

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director Cassandra "Sandi" Lazzara
Deputy Director Bruce James
Assad R. Akhter
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Theodore O. Best, Jr.
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Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Nov 20, 2018 - 5:30 PM

Location: County Administration
223
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF PROSPECT PARK, NEW JERSEY FOR ROCK SALT STORAGE AND DELIVERY FACILITY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20180939							
Meeting Date	11/20/2018							
Introduced Date	11/20/2018							
Adopted Date	11/20/2018							
Agenda Item	k-73							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓				✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: November 27, 2018

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF PROSPECT PARK, NEW JERSEY FOR ROCK SALT STORAGE AND DELIVERY FACILITY

WHEREAS both the County of Passaic and the Borough of Prospect Park are desirous of having a common facility for the purposes of rock salt delivery, loading, pickup, and storage; and

WHEREAS both the County and Borough of Prospect Park have reviewed the advantages of sharing the loading of rock salt storage as a joint venture and have agreed that such an arrangement would result in significant cost savings if shared; and

WHEREAS as a consequence thereof, the County of Passaic and the Borough of Prospect Park have agreed to enter into a Shared Services Agreement that includes the Borough of Prospect Park storing rock salt, in conjunction with the County, for up to a 5 year lease, as long as the salt storage building remains active, and allow the Borough of Prospect Park to have access to the property and utilize the facility (see copy of letter from the Passaic County Supervisor of Roads dated October 12, 2018 and copy of proposed Shared Services Agreement attached hereto and made part hereof); and

WHEREAS pursuant to the Uniform Shared Consolidation Act (N.J.S.A. 40A:65-1 et. Seq.), public entities such as the County of Passaic and the Borough of Prospect Park are encouraged to facilitate and improve services by use of shared services as a method of reducing local expenses funded primarily by property taxpayers; and

WHEREAS the County and the Borough of Prospect Park have shared rock salt for a number of years, and it seems fitting that this arrangement between the County and the Borough of Prospect Park be memorialized into a written Shared Services Agreement authorized pursuant to N.J.S.A. 40A:65-1 et seq.

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its November 7, 2018 meeting reviewed this matter and is recommending approval by the full Board; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the execution of a Shared Services Agreement by and between the County and the Borough of Prospect Park to store rock salt, for up to a 5 year lease, as long as the salt storage building remains active, and allow the Borough of Prospect Park to have access to the property and utilize the facility and operation of a salt storage facility in conformity with the terms and conditions set out in the attached Agreement.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board as well as the County Counsel are authorized to execute this Agreement on behalf of the County of Passaic.

November 20, 2018



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

October 12, 2018

TEL: (973) 881-4500
 FAX: (973) 742-2498
 kenneths@passaiccountynj.org

Mr. Michael Glovin, Esq.
 Asst. Passaic County Counsel
 401 Grand Street
 Paterson, New Jersey 07505

Re: Shared Service Agreement – Rock Salt Storage

Dear Mr. Glovin:

I am respectfully requesting the preparation of a Shared Service Agreement for the storage and loading of Rock Salt between Passaic County and the following municipalities:

1. **Borough of Pompton Lakes**, Department of Public Works, 25 Lenox Avenue, Pompton Lakes, New Jersey 07442
2. **Borough of Prospect Park**, Department of Public Works, 162 North 13th Street, Prospect Park, New Jersey 07508
3. **City of Paterson, Board of Education**, 90 Delaware Avenue, Paterson, New Jersey 07503.

The following provisions need to be incorporated into the agreement:

Rock Salt Storage & Delivery

1. The municipality must notify the County Supervisor of Roads or designated contact person of the rock salt delivery date, approximate time and quantity.
2. A copy of the rock salt delivery ticket must be provided to the County Supervisor of Roads or designated contact person after each completed delivery.
3. All rock salt deliveries will be loaded into the salt dome upon delivery by the Passaic County Road Department personnel.

Rock Salt Pickup & Loading

1. A detailed record of all rock salt deliveries and the quantity taken by the municipality will be available for inspection at the Passaic County Road Department at 307 Pennsylvania Avenue, Paterson, NJ 07505 (see attached, Rock Salt Delivery Log).
2. The municipality shall provide the time, date, vehicle license plate number, and quantity of salt taken.

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3. All rock salt will be loaded into Municipal vehicles by Passaic County Road Department personnel.
4. If the County of Passaic is unable for whatever reason to have their personnel available to load the rock salt, a qualified and approved Equipment Operator from the Municipality will be able to load upon receipt of 24 hours advanced notification to the Passaic County Supervisor of Roads or designated contact person.

Rock Salt Dome Location & Storage Quantities

1. **The Borough of Pompton Lakes**
 - Pompton Lakes Garage, 519 Ringwood Avenue, Pompton Lakes, New Jersey 07442
 - The annual storage amount is not to exceed 800 tons of rock salt at any given time.
2. **The Borough of Prospect Park**
 - Unit 1, Valley View Road, Haledon, New Jersey, 07508
 - The annual storage amount is not to exceed 400 tons of rock salt at any given time.
3. **The City of Paterson, Board of Education**
 - Paterson Garage, 307 Pennsylvania Avenue, Paterson, New Jersey 07503
 - The annual storage amount is not to exceed 600 tons of rock salt at any given time.

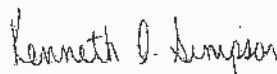
Shared Service Agreement Duration

1. **The Borough of Pompton Lakes**, from December 1, 2018 – December 1, 2021 (3 years)
2. **The Borough of Prospect Park**, from December 1, 2018 – December 1, 2023 (5 years)
3. **The City of Paterson, Board of Education**, from December 1, 2018 – December 1, 2023 (5 years)

If you should have any questions pertaining to this agreement, please feel free to contact me at 973-881-4500.

Thank you for your assistance.

Very truly yours,



Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc

Attachment

Anthony DeNova, Passaic County Administrator; Matthew Jordon, Esq., Passaic County Deputy Administrator; Jonathan Pera, PE, Passaic County Engineer; Nadge Allwaters, Esq., Passaic County Counsel's Office

