Amador



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*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION CHANGING THE LOCATION OF THE APRIL 23, 2019 CONFERENCE AND REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS FROM THE PASSAIC COUNTY ADMINISTRATION BUILDING TO THE MEYERS CONFERENCE ROOM, LOCATED AT ST. JOSEPH'S WAYNE MEDICAL CENTER IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190322							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION CHANGING THE LOCATION OF THE APRIL 23, 2019 CONFERENCE AND REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS FROM THE PASSAIC COUNTY ADMINISTRATION BUILDING TO THE MEYERS CONFERENCE ROOM, LOCATED AT ST. JOSEPH'S WAYNE MEDICAL CENTER IN WAYNE, NEW JERSEY**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the "Board") did previously adopt a schedule of regular meetings for calendar year 2019, at its Reorganization Meeting held on January 7, 2019 (R2019-0001); and

**WHEREAS** said schedule established Tuesday, April 23, 2019 as the date for conference and regular meetings of the Board to be held at the County Administration Building, 401 Grand Street, Paterson, New Jersey with the conference sessions commencing at 5:30 p.m. and the regular meetings commencing at 6:00 p.m.; and

**WHEREAS** the Board is desirous of changing the location of the April 23, 2019 meetings, which will be held the same day in the Meyers Conference Room located at St. Joseph's Wayne Medical Center, 224 Hamburg Turnpike, Wayne, NJ, 07470; and

**WHEREAS** the Board is accordingly desirous of amending the meeting schedule to provide for the relocation of the April 23, 2019 meeting from the Passaic County Administration Building to the Meyers Conference Room, which is located in St. Joseph's Wayne Medical Center, 224 Hamburg Turnpike, Wayne, NJ 07470 with the conference session to commence at 5:30 p.m. and the regular meeting to commence immediately thereafter; and

**WHEREAS** the Freeholder Administration and Finance Committee considered this matter and recommended this resolution to the full Board for adoption.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the meetings previously scheduled for Tuesday, April 23, 2019 at the County Administration Building be and hereby are relocated to the Meyers Conference Room of the St. Joseph's Wayne Medical Center, 224 Hamburg Turnpike, Wayne, NJ 07470, with the conference session to commence at 5:30 p.m. and the regular meeting to commence immediately thereafter.

**BE IT FURTHER RESOLVED** that the Clerk to the Board of Chosen Freeholders be and hereby is authorized and directed to take all necessary actions to provide the required public notice as to this modification in accordance with the Open Public Meetings Act.

April 9, 2019

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## Public Meeting (Board Meeting)

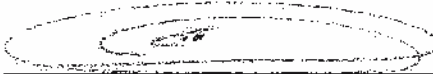
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION CANCELLING CAPITAL ORDINANCE 2018-05 DESIGNATED FOR THE VICTORIA SQUARE PROPERTY, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190323							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**COUNTY OF PASSAIC**

**STATE NEW JERSEY**

**RESOLUTION CANCELLING CAPITAL ORDINANCE 2018-05  
DESIGNATED FOR THE VICTORIA SQUARE PROPERTY**

**WHEREAS**, Capital Ordinance 2018-05 was adopted in the amount of \$580,000 for the purpose of acquiring property known as Victoria Square in Wayne and was fully funded with an appropriation from the General Capital Fund- Fund Balance, and

**WHEREAS**, a decision has been made not to acquire the Victoria Square Property and the funds appropriated are no longer needed for the original intended purpose, and

**WHEREAS**, it is beneficial to cancel the appropriated funds and return them to the General Capital Fund- Fund Balance, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Passaic County Board of Chosen Freeholders does hereby approve the cancellation of funds appropriated for the Victoria Square Property in the amount of \$580,000 and return of these funds to the General Capital Fund-Fund Balance.

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## Public Meeting (Board Meeting)


Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
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Agenda: RESOLUTION CANCELLING A TRUST FUND BALANCE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190324</b>							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-3							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**COUNTY OF PASSAIC**

**STATE NEW JERSEY**

**RESOLUTION CANCELLING A TRUST FUND BALANCE**

**WHEREAS**, a balance of \$526 remains in the Trust Fund in an account entitled Nature Center, and

**WHEREAS**, these funds are not needed in the Trust Fund and were not authorized to be deposited there, and

**WHEREAS**, it is beneficial to cancel the funds to the Current Fund – Fund Balance, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Passaic County Board of Chosen Freeholders does hereby approve the cancellation of the Trust Fund account entitled Nature Center in the amount of \$526 and move these funds to the Current Fund-Fund Balance.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

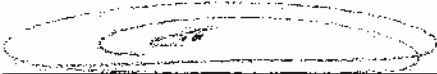
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR COUNTY RETIREMENT PLAN (ERS) , ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190325							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-4							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019



**RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION  
BY RIDER FOR COUNTY RETIREMENT PLAN (ERS)  
REQUIRED BY CHAPTER 310 P.L 1948 until 1960 and CHAPTER 210 P.L 1966**

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county when the revenue is not subject to reasonably accurate estimates in advance; and

**WHEREAS**, CHAPTER 310 P.L. 1948 until 1960 and CHAPTER 210 P.L. 1966 provides for receipt of budget appropriations to fund the County Retirement Plan (ERS) to provide for the operating costs to administer this act; and,

**WHEREAS**, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the County Retirement Plan (ERS) are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement, and the deposit and expenditure of these funds require establishing a Dedicated Account; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Passaic County Board of Chosen Freeholders as follows:

1. The Passaic County Board of Chosen Freeholders does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the County Retirement Plan (ERS) in accordance with CHAPTER 310 P.L. 1948 until 1960 and CHAPTER 210 P.L. 1966
2. The Clerk of the County of Passaic is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)


Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR FRIENDS OF PASSAIC COUNTY ADULT DAY CARE TRUST FUND, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190326							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-5							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION  
BY RIDER FOR FRIENDS OF PASSAIC COUNTY ADULT DAY CARE TRUST FUND  
REQUIRED BY N.J.S.A. 40:5-29**

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county when the revenue is not subject to reasonably accurate estimates in advance; and

**WHEREAS**, N.J.S.A. 40:5-29 provides for receipt of funds from gifts, bequests, and donations by the county to provide for the operating costs to administer this act; and,

**WHEREAS**, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from Friends of Passaic County Adult Day Care Trust Fund are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement, and the deposit and expenditure of these funds require establishing a Dedicated Account; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Passaic County Board of Chosen Freeholders as follows:

1. The Passaic County Board of Chosen Freeholders does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Friends of Passaic County Adult Day Care Trust Fund in accordance with N.J.S.A. 40:5-29.
2. The Clerk of the County of Passaic is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
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Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

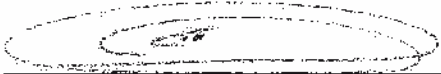
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR MOTOR VEHICLE FINES TRUST FUND, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190327							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-6							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION  
BY RIDER FOR MOTOR VEHICLE FINES TRUST FUND  
REQUIRED BY N.J.S.A. 39:5-41**

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county when the revenue is not subject to reasonably accurate estimates in advance; and

**WHEREAS**, N.J.S.A. 39:5-41 provides for receipt of fines and penalties imposed and collected by municipalities in Passaic County by the county to provide for the operating costs to administer this act; and,

**WHEREAS**, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from Motor Vehicle Fines Trust Fund are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement, and the deposit and expenditure of these funds require establishing a Dedicated Account; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Passaic County Board of Chosen Freeholders as follows:

1. The Passaic County Board of Chosen Freeholders does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Motor Vehicle Fines Trust Fund in accordance with N.J.S.A. 39:5-41.
2. The Clerk of the County of Passaic is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

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Paterson, New Jersey 07505  
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Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

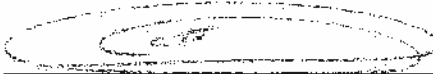
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR OFF DUTY OUTSIDE EMPLOYMENT OF POLICE OFFICERS TRUST, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190328							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-7							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION  
BY RIDER FOR OFF DUTY OUTSIDE EMPLOYMENT OF POLICE OFFICERS TRUST  
FUNDS  
REQUIRED BY L.F.N. 2000-14

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county when the revenue is not subject to reasonably accurate estimates in advance; and

**WHEREAS**, L.F.N 2000-14 provides for receipt of fees from various vendors for costs associated with Off Duty Outside Employment of Police Officers by the county to provide for the operating costs to administer this act; and,

**WHEREAS**, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from Off Duty Outside Employment of Police Officers are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement, and the deposit and expenditure of these funds require establishing a Dedicated Account; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Passaic County Board of Chosen Frecholders as follows:

1. The Passaic County Board of Chosen Frecholders does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Off Duty Outside Employment of Police Officers Trust Funds in accordance with Local Finance Notice 2000-14
2. The Clerk of the County of Passaic is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

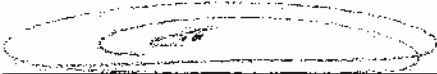
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR PROSECUTOR TRUST FUND-AUTO THEFT, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190329							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-8							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019



**RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION  
BY RIDER FOR PROSECUTOR TRUST FUND-AUTO THEFT  
REQUIRED BY TITLE 2C-THE NJ CODE OF CRIMINAL JUSTICE**

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county when the revenue is not subject to reasonably accurate estimates in advance; and

**WHEREAS**, TITLE 2C-THE NJ CODE OF CRIMINAL JUSTICE provides for receipt of fees and penalties imposed and collected by the Prosecutors Office to provide for the operating costs to administer this act; and,

**WHEREAS**, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Prosecutor Trust Fund-Auto Theft are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement, and the deposit and expenditure of these funds require establishing a Dedicated Account; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Passaic County Board of Chosen Freeholders as follows:

1. The Passaic County Board of Chosen Freeholders does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Prosecutor Trust Fund-Auto Theft in accordance with Title 2C-The NJ Code of Criminal Justice.
2. The Clerk of the County of Passaic is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

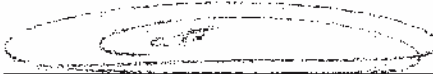
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR ROAD DEPARTMENT PERFORMANCE BONDS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190330							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-9							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION  
BY RIDER FOR ROAD DEPARTMENT PERFORMANCE BONDS  
REQUIRED BY N.J.S.A. 40:55D-53.1**

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county when the revenue is not subject to reasonably accurate estimates in advance; and

**WHEREAS**, N.J.S.A. 40:55D-53.1 allows for the receipt of performance guarantees for improvements which the approving authority may deem necessary or appropriate to administer this act; and,

**WHEREAS**, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Road Department Performance Bonds are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement, and the deposit and expenditure of these funds require establishing a Dedicated Account; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Passaic County Board of Chosen Freeholders as follows:

1. The Passaic County Board of Chosen Freeholders does hereby request permission of the Director of the Division of Local Government Services to pay expenditures related to the Road Department Performance Bonds in accordance with N.J.S.A. 40:55D-53.1.
2. The Clerk of the County of Passaic is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

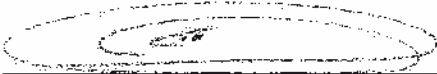
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR THE SHERIFF TRUST FUND, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190331							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION  
BY RIDER FOR THE SHERIFF TRUST FUND  
REQUIRED BY N.J.S.A. 22A:4-8**

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county when the revenue is not subject to reasonably accurate estimates in advance; and

**WHEREAS**, N.J.S.A. 22A:4-8 provides for receipt of fees imposed and collect by the County Sheriff to provide for the operating costs to administer this act; and,

**WHEREAS**, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Sheriff's Department d are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement, and the deposit and expenditure of these funds require establishing a Dedicated Account; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Passaic County Board of Chosen Freeholders as follows:

1. The Passaic County Board of Chosen Freeholders does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the County Sheriff in accordance with N.J.S.A. 22A:4-8
2. The Clerk of the County of Passaic is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

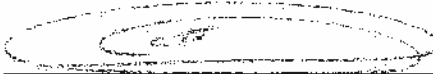
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 19BERN, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190332							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-11							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) 19BERN

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$175,373.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$175,373.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Children & Families, 19BERN

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$175,373.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Children & Families, 19BERN

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
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*Clerk Of The Board*



## Public Meeting (Board Meeting)

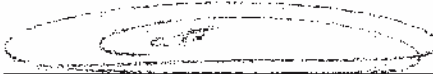
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) TRANSPORTATION & TIP, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190333							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-12							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019



COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Transportation & TIP (TS19016)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$404,914.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$404,914.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Community Affairs, Transportation & TIP (TS19016)

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$404,914.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Community Affairs, Transportation & TIP (TS19016)

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
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## Public Meeting (Board Meeting)

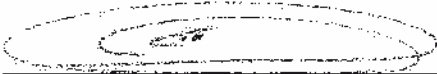
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION CANCELLATION CURRENT FUND STATE AND FEDERAL GRANTS, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190334</b>							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-13							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

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MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

## COUNTY OF PASSAIC

## STATE NEW JERSEY

## RESOLUTION CANCELLING CURRENT STATE AND FEDERAL GRANTS

**WHEREAS**, the County of Passaic accounting records contain numerous State and Federal Grants balances that are old and will not be realized and it is beneficial to cancel them, and

**WHEREAS**, the cancelation was previously approved on resolution number R-2018-1023 dated December 27, 2018 and is now amended as follows:

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that the Director of Finance be authorized to cancel the following:

<u>Account</u>	<u>Grant Name</u>	<u>Receivable</u>
G-01-08-728-301	FY97 WORKFIRST-ABAWD GRANT	89,402.00
G-01-08-751-327	PHIP-17-LNC008	15.00
G-01-08-763-316	MOSQUITO ID	404.89
G-01-08-785-306	Green Acres 2006 - 1600-02-014	434,373.00
G-01-08-785-311	Green Acres 2011 / 1600-02-014	1,125,000.00
G-01-08-785-312	Green Acres 2012 / 1600-02-014	660,000.00
G-01-08-810-316	STATE COMMUNITY PARTNERSHIP	518.00
G-01-08-811-316	SSH16016 / G-1502NJTANF	13,042.00
G-01-08-812-313	BERN 2013	2,949.00
G-01-08-815-314	Transportation & TIP [TS15016]	265,537.90
G-01-08-815-315	Transportation&TIP TS16016/G-1502NJTANF	21,091.00
G-01-08-816-313	PC HOUSING 1ST NJ0242C2F110900	92,851.40
G-01-08-816-314	PC HOUSING FIRST [NJ0128C2F110800]	831,066.82
G-01-08-816-319	PC HOUSING FIRST NJ0241C2f110900	380,412.42
G-01-08-816-328	HUD - St. Paul's NJ36309	117,949.00
G-01-08-816-329	HUD - St. Joesph NJ36310	186,660.00
G-01-08-819-313	JABG 13-16	3,601.38
G-01-08-825-312	JARC 2012	109,585.00
G-01-08-825-315	JARC Round 14 FFY2012	35,563.90
G-01-08-835-315	2015-NJIT-STP	456.92
G-01-08-835-316	2016-NJIT-STP	1,541.41
G-01-08-846-314	UASI Local Share (2014-SS-00099-S01)	133,534.76
G-01-08-846-315	UASI - Local Share EMW-2015-SS-00039-S01	89.19
G-01-08-860-316	Nurse Sart/FNE VS-60-14/2014-VA-GX-0032	23,550.00
G-01-08-863-315	VicWit V-16-15/2015-VA-GX-0021	461.00
G-01-08-872-315	(SHSP) EMW-2015-SS-00039-S01	1.00

G-01-08-914-313	EVA NJ0329C2F11101	46,905.82
G-01-08-914-314	EVA'S VILLAGE - NJ0329L2F111202	51,912.99
G-01-08-914-315	EVA'S VILLAGE - NJ0329L2F111303	36,980.50
G-01-08-915-314	SCATTERED SITES - NJ0330L2F111202	4,666.50
G-01-08-916-314	ST. JOE'S CDC - NJ0328L2F111202	10,599.85
G-01-08-916-315	St. Joe's CDC ( NJ0328L2F111303)	9,151.26
G-01-08-916-316	ST. JOE'S CDC ( NJ0328L2F111404)	3,433.72
G-01-08-917-314	ST. Paul's CDC - NJ0330C2F11110	47,736.00
G-01-08-917-315	ST. Paul's CDC - NJ0330L2F111303	4,667.00
G-01-08-917-316	ST. Paul's CDC (NJ0330L2F111404)	12,507.90
G-01-08-918-313	NJ HOUSING 1ST NJ0364B2F111100	217,643.34
G-01-08-920-314	HOUSING FIRST PILOT - NJ0387L2F111201	7,740.82
G-01-08-920-315	HOUSING 1st PILOT 2007 [NJ0387L2F111302]	40,436.23
G-01-45-703-316	Center Rumble Strips HAP-C00S (948)	233,352.19

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5,257,391.11

<u>Account</u>	<u>Grant Name</u>	<u>Reserve</u>
G-01-41-751-027-000	PHLP (LINCS Agencies)	16.94
G-01-41-763-016-000	Mosquito ID & Control Efforts	404.89
G-01-41-785-006-000	Green Acres 2006	415,923.00
G-01-41-785-011-000	Green Acres 2011	1,125,000.00
G-01-41-785-012-000	Green Acres 2012	660,000.00
G-01-41-801-015-000	AGING NUTRITION FY15	925,475.21
G-01-41-801-016-000	Aging Area Nutrition	964,652.95
G-01-41-802-016-000	Aging Area Plan Grant	37,924.15
G-01-41-810-016-000	State Community Partnership	23,559.23
G-01-41-811-015-000	Social Services for the Homeless	12,796.75
G-01-41-811-016-000	Social Services for the Homeless	27,977.60
G-01-41-812-013-000	BERN 2013	35,618.76
G-01-41-812-015-000	15BERN	66,643.94
G-01-41-814-016-000	Division Of Child Behavioral Health Serv	14,729.62
G-01-41-815-014-000	Transportation & TIP	131,207.95
G-01-41-815-015-000	Transportation & TIP	25,993.09
G-01-41-816-013-000	NJ 511 PC HOUSING FIRST	68,214.58
G-01-41-816-014-000	PC HOUSING FIRST	597,458.45
G-01-41-816-019-000	NJ 511 PC HOUSING 1ST COLLABORTIVE II	285,358.07
G-01-41-816-028-000	HUD - St. Paul's	121,824.72
G-01-41-816-029-000	HUD - St. Joseph	186,660.00
G-01-41-818-015-000	CSBG Non-Discretionary 2015	2,418.00
G-01-41-818-016-000	CSBG Non-Discretionary 2016	1.00
G-01-41-819-013-000	JUVENILE ACCOUNTABILITY BLOCK GRANT	677.40
G-01-41-820-016-000	Juvenile Detention Alt Innovations	1,218.84

Introduced on: April 9, 2019  
 Adopted on: April 9, 2019  
 Official Resolution#: R20190334

G-01-41-822-016-000	16BERN PERSONAL ASSISTANCE SERVICES PROG	215.20
G-01-41-823-015-000	Family Court Services	18,497.45
G-01-41-823-016-000	Family Court Services	1,773.05
G-01-41-825-012-000	Job Access and Reverse Commute	1.00
G-01-41-825-015-000	JARC Round 14 FFY2012	89,948.79
G-01-41-835-015-000	SUBREGIONAL TRANSPORTATION PLANNING PROG	1,615.68
G-01-41-835-016-000	SUBREGIONAL TRANSPORTATION PLANNING PROG	1,785.61
G-01-41-846-014-000	UASI Local Share FY14	187,771.88
G-01-41-846-015-000	UASI - Local Share FY15	63.46
G-01-41-860-016-000	Sexual Assault Nurse Examiner SART/FNE	23,551.39
G-01-41-863-015-000	Victim Witness Advocacy	461.58
G-01-41-871-015-000	Multi-Jurisdictional Narcotics Task Forc	50,044.60
G-01-41-914-013-000	NJ 511 EVA'S VILLAGE APARTMENTS 2013	47,510.18
G-01-41-914-014-000	EVA'S VILLAGE HOMELESS HOUSING PROJECT	16,354.93
G-01-41-914-015-000	EVA'S VILLAGE HOMELESS HOUSING	66,377.12
G-01-41-915-014-000	SCATTERED SITES HOMELESS HOUSING PROJECT	2,723.31
G-01-41-916-014-000	ST. JOE'S CDC	9,025.23
G-01-41-916-015-000	ST. JOE'S CDC	14,486.83
G-01-41-916-016-000	ST. JOE'S CDC	29,274.66
G-01-41-917-014-000	ST. Paul's CDC	44,522.40
G-01-41-917-015-000	ST. Paul's CDC	12,602.96
G-01-41-917-016-000	ST. Paul's CDC	28,585.50
G-01-41-918-013-000	NJ 511 PC HOUSING First 2013	323,555.36
G-01-41-920-014-000	HOUSING FIRST PILOT PROJECT	19,642.75
G-01-41-920-015-000	HOUSING 1st PILOT 2007 [NJ0387L2F111302]	104,722.61
G-01-41-922-015-000	CoC Planning Grant	27,313.00
G-01-45-703-016-000	2016-2017 LSP - Center Rumble Strips	271,442.66
		<u>7,125,624.33</u>

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
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Anthony J. De Nova III  
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*Clerk Of The Board*



## Public Meeting (Board Meeting)

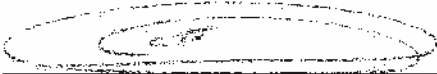
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) 16 STOP VAWA, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190335							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-14							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) STOP Violence Against Women Act - DV Advocate (FY 16 STOP VAWA) [VAWA 57-16/ 2016-WF-AX]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$58,881.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$58,881.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Law and Public Safety, ) STOP Violence Against Women Act - DV Advocate (FY 16 STOP VAWA) [VAWA 57-16/ 2016-WF-AX]

SECTION II.

BE IT FURTHER RESOLVED that a like sum of \$58,881.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Law and Public Safety, ) STOP Violence Against Women Act - DV Advocate (FY 16 STOP VAWA) [VAWA 57-16/ 2016-WF-AX]

BE IT FURTHER RESOLVED that a like sum of \$37,230.00 representing the amount required for the county's share of the aforementioned undertaking appears in the budget of the year 2019 under the caption of "Prosecutor Salary and Wage" and is hereby appropriated under the caption of:

"Victims of Crime Act Grant - Prosecutor Salary and Wage"

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)


Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) HIP 2018, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190336							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-15							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

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MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019



COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) Heating Improvement HIP [2018-05124-0267-01]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$50,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$50,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Community Affairs, Heating Improvement HIP [2018-05124-0267-01]

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$50,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Community Affairs, Heating Improvement HIP [2018-05124-0267-01]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

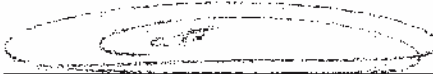
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: REQUESTING APPROVAL FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET PURSUANT TO N.J.S. 40A:4- 87 (Chapter 159 P.L. 148) LIHEAP Wea 2018, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190337							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-16							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Approval for the Insertion of a Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4- 87(Chapter 159 P.L. 148) LIHEAP Weatherization [2018-05130-0294-01]

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget, and

WHEREAS, the County is desirous at this time to anticipate and appropriate a sum of \$300,000.00 for the aforementioned program, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the County of Passaic hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget for the year 2019

In the sum of \$300,000.00

Which item is now available as revenue from a grant award from the State of New Jersey, Department of Community Affairs, LIHEAP Weatherization [2018-05130-0294-01]

SECTION II.

BE IT FURTHER RESOLVED, that a like sum of \$300,000.00 be and the same is hereby appropriated under the caption State of New Jersey, Department of Community Affairs, LIHEAP Weatherization [2018-05130-0294-01]

BE IT FURTHER RESOLVED that an electronic copy of this resolution be forwarded to the Division of Local Government Services.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
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Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

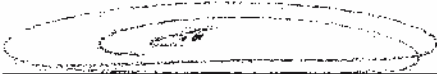
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION CANCELLATION OF A SPECIAL ITEM OF REVENUE IN THE 2019 BUDGET 2015-VA-GX-0021, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190338</b>							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-17							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Re: Requesting Cancellation of the Insertion of Special Item of Revenue in the 2019 Budget Pursuant to N.J.S. 40A:4-87(Chapter 159 P.L. 148) Victim Witness Advocacy Program (VOCA) [2015-VA-GX-0021]

WHEREAS, a Chapter 159 Resolution was previously adopted in the amount of \$407,809.00 on Resolution number R-2019-0274 approved on 3/26/2019, and

WHEREAS, the Resolution R-2019-0274 is incorrect and will be replaced with a new Resolution containing the correct information, and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that Resolution number R-2019-0274 is hereby rescinded.

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)


Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION AMENDING R20190029 TO CORRECTLY REFLECT THE TOTAL AMOUNT OF AWARD TO PINO CONSULTING GROUP INC FOR PREAKNESS HEALTHCARE CENTER COST REPORTING AND REIMBURSEMENT CONSULTING SERVICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190339							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-18							
CAF #								
Purchase Req. #	Acct# 9-01-27-172-001-213							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AMENDING R20190029 TO CORRECTLY  
REFLECT THE TOTAL AMOUNT OF AWARD TO PINO  
CONSULTING GROUP INC FOR PREAKNESS  
HEALTHCARE CENTER COST REPORTING AND  
REIMBURSEMENT CONSULTING SERVICES**

WHEREAS, the Board of Chosen Freeholders of Passaic County adopted Resolution R20190029 on January 22, 2019 awarding a contract to Pino Consulting Group Inc., for Preakness Healthcare Center Cost Reporting and Reimbursement Consulting Services; and

WHEREAS, it is necessary to amend the contract to correctly reflect the total amount of award from \$12,000.00 to \$20,000.00; and

WHEREAS, the matter was considered by the members of the Freeholder Administration and Finance Committee and recommended to the full Board for approval; and

WHEREAS, a certification is attached which indicates that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of Passaic County that pursuant to the terms set forth above it hereby authorizes an amendment to the agreement awarded to Pino Consulting Group Inc as it concerns Preakness Healthcare Center Cost Reporting and Reimbursement Consulting Services for the County of Passaic for calendar year 2019 ; and

BE IT FURTHER RESOLVED, that the Office of the Passaic County Counsel notify the within referenced vendor of this action.

Dated: April 9, 2019



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,000.00

APPROPRIATION: 9-01-27-172-001-213

PURPOSE: Resolution amending R20190029 to correctly reflect the total amount of award to Pino Consulting Group Inc. for Preakness Healthcare Center cost reporting and reimbursement consulting services.



Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: A RESOLUTION AUTHORIZING A MANAGEMENT AND LAND USE AGREEMENT WITH THE NEW JERSEY AUDUBON SOCIETY AT RIFLE CAMP PARK WITHIN THE PASSAIC COUNTY PARK SYSTEM PURSUANT TO N.J.S.A. 40:12-20, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190340							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-19							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**A RESOLUTION AUTHORIZING A  
MANAGEMENT AND LAND USE AGREEMENT  
WITH THE NEW JERSEY AUDUBON SOCIETY  
AT RIFLE CAMP PARK WITHIN THE  
PASSAIC COUNTY PARK SYSTEM  
PURSUANT TO N.J.S.A. 40:12-20, ET SEQ.**

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter “Board”) own and operate the Passaic County Park System, an extensive holding of parkland, forests, recreational areas, trails, and other open space managed by the Passaic County Department of Parks and Recreation (hereafter “Department”); and

**WHEREAS**, included within the Passaic County Park System is Rifle Camp Park, a 169-acre property located in the Borough of Woodland Park that provides a mix of active and passive recreation, including hiking trails, forests and natural areas, sledding, picnic areas, camping areas, amphitheater, comfort stations, and a nature and environmental center; and

**WHEREAS**, pursuant to N.J.S.A. 40:12-20, et seq., the State of New Jersey recognizes the needs of municipalities and counties to enter into agreements to rehabilitate, improve, and maintain their parks, and thus authorizes municipalities and counties to establish mutually beneficial partnerships, through an agreement, with nonprofit organizations that will result in parks that are better maintained, operated, and improved for the use and enjoyment of the public; and

**WHEREAS**, the New Jersey Audubon Society is a nonprofit organization that fosters environmental awareness and conservation ethic among New Jersey’s citizens, protects New Jersey’s birds, mammals, other animals, plants, especially those

that are endangered and threatened species, and promotes preservation of New Jersey's valuable natural habits; and

**WHEREAS**, the New Jersey Audubon Society has a professional staff with expertise in conservation practices, programs, and stewardship activities that could aid in the County of Passaic's long-term preservation of Rifle Camp Park and ensure its viability and health; and

**WHEREAS**, the Board is desirous to enter a management and land use agreement with the New Jersey Audubon Society to aid the Department in its stewardship of Rifle Camp Park, and allow the County of Passaic to take advantage of the subject matter expertise of the New Jersey Audubon Society and its staff, as well as grant opportunities administered by the United States Department of Agriculture, benefiting wildlife habitat by providing cost-sharing for conservation work, as well as the technical expertise to install, monitor, and manage plantings for wildlife; and

**WHEREAS**, this matter was reviewed at the February 27, 2019 meeting of the Finance and Administration Committee, and is being recommended to the Board for its approval.

**NOW THEREFORE, BE IT RESOLVED**, by the power vested in the Passaic County Board of Chosen Freeholders pursuant to N.J.S.A. 40:12-20, *et seq.* that the Management and Land Use Agreement for Rifle Camp Park with the New Jersey Audubon Society annexed hereto and made part of this Resolution is approved.

**LET IT BE FURTHER RESOLVED** that the Freeholder Director, Clerk to the Board, Passaic County Counsel, and

the New Jersey Audubon Society, and take any other action necessary to effectuate the purposes and objectives as set forth therein.

April 9, 2019

**MANAGEMENT AND LAND USE AGREEMENT**  
**RIFLE CAMP PARK**

**THIS MANAGEMENT AND LAND USE AGREEMENT** (hereafter "Agreement") is made and executed on this \_\_\_\_ day of \_\_\_\_\_, 2019, by and between the **COUNTY OF PASSAIC** with its principal office at 401 Grand Street, Room 205, Paterson, New Jersey 07505 (hereafter "County") and the **NEW JERSEY AUDUBON SOCIETY**, a non-profit corporation organized and existing under the laws of the State of New Jersey and having its principal place of office at 9 Hardscrabble Road, Bernardsville, New Jersey 07924 (hereafter "NJAS"), collectively referred to throughout this Agreement as the "Parties."

**WHEREAS**, the County, through the Passaic County Board of Chosen Freeholders (hereafter "Board"), owns and operates the Passaic County Park System, an extensive holding of parkland, forests, recreational areas, trails and other open space that is managed by the Passaic County Department of Parks and Recreation (hereafter "Department"); and

**WHEREAS**, included within the Passaic County Park System is Rifle Camp Park, a 169-acre property located in the Borough of Woodland Park, which provides a mix of active and passive recreation, including hiking trails, sledding, par course, picnic areas, camping areas, amphitheater, comfort stations, and a nature and environmental center (hereafter "Property"); and

**WHEREAS**, pursuant to N.J.S.A. 40:12-20, et seq., the State of New Jersey recognizes the needs of municipalities and counties to enter into agreements to rehabilitate, improve, and maintain their parks, and thus authorizes municipalities and counties to establish mutually beneficial partnerships, through an agreement, with nonprofit organizations that will result in parks that are better maintained, operated, and improved for the use and enjoyment of the public; and

**WHEREAS**, the NJAS fosters environmental awareness and conservation ethic among New Jersey's citizens, protects New Jersey's birds, mammals, other animals, plants, especially those that are endangered and threatened species, and promotes conservation and stewardship of New Jersey's valuable natural habits; and

**WHEREAS**, the NJAS has a professional staff with expertise in conservation practices, programs, and stewardship activities that could aid in the County's long-term stewardship of natural areas within Rifle County Park and ensure its viability and health; and

**WHEREAS**, by partnering with the NJAS, the County is able to take advantage of the subject matter expertise of the NJAS and its staff, as well as grant opportunities administered by the United States Department of Agriculture (hereafter "USDA") benefiting forest health and wildlife habitat by providing cost-sharing for conservation work, as well as the technical expertise to install, monitor, and manage conservation projects; and

**WHEREAS**, the Parties wish to enter into a partnership as defined pursuant to the terms set forth herein for the long-term management of forests and natural areas within Rifle Camp Park; and

**WHEREAS**, in exchange for the use of the Property, the NJAS will assume responsibility for the management of forest stewardship activities at Rifle Camp Park, subject to oversight and approval by the Department and Board; and

**WHEREAS**, the County retains all other rights to the Property, including the right to use and manage the Property in any way it sees fit for other items not related to forest stewardship activities, and will exercise oversight authority over NJAS's activities, initiatives, and programs; and

**NOW, THEREFORE**, in consideration for NJAS's right to use the Property and its assumption of management responsibilities under this Agreement and for other valuable consideration, the receipt and sufficiency of which the Parties hereby acknowledge, and the facts recited above, and the terms, conditions, and restrictions contained herein, the Parties mutually agree as follows:

1. **Property.** Rifle Camp Park is a one hundred and sixty nine (169) acre park located on Rifle Camp Road in Woodland Park, New Jersey.
2. **Term.** The term of this Agreement shall be for ten (10) years from the date of its execution. At this conclusion of the initial term, this Agreement may be renewed for one (1) additional five (5) year term upon mutual agreement of the Parties, in writing. If the Parties agree to an extension pursuant to Section 6 of this Agreement, renewal may occur in the same manner. If the term of the Agreement lapses without either party terminating it in writing to the other, it shall remain in full force and effect on a month-to-month basis, with thirty (30) days' notice by either party required to end the Agreement thereafter.
3. **Property Use.** As owner of the Property, the County grants NJAS the right to use the Property in accordance with the following conditions:
  - a. NJAS acknowledges that the Department purchased the Property with funding from the New Jersey Green Acres Program and its use therefore is subject to the restrictions set forth in the Garden State Preservation Trust Act, N.J.S.A. 13:8C-1, et seq., the Green Acres Regulations, N.J.A.C. 7:36.1.1, et seq., and any other applicable statutes or regulations in effect on or after the date of this Agreement. NJAS agrees that it will allow for the Property to be used for outdoor recreation as determined by the Board and Department.
  - b. NJAS shall not use or allow any of its employees, contractors, agents or others acting under its direction and control to use the Property in any way that would: (i) make void or voidable any insurance coverage related to the Property; (ii) cause damage to all or any part of the Property or adjacent properties; (iii) violate any federal, state, or local statute, resolution, ordinance, rule, or order, in effect on or after the date of this Agreement; or (iv) constitute a public or private nuisance.
  - c. NJAS shall not violate or allow any of its employees, contractors, agents or others acting under its direction and control to violate any federal, state, or local environmental statute, ordinance, rule, or regulation concerning any environmental conditions as, near or from the Property, in effect on or after the date of this Agreement. Environmental conditions include, but are not limited to, the presence of hazardous, solid or other waste, soil, air, groundwater, and surface water conditions.
  - d. Without limitation, NJAS shall not place or otherwise allow any of its employees, contractors, agents or others acting under its direction and control to place: (i) soil or other material as landfill on the Property except as approved, in writing, by the Department for the improvement and maintenance of the Property; or (ii) any trash, waste, hazardous waste, vehicles, equipment, or any other unsightly or offensive materials on the Property.

- e. At all times, NJAS shall conduct the activities authorized under this Agreement at the Property in accordance with the express terms of this Agreement and any Final Management Plan approved by the Board.
  - f. NJAS shall not use or authorize any of its employees, contractors, agents or others acting under its direction and control to use the Property in any manner inconsistent with the express terms of this Agreement. No additional rights to use the Property shall be implied beyond the express terms of this Agreement.
4. **Property Management.** Notwithstanding any contrary provision in the Final Management Plan developed and approved in accordance with Section 5 of this Agreement, NJAS agrees to conduct all activities authorized under this Agreement at the Property as follows:
- a. NJAS shall ensure that it and its employees and agents shall comply with the following policies:
    - i. The ordinance adopted pursuant to N.J.S.A. 40:37-152 establishing rules and regulations for the protection, safety, conduct, control and use of the Passaic County Park System by the Passaic County Board of Chosen Freeholders, and any amendments made thereto after the approve of the Agreement;
    - ii. Existing hiking trails on the Property shall not be disturbed or re-routed by NJAS without the approval of the Department, in compliance with the County's agreement to maintain the Passaic County Trail Network with the New York-New Jersey Trail Conference;
    - iii. Any resolutions in place by the Board, or passed after the Agreement is executed, concerning the Property or the Passaic County Park System;
    - iv. Habitat manipulation or restoration may be undertaken if preservation of a particular habitat type or species of native flora or fauna is consistent with the management objective for the Property and upon approval by the County of a specific habitat manipulation or restoration plan; and
    - v. Control of invasive species by biological, mechanical, or chemical methods may be performed upon approval of an invasive species control plan by the County.
  - b. NJAS shall not engage in any of the following prohibited activities on the Property:
    - i. Subdivision or conveyance of property rights or easements to any third party;
    - ii. Construction or placement, either above or below ground, of buildings, road, infrastructure, improvements or structures, other than those approved by resolution of the Board; and
    - iii. The sale, removal, or destruction of "timber." Timber is defined as trees sold, removed, or destroyed for commercial, non-ecological purposes. Timber does not include trees harvested or removed with approval of the County to further the



management goals or objectives, which may be sold or otherwise disposed of as incidental to authorized stewardship activities.

- c. NJAS shall not execute any leases, licenses, use agreements, concession agreements, and/or permits to the Property.
  - d. The Board, through the Department, shall be responsible for the routine maintenance of the Property, including routine trash and litter removal.
5. **Management Plan.** The Parties agree that NJAS shall submit a Management Plan to the Board for approval within one (1) calendar year from the date of this Agreement, conditioned on either NJAS and/or the County obtaining adequate funding to cover the staff costs associated with conducting a natural resource inventory and preparing a written management plan.
- a. The Management Plan shall include, but not be limited to, the following:
    - i. A statement of the goals and objectives in the improvement, maintenance, and operation of the Property, including the stewardship of the natural, historic, and cultural resources of the Property;
    - ii. A description and implementation schedule for initiation and completion of the maintenance, preservation, and improvements to the Property proposed to be undertaken;
    - iii. A description of the educational, cultural, recreational, and interpretative programs, projects, and activities to be developed and offered to the public;
    - iv. A statement of financial management and internal control systems established to meet the terms and conditions of this Agreement; and
    - v. Any additional information requested by the County.
  - b. Prior to the development of the Management Plan, NJAS shall conduct a natural resource inventory of the Property.
  - c. The Board shall approve the Management Plan within thirty (30) days of its receipt of a copy containing all information required by this Agreement or the County, unless the County requests additional information, in which case it shall respond within thirty (30) days of its receipt of the requested information. The County's failure to respond within the time set forth in this Agreement shall not constitute approval of the Management Plan.
  - d. As approved, the Management Plan shall be added as an addendum to the Parks, Recreation, and Open Space Master plan adopted by the Board in 2014.
  - e. NJAS shall not modify or deviate from the terms of the Management Plan without proper approval by the County.
  - f. In the event of a conflict between the Management Plan and this Agreement, the terms of the Agreement shall control.

- g. The Parties agree to meet at least once every twelve (12) months to review operations and potential programs under the approved Management Plan.
6. **Subsidized Programs.** Enrollment of the Property in any federal and/or State conservation or set aside program shall be undertaken as follows:
- a. Within twenty four (24) months of the effective date of this Agreement, and with a resolution authorizing same by the Board, the NJAS may enroll the Property or any part thereof in any subsidized programs, including the natural resource conservation program administered by the United States Department of Agriculture or Natural Resources Conservation Service.
  - b. In seeking approval from the Board, NJAS shall provide the County with all relevant information related to the subsidized program, including a letter recommending that the Property be enrolled in same.
  - c. NJAS assumes all risks and liabilities arising out of the enrollment of the Property, or any portion thereof, in a conservation program and agrees to indemnify the County in accordance with this Agreement.
  - d. If the Property is enrolled in a conservation program within twenty-four (24) months of the effective date of this Agreement, the Parties agree to extend the term of the Agreement for up to ten (10) years from the date of enrollment in the conservation program or for the length of time in which NJAS is required to complete any projects required as a result of enrollment in the subsidized program, whichever is less. The Parties shall set forth the terms of the agreed upon extension in writing.
7. **Annual Reporting.** On or before the first day of October of each year during the term of this Agreement, NJAS shall furnish to the Board, through the Department, a summary of management activities at the Property to date.
8. **Posting.** The Parties hereto agree to erect and maintain a permanent sign on the Property identifying the NJAS as a partner in the management and land use of the Property. This language and layout of such sign shall be developed by the County and approved by NJAS. The sign shall be posted on the Property by the County at the County's expense.
9. **Publicity.** The Parties to this Agreement will not make any public statements, or hold any press events, without the express permission of both Parties. All media events or releases shall be coordinated by the Parties upon mutually agreeable terms.
10. **Enforcement of Laws and Regulations.** Nothing in this Agreement shall be construed as a waiver by the County of its right to enforce the laws and/or regulations of the County of Passaic with regard to this Property.
11. **Assignment.** NJAS may not assign its rights or obligations under this Agreement without prior approval via resolution of the Board.
12. **Indemnification.** To the fullest extent allowable by the law, NJAS, its successors, and assigns shall hold harmless, indemnify, defend, and release the County of Passaic, the Board, the

Department and their members, directors, officers, employees, agents, and contractors, successors and assigns (hereafter "the Indemnified Parties") from and against all suits, liabilities, penalties, costs, losses, damages, expenses or claims, including, without limitation, reasonable attorney's fees asserted by third parties against the Indemnified Parties arising from or in any way connected with NJAS' performance, attempted performance, or failure to perform under this Agreement or other NJAS activities at the Property including, but not limited to, any injury to or the death of any person or any damage to any property resulting from any act or omission of NJAS at the Property, unless due to the negligence or intentional acts of any of the Indemnified Parties.

13. **Hazardous Substances.** NJAS shall not generate, store, use, or dispose of any hazardous materials or oil, including, without limitation, any materials which are toxic, explosive, corrosive, flammable, or otherwise hazardous to health on the Property.
14. **Termination.** Each party shall have the right to terminate this Agreement without cause upon ninety (90) days written notice served upon the Parties by Certified Mail, Return Receipt Requested.
15. **Notice.** All notices, reports, statements, requests, or authorizations required to be give hereunder shall be personally delivered or sent by first class mail to the Parties at the following addresses, unless a party has been notified of a change of address:
  - To: County of Passaic  
401 Grand Street, Room 205  
Paterson, NJ 07505  
Attn: Matthew P. Jordan, Esq.
  - To: New Jersey Audubon Society  
1024 Anderson Road  
Pt. Murray, NJ 07865  
Attn: John Cecil
16. **Severability/Waiver.** All agreements and covenants contained herein are severable, and in the event any of them shall be held to be invalid by any competent court, this Agreement shall be interpreted as if such invalid agreements or covenants were not contained herein. Should one or more covenants or conditions be waived by either party, such waiver shall not be deemed to waive or render unnecessary the consent or approval of the waiving party to or of any subsequent similar act by the other party.
17. **Governing Law.** This Agreement is being executed and is intended to be performed in the State of New Jersey and shall be governed in all respects by the laws of the State of New Jersey.
18. **Entire Agreement.** This Agreement contains all of the terms and conditions agreed upon by the Parties and supersedes all other negotiations, representations, and understandings of the Parties, oral or otherwise, regarding the subject matter.
19. **Amendments and Modifications.** This Agreement may be amended only by an instrument in writing signed by the Parties and effective as of the date stipulated therein. Moreover, for the amendment to be valid and binding on the County, it must be accompanied by a resolution of the Board authorizing same.

20. **Authority.** By the signatures below, the Parties execute this Agreement and confirm that they are mutually bound by and fully authorized and empowered to enter into and bind their organization by all provisions contained therein.

IN WITNESS of the foregoing provisions, the Parties have executed and delivered this Agreement as of the date set forth above:

Attest:

COUNTY OF PASSAIC

\_\_\_\_\_  
Louis I. Imhof  
Clerk, Board of Chosen Freeholders

\_\_\_\_\_  
John W. Bartlett  
Director, Board of Chosen Freeholders

As to form and legality:

\_\_\_\_\_  
Michael Glovin, Esq.  
Passaic County Counsel

Attest:

NEW JERSEY AUDUBON SOCIETY

\_\_\_\_\_

\_\_\_\_\_  
John Cecil  
Vice President for Stewardship

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



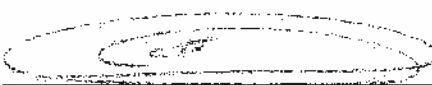
## Public Meeting (Board Meeting)


Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF POMPTON LAKES FOR HI-SPEED INTERNET SERVICES FROM THE PASSAIC COUNTY PRIVATE FIBER OPTIC NETWORK PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ., ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:  
  
\_\_\_\_\_  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:  
  
\_\_\_\_\_  
Michael H. Glovin, Esq.  
COUNTY COUNSEL  
  
Administration and Finance  
\_\_\_\_\_  
COMMITTEE NAME

Official Resolution#	R20190341							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-20							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**A RESOLUTION AUTHORIZING A  
SHARED SERVICES AGREEMENT  
WITH THE BOROUGH OF POMPTON LAKES  
FOR HI-SPEED INTERNET SERVICES FROM  
THE PASSAIC COUNTY PRIVATE FIBER  
OPTIC NETWORK PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ.**

**WHEREAS**, the County of Passaic (hereafter “County”) constructed a private fiber-optic network, offering technology services that converges voice data and radio communications onto a single infrastructure reducing the overall cost of information technology, allowing the County to offer, among other services, hi-speed internet, wireless hot spots, and community web portals at a greatly reduced cost than private providers, saving money for interested municipalities and boards of education in Passaic County; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, *et seq.*, allows for any local unit to enter into an agreement with any other local unit or unites provide or receive any services that each participating in the Agreement is empowered to provide or receive within its own jurisdiction, as set forth in N.J.S.A. 40A:65-7; and

**WHEREAS**, the Borough of Pompton Lakes is in need of hi-speed internet services available through the Passaic County Private Fiber Optic Network, as outlined in the Shared Services Agreement between the County of Passaic and Borough of Pompton Lakes for Hi-Speed Internet Services from the Passaic County Private Fiber Optic Network, attached to and made part of this resolution; and

**WHEREAS**, this matter was reviewed at the February 27, 2019 meeting of the Finance and Administration Committee, and is being recommended to the Board for its approval; and

**NOW THEREFORE, BE IT RESOLVED**, by the power vested in the Passaic County Board of Chosen Freeholders pursuant to N.J.S.A. 40A:65-1, *et seq.* that the Shared Services Agreement between the County of Passaic and Borough of Pompton Lakes for Hi-Speed Internet Services from the Passaic County Private Fiber Optic Network is hereby authorized.

**LET IT BE FURTHER RESOLVED** that the Freeholder Director, Clerk to the Board, Passaic County Counsel, and Passaic County Administrator are authorized to execute the Shared Services Agreement between the County of Passaic and Borough of Pompton Lakes for Hi-Speed Internet Services from the Passaic County Private Fiber Optic Network, and take any other action necessary to effectuate the purposes and objectives as set forth therein.

April 9, 2019

## SHARED SERVICES AGREEMENT

*between the*

### COUNTY OF PASSAIC

*and*

### BOROUGH OF POMPTON LAKES

*for Hi-Speed Internet Services from the Passaic County Private Fiber Optic Network*

**WHEREAS**, the County of Passaic (hereafter “County”) is a corporate body politic of the State of New Jersey, with its principal offices located at 401 Grand Street, Room 205, Paterson, New Jersey and the Borough of Pompton Lakes (hereafter “Borough”) is a corporate body politic of the State of New Jersey, with its principal offices located at 25 Lenox Avenue, Pompton Lakes, New Jersey 07442 (collectively referred to as the “Parties”); and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., allows for any local unit to enter into an agreement with any other local unit or unites provide or receive any services that each participating in the Agreement is empowered to provide or receive within its own jurisdiction, as set forth in N.J.S.A. 40A:65-7; and

**WHEREAS**, the County constructed a private fiber-optic network, offering technology services that converges voice data and radio communications onto a single infrastructure reducing the overall cost of information technology, allowing the County to offer, among other services, hi-speed internet, wireless hot spots, and community web portals at a greatly reduced cost than private providers, saving money for interested municipalities and boards of education in Passaic County; and

**WHEREAS**, the County and Borough wish to enter into a Shared Services Agreement (hereafter “Agreement”) for the Borough to purchase hi-speed internet services from the County, saving money for the municipality and providing a more secure hi-speed internet service for its municipal operations; and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-5, the County and Borough each adopted resolutions authorizing entry into this Agreement, copies of which are annexed hereto and made part of this Agreement; and

**NOW, THEREFORE, BE IT AGREED**, in consideration of the promises and of the covenants, terms, and conditions hereinafter set forth, the County and Borough agree to perform in accordance with the provisions, terms, and conditions set forth in this Agreement as follows:

1. **Term.** The Agreement shall commence retroactively to April 1, 2019 and remain in full force and effect for five (5) years, terminating March 31, 2024, unless terminated sooner as provided in Section 8.



2. **Project Description.** The County of Passaic shall provide hi-speed internet services, as set forth in Section 3 of this Agreement, to the Borough's municipal building located at 25 Lenox Avenue, Pompton Lakes, New Jersey 07442.
3. **Provision of Services.** The County shall provide to the Borough through its private fiber optic network to 25 Lenox Avenue, Pompton Lakes, New Jersey 07442 the following hi-speed internet services:
  - a. One (1) GB potential upstream;
  - b. One (1) GB potential downstream;
  - c. Fifty (50) MBPS up/down guaranteed;
  - d. Six (6) static IP address; and
  - e. Associated County support as internet carrier in the event of troubleshooting needs or connectivity issues associated with the County's Fiber Network.
4. **Compensation.**
  - a. The County shall perform the services as described herein for a yearly annual rate of six thousand dollars (\$6,000.00);
  - b. The County will invoice the Borough for services described on a monthly basis, at a rate of five hundred dollars (\$500.00) per invoice;
  - c. Payment shall be rendered to the County by the Borough within thirty (30) days of receiving an invoice from the County; and
  - d. The Parties recognize that the County is making no direct payments to the Borough under this Agreement. Should the County terminate this Agreement without performing its obligations hereunder, the County shall have no liability to the Borough for damages, direct or consequential. The Borough shall receive a prorated credit if the early termination option is exercised, and be returned any monies paid for services that are no longer being rendered.
5. **Dispute Resolution.**
  - a. **Mandatory Mediation.** In the event of a dispute, whether technical or otherwise, the objecting Party must request Non-Binding Mediation and the non-objecting party must participate in the mediation. The costs of such Non-Binding Mediation shall be borne equally by both Parties.
  - b. **Procedure.** The Mediator shall be a retired Judge of the Superior Court of New Jersey or other professional mutually acceptable to the Parties and who has no current or on-going relationship to either Party. The Mediator shall have full discretion as to the conduct of the mediation. Each party shall participate in the Mediator's program to resolve the dispute until and unless the Parties reach agreement with respect to the disputed matter or one party determines in its sole discretion that its interests are not being served by the mediation.

- c. **Non-Binding Effect.** Mediation is intended to assist the Parties in resolving disputes over the correct interpretation of this Agreement. No Mediator shall be empowered to render a binding decision.
  - d. **Judicial Proceedings.** Upon the conclusion of Mediation, either party may commence judicial legal proceedings in the appropriate division of the Superior Court of New Jersey venued in Passaic County.
  - e. **Temporary Injunctive Relief.** Notwithstanding the foregoing, nothing herein shall prevent a party from seeking temporary injunctive relief to prevent irreparable harm in the appropriate division of the Superior Court of New Jersey venued in Passaic County.
6. **Employment Reconciliation.** No employees are intended to be transferred or terminated by virtue of this Agreement.
7. **Notice.** All notices, reports, statements, requests, or authorizations required to be give hereunder shall be personally delivered or sent by first class mail to the Parties at the following addresses, unless a party has been notified of a change of address:
- To: County of Passaic  
401 Grand Street, Room 205  
Paterson, NJ 07505  
Attn: Matthew P. Jordan, Esq., Dep. County Administrator
  - To: Borough of Pompton Lakes  
25 Lenox Avenue 07442  
Pompton Lakes, New Jersey  
Attn: Kevin Boyle, Borough Administrator
8. **Termination.** Each party shall have the right to terminate this Agreement upon ninety (90) days written notice served upon the Parties by Certified Mail, Return Receipt Requested.
9. **Indemnification.** To the fullest extent allowable by the law, each party, their successors, and assigns shall hold harmless, indemnify, defend, and release the other party and their members, directors, officers, employees, agents, and contractors, successors and assigns from and against all suits, liabilities, penalties, costs, losses, damages, expenses or claims, including, without limitation, reasonable attorney's fees arising from or in any way connected with the other party's performance, attempted performance, or failure to perform in connection with this Agreement or other activities as described in the Agreement, including, but not limited to, any injury to or the death of any person or any damage to any property resulting from any act, omission, condition, or other manner related to this Agreement, regardless of cause, unless due to the negligence of any of the indemnified parties.
10. **Assignment.** The County may not assign its rights or obligations under this Agreement without prior approval via resolution of the Borough Council.
11. **Severability/Waiver.** All agreements and covenants contained herein are severable, and in the event any of them shall be held to be invalid by any competent court, this Agreement shall be interpreted as if such invalid agreements or covenants were not contained herein. Should one or more covenants or conditions be waived by either party, such waiver shall not be deemed to

waive or render unnecessary the consent or approval of the waiving party to or of any subsequent similar act by the other party.

12. **Governing Law.** This Agreement is being executed and is intended to be performed in the State of New Jersey and shall be governed in all respects by the laws of the State of New Jersey.
13. **Entire Agreement.** This Agreement contains all of the terms and conditions agreed upon by the Parties and supersedes all other negotiations, representations, and understandings of the Parties, oral or otherwise, regarding the subject matter.
14. **Amendments and Modifications.** This Agreement may be amended only by an instrument in writing signed by the Parties and effective as of the date stipulated therein. Moreover, for the amendment to be valid and binding on the County, it must be accompanied by a resolution authorizing same.
15. **Options to Extend.** The Borough shall retain one (1) five (5) year option to extend the Agreement upon notice to the County sixty (60) days prior to its expiration by Certified Mail, Return Receipt Requested.
16. **Authority.** By the signatures below, the Parties execute this Agreement and confirm that they are mutually bound by and fully authorized and empowered to enter into and bind their organization by all provisions contained therein.

IN WITNESS of the foregoing provisions, the Parties have executed and delivered this Agreement as of the date set forth below:

**Attest:**

**COUNTY OF PASSAIC**

\_\_\_\_\_  
Louis I. Imhof  
Clerk, Board of Chosen Freeholders

\_\_\_\_\_  
John W. Bartlett  
Director, Board of Chosen Freeholders

**As to form and legality:**

\_\_\_\_\_  
Michael Glovin, Esq.  
Passaic County Counsel

**Attest:**

**BOROUGH OF POMPTON LAKES**

\_\_\_\_\_  
Elizabeth Brandsness  
Municipal Clerk

\_\_\_\_\_  
Michael Serra  
Mayor, Borough of Pompton Lakes

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING COUNTY OF PASSAIC TO EXERCISE OPTION ON CONTRACT WITH REVIZE LLC OF TROY, MI FOR PASSAIC COUNTY'S WEBSITE DESIGN, CONTENT MANAGEMENT AND TECHNICAL SUPPORT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190342							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-21							
CAF #								
Purchase Req. #	R9-02459							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING COUNTY OF PASSAIC TO EXERCISE OPTION ON CONTRACT WITH REVIZE LLC OF TROY, MI FOR PASSAIC COUNTY'S WEBSITE DESIGN, CONTENT MANAGEMENT AND TECHNICAL SUPPORT**

**WHEREAS**, a competitive contract pursuant to the Local Public contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. was executed between Revize, LLC and the County of Passaic for Passaic County Website Design, Content Management and Technical Support; and

**WHEREAS**, the contract was for a two year term from May 1, 2017 to April 30, 2019 with one, two-year option to renew the contract.; and

**WHEREAS**, the Freeholders at the March 27, 2019 meeting of the Finance and Administration discussed this matter and recommend that the County of Passaic exercise the option to renew the contract with Revize LLC; and

**WHEREAS**, the maintenance fees for the option term are \$12,700.00, annually for a period commencing May 1, 2019 through April 2021; and

**WHEREAS**, a certificate is attached hereto, indicating the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the Committee's recommendation to exercise the option to renew the contract with Revize LLC of Troy, MI under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq.

**BE IT FURTHER RESOLVED** that the office of the Passaic County Counsel forward official notification to Revize LLC of the action taken herein.

Dated: April 9, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,400.00

APPROPRIATION: \$8,466.64 – 9-01-20-102-001-233  
\$16,933.36 - \*Contingent upon availability of  
Funds in future year's budgets.

PURPOSE: Resolution authorizing County of Passaic to Exercise  
option on contract with Revize LLC of Troy, MI for  
Passaic County's Website Design, Content  
Management and Technical Support.



Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Matthew Jordan

Telephone #: 973-881-4405

**DESCRIPTION OF RESOLUTION:**

Resolution authorizing a one (1) year option with Revize, LLC for Passaic County website design, content management, and technical support.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$12,700

REQUISITION # R9-02459

ACCOUNT # 9-01-20-102-001-233

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

03/27/2019

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: April 9, 2019  
 Adopted on: April 9, 2019  
 Official Resolution#: R20190342



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

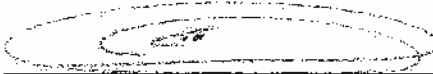
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING EXTENSION OF CONTRACT TO SCOTT GRAPHICS PRINTING CO INC FOR ELECTION VOTING AUTHORITY BOOKS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
BOARD OF ELECTIONS

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190343</b>							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-22							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING EXTENSION OF CONTRACT TO SCOTT GRAPHICS PRINTING CO INC FOR ELECTION VOTING AUTHORITY BOOKS**

**WHEREAS**, the Board of Chosen Freeholders of the County of Passaic adopted Resolution R20180235 on March 27, 2018 awarding a contract to Scott Graphics Printing Co Inc of New Milford, NJ for election voting authority books; and

**WHEREAS**, this bid contained an option year of January 1, 2019 through December 31, 2019; and

**WHEREAS**, the County is desirous of exercising this option, extending the prices, terms and conditions contained in the bid and resolution R20180235 for an estimated award amount of \$25,000.00; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS**, a certification is attached hereto, indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize the one-year extension term with Scott Graphics Printing Co Inc of New Milford, NJ for election voting authority books and authorizes the Purchasing Agent to issue a purchase order to effectuate same; and

**BE IT FURTHER RESOLVED** that the Office of the Passaic County Counsel forward official notification to the referenced vendor of the within action taken by this Board.

April 9, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,000.00

APPROPRIATION: 9-01-22-139-001-231

PURPOSE: Resolution authorizing extension of contract to Scott Graphics Printing Co. Inc. for Election Voting Authority Books.



Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Ken Hirmann Board of Elections

Telephone #: 973-881-4531

**DESCRIPTION OF RESOLUTION:**

Exercising the one year extension in the contract with Scott Graphics to continue printing Election Voting Authority Books for 2019. Original resolution R20180235 dated 3/27/2018

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 25,000

**REQUISITION #** R9-01819

**ACCOUNT #** 9-01-22-139-001-231

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: Bid one year extension

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Introduced on: April 9, 2019  Other: \_\_\_\_\_  
 Adopted on: April 9, 2019  
 Official Resolution#: R20190343

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

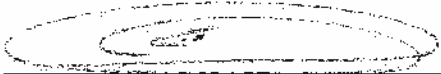
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS FOR RFP-18-003 PREAKNESS HEALTHCARE CENTER COMMUNICATIONS AND MARKETING STRATEGY FOR PASSAIC COUNTY IN ACCORDANCE WITH N.J.S.A. 40A:11-13.2(a), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PREAKNESS HC

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#		R20190344						
Meeting Date		04/09/2019						
Introduced Date		04/09/2019						
Adopted Date		04/09/2019						
Agenda Item		k-23						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS  
FOR RFP-18-003 PREAKNESS HEALTHCARE CENTER  
COMMUNICATIONS AND MARKETING STRATEGY FOR  
PASSAIC COUNTY IN ACCORDANCE WITH N.J.S.A. 40A:11-  
13.2(a)**

**WHEREAS** bids were received by the County of Passaic on March 16, 2018 for RFP-18-003 Preakness Healthcare Center Communications and Marketing Strategy for Passaic County; and

**WHEREAS** the Passaic County consultant has advised the rejection of the responses received on this date as the lowest bid substantially exceeds its anticipated cost estimate for these goods and services; and

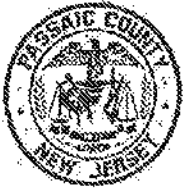
**WHEREAS** the Purchasing Department now recommends that the Board of Chosen Freeholders reject this bid in accordance with the provisions of N.J.S.A. 40A:11-13.2(a); and

**WHEREAS** N.J.S.A. 40A:11-13.2(a) provides that a contracting unit may reject all bids when the lowest bid substantially exceeds the cost estimate for the goods or services; and

**WHEREAS** the Administration and Finance Committee considered this matter and recommended this resolution to the full Board for adoption; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the Director of Purchasing to reject RFP-18-003 Preakness Healthcare Center Communications and Marketing Strategy for Passaic County Preakness Healthcare Center received March 16, 2018 in accordance with the provisions of N.J.S.A. 40A:11-13.2(a).

April 9, 2019



# Preakness Healthcare Center

*A Legacy of Caring*

---

TO: Michael Marinello, QPA, RFPD, County Purchasing Agent

FR: Lucinda Corrado, Executive Director *LC*

DATE: February, 2019

RE: RFP 18-003 Communications and Marketing Strategy

RFP 18-003 was advertised seeking a firm to develop and implement a Communications and Marketing Strategy for Preakness Healthcare Center and responses were received. The proposed costs exceed the dollars budgeted. Therefore, it is our recommendation that a contract not be awarded.

LC/jm

CC: Carmen Santana, Principle Purchasing Agent  
Matthew Jordan, Deputy County Administrator

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190344

305 Oldham Road, Wayne, NJ 07470  
Phone: (973) 317-7020 [www.passaiccountynj.org/Preakness](http://www.passaiccountynj.org/Preakness)



**RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Lucinda Corrado  
**Telephone #:** 973-585-2169

**DESCRIPTION OF RESOLUTION:**

Resolution by Preakness Healthcare Center to recommend that a contract not be awarded for RFP 18-003 because the proposed costs exceeded the dollars budgeted.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ N/A  
**REQUISITION #** N/A  
**ACCOUNT #** N/A

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_



# Passaic County Board of Chosen Freeholders

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Anthony J. De Nova III  
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*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

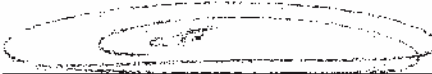
Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MILLENIUM TREE SERVICE OF NEWARK, NJ FOR TREE TRIMMING SERVICES FOR THE PASSAIC COUNTY PARKS AND RECREATION DEPARTMENT AS PER BID,, ALL AS NOTED IN THE RESOLUTION.


THIS RESOLUTION WAS REQUESTED BY:

GOLF COURSE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20190345</b>						
Meeting Date		04/09/2019						
Introduced Date		04/09/2019						
Adopted Date		04/09/2019						
Agenda Item		k-24						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MILLENIUM TREE SERVICE OF NEWARK, NJ FOR TREE TRIMMING SERVICES FOR THE PASSAIC COUNTY PARKS AND RECREATION DEPARTMENT AS PER BID**

**WHEREAS**, there exists a need tree removal, trimming and stump grinding services for the County of Passaic Parks and Recreation Department; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors titled SB-19-014 Tree Removal, Trimming and Stump Grinding Services for the Passaic County Parks and Recreation Department in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on March 14, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Millenium Tree Service of Newark, NJ for Category B: Tree Trimming; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its March 27, 2019 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be from May 1, 2019 through April 30, 2020 with a one-year option to renew as per the County of Passaic for a total estimated award of \$5,000.00 with services to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

**WHEREAS**, Millenium Tree Service has indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Millenium Tree Service of Newark, NJ for the services referenced above; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

April 9, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,000.00

APPROPRIATION: O-19-56-655-000-602

PURPOSE: Resolution authorizing award of contract to Millenium Tree Service of Newark, NJ for tree trimming services for the Passaic County Parks.

  
Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr



**COUNTY OF PASSAIC  
PARKS & RECREATION**

209 Totowa Road, Wayne, NJ 07470  
Office (973) 881-4833 Fax (973) 872-2684

To: Michael Marinello, Director of Procurement  
From: Darryl Sparta, Director of Parks & Recreation  
Date: March 21, 2019  
Re: SB-19-014: Tree removal, trimming, and stump grinding services

Bids were received for Tree removal, trimming, and stump grinding services. Bids were submitted by Millenium Tree Service, Rich Tree Service Inc., Tree-Tech Inc., Downes Tree Service, and Marathon Resource Management Group I.J.C. Bid totals are as follows:

**Millenium Tree Service**  
Category A total \$12,650  
Category B total \$175  
Category C total \$4,125

**Rich Tree Service**  
Category A total \$11,035  
Category B total \$225  
Category C total \$1,250

**Tree-Tech Inc.**  
Category A total \$11,075  
Category B total \$255  
Category C total \$2,200

**Downes Tree Service**  
Category A total \$15,175  
Category B total \$225  
Category C total \$1,985

**Marathon Resource Management Group LLC.**  
Category A total \$5,850  
Category B total \$350  
Category C total \$830

I would like to recommend the following based on the lowest aggregate cost per category:

- 1) Award to Millenium Tree Service category B in the amount of \$5000.
- 2) Award to Marathon Resource Management Group LLC. category A and category C in the amount of \$20,000.

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190345



**COUNTY OF PASSAIC  
PARKS & RECREATION**

209 Totowa Road, Wayne, NJ 07470  
Office (973) 881-4833 Fax (973) 872-2684

To: Michael Marinello, Director of Procurement  
From: Darryl Sparta, Director of Parks & Recreation  
Date: March 21, 2019  
Re: SB-19-014: Tree removal, trimming, and stump grinding services

Bids were received for Tree removal, trimming, and stump grinding services. Bids were submitted by Millenium Tree Service, Rich Tree Service Inc., Tree-Tech Inc., Downes Tree Service, and Marathon Resource Management Group I.J.C. Bid totals are as follows:

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Category B total \$225  
Category C total \$1,250

**Tree-Tech Inc.**  
Category A total \$11,075  
Category B total \$255  
Category C total \$2,200

**Downes Tree Service**  
Category A total \$15,175  
Category B total \$225  
Category C total \$1,985

**Marathon Resource Management Group LLC.**  
Category A total \$5,850  
Category B total \$350  
Category C total \$830

I would like to recommend the following based on the lowest aggregate cost per category:

- 1) Award to Millenium Tree Service category B in the amount of \$5000.
- 2) Award to Marathon Resource Management Group LLC. category A and category C in the amount of \$20,000.

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190345

# Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM


Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MARATHON RESOURCE MANAGEMENT GROUP LLC OF ASHLAND, VA FOR TREE REMOVAL, STUMP GRINDING SERVICES FOR THE PASSAIC COUNTY PARKS AND RECREATION DEPARTMENT AS PER BID, ALL AS NOTED IN THE RESOLUTION.


THIS RESOLUTION WAS REQUESTED BY:

GOLF COURSE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190346</b>							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-25							
CAF #	o-19-56-655-000-602							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO MARATHON RESOURCE MANAGEMENT GROUP LLC OF ASHLAND, VA FOR TREE REMOVAL, STUMP GRINDING SERVICES FOR THE PASSAIC COUNTY PARKS AND RECREATION DEPARTMENT AS PER BID**

**WHEREAS**, there exists a need tree removal, trimming and stump grinding services for the County of Passaic Parks and Recreation Department; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors titled SB-19-014 Tree Removal, Trimming and Stump Grinding Services for the Passaic County Parks and Recreation Department in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on March 14, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Marathon Resource Management Group LLC for Category A: Tree Removal and Category C: Stump Grinding Services; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its March 27, 2019 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, the contract period will be from May 1, 2019 through April 30, 2020 with a one-year option to renew as per the County of Passaic for a total estimated award of \$20,000.00 with services to be made on an as-needed basis; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

**WHEREAS**, Marathon Resource Management Group LLC indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and



**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Marathon Resource Management Group LLC of Ashland, VA for the services referenced above; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

April 9, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,000.00

APPROPRIATION: O-19-56-655-000-602

PURPOSE: Resolution authorizing award of contract to Marathon Resource Management Group LLC of Ashland, VA for tree removal, Stump Grinding Services.

  
Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:ft



**COUNTY OF PASSAIC  
PARKS & RECREATION**

209 Totowa Road, Wayne, NJ 07470  
Office (973) 881-4833 Fax (973) 872-2684

To: Michael Marinello, Director of Procurement  
From: Darryl Sparta, Director of Parks & Recreation  
Date: March 21, 2019  
Re: SB-19-014: Tree removal, trimming, and stump grinding services

Bids were received for Tree removal, trimming, and stump grinding services. Bids were submitted by Millenium Tree Service, Rich Tree Service Inc., Tree-Tech Inc., Downes Tree Service, and Marathon Resource Management Group I.J.C. Bid totals are as follows:

**Millenium Tree Service**  
Category A total \$12,650  
Category B total \$175  
Category C total \$4,125

**Rich Tree Service**  
Category A total \$11,035  
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Category B total \$225  
Category C total \$1,985

**Marathon Resource Management Group LLC.**  
Category A total \$5,850  
Category B total \$350  
Category C total \$830

I would like to recommend the following based on the lowest aggregate cost per category:

- 1) Award to Millenium Tree Service category B in the amount of \$5000.
- 2) Award to Marathon Resource Management Group LLC. category A and category C in the amount of \$20,000.

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190346





## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Darryl Sparta-Dir. Parks & Recreation

**Telephone #:** 973-881-6417

**DESCRIPTION OF RESOLUTION:**

Bid SB-19-014 tree removal, trimming and stump grinding services: Resolution to award Millenium Tree Service for services in category B in the amount of \$5000 and Marathon Resource Management Group LLC for services in category A and C in the amount of \$20,000.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \$25,000

**REQUISITION #** To be determined

**ACCOUNT #** o-19-56-655-000-602

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Introduced on: April 9, 2019 Other: \_\_\_\_\_  
 Adopted on: April 9, 2019  
 Official Resolution#: R20190346

# Passaic County Board of Chosen Freeholders

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Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

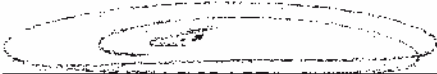
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING MAINTENANCE AND SERVICE OF SPECIALIZED COMPUTER SOFTWARE USED TO ASSIST PASSAIC COUNTY ADMINISTRATION IN RESPONDING TO OPRA REQUESTS THROUGH STATE CONTRACT VENDOR SHI OF SOMERSET, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY ADMINISTRATOR

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190347							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-26							
CAF #								
Purchase Req. #	R9-02538							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING MAINTENANCE AND SERVICE  
OF SPECIALIZED COMPUTER SOFTWARE USED TO  
ASSIST PASSAIC COUNTY ADMINISTRATION IN  
RESPONDING TO OPRA REQUESTS THROUGH STATE  
CONTRACT VENDOR SHI OF SOMERSET, NEW JERSEY**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic by Resolution R-2016-0517 dated June 28, 2016 authorized the acquisition of specialized computer software from SHI of Somerset, New Jersey under State Contract #A89851 to assist the County Administration in handling requests for information under the Open Public Records Act (OPRA); and

**WHEREAS** that software needs to be serviced and maintained yearly and the said Administration has received a proposal to do so covering the period May 1, 2019 to April 30, 2020 dated March 18, 2019 in the amount of \$29,015.10 under the same State contract as set forth above; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said request in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Freeholder Finance & Administration Committee has considered this matter at the March 27, 2019 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the maintenance and service of said specialized computer software as set forth above with SHI of Somerset, NJ in accordance with the terms of the applicable State Contract #A89851; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

April 9, 2019



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$29,015.10

APPROPRIATION: 9-01-20-102-001-233

PURPOSE: Resolution authorizing maintenance and service of specialized computer software used to assist Passaic County Administration in responding to OPRA requests through state contract vendor SHI.



Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr



Pricing Proposal  
 Quotation #: 16844529  
 Created On: 3/18/2019  
 Valid Until: 3/29/2019

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**COUNTY OF PASSAIC**


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**Inside Account Manager  
 - Public Sector**


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**Matthew Jordan**

401 Grand St  
 Freeholder's Office  
 Paterson, NJ 07505  
 United States  
 Phone: (973) 881-4405  
 Fax:  
 Email: matthewj@passaiccountynj.org

**Christine Fellin**

290 Davidson Ave  
 Somerset, NJ 08873  
 Phone: 732-652-0279  
 Fax:  
 Email: Christine\_Fellin@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 GovQA FOIA Services GovQA - Part#: NPN-WEBQA-GOVQA-aa Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Coverage Term: 5/1/2019 – 4/30/2020	1	\$29,015.10	\$29,015.10
2 GovQA Redaction Licenses GovQA - Part#: NPN-GOVQA-REDLI Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 Coverage Term: 5/1/2019 – 4/30/2020 Note: quantity 2	1	\$0.00	\$0.00
		Total	\$29,015.10

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**Additional Comments**


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Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.  
 TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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*The Products offered under this proposal are resold in accordance with the SHI Online Customer Resale Terms and Conditions, unless a separate resale agreement exists between SHI and the Customer.*

Introduced on: April 9, 2019  
 Adopted on: April 9, 2019  
 Official Resolution#: R20190347

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CONTRACT FOR TRAUB LIEBERMAN STRAUSS & SHREWSBERRY, LLP TO SERVE AS A CYBER SECURITY INSURANCE CONSULTANT FOR THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190348</b>							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-27							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING CONTRACT FOR TRAUB  
LIEBERMAN STRAUSS & SHREWSBERRY, LLP TO SERVE  
AS A CYBER SECURITY INSURANCE CONSULTANT FOR  
THE COUNTY OF PASSAIC**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the “Board”) is committed to taking the necessary steps to protect the County of Passaic from the effects of a cyber attack; and

**WHEREAS** Richard J. Bortnick, Esq. of Traub Lieberman Strauss & Shrewsberry, LLP has been highly recommended as a cyber security insurance consultant; and

**WHEREAS** Richard J. Bortnick, Esq. of Traub Lieberman Strauss & Shrewsberry, LLP has offered to serve as a cyber security insurance consultant for the County of Passaic for a sum not to exceed \$20,000 and to perform the duties as outlined in his proposal which is attached to this resolution; and

**WHEREAS** this matter has been discussed at the March 27, 2019 meeting of the Finance and Administration Committee and the Freeholders of said committee have recommended that this matter be presented to the full Board for approval; and

**WHEREAS** a certification is attached that indicates the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby awards a non-fair and non-open contract to the Law Firm of Traub

Lieberman Strauss & Shrewsberry, LLP of Red Bank, New Jersey to serve as a cyber security insurance consultant for the County of Passaic for a fee not to exceed \$20,000 and to perform the duties as outlined in the proposal, which is attached to this resolution.

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding in accordance with the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(l)(m), which applies to insurance and insurance-related services.

**BE IT FURTHER RESOLVED** that the award of this contract is being made as an exception to the policy of the Board as set forth in its Resolution 06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this Resolution shall remain in full force and effect.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the said Board are hereby authorized to execute the necessary documents on behalf of the County of Passaic.

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

April 9, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$20,000.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution authorizing contract for Traub Lieberman Strauss & Shrewsberry, LLP to serve as a cyber security insurance consultant for the County of Passaic.

  
Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr

**TRAUB LIEBERMAN**  
**STRAUS & SHREWSBERRY LLP**

322 Highway 35 South  
Red Bank, New Jersey 07701

Telephone (732) 985-1000  
Facsimile (732) 985-2000  
www.traublieberman.com

March 26, 2019

Via Email Only – [kevinm@passaiccountynj.org](mailto:kevinm@passaiccountynj.org)

J. Kevin McDuffie  
Assistant County Counsel  
401 Grand Street, Room 214  
Paterson, New Jersey 07505

**Re: Proposed Cybersecurity Consultation**

Dear Mr. McDuffie:

Thank you for the opportunity to possibly collaborate with your colleagues and you to develop and implement a tailored cybersecurity regime designed to protect the County of Passaic (the “County”) as best as reasonably possible and consistent with best practices.

In connection therewith, you have requested that we provide a budget, wherein we identify the nature and scope of our proposed high – level strategies.

In short, we estimate that it would take our firm approximately 50 man/woman hours to complete the tasks we deem reasonably appropriate in connection with our firm’s proposed retention as the County’s cybersecurity consultant. At our agreed-upon discounted rate of \$400/hr., we project that the engagement would cost the County roughly \$20,000 from start to finish. Of course, if the County decides to continue our engagement on an ongoing basis to further assist it in updating and conforming its cybersecurity program, as necessary and economically reasonable, additional fees will be incurred.

As to our initial consultation, we propose to assist the County in:

1. investigating and opining on the County’s potential risks and exposures;
2. working with an IT security firm to analyze the County’s data protection hardware, software and human factors elements, and presenting recommendations on enhancements, if needed. Please be mindful that a security firm would incur its own fees and expense that are in addition to this firm’s costs;
3. developing a program to secure the data in the County’s care, custody and control;
4. auditing the nature and quality of the cybersecurity protections employed by the County’s third party vendors, particularly those with access to the County’s

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190348

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Red Bank, New Jersey 07701

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March 26, 2019

Via Email Only – [kevinm@passaiccountynj.org](mailto:kevinm@passaiccountynj.org)

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3. developing a program to secure the data in the County’s care, custody and control;
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Introduced on: April 9, 2019  
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Official Resolution#: R20190348



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Deputy Director Cassandra "Sandi"  
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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF THE OFFERING OF \$6,400,000 COUNTY COLLEGE BONDS, SERIES 2019, CONSISTING OF \$3,200,000 COUNTY COLLEGE BONDS, SERIES 2019A AND \$3,200,000 COUNTY COLLEGE BONDS, SERIES 2019B (COUNTY COLLEGE BOND ACT, 1971 N.J. LAWS C. 12, AS AMENDED) OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY AND PROVIDING FOR THE SALE OF SUCH BONDS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190349</b>							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-28							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓					✓		
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

EXTRACT from the minutes of a regular meeting of the Board of Chosen Freeholders of the County of Passaic, State of New Jersey (the "County"), held at the Passaic County Administration Building, in the City of Paterson, in said County on April 9, 2019 at 6:00 p.m.

PRESENT:

ABSENT:

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\_\_\_\_\_ introduced and moved the adoption of the following resolution and \_\_\_\_\_ seconded the motion:

**RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF THE OFFERING OF \$6,400,000 COUNTY COLLEGE BONDS, SERIES 2019, CONSISTING OF \$3,200,000 COUNTY COLLEGE BONDS, SERIES 2019A AND \$3,200,000 COUNTY COLLEGE BONDS, SERIES 2019B (COUNTY COLLEGE BOND ACT, 1971 N.J. LAWS C. 12, AS AMENDED) OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY AND PROVIDING FOR THE SALE OF SUCH BONDS**

**BE IT RESOLVED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, AS FOLLOWS:**

**Section 1.** Pursuant to the provisions of the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"), the \$6,400,000 aggregate principal amount of County College Bonds, Series 2019, consisting of \$3,200,000 County College Bonds, Series 2019A (the "Series 2019A Bonds") and \$3,200,000 County College Bonds, Series 2019B (County College Bond Act, 1971 N.J. Laws c. 12, as Amended) (the "Series 2019B Bonds" and together with the Series 2019A Bonds, the "County College Bonds" or the "Bonds") of the County, authorized pursuant to the bond ordinance of the County heretofore adopted and described in Section 2 hereof, shall be issued to memorialize the obligations of the County.

**Section 2.** The principal amount of the Series 2019A Bonds is authorized by the bond ordinance as below provided, and the bond ordinance authorizing the Series 2019A Bonds, described by reference to the ordinance number, description and date of final adoption, amount of issue and period of usefulness determined in the bond ordinance is, as follows:

<u>Ordinance Number</u>	<u>Description and Date of Final Adoption</u>	<u>Amount of Issue</u>	<u>Useful Life</u>
19-04	Various 2019 Capital Improvements at and for Certain Facilities of the Passaic County Community College, Finally Adopted February 12, 2019	\$3,200,000	30.61 years
<b>TOTAL</b>		\$3,200,000	

**Section 3.** The following matters are hereby determined with respect to the Series 2019A Bonds:

(a) The period of usefulness, computed on the basis of the amount of Series 2019A Bonds presently authorized to be issued pursuant to the bond ordinance and the respective period or average period of usefulness therein determined, is not more than 30.61 years.

(b) The Series 2019A Bonds shall be designated "County College Bonds, Series 2019A" (or such other designation if such Series 2019A Bonds are issued in multiple separate series to memorialize the applicable obligations) and shall mature within the period of usefulness hereinabove determined.

**Section 4.** The following additional matters are hereby determined, declared, recited and stated:

(a) None of the Series 2019A Bonds described in Section 2 hereof have been sold or issued heretofore, and the bond ordinance described in Section 2 has not been rescinded heretofore and now remains in full force and effect as the authorization for the respective amount of Series 2019A Bonds set opposite the description of the bond ordinance set forth in Section 2 hereof.

(b) The several purposes or improvements authorized by the bond ordinance described in Section 2 hereof are purposes for which Series 2019A Bonds may be issued lawfully pursuant to the Local Bond Law and some of such improvements or purposes, if applicable and permitted by law, a deduction may be taken in any annual or supplemental debt statement.

**Section 5.** The Series 2019A Bonds shall mature in the principal amounts on May 1 in each of the years as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2020	\$170,000	2027	\$225,000
2021	175,000	2028	240,000

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2022	180,000	2029	255,000
2023	185,000	2030	270,000
2024	195,000	2031	285,000
2025	205,000	2032	300,000
2026	215,000	2033	300,000

The Series 2019A Bonds are not subject to optional redemption prior to maturity. The Series 2019A Bonds shall be fourteen (14) in number, with one certificate being issued for each year of maturity and shall be designated and numbered CCA-1 to CCA-14, inclusive.

**Section 6.** The principal amount of the Series 2019B Bonds is authorized by the bond ordinance as below provided, and the bond ordinance authorizing the Series 2019B Bonds, described by reference to the ordinance number, description and date of final adoption, amount of issue and period of usefulness determined in the bond ordinance is, as follows:

<u>Ordinance Number</u>	<u>Description and Date of Final Adoption</u>	<u>Amount of Issue</u>	<u>Useful Life</u>
19-04	Various 2019 Capital Improvements at and for Certain Facilities of the Passaic County Community College, Finally Adopted February 12, 2019	\$3,200,000	30.61 years
<b>TOTAL</b>		<b>\$3,200,000</b>	

**Section 7.** The following matters are hereby determined with respect to the Series 2019B Bonds:

(a) The period of usefulness, computed on the basis of the amount of Series 2019B Bonds presently authorized to be issued pursuant to the bond ordinance and the respective period or average period of usefulness therein determined, is not more than 30.61 years.

(b) The Series 2019B Bonds shall be designated "County College Bonds, Series 2019 (County College Bond Act, 1971 N.J. Laws c. 12, as Amended)" (or such other designation if such County College Bonds are issued in multiple separate series to memorialize the applicable obligations) and shall mature within the period of usefulness hereinabove determined.

**Section 8.** The following additional matters are hereby determined, declared, recited and stated:

(a) None of the Series 2019B Bonds described in Section 6 hereof have been sold or issued heretofore, and the bond ordinance described in Section 6 has not been rescinded heretofore and now remains in full force and effect as the authorization for the respective amount of Series 2019B Bonds set opposite the description of the bond ordinance set forth in Section 6 hereof.

(b) The several purposes or improvements authorized by the bond ordinance described in Section 6 hereof are purposes for which Series 2019B Bonds may be issued lawfully pursuant to the Local Bond Law and some of such improvements or purposes, if applicable and permitted by law, a deduction may be taken in any annual or supplemental debt statement.

**Section 9.** The Series 2019B Bonds shall mature in the principal amounts on May 1 in each of the years as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2020	\$170,000	2027	\$225,000
2021	175,000	2028	240,000
2022	180,000	2029	255,000
2023	185,000	2030	270,000
2024	195,000	2031	285,000
2025	205,000	2032	300,000
2026	215,000	2033	300,000

The Series 2019B Bonds are not subject to optional redemption prior to maturity. The Series 2019B Bonds shall be fourteen (14) in number, with one certificate being issued for each year of maturity and shall be designated and numbered CCB-1 to CCB-14, inclusive. The Series 2019B Bonds Are Additionally Secured By The County College Bond Act, 1971 N.J. Laws C. 12, As Amended.

**Section 10.** The Bonds will be issued in fully registered form. One certificate shall be issued for each series in the aggregate principal amount of the Bond maturing in each year. Both principal of and interest on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York ("DTC"), which will act as securities depository for the Bonds (the "Securities Depository"). The certificates will be on deposit with DTC. DTC will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers. Individual purchases may be made in the principal amount of \$5,000 or any integral multiple thereof, through book entries made on the books and records of DTC and its participants. The Bonds will be dated their date of delivery and shall bear interest therefrom, which interest shall be payable semiannually on the first day of May and November (each an "Interest Payment Date"), in each year until maturity, commencing May 1, 2020, at a rate or rates per annum as proposed by the

Winning Bidder in accordance with the Notice of Sale authorized herein. The principal of and the interest on the Bonds will be paid to the Securities Depository by the County, or some other paying agent as the County may designate and appoint, on the maturity dates and due dates and will be credited on the maturity dates and due dates to the participants of DTC as listed on the records of DTC as of the fifteenth day of April and October preceding each Interest Payment Date for the Bonds (the "Record Dates"). The Bonds shall be executed by the manual or facsimile signatures of the Director of the Board of Chosen Freeholders or the Deputy Director of the Board of Chosen Freeholders and the Chief Financial Officer of the County, under the official seal (or facsimile thereof) affixed, printed, engraved or reproduced thereon and attested to by the manual signature of the Clerk of the Board of Chosen Freeholders of the County. The following matters are hereby determined with respect to the Bonds:

<b>Date of Bonds:</b>	Date of delivery;
<b>Principal Payment Dates:</b>	May 1, 2020 and each May 1 thereafter until maturity;
<b>Interest Payment Dates:</b>	Semiannually on each May 1 and November 1 of each year until maturity, commencing May 1, 2020;
<b>Place of Payment:</b>	Cede & Co., New York, New York.

**Section 11.** The Bonds shall be in the forms set forth in Exhibit A and Exhibit B, respectively, attached hereto with such additions, deletions and omissions as may be necessary for the County to market the Bonds in accordance with the requirements of DTC, upon the advice of Bond Counsel (as defined herein).

**Section 12.** The Bonds shall be sold upon receipt of electronic proposals on Wednesday, May 1, 2019 at 11:00 a.m. by the Chief Financial Officer of the County, via the Parity Electronic Bid Submission System ("Parity"), in accordance with the Notice of Sale authorized herein. The use of the services provided by Parity and the fees associated therewith are hereby approved. Archer & Greiner P.C., Bond Counsel to the County ("Bond Counsel"), on behalf of the Clerk of the Board of Chosen Freeholders, is hereby authorized and directed to arrange for (i) the publication of a summary of such Notice of Sale to be published not less than seven (7) days prior to the date of sale in The Bond Buyer, a financial newspaper published and circulating in the City of New York, New York, (ii) the publication of the full text of such Notice of Sale in the Herald News, and (iii) the posting of the full text of the Notice of Sale on the website provided by or for Parity. Pursuant to N.J.S.A. 40A:2-34, the County hereby designates the Chief Financial Officer of the County, as the financial officer authorized to sell and to award the Bonds in accordance with the Notice of Sale authorized herein, and such financial officers shall report in writing the results of the sale to the Board of Chosen Freeholders at its regularly scheduled meeting thereafter. The Chief Financial Officer of the County or the Deputy Treasurer of the County, as applicable, are each

hereby further authorized and directed to do and accomplish all matters and things necessary or desirable to effectuate the offering and sale of the Bonds.

**Section 13.** The Notice of Sale shall be in the form set forth in Exhibit C attached hereto with such additions, deletions and omissions as may be necessary for the Chief Financial Officer, to market the Bonds, upon the advice of Bond Counsel to the County.

**Section 14.** The Bonds shall have attached thereto a copy of the written opinion that is to be rendered by Bond Counsel, complete except for omission of its date.

**Section 15.** Bond Counsel is hereby authorized and directed to arrange for the printing of the Bonds and for the printing and electronic posting of the Preliminary Official Statement (as defined herein) and the Official Statement (as defined herein), and any and all fees associated therewith. The Preliminary Official Statement and the Official Statement are hereby authorized to be prepared by Bond Counsel and Ferraioli, Wielkowitz, Cerullo & Cuva, P.A., Pompton Lakes, New Jersey, auditor to the County (the "Auditor"), and other County officials. Bond Counsel is also authorized and directed to arrange for the distribution of the Preliminary Official Statement on behalf of the County to those financial institutions that customarily submit bids for such Bonds. The Director of the Board of Chosen Freeholders or the Deputy Director of the Board of Chosen Freeholders and the Chief Financial Officer of the County are each authorized and directed to execute and deliver any certificates necessary in connection with the distribution of the Preliminary Official Statement and the Official Statement. The Chief Financial Officer of the County, Bond Counsel and the Auditor are each further authorized and directed, *nunc pro tunc*, to obtain ratings on the Bonds and to prepare and submit financial and other information on the County to each rating agency and the preparation and submission of any such application is hereby ratified and confirmed.

**Section 16.** The County hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the "Code"), to preserve the exemption from taxation of interest on the Bonds, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Bonds, if necessary.

**Section 17.** The County is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with DTC, as may be necessary to provide that the Bonds will be eligible for deposit with DTC and to satisfy any obligation undertaken in connection therewith.

**Section 18.** In the event DTC may determine to discontinue providing its services with respect to the Bonds or is removed by the County and if no successor securities depository is appointed, the Bonds which were previously issued in book-entry form shall be converted to Registered Bonds (the "Registered Bonds") in denominations of \$5,000 or any integral multiple thereof. The beneficial owner under the

book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of the respective Registered Bonds. The County shall be obligated to provide for the execution and delivery of the respective Registered Bonds in certified form.

**Section 19.** The Chief Financial Officer or Treasurer are each hereby authorized and directed to “deem final” the Official Statement (the “Official Statement”) prepared with respect to the issuance of the Bonds and pursuant to the provisions of Rule 15c2-12 (the “Rule”) promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended, and to execute a certificate regarding same. The Chief Financial Officer and Treasurer are each hereby authorized and directed to authorize and approve the use and distribution of the Official Statement in preliminary form (the “Preliminary Official Statement”) in connection with the offering and sale of the Bonds. Upon the sale of the Bonds, the Preliminary Official Statement shall be modified, in consultation with Bond Counsel, to reflect the effect of the sale of the Bonds and said modified Preliminary Official Statement shall constitute the final Official Statement (the “Final Official Statement”). The Chief Financial Officer is hereby authorized and directed to execute and deliver the Final Official Statement to the purchaser of the Bonds in accordance with the provisions of the Rule, for its use in the sale, resale and distribution of the Bonds, where and if applicable.

**Section 20.** The final Official Statement to be dated on or about May 1, 2019 (the “Final Official Statement”), prepared with respect to the issuance of the Bonds, is hereby authorized to be executed on behalf of the County by the Chief Financial Officer of the County or the Director or Deputy Director of the Board of Chosen Freeholders of the County, as the case may be, and delivered to the purchaser of the Bonds for their use in connection with the sale, resale and distribution of the Bonds, where and if applicable. The Chief Financial Officer of the County and the Director or Deputy Director of the Board of Chosen Freeholders of the County are further hereby authorized and directed to deliver any certificates necessary in connection with the distribution of the Official Statement.

**Section 21.** The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the respective Continuing Disclosure Certificate (the “Certificate”) which will set forth the obligation of the County to file, as applicable, budgetary, financial and operating data on an annual basis and notices of certain enumerated events deemed material in accordance with the provisions of the Rule. The Chief Financial Officer of the County is hereby authorized and directed to execute and deliver this Certificate to the respective purchaser of the Bonds, evidencing the County’s undertaking with respect to the Rule. Notwithstanding the foregoing, failure of the County to comply with the Certificates shall not be considered a default on the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance, to cause the County to comply with its obligations hereunder and thereunder.



**Section 22.** The Chief Financial Officer of the County is hereby authorized and directed to determine all matters and terms in connection with the Bonds (including any matters set forth in this resolution that are deemed necessary and advisable to change by the Chief Financial Officer of the County, in consultation with Bond Counsel, prior to the sale or closing of the Bonds), all in consultation with Bond Counsel and the Auditor and the manual or facsimile signature of the Chief Financial Officer of the County upon any documents shall be conclusive as to all such determinations. The Director of the Board of Chosen Freeholders of the County, the Deputy Director of the Board of Chosen Freeholders of the County, the Chief Financial Officer of the County, the Clerk of the Board of Chosen Freeholders and any other County official are each hereby authorized and directed to execute and deliver such documents as are necessary to consummate the sale and closing of the Bonds, and to take such actions or refrain from such actions as are necessary for the issuance of the Bonds, in consultation with Bond Counsel, and any and all actions taken heretofore with respect to the sale and issuance of the Bonds are hereby ratified and confirmed.

**Section 23.** This resolution shall take effect immediately.

**CERTIFICATE**

I, LOUIS E. IMHOF, III, Clerk of the Board of Chosen Freeholders of the County of Passaic, State of New Jersey (the "County"), DO HEREBY CERTIFY that the foregoing annexed extract of a resolution contained in the minutes of the regular meeting of the Board of Chosen Freeholders duly called and held on April 9, 2019 has been compared by me with the original minutes thereof as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said County this \_\_\_\_ day of \_\_\_\_\_, 2019.

(SEAL)

\_\_\_\_\_  
LOUIS E. IMHOF, III,  
Clerk of the Board of Chosen Freeholders

**EXHIBIT A**

**UNITED STATES OF AMERICA  
STATE OF NEW JERSEY  
COUNTY OF PASSAIC**

**COUNTY COLLEGE BONDS, SERIES 2019A**

**NUMBER:** CCA-\_\_\_\_

<b><u>DATE OF ORIGINAL ISSUE</u></b>	<b><u>MATURITY DATE</u></b>	<b><u>RATE OF INTEREST PER ANNUM</u></b>	<b><u>CUSIP NUMBER</u></b>
May 15, 2019	May 1, _____	_____%	_____

**REGISTERED OWNER:** Cede & Co.

**PRINCIPAL SUM:** \_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_)

The COUNTY OF PASSAIC, a body politic and corporate of the State of New Jersey (the "County"), hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, New York, New York ("DTC"), which will act as Securities Depository (the "Securities Depository"), on the Maturity Date specified above, the Principal Sum specified above, and to pay interest on such sum from the Date of Original Issue of this Bond at the Rate of Interest Per Annum specified above semiannually on the first day of May and November (each an "Interest Payment Date"), commencing May 1, 2020, in each year until maturity. Principal of and interest on this Bond will be paid to the Securities Depository by the County, or a duly designated paying agent, and will be credited to the participants of DTC, as listed on the records of DTC, as of the fifteenth day of April and October preceding each Interest Payment Date (the "Record Dates" for such payments).

This Bond is not transferable as to principal or interest except to an authorized nominee of DTC. DTC shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers.

The Bonds are not subject to optional redemption prior to maturity.

This Bond is one of an authorized issue of Bonds issued pursuant to the provisions of the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented, a bond ordinance duly adopted by the Board of Chosen Freeholders of the County on February 12, 2019 and a resolution duly adopted by the Board of Chosen Freeholders of the County on April 9, 2019 entitled, "RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF THE OFFERING OF \$6,400,000 COUNTY COLLEGE BONDS, SERIES 2019, CONSISTING OF \$3,200,000 COUNTY COLLEGE BONDS, SERIES 2019A AND \$3,200,000 COUNTY COLLEGE BONDS, SERIES 2019B (COUNTY COLLEGE BOND ACT, 1971 N.J. LAWS C. 12, AS AMENDED) OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY AND PROVIDING FOR THE SALE OF SUCH BONDS" and a certain bond ordinance referenced in said resolution and duly adopted by the Board of Chosen Freeholders of the County and published as required by law.

The full faith and credit of the County are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this Bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this Bond exist, have happened and have been performed and that the issue of Bonds of which this is one, together with all other indebtedness of the County, is within every debt and other limit prescribed by such Constitution or statutes.

**IN WITNESS WHEREOF**, the County of Passaic, State of New Jersey has caused this Bond to be executed in its name by the manual or facsimile signatures of its Director of the Board of Chosen Freeholders and its Director of Finance/Chief Financial Officer, its corporate seal to be hereunto imprinted or affixed, this Bond and the seal to be attested to by the manual signature of the Clerk of the Board of Chosen Freeholders, and this Bond to be dated the Date of Original Issue as specified above.

**COUNTY OF PASSAIC**

(SEAL)

By: \_\_\_\_\_  
JOHN W. BARTLETT, ESQ.,  
Director of the Board of Chosen  
Freeholders

ATTEST:

By: \_\_\_\_\_  
LOUIS E. IMHOF, III,  
Clerk of the Board of Chosen  
Freeholders

By: \_\_\_\_\_  
RICHARD CAHILL  
Director of Finance/Chief Financial  
Officer

**EXHIBIT B****UNITED STATES OF AMERICA  
STATE OF NEW JERSEY  
COUNTY OF PASSAIC****COUNTY COLLEGE BONDS, SERIES 2019B  
(County College Bond Act, 1971 N.J. Laws c. 12, as Amended)****NUMBER:** CCB-\_\_\_\_

<b><u>DATE OF ORIGINAL ISSUE</u></b>	<b><u>MATURITY DATE</u></b>	<b><u>RATE OF INTEREST PER ANNUM</u></b>	<b><u>CUSIP NUMBER</u></b>
May 15, 2019	May 1, _____	_____%	_____

**REGISTERED OWNER:** Cede & Co.**PRINCIPAL SUM:** \_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_)

The COUNTY OF PASSAIC, a body politic and corporate of the State of New Jersey (the "County"), hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, New York, New York ("DTC"), which will act as Securities Depository (the "Securities Depository"), on the Maturity Date specified above, the Principal Sum specified above, and to pay interest on such sum from the Date of Original Issue of this Bond at the Rate of Interest Per Annum specified above semiannually on the first day of May and November (each an "Interest Payment Date"), commencing May 1, 2020, in each year until maturity. Principal of and interest on this Bond will be paid to the Securities Depository by the County, or a duly designated paying agent, and will be credited to the participants of DTC, as listed on the records of DTC, as of the fifteenth day of April and October preceding each Interest Payment Date (the "Record Dates" for such payments).

This Bond is not transferable as to principal or interest except to an authorized nominee of DTC. DTC shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers.

The Bonds are not subject to optional redemption prior to maturity.

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190349

This Bond is one of an authorized issue of Bonds issued pursuant to the provisions of the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented, a bond ordinance duly adopted by the Board of Chosen Freeholders of the County on February 12, 2019 and a resolution duly adopted by the Board of Chosen Freeholders of the County on April 9, 2019 entitled, "RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF THE OFFERING OF \$6,400,000 COUNTY COLLEGE BONDS, SERIES 2019, CONSISTING OF \$3,200,000 COUNTY COLLEGE BONDS, SERIES 2019A AND \$3,200,000 COUNTY COLLEGE BONDS, SERIES 2019B (COUNTY COLLEGE BOND ACT, 1971 N.J. LAWS C. 12, AS AMENDED) OF THE COUNTY OF PASSAIC, STATE OF NEW JERSEY AND PROVIDING FOR THE SALE OF SUCH BONDS" and a certain bond ordinance referenced in said resolution and duly adopted by the Board of Chosen Freeholders of the County and published as required by law.

The full faith and credit of the County are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this Bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this Bond exist, have happened and have been performed and that the issue of Bonds of which this is one, together with all other indebtedness of the County, is within every debt and other limit prescribed by such Constitution or statutes.

**IN WITNESS WHEREOF**, the County of Passaic, State of New Jersey has caused this Bond to be executed in its name by the manual or facsimile signatures of its Director of the Board of Chosen Freeholders and its County Director of Finance/Chief Financial Officer, its corporate seal to be hereunto imprinted or affixed, this Bond and the seal to be attested to by the manual signature of the Clerk of the Board of Chosen Freeholders, and this Bond to be dated the Date of Original Issue as specified above.

**COUNTY OF PASSAIC**

(SEAL)

By: \_\_\_\_\_  
JOHN W. BARTLETT, ESQ.,  
Director of the Board of Chosen  
Freeholders

ATTEST:

By: \_\_\_\_\_  
LOUIS E. IMHOF, III,  
Clerk of the Board of Chosen  
Freeholders

By: \_\_\_\_\_  
RICHARD CAHILL  
Director of Finance/Chief Financial  
Officer

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190349

EXHIBIT CCOUNTY OF PASSAIC  
STATE OF NEW JERSEY

## NOTICE OF SALE

**\$6,400,000 COUNTY COLLEGE BONDS, SERIES 2019**  
**Consisting Of**  
**\$3,200,000 County College Bonds, Series 2019A**  
**And**  
**\$3,200,000 County College Bonds, Series 2019B**  
**(County College Bond Act, 1971 N.J. Laws C. 12, As Amended)**  
**(BOOK-ENTRY ONLY) (NON BANK QUALIFIED) (NON-CALLABLE)**

SUMMARY

ISSUER: County of Passaic, State of New Jersey (the "County")

PAR AMOUNT: \$6,400,000 County College Bonds, Series 2019, consisting of \$3,200,000 County College Bonds, Series 2019A (the "Series 2019A Bonds") and \$3,200,000 County College Bonds, Series 2019B (County College Bond Act, 1971 N.J. Laws c. 12, As Amended) (the "Series 2019B Bonds" and together with the Series 2019A Bonds, the "Bonds")

SECURITY: General Obligations Of The County And The Series 2019B Bonds Are Additionally Secured By The County College Bond Act, 1971 N.J. Laws C. 12, As Amended

TAX EXEMPT: Yes

RATING: S&P – Expected

INSURANCE: The Winning Bidder of the Bonds may, at its sole option and expense, purchase a policy of municipal bond insurance

TYPE OF SALE: Electronic Proposals via the Parity Electronic Bid Submission System ("PARITY") (see Bidding Details herein)

AUCTION AGENT: PARITY

BID/AWARD DATE: May 1, 2019 until 11:00 a.m., prevailing New Jersey time, at which time they will be publicly opened, received and announced. Award by 3:00 p.m., prevailing New Jersey time.

DATED DATE: Date of Delivery

DELIVERY DATE: On or about May 15, 2019

INTEREST PAYMENT DATES: May 1 and November 1, commencing May 1, 2020

CALL DATE: Non-Callable

MINIMUM BID: \$6,400,000 (100%); the Bonds will be sold on the basis of the **combined** maturity schedule set forth herein

MAXIMUM BID: Bidders may bid to purchase Bonds from the County with a premium not to exceed \$192,000.00, representing a maximum bid price of \$6,592,000 (103%).

**BID SECURITY: Good Faith Check or Wire Transfer in the amount of \$128,000 received by the County prior to bidding as provided in this Notice**

BASIS OF AWARD: True Interest Cost

OFFERING STATEMENT: Preliminary Official Statement available at [www.munihub.com](http://www.munihub.com).

Introduced on: April 9, 2019  
 Adopted on: April 9, 2019  
 Official Resolution#: R20190349

## NOTICE

NOTICE IS HEREBY GIVEN that bids will be received by the County of Passaic, State of New Jersey (the "County") for the purchase of the County's \$6,400,000 aggregate principal amount of County College Bonds, Series 2019, consisting of \$3,200,000 County College Bonds, Series 2019A (the "Series 2019A Bonds") and \$3,200,000 County College Bonds, Series 2019B (County College Bond Act, 1971 N.J. Laws c. 12, As Amended) (the "Series 2019B Bonds" and together with the Series 2019A Bonds, the "Bonds"). **All Bids (as defined below) must be submitted in their entirety via "PARITY Electronic Bid Submission System" (PARITY) prior to 11:00 a.m., prevailing New Jersey time on May 1, 2019. To bid, Bidders (as defined below) must have submitted a good faith check or wire, payable to the County, in the amount of \$128,000 by no later than 10:30 a.m. on the Bid Date (see Bidding Details below).**

### **Preliminary and Final Official Statement**

The County's Preliminary Official Statement (the "POS") is available for viewing in electronic format on [www.munihub.com](http://www.munihub.com). In addition, broker dealers registered with the Financial Industry Regulatory Authority, Inc. ("FINRA") and dealer banks with The Depository Trust Company ("DTC") clearing arrangements may either: (a) print out a copy of the POS on their own printer, or (b) at any time prior to May 1, 2019, elect to receive a photocopy of the POS in the mail by calling the County's bond counsel, Archer & Greiner P.C. ("Bond Counsel"), Riverview Plaza, 10 Highway 35, Red Bank, New Jersey 07701 to the attention of John M. Cantalupo, Esq. (telephone number 732-268-8009 and e-mail [jcantalupo@archerlaw.com](mailto:jcantalupo@archerlaw.com)). All Bidders must review the POS and certify that they have done so prior to participating in the bidding.

The POS is deemed by the County to be final as of its date, for purposes of SEC Rule 15c2-12(b)(1) under the Securities and Exchange Act of 1934, except for the omission of information concerning the offering price(s), interest rate(s), selling compensation, aggregate principal amount of the Bonds and any other terms or provisions to be determined from the successful Bid(s) or depending on such matters, and the identity of the underwriter(s). The POS is, however, subject to such further revisions, amendments and completion in a Final Official Statement (the "Final Official Statement") as may be necessary.

The County, at its expense, will make available to the winning Bidder a reasonable number of Final Official Statements within seven (7) business days following the date of acceptance of the Bid.

### **Types of Bids Allowed**

Subject to the Bid requirements described below, Bids for the Bonds must be submitted on an "All-or-None" ("AON") basis for the entire amount of bonds offered for sale. First, a Bidder must submit a conforming Bid for the entire issue, and if such Bid is accepted by the County, the Bidder will be required to purchase the entire issue in accordance with such Bid.

### **Insurance**

If the Bonds qualify for the issuance of any policy of municipal bond insurance, the Bidder of the Bonds may, at its sole option and expense, purchase such insurance. The insurance premium, if any, will be paid by the Bidder. Any failure of the Bonds to be so insured shall not in any way relieve the Winning Bidder of its contractual obligations arising from the acceptance of its proposal for the purchase of the Bonds.

### **Interest Payment Dates; Description of the Bonds**

The Bonds will be dated their date of delivery and will bear interest from such date payable semiannually on each May 1 and November 1 (each an "Interest Payment Date"), commencing May 1, 2020, in each year until maturity, by payment of money to DTC or its authorized nominee. DTC will credit payments of principal of and interest on the Bonds to the Participants of DTC as listed on the records of DTC as of each April 1 and October 1 preceding each Interest Payment Date for the Bonds (the "Record Dates").

Introduced on: April 9, 2019  
 Adopted on: April 9, 2019  
 Official Resolution#: R20190349



**Principal Amortization**

The Bonds will consist of two series of serial bonds maturing on May 1 in each year, commencing on May 1, 2020, as indicated in the maturity schedule set forth below. The Bonds are being sold based on the **combined** maturity schedule, as set forth below.

**\$3,200,000 County College Bonds, Series 2019A**

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2020	\$170,000	2027	\$225,000
2021	175,000	2028	240,000
2022	180,000	2029	255,000
2023	185,000	2030	270,000
2024	195,000	2031	285,000
2025	205,000	2032	300,000
2026	215,000	2033	300,000

**\$3,200,000 County College Bonds, Series 2019B**  
**(County College Bond Act, 1971 N.J. Laws C. 12, As Amended)**

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2020	\$170,000	2027	\$225,000
2021	175,000	2028	240,000
2022	180,000	2029	255,000
2023	185,000	2030	270,000
2024	195,000	2031	285,000
2025	205,000	2032	300,000
2026	215,000	2033	300,000

**Combined Maturity Schedule For The Bonds**

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2020	\$340,000	2027	\$450,000
2021	350,000	2028	480,000
2022	360,000	2029	510,000
2023	370,000	2030	540,000
2024	390,000	2031	570,000
2025	410,000	2032	600,000
2026	430,000	2033	600,000

The Series 2019B Bonds are additionally secured by the County College Bond Act, 1971 N.J. Laws c. 12, as amended.

**Book-Entry Only**

The Bonds will be issued in book-entry only form, and each certificate will be registered in the name of Cede & Co., as nominee of DTC, which will act as securities depository for the Bonds. The Bonds will be issued in the form of one certificate for the aggregate principal amount of the Bonds maturing in each year and will be payable as to both principal and interest in lawful money of the United States of America. The certificates will be on deposit with DTC. DTC will be responsible for maintaining a book-entry system for recording the interests of its Participants or the transfers of the interests among its Participants.

The Participants will be responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of the individual purchasers. The Winning Bidder will not receive certificates representing

its interests in the Bonds. Individual purchases may be made in the principal amount of \$5,000 each or any integral multiple thereof. Payments of principal, interest and redemption premium, if any, will be made by the County or a designated paying agent to DTC for subsequent disbursement to Participants to then be remitted to the Beneficial Owners of the Bonds. It shall be the obligation of the Winning Bidder to furnish to DTC an underwriter's questionnaire and the denominations of the Bonds not less than seventy-two (72) hours prior to the delivery of the Bonds.

### **Redemption Provisions**

The Bonds are not subject to optional redemption prior to maturity.

### **Terms of PARITY**

Each electronic proposal must be submitted via PARITY. No bidder will see any other bidder's bid, nor will any bidder see the status of its bid relative to other bids (e.g., whether its bid is a leading bid). To the extent any instructions or directions set forth on PARITY conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about PARITY, potential bidders may contact PARITY at (212) 404-8102. The County may, but is not obligated to, acknowledge its acceptance in writing of any bid submitted electronically via PARITY. When a bid for the Bonds is submitted via PARITY, the bidder further agrees that: the County may regard the electronic transmission of the bid via PARITY (including information about the purchase price of the Bonds, the interest rate or rates to be borne by the various maturities of the Bonds, specified, the initial public offering price of each maturity of the Bonds and any other information included in such transmission) as the official "Proposal for Bonds" executed by a duly authorized signatory of the bidder. If the bid submitted electronically via PARITY is accepted by the County, the terms of the bid and this Notice of Sale and the information that is electronically transmitted via PARITY shall form a contract, and the successful bidder shall be bound by the terms of such contract.

PARITY is not an agent of the County, and the County shall have no liability whatsoever based on any bidder's use of PARITY, including but not limited to any failure by PARITY to correctly or timely transmit information provided by the County or information provided by the bidder.

The County may choose to discontinue use of electronic bidding via PARITY by issuing a notification to such effect via Thomson News Service ("TM3"), or by other available means, no later than 3:00 p.m., New Jersey Time, on the last business date prior to the bid date.

Once the bids are communicated electronically via PARITY to the County, each bid will constitute an official "Proposal for Bonds" and shall be deemed to be an irrevocable offer to purchase the Bonds on the terms provided in this Notice of Sale. For purposes of submitting all "Proposals for Bonds" electronically via PARITY, the time as maintained on PARITY shall constitute the official time.

Each bidder shall be solely responsible to make necessary arrangements to access PARITY for purposes of submitting its bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the County nor PARITY shall have any duty or obligation to provide or assure to any bidder, and neither the County nor PARITY shall be responsible for the proper operation of, or have any liability for any delays or interruptions of, or any damages caused by, PARITY. The County is using PARITY as a communication mechanism, and not as the County's agent, to conduct the electronic bidding for the Bonds. By using PARITY, each bidder agrees to hold the County harmless for any harm or damages caused to such bidder in connection with its use of PARITY for bidding on the Bonds.

The County may, in its sole discretion and prior to the electronic receipt of proposals, clarify any term hereof, including, without limitation, its decision to discontinue use of electronic bidding via PARITY, by issuing a notification of the clarification via TM3, or any other available means, no later than 3:00 p.m. (prevailing New Jersey time) on the last business day prior to the Bid Date.

### **Bidding Details**

Bidders should be aware of the following bidding details associated with the sale of the Bonds:

Introduced on: April 9, 2019  
 Adopted on: April 9, 2019  
 Official Resolution#: R20190349

**(1) THE BONDS ARE BEING SOLD ON THE BASIS OF THE COMBINED MATURITY SCHEDULE SET FORTH ABOVE. ALL BIDDERS SUBMITTING PROPOSALS MUST BID ON ALL OF THE BONDS.**

**(2) BIDDERS MUST SUBMIT EITHER A GOOD FAITH CHECK OR WIRE (PLEASE CONTACT THE MUNICIPAL ADVISOR FOR WIRE INSTRUCTIONS) IN THE AMOUNT OF \$128,000 PAYABLE TO THE COUNTY PRIOR TO THE TIME FOR SUBMISSION OF BIDS AT THE FOLLOWING ADDRESS:**

**Richard Cahill  
County Director of Finance/Chief Financial Officer  
County of Passaic  
Passaic County Administrative Building  
401 Grand Street  
Paterson, New Jersey 07505**

**BIDDERS SUBMITTING GOOD FAITH CHECKS SHOULD ALSO ENCLOSE A RETURN ENVELOPE FOR USE BY THE COUNTY.**

**(3) All Bids must be submitted via PARITY. No telephone, telefax, telegraph or personal delivery Bids will be accepted.**

(4) All Bids for the Bonds must be submitted on an AON basis.

(5) Bidders may bid to purchase Bonds from the County with a premium not to exceed \$192,000, representing a maximum bid price of \$6,592,000 (103%).

(6) Bidders must specify a rate of interest for each maturity of the Bonds which rate of interest must be expressed in multiples of one-eighth (1/8) or one-twentieth (1/20) of one percent (1%). Not more than one rate of interest may be named for the Bonds of the same maturity. There is no limitation on the number of rates of interest that may be named. The difference between the lowest and highest rates named in the proposal for the Bonds shall not exceed three percentum (3%). Each proposal submitted must state the purchase price, which must be not less than the par amount of the Bonds to be delivered plus any premium (which cannot exceed \$192,000 or 3% of the Bonds). The Bonds will be awarded to the bidder on whose bid the total loan may be made at the lowest True Interest Cost. No proposal shall be considered that offers to pay an amount less than the principal amount of Bonds offered for sale or under which the total loan is made at an interest cost higher than the lowest true interest cost to the County under any legally acceptable proposal. The purchaser must also pay an amount equal to the interest on the Bonds accrued to the date of payment of the purchase price.

(7) Bidders are only permitted to submit Bids for the Bonds during the bidding period.

(8) The Winning Bidder shall be obligated to furnish to the County within forty-eight (48) hours of the Bid Date (i) the public offering prices and reoffering yields for each maturity of the Bonds, and (ii) an arbitrage yield calculation for the Bonds.

### **Definitions**

“Bid” any confirmed purchase offer received by PARITY on or before the proposal submission deadline.

“Bidder” any firm registered and approved for participation in sale.

“True Interest Cost” computed by determining the interest rate, compounded semiannually, necessary to discount the debt service payments to the date of the Bonds and to the price bid, excluding accrued interest to the delivery date. The True Interest Cost serves as the basis for awarding bonds to Winning Bidders.

"Winning Bid" any purchase offer made by a Bidder and received by PARITY that, at the end of the bidding time period, results in the lowest True Interest Cost ("TIC") that is acceptable to the County.

### **Bid Procedure and Basis of Award**

Subject to the right reserved by the County to reject any or all Bids, the Bonds will be sold to the Bidder whose Bid complies with the Notice of Sale and produces the lowest TIC for the County based upon the maturity schedule set forth in the Notice of Sale.

Bids must remain valid until at least 3:00 p.m., prevailing time, on the date of the sale, and if accepted by the County, prior to such time, shall be irrevocable except as otherwise provided in the Notice of Sale. Upon selection of the winning Bidder, the County will execute an award certificate to award the Bonds and will promptly communicate with the winning Bidder by telephone, e-mail or fax.

### **Bid Security and Method of Payment for Bonds**

A Good Faith Deposit ("Deposit") in the form of a certified, treasurer's or cashier's check or wire in the amount of \$128,000 payable to the order of the County, is required for each Bid to be considered. Wire instructions can be obtained by contacting County's Bond Counsel, John M. Cantalupo, Esq., Archer & Greiner P.C., Riverview Plaza, 10 Highway 35, Red Bank, New Jersey 07701, or by telephone at (732) 268-8009 or email at [jcantalupo@archerlaw.com](mailto:jcantalupo@archerlaw.com), and such wire must be received and confirmed by the County prior to the time for bids to be submitted. If a check is used, it must be a certified, treasurer's or cashier's check and must be provided to the County no later than by 11:00 a.m. on the Bid Date. Each bidder accepts responsibility for delivering such check on time and the County is not responsible for any check that is not received on time. No interest on the Deposit will accrue to the Purchaser. The Deposit will be applied to the purchase price of the Bonds. In the event the Purchaser fails to honor its accepted bid, the Deposit will be retained by the County. Award of the Bonds to the successful Bidder or rejection of all Bids is expected to be made within two hours after opening of the bids, but such successful Bidder may not withdraw its proposal until after 3:00 p.m. of the day of receipt of such Bids and then only if such award has not been made prior to the withdrawal. The balance of the purchase price shall be paid in Federal Funds by wire transfer to the County at closing.

### **Right to Reject Bids; Waive Irregularities**

The County reserves the right to reject any and all Bids and to the extent permitted by law to waive any irregularity or informality in any Bid.

### **Information Required from the Winning Bidder**

By making a bid for the Bonds, the winning bidder(s) agrees: (a) to provide to the County, in writing, immediately upon being unofficially awarded the Bonds, a written confirmation of the bid, as appropriate, which shall include the purchase price, reoffering yield(s), and other related information necessary for completion of the final Official Statement or by Bond Counsel; (b) to disseminate to all members of the underwriting syndicate copies of the Official Statement; (c) to promptly file a copy of the final Official Statement with the Municipal Securities Rulemaking Board (the "MSRB"); and (d) to take any and all other actions necessary to comply with applicable Securities and Exchange Commission and MSRB rules governing the offering, sale and delivery of the Bonds to alternate purchasers.

### Delivery of the Bonds

The Bonds will be delivered on or about May 15, 2019 (UNLESS A NOTICE OF A CHANGE IN THE DELIVERY DATE IS PUBLISHED ON PARITY NOT LATER THAN 2 HOURS PRIOR TO ANY ANNOUNCED DATE FOR RECEIPT OF BIDS) in New York City at DTC against payment of the purchase price therefor (less the amount of the good faith deposit). PAYMENT FOR THE BONDS AT THE TIME OF ORIGINAL ISSUANCE AND DELIVERY SHALL BE BY WIRE TRANSFER OF IMMEDIATELY AVAILABLE FUNDS.

There will also be furnished the usual closing papers, including (1) a certificate, in form and tenor satisfactory to Bond Counsel and dated as of the date of such delivery of the Bonds, to the effect that there is no litigation pending or (to the knowledge of the signer or signers thereof) threatened affecting the validity of the Bonds, (2) certificates in form satisfactory to Bond Counsel evidencing the proper execution and delivery of the Bonds, the receipt of payment therefor and compliance with the requirements of the Code necessary to preserve tax exemption, (3) a certificate signed by the County relating to the Official Statement, and (4) a Continuing Disclosure Certificate evidencing compliance with the Rule (as defined herein) and the undertaking of the County with respect thereto.

### Establishment of Issue Price for the Bonds

In the event the County receives at least three (3) bids for the Bonds, then the Issue Price for the Bonds shall be established based on the reasonably expected initial offering prices of the Bonds as of the Bid Date (the "Expected Offering Prices"). The Expected Offering Prices shall consist of the prices for each maturity of the Bonds used by the winning bidder in formulating its bid to purchase the Bonds. The winning bidder shall be required to deliver on the Delivery Date a certificate to such effect, and provide to the County, in writing, the Expected Offering Prices as of the Bid Date.

In the event the County receives fewer than three (3) bids for the Bonds, then the Issue Price for the Bonds shall be established based on the first price at which at least 10% of each maturity of the Bonds was sold to the Public (as defined below). The winning bidder shall be required to deliver on the Delivery Date a certificate to such effect, and provide to the County, in writing, evidence satisfactory to Bond Counsel to the County of such sales prices for each maturity of the Bonds. In the event that the winning bidder has not sold at least 10% of each maturity of the Bonds to the Public as of the Delivery Date (each, an "Unsold Maturity"), the winning bidder shall (i) provide to the County, in writing, on the Delivery Date, the Expected Offering Prices for each Unsold Maturity and a certificate regarding same and (ii) have a continuing obligation to provide to the County, in writing, evidence satisfactory to Bond Counsel to the County of the first price at which at least 10% of each Unsold Maturity is sold to the Public, contemporaneous with each such sale, until at least 10% of all such Unsold Maturities have been sold to the Public.

Public means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter (as defined herein) or a related party to an Underwriter. The term "related party" generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly. Underwriter means (i) any person that agrees pursuant to a written contract with the County (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this paragraph to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).

### CUSIP Identification Numbers

CUSIP Identification Numbers will be applied for with respect to the Bonds. **One CUSIP number will be applied to the amount maturing in each year.** Obtaining such CUSIP Identification Numbers and the CUSIP Service Bureau charge for the assignment of the numbers shall be the responsibility of and shall be paid for by the Winning Bidder of the Bonds. The County will assume no obligation for the assignment or printing of such numbers on the Bonds or for the correctness of such numbers, and neither the failure

to print such numbers on any bond nor any error with respect thereto shall constitute cause for a failure or refusal by the Winning Bidder thereof to accept delivery of and make payment for the Bonds.

### **Legal Opinion**

The approving opinion of Archer & Greiner P.C., Red Bank, New Jersey, Bond Counsel to the County, will be furnished without cost to the Winning Bidder, such opinion to be substantially in the form set forth in the Official Statement distributed in preliminary form in connection with the sale of the Bonds, to the effect that the Bonds are valid and legally binding obligations of the County, that all the taxable property therein will be subject to the levy of *ad valorem* taxes to pay the Bonds and the interest thereon without limitation as to rate or amount and that interest on the Bonds is not includable as gross income under current law if the County complies with all conditions subsequent contained in the Code, except to the extent that interest on the Bonds held by a corporate taxpayer is included in the income computation for calculation of the corporate alternative minimum tax, and that interest on the Bonds and any gain on the sale thereof is not includable as gross income under the existing New Jersey Gross Income Tax Act.

### **Postponement**

The County reserves the right to postpone, upon not less than 24 hours notice, the date and time established for receipt of Bids. ANY SUCH POSTPONEMENT WILL BE PUBLISHED OR BEFORE 11:00 A.M. ON THE DAY BEFORE THE SALE. If any date fixed for the receipt of Bids and the sale of the Bonds is postponed, an alternative sale date will be announced via TM3, or any other available means, at least forty-eight (48) hours prior to such alternative sale date. On any such alternative sale date, any Bidder may submit a Bid for the purchase of the Bonds in conformity in all respects with the provisions of the Notice of Sale, except for the date of sale and except for the changes announced on [www.munihub.com](http://www.munihub.com) at the time the sale date and time are announced.

### **Termination**

The Winning Bidder at its option may refuse to accept the Bonds if prior to their delivery any change in any income tax law of the United States of America, shall provide that the interest thereon is includable or shall be includable in gross income at a future date for Federal income tax purposes. In such case, the deposit made by such Winning Bidder shall be returned and such bidder will be relieved of its contractual obligations arising from the acceptance of its Winning Bid.

### **Clarification of Notice of Sale Terms**

The County may, in its sole discretion and prior to the electronic receipt of proposals, clarify any term hereof, including, without limitation, its decision to discontinue use of electronic bidding via PARITY, by publishing the clarification via TM3, or any other available means, no later than 3:00 p.m. (prevailing New Jersey time) on the last business day prior to the Bid Date.

### **Successful Bidder ELEC Filing**

The successful bidder is advised of its responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission ("ELEC") pursuant to N.J.S.A. 19:44A-20.13 (P.L. 2005, c.271, s.3) if the successful bidder enters into agreements or contracts, such as its agreement to purchase the Bonds, with a public entity, such as the County and receives compensation or fees in excess of \$50,000 in the aggregate from public entities, such as the County, in a calendar year. It is the successful bidder's responsibility to determine if filing is necessary. Failure to do so can result in the imposition of financial penalties by ELEC. Additional information about this requirement is available from ELEC at 888-313-3532 or at [www.elec.state.nj.us](http://www.elec.state.nj.us).

**Additional Information**

For further information relating to the Bonds, reference is made to the POS prepared for and authorized by the County. The Notice of Sale and the POS may be viewed at [www.munihub.com](http://www.munihub.com). Printed copies of the POS and the Notice of Sale may be obtained from Bond Counsel at the contact information set forth below. For additional information relating to the sale please contact PARITY at (212) 404-8102 . Additional information relating to the financing by the County can be obtained by contacting the undersigned County Director of Finance/Chief Financial Officer at (973) 881-4440 or by email at [rcahill@passaiccountynj.org](mailto:rcahill@passaiccountynj.org); or the County's Bond Counsel, John M. Cantalupo, Esq., Archer & Greiner P.C., Riverview Plaza, 10 Highway 35, Red Bank, New Jersey 07701, or by telephone at (732) 268-8009 or email at [jcantalupo@archerlaw.com](mailto:jcantalupo@archerlaw.com).

/s/ Richard Cahill

Richard Cahill  
County Director of Finance/Chief Financial Officer  
County of Passaic  
State of New Jersey

Dated: April 23, 2019

TIMETABLE

## COUNTY OF PASSAIC, STATE OF NEW JERSEY

\$6,400,000 CHAPTER 12 BONDS

DATED: May 15, 2019

CLOSING: May 15, 2019

Completed	County Treasurer To Provide Final Maturity Schedule For The Bonds
Completed	Clerk of the Board To Provide Bond Counsel With Bond Ordinance Authorization Proceedings for Chapter 12 Bond Ordinance
April 3, 2019	Bond Counsel To Forward Comments To Front Part Of Preliminary Official Statement ("POS")
April 5, 2019	Bond Counsel To Forward Form And Sale Resolution To Clerk of the Board
April 5, 2019	Auditor To Submit Rating Package To S&P
April 8, 2019 (week of)	Bond Counsel to submit maturity schedule for approval to State Treasurer
April 9, 2019	Freeholders To Consider For Approval of Form And Sale Resolution
April 10, 2019	Bond Counsel To Forward Summary Notice Of Sale And Full Notice Of Sale To Newspapers
April 12, 2019	Comments Due On Second Draft of POS
April 23, 2019	Finalize, Print And Post POS And Notices Of Sale (Full And Summary) To Appear In Newspapers
May 1, 2019	Bond Sale On Parity At 11:00am
May 8, 2019	Freeholder Director, County Treasurer, Clerk of the Board And County Counsel To Execute Bonds And Closing Documents and Overnight Documents to Bond Counsel
May 9, 2019	Finalize, Print And Post Official Statement
May 13, 2019	Bond Counsel To Forward Bonds To DTC
May 15, 2019	Closing On The Bond Financing

Introduced on: April 9, 2019  
 Adopted on: April 9, 2019  
 Official Resolution#: R20190349



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AGREEMENT TO PURCHASE CONTRACT MANAGEMENT SOFTWARE FROM GOVQA OF WOODRIDGE, IL

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190350</b>							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-29							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING AGREEMENT TO PURCHASE  
CONTRACT MANAGEMENT SOFTWARE FROM GOVQA OF  
WOODRIDGE, IL**

**WHEREAS** the Board of Chosen Freeholders is desirous of improving public access to information and being able to more efficiently retrieve and distribute said information to the public; and

**WHEREAS** on March 26, 2019 GovQA of Woodridge, IL submitted the attached proposal for Contract Management Software in the amount of \$9500.00; and

**WHEREAS** the Freeholder Finance & Administration Committee has considered this matter at the March 27, 2019 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of Contract Management Software from GovQA of Woodridge, IL in accordance with the terms of the attached proposal; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the

purpose of this resolution, including but not limited to  
issuance of an appropriate Purchase Order.

April 9, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$9,500.00

APPROPRIATION: 9-01-20-102-001-213

PURPOSE: Resolution authorizing agreement to purchase contract management software from GOVQA of Woodridge.



Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr

# Cost Proposal

## GovQA Exchange Platform – Contract Management Solution

**Date:**

March 26, 2019

**Proposal Prepared By:**

GovQA  
900 S Frontage Road, Suite 110  
Woodridge, IL 60517

**Proposal Prepared For:**

Passaic County, New Jersey  
401 Grand Street  
Paterson, New Jersey 07505

GovQA is trusted within **more than 1,350 public sector contracts** in North America for innovative multi-channel and multimedia workflow solutions.

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190350

GovQA - Confidential

March 26, 2019

Passaic County, New Jersey  
401 Grand Street  
Paterson, NJ 07505

Re: Proposed GovQA Services

Dear Mr. Jordan,

The GovQA team is pleased to provide the following proposal to Passaic County for the GovQA Contract Management Module. GovQA is the nation's leader with our Exchange Platform, and has implemented solutions for over 1,350 organizations across North America.

GovQA's modern, state-of-the-art, software as a service (SaaS) platform improves access to public information while increasing efficiencies within the organization.

Product highlights:

- Completely configurable 'off the shelf' SaaS platform tailored to fit your business processes
- One-stop platform with numerous built-in modules
- Compliant with all state and federal laws
- Custom training and exceptional customer support

Our proven platform, implementation/training support ensure that your transparency initiative is proactive, thorough, and effective.

Please do not hesitate to contact me at 630-633-7335 or [lpiper@govqa.com](mailto:lpiper@govqa.com) with any questions concerning this proposal. We appreciate your continued interest.

Sincerely,

*Lesley Piper*

Lesley Piper  
Government Account Manager

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190350

# Price Proposal

Based on our experience and knowledge of the City's current processes, GovQA recommends the service package outlined below. We are, however, open to adjusting the scope of services in order to fit within an established budget. This system is a configurable "off the shelf" platform; it will be complete at the time of purchase and configured to the desired work flow(s).

## Subscription Services

Core Exchange Platform Subscription Services			Annual Fee
	201901	Public Records Solution (Includes 1 Request Type Related to Public Records)	
X	201912	Storage ( 500 GB )	Included
Suggested Add-On Modules			
	201908	Redaction License	
	201963	Attachment Search with OCR	
Additional Modules			
	201911	Payments (Using designated vendor)	
	201905	Invoicing	
	201906	Fortress Hosting	
	201909	ADFS/Single Sign-on	
	201911	Payments (Using approved provider(s) listed on page 15)	
	201907	Attachment Search	
	201945	Non-Emergency Reporting	
	201902	Claims	
	201903	Subpoena Duces Tecum	
	201904	Subpoena Appearance	
	201947	CRM/311 Citizen Engagement	
	201910	Legal Holds	
	201964	Customer Email Tracking	
	201924	Mobile App	
	201946	Social Media Archive	
	201919	Integration	
X	201920	Contract Management	\$7,000
	201921	Custom Option	

One-Time Implementation Fees			
	201925	Public Records Solution Implementation	
X	201927	Online Training – Administrator	Included
X	201928	Online Training – Users (2 sessions)	Included

Introduced on: April 9, 2019  
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	201965	Attachment Search with OCR Implementation	Waived
	201949	ADFS/Single Sign-on Implementation	
	201938	Payments Implementation	
	201939	Invoicing Implementation	
	201929	Additional Online Training	
	201930	Attachment Search Implementation	
	201966	Customer Email Tracking Implementation	
	201931	Subpoena Duces Tecum Implementation	
X	201932	Contract Management Implementation	\$2500
	201933	Legacy Data Import	
	201934	Subpoena Appearance Implementation	
	201926	Onsite Training (Per Trainer, Per Day)	
<b>Total</b>			<b>\$9,500</b>

Introduced on: April 9, 2019  
 Adopted on: April 9, 2019  
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## Terms

Item	Description
Data	Customer data is owned by customer. The Service(s) will not be used to capture confidential information of any kind such as social security numbers or individual financial data or other sensitive data unless deployed in Fortress. The storage will be fully deployed in a single tenant database within the Amazon Government Cloud provisioned by GovQA. 500GB of storage is included in the fees set forth above. Every 1TB over the allotted 500GB will be assessed an additional monthly fee of \$100. Storage is reviewed yearly and adjusted at the next annual invoice.
Billing	Fees are exclusive of all taxes; complete annual service cost is billed on an annual basis in advance; and, due Net 30. All implementation fees are billed upon contract signing.
Payment Terms	Payments are due Net 30. Payments over 45 days from invoice date will accrue interest at a rate of one (1%) per month. Renewal payments made after contract renewal date will accrue interest at a rate of one (1%) per month.
Remittance	All payments should be made directly to GovQA, and will not be deemed received until actually received in GovQA offices. Please remit all payments to: GovQA, Inc. 900 S. Frontage Road, Suite 110 Woodridge, IL 60517

## Project Scope

### Basic Architecture Update:

Addition of a CONTRACTS module to the existing Passaic County GovQA site. This allows for custom design of the administrative platform to accommodate security/privacy to these forms, the contracts attached, and their management by the appropriate department.

### Legacy Data/Existing Contracts:

Passaic County will not need to import legacy contracts.

### Processing Stage(s):

#### Data Entry:

**Customer/Vendor:** Passaic County user will create "customer" accounts for each vendor to associate all contract requests/tickets with that vendor for better organization and reporting.

**New contracts:** Once Passaic County executes a new contract, a contract request will be created in GovQA. Passaic County user will complete the request form and fill out all field data that pertains to that contract. User will scan and create digital copy to attach to the request in GovQA.

Introduced on: April 9, 2019  
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**Reminders:** User will set the SLA date as the end date of that contract. GovQA will configure alerts/reminders to be sent to specific Passaic County employees prior to that SLA date. For example, the reminders can be set for 30, 60, or 90 days prior to contract end date. But all must follow the same reminder schedule. If a contract has a unique renewal term and reminder must go out at a different time than the SLA rule, a custom filed and workflow will be created to accommodate that.

**Department Assignment:** User will assign the contract request to the appropriate department per the type of contract as ongoing maintenance of the data within that contract request is the responsibility of the assigned department.

**Auto-Renewing Contracts and Renewed contracts:** assigned staff/department will be responsible for creating new request/ticket for the renewing time period. This will be important to keep a history of each contract period, i.e. contract value change per each renewal period, total length of relationship with that vendor, etc...Each request will represent a new term or renewal period with that vendor.

**Views & Reports:** GovQA will assist client in creating contract request type views by category, dollar amount, or other relevant breakdown of their data. GovQA will assist client in creating reports based on client needs and per the data collected within GovQA.

**Security:** GovQA will set up user permissions as follows: most users are only able to see contracts that are assigned to their department; some users will have access to all contracts.

PRICING IS VALID FOR 90 DAYS. GovQA MAKES NO REPRESENTATION OR WARRANTY AS TO MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE EXCEPT AS OTHERWISE STATED HEREIN OF THE SERVICE(S) AND SHALL HAVE NO LIABILITY FOR ANY CONSEQUENTIAL DAMAGES OF ANY KIND INCLUDING, BUT NOT LIMITED TO, DATA LOSS AND BUSINESS INTERRUPTION, AND THE PARTIES AGREE THAT THE ONLY REMEDIES THAT SHALL BE AVAILABLE TO CUSTOMER UNDER THIS AGREEMENT SHALL BE THOSE EXPRESSLY SET FORTH IN THIS AGREEMENT. GOVQA'S LIABILITY UNDER ALL CIRCUMSTANCES INVOLVED HEREIN THIS AGREEMENT IS EXPRESSLY LIMITED TO THE AMOUNT RECEIVED BY GovQA UNDER THIS AGREEMENT.

**Introduced on:** April 9, 2019  
**Adopted on:** April 9, 2019  
**Official Resolution#:** R20190350

# Cost Proposal

## GovQA Exchange Platform – Contract Management Solution

**Date:**

March 26, 2019

**Proposal Prepared By:**

GovQA  
900 S Frontage Road, Suite 110  
Woodridge, IL 60517

**Proposal Prepared For:**

Passaic County, New Jersey  
401 Grand Street  
Paterson, New Jersey 07505

GovQA is trusted within **more than 1,350 public sector contracts** in North America for innovative multi-channel and multimedia workflow solutions.

Introduced on: April 9, 2019  
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Official Resolution#: R20190350

GovQA - Confidential

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

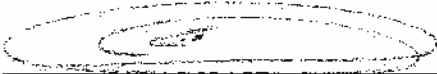
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING THE RE-APPOINTMENT OF MEMBERS TO THE WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, COMMENCING JANUARY 22, 2019 TERMINATING JANUARY 21, 2022, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
WORKFORCE DEVELOPMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

Official Resolution#	R20190351							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-30							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING THE RE-APPOINTMENT OF MEMBERS TO THE WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM, COMMENCING JANUARY 22, 2019 TERMINATING JANUARY 21, 2022**

**WHEREAS** the Passaic County Workforce Development Center provides training for unemployed, unskilled and displaced individuals so they can effectively operate in the workplace; and

**WHEREAS** the Freeholder Board is desirous of authorizing the re-appointment of the following members to the Passaic County Workforce Development Board for a three (3) years term:

Harvey J. Nutter	3/9/19 – 3/8/22
Bernadette Tiernan	3/9/19 – 3/8/22
Dr. Steven M. Rose	3/9/19 – 3/8/22
Alan E. Concha	3/25/19 – 3/24/22
Will Graulich	4/12/19 – 4/11/22

**WHEREAS** this matter was reviewed and approved by the Freeholders Standing Committee of Human Services;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the re-appointments, as specified above.

JDP: lc

Dated: April 9, 2019

## COUNTY OF PASSAIC RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director  
Telephone #: 973-569-5082

**DESCRIPTION OF RESOLUTION:**

Authorization to reappoint Harvey Nutter to the Workforce Development Board for another three year term (3/9/2019 – 3/8/2022)

**PROCUREMENT SOLICITATION:**

Please see attached documents

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS:*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

**REQUISITION #:** \_\_\_\_\_ **ACCOUNT#:** \_\_\_\_\_

4. **COMMITTEE REVIEW:**

DATE

Administration & Finance

\_\_\_\_\_

Public Works / Buildings & Grounds

\_\_\_\_\_

Planning & Economic Development

\_\_\_\_\_

Health, Human Services & Community Affairs

3/27/2019

Law & Public Safety

\_\_\_\_\_

Energy

\_\_\_\_\_

5. **DISTRIBUTION LIST:**

Administration

Finance

Clerk to the Board

Procurement

Specify:

\_\_\_\_\_

## Harvey J. Nutter

Harvey J. Nutter has a strong and diverse intellectual background. He obtained his Bachelor of Science Degree in Education from Delaware State College. He attended Woodrow Wilson College of Law, and he has taken courses in social psychology at Temple University and Alaska Methodist University. Harvey has also completed special training programs; namely, the IBM Executive Community Program (IBM Management Training), and the Opportunities Academy of Management Program.

In preparation for a career in management, Harvey served in various positions. He served as a Personnel Specialist Manager in the United States Military. He worked as a project manager for the Redevelopment Authority of Philadelphia where he was responsible for the implementation and management of a 4 million dollar Urban Renewal and Redevelopment Project. Harvey also served as a Unit Manager for Heublin, Inc. (KFC Food Division) where he provided management of unit operations, which included enforcement of OSHA and EEO requirements. Additionally, as President of Nutter Enterprises, Inc. in Atlanta, Georgia, he handled personnel recruitment to agencies that served as affirmative action conduits to fill minority needs in the private sector.

As a professional with a strong management background, and extensive training in the area of human resources, planning, implementation, fiscal management, accountability, communications, public relations and overall leadership skills, Harvey Nutter began his career with the Opportunities Industrialization Center of America. He first served as the EEOC Coordinator and Assessor from 1965 to 1969. During this time, he was responsible for job development within the North Philadelphia area. From 1977 to 1978, he served as Director of Operations, Fairfield County OIC, Inc., Stamford, CT. His responsibilities included training and assisting with the planning and development of the organization's operational goals and objectives. After a year of outstanding achievements as Director of Operations, in 1978 he received the position of Executive Director of the Greater Paterson Opportunities Industrialization Center (OIC), Inc., a position he still holds some 40 years later.

In addition to his strong work ethic, Harvey has dedicated a substantial amount of time to community involvement. He has served as

- Chairman, Passaic County Community College (5 years-Present)
- Member, Passaic County Community College (22 years)
- Passaic County Board of Social Services,
- State Employment Training Commission (SETC)(20 years)
- Great Fall Preservation and Development Corporation
- Paterson Restoration Corporation (20 years)

- Passaic County Workforce Investment Board (WIB)
- Passaic County Community College EOF Board of Directors
- Member of the Paterson Task Force for Social Change Board of Directors
- Paterson Rotary
- Paterson Chamber of Commerce
- Life Member of the Paterson Branch of the NAACP
- Hamilton Club Board of Directors
- United States Draft Board
- Omega Psi Phi Fraternity

Harvey has received numerous Lifetime Community Service Awards. To name a few:

- William Paterson University
- Great Falls Preservation and Development Corp.
- City of Paterson

He also is a recipient of the Community Service Award from

- Passaic County Community College

Harvey, as you can see, has extensive training and experience in management and supervision, program planning and training, as well as funding development and marketing.



**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director  
Telephone #: 973-569-5082

**DESCRIPTION OF RESOLUTION:**

Authorization to reappoint Bernadette Tiernan to the Workforce Development Board for another three year term (3/9/2019 – 3/8/2022)

**PROCUREMENT SOLICITATION:**

Please see attached documents

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS:*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

**REQUISITION #:**                      **ACCOUNT#:**

- | 4. <b>COMMITTEE REVIEW:</b>  | <u>DATE</u> |
|--|-------------|
| <input type="checkbox"/> Administration & Finance                              | _____       |
| <input type="checkbox"/> Public Works / Buildings & Grounds                    | _____       |
| <input type="checkbox"/> Planning & Economic Development                       | _____       |
| <input checked="" type="checkbox"/> Health, Human Services & Community Affairs | 3/27/2019   |
| <input type="checkbox"/> Law & Public Safety                                   | _____       |
| <input type="checkbox"/> Energy  | _____       |

5. **DISTRIBUTION LIST:**

Administration  
 Finance  
 Clerk to the Board  
 Procurement

Specify:  
 \_\_\_\_\_

**BERNADETTE TIERNAN**  
 338 Jackson Avenue  
 Washington Township, NJ 07676  
 Home Phone: 201-666-4619

**WILLIAM PATERSON UNIVERSITY – Wayne, NJ** **March 2006-present**

**Executive Director, School of Continuing and Professional Education**

Provide leadership and management for the planning, development, marketing, administration, financial controls and coordination of all WPU non-credit programs. Programs include workshops, seminars, conferences, certificate programs, customized training for adults and youth, grant-funded programs and all other programs. Budget for the Center is \$3.5 million. Increased enrollment and net profit each year.

- Provide oversight of all staff and activities related to Precollege Youth Programs since 2006, building from 250 to over 2,000 participants in academic and enrichment courses and workshops per year.
- Serve as liaison between academic colleges, university departments, and the business and education community throughout the state as related to non-credit programming.

**RUTGERS BUSINESS SCHOOL- UNDERGRADUATE AND GRADUATE PROGRAMS – Newark/New Brunswick, NJ**

**Associate Dean for Administration and External Affairs**

**2004 – 2006**

• Responsible for oversight of the salary and non-salary budget of the school, grant-funded programs, personnel matters, purchasing process, space and remodeling, and all the regular duties of the Dean's Office. Represented the Dean at internal or external meetings, and served as the Dean's Liaison to the RBS Board of Advisers

**NJSBDC Associate State Director**

**2002 - 2004**

- Managed all Special Services Directors, Director of Operations, MIS Director, Marketing Director, contract consultants, and statewide staff of 55 employees located at 11 colleges/universities throughout New Jersey. Responsible for \$5M budget. Responsible for outreach to corporations, federal/state legislators and commissioners.
- Developing budget and funding resources statewide, negotiating program goals

**Instructor – Rutgers Business School, Marketing Department.**

- Teaching 3 graduate courses in e-commerce, marketing, and business planning

**NJSBDC Director of E-Business Education**

**2001 - 2002**

- Development of training curriculum for online and offline courses
- New business development through corporate partnerships/sponsorships

**TIERNAN ASSOCIATES, Management Consultants**

**1986 - 2001**

**President and Founder**

- Specialists in e-commerce management, strategic planning, organization design, and marketing consulting services for small-medium size businesses. Provide in-depth individual counseling for entrepreneurs from start-up through growth.
- Author of *The Hybrid Company* (Dearborn June 2001)
- Author *E-tailing: Profit from the E-Commerce Explosion* (Dearborn 1999).
- Author *START SMART®: Your Home-Based Business* (Macmillan 1996).
- E-commerce consultant and trainer for the NJ Small Business Development Center (SBDC) at Rutgers Business School.
- Author/instructor of online training course *START SMART: Building and Growing Your Small Business* (Rutgers University and NJSBDC project).
- Elected New Jersey delegate to the 1995 White House Conference on Small Business.

Tiernan – page 2

- Create and conduct *E-Commerce* and *Starting Your Own Business* programs for associations, colleges/universities, and community economic development programs throughout NJ, including the curriculum/training materials for the NJSBDC/Rutgers Internet Institute “Managing E-Commerce” certificate program and New Jersey Association of Women Business Owners’ statewide 12-hour *Start Right* course.
- Design and conduct seminars, workshops, employee development programs and training for small – major corporations.
- Public speaker on *E-Business*, *The Psychology of Entrepreneurs*, *Success Strategies for Hybrid Companies*, *Homebased Business*, *E-tailing*, *Balancing Work & Family*, *Enhancing Customer Relations*, *Niche Marketing*, *Marketing Professional Firms* and many other management and leadership topics.

***WORKPLACE SKILLS TRAINING, INC., Englewood Cliffs, NJ 1994-1999***

**Co-founder**

- WST, Inc. provided workplace skills training for manufacturing company managers and employees in bilingual English-Spanish work settings.
- Managed a NJ Department of Labor grant for \$250,000, working with the Passaic County Department of Economic Development and three manufacturing companies. This project resulted in a highly acclaimed series of employee development and ESL programs for over 200 employees, supervisors and managers.
- Created curriculum, all course materials, and served as instructor for 4 bilingual courses: *First Level Supervision* (15 hours), *Improving Customer Relations* (6 hours), *Problem Solving through Communication and Teamwork* (6 hours), *Building Personal Communication Skills for Effective Teams* (3 hours).

***START SMART@ PRODUCTIONS, LLC, Hackensack, NJ 1994-1997***

**Co-founder**

- Created, wrote and produced pilot for a 30-minute television series on small business with partner Chee Chee Williams, former network news reporter and small business owner.
- Dealt hands-on with all aspects of production, from budget to set-building. Raised over \$3.5 million in sponsorship for the show.
- Gained access to CBS Television on 13 of their owned and operated stations. Wrote 24 show outlines. (deal off)

***BERGEN COMMUNITY COLLEGE, Paramus, NJ 1987-1996***

**Adjunct Professor**

Instructor in the Continuing Education Department - Management Development Program

Courses included: *First Line Supervision*, *Managing Managers*, *Time & Stress Management*, *Assertiveness for Managers*, *Success Strategies for Business*, *How to Write a Business Plan* and more.

***HUMAN RESOURCES ASSOCIATES, Englewood Cliffs, NJ 1984-1986***

**Vice President**

- Consultant on human resource management and development for small businesses.
- Designed and implemented management training courses.
- Created and implemented marketing strategy, including design of all marketing materials (brochure, press releases, letters to prospects, etc.)

Tiernan - page 3

### **AT&T COMMUNICATIONS**

1973-1984

#### **Management Development Program, Personnel, Basking Ridge, NJ** 1983-1984

- Directed the design, implementation and evaluation of a new executive development course for 500 high potential managers and their executive mentors. Managed development, career paths, counseling and tracking of 300 fast-track managers.

#### **Staff Manager-Human Resource Process, Personnel, Morristown, NJ** 1981-1983

- Created a new forecasting model, resulting in 50% improvement in the accuracy of hiring projections for the corporate data processing department. Hired and tracked over 150 recruits.

#### **Manager Information Systems, Data Services, White Plains, NY** 1979-1981

- Managed multiple \$5M marketing project teams consisting of 30 system analysts, designers and programmers. Responsible for projects from preliminary design through implementation and testing. Handled all scheduling, budgets, staffing, and training.

#### **Supervisor -Human Factors Engineering, NY and Bedminister, NJ** 1973-1979

- Designed the human factors interface (including task analysis, input/output design, job design, and training) for AT&T's largest nationwide computer system during the transition from a manual to mechanized circuit layout design and record-keeping system. Worked with design teams of engineers, system designers, programmers, and supervisors throughout the USA to gather information and create the new system. Received 3 Vice President's Awards for innovation and cost savings.
- Designed, implemented and conducted user training and train-the-trainer programs for major nationwide engineering systems, including circuit layout design (average \$30M each).
- Managed nationwide organization of 75 people 30% each year as delegated authority for Division Manager in his absence. Managed \$10M budget, including force and hiring. Served as speech writer for Engineering Vice President and Division Managers for nation-wide speaking events.
- Consultant to the Social Security Administration, Bell Labs, AT&T Corporate, and the Matheny School on information systems projects.

### **EDUCATION**

Ed.D- Doctorate in Education, Fordham University, New York, NY

MA-INDUSTRIAL PSYCHOLOGY, Fairleigh Dickinson University, Madison, NJ (magna cum laude)

BA-PSYCHOLOGY, Merrimack College, North Andover, MA (cum laude)

University of Michigan - certification program in Human Factors Engineering

### **PROFESSIONAL MEMBERSHIPS**

- Passaic Workforce Development Board (2006 - present)– Strategic Planning Committee
- Paterson Alliance (current) - Board member, Chair of Governance Committee
- St. Joseph's Hospital Wayne Foundation Board (2009-2018)- Executive Committee member
- Executive Women of New Jersey (2006-2012) – Membership Committee
- Commerce & Industry Association of NJ – Board of Directors (1995-2006)
- New Jersey Association of Women Business Owners (1988-2012) - Associate Member; former State VP Public Affairs, Northern Region President, and Bergen Chapter President

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director  
Telephone #: 973-569-5082

**DESCRIPTION OF RESOLUTION:**

Authorization to reappoint Dr. Steven Rose to the Workforce Development Board for another three year term (3/9/2019 – 3/8/2022)

**PROCUREMENT SOLICITATION:**

Please see attached documents

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS:*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

**REQUISITION #:**                      **ACCOUNT#:**

4. **COMMITTEE REVIEW:**

DATE

Administration & Finance

\_\_\_\_\_

Public Works / Buildings & Grounds

\_\_\_\_\_

Planning & Economic Development

\_\_\_\_\_

Health, Human Services & Community Affairs

3/27/2019

Law & Public Safety

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Energy

\_\_\_\_\_

5. **DISTRIBUTION LIST:**

Administration

Finance

Clerk to the Board

Procurement

Specify:

\_\_\_\_\_



## RESUME

### **Steven M. Rose, Ed.D.**

1 College Boulevard  
Paterson, NJ 07505  
Work (973) 684-5900

### **EDUCATION:**

**RUTGERS, The State University of New Jersey, New Brunswick, New Jersey. Doctor of Education degree:** Specialization in Sociology of Education, Philosophy of Education, and Labor Studies, 1992.

Dissertation: The Use of Part-time Faculty in the Community College: A Grounded Theory Analysis.

**UNIVERSITY OF VERMONT, Burlington, Vermont. Master of Education degree:** Student Personnel Services in Higher Education, 1981.

**MUHLENBERG COLLEGE, Allentown, Pennsylvania. Bachelor of Arts degree:** Political Science, Cum Laude, 1979.

### **EMPLOYMENT EXPERIENCE:**

**PRESIDENT, Passaic County Community College, Paterson, NJ (1996 – Present)**

- Chief executive officer for 13,000 student institution with over 1200 employees.

**VICE PRESIDENT FOR ACADEMIC AFFAIRS AND DEAN OF FACULTY, Passaic County Community College. (1995 - 1996)**

- Chief academic officer with overall responsibility for academic programs and curriculum.
- Coordinate strategic planning efforts.

**DEAN OF ADMISSIONS AND ENROLLMENT MANAGEMENT, Passaic County Community College. (1991 - 1995)**

- Overall responsibility for Enrollment Management including supervision of the Offices of Admissions, Financial Aid, Registrar, and Tech-Prep.
- Directed marketing, publications development, and public relations efforts.
- Served as spokesperson for College to press..

**DIRECTOR OF ADMISSIONS, Passaic County Community College. (1987 - 1991)**

- Chief admissions officer directing all aspects of admissions, recruitment, and institutional marketing and registration.

**DIRECTOR OF RECRUITING AND ADMISSIONS, Wagner College, Staten Island, New York. (1981-1987)**

- Responsible for planning and developing marketing strategies.

**RESIDENCE HALL DIRECTOR, The University of Vermont, Burlington, Vermont. (1979- 1981)**

- Managed coeducational residence hall of 200 undergraduates.

**TEACHING EXPERIENCE:**

- **ADJUNCT FACULTY**

Passaic County Community College, Adjunct Faculty, 1992 - Present  
Rowan University, Doctoral Program in Educational Leadership, Adjunct Faculty, 2008 – Present.  
Rowan University, Doctoral Program in Educational Leadership, Dissertation Committee Chair (2) Dissertation Committee Member (19), 2009 – Present.

**SIGNIFICANT LEADERSHIP AND COMMUNITY ACTIVITIES:**

- Chair, New Jersey Presidents' Council (2014 – 2016)
- Chair, NJEDGE, (NJ Higher Education Computing Network) (2015 – Present)
- Chair, March of Dimes Passaic County, (2015 – 2017)
- Vice Chair, New Jersey President's Council (2012 – 2014)
- Chairperson, New Jersey Presidents' Council Budget and Governmental Relations Committee (2008 – 2015)
- Chairperson, NJ Community College Presidents (2005 – 2006)(2017-2018)
- Chairperson, United Way of Passaic County (2002- 2009)
- Vice Chair, Opportunities Industrialization Center Board of Directors (2010 – Present)
- Treasurer, United Way of Passaic County, (2010 – Present)
- Member, New Jersey Chamber of Commerce Board of Directors, (2011- Present)
- Member, College of Saint Elizabeth Board of Trustees (2007 – 2016)
- Member, Bloomfield College Board of Trustees (2009 – Present)
- Member, Greater Paterson Chamber of Commerce Board of Directors. (1995 - Present)
- Member, Passaic County Workforce Investment Board (WIB). (1996- Present)
- Member, Saint Mary's Hospital Board of Directors. (2014 – Present)
- Member, NJ Campus Compact Board of Directors (2012 – Present)
- Member, Phi Theta Kappa Presidents' Advisory Council (2018 – Present)

4/2018

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director  
Telephone #: 973-569-5082

**DESCRIPTION OF RESOLUTION:**

Authorization to reappoint Alan Concha to the Workforce Development Board for another three year term (3/25/2019 – 3/24/2022)

**PROCUREMENT SOLICITATION:**

Please see attached documents

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS:

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

**REQUISITION #:**                      **ACCOUNT#:**

- |   |             |
|---|-------------|
| 4. <b>COMMITTEE REVIEW:</b>                         | <u>DATE</u> |
| ___ Administration & Finance                        | _____       |
| ___ Public Works / Buildings & Grounds              | _____       |
| ___ Planning & Economic Development                 | _____       |
| <b>X</b> Health, Human Services & Community Affairs | 3/27/2019   |
| ___ Law & Public Safety                             | _____       |
| ___ Energy  | _____       |

5. **DISTRIBUTION LIST:**

- \_\_\_ Administration
- \_\_\_ Finance
- \_\_\_ Clerk to the Board
- \_\_\_ Procurement

Specify:

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Addendum to Alan Concha's resume:

January 1, 2005-Present

Eastwick College/HoHoKus School of Trade and Technical Sciences Paterson, N.J.

Vice President/Director

- Increased population from 8 students to 300
- Supervise, train, hire and terminate all employees
- Manage, motivate and direct a staff of 54
- Create all media advertising
- Meeting with and determining acceptance of all prospective students
- Responsible for all deposits
- Maintain all state regulations
- Handle all aspects of purchasing for the school
- Speaking at local High Schools to promote the programs
- Perfect attendance record

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190351

ALAN E. CONCHA  
 11 Rose Street  
 Lincoln Park, NJ 07035  
 Work: (973) 256-3444  
 Home: (973) 872-1486

**CAREER OBJECTIVE**

To obtain an Admissions Director position with a College or University, who will benefit from my experience and dedication.

NOVEMBER 1996

**THE BERDAN INSTITUTE FOR  
 HEALTH PROFESSIONALS**  
 Director of Admissions

Totowa, N.J.

- Increased student population by 28%.
- Supervise, train, hire, and terminate all inside reps, outside reps, high school reps and admission secretaries.
- Manage, motivate and direct a staff of 40 telemarketers.
- Responsible for writing and forwarding all media press releases.
- Create all media advertising (television, newspaper, yellow pages, radio, internet and direct mail), including writing and acting in two television commercials, promoting the school, currently airing over 200 times per week.
- Manage all admissions and advertising budgets.
- Meeting with and determining acceptance for all prospective students.
- Maintain all state regulations, fair and ethical business practices and otherwise adhering to school regulations in performing its functions.
- Work as a liaison between the school and NJ Guidance Counselors.
- Public speaking at graduations, high schools, orientations and civic functions.
- Named "Director of Admissions of the Year", 1997.
- Ensure a smooth transition between the Admissions and Financial Planning departments.
- Consistently exceed start projections.
- Handle all aspects of purchasing for the school.
- Traveling to different schools within the corporation, throughout the USA and Canada, to train all High School Coordinators.
- "Outstanding Service to Students Award", 1996, 1998, 1999, 2000.
- Responsible for controlling student retention.
- Implemented an "Advanced Standing Program" in which students are able to study at their local high school, and transfer credits to Berdan.
- Perfect attendance record.

NOVEMBER 1994 -  
NOVEMBER 1996

THE BERDAN INSTITUTE FOR  
HEALTH PROFESSIONALS  
High School Coordinator  
Promoted to Director of Admissions

Totowa, N.J.

- Public speaking to High School students, teachers, and Guidance Counselor's regarding current living conditions, education, and income by education in an exciting and motivating fashion.
- Consistently awarded Admissions Representative of the month.
- Responsible for interviewing prospective students and parents.
- Accomplishments included doubling high school enrollment since taking over the position.

JUNE 1993 -  
NOVEMBER 1994

NEW JERSEY DEVILS  
Account Manager

East Rutherford, N.J.

- Sold season tickets to mid to high level corporations including several Fortune 500.
- First season sold \$150,000 of new business within first 6 months.
- 200% over quota during the 1993 selling seasons.
- 400% over quota (until postponement) during 1994.
- Winner of yearly sales contest (produced \$15,000 of new business in one week).
- Consistently in top 5% of sales force.
- Opened over 100 new accounts, including Dow-Jones, M&M Mars, Anheuser-Busch, and Conrail to name a few.
- Worked extensively in Morris and Essex counties, spending 80% of each day canvassing/cold calling new business.
- Trained and evaluated new trainees.
- Organized game night promotional activities.

JUNE 1991 -  
JUNE 1993

COOPERATIVE BUSINESS FORMS  
Special Accounts Consultant

West Milford, N.J.

- Responsible for selling forms, stock paper, letterhead, business cards, checks, folders, posters, etc.
- \$150,000 in new sales annually.
- Opened 143 accounts including, Mercedes Benz of North America, Hospitality Franchise Systems, Newark Housing Authority, Lea & Perrins, JVC, etc.
- Dealt with purchasing agents, and was responsible for all aspects of orders including cost analyzing, designing layouts, and acceptance of finished products.
- Consistently top salesman within the company.

JUNE 1990 - JUNE 1991 (Full Time)	WESTWOOD RACQUETBALL & NAUTILUS CENTER Westwood, N.J. Director of Membership Sales/Nautilus Manager
JUNE 1990- MAY 1998 (Part Time)	<ul style="list-style-type: none"> <li>• Responsibilities included sales, soliciting new members and resigning existing members.</li> <li>• Instructed members on both exercise and dietary programs.</li> <li>• Generated corporate sales through different marketing strategies.</li> <li>• Responsible for accommodating guests, opening and closing procedures, as well as hiring, and training employees.</li> </ul>
EDUCATION	<p>B.S., Johnson and Wales University, Providence, R.I. Business Management, May 1990</p> <p>A.S., Johnson and Wales University, Providence, R.I. Hospitality Management, May 1988</p> <p>Wayne Valley High School, Wayne, N.J. June 1986</p>
CONTINUING EDUCATION	<p>How to Supervise People, May 21, 1999</p> <p>How to Become a Great Communicator, October 13, 1999</p> <p>Coaching Skills, October 21, 1999</p> <p>Retention, It's Everybody's Business!, November, 1997</p>
COMPUTER SKILLS	Microsoft Word, Lotus 1,2,3, Microsoft Excel.
ACTIVITIES	Weight Training, Competitive Running, Racquetball, Skiing, Personal Training, Juggling, Golf.
REFERENCES	Furnished upon request.

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director  
Telephone #: 973-569-5082

**DESCRIPTION OF RESOLUTION:**

Authorization to reappoint Will Graulich to the Workforce Development Board for another three year term (4/12/2019 – 4/11/2022)

**PROCUREMENT SOLICITATION:**

Please see attached documents

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS:

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

**REQUISITION #:**

**ACCOUNT#:**

4. **COMMITTEE REVIEW:**

DATE

Administration & Finance

Public Works / Buildings & Grounds

Planning & Economic Development

Health, Human Services & Community Affairs

Law & Public Safety

Energy

3/27/2019

5. **DISTRIBUTION LIST:**

Administration

Finance

Clerk to the Board

Procurement

Specify:

# will graulich

87 munsey road, emerson, new jersey 07630

201-919-3428 | willgraulich@gmail.com

*dynamic educator, district/school leader with cross-curricular + central office & school-level experience*

## NJDOE CERTIFICATES

- Principal (CE)
- Supervisor
- Teacher of Social Studies

## EDUCATION

- MEd. Educational Leadership (3.987 GPA) | William Paterson University (WPU) | May '16
- MA. Applied Sociology (4.000 GPA) | WPU | Aug. '10
- Certificate: Assessment and Evaluation Research | WPU | Dec. '09
- Bachelor of Arts in Sociology and Political Science | University of Pittsburgh | May '03

## EXPERTISE

- District & Building-level administration
- Career & Technical Education
- Program Building & Design
- Industry & Post-Secondary Strategic Partnerships
- Curriculum Development
- Equity

## PROFESSIONAL AWARDS

- Two-Time Teacher of the Year (2008-09 & 2013-14), Garrett Morgan Academy (Paterson)

## VOLUNTEERISM

- Emerson NJ PTA (Present)
- Baseball/Basketball Coach | Emerson Recreation (Present)
- Proxy Board Member | Passaic County Workforce Development Board (2016 – Present)
- Commissioner | Morris County Human Relations Commission (2015 – 2017)
- AmeriCorps (2003 – 2004)

*Full CV, certifications & references available upon request*

## SUMMARY

*Friendly, high-energy, results-driven, collaborative administrator. Cross-curricular and Central Office/K-12 school experience in New Jersey's second-largest district; one of the most diverse cities in the nation. An innovator accustomed to addressing questions of equity, liaising with Board of Education, and directing all aspects of CTE programs. Seeks to utilize strongest asset: rapport-building with school community.*

## PROFESSIONAL EXPERIENCE

2016 – Present District Supervisor of College & Career Readiness / CTE  
PATERSON PUBLIC SCHOOLS

- Direct all aspects of curriculum, instruction, funding/budgeting, programs and partnerships in District's largest content area.  
Highlights:
  - Over 8 months, lead complete course catalog revision (100+ courses) after intensive program evaluation
  - Expanded student access to industry-valued credentials
  - Created District's first Option II protocol
  - Doubled CTE Program offerings in less than two-years
  - Procured a 50%+ increase in District's Perkins funding
  - Increased students' college credit-bearing opportunities via innovative post-secondary partnerships
  - Launched Innovative Drone licensure course
  - Oversaw District's Personal Finance K-8 expansion
- Provide building-level administrative support and coverage for network of 53 schools, K-12
- Collaborate with students, parents, Board of Education, Superintendent's Cabinet, & administrators from 15 high schools
- Dynamic district leader:
  - District's Local Governance Initiative Committee, leading to local control for the first time in 26-years
  - P-TECH Steering Committee
  - Future Ready Schools Committee
  - Guiding Coalition for instructional excellence & continuity
  - Member of NJDOE CTE Endorsement Advisory Council
  - Member of District's RTI redesign team
  - Planned, implementing District's high school equity audit

2007 – 2016 Teacher of Social Studies  
PATERSON PUBLIC SCHOOLS

- Utilized quantitative/qualitative data via formative/summative assessments to inform and adjust instruction
- Test Coordinator, SciP Team, I&RS, SGO School Coordinator
- Overhauled existing In-School Suspension program to focus on academic assistance

2010 – Present Adjunct Professor of Sociology (active – last taught 2015)  
WILLIAM PATERSON UNIVERSITY

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

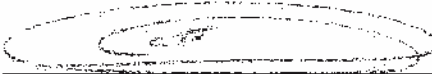
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN PREAKNESS HELATHCARE CENTER AND HOME CARE OPTIONS TO PROVIDE RESPITE SERVICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HUMAN SERVICES

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

Official Resolution#	R20190352							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-31							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN  
PREAKNESS HELATHCARE CENTER AND HOME CARE  
OPTIONS TO PROVIDE RESPITE SERVICES**

**WHEREAS** pursuant to Resolution R-2018-1078 dated December 27, 2018 the Board of Chosen Freeholders of the County of Passaic passed a resolution authorizing a pool of pre-qualified agencies to perform the professional service of nursing home respite placement, certified home health aides, personal emergency response systems and adult medical day care for Passaic County in-house programs; and

**WHEREAS** Home Care Options was a firm qualified under the aforesaid resolution to perform the necessary services on an as needed basis from January 1, 2019 to December 31, 2021; and

**WHEREAS** the Preakness Healthcare Director is seeking a resolution authorizing an agreement with Home Care Options and Preakness Healthcare Center to provide these respite services; and

**WHEREAS** this matter was reviewed and approved at the Human Services Committee;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic authorizes an agreement between Preakness Healthcare Center and Home Care Options based on prior resolution R-2018-1078, authorizing a pool of pre-qualified agencies to perform the professional service of nursing home respite placement, certified home health aides,



personal emergency response systems and adult medical day care for Passaic County in-house programs; and

**BE IT FURTHER RESOLVED** that the Director and Clerk are hereby authorized to execute the agreement to effectuate the above.

JDP:lc

Dated: April 9, 2019



**RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Lucinda Corrado  
**Telephone #:** 973-585-2169

**DESCRIPTION OF RESOLUTION:**

Resolution authorizing agreement with Home Care Options and Preakness Healthcare Center to provide respite services.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ N/A  
**REQUISITION #** Reimbursement from Home Care Options to  
**ACCOUNT #** Preakness Healthcare Center

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. **COMMITTEE REVIEW:**

**DATE:**

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input checked="" type="checkbox"/> Human Services	<u>03/27/19</u>
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

Introduced on: April 9, 2019  
 Adopted on: April 9, 2019  
 Official Resolution#: R20190352

## CONTRACT FOR PURCHASE OF SERVICE

**THIS AGREEMENT** is made and entered into by and between, PREAKNESS HEALTH CARE CENTER, hereinafter referred to as the Provider, and HOMECARE OPTIONS, hereafter referred to as the Purchaser.

### I. TERM OF AGREEMENT

This agreement shall become effective on the date of signing upon receipt by the Agency of the documentation of insurance and licensure and other items requested in writing by the Agency, and will renew automatically annually on the signing date by mutual agreement. Either party may terminate this agreement in writing as specified in this agreement of its intent to terminate this agreement in which case it shall terminate 30 days advance notice.

### II. INSPECTION OF RECORDS

The Provider and Purchaser agree that they will make available their records regarding this program, for monitoring purposes by the Federal Government and the State of New Jersey.

### III. RATES, AND PAYMENTS

The maximum days covered are 20 days. The Purchaser will pay the Provider \$220 per day, weekends and Holidays. Designated holidays are New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, July Fourth, Labor Day, Thanksgiving and Christmas Day. Rates and services are subject to review from time to time. An authorization letter will be submitted prior to providing Nursing Home Stay services. After the start of services, invoices should be received monthly no later than 5 days after completion of each service period. Any questions regarding invoice should be directed to our office. The Provider shall bill the Purchaser on a month to month basis with a separate invoice for each patient for each calendar month. Bills shall be submitted by the Provider to the Purchaser within 7 days of the end of the month billed. Payments shall be submitted by the Purchaser to Provider within a month upon receipt for each calendar month.

### IV. PROVIDER RESPONSIBILITIES

- a. The Provider shall be licensed by the State of New Jersey.
- b. The Provider shall be accredited by an approved accrediting body (e.g. JCAHO, NIHCA, CAHC)
- c. To provide the services of trained professionals, when available to ill or disabled persons who are entitled to the benefits of the Statewide Respite Care Program of Passaic County. The Provider shall be responsible to provide professional supervision of staffs in the performance of their duties according to the New Jersey Board of Nursing Division of Consumer Affairs standards pertaining to levels of cares, including providing instruction as to the daily plan of care for each patient.

- d. To furnish room and board including twenty-four-hour supervision and nursing care and such services as may be required for the health, safety, good grooming, comfort, recreation, and general well being of the patient.
- e. Services shall be supplied in accordance with a plan of treatment established by the client's physician in conjunction with the Agency staff, the Provider and, when appropriate, others involved in the client's care. Services provided are to be within the scope and limitations set forth in the plan of treatment and may not be altered in frequency, type, scope, and duration by the Provider. Services are to be provided by licensed professional staff (i.e. RN, LPN, and CNA). The Provider may be notified at any time of services to be discontinued. Provision for client care conferences shall be made by the Agency on an as needed basis.
- f. The Provider agrees to obtain the services of a licensed physician of the patient's choice whenever necessary or the services of another licensed physician if a personal physician has not been designated or is not available. The designated physician and Center shall ensure the availability and administration of such medication as the physician may order. The Agency is not responsible for any fees incurred as the result of physician services.
- g. If a change occurs in the patient's physical/mental condition that necessitates a change in care that the Provider is not prepared to provide, immediate arrangements will be made by the Provider to have the patient transferred to a more appropriate facility which can care for the patient.
- h. Except in an emergency, the patient will not be transferred or discharged from the Provider without prior notification of a responsible party. Suitable clinical notes, a list of orders, all medications as directed by an attending physician, shall accompany the patient when transferred to another medical facility. The Provider shall inform the Agency of any such transfer of a patient at the earliest possible opportunity.
- i. The Provider agrees to comply with the provisions of the Federal Civil Rights Act of 1964 and the New Jersey Law against discrimination and all the requirements imposed pursuant thereto.
- j. The Provider agrees to provide the Purchaser with a copy of a current license to operate as a nursing home in New Jersey.
- k. The Provider agrees to provide documentation of Workers Compensation upon initiation of the contract.

#### V. PURCHASER RESPONSIBILITIES

The Purchaser agrees to screen referrals for appropriateness for the Provider and the Provider shall accept only those patients it deems appropriate. The Purchaser will pay the Provider the approved Medicaid per diem rate per bed up to the amount of the maximum

service cap determined by the Statewide Respite Care Program. This shall be the total extent of the Purchaser's liability for each patient referred. Choice of the room will depend upon the level of patient care required and room availability. The Purchaser will make it clear to the patient and responsible parties that all other expenses are their responsibility.

**VI. MUTUAL RESPONSIBILITIES**

- a. Each party to this agreement shall designate a person within the Provider /Purchaser who shall have the responsibility for coordinating services.
  
- b. The Provider shall bill the Purchaser on a month to month basis with a separate invoice for each patient for each calendar month. Bills shall be submitted by the Provider to the Purchaser within 7 days of the end of the month billed. Copies of time logs signed by the patient or other responsible persons shall accompany the bills or be open to examination at any time by the Purchaser. The Purchaser will reimburse the Provider within a reasonable time of receipt of appropriated funds by the Purchaser from the State for the payment thereof.

**IN WITNESS WHEREOF**, The Statewide Respite Program at HomeCare Options executed this agreement with Preakness Healthcare Center as of this date.

Date: 2-10-19

Date:

HomeCare Options – Sponsor  
Statewide Respite Care Program

Preakness Healthcare Center

BY:   
Diane Silbernagel: Executive Director

BY:

## BUSINESS ASSOCIATE AGREEMENT

BUSINESS ASSOCIATE AGREEMENT between Visiting Homemaker Services of Passaic County d.b.a. Home Care Options and Breakness Healthcare Center

This Business Associate Agreement sets forth the responsibilities of Breakness Healthcare Center (Business Associate), with an address of 305 Oldham Road Wayne, NJ 07470 and Visiting Health Services of Passaic County d.b.a. Home Care Options, as a Covered Entity, in relationship to Protected Health Information (PHI), as those terms are defined and regulated by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), and the regulations adopted there under by the Secretary of the United States Department of Health and Human Services, with the intent that the Covered Entity shall at all times be in compliance with HIPAA and the underlying regulations.

This Business Associate Agreement is entered into for the purposes of the Business Associate providing services on behalf of the Covered Entity.

In consideration for the respective benefits, rights and obligation described above, and for access to the PHI held by Covered Entity, the parties agree to be bound by the terms of this Agreement. There is no underlying contract associated with this Agreement, or the exchange of this PHI.

### A. Definitions:

1. The terms specified below shall be defined as follows:

- a. "Business associate" shall mean a person or entity, other than a member of the workforce of a covered entity, who performs functions of activities on behalf or, or provides certain services to, a covered entity that involve access by the business associate to protected health information. This definition is also applicable to a subcontractor that creates, receives, maintains, or transmits protected health information on behalf of another business associate.
- b. "Covered Entity" shall generally have the same meaning as the term "covered entity" at 45 CFR 160.103, and in reference to the party to this agreement, shall be the New Jersey Department of Children and Families.
- c. "Agreement" shall mean this Business Associate Agreement.
- d. "Breach" shall mean the unauthorized acquisition, access, use or disclosure of Protected Health Information in a manner not permitted by the Privacy Rule of the Security Rule, which compromises the security of such Protected Health Information. Breach shall exclude such acquisition, access, use or disclosure described in 45 CFR Section 164.402.

- e. "Designated Record Set" shall mean a group of records maintained by or for the Covered Entity that is the medical records and billing records of individuals maintained by or for the Covered Entity; and the enrollment, payment, claims, adjudication, and case or medical management record systems maintained by or for the Covered Entity, or used, in whole or in part, by or for the Covered Entity to make decisions about individuals.
- f. "HIPAA" shall mean the Health Insurance Portability and Accountability Act.
- g. "HIPAA Regulations" shall mean the regulations promulgated under HIPAA by the U.S. Department of Health and Human Services, including but not limited to, the Privacy Rule and the Security Rule, and shall include the regulations codified at 45 CFR Parts 160, 162 and 164.
- h. "HITECH" shall mean the Health Information Technology for Economic and Clinical Health Act, Title XIII of Division A of the American Recovery and Reinvestment Act of 2009, P.L. 111-005.
- i. "Individual" shall mean the person who is the subject of the Protected Health Information and includes a person who qualifies as a personal representative in accordance with 45 CFR 164.502(g).
- j. "Notice of Privacy Practices" shall mean the Notice of Privacy Practices required by 45 CFR 164.520, provided by Covered Entity to Individuals.
- k. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Parts 160 and 164, Subparts A and E.
- l. "Protected Health Information (PHI)" shall mean individually identifiable health information that is transmitted by electronic media or transmitted or maintained in any other form or medium.
- m. "Record" shall mean any item, collection, or grouping of information that includes Protected Health Information and is maintained, collected, used, or disseminate by or for a Covered Entity.
- n. "Required by Law" shall have the same meaning as in 45 CFR 164.501.
- o. "Secretary" shall mean the Secretary of the United States Department of Health & Human Services or his designee.
- p. "Security Rule" shall mean the Standards for Security for the Protection of Electronic Protected Health Information, codified at 45 CFR parts 160, 162 and 164.



2. All other terms used herein shall have the meaning specified in the Privacy Rule or in the absence of if no meaning is specified, shall have their plain meaning.

#### **B. Obligations and Activities of Business Associate**

1. Business Associate may use PHI for the following functions, activities, or services for or on behalf of Covered Entity provided that such use would not violate this Agreement, the HIPAA regulations the Privacy Rule, or Notice of Privacy Practices if done by Covered Entity. In the event that this Agreement conflicts and any other written agreement made between the parties, relating to the exchange of PHI, this Agreement shall control. Business Associate's access to and use of the PHI is limited to the provision of services by the Business Associate on behalf the Covered Entity set forth in the contract between the Business Associate and the Covered Entity.
2. Business Associate may further disclose PHI to a subcontractor/person for the proper management and administration of Business Associate, provided that such disclosure is Required by Law, or would not violate this Agreement, the Privacy Rule, or Notice of Privacy Practices if done by Covered Entity, and Business Associate executes an additional business associates agreement as Required by Law or for the purpose for which it was disclosed to the person, and the subcontractor/person notifies Business Associate of any instances of which it is aware in which PHI has been disclosed. In the event that this agreement conflicts with any other agreement relating to the access or use of PHI, this agreement shall control.
3. Business Associate agrees to not use or disclose PHI other than as permitted or required by this Agreement or as Required by Law. In the event that this agreement conflicts with any other agreement relating to the access or use of PHI, this agreement shall control.
4. Business Associate agrees to implement and use appropriate safeguards to prevent use or disclosure of PHI other than as provided for by this Agreement. Business Associate shall maintain a comprehensive written information privacy and security program that includes administrative, technical and physical safeguards appropriate to the size and complexity of the Business Associate's operations and the nature and scope of its activities.
5. Business Associate agrees to take prompt corrective action to mitigate any harmful effect that is known to Business Associate of a use or disclosure of PHI by Business Associate in violation of the requirements of this Agreement.
6. Business Associate agrees to notify Covered Entity of any use or disclosure of PHI not provided for by this Agreement, or the Privacy Rule, or of any suspected or actual breach of security or intrusion whenever it becomes aware within twenty-four hours of Business Associate becoming aware of such use, disclosure or suspected or actual breach of security or intrusion. Business Associate further agrees to take prompt



corrective action to cure or mitigate any harmful effects of any such use, disclosure, or actual or suspected breach of security of intrusion.

7. Business Associate agrees to ensure that any officer, employee, contractor, subcontractor or agent to whom it provides PHI received from or maintained, created or received by Business Associate on behalf of Covered Entity agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such PHI.
8. Access. Business Associate agrees to provide access to PHI in a Designated Record Set to Covered Entity or to an Individual as directed by Covered Entity in order to meet the requirements of 45CFR 164.524, within 30 days of the date of any such request, unless the request is denied by Covered Entity pursuant to 45 CFR 164.524(a)(1), (a)(2) or (a)(3).
9. Business Associate agrees to make any amendment(s) to PHI in a Designated Record Set as Covered Entity directs in order to meet the requirements of 45 CFR 164.526, within 30 days of such a request, unless the request has been denied pursuant to 45 CFR 164.526(d). Business Associate shall provide written confirmation of the amendment(s) to the Covered Entity.
10. Business Associate agrees to create and maintain an appeal process that meets the requirements of 45 CFR 164.524 and 164.526 that an Individual can utilize if the Individual's request for access to or amendment of PHI is denied.
11. Business Associate agrees to make its comprehensive written information privacy and security program, as well as its internal practices, books and records, including policies and procedures relating to the use and disclosure of PHI received from, or created, maintained, or received by Business Associate on behalf of Covered Entity available to Covered Entity within 30 days of the date of such request, or to the Secretary in a time and manner designated by the Secretary.
12. Business Associate agrees to document all disclosures of PHI which would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR 164.528. Business Associate agrees to provide to Covered Entity, within 30 days of the date of such request, all disclosures of PHI.
13. Notwithstanding the provisions of Section D of this Agreement, pursuant to 45 CFR 164.530(j), Business Associate agrees that it and its officers, employees, contractors, subcontractors and agents shall continue to maintain the information required under subsection B(9) of this Agreement for a period of six years from the date of its creation or the date when it was last in effect, whichever is later.
14. Business Associate agrees that from time to time, upon reasonable notice, it shall allow Covered Entity or its authorized agents or contractors, to inspect the facilities,

systems, books, records and procedures of Business Associate to monitor compliance with this Agreement. In the event the Covered Entity, in its sole discretion, determines that the Business Associate has violated any term of this Agreement or the Privacy Rule, it shall so notify the Business Associate in writing. Business Associate shall promptly remedy the violation of any term of this Agreement and shall certify same in writing to the Covered Entity. The fact that Covered Entity or its authorized agents or contractors inspect, fail to inspect or have the right to inspect Business Associate's facilities, systems, books, records, and procedures does not relieve Business Associate of its responsibility to comply with this Agreement. Covered Entity's (1) failure to detect, or (2) detection by failure to notify Business Associate, or (3) failure to require Business Associate to remediate any unsatisfactory practices, shall not constitute acceptance of such practice or a waiver of Covered Entity's enforcement rights under this Agreement. Nothing in this paragraph is deemed to waive Section E of this Agreement or the New Jersey Tort Claims Act, NJSA 59:1-1 et seq., as they apply to Covered Entity.

15. Business Associate shall implement administrative, physical and technical safeguards that protect the confidentiality, integrity, and availability of PHI in compliance with the Security Rule.
16. Business Associate shall report all security incidents, as defined by the Security Rule, within twenty-four hours of becoming aware of such actual or suspected security incident.
17. Sections 164.308, 164.312 and 164.316 of Title 45, Code of Federal Regulations, apply to Business Associate in the same manner as such sections apply to the Covered Entity. The HITECH requirements that relate to security, and that are applicable to the Covered Entity, shall also be applicable to the Business Associate and are incorporated into this Agreement by reference.
18. In the event of an actual or suspected breach, Business Associate shall provide Covered Entity with a written report, as soon as possible but not later than five ("5") days after the breach/suspected breach became known. The report shall include, to the extent available: a) the identification of each individual whose unsecured PHI has been, or is reasonably believed by the Business Associate to have been, accessed, acquired, used or disclosed during the breach; b) a brief description of what happened, including the date of the breach and the date of the discovery, if known; c) a description of the types of unsecured PHI involved in the breach; d) any steps individuals affected by the breach should take to protect themselves from potential harm resulting from the breach; and e) a description of what Business Associate is doing to investigate the breach, mitigate harm to the individual(s), and protect against future breaches. In addition, the business Associate shall, at the request of the Covered Entity, provide breach notification required by HITECH.

**C. Provisions for Covered Entity to Inform Business Associate of Privacy Practices and Restrictions.**

1. Covered Entity shall be responsible for using appropriate safeguards to maintain and ensure the confidentiality, privacy and security of PHI transmitted to Business Associate pursuant to this Agreement, in accordance with the requirements and standards in the Privacy Rule, until such PHI is received by Business Associate.
2. In accordance with 45 CFR 164.520, Covered Entity shall notify Business Associate of any limitations in Covered Entity's Notice of Privacy Practices to the extent that such limitation may affect Business Associate's use or disclosure of PHI.
3. Covered Entity shall notify Business Associate of any changes in or revocation of permission by an Individual to use or disclose PHI, to the extent that such changes may affect Business Associate's use or disclosure of PHI.
4. Covered Entity shall notify Business Associate of any restriction to the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.
5. Covered Entity shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by Covered Entity or under Covered Entity's Notice of Privacy Practices or other policies adopted by Covered Entity pursuant to the Privacy Rule.

**D. Term of Business Associate Agreement**

1. This Agreement shall be effective as of the date the Business Associate and the Covered Entity enter into a contract for the Business Associate's provision of services on behalf of the Covered Entity, and it shall terminate when all of the PHI provided by Covered Entity to Business Associate, or created, maintained or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity, or, if it is infeasible to return or destroy PHI, protections are extended to such information in accordance with subsection 3, below.
2. Upon Covered Entity's knowledge of a material breach or violation(s) of any of the obligations under this Agreement by Business Associate, Covered Entity shall, at its discretion, either:
  - a. Provide an opportunity for the Business Associate to cure the breach or end the violation upon such terms and conditions as Covered Entity shall specify, and if

Business Associate does not cure the breach or end the violation, upon such terms and conditions as Covered Entity has specified, Covered Entity may

terminate this Agreement and require that Business Associate fully comply with the procedures specified in subsection 3, below.

- b. Immediately terminate the Contract and require that Business Associate fully comply with the procedures specified in subsection 3, below, if Business Associate has breached a material term of this Agreement and Covered Entity has determined, in its sole discretion, that cure is not possible, or
- c. If neither termination nor cure is feasible, as determined by Covered Entity in its sole discretion, Covered Entity shall report the violation to the Secretary.

### 3. Effect of Breach of this Agreement.

- a. Except as provided in paragraph b of this section, upon termination of the Contract for any reason, Business Associate shall return or destroy all PHI received from Covered Entity or created or received by Business Associate on behalf of Covered Entity. This provision shall also apply to PHI that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of PHI.
- b. Business Associate shall provide Covered Entity with a certification, within 30 days, that neither it nor its subcontractors or agents maintains any PHI in any form, whether paper, electronic or film, received from Covered Entity or created or received by Business Associate on behalf of Covered Entity. Covered Entity shall acknowledge receipt of such certification and, as of the date of such acknowledgement, this Agreement shall terminate.
- c. In the event that Business Associate determines that returning or destroying the PHI is infeasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction infeasible. Covered Entity shall have the discretion to determine whether it is feasible for the Business Associate to return or destroy the PHI. If Covered Entity determines it is feasible, Covered Entity shall specify the terms and conditions for the return or destruction of PHI at the expense of Business Associate. Upon Covered Entity determining that Business Associate cannot return or destroy PHI, Business Associate shall extend the protections of this Agreement to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such PHI.

## E. Indemnification and Release

1. Business Associate shall assume all risk and responsibility for, and agrees to indemnify, defend and save harmless Covered Entity, its officers, agents and employees and each and every one of them, from and against any and all claims, demands, suits, actions, recoveries, judgments, and costs (including attorneys fees



and costs and court costs), expenses in connection therewith, on account of loss of life, property or injury or damages to the person, body or property of any person or persons, whatsoever, which shall arise from or result directly or indirectly from Business Associate's use or misuse of PHI or from any action or inaction of Business Associate or its officers, employees, agents or contractors with regard to PHI or the requirements of this Agreement or the Privacy Rule. The provision of this indemnification clause shall in no way limit the obligations assumed by Business Associate under this Agreement, nor shall they be construed to relieve Business Associate from any liability nor preclude Covered Entity from taking any other actions available to it under any other provisions of this Agreement, the Privacy Rule or at law.

2. Notwithstanding the above, the obligations assumed by the Business Associate herein shall not extend to or encompass suits, costs, claims, expenses, liabilities and judgments incurred solely as a result of actions or inactions of Covered Entity.
3. Business Associate further acknowledges the possibility of criminal sanctions and penalties for breach or violation of this Agreement or the Privacy Rule pursuant to 42 USC 1320d-6.
4. Business Associate shall be responsible for, and shall at its own expense, defend itself against any and all suits, claims, losses, demands or damages of whatever kind or nature, arising out of or in connection with an act or omission of Business Associate, its employees, agencies, or contractors, in the performance of the obligations assumed by Business Associate pursuant to this Agreement. Business Associate hereby releases Covered Entity from any and all liabilities, claims, losses, costs, expenses and demands of any kind or nature whatsoever, arising under state or federal laws, out of or in connection with Business Associate's performance of the obligations assumed by Business Associate pursuant to this Agreement.
5. The obligations of the Business Associate under this Section shall survive the expiration of this Agreement.

#### F. Miscellaneous

1. A reference in this Agreement to a section of the Privacy Rule means the section as in effect or, it may be amended or interpreted by a court of competent jurisdiction.
2. Business Associate and Covered Entity agree to take such action as is necessary to amend this Agreement from time to time in order that Covered Entity can continue to comply with the requirements of the Privacy Rule and HIPAA and case law that interprets the Privacy Rule or HIPAA. All such amendments shall be in writing and signed by both parties. Business Associate and Covered Entity agree that this Agreement may be superseded by a revised Business Associate Agreement executed between the parties after the effective date of this Agreement.

HIPAA 200-B  
(Rev.9-2013)

- 3. The respective rights and obligation of Business Associate and Covered Entity under Section D, "Term of Business Associate Agreement", above, shall survive the termination of the Contract. The respective rights and obligations of Business Associate and Covered Entity under Section E, "Indemnification", and Section B(11), "Internal Practices", above, shall survive the termination of this Agreement.
- 4. Any ambiguity In this Agreement shall be resolved to permit Covered Entity to comply with the Prlvacy Rule and HIPAA, as It may be amended or interpreted by a court of competent jurisdiction.
- 5. Nothing expressed or implied In the Agreement is intended to confer, nor shall anything herein confer, upon any person other than the Business Associate and Covered Entity, and any successor state agency to Covered Entity, any rights, remedies, obligations or liabilities whatsoever.
- 6. Any notices to be given hereunder shall be made via Regular and Certified US Mail, Return Receipt Requested, and if possible, by facsimile to the addresses and facsimile members listed below:

Business Associate: \_\_\_\_\_  
\_\_\_\_\_

Facsimile #: \_\_\_\_\_

Covered Entity: 1. Visiting Homemaker Services of Passaic County d.b.a. Home Care Options

Facsimile #: 973-523-5228

HIPAA 200-B  
(Rev.9-2013)

7. As the Covered Entity is a licensed corporation in the State of New Jersey, the signature of its authorized representative is affixed below. The undersigned representative of Covered Entity certifies that he or she is fully authorized to enter into the terms and conditions of this Agreement and to execute and legally bind such Covered Entity to this document.

The undersigned representative of Business Associate certifies that he or she is fully authorized to enter into the terms and condition of this Agreement and to execute and legally bind such Business Associate to this document.

Covered Entity: Visiting Health Services  
of Passaic County d.b.a. Home Care  
Options

Business Associate:

*Don Albernaz*  
Signature

\_\_\_\_\_  
Signature

Diane Silbernagel  
Printed Name

\_\_\_\_\_  
Printed Name

Executive Director  
Title

\_\_\_\_\_  
Title

VH3PC  
Agency

\_\_\_\_\_  
Agency

2-10-19  
Date:

\_\_\_\_\_  
Date:



# Preakness Healthcare Center

## *A Legacy of Caring*

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### Compliance Program Summary for Vendors (Including Physicians and Service Providers)

#### Our Mission And Values

Preakness Healthcare Center is committed to preserving the rights and dignity of each individual and we strive to promote the highest quality of life. We are committed not only to providing our residents with high quality and caring medical and nursing services, but also to providing those services pursuant to the highest ethical, business, and legal standards.

#### Code Of Conduct

We have adopted a Code of Conduct and Compliance Standards and Procedures for employees and all persons and entities with which Preakness contracts. This includes individual physicians, physician groups, vendors, contractors, and other health care providers. Our Code of Conduct generally requires honesty and lawful conduct and cooperation with our Compliance Program to ensure that our Compliance Standards and Procedures are met. Vendors must disseminate these policies to their employees. Vendors and their employees are required to adhere to Preakness' policies and procedures as they relate to fraud, waste and abuse.

#### Compliance Standards

Services must be compliant to all New Jersey State and Federal Rules and Regulations for Skilled Nursing Facilities, including but not limited to Federal and State statues related to Section 6032 of the Deficit Reduction Act of 2005,

- Federal False Claims Act, 31 U.S.C. – 3729-3733
- Federal Program Fraud Civil Remedies Act, 31 U.S.C. – 3801-3812
- New Jersey Medical Assistance and Health Services Act – Criminal Penalties, N.J.S. 30:4D-17(a) – (d)
- New Jersey Medical Assistance and Health Services Act – Civil Remedies, N.J.S. 30:4D-7.h; N.J.S. 30:4D-17(e) – (i); N.J.S. 30:4D017.1.a
- Health Care Claims Fraud Act, N.J.S. 2C:21-4.2 and 4.3; N.J.S. 2C:51-5
- Conscientious Employee Protection Act, N.J.S. 34:19-1 et seq.
- New Jersey False Claims Act, P.L. 2007, Chapter 265, enacted January 13, 2008, and effective 60 days after enactment, adding N.J.S. 2A:32C-1 to 2A:32C-17, and amending N.J.S. 30:4D-17(e)
- To include Anti-Kickback 42 USC Section 1320A-7b and its implementing regulation, 42 CFR Section 1001.952

**Federal Sentencing Guidelines.** In order to be effective, a Compliance Program must follow the seven standards outlined in the Federal government's Sentencing Guidelines. Thus, an effective Compliance Program must:

Establish clear standards; be administered by a designated Compliance Officer; provide that all positions involving significant discretionary decision-making are filled by honest employees; periodically train

Introduced on April 9, 2015  
Adopted by signing on April 20, 2015  
Official Resolution#: R20190352



employees; continuously monitor (i.e., audit) the institution's business systems; provide for an enforcement mechanism to deal with violations of the established standards; and respond effectively to such violations.

**Preakness' Compliance Standards.** Our Compliance Program incorporates all of the standards enumerated above. Specifically, we have set standards relating to:

**Quality of Services.** Preakness is committed to providing and ensuring that each resident receives all care and services needed to attain and maintain their highest practicable level of physical, emotional and social well-being, in accordance with individual assessments and care plans. Preakness will assess residents' medical conditions upon admission and throughout their stay, in accordance with all applicable federal and state regulations and time limits.

Preakness will provide rehabilitative services, such as physical therapy, occupational therapy, speech-language pathology and mental health services, but only to the extent that these services are reasonable and necessary for the treatment of the resident.

Allegations of resident abuse will be immediately reported to the appropriate supervisor and investigated in accordance with all applicable rules and regulations.

**Documentation and Billing.** All billing must be accurate and truthful and based on adequate documentation of the medical justification for the services provided.

We maintain a comprehensive and up-to-date plan of care for each resident in a skilled nursing unit.

All resident assessment documents, including but not limited to Minimum Data Sets (MDS) and Resident Assessment Protocols (RAPs), must be fully, timely, and accurately completed in accordance with all applicable federal, state, and local rules and regulations.

**Referrals.** In compliance with federal and state anti-referral laws, Preakness does not pay incentives to any personnel based upon the number of persons admitted or the value of services provided. Nor does Preakness pay physicians, or anyone else, either directly or indirectly, for resident referrals. Preakness also does not accept any form of remuneration in return for referring our residents to other health care providers.

## **Compliance Procedures**

**Reporting and Complaint Procedures.** Anyone may raise any question they might have about potentially unethical or illegal conduct with our Compliance Officer. The Compliance Officer will conduct an appropriate inquiry and as necessary, will institute remedial action.

**No Retaliation Allowed.** Retaliation in any form against an individual who in good faith reports possible unethical or illegal conduct is strictly prohibited and is itself a serious violation of the Code of Conduct.

**Compliance Assurance Reviews.** The Compliance Officer will ensure that reviews of documentation, billing, and business practices are conducted on a regular, periodic basis.

**Training.** Preakness holds training sessions which focus on legal requirements and compliance standards. Anyone involved in completing reimbursement related documents or in generating these documents must be trained in the applicable rules and regulations for Medicare, Medicaid and other third party payers.

**Vendors.** Compliance policies and procedures are disseminated to vendors for distribution to their employees and managers. Vendors must disseminate these policies to their employees. Vendors and their employees are required to adhere to Preakness' policies and procedures as they relate to fraud, waste and abuse. Vendors must represent and warrant that neither Vendor, nor, if applicable, any of its employees have been excluded from any federal or state healthcare program, that no basis for such exclusion exists, and that it has not been

investigation, or final adverse action by a governmental agency, third party payer, or intermediary as to the provision of services under its Agreement with Preakness.

**Excluded, Unlicensed or Uncertified Individuals or Entities.** Preakness Healthcare Center does not employ or contract with excluded, unlicensed or uncertified individuals or entities.

On a monthly basis, the following databases are searched to verify that any current or prospective employees (regular or temporary), contractors or subcontractors who directly or indirectly will be furnishing, ordering, directing, managing or prescribing items or services in whole or in part are not excluded, unlicensed or uncertified:

1. Federal exclusions database:  
<http://oig.hhs.gov/fraud/exclusions.asp>
2. N.J. Treasurer's exclusions database:  
[www.state.nj.us/treasury/debarred/](http://www.state.nj.us/treasury/debarred/)
3. N.J. Division of Consumer Affairs licensure databases:  
<https://newjersey.mylicense.com/verification/http://12.150.185.184/dca/>
4. N.J. Department of Health and Senior Services licensure database  
<http://www.state.nj.us/health/healthfacilities/search.shtml>
5. Certified nurse aide and personal care assistant registry:  
<http://njna.psiexams.com/showResults.do>

If any excluded, unlicensed or uncertified individual or entity employed by, or contracted with Preakness are discovered through the monthly search, the Compliance Officer must be immediately notified. Upon confirmation that the individual or entity is excluded, unlicensed or uncertified, written notification will be provided to:

The Office of the State Comptroller  
Medicaid Fraud Division  
P.O. Box 025  
Trenton, NJ 08625-0025

Preakness Healthcare Center reserves the right to refuse business in the event the vendor or any of its employees have been sanctioned or excluded from any state or federal healthcare program initially or on an on-going basis. All contracts written, implied or otherwise will be considered null and void at Preakness Healthcare Center's discretion, if a vendor or any of its employees or agents have been sanctioned or excluded from any state or federally funded healthcare program.

If you have any questions or comments regarding our compliance policies or procedures, or if you believe that our standards of conduct are being violated, we encourage you to contact our Compliance Officer, Lucinda Corrada at (973) 585-2169.

The above information is a summary of the Preakness Healthcare Center's Compliance Program. If you wish to obtain a copy of our complete code of conduct and compliance standards and procedures, please contact the Compliance Officer.

- The federal Office of Inspector General's Fraud Hotline: 1-800-447-8477

Vendor Name	Signature of Authorized Representative	Date



305 Oldham Road, Wayne, NJ 07470  
Phone: (973) 317-7020 [www.passaiccountynj.org/Freakness](http://www.passaiccountynj.org/Freakness)

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190352



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505-2023

ROOM 532

TEL: (973) 851-7785  
FAX: (973) 225-3728

Maria P. Havasy

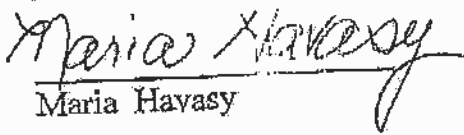
RECEIVED

JUN 13 2006

ANGELA CARO  
EXECUTIVE DIRECTOR

To Whom It May Concern:

This is to advise that the County of Passaic is self-insured. The County established a Self-Insurance Trust Fund in accordance with N.J.S.A. Title 40:10. This will confirm that the contractual obligations of the County regarding Liability and Malpractice exposures will be met and be honored by the county, utilizing the Self-Insurance Trust Fund as a basis of indemnification.

  
Maria Havasy

# THE LOFBERG COMPANIES

363 Cedar Lane  
P.O. Box 308  
Teaneck, N.J. 07666  
FAX: 201-836-7822  
FAX: 201-836-6725

## INSURANCE SERVICE

• CLARENCE LOFBERG, INC.

201-836-2100

September 6, 2001

Mrs Angela Capo, Executive Director  
Preakness Healthcare Center  
305 Oldham Rd  
Wayne, NJ 07470

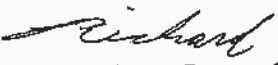
Re: Memorandum of Indemnification

Dear Mrs Capo:

In accordance with our conversations and at the direction of James Convery, I am enclosing the original Memorandum of Indemnification signed by me as Risk Management consultant to the County. I would suggest that you use photocopies of the letter as your response as to the method by which Preakness and its employees are indemnified as respects any claim that may be brought against either. Please note that Professional Persons acting as Independent Contractors and not under the direct authority of Preakness are not subject to this indemnification agreement.

Please call me if there are any questions or problems.

Very truly yours,

  
Richard C. Lofberg, CPCU

RECEIVED  
R SEP 10 2001 D

cc: James Convery  
Maria Havasy

ANGELA CAPO  
EXECUTIVE DIRECTOR



363 Cedar Lane  
 P.O. Box 308  
 Teaneck, N.J. 07666  
 FAX: 201-836-7822  
 FAX: 201-836-6725

## INSURANCE SERVICE

• CLARENCE LOFBERG, INC.

201-836-2100

September 6, 2001

To whom it may concern:

Re: Indemnification of Preakness Healthcare Center by the County of Passaic

Preakness Healthcare Center is an operating sub-entity of the County of Passaic, a Public Entity of the State of New Jersey operating under the authority of NJS 40A. NJS40A:10-6 allows the County to establish an Insurance Fund which, under subparagraph "c" allows the County "To insure against liability for its negligence and that of its officers, employees and servants, whether or not compensated or part-time, who are authorized to perform any act or services, but not including an independent contractor with the limitations of "The New Jersey Tort Claims Act" (NJS 59:1-1 et seq.)."

The County of Passaic has elected, through its Insurance fund, to insure the liability exposures of Preakness Healthcare Center and its employees as defined above to the extent permitted by NJS59:1-1 et seq. This election extends to include the Operating and Professional Malpractice exposures of the Center as commonly seen in a Hospital Liability Policy. This coverage is backed by the liability insurance trust funds held within the Insurance Fund as well as the full faith and credit of the County of Passaic.

Respectfully Submitted

Richard C. Lofberg, CPCU  
 Risk Management Consultant  
 County of Passaic

RECEIVED  
 SEP 10 2001

ANGELA CAPO  
 EXECUTIVE DIRECTOR

-1-

Introduced on: April 9, 2019  
 Adopted on: April 9, 2019  
 Official Resolution#: R20190352

WWW.LOFBERGINSURANCE.COM



cc: County Counsel, Finance, Preakness Healthcare Center, County Adm.

R-00-537  
10-10-2000

## RESOLUTION

WHEREAS the Preakness Health Care Center is a Passaic County facility and is part of the County Self-funded Insurance fund for General Liability and Worker's Compensation for insurance coverage purposes; and

WHEREAS most of the residents of the said Preakness facility are enrolled in Federal Medicare or Medicaid programs which reimburse the Center for most of the care for these patients; and

WHEREAS one of the requirements of the Medicare and/or Medicaid Program is that facilities housing these types of patients have in place a surety bond or otherwise provide sufficient assurance to protect the security of personal funds that residents may have deposited with the Health Care Center; and

WHEREAS the fidelity bond that the County has for its employees will not satisfy this requirement since it does not cover employee acts or omissions due to negligence or incompetenc; and

WHEREAS after reviewing the above-mentioned requirement, the insurance consultant of the County of Passaic recommended that instead of purchasing a surety bond for this purpose, the County should agree to guarantee losses to residents funded from the Passaic County Self-funded Insurance Program due to employee act or omission due to negligence, incompetence or dishonesty; and

WHEREAS the Self-funded Insurance Commission of the County of Passaic had previously agreed to follow this recommendation and guarantee any losses to Preakness Health Care personal accounts in this way;

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution #: R20190352

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby agrees that the County of Passaic Self-funded Insurance Trust Fund shall be obligated to pay for any loss in funds from any personal account that a Preakness Health Care patient may suffer as a result of an act or omission of employee due to negligence, incompetence or dishonesty;

BE IT FURTHER RESOLVED that if the Third Party Claim Administrator of the Fund believes that there is an obligation to reimburse a resident of Preakness due to a loss of this type, it be given the authority to do so without the necessity of the Insurance Commission or this Board.

DATED: October 10, 2000

MHG:dms

The foregoing Resolution has been Requested By: *[Signature]*

APPROVED AS TO FORM AND LEGALITY

BY *[Signature]*

WILLIAM J. PASORELL, III  
COUNTY COUNSEL

Reviewed By:

*[Signature]*

DATE: 10.10.00

RECORD OF VOTE													
FREEHOLDER	Aye	Nay	N.V.	Abs.	Res.	Sec.	FREEHOLDER	Aye	Nay	N.V.	Abs.	Res.	Sec.
CUCCINELLO	X						FORSTER	X					
EAGLER	X						FRANZ	X					
GALLAOHER	X				X		FRANZ	X					
MECCA	X					X							

X - Indicates Vote      Abs. - Absent      N.V. - Not Voting  
Res. - Resolution Moved      Sec. - Resolution Seconded



**NEW JERSEY DEPARTMENT OF HEALTH  
DIVISION OF CERTIFICATE OF NEED AND LICENSING**

*Presents, pursuant to N.J.S.A. 26:2H-1 et seq.,*

*this*

**LICENSE**

*to*

**COUNTY OF PASSAIC**

*which is hereby licensed to operate*

**Preakness Healthcare Center**

305 OLDHAM ROAD - WAYNE, NEW JERSEY 07470

*a(n)*

**LONG TERM CARE FACILITY**

**24 BEHAVIORAL MANAGEMENT BEDS**

**371 LONG-TERM CARE BEDS**

**3 VENTILATOR CARE BEDS**

**8 VENTILATOR CARE BEDS WITH HEMODIALYSIS**

**License #: 061617**

**Effective: 11/01/2018**

**Expires: 10/31/2019**

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190352



**Shereef M. Elzahal, MD, MBA**  
Commissioner

On-site hemodialysis by off-site licensed provider

# **NOTICE**

The undersigned employer hereby gives notice that it has secured the payment of compensation to its employees and their dependents in accordance with the provisions of the Employer's Liability Insurance Law, Title 34, Chapter 15, Article 5, Revised Statutes New Jersey, by insuring with:

**BERGEN RISK MANAGERS, INC. (TPA)**

For the period:

Beginning: 1/1/2019      Ending: 12/31/2019

Employer:

**COUNTY OF PASSAIC**

In accordance with the above cited law notice of compliance, it must be posted and maintained conspicuously in and about the employer's workplace

Introduced on:      April 9, 2019  
Adopted on:        April 9, 2019  
Official Resolution#: R20190352

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING COUNTY COUNSEL TO SETTLE WITH MONTCLAIR STATE UNIVERSITY (MSU) AND AUTHORIZING COUNTY ENGINEER TO ISSUE THE PERMIT FOR THE ROAD CONSTRUCTION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190353							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-32							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓		✓		✓			
Best Jr.	✓		✓		✓			
Duffy	✓					✓		
James	✓				✓			
Lepore	✓					✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING COUNTY COUNSEL TO SETTLE  
WITH MONTCLAIR STATE UNIVERSITY (MSU) AND  
AUTHORIZING COUNTY ENGINEER TO ISSUE THE PERMIT FOR  
THE ROAD CONSTRUCTION**

**WHEREAS** Montclair State University (MSU), located in the Township of Little Falls, City of Clifton, Passaic County and Township of Montclair in Essex County, as part of its expansion plans, has long sought approval from the County of Passaic to make Yogi Berra Drive, formerly known as Quinn Road which is connected to Valley Road in Clifton, New Jersey, a two way road; and

**WHEREAS** when Yogi Berra Drive was first opened from Valley Road onto the MSU Campus, it was agreed by the University that the Drive would only allow ingress onto the campus due to the fact that the roadway is steep and somewhat narrow; and

**WHEREAS** the City of Clifton and its citizens have expressed opposition to this proposed Project inasmuch as they believe that making Yogi Berra Drive into a two-way road would be hazardous and would adversely affect the quality of life in that area of Clifton; and

**WHEREAS** the County of Passaic has long had an unwritten practice of consulting with its municipalities and soliciting their views on any road improvements that would affect its citizens; and

**WHEREAS** as a consequence thereof, a list of a number of safety concerns were raised and because of its own safety concerns,

the Board of Chosen Freeholders of the County of Passaic did not approved MSU's Proposed Improvement Project; and

**WHEREAS** MSU filed a lawsuit with an Order to Show Cause, in the Superior Court of New Jersey, in which it asks the Court to declare the University immune from the need for any County or Municipal approvals and/or in the alternative to order the County to issue the necessary permits so they can proceed with said Project and the City of Clifton was permitted to intervene as a party; and

**WHEREAS** the Superior Court of New Jersey initially ruled that the matter should be reconsidered by the City and County Planning Boards; MSU thereafter appealed first to the Appellate Division of the Superior Court and ultimately the matter was appealed to the Supreme Court of New Jersey; and

**WHEREAS** The Supreme Court, in its August 5, 2018 Decision, stated that MSU had met the test of acting reasonably in consulting with the County and City, but remanded the case back to the Trial Court to rule on the issue of the safety concerns first raised by the County and then by the City of Clifton; and

**WHEREAS** since the date of the Decision, MSU has engaged a new traffic engineer who had, after several attempts, addressed those concerns such that the County traffic engineer agrees that the road is much safer than originally designed and, more importantly, acceptable as revised; and

**WHEREAS** both the Passaic County Engineer and the Passaic County Traffic Engineer have carefully reviewed the new submitted

plans and agree that the updated plans now meet all of the safety concerns raised by the County both at the outset and in the litigation brought against the County by the University; and

**WHEREAS** MSU and the County have proposed a Settlement Agreement which includes the implementation of the County's safety concerns, among other things, and that MSU will assume the jurisdiction associated with the traffic light; and

**WHEREAS** the said Board is desirous of authorizing a Settlement Agreement by executing the attached Settlement Agreement.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby agrees to enter into a Settlement Agreement with Montclair State University whereby Yogi Berra Drive /Quinn Road in the City of Clifton will be converted into a two-way roadway or driveway.

**BE IT FURTHER RESOLVED** that said Board hereby authorizes the Passaic County Engineer to issue the construction permit to MSU once the Settlement Agreement has been executed.

**BE IT FURTHER RESOLVED** that the Clerk to the Board is hereby directed to forward a certified copy of this Resolution to the Clerk of the City of Clifton.

April 9, 2019

**SETTLEMENT AGREEMENT AND RELEASE**

**THIS SETTLEMENT AGREEMENT AND RELEASE** (this “Agreement”) is effective as of the \_\_\_ day of April, 2019 (the “Effective Date”), by and between COUNTY OF PASSAIC in the State of New Jersey, having its principal office at 401 Grand Street, Paterson, New Jersey, 07505 (hereinafter referred to as the “County”) and MONTCLAIR STATE UNIVERSITY, having its principal office at 1 Normal Avenue, Montclair, New Jersey, 07043 (hereinafter referred to as “MSU”).

**WHEREAS**, beginning in 2004, MSU began to develop plans for certain on-campus improvements intended to ease internal traffic congestion and improve safety for students, faculty, staff and visitors by adding a new egress at the intersection of MacLean Rd and Valley Road in the City of Clifton, New Jersey (the “Project”); and

**WHEREAS**, the Project was supported by police and emergency management officials and complied with a recommendation from the New Jersey Campus Security Task Force, and MSU worked diligently with relevant governmental authorities, including the County, to minimize conflicts, and responded to concerns expressed by those authorities regarding safety and other matters; and

**WHEREAS**, because of the County’s opposition to the Project, MSU commenced an action against the County by filing a complaint (the “Complaint”) in the Superior Court of New Jersey, Passaic County, currently captioned Montclair State University v. County of Passaic, et al., Docket No.: PAS-L-2866-14 (the “Action”); and

**WHEREAS**, the Complaint in the Action sought a judgment declaring that no permit or other local approval is required for the planned Project improvements, or, alternatively, for an order compelling the County to issue all necessary permits; and

**WHEREAS**, during the course of litigating the Action, MSU and the County continued to work to reach a mutually satisfactory resolution of any concerns regarding the Project; and

**WHEREAS**, on November 13, 2018, MSU submitted certain revised proposed Project plans to the County Traffic Engineer addressing a number of safety concerns expressed by the County; and

**WHEREAS**, on December 10, 2018, the County Traffic Engineer responded to MSU's proposal indicating that he had "reviewed the latest plan, and supporting documentation...[and] noted the additional safety features" provided by MSU, and suggested two additional features which "would further enhance safety," and with which he "would feel comfortable with the design;" and

**WHEREAS**, on December 28, 2018, MSU submitted a revised set of Project plans addressing the County Traffic Engineer's traffic and safety comments, entitled "Construction Plans for Montclair State University Yogi Berra Drive Improvements," prepared by Joseph A. Fishinger, Jr., for a project located in the City of Clifton and within the County of Passaic as shown on plans submitted by MSU on December 28, 2018 which are on file in the Offices of the City and County Engineers and which are made a part hereof by reference (the "Filed Project Plans"); and

**WHEREAS**, on January 9, 2019, the County Traffic Engineer indicated that he had received and reviewed the Filed Project Plans, and that the "two comments [in the December 10, 2018 email] ... have been satisfactorily addressed;" and

**WHEREAS**, the Filed Project Plans include traffic signalization plans at pp. 16-19 (the "Filed Signalization Plans"); and

**WHEREAS**, Valley Road, on which the proposed traffic signal would be located as shown on the Filed Signalization Plans, is a County Road; and

**WHEREAS**, The County Agrees that the Filed Project Plans and Filed Signalization Plans satisfy all safety concerns previously expressed by the County; and that the associated Right of Way Access Permit was issued on March 18, 2019; and

**WHEREAS**, MSU and the County (together, the "Parties") each deem it in their best interests to settle all their disputes, in the Action or otherwise, without admission of fault or liability, on the terms and conditions stated below.



**NOW, THEREFORE**, in consideration of the covenants and agreements herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **MSU Undertakings.** MSU agrees as follows:

(a) MSU shall undertake and be responsible for the construction of the improvements shown on the Filed Construction Plans, and on the Filed Signalization Plans, at its sole cost and expense.

(b) As depicted on the Filed Project Plans, and as agreed to by the Parties, MSU will ensure that the final Project include the following safety features and safeguards, including, but not limited to, a (1) posted speed limit of 15 m.p.h.; (2) high friction pavement; (3) narrowed travel lanes; (4) speed limit signs; (5) relocation of a signal face for better visibility; (6) driver feedback radar signs; (7) curve warnings, pavement markings; (8) radar enforcement signs; (9) potential radar enforcement locations; (10) a speed table, and a pedestrian sidewalk. MSU further agrees (11) that driveway egress onto Valley Road will be prohibited during periods of extreme inclement weather. MSU further agrees (12) to the utilization of image detection actuation to detect vehicles queuing on Yogi Berra Drive; (13) and activate the signal on Valley Road (in absence of exiting traffic, the light will be programmed to remain green for Valley Road), and to prohibit right turns on red onto Valley Road from Yogi Berra Drive.

(c) Upon completion of the improvements by MSU as reflected on the Filed Project Plans and the Filed Signalization Plans, and the approval of the construction by the County Traffic Engineer, MSU agrees to accept jurisdiction of all traffic control lights involved in the subject improvements, maintenance of said lights, performance of any necessary repairs, all electrical costs, all regulatory signing, parking prohibitions, and striping of crosswalks, stop bars, and painting arrows and legends.

(d) It is specifically understood that neither the City of Clifton nor the County shall be responsible for any portion of the costs of the initial construction of the improvements reflected on the Filed Signalization Plans.

(e) MSU agrees to comply with all rules, regulations, statutes, resolutions and ordinances of the State of New Jersey and County of Passaic.

(f) After completion and approval of the construction by the County Engineer, MSU shall release the City of Clifton and the County, their officers, agents, representatives, successors and assigns and other governmental agencies from any and all suits or actions of any nature and kind which may be brought for or on account of any injury or damage arising or growing out of the acts or omissions of the City of Clifton, its officers, agents, or employees, in connection with the Filed Signalization Plans.

2. **County Undertakings.** The County agrees as follows:

(a) The Filed Construction Plans and Filed Signalization Plans satisfy any traffic and safety concerns previously expressed by the County. MSU must still address previous drainage comments listed in Mr. Silverstein's affidavit.

(b) The County hereby consents to the installation of the traffic signal and appurtenances on the County road upon receipt of the associated County Permit.

3. **Dismissal With Prejudice.** Contemporaneously with the execution of this Agreement, the Parties' respective counsel shall execute a Stipulation of Dismissal With Prejudice dismissing the Complaint against the County.

4. **No Admission of Liability.** The Parties understand that by settling the claims, neither party admits any liability, fault, or culpability of any kind or nature, and that this settlement is made exclusively to obtain peace between the Parties.

5. **Who is Bound.** The Parties are bound by the provisions contained herein and anyone who succeeds to the Parties' rights and responsibilities.

6. **Full Knowledge of Terms.** The Parties each represent and warrant that prior to executing this Agreement, they have fully discussed its meaning and effect with their attorneys and they fully understand its meaning and effect, and that they have voluntarily executed this Agreement.

7. **Compliance With Law.** This Agreement is subject to County, State and Federal rules and regulations, now or hereafter promulgated or enacted, which shall be paramount to the contents of this Agreement.

8. **Release of the County.** MSU does hereby completely release and forever give up any and all claims, debts, liabilities, costs, expenses, rights, causes of action, damages, judgments, suits, demands, sums of money, bills, controversies, agreements, and promises, of any kind whatsoever, whether known or unknown, arising from, or relating to, the matters set forth in the Complaint against the County, and all claims that were asserted, or could have been asserted against the County, in the Action. This release includes any claim for contribution and is not limited to any claim under contract, common law or statute. This release is intended to be given the broadest construction allowed by law, provided, however, that nothing contained in this Paragraph shall be deemed or construed to be a release from the terms and conditions of this Agreement.

9. **Release of MSU.** The County does hereby completely release and forever give up any and all claims, debts, liabilities, costs, expenses, rights, causes of action, damages, judgments, suits, demands, sums of money, bills, controversies, agreements, and promises, of any kind whatsoever, whether known or unknown, arising from, or relating to, the matters set forth in the Complaint, and all claims that were asserted, or could have been asserted against MSU, in the Action. This release includes any claim for contribution and is not limited to any claim under contract, common law or statute. This release is intended to be given the broadest construction allowed by law, provided, however, that nothing contained in this Paragraph shall be deemed or construed to be a release from the terms and conditions of this Agreement.

10. **Assignment.** This Agreement is not assignable by any Party without the written consent of the other Party, except that MSU may, without the prior written consent of the City of Clifton or the County, enter into an annual repair and maintenance agreement with a private contractor for the repair and maintenance of the traffic signal.

11. **No Admission of Liability.** The Parties understand that by settling the Action, neither party admits any liability, fault, or culpability of any kind or nature, and that this settlement is made exclusively to obtain peace between the parties.

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190353

{11680136:1}

12. **Governing Law.** All matters arising out of or relating to this Agreement shall be governed by, interpreted under, and construed in accordance with the procedural and substantive law of the State of New Jersey.

13. **Signatures.** This Agreement may be executed in one or more counterparts and by scanned or facsimile signatures, and when each party has executed and delivered at least one counterpart, this Agreement shall become binding on the parties and such counterparts shall constitute one and the same instrument.

[Signatures begin on following page]

IN WITNESSES WHEREOF, the parties have caused these presents to be signed by the proper corporate officers and have caused their corporate seals to be affixed the day and year first above written.

WITNESS / ATTEST:

COUNTY OF PASSAIC BY:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
John Bartlett, Freeholder / Director

Title:

WITNESS / ATTEST

MONTCLAIR STATE UNIVERSITY

\_\_\_\_\_  
Name:

Title:

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING RESOLUTION R-2019-0238 DATED MARCH 12, 2019, WHICH AUTHORIZED AN AWARD OF CONTRACT TO U.S. CHEMICAL STORAGE, TO INCLUDE ADDITIONAL MONEY NEEDED FOR THE NECESSARY ADDITION OF FLOOR INSULATION FOR THE NEW PESTICIDE STORAGE STRUCTURE WHICH WILL BE USED BY THE PASSAIC COUNTY MOSQUITO CONTROL DIVISION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190354</b>							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-33							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AMENDING RESOLUTION R-2019-0238 DATED MARCH 12, 2019, WHICH AUTHORIZED AN AWARD OF CONTRACT TO U.S. CHEMICAL STORAGE, TO INCLUDE ADDITIONAL MONEY NEEDED FOR THE NECESSARY ADDITION OF FLOOR INSULATION FOR THE NEW PESTICIDE STORAGE STRUCTURE WHICH WILL BE USED BY THE PASSAIC COUNTY MOSQUITO CONTROL DIVISION**

**WHEREAS** by Resolution R-2019-0238 dated March 12, 2019, the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to U.S. Chemical Storage of Wilkesboro, NC for the non-fair and non-open purchase of a new pesticide storage structure for use by the Passaic County Mosquito Control Division for a total cost of \$37,241.00; and

**WHEREAS** as noted in correspondence to the Board dated April 4, 2019 from the Superintendent of the Passaic County Mosquito Control Division (attached hereto and made part hereof), the original price quote received from U.S. Chemical Storage (\$37,241.00) did not account for the necessary addition of floor insulation, as determined through the required New Jersey State approval process; and

**WHEREAS** as a result, the new total (final) cost of the pesticide storage structure is \$39,877.00, as noted in revised (final) price quotation No. 0002659 attached hereto and made part hereof; and

**WHEREAS** the amount needed to cover the cost of the necessary addition of floor insulation in the new pesticide storage structure is the amount of \$2,636.00; and

**WHEREAS** the Freeholder Committee for Public Works and Buildings & Grounds discussed this matter via e-mail and recommends approval of the additional cost; and

**WHEREAS** a certification is attached hereto in the amount of \$2,636.00 indicating the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to Resolution R-2019-0238 dated March 12, 2019 to include a certification of funds in the amount of \$2,636.00 for additional money needed for the necessary addition of floor insulation in the new pesticide storage structure for use by the Passaic County Mosquito Control Division, which was determined through the required New Jersey State approval process, and purchased from U.S. Chemical Storage of Wilkesboro, NC.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board as well as the County Counsel be authorized to execute any and all documents necessary on behalf of the County of Passaic in order to effectuate the purposes of this Resolution.

April 9, 2019



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,636.00

APPROPRIATION: C-04-55-148-001-904

PURPOSE: Resolution amending previous award for new pesticide storage structure for use by the Passaic County Mosquito Control Division from U.S. Chemical Storage.



Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr



# County of Passaic

Mosquito Control

1310 Route 23 North • Wayne, New Jersey 07470

Res-Pg:k.33-5

Joseph Pezzillo  
Superintendent

Office: (973) 305-5754  
E-Mail: joep@passaiccountynj.org

April 4, 2019

Passaic County Board of Chosen Freeholders  
401 Grand Street, Room 223  
Paterson, New Jersey 07505

Reference: New Pesticide Storage Structure (official resolution # R20190238)  
Revision request

Dear Freeholders:

Passaic County Mosquito Control respectfully requests the Board of Chosen Freeholders adopt a resolution revising the recent resolution regarding the recently placed order of the new pesticide storage structure.

The original price quote received from U.S. Chemical Storage in the amount of \$37,241.00 did not account for the necessary addition of floor insulation, as determined through the required New Jersey state approval process. As a result, the new total cost (final) of the pesticide storage structure is **\$39,877.00**. Please see the revised (final) USCS Quote No. 0002659 for further details.

Thank you for your time and assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph Pezzillo".

Joseph Pezzillo  
superintendent

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190354



1806 River Street  
Wilkesboro, NC 28697  
Phone: (800) 233-1480  
Phone: (336) 990-0601  
Fax: (336) 990-0076  
Email: [info@uschemicalstorage.com](mailto:info@uschemicalstorage.com)  
[www.uschemicalstorage.com](http://www.uschemicalstorage.com)

9/8/2016

Revised: 3/14/2019

PASSAIC COUNTY MOSQUITO CONT

Mr. JOE PEZZILLO

1310 ROUTE 23 NORTH

WAYNE, NJ07470

RE: USCS Quote No. 0002659

Dear Mr. Pezzillo:

Thank you for the opportunity to offer a proposal for your chemical storage needs

US Chemical Storage has been manufacturing chemical storage structures in Wilkesboro, North Carolina for over 15 years. Our dedicated workforce and strict quality control combine to provide superb value to our customers

The following proposal is based upon your specifications and is conceived to provide an efficient solution to your storage requirements. After order placement we will provide you with an approval drawing for review detailing your project. Only after you review and sign the drawing will we begin fabrication of your equipment. Our customer service team will guide you through the entire process and is always available to provide information and assistance in working with approval authorities.

We will contact you in a few days to review this proposal and answer any questions or concerns you may have. Please contact us in the meantime should you require any further information.

Thank you for the opportunity to work with you on this project.

Sincerely,

A handwritten signature in black ink that reads "J.H. McCall".

JIM McCALL

Sales Engineer

Direct: (336) 990-0673

Cell: (828) 964-5091

Email: [JMcCall@uschemicalstorage.com](mailto:JMcCall@uschemicalstorage.com)



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 www.uschemicalstorage.com

QUOTE: 0002659

Date: 9/8/2016

BUILDING QUOTATION PREPARED FOR  
 Mr. JOE PEZZILLO  
 PASSAIC COUNTY MOSQUITO CONT  
 1310 ROUTE 23 NORTH  
 WAYNE, NJ07470

**DL2008 NONFR 20X8X8 27DRUM FM**

Full Storage: 34,750 Lbs

Wind Load: 90 MPH Exp. C

Bldg Weight: 6,416 Lbs

Floor Load: 250 PSF

Snow Load: 40 PSF

Seismic: Category: C

Sump Capacity: 565 Gallons

Drum Capacity: 27

### Standard Features

The steel used to fabricate the model quoted here is the highest grade American made steel and is free from rough edges, kinks and sharp bends. Our manufacturing does not reduce the strength of the steel to a value less than intended by the design. Our manufacturing is done precisely and in a neat fashion and all bends are made by controlled means to ensure uniformity and strength. Our welding procedures are in accordance with the American Welding Society and meet standards set forth by the ASTM, and all welds are sufficient in size and shape to accommodate the design loads.

Actual Exterior: 20' x 8' x 8'4"      Actual Interior: 19'3" x 7'3" x 7'2"

Locker Construction: Non-Combustible weatherproof construction with welded exterior 12-gauge steel panels and 10-gauge sump for maximum durability and strength. Wall panels are 24" by 3-1/2" by 2" for superior strength, manufactured from 12 gauge steel and producing a 3-1/2" wall cavity ready to accept standard insulation if required. Continuously welded sump sections provide added rigidity in transit and use.



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**Roof/Ceiling:** Noncombustible weatherproof construction same as building walls. Continuously welded 12-gauge steel roof permanently attached to building. Equipped with rain shield over door.

**Spill Containment Sump Construction:** Built in 7" deep leak tight secondary containment sump surpasses FM spill containment requirements. Heavy-duty construction utilizes 10-gauge steel for superior structural support. Removable galvanized steel floor grating rated 500psf for heavy drum/pallet loads. Structural steel floor supports are easily removed for clean up of spills within the sump. Floor System is fabricated to comply with NAAMM MBG 531, "Metal Bar Grating Manual for Steel, Stainless Steel, and Aluminum Gratings and Stair Treads."

**Building Base:** Open channel construction for under-sump inspection. Steel C-channels and hold down brackets provided for ease of offloading and securing to site. Attains seismic and wind load anchoring.

**Static Grounding System:** Three (3) interior grounding lugs, one (1) exterior static grounding connection and one (1) galvanized steel grounding rod for prevention of explosive sparking hazards

**Ventilation:** Gravity Air Flow Vents in both high and low positions, with weatherproof galvanized steel frame and louvers to provide adequate air flow and natural draft. Interior screened openings prevent pest entry.

**Building Finish:** After an extensive cleaning process the interior and exterior surfaces are protected with a high solids alkyd universal metal primer (primer) and a high solid acrylic alkyd enamel top coat providing proven interior chemical resistance as well as exterior abrasion, corrosion, UV resistance and exceptional durability

**Signage:** Permanent D.O.T. metal flip placard with rust proof aluminum holder and stainless steel clips. One (1) pressure sensitive NFPA 704 Hazard Rating sign on door.

**Certifications:** This unit will have FM Approval. Third party and/or state approvals are available and are not included in this quotation unless noted.

Accessories may increase exterior dimensions.

## Accessories (may increase exterior dimensions)

Color - Qty 1

COLOR - BLEACHED BONE



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**Electrical Panel - Qty 1**

UL LISTED, SINGLE PHASE, 3 WIRE, 120/240V 100 AMP 8 SPACE LOAD CENTER (NEMA 3R). RAINPROOF AND SLEET- (ICE) RESISTANT- OUTDOOR ENCLOSURES ARE INTENDED FOR USE OUTDOORS TO PROTECT THE ENCLOSED EQUIPMENT AGAINST RAIN AND MEET THE REQUIREMENTS OF UNDERWRITERS' LABORATORIES, INC., PUBLICATION NO. UL 508, APPLYING TO "RAINPROOF ENCLOSURES." OTHER ELECTRICAL CONFIGURATIONS AVAILABLE, ADDITIONAL COSTS MAY APPLY

**Door - Qty 1**

54"W X 80"H 12 GAUGE STEEL DOOR. HEAVY-DUTY HARDWARE INCLUDES 3-POINT LOCKING SYSTEM WITH KEYED MALLEABLE IRON DOOR HANDLE. INTERIOR SAFETY RELEASE LEVER. EXTERIOR DOOR HOLD OPEN.

**AC 20KBTU 208-240/1/60 NON-EP - Qty 1**

UL/ULC LISTED AIR-CONDITIONER 230/208 60 HZ OPERATION. COOLING IS 20500/20000 BTU/HR AT 60 HZ. OPERATING RANGE IS 60 DEGREES F TO 115 DEGREES F. REQUIRES 250V-15A CIRCUIT. AMP DRAW IS 9.3/10.2 AT 230/208. MIN EER IS 9.8, MIN CFM IS 425. USES R-410A REFRIGERENT. SUPPLIED WITH BUILT IN THERMOSTAT AND RECEPTACLE

**Fan Forced Heater - Qty 1**

NON EXPLOSION PROOF FAN FORCED HEATER, 7.5 KW 25,590 BTU, 240V, 1 PHASE (31.3A). TEFC MOTOR, INDIVIDUALLY ADJUSTABLE LOUVERS FOR DIRECTIONAL CONTROL OF AIR FLOW CEILING MOUNT. BUILT IN THERMOSTAT.

**Chemloc Insulation - Qty 504**

PRICE IS PER SQUARE FOOT TO PROVIDE R19 INSULATION IN THE CEILING AND WALLS PROTECTED BY A STEEL LINING.

**Interior Light - Qty 2**

LOW PROFILE WRAPAROUND FLORESCENT FIXTURE, LAMP POWER RATING 40 WATTS FIXTURE RATING 72 WATTS, 120 VOLTS, 2 LAMP, 48" LONG 10" WIDE AND 3" HIGH. INCLUDES TWO FLORESCENT LAMPS @ 34 LAMPS.

**SHELVING 3 TIER SYSTEM - Qty 57**

LINEAR FEET OF THREE TIERS OF SUMP SHELVING: ADJUSTABLE 16" LEAKPROOF STEEL SHELVING FORMED AND WELDED FROM HEAVY GAUGE STEEL WITH A 2" LIP AROUND THE ENTIRE SHELF. SHELVING LENGTHS ARE APPROXIMATE AND MAY VARY DUE TO SPACE LIMITATIONS TOTAL PRICE IS CALCULATED FROM QUANTITY OF LINEAR FEET QUOTED. WEIGHT CAPACITY: 75 LBS. PER LINEAR FOOT.

**Shelving Placement - Qty 1**

SHELVING PLACEMENT - 3 TIERS - BACK WALL UNLESS OTHERWISE NOTED BY CUSTOMER ON SIGNED APPROVAL DRAWINGS.



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**Exhaust Fan - Qty 1**

NON EXPLOSION PROOF EXTERIOR MOUNT EXHAUST FAN CONSISTING OF ONE (1) UL LISTED NON-EXPLOSION PROOF 1/6 HP MOTOR (115V, 3.6A, 60HZ, 1-PHASE) AND 12" DIAMETER FAN BLADE. EXTERNAL HOUSING IS CONSTRUCTED OF HEAVY GAUGE STEEL EXHAUST INTAKE VENT IS LOCATED TWELVE INCHES (12") FROM FLOOR. SYSTEM IS ACTIVATED BY AN EXTERIOR MOUNTED UL LISTED GENERAL PURPOSE FAN SWITCH EXTERIOR EXHAUST FAN PORT OPENING IS EQUIPPED WITH A SHUTTER ASSEMBLY. MECHANICAL VENT IS SIZED TO ALLOW FOR A MINIMUM OF 6 AIR CHANGES PER HOUR.

**State Approval- NJ - Qty 1**

REVIEW, DESIGN AND/OR INSPECTION AS REQUIRED BY THE STATE IN WHICH THIS BUILDING WOULD BE LOCATED. THIS PROCESS WILL ADD SEVERAL WEEKS TO THE OVERALL CONSTRUCTION TIME DUE TO REQUIRED REVIEW AND INSPECTIONS. US CHEMICAL STORAGE WILL PROVIDE AN UPDATED OVERALL PROJECT LEAD-TIME CONSIDERING THIS APPROVAL AND CONSTRUCTION TIME AT THE POINT OF ORDER. ADDITIONAL COMPONENTS MAY BE REQUIRED BY THE STATE'S PLAN REVIEWER IN ORDER TO MEET STATE BUILDING, FIRE, & ENERGY CODES. IF SUCH COMPONENTS ARE REQUIRED, ADDITIONAL COST IMPACTS TO THE ORDER MAY BE NECESSARY.

**60" x 96" Loading Ramp - Qty 1**

ACCESS RAMP (60"W X 96"L) ADJUSTABLE, FABRICATED FROM 1/8" DIAMOND PLATE STEEL COLOR: SAFETY YELLOW. RATED FOR 100 LBS PER SQ FT AND 1,500 LBS POINT LOAD. RAMP WEIGHT - 396 LBS; PALLETIZED SHIPPING WEIGHT - 500 LBS; ESTIMATED SHIPPING DIMENSIONS 65"W X 97"L X 17"H.

**Building Base - Qty 1**

CHANGES MADE TO BUILDING BASE SO THAT IT CAN BE INSULATED REQUIRED BY NEW JERSEY BUILDING CODE.

**Floor Insulation - Qty 160**

SQUARE FEET OF R10 INSULATION IN THE FLOOR, PROTECTED BY A STEEL LINING.

**Insulation - Qty 160**

CONTINUOUS R13.1 INSULATION

**Additional R5 Insulation - Qty 448**

R5 CONTINUOUS INSULATION EXTERNAL TO WALL CAVITY (CONSUMES APPROXIMATELY 3" OF INTERIOR DIMENSION..



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Qty. of Units: 1

Estimated Lead Time: 8-10 WEEKS

Actual Lead time may vary based  
 upon factory load at time of order.

Subtotal:	\$36,712.00
Freight Estimate*	\$3165.00
<hr/>	
<b>Total Price:</b>	<b>\$39,877.00</b>
<hr/>	

All prices here in are quoted in US Dollars

Expiration: This Quotation Expires 30 DAYS from date of issue.

Payment Terms: Net 30 days from shipment. A 1% discount will be allowed for final payments within 15 days and a 1% penalty per month will be applied to balances past 30 days.

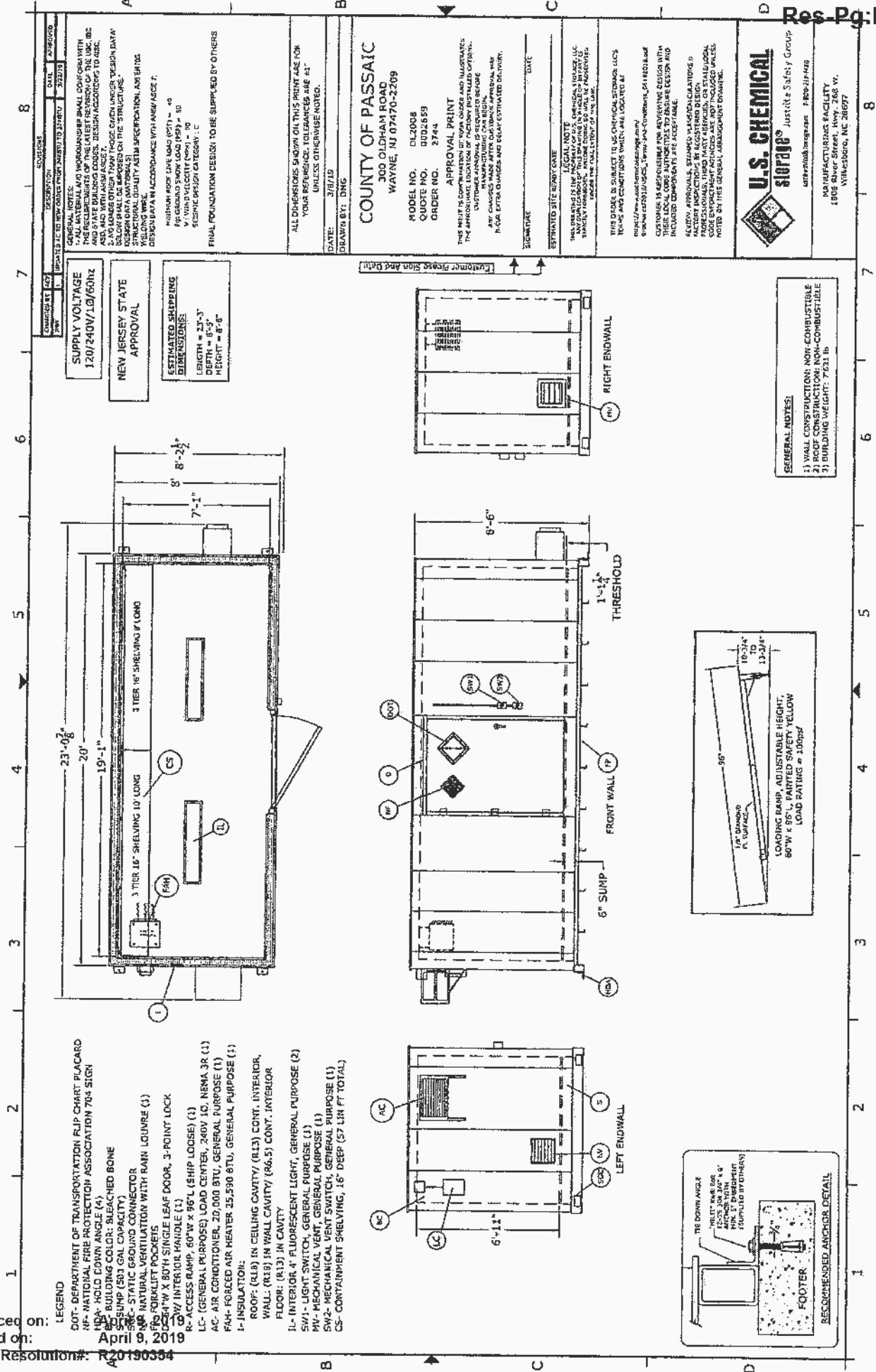
Signature \_\_\_\_\_ PO # \_\_\_\_\_

*(Customer is responsible to check with appropriate agencies to determine if any third party or local approvals are necessary. This order does not include tax, offloading anchoring, arming of dry chemical fire suppression, electrical/water connections or permits. This order is subject to US Chemical Storage LLC's terms and conditions which are located in your building manual which can be downloaded from <http://www.uschemicalstorage.com/company/terms-and-conditions.html>. Projected lead time may vary and will be updated at time of order. Customer is responsible for offloading and positioning of their building on site.)*

*\*Freight is an estimate only, we will attempt to honor a freight quote but can not guarantee rates. Accurate freight prices will be available prior to actual delivery. At any time customer may arrange for their own freight.*

Optional Components (Additional to Subtotal and Total Price Listed Above)





- LEGEND**
- DOT- DEPARTMENT OF TRANSPORTATION RLP CHART PLACARD
  - NF- NATIONAL FIRE PROTECTION ASSOCIATION 704 SIGN
  - NDA- HOLD DOWN ANGLE (A)
  - BB- BUILDING COLOR: BLEACHED BONE
  - SS- SUMP (503 GAL CAPACITY)
  - SC- STATIC VENTILATION WITH RAIN LOUVER (1)
  - NS- NATURAL VENTILATION
  - FB- FAN
  - FO- 60" W X 80" H SINGLE LEAF DOOR, 3-POINT LOCK
  - RA- ACCESS RAMP, 60" W X 86" L (SHIP LOOSE) (1)
  - IC- INTERIOR HANDLE (1)
  - LC- (GENERAL PURPOSE) LOAD CENTER, 240V 10, NEMA 3R (1)
  - AC- AIR CONDITIONER, 20,000 BTU, GENERAL PURPOSE (1)
  - FAH- FORCED AIR HEATER 35,590 BTU, GENERAL PURPOSE (1)
  - I- INSULATION
  - ROOF: (RL8) IN CEILING CAVITY; (RL3) CONT. INTERIOR, WALL; (RL8) IN WALL CAVITY; (RL6.5) CONT. INTERIOR, FLOOR; (RL3) IN CAVITY
  - IL- INTERIOR 4' FLUORESCENT LIGHT, GENERAL PURPOSE (2)
  - SW1- LIGHT SWITCH, GENERAL PURPOSE (1)
  - PM- MECHANICAL VENT, GENERAL PURPOSE (1)
  - SW2- MECHANICAL VENT SWITCH, GENERAL PURPOSE (1)
  - CS- CONTAINMENT SHELVING, 16" DEEP (57 LIN FT TOTAL)

**SUPPLY VOLTAGE**  
120/240V/1Ø/60Hz

**NEW JERSEY STATE APPROVAL**

**ESTIMATED SHIPPING DIMENSIONS**  
LENGTH = 23'-3"  
DEPTH = 8'-3"  
HEIGHT = 8'-6"

**GENERAL NOTES:**  
1. ALL DIMENSIONS SHOWN ON THIS PRINT ARE FOR YOUR REFERENCE. TOLERANCES ARE ±1" UNLESS OTHERWISE NOTED.  
2. ALL DIMENSIONS SHOWN ON THIS PRINT ARE FOR YOUR REFERENCE. TOLERANCES ARE ±1" UNLESS OTHERWISE NOTED.  
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**DESIGNATION:** COUNTY OF PASSAIC  
**DATE:** 3/8/19  
**DRAWN BY:** DING

**COUNTY OF PASSAIC**  
300 CULHAM ROAD  
WAYNE, NJ 07470-2209

**MODEL NO.:** DL2008  
**QUOTE NO.:** 0002659  
**ORDER NO.:** 2744

**APPROVAL PRINT**  
THIS PRINT IS THE PROPERTY OF U.S. CHEMICAL STORAGE. IT IS TO BE USED ONLY FOR THE PROJECT AND LOCATION SPECIFICALLY IDENTIFIED HEREON. ANY CHANGES MADE AFTER OUR WRITTEN APPROVAL MAY BE SUBJECT TO CHARGE AND DELAY ESTIMATED DELIVERY.

**LEGAL NOTE:**  
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**U.S. CHEMICAL STORAGE**  
Just like Safety Group

1800 W. CENTER STREET, SUITE 200  
WAYNESBORO, NC 28677

**GENERAL NOTES:**  
1) WALL CONSTRUCTION: NON-COMBUSTIBLE  
2) ROOF CONSTRUCTION: NON-COMBUSTIBLE  
3) BUILDING WEIGHT: 7,631 lb

**LOADING RAMP, ADJUSTABLE HEIGHT:**  
60" W X 86" L, 1000 LB CAPACITY  
LOAD RATING = 1000#

**RECOMMENDED ANCHOR DETAIL**

THE DOWN ANGLE SHOULD BE 45° TO 60° TO THE HORIZONTAL. THE ANCHORS WITH THE SUPPLIED BUSHINGS SHOULD BE USED.

**LEGEND**

- DOT- DEPARTMENT OF TRANSPORTATION RLP CHART PLACARD
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- NDA- HOLD DOWN ANGLE (A)
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- IL- INTERIOR 4' FLUORESCENT LIGHT, GENERAL PURPOSE (2)
- SW1- LIGHT SWITCH, GENERAL PURPOSE (1)
- PM- MECHANICAL VENT, GENERAL PURPOSE (1)
- SW2- MECHANICAL VENT SWITCH, GENERAL PURPOSE (1)
- CS- CONTAINMENT SHELVING, 16" DEEP (57 LIN FT TOTAL)

**DESIGNATION:** COUNTY OF PASSAIC  
**DATE:** 3/8/19  
**DRAWN BY:** DING

**COUNTY OF PASSAIC**  
300 CULHAM ROAD  
WAYNE, NJ 07470-2209

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**U.S. CHEMICAL STORAGE**  
Just like Safety Group

**GENERAL NOTES:**  
1) WALL CONSTRUCTION: NON-COMBUSTIBLE  
2) ROOF CONSTRUCTION: NON-COMBUSTIBLE  
3) BUILDING WEIGHT: 7,631 lb

**LOADING RAMP, ADJUSTABLE HEIGHT:**  
60" W X 86" L, 1000 LB CAPACITY  
LOAD RATING = 1000#

**RECOMMENDED ANCHOR DETAIL**

THE DOWN ANGLE SHOULD BE 45° TO 60° TO THE HORIZONTAL. THE ANCHORS WITH THE SUPPLIED BUSHINGS SHOULD BE USED.

**LEGEND**

- DOT- DEPARTMENT OF TRANSPORTATION RLP CHART PLACARD
- NF- NATIONAL FIRE PROTECTION ASSOCIATION 704 SIGN
- NDA- HOLD DOWN ANGLE (A)
- BB- BUILDING COLOR: BLEACHED BONE
- SS- SUMP (503 GAL CAPACITY)
- SC- STATIC VENTILATION WITH RAIN LOUVER (1)
- NS- NATURAL VENTILATION
- FB- FAN
- FO- 60" W X 80" H SINGLE LEAF DOOR, 3-POINT LOCK
- RA- ACCESS RAMP, 60" W X 86" L (SHIP LOOSE) (1)
- IC- INTERIOR HANDLE (1)
- LC- (GENERAL PURPOSE) LOAD CENTER, 240V 10, NEMA 3R (1)
- AC- AIR CONDITIONER, 20,000 BTU, GENERAL PURPOSE (1)
- FAH- FORCED AIR HEATER 35,590 BTU, GENERAL PURPOSE (1)
- I- INSULATION
- ROOF: (RL8) IN CEILING CAVITY; (RL3) CONT. INTERIOR, WALL; (RL8) IN WALL CAVITY; (RL6.5) CONT. INTERIOR, FLOOR; (RL3) IN CAVITY
- IL- INTERIOR 4' FLUORESCENT LIGHT, GENERAL PURPOSE (2)
- SW1- LIGHT SWITCH, GENERAL PURPOSE (1)
- PM- MECHANICAL VENT, GENERAL PURPOSE (1)
- SW2- MECHANICAL VENT SWITCH, GENERAL PURPOSE (1)
- CS- CONTAINMENT SHELVING, 16" DEEP (57 LIN FT TOTAL)



# County of Passaic

Mosquito Control

1310 Route 23 North • Wayne, New Jersey 07470

Res-Pg:k.33-13

Joseph Pezzillo  
Superintendent

Office: (973) 305-5754  
E-Mail: joep@passaiccountynj.org

April 4, 2019

Passaic County Board of Chosen Freeholders  
401 Grand Street, Room 223  
Paterson, New Jersey 07505

Reference: New Pesticide Storage Structure (official resolution # R20190238)  
Revision request

Dear Freeholders:

Passaic County Mosquito Control respectfully requests the Board of Chosen Freeholders adopt a resolution revising the recent resolution regarding the recently placed order of the new pesticide storage structure.

The original price quote received from U.S. Chemical Storage in the amount of \$37,241.00 did not account for the necessary addition of floor insulation, as determined through the required New Jersey state approval process. As a result, the new total cost (final) of the pesticide storage structure is **\$39,877.00**. Please see the revised (final) USCS Quote No. 0002659 for further details.

Thank you for your time and assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph Pezzillo".

Joseph Pezzillo  
superintendent

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190354

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A ONE (1)-YEAR SERVICE MAINTENANCE AGREEMENT TO GOLF CAR SPECIALTIES FOR ANTICIPATED MAINTENANCE TO GOLF CARTS AT THE PREAKNESS VALLEY GOLF COURSE IN WAYNE, NJ FOR THE PERIOD OF MAY 1, 2019 THROUGH APRIL 30, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190355							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-34							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

Res. Pg. k. 34-2

**RESOLUTION AUTHORIZING A ONE (1)-YEAR SERVICE  
MAINTENANCE AGREEMENT TO GOLF CAR SPECIALTIES  
FOR ANTICIPATED MAINTENANCE TO GOLF CARTS AT THE  
PREAKNESS VALLEY GOLF COURSE IN WAYNE, NJ FOR THE  
PERIOD OF MAY 1, 2019 THROUGH APRIL 30, 2020**

**WHEREAS** the Passaic County Director of Parks & Recreation recently reported that the Passaic County Parks Department solicited quotations from local vendors on the cost of an annual maintenance service contract for the fleet of golf carts that the County of Passaic owns and rents out at the Preakness Valley Golf Course in Wayne, NJ; and

**WHEREAS** the lowest quote for the 12 month (May 1, 2019 through April 30, 2020) maintenance service contract was received from Golf Car Specialties of Pottstown, PA for the price of \$75.00 per cart per year or \$11,025.00 for the year, as more particularly set forth in the memo from the said Parks Director dated April 2, 2019 (a copy of which is attached hereto and made part hereof); and

**WHEREAS** this award of contract is not subject to the New Jersey Pay to Play Law (N.J.S.A. 19:44A-20.3 et seq.) inasmuch as it is below the monetary threshold set forth under that Law; and

**WHEREAS** the Committee for Public Works and Buildings & Grounds reviewed this matter at its March 27, 2019 meeting and is recommending approval by the entire Board; and

**WHEREAS** a certification is attached hereto that indicates the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a one (1)-year service maintenance agreement in the

Course in Wayne, NJ for the period of May 1, 2019 through April 30, 2020 in conformity with the attached request.

**BE IT FURTHER RESOLVED** that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

April 9, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$11,025.00

APPROPRIATION: 9-01-28-198-002-219

PURPOSE: Resolution authorizing a one year service maintenance agreement to Golf Car Specialties for anticipated maintenance to golf carts at the Preakness Valley Golf Course.

  
Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr



**COUNTY OF PASSAIC  
PARKS & RECREATION**

209 Totowa Road, Wayne, NJ 07470  
Office (973) 881-4833 Fax (973) 872-2684

To: Michael Glovin  
From: Darryl Sparta, Director of Parks & Recreation  
Date: April 2, 2019  
Re: Golf Car Specialties-Service Contract

The Passaic County Parks Department would like to request permission to sign a 12 month service contract (May 1, 2019 through April 30, 2020) with Golf Car Specialties. Quotes were received as follows:

- Fairway Golf Carts: Declined to bid because they do not service New Jersey.
- Wilford Macdonald: Declined to bid because they are not an authorized Yamaha dealer.
- Golf Car Specialties: \$75 per cart per year.

Golf Car Specialties is an authorized Yamaha dealer who we currently purchase parts and labor from for repairing and maintaining our fleet of golf carts. The cost of the service contract is \$75 per cart per year. Service payments will be made in 12 monthly installments of \$918.75 per month for a total of \$11,025 for the year.

This request was discussed and approved at the Public Works Committee meeting held on March 27, 2019. I recommend that the Board of Chosen Freeholders adopt the necessary resolution to allow The Passaic County Parks Department to sign the 12 month service contract with Golf Car Specialties.



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Darryl Sparta

Telephone #: 973-872-6417

**DESCRIPTION OF RESOLUTION:**

Authorization to sign a one year service-maintenance agreement with Golf Car Specialties for our fleet of golf carts at Preakness Valley Golf Course.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 11,025

REQUISITION # R9-02399

ACCOUNT # 9-01-28-198-002-219

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bld

Other: \_\_\_\_\_

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

\_\_\_\_\_

Budget

\_\_\_\_\_

Health

\_\_\_\_\_

Human Services

\_\_\_\_\_

Law & Public Safety

\_\_\_\_\_

Planning & Economic Development

\_\_\_\_\_

Public Works

3/27/2019

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: April 9, 2019  
 Adopted on: April 9, 2019  
 Official Resolution#: R20190355



COUNTY OF PASSAIC  
 GOLF COURSE, CO OF PASSAIC  
 (Q)973-881-4832 - CLUBHOUSE  
 209 TOTOWA ROAD  
 WAYNE, NJ 07470

REQUISITION	
NO.	R9-02399

SHIP TO	COUNTY OF PASSAIC PARKS - CLUBHOUSE 209 TOTOWA AVENUE WAYNE, NJ 07470
VENDOR	VENDOR #: 06203 GOLF CAR SPECIALTIES 3363 W RIDGE PIKE POTTSTOWN, PA 19464

ORDER DATE: 03/20/19  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
12.00	MONTHLY SERVICES OF GOLF CARTS	9-01-28-198-002-219	918.7500	11,025.00
	AS PER 2 QUOTES (ATTACHED)			
			TOTAL	11,025.00

Introduced on: April 9, 2019  
 Adopted on: April 9, 2019  
 Official Resolution#: R20190355

  
 \_\_\_\_\_  
 REQUESTING DEPARTMENT DATE



*Wilfred MacDonald, Inc*

10 New Maple Avenue, Unit 303, Pine Brook, NJ 07058

Ph: (888)-831-0891 Fax: (973)-487-1333

[www.wilfredacdonald.com](http://www.wilfredacdonald.com)

March 20, 2019

Doug Vogel  
Preakness Valley GC  
209 Totowa Road  
Wayne, NJ 07470

Dear Doug,

Thank You for reaching out and sending the invitation to bid on the maintenance of the county golf car fleet. As we are not Yamaha golf cart dealers, we are not set up to bid on this request.

Sincerely,

*Wilfred MacDonald, Inc*

William Luthin  
Sales Representative

**Sparta, Darryl**

---

**From:** Tom <tom@fairwaygolfcar.net>  
**Sent:** Friday, March 8, 2019 9:40 AM  
**To:** Vogel, Douglas  
**Cc:** Sparta, Darryl; Spano, Vincent; Moore, Greg  
**Subject:** RE: Golf Cart service quote

Thank you for your request. Unfortunately, we are located on Long Island (Suffolk County) and do not service New Jersey. We are a Yamaha Distributor but our territory is limited to Long Island and the 5 boroughs of New York City.

---

**From:** Vogel, Douglas [mailto:douglasv@passaiccountynj.org]  
**Sent:** Thursday, March 7, 2019 6:38 AM  
**To:** Tom  
**Cc:** Sparta, Darryl; Spano, Vincent; Moore, Greg  
**Subject:** Golf Cart service quote

Tom, As we discussed on the telephone yesterday. The Passaic County Parks Dept/Golf Course is looking for an annual service quote to maintain its (147) 2015 Yamaha Gas golf cart /utility cart fleet

Vendor responsibilities would include

1. Safety inspection
2. Alignment and lubrication as needed
3. Change filter/oil/plug on annual basis
4. Check/replace belts and cables
5. Tighten and inspect accessories
6. Repair all warranty issues
7. Repair/replace all normal wear parts
8. Provide spare tires
9. Repair all damages( Damage charges would be above and beyond the annual maintenance scope.) Please provide an hourly rate for repair work.

Please provide a cost per vehicle per year quote and your terms for payment. Any questions please call Doug Vogel at 551-2040069

Thanks for your time.

Doug Vogel  
 Golf Course Superintendent  
 Preakness Valley Golf Club  
 209 Totowa Rd  
 Wayne, NJ 07470  
 Cell 551-204-0069

---

**DISCLAIMER:** Any views expressed in this message are those of the individual sender, except where the sender specifies and with authority, states them to be the views of the County of Passaic. This e-mail and any attachments to it may contain confidential information and may be legally privileged.. If you are not the intended recipient, you must not review, transmit, convert to hard copy, copy, use or disseminate this e-mail or any attachment to it. If you have received this e-mail in error, please immediately notify the originator by return

Introduced on: April 9, 2019  
 Adopted on: April 9, 2019  
 Official Resolution#: R20190355



## GOLF CAR SPECIALTIES

### 5 Star Full Service Contract



- **The Highlights**

- 15 Full Time Road Service Technicians
- Free Emergency Call In
- Scheduled and Coordinated Visits to Your Location
- Office Phones Answered by a Live Person

- **Golf Car Specialties Maintenance Responsibilities**

Scheduled service visits will occur during normal golf course operations: on or about April 1 to on or about October 31 each year of the contract. We will perform the following services on the fleet during our scheduled visits:

- Safety inspection
- Alignment & Lubrication as needed.
- Change filter/oil/plug on annual basis
- Check/Replace belts & cables
- Tighten/Inspect accessories
- Repair all warranty issues
- Repair/Replace all normal wear parts
- Provide spare tires as needed
- Repair all damages (*review damage coverage below*)

- **Club's Maintenance Responsibilities**

The club has the responsibility for the following minimal service issues to include:

- Fuel and securely store all golf cars.
- Clean and wash vehicles.
- Maintain tire pressure between service visits.
- Notify GCS of any issues related to the operation of the vehicles.
- Check brake performance daily and prior to use of the golf cars.
- As needed, repair flat tires with tires supplied by GCS.

- **Annual Maintenance**

Annual maintenance will be performed during each season and prior to the beginning of the upcoming season. We will address all of the items required by the manufacturer's maintenance manuals specific to the model and year of the vehicle. Annual maintenance will be performed at the club. Annual maintenance will NOT occur the winter after the final payment is made on the contract.



**COUNTY OF PASSAIC  
PARKS & RECREATION**

209 Totowa Road, Wayne, NJ 07470  
Office (973) 881-4833 Fax (973) 872-2684

To: Michael Glovin  
From: Darryl Sparta, Director of Parks & Recreation  
Date: April 2, 2019  
Re: Golf Car Specialties-Service Contract

The Passaic County Parks Department would like to request permission to sign a 12 month service contract (May 1, 2019 through April 30, 2020) with Golf Car Specialties. Quotes were received as follows:

- Fairway Golf Carts: Declined to bid because they do not service New Jersey.
- Wilford Macdonald: Declined to bid because they are not an authorized Yamaha dealer.
- Golf Car Specialties: \$75 per cart per year.

Golf Car Specialties is an authorized Yamaha dealer who we currently purchase parts and labor from for repairing and maintaining our fleet of golf carts. The cost of the service contract is \$75 per cart per year. Service payments will be made in 12 monthly installments of \$918.75 per month for a total of \$11,025 for the year.

This request was discussed and approved at the Public Works Committee meeting held on March 27, 2019. I recommend that the Board of Chosen Freeholders adopt the necessary resolution to allow The Passaic County Parks Department to sign the 12 month service contract with Golf Car Specialties.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO FRENCH & PARRELLO ASSOCIATES OF WALL, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE REPLACEMENT OF STRUCTURE NO. 1600-515 PENNINGTON AVENUE OVER McDONALD BROOK IN THE CITY OF PASSAIC, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190356							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-35							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO FRENCH & PARRELLO ASSOCIATES OF WALL, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE REPLACEMENT OF STRUCTURE NO. 1600-515 PENNINGTON AVENUE OVER McDONALD BROOK IN THE CITY OF PASSAIC, NEW JERSEY**

**WHEREAS** bids were received by the County of Passaic on February 27, 2019 for construction and geotechnical on-call testing services; and

**WHEREAS** the Passaic County Engineering Department by letter dated April 1, 2019 is recommending that said French & Parrello Associates be authorized to be paid an allowance for providing professional testing services in the amount of \$19,038.00 for the project known as the Replacement of Structure No. 1600-515 Pennington Avenue over McDonald Brook in the City of Passaic, NJ in conformity with their February 27, 2019 bid (copy of letter attached hereto and made a part hereof); and

**WHEREAS** the Freeholder members of the Public Works and Buildings & Grounds Committee have reviewed this matter at their meeting on March 27, 2019 and recommend that it be approved by the entire Board; and

**WHEREAS** a certification is attached indicating the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the utilization of the services of French & Parrello Associates of Wall, NJ to conduct the needed professional

geotechnical testing and laboratory services for the Project named above for the sum of \$19,038.00.

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

April 9, 2019



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$19,038.00

APPROPRIATION: C-04-55-116-001-920

PURPOSE: Resolution awarding a contract to French and Parrello, in the amount of \$18,398.00 for Geotechnical Testing for the Pennington Ave. Bridge.



Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

April 1, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: On-call Geotechnical Testing and Laboratory Services for  
Replacement of Structure 1600-515  
Pennington Avenue over McDonald Brook  
City of Passaic, Passaic County

## AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

As per Resolution R-2019-294, dated March 26, 2019, the County received bids for Construction and Geotechnical On-call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2019 and February 28, 2021. The bids from the various consultants were received on February 27, 2019 for the On-call Testing Services.

The Replacement of the Pennington Avenue Bridge No. 1600-515 over McDonald Brook project requires geotechnical testing and laboratory services. Based on the anticipated geotechnical testing and laboratory services, French & Parrello was selected to perform the work based on the lowest price of the On-call Testing Services proposal. The work included coordination, field geotechnical borings, analytical laboratory testing of samples, traffic control, and preparation of boring logs and test results for the replacement of this structure. The estimated cost of the work is \$19,038.00. These costs were based upon the rates submitted by French & Parrello for Resolution R-2019-294 mentioned above.

This matter was discussed during the Public Works Committee meeting on March 27, 2019 and an initial allowance of \$19,038.00 for French & Parrello of Wall, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to French & Parrello in the amount of \$19,038.00 for anticipated geotechnical testing and laboratory services for the Replacement of the Pennington Avenue Bridge No. 1600-515 subject to the availability of funds.

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190356



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

April 1, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: On-call Geotechnical Testing and Laboratory Services for  
Replacement of Structure 1600-515  
Pennington Avenue over McDonald Brook  
City of Passaic, Passaic County

## AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

As per Resolution R-2019-294, dated March 26, 2019, the County received bids for Construction and Geotechnical On-call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2019 and February 28, 2021. The bids from the various consultants were received on February 27, 2019 for the On-call Testing Services.

The Replacement of the Pennington Avenue Bridge No. 1600-515 over McDonald Brook project requires geotechnical testing and laboratory services. Based on the anticipated geotechnical testing and laboratory services, French & Parrello was selected to perform the work based on the lowest price of the On-call Testing Services proposal. The work included coordination, field geotechnical borings, analytical laboratory testing of samples, traffic control, and preparation of boring logs and test results for the replacement of this structure. The estimated cost of the work is \$19,038.00. These costs were based upon the rates submitted by French & Parrello for Resolution R-2019-294 mentioned above.

This matter was discussed during the Public Works Committee meeting on March 27, 2019 and an initial allowance of \$19,038.00 for French & Parrello of Wall, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to French & Parrello in the amount of \$19,038.00 for anticipated geotechnical testing and laboratory services for the Replacement of the Pennington Avenue Bridge No. 1600-515 subject to the availability of funds.

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190356

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
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*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO FRENCH & PARRELLO ASSOCIATES OF WALL, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE REPLACEMENT OF STRUCTURE NO. 1600-214 LOWER NOTCH ROAD OVER GREAT NOTCH BROOK IN THE BOROUGH OF WOODLAND PARK, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190357							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-36							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO FRENCH & PARRELLO ASSOCIATES OF WALL, NJ FOR ON-CALL GEOTECHNICAL TESTING AND LABORATORY SERVICES FOR THE REPLACEMENT OF STRUCTURE NO. 1600-214 LOWER NOTCH ROAD OVER GREAT NOTCH BROOK IN THE BOROUGH OF WOODLAND PARK, NEW JERSEY**

**WHEREAS** bids were received by the County of Passaic on February 27, 2019 for construction and geotechnical on-call testing services; and

**WHEREAS** the Passaic County Engineering Department by letter dated April 1, 2019 is recommending that said French & Parrello Associates be authorized to be paid an allowance for providing professional testing services in the amount of \$18,398.00 for the project known as the Replacement of Structure No. 1600-214 Lower Notch Road over Great Notch Brook in the Borough of Woodland Park, NJ in conformity with their February 27, 2019 bid (copy of letter attached hereto and made a part hereof); and

**WHEREAS** the Freeholder members of the Public Works and Buildings & Grounds Committee have reviewed this matter at their meeting on March 27, 2019 and recommend that it be approved by the entire Board; and

**WHEREAS** a certification is attached indicating the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the utilization of the services of French & Parrello Associates of Wall, NJ to conduct the needed professional

geotechnical testing and laboratory services for the Project named above for the sum of \$18,398.00.

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

April 9, 2019

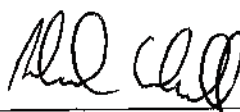
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$18,398.00

APPROPRIATION: C-04-55-116-001-920

PURPOSE: Resolution awarding a contract to French and Parrello, in the amount of \$18,398.00 for Geotechnical Testing for replacement of the Lower Notice Road Bridge.



Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

April 1, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: On-call Geotechnical Testing and Laboratory Services for  
Replacement of Structure 1600-214  
Lower Notch Road over Great Notch Brook  
Borough of Woodland Park, Passaic County  
**AWARD OF CONSULTING ON-CALL TESTING SERVICES**

Dear Members of the Board:

As per Resolution R-2019-294, dated March 26, 2019, the County received bids for Construction and Geotechnical On-call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2019 and February 28, 2021. The bids from the various consultants were received on February 27, 2019 for the On-Call Testing Services.

The Replacement of the Lower Notch Road Bridge No. 1600-214 over Great Notch Brook project requires geotechnical testing and laboratory services. Based on the anticipated geotechnical testing and laboratory services, French & Parrello was selected to perform the work based on the lowest price of the On-call Testing Services proposal. The work included coordination, field geotechnical borings, analytical laboratory testing of samples, traffic control, and preparation of boring logs and test results for the replacement of this structure. The estimated cost of the work is \$18,398.00. These costs were based upon the rates submitted by French & Parrello for Resolution R-2019-294 mentioned above.

This matter was discussed during the Public Works Committee meeting on March 27, 2019 and an initial allowance of \$18,398.00 for French & Parrello of Wall, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to French & Parrello in the amount of \$18,398.00 for anticipated geotechnical testing and laboratory services for the Replacement of the Lower Notch Road Bridge No. 1600-214 subject to the availability of funds.

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190357





# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

April 1, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: On-call Geotechnical Testing and Laboratory Services for  
Replacement of Structure 1600-214  
Lower Notch Road over Great Notch Brook  
Borough of Woodland Park, Passaic County  
**AWARD OF CONSULTING ON-CALL TESTING SERVICES**

Dear Members of the Board:

As per Resolution R-2019-294, dated March 26, 2019, the County received bids for Construction and Geotechnical On-call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2019 and February 28, 2021. The bids from the various consultants were received on February 27, 2019 for the On-Call Testing Services.

The Replacement of the Lower Notch Road Bridge No. 1600-214 over Great Notch Brook project requires geotechnical testing and laboratory services. Based on the anticipated geotechnical testing and laboratory services, French & Parrello was selected to perform the work based on the lowest price of the On-call Testing Services proposal. The work included coordination, field geotechnical borings, analytical laboratory testing of samples, traffic control, and preparation of boring logs and test results for the replacement of this structure. The estimated cost of the work is \$18,398.00. These costs were based upon the rates submitted by French & Parrello for Resolution R-2019-294 mentioned above.

This matter was discussed during the Public Works Committee meeting on March 27, 2019 and an initial allowance of \$18,398.00 for French & Parrello of Wall, New Jersey is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding an allowance for consulting on-call testing services to French & Parrello in the amount of \$18,398.00 for anticipated geotechnical testing and laboratory services for the Replacement of the Lower Notch Road Bridge No. 1600-214 subject to the availability of funds.

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190357

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO SPARWICK CONTRACTING, INC. FOR SCOUR COUNTERMEASURES AT VARIOUS PASSAIC COUNTY BRIDGES AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20190358</b>						
Meeting Date		04/09/2019						
Introduced Date		04/09/2019						
Adopted Date		04/09/2019						
Agenda Item		k-37						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION FOR AWARD OF CONTRACT TO SPARWICK CONTRACTING, INC. FOR SCOUR COUNTERMEASURES AT VARIOUS PASSAIC COUNTY BRIDGES AS PER BID**

**WHEREAS** bids for the Scour Countermeasures at Various Passaic County Bridges were received on March 26, 2019; and

**WHEREAS** the bids were reviewed and tabulated by the Office of the Passaic County Engineer; and

**WHEREAS** a total of three (3) responsive bids were received from three (3) qualified bidders (bid tabulations attached hereto and made part hereof); and

**WHEREAS** Sparwick Contracting, Inc. submitted the lowest responsible bid for the above-mentioned project and the Deputy County Engineer has recommended an award in the sum of \$2,983,060.00, as per the terms of the attached letter dated March 28, 2019; and

**WHEREAS** as this Project is included in the 2011 & 2017 Local Bridge Future Needs Programs, approved by the New Jersey Department of Transportation under the Local Aid Program, this Award is subject to concurring approval of the New Jersey Department of Transportation; and

**WHEREAS** this matter was discussed by the members of the Public Works and Buildings & Grounds Committee at their meeting on March 27, 2019 and is being recommended to the full Board for approval; and

**WHEREAS** a certification is attached hereto to the effect that funds for the within contemplated expenditure are available.

**NOW THEREFORE BE IT RESOLVED** by the Board of

Chosen Freeholders of the County of Passaic that it hereby

awards a contract for the Scour Countermeasures at Various Passaic County Bridges to Sparwick Contracting, Inc. in the amount of \$2,983,060.00; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of Passaic County, including those required by the New Jersey Department of Transportation, Division of Local Government Services.

April 9, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,983,060.00

APPROPRIATION: \$1,687,500.00 – C-044-55-107-109-901  
\$ 550,000.00 – G-01-45-713-011-903  
\$ 745,560.00 – C-04-55-116-001-903

PURPOSE: Resolution for award of contract to Sparwick Contracting, Inc. for Scour Countermeasures at various Passaic County Bridges.

  
Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr



# County of Passaic

## Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER

Room 524

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Jonathan C. Pera, P.E.

March 28, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: Scour Countermeasures  
Various Passaic County Bridges  
**Award of Contract**

Members of the Board:

The County of Passaic received bids for the Scour Countermeasures at Various Passaic County Bridges on March 26, 2019.

A total of 3 responsive bids were received from 3 qualified bidders with the following results (Bid Tabulations are attached).

- This project is partially Grant Funded under the 2011 and 2017 Local Bridge Future Needs (LBFN) Programs from NJDOT-Local Aid
- This project includes 1 Bridge each in Bloomingdale, Little Falls, Pompton Lakes and Wanaque; 2 bridges in West Milford; and 3 bridges in North Haledon

Scour Countermeasures:

		Total Bid
Sparwick Contracting, Inc.	Lafayette, NJ	\$2,983,060.00
Colonnelli Brothers, Inc	Hackensack, NJ	\$4,894,031.25
IEW Construction Group	Trenton, NJ	\$4,920,428.00
Engineer's Estimate		\$2,936,588.00

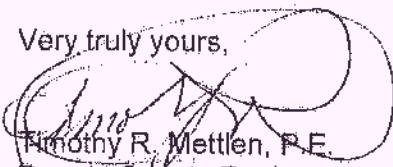
As this project is included in the 2011 & 2017 LBFN Programs, approved by NJDOT under the Local Aid Program, the following must be included in the Resolution:

"This Award is subject to concurring approval of the New Jersey Department of Transportation."

Based on the above analysis of the bids, I respectfully recommend that the Board of Chosen Freeholders enact a Resolution awarding a contract for the construction of **Scour Countermeasures**, to the lowest responsible bidder, **Sparwick Contracting, Inc., 21 Sunset Inn Rd, Lafayette, NJ 07848**, in the amount of **\$2,983,060.00 (Two Million Nine Hundred Eighty three Thousand Sixty Dollars and Zero Cents)**, with the condition as required by NJDOT, above. This Resolution should authorize the County Counsel to prepare the contracts

and authorizing the Director of the Board of Chosen Freeholders, the Clerk of the Board, and the Director of Purchasing to sign and execute said contract on behalf of the Board and the County; and to also sign and seal the attached Form SA-22 entitled "Recommendation of Award – State Aid Project" from the New Jersey Department of Transportation, Division of Local Government Services. Res-Pg: R.37-6

This bid was reviewed by the Public Works Committee at its meeting of March 27, 2019 and recommended for approval.

Very truly yours,  
  
Timothy R. Mettlen, P.E.  
Deputy County Engineer

Attachment

cc: Public Works Committee, Chair  
County Administrator  
County Counsel  
Director of Finance  
Director of Purchasing

**NEW JERSEY DEPARTMENT OF TRANSPORTATION  
DIVISION OF LOCAL AID  
AND ECONOMIC DEVELOPMENT  
RECOMMENDATION OF AWARD  
STATE AID PROJECT**

**BE IT RESOLVED**

that the **Board of Chosen Freeholders of the County of Passaic** hereby recommends to the New Jersey Department of Transportation that the contract for

**Scour Countermeasures**  
(Name of Project)

in **Various Municipalities** in the **County of Passaic**  
(Name of Municipality)

be awarded to **Sparwick Contracting, Inc. of Lafayette, NJ** whose bid amounted to **\$2,983,060.00** subject to the approval of the Department.

That the presiding officer of this body be and is hereby directed to sign for and on its behalf the contract in the prescribed form for said construction.

That the clerk of this body be and is hereby directed to seal said contract with the corporate seal of this body and to attest to the same.

Approved by the \_\_\_\_\_ on \_\_\_\_\_  
(Name of Local Government) (Date of Award)

\_\_\_\_\_  
(Presiding Officer)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Clerk)

\_\_\_\_\_  
(Date)

(Affix Seal)



NEW JERSEY DEPARTMENT OF TRANSPORTATION  
DIVISION OF LOCAL AID  
AND ECONOMIC DEVELOPMENT  
RECOMMENDATION OF AWARD  
STATE AID PROJECT

BE IT RESOLVED

that the Board of Chosen Freeholders of the County of Passaic hereby recommends to the New Jersey Department of Transportation that the contract for

Scour Countermeasures  
(Name of Project)

in Various Municipalities in the County of Passaic  
(Name of Municipality)

be awarded to Sparwick Contracting, Inc. of Lafayette, NJ whose bid amounted to \$2,983,060.00 subject to the approval of the Department.

That the presiding officer of this body be and is hereby directed to sign for and on its behalf the contract in the prescribed form for said construction.

That the clerk of this body be and is hereby directed to seal said contract with the corporate seal of this body and to attest to the same.

Approved by the \_\_\_\_\_ on \_\_\_\_\_  
(Name of Local Government) (Date of Award)

\_\_\_\_\_  
(Presiding Officer)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Clerk)

\_\_\_\_\_  
(Date)

(Affix Seal)

PASC-00150



SCOUR COUNTERMEASURES AT  
VARIOUS PASSAIC COUNTY BRIDGES  
PASSAIC COUNTY, NEW JERSEY

CONSTRUCTION COST ESTIMATE

T & M ASSOCIATES  
CONSULTING ENGINEERS

ITEM No.	DESCRIPTION	UNIT	UNIT COST	ESTIMATED QUANTITY	ESTIMATED COST	Spartwick		Colonnell		IEW	
						Bid Unit Price	Bid Cost	Bid Unit Price	Bid Cost	Bid Unit Price	Bid Cost
1	MOBILIZATION	LS	\$80,000.00	1	\$80,000.00	\$ 308,000.00	\$ 308,000.00	\$ 375,000.00	\$ 375,000.00	\$ 490,000.00	\$ 490,000.00
2	CONSTRUCTION LAYOUT	LS	\$30,000.00	1	\$30,000.00	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00	\$ 51,000.00	\$ 51,000.00
3	SILT FENCE	LF	\$4.00	1,200	\$4,800.00	\$ 1.00	\$ 1,200.00	\$ 8.00	\$ 9,600.00	\$ 11.00	\$ 13,200.00
4	INLET FILTERS, TYPE 1	UN	\$50.00	40	\$2,000.00	\$ 1.00	\$ 40.00	\$ 150.00	\$ 6,000.00	\$ 470.00	\$ 18,800.00
5	FLOATING TURBIDITY BARRIER, TYPE 2	LF	\$25.00	500	\$12,500.00	\$ 1.00	\$ 500.00	\$ 45.00	\$ 22,500.00	\$ 60.00	\$ 30,000.00
6	TRAFFIC SAFETY SERVICES	ALLOWANCE	\$28,000.00	1	\$28,000.00	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00
7	TRAFFIC DIRECTOR, FLAGGER	MH	\$70.00	1,250	\$88,250.00	\$ 70.00	\$ 88,200.00	\$ 70.00	\$ 88,200.00	\$ 70.00	\$ 88,200.00
8	DRUMS	UN	\$50.00	350	\$17,500.00	\$ 1.00	\$ 350.00	\$ 25.00	\$ 8,750.00	\$ 1.00	\$ 350.00
9	BREAKAWAY BARRICADE	UN	\$100.00	45	\$4,500.00	\$ 1.00	\$ 45.00	\$ 40.00	\$ 1,800.00	\$ 1.00	\$ 45.00
10	CONSTRUCTION SIGNS	SF	\$15.00	2,300	\$34,500.00	\$ 11.00	\$ 25,300.00	\$ 13.00	\$ 29,900.00	\$ 1.00	\$ 2,300.00
11	FLASHING ARROW BOARD, 2' X 4'	UN	\$1,500.00	3	\$4,500.00	\$ 850.00	\$ 2,550.00	\$ 14,000.00	\$ 42,000.00	\$ 1.00	\$ 3.00
12	CLEARING SITE, COFFERDAM - BRIDGE 1600-30	LS	\$33,000.00	1	\$33,000.00	\$ 425,000.00	\$ 425,000.00	\$ 260,000.00	\$ 234,000.00	\$ 234,000.00	\$ 234,000.00
13	CLEARING SITE, COFFERDAM - BRIDGE 1600-46	LS	\$33,000.00	1	\$33,000.00	\$ 387,000.00	\$ 387,000.00	\$ 277,500.00	\$ 227,000.00	\$ 227,000.00	\$ 227,000.00
14	CLEARING SITE, COFFERDAM - BRIDGE 1600-126	LS	\$28,000.00	1	\$28,000.00	\$ 95,000.00	\$ 95,000.00	\$ 125,000.00	\$ 172,000.00	\$ 172,000.00	\$ 172,000.00
15	CLEARING SITE, COFFERDAM - BRIDGE 1600-128	LS	\$28,000.00	1	\$28,000.00	\$ 200,000.00	\$ 200,000.00	\$ 185,000.00	\$ 167,000.00	\$ 167,000.00	\$ 167,000.00
16	CLEARING SITE, COFFERDAM - BRIDGE 1600-129	LS	\$28,000.00	1	\$28,000.00	\$ 84,000.00	\$ 84,000.00	\$ 165,000.00	\$ 146,000.00	\$ 146,000.00	\$ 146,000.00
17	CLEARING SITE, COFFERDAM - BRIDGE 1600-132	LS	\$33,000.00	1	\$33,000.00	\$ 200,000.00	\$ 200,000.00	\$ 235,000.00	\$ 207,000.00	\$ 207,000.00	\$ 207,000.00
18	CLEARING SITE, COFFERDAM - BRIDGE 1600-142	LS	\$28,000.00	1	\$28,000.00	\$ 150,000.00	\$ 150,000.00	\$ 195,000.00	\$ 144,000.00	\$ 144,000.00	\$ 144,000.00
19	CLEARING SITE, COFFERDAM - BRIDGE 1600-245	LS	\$28,000.00	1	\$28,000.00	\$ 250,000.00	\$ 250,000.00	\$ 185,000.00	\$ 185,000.00	\$ 319,000.00	\$ 319,000.00
20	CLEARING SITE, COFFERDAM - BRIDGE 1600-460	LS	\$33,000.00	1	\$33,000.00	\$ 125,000.00	\$ 125,000.00	\$ 150,000.00	\$ 150,000.00	\$ 159,000.00	\$ 159,000.00
21	EXCAVATION, TEST PIT (IF & WHERE DIRECTED)	UN	\$500.00	50	\$25,000.00	\$ 0.00	\$ 2,500.00	\$ 100.00	\$ 5,000.00	\$ 410.00	\$ 20,500.00
22	EXCAVATION, UNCLASSIFIED	CY	\$58.00	4,300	\$249,400.00	\$ 10.00	\$ 43,000.00	\$ 140.00	\$ 602,000.00	\$ 185.00	\$ 795,500.00
23	MODULAR BLOCK RETAINING WALL	SF	\$200.00	150	\$30,000.00	\$ 100.00	\$ 15,000.00	\$ 225.00	\$ 36,000.00	\$ 271.00	\$ 43,360.00
24	GROUT BAGS (IF & WHERE DIRECTED)	CY	\$500.00	10	\$5,000.00	\$ 500.00	\$ 5,000.00	\$ 500.00	\$ 5,000.00	\$ 2,837.00	\$ 28,370.00
25	PIPPAP STONE SLOPE PROTECTION, 36" THICK (D56=12'-14")	CY	\$400.00	75	\$30,000.00	\$ 160.00	\$ 12,000.00	\$ 3,250.00	\$ 243,750.00	\$ 347.00	\$ 26,025.00
26	A-JACKS CONCRETE ARMOR UNITS	SY	\$395.00	5,100	\$2,014,500.00	\$ 100.00	\$ 510,000.00	\$ 310.00	\$ 1,581,000.00	\$ 294.00	\$ 1,499,400.00
27	BEAM GUIDE RAIL	LF	\$70.00	31.25	\$2,188.00	\$ 140.00	\$ 4,375.00	\$ 225.00	\$ 7,031.25	\$ 332.00	\$ 10,375.00



**County of Passaic  
Administration Building**

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER

Room 524

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Jonathan C. Pera, P.E.

March 28, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: Scour Countermeasures  
Various Passaic County Bridges  
**Award of Contract**

Members of the Board:

The County of Passaic received bids for the Scour Countermeasures at Various Passaic County Bridges on March 26, 2019.

A total of 3 responsive bids were received from 3 qualified bidders with the following results (Bid Tabulations are attached).

- This project is partially Grant Funded under the 2011 and 2017 Local Bridge Future Needs (LBFN) Programs from NJDOT-Local Aid
- This project includes 1 Bridge each in Bloomingdale, Little Falls, Pompton Lakes and Wanaque; 2 bridges in West Milford; and 3 bridges in North Haledon

Scour Countermeasures:

		Total Bid
Sparwick Contracting, Inc.	Lafayette, NJ	\$2,983,060.00
Colonnelli Brothers, Inc	Hackensack, NJ	\$4,894,031.25
IEW Construction Group	Trenton, NJ	\$4,920,428.00
Engineer's Estimate		\$2,936,588.00

As this project is included in the 2011 & 2017 LBFN Programs, approved by NJDOT under the Local Aid Program, the following must be included in the Resolution:

"This Award is subject to concurring approval of the New Jersey Department of Transportation."

Based on the above analysis of the bids, I respectfully recommend that the Board of Chosen Freeholders enact a Resolution awarding a contract for the construction of **Scour Countermeasures**, to the lowest responsible bidder, **Sparwick Contracting, Inc., 21 Sunset Inn Rd, Lafayette, NJ 07848**, in the amount of **\$2,983,060.00 (Two Million Nine Hundred Eighty three Thousand Sixty Dollars and Zero Cents)**, with the condition as required by NJDOT, above. This Resolution should authorize the County Counsel to prepare the contracts

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
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401 Grand Street  
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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE 2019 ROADWAY RESURFACING PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20190359</b>						
Meeting Date		04/09/2019						
Introduced Date		04/09/2019						
Adopted Date		04/09/2019						
Agenda Item		k-38						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

Res. Pk. 38-2

**RESOLUTION AUTHORIZING THE ADVERTISEMENT AND  
RECEIPT OF BIDS FOR THE 2019 ROADWAY  
RESURFACING PROGRAM**

**WHEREAS** the Passaic County Engineer's Office has received the Plans and Specifications for the Project known as the 2019 Roadway Resurfacing Program; and

**WHEREAS** the Passaic County Engineer has reviewed the Plans and Specifications and finds them to be in conformance with Passaic County engineering standards; and

**WHEREAS** by letter dated March 28, 2019 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders authorize the Director of Purchasing to advertise and receive bids; and

**WHEREAS** this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at a meeting on March 27, 2019 who are recommending approval by the entire Board;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Director of Purchasing to advertise and receive bids for this project.

April 9, 2019



**County of Passaic  
Administration Building**

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER

Room 524

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

**Jonathan C. Pera, P.E.**

March 28, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: 2019 Roadway Resurfacing Program

**APPROVAL OF PLANS AND SPECIFICATIONS  
AUTHORIZATION TO BID**

Members of the Board:

The County's Consultant, Remington & Vernick Engineers of Haddonfield, New Jersey, has designed and prepared the proposed Construction Plans and Supplementary Specifications for the 2019 Roadway Resurfacing Program.

This office has reviewed these Plans and Specifications and find them to be in conformance with Passaic County and other Engineering Standards.

The above-mentioned Project was discussed and recommended for approval at the Public Works Committee and Buildings & Grounds Committee Meeting of March 27, 2019.

Therefore, I recommend that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, approving the Plans and Specifications, and authorize the Department of Procurement to advertise and receive bids for this Project.

Very truly yours,

Timothy R. Metten, P.E.  
Deputy County Engineer

TRM/trm

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance  
Director of Purchasing

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190359

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR PHASE II OF THE PASSAIC COUNTY WAYFINDING SYSTEM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20190360</b>						
Meeting Date		04/09/2019						
Introduced Date		04/09/2019						
Adopted Date		04/09/2019						
Agenda Item		k-39						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

Res. Pk. 39-2

**RESOLUTION AUTHORIZING THE ADVERTISEMENT AND  
RECEIPT OF BIDS FOR PHASE II OF THE PASSAIC COUNTY  
WAYFINDING SYSTEM**

**WHEREAS** the Passaic County Engineer's Office has received the Plans and Specifications for the Project known as Phase II of the Passaic County Wayfinding System; and

**WHEREAS** the Passaic County Traffic Engineer has reviewed the Plans and Specifications and finds them to be in conformance with Passaic County engineering standards; and

**WHEREAS** by letter dated April 1, 2019 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders authorize the Director of Purchasing to advertise and receive bids; and

**WHEREAS** this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at a meeting on March 27, 2019 who are recommending approval by the entire Board;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Director of Purchasing to advertise and receive bids for this project.

April 9, 2019





# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

April 1, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
401 Grand Street  
Paterson, NJ 07505

Re: *Wayfinding Signs – Phase II  
Authorization to Bid*

Dear Members of the Board:

Our office has prepared Plans and Specifications for the construction of the referenced project. I have reviewed these Plans and Specifications and find them to be acceptable to the County Engineering Standards.

This project has been reviewed and recommended for approval at the Public Works Committee meeting of March 27, 2019.

Therefore, I recommend that the Board of Chosen Freeholders adopt the necessary Resolution, approving the Plans and Specifications, and direct the Director of Procurement to advertise and receive bids on this project, subject to the availability of funds.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Charles Silverstein".

Charles Silverstein, P.E.  
County Traffic Engineer

CSS/sl

cc: County Administrator  
County Counsel  
Director of Finance  
Director of Procurement  
PWC Chair

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190360

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE WANDER SYSTEM INSTALLATION, DOOR UNIT REPLACEMENT, AND ENTRANCE MODIFICATIONS PROJECTS FOR UNIT 3 AT THE PREAKNESS HEALTHCARE CENTER IN WAYNE, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190361							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-40							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

Res. Pk. 40-2

**RESOLUTION AUTHORIZING THE ADVERTISEMENT AND  
RECEIPT OF BIDS FOR THE WANDER SYSTEM  
INSTALLATION, DOOR UNIT REPLACEMENT, AND  
ENTRANCE MODIFICATIONS PROJECTS FOR UNIT 3 AT  
THE PREAKNESS HEALTHCARE CENTER IN WAYNE, NJ**

**WHEREAS** the Passaic County Engineer's Office has received the Plans and Specifications for the wander system installation and door unit replacement and entrance modifications for Unit 3 at the Preakness Healthcare Center located at 305 Oldham Road in Wayne, NJ; and

**WHEREAS** the Passaic County Engineer has reviewed the Plans and Specifications and finds them to be in conformance with Passaic County engineering standards; and

**WHEREAS** by letter dated March 29, 2019 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders authorize the Director of Purchasing to advertise and receive bids; and

**WHEREAS** this matter was discussed by the Freeholder members of the Committee for Public Works and Buildings & Grounds at a meeting on March 27, 2019 who are recommending approval by the entire Board;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Director of Purchasing to advertise and receive bids for this project.

April 9, 2019



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

March 29, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: Preakness Healthcare Center Unit 3 Renovations  
Wander System installation and Entrance modifications  
**AUTHORIZATION TO BID**

Members of the Board:

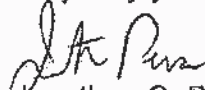
Specifications and drawings have been prepared for the wander system installation and door unit replacement and entrance modifications for the Preakness Healthcare Center located at 305 Oldham Road in Wayne NJ.

My office has reviewed these Plans and Specifications and finds them to be in conformance with Passaic County and other Engineering Standards.

The above-mentioned Project was discussed and recommended for approval at the Public Works Committee Meeting of March 27, 2019.

Therefore, I recommend that the Board of Chosen Freeholders adopt the necessary resolution and authorize the Department of Procurement to advertise and receive bids for this Project.

Very truly yours,

  
Jonathan C. Pera, P.E.  
County Engineer

/AET

cc: County Administrator  
County Counsel  
Director of Finance  
PWC Chair

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190361

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR BOILER REPLACEMENT PROJECTS AT 77 HAMILTON STREET, 80 HAMILTON STREET, AND 401 GRAND STREET IN PATERSON, NJ AND AT 30 KING ROAD IN TOTOWA, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190362							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-41							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

Res. Pg. k.41-2

**RESOLUTION AUTHORIZING THE ADVERTISEMENT AND  
RECEIPT OF BIDS FOR BOILER REPLACEMENT PROJECTS  
AT 77 HAMILTON STREET, 80 HAMILTON STREET, AND  
401 GRAND STREET IN PATERSON, NJ AND AT 30 KING  
ROAD IN TOTOWA, NJ**

**WHEREAS** the Passaic County Engineer's Office has received the Plans and Specifications for boiler replacements at the following locations:

77 Hamilton Street, Paterson, NJ

80 Hamilton Street, Paterson, NJ

401 Grand Street, Paterson, NJ

30 King Road, Totowa, NJ; and

**WHEREAS** the Passaic County Engineer has reviewed the Plans and Specifications and finds them to be in conformance with Passaic County engineering standards; and

**WHEREAS** by letter dated March 29, 2019 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders authorize the Director of Purchasing to advertise and receive bids; and

**WHEREAS** this matter was discussed by the Freeholder members of the Committee for Public Works and Buildings & Grounds at a meeting on March 27, 2019 who are recommending approval by the entire Board;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Director of Purchasing to advertise and receive bids for this project.

April 9, 2019



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

March 29, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

Re: Boiler Replacement Projects  
77 Hamilton Street, 80 Hamilton Street, 401 Grand Street  
Paterson NJ and 30 King Road, Totowa NJ  
**AUTHORIZATION TO BID**

Members of the Board:

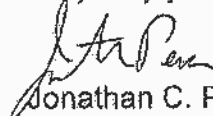
Specifications and drawings have been prepared for boiler replacements for the following facilities, 77 Hamilton Street, 80 Hamilton Street, and 401 Grand Street in Paterson NJ and 30 King Road in Totowa NJ.

My office has reviewed these Plans and Specifications and finds them to be in conformance with Passaic County and other Engineering Standards.

The above-mentioned Project was discussed and recommended for approval at the Public Works Committee Meeting of March 27, 2019.

Therefore, I recommend that the Board of Chosen Freeholders adopt the necessary resolution and authorize the Department of Procurement to advertise and receive bids for this Project.

Very truly yours,

  
Jonathan C. Pera, P.E.  
County Engineer

/AET

cc: County Administrator  
County Counsel  
Director of Finance  
PWC Chair

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190362

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AGREEMENT MODIFICATION #3 OF THE AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID & ECONOMIC DEVELOPMENT AS IT CONCERNS THE DESIGN PHASE FOR THE TWO BRIDGES ROAD BRIDGE OVER POMPTON RIVER AND WEST BELT EXTENSION PROJECT IN THE TOWNSHIP OF WAYNE AND BOROUGH OF LINCOLN PARK IN PASSAIC AND MORRIS COUNTIES, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190363</b>							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-42							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019



**RESOLUTION AUTHORIZING AGREEMENT MODIFICATION #3  
OF THE AGREEMENT BY AND BETWEEN THE COUNTY OF  
PASSAIC AND THE STATE OF NEW JERSEY DEPARTMENT OF  
TRANSPORTATION LOCAL AID & ECONOMIC DEVELOPMENT  
AS IT CONCERNS THE DESIGN PHASE FOR THE TWO  
BRIDGES ROAD BRIDGE OVER POMPTON RIVER AND WEST  
BELT EXTENSION PROJECT IN THE TOWNSHIP OF WAYNE  
AND BOROUGH OF LINCOLN PARK IN PASSAIC AND MORRIS  
COUNTIES, NEW JERSEY**

**WHEREAS** the County of Passaic is undertaking a Project known as the Replacement of the Two Bridges Road Bridge over the Pompton River and West Belt Extension in the Townships of Wayne (Passaic County) and Fairfield (Essex County) and the Borough of Lincoln Park (Morris County); and

**WHEREAS** this Project, which involves a bridge owned jointly by the County of Morris and County of Passaic, has qualified for Federal Aid through the New Jersey Department of Transportation; and

**WHEREAS** as part of the design of the Project, the consultant had to perform additional work in amount of \$250,347.00 and it is now necessary to execute a Federal Aid Agreement Modification as outlined in the letter from the Passaic County Engineer dated April 1, 2019 (a copy of which is attached hereto and made a part hereof); and

**WHEREAS** this matter was reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its March 27, 2019 meeting at which time it was recommended that it be approved by the entire Board.

**NOW THEREFORE BE IT RESOLVED** that the Board authorizes the execution of the attached Local Aid Agreement

Modification #3 in connection with the same Project for additional design costs for the County of Passaic Engineering consultant for the Project known as Two Bridges Road Bridge over the Pompton River and West Belt Extension in the Township of Wayne (Passaic County), and Borough of Lincoln Park (Morris County).

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board be authorized to execute the said Agreement Modification #3 on behalf of the County of Passaic.

April 9, 2019



**County of Passaic  
Administration Building**

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER

Room 524

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Jonathan C. Pera, P.E.

April 1, 2019

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Two Bridges Road Bridge over Pompton River  
And West Belt Extension  
Township of Wayne and Borough of Lincoln Park, Passaic and Morris  
Counties  
Federal Project No. STP-9833(102)  
Agreement Modification No. 3**

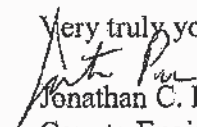
Members of the Board:

This Office has received five (5) copies of the Agreement Modification #3 to Federal Aid Agreement No. 2010-DT-BLA1-28 a cost reimbursement agreement, between the New Jersey Department of Transportation, Division of Local Aid and Economic Development and the County of Passaic, for additional funding for design services for the Two Bridges Road Bridge over Pompton River and West Belt Extension Project. The total amount of this additional funding is \$250,347.00

This Agreement Modification was reviewed and discussed by the Public Works Committee at its meeting of March 27, 2019 and was recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution authorizing the Director and the Clerk to sign and execute this Agreement.

Very truly yours,

  
Jonathan C. Pera, P.E.  
County Engineer

/am

Attachment

Cc: County Administrator  
County Counsel  
Director of Finance  
Public Works Chair

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190363



State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600

Philip D. Murphy  
*Governor*

Diane Gutierrez-Scaccetti  
*Commissioner*

Sheila Y. Ojiver  
*Lt. Governor*

Bureau of Local Aid – Mt. Arlington  
200 Stierli Court, 1st Floor  
Mt. Arlington, New Jersey 07856  
Voice (973) 601-6700  
Fax (973) 601-6709

March 19, 2019

Mr. Jonathan C. Pera, PE  
County Engineer  
County of Passaic Administration Building  
Office of the County Engineer  
401 Grand Street  
Paterson, New Jersey 07505

**Re.: Two Bridges Road Bridge over the Pompton River and West Belt Extension  
Township of Wayne and Lincoln Park, County of Passaic/Morris  
Federal Project No. STP-9833(102)**

Dear Mr. Pera:

On August 25, 2017, the Federal Highway Administration (FHWA) authorized additional funding in the amount of \$250,347.00 for design which amounts to a grand total of \$2,178,139.00 for design services for the above captioned Federal Aid Highway Program project located in the Township of Wayne and Lincoln Park.

Therefore, please find enclosed five (5) copies of the Agreement Modification #3 to Federal Aid Agreement No. 2010-DT-BLA1-28. This Modification must be signed by the County of Passaic and the New Jersey Department of Transportation. Four (4) originally signed copies along with an original resolution authorizing the signatories to sign this Modification must be returned to this office for execution by the State. A copy of the fully executed Modification will be forwarded to your office.

If you have any questions, please contact me at (973) 601-6700.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Loveless".

Richard Loveless  
Project Management Specialist 3  
Local Aid – Mt. Arlington

File:

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190363

*New Jersey is an Equal Opportunity Employer*

NEW JERSEY DEPARTMENT OF TRANSPORTATION  
 LOCAL AID & ECONOMIC DEVELOPMENT  
 TRENTON, NEW JERSEY

AGREEMENT MODIFICATION

Contract ID: 11 70443

MODIFICATION NO.	3	FEDERAL PROJECT NO.	STP-9833(102)	DATE	March 19, 2019
PROJECT	Two Bridges Road Bridge and West Belt Extensions-Final Design			Vendor ID	226002466
LOCATION	Lincoln Borough and Township of Wayne, Passaic County			Dens Number	063 148 811
SPONSOR	County of Passaic				
AGREEMENT DATE	March 24, 2011	AGREEMENT NO.	2010-DT-BLA1-28		

IN ACCORDANCE WITH THE PROVISIONS OF THE ABOVE NOTED AGREEMENT, THE SPONSOR AND THE STATE AGREE TO THE CHANGES TO THE AGREEMENT AS FOLLOWS:

ARTICLE 6.1 (b)

The total cost of the project by the Recipient for completion of the Project Scope of Work in this Agreement shall not exceed \$1,927,792.00, with an approved budget as follows:

Federal Project #	Project Sponsor	Contract	Sponsor In-House	Total	Date Authorized	Date for Completion
STP-9833(102)	Passaic County	\$1,903,340.00	\$24,452.00	\$1,927,792.00	2/26/15	6/30/16

**CHANGE TO:**

ARTICLE 6.1 (b)

The total cost of the project by the Recipient for completion of the Project Scope of Work in this Agreement shall not exceed \$2,178,139.00, with an approved budget as follows:

Federal Project #	Project Sponsor	Contract	Sponsor In-House	Total	Date Authorized	Date for Completion
STP-9833(102)	Passaic County	\$2,153,687.00	\$24,452.00	\$2,178,139.00	8/25/17	8/1/19

6.2 (c) The State shall review and verify such payment vouchers for payment and remunerate the Recipient for direct and indirect costs incurred up to a maximum Project approved budget of \$1,927,792.00 stated in this Agreement for satisfactorily completing the Project.

**CHANGE TO:**

6.2 (c) The State shall review and verify such payment vouchers for payment and remunerate the Recipient for direct and indirect costs incurred up to a maximum Project approved budget of \$2,178,139.00 stated in this Agreement for satisfactorily completing the Project.

Original Agreement Amount	\$1,399,988.00
Modified Agreement Amt. (Mod. Nos. )	\$1,927,792.00
This Modification Amount (No.3 )	\$250,347.00
Present Agreement Total Amt.	\$2,178,139.00
Original Agreement Compl. Date	9/23/13
Revised Agreement Compl. Date	8/1/19

CERTIFICATION OF FUNDS

Director of Accounting and Auditing \_\_\_\_\_ Date \_\_\_\_\_

ACCEPTED

\_\_\_\_\_  
 (Sponsor) Date

RECOMMENDED

Jonathan Mojsoski, Project Management Specialist 1  
 (District 1, Local Aid) \_\_\_\_\_ Date

FOR PROGRAM USE ONLY:

Document No. \_\_\_\_\_

Registration No. \_\_\_\_\_

CERTIFICATION ACCEPTANCE PROJECTS  
 This Mod. is approved for Federal participation

\_\_\_\_\_  
 Director, Local Aid & Economic Development Date

Introduced on: April 9, 2019  
 Adopted on: April 9, 2019  
 Official Resolution#: R20190363

Richard J. ... Project Management Specialist 3  
 (District 1, Local Aid) \_\_\_\_\_ Date

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING GARRET MOUNTAIN RESERVATION TO REMAIN OPEN 24 HOURS A DAY MAY 8, 2019 THROUGH MAY 13, 2019 IN CONNECTION WITH A VIETNAM MOVING WALL DISPLAY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190364</b>							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-43							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING GARRET MOUNTAIN  
RESERVATION TO REMAIN OPEN 24 HOURS A DAY MAY  
8, 2019 THROUGH MAY 13, 2019 IN CONNECTION WITH A  
VIETNAM MOVING WALL DISPLAY**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the “Board”) has adopted resolutions and ordinances concerning the use and operation of the Passaic County Parks; and

**WHEREAS** the said rules and regulations provide that Passaic County Parks are to be closed one (1) hour after sunset; and

**WHEREAS** Garret Mountain Reservation, a Passaic County-owned Park located in Woodland Park, NJ, will be the site of the Vietnam Moving Wall and will need to remain open so that visitors can have access to view the wall at all hours during that time period; and

**WHEREAS** the Passaic County Director of Parks & Recreation has requested, by memo dated April 2, 2019 attached hereto and made part hereof, to allow Garret Mountain Reservation to remain open 24 hours a day starting on Wednesday, May 8, 2019 through Monday, May 13, 2019 for this purpose; and

**WHEREAS** the Freeholder Committee for Public Works and Buildings & Grounds at its March 27, 2019 meeting reviewed this matter and is recommending approval.

Chosen Freeholders of the County of Passaic hereby  
authorizes the Passaic County Director of Parks & Recreation  
to allow Garret Mountain Reservation in Woodland Park, NJ to  
remain open 24 hours a day from Wednesday, May 8, 2019  
through Monday, May 13, 2019 so that visitors to the Park  
can have access to view the Vietnam Moving Wall at any time  
during that time period.

April 9, 2019





**COUNTY OF PASSAIC  
PARKS & RECREATION**

209 Totowa Road, Wayne, NJ 07470  
Office (973) 881-4833 Fax (973) 872-2684

To: Michael Glovin  
From: Darryl Sparta, Director of Parks & Recreation  
Date: April 2, 2019  
Re: Garret Mountain to remain open from May 8<sup>th</sup> 2019 through May 13<sup>th</sup> 2019

The Passaic County Parks Department would like to keep Garret Mountain Reservation open 24 hours a day starting on May 8<sup>th</sup> 2019 through May 13<sup>th</sup> 2019. This park will be the site of the Vietnam moving wall and will need to remain open so that visitors can have access at all hours.

This resolution request was approved at the March 27, 2019 Public Works Committee meeting.

The Passaic County Parks Department therefore requests that the board of chosen freeholders adopt the necessary resolution authorizing the park to remain open on these dates.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
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401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO RFS COMMERCIAL, INC. TO SUPPLY AND INSTALL RUBBER TILE IN FOUR PASSENGER ELEVATORS AND ONE PRISONER ELEVATOR IN THE PASSAIC COUNTY ADMINISTRATION BUILDING IN PATERSON, NJ THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20190365</b>						
Meeting Date		04/09/2019						
Introduced Date		04/09/2019						
Adopted Date		04/09/2019						
Agenda Item		k-44						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO  
RFS COMMERCIAL, INC. TO SUPPLY AND INSTALL  
RUBBER TILE IN FOUR PASSENGER ELEVATORS AND ONE  
PRISONER ELEVATOR IN THE PASSAIC COUNTY  
ADMINISTRATION BUILDING IN PATERSON, NJ THROUGH  
STATE CONTRACT**

**WHEREAS** the Acting Passaic County Superintendent of Buildings & Grounds is recommending that the elevators be refurbished in the Passaic County Administration Building located at 401 Grand Street in Paterson, NJ by installing new modular carpeting tile; and

**WHEREAS** to further this goal he is requesting an award of contract to RFS Commercial, Inc. of Saddle Brook, New Jersey for the installation of modular carpet tile in four (4) elevators and one (1) prisoner elevator at that location under State Contract A81751 for a total cost of \$4,866.75, as more fully explained in letter dated April 1, 2019 and proposal attached hereto and made part hereof; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** the Public Works and Buildings & Grounds Committee has considered this matter at its meeting on March 27, 2019 and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the services described above and in the attached correspondence in accordance with the terms of the applicable State Contract; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

April 9, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,866.75

APPROPRIATION: C-04-55-153-001-908

PURPOSE: Resolution authorizing award of contract to RFS Commercial, Inc. to supply and install rubber tile in four passenger elevators and one prisoner elevator in the Passaic County Administration Building.



Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr



**County of Passaic**  
**Administration Building**  
307 Pennsylvania Ave, Paterson, New Jersey 07503

**Stephen Orsini**  
Acting County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (201)937-2576  
E-MAIL: [steveo@passaiccountynj.org](mailto:steveo@passaiccountynj.org)

April 1<sup>st</sup>, 2019

Mr. Michael Glovin, Esq.  
Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Resolution Request- R.F.S Commercial**  
**280 N Midland Ave**  
**Saddle Brook, New Jersey 07663**

Dear Mr. Glovin,

At the March 27, 2019 meeting of the Public Works and Buildings & Grounds Committee a request was heard for R.F.S Commercial.

Description of Resolution- Resolution awarding a State Contract to R.F.S. Commercial to supply and install Mannington colors cape rubber tile (design and color TBD) in 4 elevators and 1 prisoner elevator. Prior to installation, rip out existing broadloom in 4 passenger elevators and VCT in prisoner elevator and haul off premises. Scrape and patch subfloor to prepare for new rubber tile.

**A total of \$4,866.75 is needed to cover expenses.**  
**State Contract # A81751.**

If you should have any questions or I can be of additional assistance, please feel free to contact me.  
Thank you for your attention with this matter.

REGARDS

Stephen Orsini  
ACTING SUPERINTENDENT

COUNTY OF PASSAIC  
 PUBLIC BUILDINGS, CO OF PASSAIC  
 (Q) 973-881-4425  
 151 East 11th Street  
 PATERSON, NJ 07524

REQUISITION	
NO.	R9-02525

S H I P  T O	COUNTY OF PASSAIC PUBLIC BUILDINGS 151 EAST 11TH STREET PATERSON, NJ 07524
V E N D O R	VENDOR #: 11682 RFS COMMERCIAL, INC. 280 N. MIDLAND AVENUE BUILDING M - POSTAL UNIT #220 SADDLE BROOK, NJ 07663

ORDER DATE: 03/26/19  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SUPPLY AND INSTALL MANNINGTON COLORSCAPE RUBBER TILE (DESIGN AND COLOR TBD) IN 4 ELEVATORS AND 1 PRISONER ELEVATOR  NJ STATE CONTRACT - A 81751  "AS PER QUOTE # 93182	C-04-55-153-001-908	4,866.7500	4,866.75
			TOTAL	4,866.75

Introduced on: April 9, 2019  
 Adopted on: April 9, 2019  
 Official Resolution#: R20190365

REQUESTING DEPARTMENT

DATE



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS  
 Telephone #: 973-881-4425

**DESCRIPTION OF RESOLUTION:**

Description of Resolution-RESOLUTION REQUEST FOR RFS COMMERCIAL, INC. TO SUPPLY AND INSTALL MANNINGTON COLORSCAPE RUBBER TILE (DESIGN AND COOR TBD) IN 4 ELEVATORS AND 1 PRISONER ELEVATOR.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 4866.75  
REQUISITION # R9-02525  
ACCOUNT # C-04-55-153-001-908

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

- | 5. COMMITTEE REVIEW:                                     | DATE:            |
|--|------------------|
| <input type="checkbox"/> Administration & Finance        | _____            |
| <input type="checkbox"/> Budget                          | _____            |
| <input type="checkbox"/> Health                          | _____            |
| <input type="checkbox"/> Human Services                  | _____            |
| <input type="checkbox"/> Law & Public Safety             | _____            |
| <input type="checkbox"/> Planning & Economic Development | _____            |
| <input checked="" type="checkbox"/> Public Works         | <u>3/27/2019</u> |

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

Introduced on: April 9, 2019  
 Adopted on: April 9, 2019  
 Official Resolution#: R20190365





## County of Passaic

Administration Building

307 Pennsylvania Ave, Paterson, New Jersey 07503

Stephen Orsini  
Acting County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (201)937-2576  
E-MAIL: [steveo@passaiccountynj.org](mailto:steveo@passaiccountynj.org)

April 1<sup>st</sup>, 2019

Mr. Michael Glovin, Esq.  
Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Resolution Request- R.F.S Commercial**  
**280 N Midland Ave**  
**Saddle Brook, New Jersey 07663**

Dear Mr. Glovin,

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Description of Resolution- Resolution awarding a State Contract to R.F.S. Commercial to supply and install Mannington colors cape rubber tile (design and color TBD) in 4 elevators and 1 prisoner elevator. Prior to installation, rip out existing broadloom in 4 passenger elevators and VCT in prisoner elevator and haul off premises. Scrape and patch subfloor to prepare for new rubber tile.

**A total of \$4,866.75 is needed to cover expenses.**  
**State Contract # A81751.**

If you should have any questions or I can be of additional assistance, please feel free to contact me.  
Thank you for your attention with this matter.

REGARDS

Stephen Orsini

ACTING SUPERINTENDENT

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190365

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
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Tel: 973-881-4402  
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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONSTRUCTION CONTRACT TO DOBCO, INC. FOR THE NEW DEPARTMENT OF PUBLIC WORKS FACILITY IN THE TOWNSHIP OF WAYNE, NEW JERSEY AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190366</b>							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-45							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION FOR AWARD OF CONSTRUCTION CONTRACT  
TO DOBCO, INC. FOR THE NEW DEPARTMENT OF PUBLIC  
WORKS FACILITY IN THE TOWNSHIP OF WAYNE, NEW  
JERSEY AS PER BID**

**WHEREAS** bids for the New Department of Public Works Facility, 1310 Route 23 North, in the Township of Wayne, New Jersey were received on April 3, 2019; and

**WHEREAS** the bids were reviewed and tabulated by the Passaic County Engineering Department; and

**WHEREAS** the County has elected to award a contract based upon the Base Bid plus Alternate #1 to Dobco, Inc. of Wayne, New Jersey, who submitted the lowest Base Bid in the amount of \$15,460,000.00 along with Alternate #1 for the total amount of \$16,105,000.00, as per the terms of the attached letter dated April 5, 2019; and

**WHEREAS** this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee via e-mail and recommended to the full Board for approval; and

**WHEREAS** a certification is attached hereto to the effect that funds for the within contemplated expenditure are available.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for the New Department of Public Works Facility located at 1310 Route 23 North in the Township of Wayne, NJ to Dobco, Inc. of Wayne, New Jersey as per its Base Bid plus Alternate #1 for the total amount of \$16,105,000.00.

**BE IT FURTHER RESOLVED** that the Freeholder Director,  
Res-Pg:k.45-3

Clerk of the Board, Director of Purchasing and County Counsel  
are authorized to execute all necessary documents on behalf of  
Passaic County.

April 9, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$16,105,000.00

APPROPRIATION: I certify that funds are available and on account with the PCIA through our lease agreement with them.

PURPOSE: Resolution for award of construction contract to Dobco, Inc. for the new department of public works facility in the Township of Wayne, New Jersey.

  
Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

April 5, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: New Department of Public Works Facility  
1310 Route 23 North  
Township of Wayne, Passaic County  
**AWARD OF CONTRACT**

Dear Members of the Board:

The County of Passaic received Open Competitive Bids at 2:00 P.M. on Wednesday, April 3, 2019 at the Passaic County Procurement Center, 475 River Street, Paterson, New Jersey 07505 in the Conference Room for the New Department of Public Works Facility, in the Township of Wayne, Passaic County. The following Vendors submitted Total Price Bids as follows:

<u>NAME OF BIDDER</u>	<u>BID AS READ/SUBMITTED</u>	<u>CORRECTED</u>
-----------------------	------------------------------	------------------

1. Dobeo, Inc. One Geoffrey Drive Wayne, NJ 07470	Base Bid:	\$15,460,000.00	No Change
	Alternate #1:	\$645,000.00	No Change
	Alternate #2:	\$675,000.00	No Change
	Base Bid + Alt. 1:	\$16,105,000.00	
	Base Bid + Alt. 1 & 2:	\$16,780,000.00	
2. Benard Associates, Inc. 321 Hamburg Turnpike Wayne, NJ 07470	Base Bid:	\$15,895,000.00	No Change
	Alternate #1:	\$790,000.00	No Change
	Alternate #2:	\$740,000.00	No Change
	Base Bid + Alt. 1:	\$16,685,000.00	
	Base Bid + Alt. 1 & 2:	\$17,425,000.00	
3. Benjamin R. Harvey Co., Inc. 9 Cindy Lane Ocean, NJ 07712	Base Bid:	\$16,279,000.00	No Change
	Alternate #1:	\$651,000.00	No Change
	Alternate #2:	\$666,000.00	No Change
	Base Bid + Alt. 1:	\$16,930,000.00	
	Base Bid + Alt. 1 & 2:	\$17,596,000.00	
4. Unimak, LLC 82 Midland Ave., Suite D Saddle Brook, NJ 07663	Base Bid:	\$16,533,000.00	No Change
	Alternate #1:	\$680,000.00	No Change
	Alternate #2:	\$370,000.00	No Change
	Base Bid + Alt. 1:	\$17,213,000.00	
	Base Bid + Alt. 1 & 2:	\$17,583,000.00	

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190366

5. Joseph A. Natoli Construction Corporation 293 Changebridge Rd. Pine Brook, NJ 07058	Base Bid:	\$16,837,000.00	No Change
	Alternate #1:	\$700,000.00	No Change
	Alternate #2:	\$550,000.00	No Change
	Base Bid + Alt. 1:	\$17,537,000.00	
	Base Bid + Alt. 1 & 2:	\$18,087,000.00	
6. Terminal Construction 215 State Highway 17S Woodbridge, NJ 07075	Base Bid:	\$16,950,000.00	No Change
	Alternate #1:	\$632,000.00	No Change
	Alternate #2:	\$780,000.00	No Change
	Base Bid + Alt. 1:	\$17,582,000.00	
	Base Bid + Alt. 1 & 2:	\$18,362,000.00	
7. Epic Management, Inc. 136 Eleventh St. Piscataway, NJ 08854	Base Bid:	\$17,170,000.00	No Change
	Alternate #1:	\$699,000.00	No Change
	Alternate #2:	\$739,000.00	No Change
	Base Bid + Alt. 1:	\$17,869,000.00	
	Base Bid + Alt. 1 & 2:	\$18,608,000.00	
8. Brockwell & Carrington Contractors, Inc. 1 Como Court Towaco, NJ 07082	Base Bid:	\$17,860,000.00	No Change
	Alternate #1:	\$725,000.00	No Change
	Alternate #2:	\$900,000.00	
	Base Bid + Alt. 1:	\$18,585,000.00	
	Base Bid + Alt. 1 & 2:	\$19,485,000.00	
9. ALNA Construction Corp. 100 Plaza Center, Suite 2 Secaucus, NJ 07094	Base Bid:	\$18,665,000.00	No Change
	Alternate #1:	\$825,000.00	No Change
	Alternate #2:	\$865,000.00	No Change
	Base Bid + Alt. 1:	\$19,490,000.00	
	Base Bid + Alt. 1 & 2:	\$20,355,000.00	

The Consultant's Construction Cost Estimate for the Base Bid plus Alternate #1 is in the amount of \$15,330,651.00.

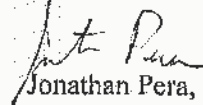
The County's consultants, Copa Montalbano Architects, of Totowa, NJ, and Lehrer Cumming, of Cranford, NJ, have reviewed the bid packages and recommend the Contract be awarded to the lowest responsible bidder, Dobco, Inc., of Wayne, New Jersey, with a submitted total Base Bid of \$15,460,000.00, a total Base Bid + Alternate #1 bid of \$16,105,000.00. It is not recommended that the total Base Bid + Alternate #1 & Alternate #2 of \$16,780,000.00 be awarded at this time. A copy of their April 5, 2019 letter is enclosed herewith.

Based on the above, this Office recommends that the Passaic County Board of Chosen Freeholders ADOPT a RESOLUTION awarding a Contract to the lowest responsible Bidder, namely, Dobco, Inc., of Wayne, New Jersey, with a submitted total Base Bid + Alternate #1 in the amount of \$16,105,000.00. (Sixteen Million, One Hundred and Five Thousand Dollars and Zero Cents), subject to legal review and availability of funds, and further authorizing the Director of the Board and the Director of Purchasing to sign and execute said Contract in behalf of the Board and County.

Board of Chosen Freeholders  
New Department of Public Works Facility

April 5, 2019  
Page 3 of 3

Very truly yours,

  
Jonathan Pera, P.E.  
County Engineer

nam

Enclosure

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance  
Director of Purchasing

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190366



**LEHRER CUMMING**  
A CUMMING COMPANY

200 S. Ave. East, Suite 302  
Cranford, NJ 07016  
Phone 908-516-7010  
lehrercumming.com

April 5, 2019

Anthony DeNova  
County Administrator  
Passaic County  
401 Grand Street  
Paterson, NJ 07505

Re: Passaic County -- New Department of Public Works Facility  
Recommendation of Contract Award to General Contractor

Dear Mr. DeNova,

Please acknowledge this letter of recommendation for the General Contractor (GC) bids received on April 3, 2019 for the above referenced project.

A total of nine (9) GC bids were received and opened during the bid opening all of which were reviewed by LehrerCumming and Coppa Montalbano Architects in tandem with the Passaic County Procurement office and its County representatives.

DOBCO Inc. at One Geoffrey Drive, Wayne, NJ 07470 is the low bidder for the project with a base bid of \$15,460,000.00 inclusive of predetermined allowances totaling \$135,000.00. The bid documents requested an Alternate 01 for a new Salt Shed structure which was proposed by DOBCO Inc. for \$645,000.00 this alternate will be included in the contract award and an Alternate 02 for a Covered Storage area connecting to the west elevation of the garage which was proposed by DOBCO Inc. for \$675,000.00 this alternate will not be included in the contract award. As required by New Jersey Public Bid, DOBCO Inc. was required to name the following subcontractors:

- Structural Steel – B+B Iron Works, Inc. – Clifton, NJ
- Plumbing – Galdi Mechanical Corp. – Hawthorne, NJ
- HVAC – Environmental Climate Control, Inc. – Wallington, NJ
- Electric – ABCO Electric, LLC – Wayne, NJ

From the January 2019 Cost Estimate and review, a total of \$15,330,651.00 was identified for Site Work, New Building and the Salt Shed (Alternate 01) Hard Cost Construction constituting a current overage of \$774,349.00 for these Hard Cost items. The overages between the control estimate and trade scopes within the bid form include costs attributable to General Conditions; Concrete, Masonry, Footings; Steel; and Specialty Equipment.

Based on our review of the submitted bid documents and confirmation with a successful legal review, we recommend a contract award to DOBCO Inc. in the amount of \$16,105,000.00.

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190366



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

April 5, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: New Department of Public Works Facility  
1310 Route 23 North  
Township of Wayne, Passaic County  
**AWARD OF CONTRACT**

Dear Members of the Board:

The County of Passaic received Open Competitive Bids at 2:00 P.M. on Wednesday, April 3, 2019 at the Passaic County Procurement Center, 475 River Street, Paterson, New Jersey 07505 in the Conference Room for the New Department of Public Works Facility, in the Township of Wayne, Passaic County. The following Vendors submitted Total Price Bids as follows:

<u>NAME OF BIDDER</u>	<u>BID AS READ/SUBMITTED</u>	<u>CORRECTED</u>
1. Dobeo, Inc. One Geoffrey Drive Wayne, NJ 07470	Base Bid: \$15,460,000.00	No Change
	Alternate #1: \$645,000.00	No Change
	Alternate #2: \$675,000.00	No Change
	Base Bid + Alt. 1: \$16,105,000.00	
	Base Bid + Alt. 1 & 2: \$16,780,000.00	
2. Benard Associates, Inc. 321 Hamburg Turnpike Wayne, NJ 07470	Base Bid: \$15,895,000.00	No Change
	Alternate #1: \$790,000.00	No Change
	Alternate #2: \$740,000.00	No Change
	Base Bid + Alt. 1: \$16,685,000.00	
	Base Bid + Alt. 1 & 2: \$17,425,000.00	
3. Benjamin R. Harvey Co., Inc. 9 Cindy Lane Ocean, NJ 07712	Base Bid: \$16,279,000.00	No Change
	Alternate #1: \$651,000.00	No Change
	Alternate #2: \$666,000.00	No Change
	Base Bid + Alt. 1: \$16,930,000.00	
	Base Bid + Alt. 1 & 2: \$17,596,000.00	
4. Unimak, LLC 82 Midland Ave., Suite D Saddle Brook, NJ 07663	Base Bid: \$16,533,000.00	No Change
	Alternate #1: \$680,000.00	No Change
	Alternate #2: \$370,000.00	No Change
	Base Bid + Alt. 1: \$17,213,000.00	
	Base Bid + Alt. 1 & 2: \$17,583,000.00	

Introduced on: April 9, 2019  
Adopted on: April 9, 2019  
Official Resolution#: R20190366

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

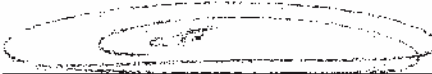
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S HEALTH CARE FOR ACUTE AND EMERGENCY SERVICES PROVIDED TO INMATES AT THE PASSAIC COUNTY JAIL, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190367</b>							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-46							
CAF #								
Purchase Req. #	R8-07667;R9-00187;R9-02470;R9-02473;R9-02505;R9-02504;R9-02508							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓						✓	
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

**RESOLUTION AUTHORIZING PAYMENT TO ST. JOSEPH'S  
HEALTH CARE FOR ACUTE AND EMERGENCY SERVICES  
PROVIDED TO INMATES AT THE PASSAIC COUNTY JAIL**

**WHEREAS** by Resolution R-11-558 dated July 19, 2011 the Board of Chosen Freeholders of the County of Passaic authorized an extension of the contract between the County of Passaic and St. Joseph's Regional Medical Center in Paterson, New Jersey to provide in-patient and out-patient hospital care from the Passaic County Jail for the period of April 1, 2011 through May 20, 2011 at which time East Orange Regional Medical Center became the provider for hospitalization of Passaic County Jail inmates; and

**WHEREAS** because of the proximity of said St. Joseph's Regional Medical Center to the Passaic County Jail and the fact that St. Joseph's is an acute care trauma center and supplies other needed services, it will still be necessary to utilize that facility for inmates from time to time; and

**WHEREAS** in recognition of these facts the Board of Chosen Freeholders adopted Resolutions R-11-720 dated October 11, 2011 and R-12-657 dated August 14, 2012 authorizing agreements with St. Joseph's to provide emergency and acute care for Passaic County Jail inmates on an as-needed basis for the years 2011 and 2012; and

**WHEREAS** several years ago Corizon Health of New Jersey LLC, the contracted provider of medial services at the Passaic County Jail, with the assistance of the County of

Passaic Jail medical consultant, negotiated a Letter Agreement with said St. Joseph's to cover the rates to be charged for Passaic County Jail Inmates who had to be treated at St. Joseph's for emergency and short term acute care at the facility; and

**WHEREAS** pursuant to that Letter Of Agreement signed in 2016 said St. Joseph's Regional Medical Center has recently submitted requests for payment to Corizon for services rendered to patients for period 2018 and 2019 totaling \$5,949.65, reduced from a total billing of \$15,867.45; and

**WHEREAS** the Freeholder Law and Public Safety Committee considered this matter on April 2, 2019 and recommended this resolution to the full Board for approval; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of Passaic County that pursuant to the letter agreement entered into several years ago, it does hereby authorize the payment of \$5,949.65 to St. Joseph's Health Care for emergency and short term treatment of inmates from the Passaic County Jail for the years 2018 and 2019.

Dated: April 9, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,949.65

APPROPRIATION: 8-01-25-157-005-M01  
9-01-25-157-005-M01

PURPOSE: Resolution authorizing payment to St. Joseph's health care for acute and emergency services provided to inmates at the Passaic County Jail.

  
Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

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PASSAIC COUNTY FREEHOLDERS

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Assad R. Akhter  
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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)


Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING AN AGREEMENT WITH SYTECH CORPORATION FOR CONTINUED SOFTWARE MAINTENANCE SERVICES FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190368</b>							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-47							
CAF #								
Purchase Req. #	R9-02295							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING AN AGREEMENT WITH  
SYTECH CORPORATION FOR CONTINUED SOFTWARE  
MAINTENANCE SERVICES FOR THE PASSAIC COUNTY  
PROSECUTOR'S OFFICE**

**WHEREAS** the Passaic County Prosecutor's Office is authorized to procure certain special equipment for use in confidential investigations when approved by the Attorney General of the State of New Jersey, pursuant to N.J.S.A. 40A:11-5(g); and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (The "Board") did previously award a contract to Sytech Corporation Of Alexandria, VA on March 25, 2008 (R-08-236), on behalf of the Passaic County Prosecutor's Office for specialized law enforcement software maintenance services, and

**WHEREAS** said Board adopted subsequent resolutions authorizing continued software maintenance services, and with the most current Resolution (R2018-0303) adopted on April 10, 2018 the within services expired as of December 31, 2018; and

**WHEREAS** it is now necessary to procure a continued maintenance contract on said software, for a period commencing



January 1, 2019 through December 31, 2019 in the amount of \$25,965.00 (Purchase Requisition Number R9-02295, Account Number 9-01-20-109-001-219); and

**WHEREAS** the within services are proprietary in nature and therefore exempt from public bidding pursuant to N.J.S.A. 40A:11-5(dd); and

**WHEREAS** the said Board, by Resolution 06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

**WHEREAS** the Board is desirous of making an exception to that policy because of the unique circumstances of this case; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of contract for exempt services and the contracts themselves must be available for public inspection; and

**WHEREAS** the Freeholder Committee for Law & Public Safety has reviewed this matter on April 2, 2019, and

recommended that this matter be approved by the full Board with the provision that the contract recipient agrees that it will make no political contributions as set forth in the above referenced Act; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditures;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an agreement by and between County of Passaic and Sytech Corporation for continued software maintenance services for the period of January 1, 2019 through December 31, 2019 for a flat fee of \$25,965.00; and

**BE IT FURTHER RESOLVED** that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation, and the policy of the Board as set forth in this resolution shall remain in full force and effect; and

**BE IT FURTHER RESOLVED** that all officials and officers of the County of Passaic be and are hereby authorized to execute all necessary documents required to effectuate the terms of this award.

Dated: April 9, 2019

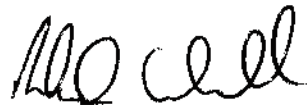
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,965.00

APPROPRIATION: 9-01-20-109-001-219

PURPOSE: Resolution authorizing an agreement with Sytech Corporation for continued software maintenance services for the Passaic County Prosecutor's Office.



Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
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*Clerk Of The Board*



## Public Meeting (Board Meeting)

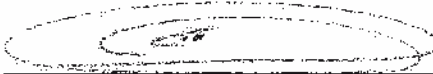
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20190369							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-48							
CAF #								
Purchase Req. #	R9-02292;R9-02519							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY  
THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

**WHEREAS** the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

**WHEREAS** said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

**WHEREAS** said purchases are to be funded either directly from the County budget or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the

applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS** the Law and Public Safety Committee considered this matter on March 5, 2019 and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditures; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description:	Purchase of Computer Software Maintenance Agreement
Using Agency:	Passaic County Prosecutor's Office
Purchase Price:	\$ 80,000.00
Vendor:	SHI
Authority:	New Jersey State Contract
Contract #:	89851
Account:	Prosecutor's 2019 Operating
BudgetAccount #:	9-01-20-109-001-219
Requisition #:	R9-02292

Description: Purchase of a 2019 Chevrolet Tahoe with related emergency equipment  
Using Agency: Passaic County Prosecutor's Office  
Purchase Price: \$ 41,125.00  
Vendor: Mall Chevrolet  
Authority: Morris County Purchasing Cooperative  
Contract #: 15-A  
Account: Prosecutor Local Forfeiture Account  
Account #: T-23-56-850-000-801  
Requisition #: R9-02519

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: April 9, 2019




CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$121,125.00

APPROPRIATION: \$80,000.00 – 9-01-20-109-001-219  
\$41,125.00 – T-23-56-850-000-801

PURPOSE: Resolution authorizing purchase of various items by the Passaic County Prosecutor's office.



Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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*County Counsel*  
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*Clerk Of The Board*



## Public Meeting (Board Meeting)

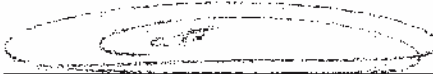
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO APPLY FOR FUNDS IN CONNECTION WITH THE FY2020 PASSAIC COUNTY PEDESTRIAN SAFETY GRANT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20190370							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-49							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO APPLY FOR FUNDS IN CONNECTION WITH THE FY2020 PASSAIC COUNTY PEDESTRIAN SAFETY GRANT**

**WHEREAS** the Passaic County Sheriff's Department is desirous of applying for grant funds in connection for a program entitled "FY2020 Pedestrian Safety Grant" for a period from October 1, 2019 through September 30, 2020; and

**WHEREAS** statistically, in 2017, 183 pedestrians were killed in New Jersey, which represented 29% of the motor vehicle fatalities in the State that year; and

**WHEREAS** these grant funds will be utilized to address pedestrian safety through education, engineering and enforcement, with the goal to reduce pedestrian injury crashes by 10% in the County in FY2020; and

**WHEREAS** this matter was discussed at the Freeholder Law and Public Safety Committee on April 2, 2019 and is recommended to the full Board for approval;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the Passaic Sheriff's Department to apply for funds in connection with the FY2020 Passaic County Pedestrian Safety Grant program; and

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board, and all other necessary County officers be and are hereby authorized to execute all documents required to effectuate the terms of this resolution.

Dated: April 9, 2019



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF HIGHWAY TRAFFIC SAFETY  
PO Box 048  
TRENTON, NJ 08625-0048

PHILIP D. MURPHY  
Governor

SHEILA Y. OLIVER  
Lt. Governor

GURBJIT S. GREWAL  
Attorney General

February 15, 2019

**Re: FY2020 Pedestrian Safety Grant** (10/1/2019-9/30/2020)

Your department is eligible to apply for the New Jersey Division of Highway Traffic Safety's **FY2020 Pedestrian Safety Grant Program**.

All NJDHTS grants are submitted and administered through the SAGE E-Grant System. The easiest way to access the SAGE site is from the New Jersey Division of Highway Traffic Safety webpage.

**The application that you should fill out on SAGE is the "HTS Federal Highway Safety Grant 2020" application. Note that this grant will begin 10/1/19 and end 9/30/20.**

To be considered, your application must be successfully submitted to DHTS in SAGE by **April 30, 2019**. The attached template provides some basic information to include in your application. The critical part of the application (your local data and action plan) will be provided by you.

\*\*\*Approval of grants will be based on available federal funding, and a scoring system in which applicants are ranked on various criteria. The receipt of this invitation to apply does not guarantee that your project will be funded.\*\*\*\*\*

DHTS asks all Pedestrian Safety Grant applicants for FY2020 to consider utilizing the "Street Smart NJ" slogan and materials for the educational component of their project. The NJTPA is available to assist in this part of your project. For more information please visit <https://bestreetsmartnj.org/>.

To reiterate, if you wish to apply for the grant be sure to fill out the proper application: **"HTS Federal Highway Safety Grant 2020"**. If you have any questions during the completion of the grant application, do not hesitate to call me at (609) 376-9706 or John Strachan at (609) 376-9714.

Sincerely,  
Bob Gaydosh  
North Region Supervisor



Introduced on April 9, 2019  
Adopted on April 9, 2019  
Official Resolution#: R20190370

TEL: (609) 633-9300 (800) 422-3750 FAX: (609) 633-9020

[www.njsaferoads.com](http://www.njsaferoads.com)



## FY2020 NJDHTS Pedestrian Safety Grant

(\$50,000)

### SAGE Grant Application Instructions

Complete and submit THIS application:

### “HTS Federal Highway Safety Grant 2020”

As you enter the required information in the grant application you will note that many of the entries are self-explanatory. It is ultimately your responsibility to make sure all required fields are filled out. Make sure you hit “SAVE” after completing each page. Clicking “SAVE/NEXT” allows you to save the page and move to the next page of the application.

#### General Information

Project Title: **FY2020 (name of your town) Pedestrian Safety Grant**

Project Period: From **10/1/19 To 9/30/20**

Type of Application: **Cont.** unless you are seeking funding for your first, second, or third year.

#### Contact Information

Submit the required information for Project Director, Finance Director, and Authorizing Official.

#### Narrative Description of Project

##### Problem Statement

*This can be cut and pasted:*

**In 2017, 5,977 pedestrians were killed in traffic crashes in the United States and 70,000 pedestrians were injured. On average a pedestrian was killed every 1.5 hours and injured every 7.5 minutes. Pedestrian crashes occur for a variety of reasons, including errors in judgment by pedestrians and drivers, as well as mechanical failures or shortcomings in traffic engineering. As the most densely-populated state in the nation, pedestrian safety is a major issue in New Jersey. In 2017, 183 pedestrians were killed in New Jersey, which represented 29 percent of the motor vehicle fatalities in the state that year. Nationally, pedestrians represent 15 percent of motor vehicle fatalities, on average. During the ten-year period 2008-2017, there were 1,542 pedestrian fatalities in New Jersey, an average of 154 per year. Furthermore, during the most recent five year period, more than 20,000 pedestrians were injured in traffic crashes in the state. It is the experience of the NJ Division of Highway Traffic Safety that any successful program to address pedestrian safety must be **COMPREHENSIVE** in nature involving education, engineering, and enforcement. Education: Public awareness about pedestrian safety must be raised.**

Programs should target the entire community, with a special emphasis on children, senior citizens, and non-English speaking residents. **Engineering:** High-risk pedestrian intersections should be improved as much as possible with enhanced crosswalk markings and signage. **Enforcement:** Motorists who commit moving violations that put pedestrians at risk should be targeted for summonses. In addition, pedestrians whose own actions put them at risk should also be issued summonses and/or warnings.

Objective

*This can be cut and pasted:*

**To reduce pedestrian injury crashes by 10% in this municipality or county in FY2020.**

Tasks

*These can be cut and pasted onto the three lines:*

**Enforcement activities will be conducted to achieve the above objective.**

**Educational activities will be conducted to achieve the above objective.**

**Engineering activities will be conducted to achieve the above objective.**

Activities

*This can be cut and pasted:*

**1. Budgeted enforcement overtime hours will be worked during FY2020 at the top pedestrian crash locations in this community through individual officer details and multi-officer decoy details. 2. For the educational component of this project, this agency will utilize the "Street Smart NJ" slogan and materials, with the support of the NJTPA, if possible. 3. Printed materials to promote pedestrian safety will be purchased and delivered by December 31, 2019 so that distribution may begin at that time. 4. Between October 1, 2019 and September 30, 2020, a minimum of 10 (ten) pedestrian safety public education presentations will be carried out to audiences consisting of children, senior citizens, or non-English speaking residents. These presentations will be conducted on department time, as our match. 5. This agency will issue a press release announcing our involvement in the program. 6. This agency will actively support other statewide traffic safety enforcement programs, whether grant funded or not, including "Click It or Ticket" and "Drive Sober or Get Pulled Over."**

Leave the rest of the Objectives/Tasks/Activities blank

Methodology (Methods)

Here you will enter information and data specific to your town or county. Provide the following information (as much as possible based on allowable space). You can attach additional information here if necessary, by utilizing the BROWSE button:

- \* Demographic information on your community (population, ethnic makeup, etc.)
- \* Three years of pedestrian crash data (total injuries by year and fatalities by year) for 2016, 2017, and 2018.
- \* What trends do you see in the data in terms of victims, locations, and crash causation factors?
- \* What pedestrian safety efforts have you undertaken in previous years (grants, engineering, and otherwise) and what impact have these programs had?
- \* How will you raise awareness about this program (through education) in your community? For FY2020 all participating agencies are encouraged to utilize the "Street Smart NJ" slogan and materials. Please visit <https://bestreetsmartnj.org/> for more information.
- \* Provide the Top Ten Pedestrian Crash hot spots in your community that will be targeted for enforcement.
- \* Will you utilize the **Yield to Pedestrian Decoy Enforcement** concept, yes or no? Use of this concept with some of your overtime grant funding is strongly suggested.

**\*\*\*\*\*Note: If you have received this funding in the prior year make sure you update your statistical information in this section. Do not simply submit the exact same information as last year\*\*\*\*\*.**

### Milestones

In this section enter three tasks and three activities. The three tasks (1, 2, and 3) are the ones listed previously, *which you can cut and paste in again:*

**Enforcement activities will be conducted to achieve the above objective.**

**Educational activities will be conducted to achieve the above objective.**

**Engineering activities will be conducted to achieve the above objective.**

For each Activity (1, 2, and 3) enter information specific to how your agency will carry out the three tasks, based on your specific issues and data provided in the Methodology.

### Evaluation

Administrative (Performance) Evaluation

*This can be cut and pasted:*

**This project will be administratively evaluated by the NJ DHTS. Effectiveness of the project will be judged on the success of stated goals/objectives, the quality of enforcement and educational activities, and the timely submission of reports.**

**Project Activity Reports and Financial Reimbursement Requests will be submitted on:**

**January 15, 2020 (First Quarter)**

**April 15, 2020 (Second Quarter)**

**July 15, 2020 (Third Quarter)**

**October 15, 2020 (Final Closeout)**

Subsequent Years

In this section you will need to enter information regarding what you feel your grant funding needs will or will not be in future years to maintain this project.

Acceptance of Conditions

Click on the box to agree to the terms and conditions.

Project Location

Select your county and municipality from the list.

Certification Regarding Debarment and Suspension

Read the Certification and check the box that you are in compliance with the requirement.

Federal Financial Accountability and Transparency Act (FFATA)

Check YES or NO to indicate if your application for this grant is \$25,000 or more. If yes, you must download the attached form, complete it, and scan and attach the completed form to the page.

Federal Single Audit

Check YES or NO to indicate if your agency receives more than \$750,000 in federal grant funding per year. If yes, you must download the attached forms, complete the forms, and scan and attach the completed form to the page.

Budget

Personal Services

Salaries and Wages

Check the box for not applicable.

Fringe Benefits

Check the box for not applicable.

Travel

Check the box for not applicable.

Enforcement/Education Details

Under "Description" *cut and paste this:*

**Overtime single officer and multi officer details at pedestrian safety hot spots**

Number of Hours: 872

Number of Staff: 1

Hourly Rate: 55

Federal Share: \$48,000

State Share: 0



Miscellaneous Personal Services

Check the box for not applicable.

Contractual Services

Check the box for not applicable.

Commodities

Under "Description" *cut and paste this:*

**Printed materials to promote a message of pedestrian safety**

Federal Share: \$2,000

State Share: 0

\*\*\*\*\* (NOTE: This grant is federally funded so the only allowable Commodities are printed materials. No trinkets or general giveaways are allowed. It is recommended/encouraged that all grant funded agencies utilize the "Street Smart NJ" slogan and materials) \*\*\*\*\*

Other Direct Costs

Check the box for not applicable.

Indirect Costs

Check the box for not applicable.

Budget Summary

Save the page, the budget total should read: **\$50,000**

Signatures

Unless any errors exist, at this point the application is ready to be signed and submitted to NJDHTS. Each of the three signers must log in separately to sign (check their box and enter their name):

**Project Director (In SAGE role "Agency Administrator")**

**Financial Director (In SAGE role "Agency Administrator")**

**Authorized Official (In SAGE role "Authorized Official")**

**must separately log in, check off their approval, and enter their name. Hit SAVE after each signature is done. If the SAVE box is grayed and the person cannot sign and SAVE the page then you have an issue with that person being in the wrong SAGE role. This is a common problem. If this occurs you should call NJDHTS (not the State DCA) to explain the situation. In most cases this can be easily fixed.**

NOTE: With your application now in process, the way to access it after you log out and back in is through the "My Tasks" section of the Home page.

**\*\*\*\*Once all three electronic signatures are secured, either the "Authorized Official" or "Agency Administrator" must change the status on the application in order to submit it to DHTS for consideration.**

**To do this, from any page in the application or from the main "Menu" screen of the application, hover your cursor over (or click on) the green "Status Changes" link.**

**Beneath "APPLICATION SUBMITTED" click on the blue tab "Apply Status" to submit your grant.**

**If an error message is shown, go to the appropriate form/page and correct the error.**

**To confirm that your application has been successfully submitted, see the "Grant Snapshot" on the "Menu" page of your application. If the "Status" listed is "Application in Staff Review" your application has been successfully submitted.**

**\*\*\*Note, the SAGE "Authorized Official" or "Agency Administrator" can submit the grant to NJDHTS.**

**THE DEADLINE TO SUBMIT YOUR APPLICATION IN SAGE TO NJDHTS IS  
April 30, 2019**

**OTHER NOTES:**

You can save the application and return to it later. Again, the application will remain "in process" with you until your Authorizing Official or Agency Administrator submits it.

If you have any questions during the NJDHTS application process in SAGE, please contact your respective DHTS Region Supervisor by phone or e-mail:

North Region:  
Bob Gaydosh  
609-376-9706  
robert.gaydosh@njoag.gov

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
Michael H. Glovin, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

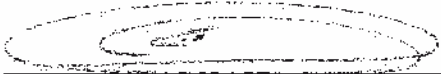
Date: Apr 09, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY DEPARTMENT OF HEALTH, DIVISION OF MOSQUITO CONTROL TO PURCHASE ONE (1) NEW 2019 FORD EXPLORER WITH ALL-WHEEL DRIVE (ITEM #2) THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL #15-C FROM ROUTE 23 AUTOMALL, LLC, IN THE AMOUNT OF \$27,409.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HEALTH DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
Michael H. Glovin, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20190371							
Meeting Date	04/09/2019							
Introduced Date	04/09/2019							
Adopted Date	04/09/2019							
Agenda Item	k-50							
CAF #	C-04-55-157-013-901							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: April 11, 2019

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY DEPARTMENT OF HEALTH, DIVISION OF MOSQUITO CONTROL TO PURCHASE ONE (1) NEW 2019 FORD EXPLORER WITH ALL-WHEEL DRIVE (ITEM #2) THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL #15-C FROM ROUTE 23 AUTOMALL, LLC, IN THE AMOUNT OF \$27,409.00**

**WHEREAS** the County of Passaic Department of Health, Division of Mosquito Control, has requested to purchase one (1) new 2019 Ford Explorer with all-wheel drive (Item #2) through the Morris County Cooperative Pricing Council #15-C from Route 23 Automall, LLC, in the amount of \$27,409.00; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms and conditions and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

**WHEREAS** this matter was approved by the Freeholder Standing Committee of Health; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of one (1) new 2019 Ford Explorer with all-wheel drive (Item #2) through the Morris County Cooperative Pricing Council #15-C from Route 23 Automall, LLC, in the amount of \$27,409.00; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

JDP:lc

Dated: April 9, 2019

COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Joseph Pezzillo, superintendent  
Telephone #: (973) 305-5754 Date: 3-18-2019

DESCRIPTION OF RESOLUTION:  
Passaic County Mosquito Control division requests a resolution  
authorizing the purchase of one (1) new 2019 Ford Explorer  
with all-wheel drive [item # 2 through the Morris County Cooperative  
Pricing Council (contract # 15-C)] from Route 23 Automall

PROCUREMENT SOLICITATION (if any)#: \_\_\_\_\_

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 27,409.00

REQUISITION # \_\_\_\_\_  
ACCOUNT # C-04-55-157-013-901

4. COMMITTEE REVIEW:	DATE
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Public Works / Buildings & Grounds	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Health, Human Services & Community Affairs	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Energy	_____
<input type="checkbox"/> Other Specify: _____	_____

5. DISTRIBUTION LIST:

- Administration
- Finance
- Counsel
- Clerk to the Board
- Procurement

Specify: \_\_\_\_\_



MORRIS COUNTY COOPERATIVE PRICING COUNCIL  
A SHARED SERVICES SUCCESS STORY SINCE 1974

IDENTIFIER: 6MOCCP

## NOTIFICATION OF AWARD

**CONTRACT #15-C: UTILITY VEHICLES (2019 MODELS)**  
Contract Period: November 1, 2018 – October 31, 2019

### VENDOR INFORMATION:

Vendor: Route 23 Automall, LLC

Address: 1301 Route 23, Butler, New Jersey 07405

Contact Person: David Armiger

Title: Commercial Municipal Truck Manager

Tel #: 973-838-0800, Ext. 122

Fax #: 973-838-5572

E-Mail: darmiger@23automall.com

Discount off other MSRP options not included in detailed description below: 5%

Installation rate for other options not included in detailed description below: \$94.00/hour

Vendor: DFFLM, LLC

Address: 215 Route 202, Flemington, New Jersey 08822

Contact Person: Rick Hungerford

Title: Fleet Manager

Tel #: 908-782-3673

Fax #: 908-782-7305

E-Mail: rhungerford@flemington.com

Discount off other options not included in detailed description below: 5%

Installation rate for other options not included in detailed description below: \$85.00/hour

ITEM AND DESCRIPTION	VENDOR
Item #1: Small utility vehicle, 4-door SUV, automatic transmission, gasoline engine, all-wheel drive, 160 HP or greater, new, unused, 2019 model or newer	Route 23 Automall
Item #2: Mid-size utility vehicle, 4-door SUV, automatic transmission, gasoline engine, all-wheel drive, 260 HP or greater, new, unused, 2019 model or newer	Route 23 Automall
Item #3: Full-size utility vehicle, 4-door SUV, automatic transmission, 4-wheel drive, 300 HP or greater, gasoline engine, new, unused, 2019 model or newer	Route 23 Automall
Item #4: Small pick-up truck, automatic transmission, 4-wheel drive, gasoline engine, new, unused, 2019 model or newer	Route 23 Automall
Item #5: Full-size pick-up truck, regular cab truck with 8' bed, ½ ton, automatic transmission, 4-wheel drive, gasoline engine, new, unused, 2019 model or newer (F-150 or 1500 Series or equivalent)	Route 23 Automall
Item #6: Full-size pick-up truck, extended cab with 6.0' minimum bed, ½ ton, V-8, automatic transmission, 4-wheel drive, gasoline engine, new, unused, 2019 model or newer (F-150 or 1500 Series or equivalent)	Route 23 Automall
Item #7: Full-size pick-up truck, crew cab with 5.0' minimum bed, ½ ton, V-8, automatic transmission, 4-wheel drive, gasoline engine, new, unused, 2019 model or newer (F-150 or 1500 Series or equivalent)	Route 23 Automall
Item #8: Full-size pick-up truck, regular cab, ¾ ton, V-8, gasoline engine, automatic transmission, 4-wheel drive, new, unused, 2019 model or newer (F-250 or 2500 Series or equivalent)	DFFLM

**Item #2: Mid-size utility vehicle, 4-door SUV, automatic transmission, all-wheel drive, 260 HP or greater, new, unused, 2019 model or newer**

Make/Model: Ford Explorer, 2019 Model  
Vendor: Route 23 Automall

Base Bid (including all applicable delivery charges)  
Without Extended Powertrain Warranty: \$27,409.00  
With Extended Powertrain Warranty (7 years/84,000 miles): \$28,343.00  
Delivery Days: 120 Days ARO

**Item #2 to include:**

<p><b>Engine:</b> Manufacturer standard</p> <p><b>Transmission:</b> Manufacturer standard automatic transmission</p> <p><b>Suspension:</b> Manufacturer standard suspension</p> <p><b>Brakes:</b> Manufacturer standard</p> <p><b>Steering:</b> Manufacturer standard</p>	<p><b>Cab and Equipment: (Continued)</b> Tilt wheel and cruise control Rear window washer, wiper and defogger (for tailgate style rear doors only) Trailer low group package</p>
<p><b>Emissions:</b> Northeast system</p> <p><b>Electrical System:</b> Battery – manufacturer standard Alternator – manufacturer standard</p> <p><b>Tires and Wheels:</b> Four manufacturer standard mud/snow tires and wheels. One full-size spare tire and wheel (in addition to any standard compact spare, if applicable). All tires and wheels must be the same.</p>	<p><b>Full Rust Protection to Include Undercoating:</b> Rust protection (which is to include undercoating) is to be applied to the following areas (unless stainless steel): All skin seams on hood, doors and trunk/gate to be sprayed with seam penetrating aerosol; all upper body sheet metal seams and metal-to-metal contact points (i.e., door hinges, under hood fender seams) to be sprayed with seam penetrating aerosol; hood, fenders, doors and trunk/gate to be sprayed internally with seam penetrating sealant; all underbody sheet metal seams and weld points to be sprayed with seam penetrating aerosol; all hat, boxed or hollow areas of the underbody and frame to be internally sprayed with seam penetrating sealant; visible underbody, brake lines, fuel lines and frame to be coated with undercoating that meets military specifications MIL-C-62218A. Exclusions: No coating should be applied to the drive shaft and half shaft or rotating members. Upon delivery of vehicle, vendor is to provide warranty documentation covering a minimum five-year warranty period (excluding the oil pan and transmission pan) for each vehicle ordered/delivered.</p>
<p><b>Color:</b> Manufacturer standard color with clear coat protective finish to be selected at the time of order</p> <p><b>Cab and Equipment:</b> 5-passenger minimum seating Front reclining cloth covered bucket seats Rear folding bench seat Lund "Catch-It" vinyl floor mats or equivalent (removable type to cover driver and all passenger areas) – after market if necessary Dome light AM/FM radio Spare tire cover, if body mounted Air conditioning Splash guards Power door locks and windows package</p>	<p><b>Manuals:</b> One complete set of shop repair and service manuals, wiring diagrams, electrical service manual and engine emissions diagnostic manual (hard copy and electronic copy) must be supplied at time of delivery by manufacturer or dealer.</p>



**Pezzillo, Joe**

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**From:** Cahill, Richard  
**Sent:** Wednesday, February 13, 2019 5:12 PM  
**To:** Gungil, Charlene  
**Cc:** Pezzillo, Joe  
**Subject:** 2019 Capital Budget

The following amount has been budgeted in Capital:

C-04-55-157-013-901 Health Dept. Equipt. \$52,544

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$27,409.00

APPROPRIATION: C-04-55-157-013-901

PURPOSE: Resolution authorizing the Passaic County Department of Health, Division of Mosquito Control to purchase one new 2019 Ford Explorer.

  
Richard Cahill, Chief Financial Officer

DATED: April 9, 2019

RC:fr