

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director Hector C. Lora  
Deputy Director Bruce James  
John W. Bartlett  
Theodore O. Best, Jr.  
Ronda Casson Cotroneo  
Terry Duffy  
Pasquale "Pat" Lepore

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Paterson, New Jersey 07505

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Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Sep 08, 2015 - 5:30 PM

Location: Passaic County Community College  
Public Safety Academy  
Wayne, NJ 07470

Agenda: RESOLUTION AUTHORIZING THE RENEWAL OF A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF HAWTHORNE AND/OR AMBULANCE CORPS FOR THE UTILIZATION OF THE LATTER'S PROPERTY ON GOFFLE ROAD AS A CONGREGATE NUTRITION SITE, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

OFFICE ON AGING

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20150626</b>					
Meeting Date		09/08/2015					
Introduced Date		09/08/2015					
Adopted Date		09/08/2015					
Agenda Item		k-21					
CAF #		G-01-41-801-013-235					
Purchase Req. #							
Result		Adopted					
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Lora	✓				✓		
James	✓				✓		
Bartlett	✓				✓		
Best Jr	✓		✓		✓		
Cotroneo	✓			✓	✓		
Duffy	✓				✓		
Lepore	✓				✓		

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain

Dated: September 9, 2015

**RESOLUTION AUTHORIZING THE RENEWAL OF A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF PASSAIC AND THE BOROUGH OF HAWTHORNE AND/OR AMBULANCE CORPS FOR THE UTILIZATION OF THE LATTER'S PROPERTY ON GOFFLE ROAD AS A CONGREGATE NUTRITION SITE**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of authorizing the renewal of a shared services agreement between the County of Passaic and the Borough of Hawthorne and/or Ambulance Corps for the utilization of the latter's property on Goffle Road as a congregate nutrition site for a monthly rental fee of \$900.00 commencing immediately and remain current until cancelled by either party on written notice of 90 days; and

**WHEREAS** this matter was reviewed and approved by the Freeholder Standing Committee of Human Services at its meeting; and

**WHEREAS** a certification is attached hereto which indicates that funds are available for the within contemplated expenditures;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the renewal of renewal of a shared services agreement between the County of Passaic and the Borough of Hawthorne and/or Ambulance Corps for the utilization of the latter's property on Goffle Road as a congregate nutrition site for a monthly fee of \$900.00 commencing immediately and remain current until cancelled by either party on written notice of 90 days; and

**BE IT FURTHER RESOLVED** that the board hereby authorizes the Director and Clerk to execute any necessary agreements to effectuate the above.

JDP:lc

Dated: September 8, 2015

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,800.00

APPROPRIATION: G-01-41-801-015-235

PURPOSE: Resolution authorizing the renewal of a shared services agreement between the county of Passaic and the borough of Hawthorne and /or Ambulance Corps for the utilization of the latter's property on Goffle Road as a congregate nutrition site.



Richard Cahill, Chief Financial Officer

DATED: September 8, 2015

RC:fr

**COUNTY OF PASSAIC  
RESOLUTION REQUEST FORM**

1. NAME OF REQUESTER: **Mary Kuzinski**  
Telephone #: **973-569-4070**

**DESCRIPTION OF RESOLUTION: Resolution amending R-12-58 changing the terms of the shared services agreement between the County of Passaic and the Borough of Hawthorne and/or its Ambulance Corps for the utilization of the latter's property on Goffle Road as a Congregate Nutrition Site for a monthly rental fee of \$900.00. The period terms of this agreement will remain current until cancelled by either party on written notice of ninety (90) days.**

Whereas the total sum to be paid are as follows:

2. CERTIFICATION INFORMATION Account: **G-01-41-801-013-235**

3. ATTACH A COPY OF *THE REQUISITION FROM EDMUND*:

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

4. AMOUNT OF EXPENDITION: **\$10,800 annually**

5. BUDGET ACCOUNT:

- |  |       |
|--|-------|
| 6. COMMITTEE REVIEW:                           | DATE  |
| ___ Administration & Finance                   | _____ |
| ___ Public Works / Buildings & Grounds         | _____ |
| ___ Planning & Economic Development            | _____ |
| ___ Health, Human Services & Community Affairs | _____ |
| ___ Law & Public Safety                        | _____ |
| ___ Energy                                     | _____ |
| ___ Other Specify: _____                       | _____ |

7. DISTRIBUTION LIST:

- \_\_\_ Administration
- \_\_\_ Finance
- \_\_\_ Counsel
- \_\_\_ Clerk to the Board

**SHARED SERVICE AGREEMENT BETWEEN THE  
COUNTY OF PASSAIC AND THE BOROUGH OF  
HAWTHORNE**

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**WHEREAS** the Board of Chosen Freeholders of the County of Passaic authorized a Shared Service Agreement between the County of Passaic and the Borough of Hawthorne for utilization of the Hawthorne Ambulance Corp's meeting room on Goffle Road for the purposes of operating the Hawthorne County Senior Nutrition Center, all as noted in Resolution R-15-626, dated September 8, 2015; and

**WHEREAS** in return for using the facility the County of Passaic will agree to:

1. Provide to the Borough of Hawthorne the sum of \$900 per month in rent;
2. Provide second shift County employees to maintain cleanliness of restrooms;
3. At the close of business, the Site Manager will be responsible to clean all equipment, utensils in the kitchen;
4. All garbage and rubbish shall be disposed of daily.

**WHEREAS** the Borough of Hawthorne will make available to Passaic County the facility between the hours of 8:30 a.m. and 1:30 p.m., Monday through Friday; and

**WHEREAS** in the event there is a conflict with the use of the facility the Borough of Hawthorne will notify the Director of Senior Services in writing at least 2 weeks prior to the date that the facility will not be able to be used;

**WHEREAS** the term of the agreement shall remain current until cancelled by either party on written notice of 90 days;

**NOW THEREFORE IT IS HEREBY AGREED AS FOLLOWS:**

1. The Borough of Hawthorne agrees to allow the County of Passaic to utilize the Hawthorne Ambulance Corp's meeting room on Goffle Road for the purpose of the County's operation the Hawthorne County Senior Nutrition Center;

2. In return for using the facility the County of Passaic will agree to:

- Provide to the Borough of Hawthorne the sum of \$900 monthly rental fee;

- Provide second shift County employees to maintain cleanliness of restrooms;

- At the close of business, the Site Manager will be responsible to clean all equipment, utensils in the kitchen;

- All garbage and rubbish shall be dispensed of daily.

3. The Borough of Hawthorne will make available to Passaic County the facility between the hours of 8:30 a.m. and 1:30 p.m., Monday through Friday;


4. In the event there is a conflict with the use of the facility the Borough of Hawthorne will notify the Director of Senior Services in writing at least 2 weeks prior to the date that the facility will not be able to be used;

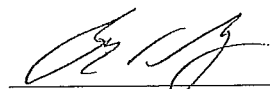
5. The term of the agreement shall remain current until cancelled by either party on written notice of 90 days.

IN WITNESS WHEREOF, the parties of these presents have caused these presents to be signed by their respective duly authorized officers and their corporate seals affixed and attested by their respective duly authorized officers on the day and year first above written.

WITNESS OR ATTEST:

BOROUGH OF HAWTHORNE

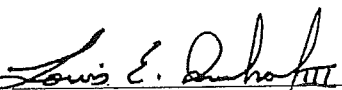
  
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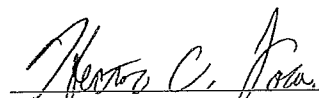
Richard S. Goldberg, Mayor

ATTEST:

COUNTY OF PASSAIC

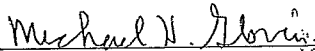
  
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Louis E. Imhof, Clerk  
Board of Chosen Freeholders


  
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Hector C. Lora, Director  
Board of Chosen Freeholders

The Foregoing Agreement (Authorizing Resolution Adopted on September 8, 2015 R-15-0626 (k-21)) Has Been Reviewed & Approved As To Form.

  
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Michael H. Glovin,  
Deputy County Counsel

  
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William J. Pascrell, III,  
Passaic County Counsel

LC

Dated: November 10, 2015