



**Passaic County Mental Health Board
April 3, 2019 Meeting Minutes**

Members present:

1. Nanette A. Armenta
2. Julie Rikon
3. Ramon Pagan
4. Jessica Jordan
5. Paula Tedesco
6. Anell Perez
7. Robert Nolan

Members absent:

1. Dalton Price
2. Jeannette Pimentel
3. Jenny Vega

The meeting was called to order by Vice-Chairperson, Julie Rikon at 6:10 PM.

Also present was Francine Vince, Director of the Passaic County Human Services Department, Cynthia Gatica, Hudson and Passaic County Program Analyst for the New Jersey Division of Mental Health and Addiction Services, and Donna Huber, Passaic County Municipal Alliance Coordinator.

Ms. Vince made the announcement of the Open Public Meetings Act.

Members and others present introduced themselves.

A motion was made by Ms. Tedesco and seconded by Mr. Pagan to open the public portion of the meeting.

Motion passed unanimously.

Tina Miles, Director of Behavioral Health at St. Joseph's Regional Medical Center spoke during the public portion. Ms. Miles spoke about St. Joseph's Regional Medical Center's Psychiatric Emergency Services and answered board members questions.

A motion was made by Mr. Nolan and seconded by Ms. Jordan to close the public portion of the meeting.

Motion passed unanimously.

Approval of Minutes

A motion was made by Ms. Rikon and seconded by Mr. Pagan to accept the March 20, 2019 Special Meeting Minutes.

Motion passed with one (1) abstention (Mr. Nolan).

Reports

County Division of Mental Health & Addiction Staff Report (See Attachment 1)

New Jersey Division of Mental Health and Addiction Services Program Analyst Report (See Attachment 2)

Professional Advisory Committee Report (See Attachment 3)

Old Business

Passaic County Mental Health Grant RFP's were discussed. Ms. Vince informed the Committee that the Mental Health Board Proposal Review Committee met on February 15, 2019 to review all the submitted proposals for projects and made recommendations for funding in CY2019. (See Attachment 4). Ms. Vince further informed the Board there were options in regard to the RFP's. The Board could accept the Review Committees recommendations, review all the proposals then make recommendations, or request all submitting agencies come before the Board to provide information about their programs before recommendations were approved. Following discussion, the Board agreed to accept the Proposal Review Committees recommendations for funding. The Board would also like to have the funded agencies come before the Board at the May and June meetings to provide a presentation of their agencies services.

Ms. Tedesco made a motion to approve the Proposal Review Committees recommendations for funding. The motion was seconded by Mr. Nolan.

Motion passed unanimously.

New business

The State put out a Request for Proposal for Integrated Case Management Services in Passaic County. The Mental Health Board will have to review the submitted proposals and make recommendations to the state regarding the funding. However, a special meeting will have to be scheduled to afford the Board enough time to review the proposals and provide the State their recommendations. After discussion, a May 15, 2019 date was designated for the special meeting.

No correspondence was received.

A motion was made by Mr. Nolan and seconded by Ms. Armenta to adjourn the meeting.

Motion passed unanimously.

The meeting was adjourned at 7:25 PM.

Attest:

Donna Huber
Acting Secretary

County Division of Mental Health & Addiction Staff Report (See Attachment 1)
April 3, 2019
Mental Health & Addictions Updates

- County Division of MH and Addiction Services is planning a youth conference around anti-bullying, suicide prevention and anti-stigma.
- Mental Health First Aid (MHFA) & Question, Persuade and Refer (QPR) Trainings are available. To schedule, please call 609-438-4235 (see flyer).
- There is a new DMHAS Director of Deaf and Hard of Hearing. Discussion about the need to learn more about the deaf and hard of hearing services in each county. MH Administrator to invite our counterparts to the Professional Advisory Committee mtg. DMHAS and Medicaid will look into whether interpreter services are reimbursable through Medicaid and FFS.
- Media awareness campaign about opiate use disorder will be kicking off soon. The campaign will be promoting Medication-Assisted Treatment (MAT).
- State and federal funds will be allocated to every jail across the state for case mgmt. and MAT. Each jail has different infrastructure. Val will be relying on Addictions Administrators to move this initiative forward. Funds will be distributed proportionate to size and population of the jail. RLI to come out in the next few months.
- DMHAS was awarded an additional \$11 million toward the opioid response.
- Question arose about Narcan provided to inmates upon release from jail.
- 11,000 inmates in the jail statewide. 90% may be in jail between 24-48 hrs.
- New IDRC curriculum includes MAT and has been well received. The Intoxicated Drivers Program (IDP) will be doing new curriculum reviews at agencies. Spanish curriculum coming out shortly and being finalized. Affiliation Agreements for next year coming soon.
- There is a backlog in the DOH Office of Licensing due to staffing issues.
- Medicaid is all set for July 1 for the roll out for reimbursable peer specialists. There will be a group rate and individual rate. As long as the services are billed through a reimbursable clinic, they are reimbursable (this includes peers that work in the field). Supervision for peers must be a licensed clinical staff.
- Case mgmt. may not roll out on July 1. There will be regulations but not before July 1, 2019.
- Office Based Addiction Treatment (OBAT)—Discussed some of the barriers in primary care medicine as it relates to addiction treatment. There will be Navigators who will serve to link the person with resources in the community. Information about the Rutgers trainings for prescribers was sent out to providers.
- Individuals will be able to see the MAT provider as often as needed. Prescribers can be reimbursed at the Medicare rate which is more.

Program Analyst Notes**April 2019****Trainings:**

This Free training is a 4-Part Training Series on Delirium. Our first training will be on Tuesday, April 2nd at 1:00pm-2:00pm. This activity provides 1.0 contact hour per each program attended. The learner MUST complete a survey to receive their contact hours & certificate. Survey link will be sent within 24 hours after the program and it must be completed by the date specified on the email.

Attached is the flyer, indicating the dates & times of the next “Via Zoom/ECHO platform” topics. Please, make sure to register prior to connecting via Zoom Meeting. Attached is your registration form and flyer. Below, is your information for connecting via Zoom meeting:

Adults with Dementia is inviting you to a scheduled Zoom meeting.

Topic: DELIRIUM 4-PART TRAINING SERIES Time: Apr 2, 2019 1:00 PM Eastern Time (US and Canada)

Join Zoom from PC, Mac, iOS or Android:

<https://echo.zoom.us/j/6189005339>

Joining by phone ONLY:

+1 646 558 8656 US (New York)

+1 669 900 6833 US (San Jose)

Meeting ID: 618 900 5339

Free workshop training on Thursday, April 18th at New Bridge Medical Center. Attached is your flyer and registration form. We are providing 3CE's for Social Workers. Please, complete form and send back to me ASAP~!

Topic: Anger, Agitation, and Aggression: Strategies for care providers**LOCATION:**

Bergen New Bridge Medical Center
230 East Ridgewood Avenue, Paramus, NJ 07652

DATE:

Thursday, April 18, 2019

REGISTRATION TIME:

(8:30am-9:00am) *Continental Breakfast will be served*

PROGRAM TIME & CE's:

9:30am – 12:30pm; NJ Social Workers: This course is approved by the Association of Social Work Boards – ASWB NJ CE Course Approval Program Provider #30 Course #1808 from 03/30/2018 to 03/30/2020. Social workers will receive the following type and number of credit(s): General Social Work Practice 3.

Program is FREE of Charge

This training is promoted on-line at WWW.SCOPENJ.ORG

MHA-NJ Consumer Connections is now accepting applications for Summer Core training in Northern NJ. (see flyer)

Rutgers is offering Buprenorphine Training Courses to Physicians and APN's to meet the requirement for a buprenorphine waiver certification. Trainings are on select Fridays. Registration is required. (see flyer)

New Staff:

La Shonine Gandy Smith

Dr. La Shonine will be working as the State Opioid Response (SOR) Program Manager. She sits in cubicle 43 and her telephone number is 609-438-4217.

Carly Davis

Carly is excited to work on the State Opioid Response Grant as the SOR Opioid Coordinator. She is located in cubicle 33 and her telephone number is 609-438-4137.

Cathy Sweeney

Cathy Sweeney is working with the SOR Grant Team as an Assistant Program Specialist. Cathy is in cube 30 and her telephone number is 609-438-4362.

FFS Safety Net funding:

DMHAS completed its analysis of the providers who have submitted information for us to calculate the share of the \$500K in FFS Safety Net funding that was appropriated.

As of 2Q FY19, our objective was to allocate \$250K, i.e., 50% of the annual amount. The remaining 50% will be distributed at the end of the 3rd and 4th quarters based on info provided to us then.

Ombudsman: See Flyer

For more information or to contact the DMHAS Ombudsman, call 609-438-4321 or email dmhas-ombudsman@dhs.nj.gov To register a complaint regarding any substance abuse treatment facility call 877-712-1868

The Revised 2019 Rental subsidy Policy and Consumer Agreement:

Please note, the following changes:

- Page 9 of the 2019 Rental Subsidy Policy, the Termination of Rental Subsidy has added “**Suspension of DMHAS Rental Subsidy**”, for those who fail to correct or cure the violation (s) in the Warning Letter. The notice of Suspension of DMHAS Rental Subsidy shall inform the consumer that if the violation(s) are not cured within fourteen (14) days of the date of the Suspension notice, then the DMHAS subsidy will be suspended.
- Page 10 of the 2019 Rental Subsidy Policy, “**Furnishings and Limited Ancillary Expenses**”.
 - Consumers may qualify for limited one-time funds...
 - To qualify, **the consumer cannot have Net Family Assets in excess of \$2000**

These are the highlighted areas that will have an immediate impact with the implementation of the Rental Subsidy Program. Please review both documents, thoroughly, if you have any questions please contact Alisa Smith.

County Hospital residential referrals:

When patients in the County Hospital are in need of residential placement, please email the Placement Entity at the state psychiatric hospital in the catchment area in which the patient would like to reside, cc'ing the listed Regional Olmstead Coordinator, with the following information:

- A brief summary of the consumer’s needs indicating the level of care being requested.
- Benefit information, specifying the type and amount received
- Patient’s age
- Patient’s gender
- Patient’s county preference

Greystone Psychiatric Hospital

Catchment Area: Morris, Union, Hudson, Bergen, Somerset, Warren, Hunterdon, Sussex, Passaic, Essex

Ingrid Mikolay: Ingrid.Mikolay@doh.nj.gov (Placement Entity)

Danny Tyndall: Danny.Tyndall@dhs.nj.gov (Regional Olmstead Coordinator)

Ancora Psychiatric Hospital

Catchment Area: Atlantic, Ocean, Cumberland, Gloucester, Salem, Cape May, Camden, Burlington

Shawn Zamir: Shawn.Zamir@doh.nj.gov (Placement Entity)

Troy Hood: Troy.Hood@dhs.nj.gov (Regional Olmstead Coordinator) (Troy has moved to another position and

Rakish Scott at: Rakisha.Scott@dhs.nj.gov is covering)

Trenton Psychiatric Hospital

Catchment Area: Mercer, Middlesex, Monmouth

Beverly Nelson: Beverly.Nelson@doh.nj.gov and Esther Ijalana: Esther.Ijalana@doh.nj.gov (Placement Entity)

Andrea Portovedo: Andrea.Portovedo@dhs.nj.gov (Regional Olmstead Coordinator)

Please copy Rakisha Scott on all requests for beds.

For any other requests or administrative issues, please contact myself and/or Donna Migliorino (Donna.Migliorino@dhs.nj.gov) 609-777-0669.

RFP's:

Essex County 2 PACT teams have been preliminarily awarded to Bridgeway. Final award will be announced April 1. 2109 after the appeal window.

Passaic Screening Preliminary Award was awarded to St Joseph’s. There is an appeal window from April 1, 2019 through April 8, 2019. Final award will be announce following appeal process.

Type of Request for Proposal	Mandatory Conference Date	Notify Date
Integrated Case Management Services for the County of Passaic	Mandatory Bidder’s Conference April 3, 2019 at 10 a.m.	June 7, 2019

Contract Renewal letters were mailed out to providers on April 1, 2019. Contracts are due May 1, 2019. If you are in need of an extension you need to contact the Contract Administrator for approval.

**Passaic County Mental Health and Addiction Professional Advisory Committee
Meeting Minutes
March 20, 2019**

Agenda

1. **Call to order** – Pauline Simms called the meeting to order at 2:06pm.
2. **Minutes** – Approved, motioned by Linda Doering, second by Tess Medina
3. **Staff Report** – Attached.
4. **SRC** – Last meeting was February 21st. There was a presentation from coordinate specialty care. It was discussed that Clara Maas had difficulty with the length of stay and transporting patients. PI projects try to improve county discharge in hospitals.
5. **DMHAS** – Attached.
6. **PAC Discussion** – Mental Health Clinic: Crisis Intervention Training (CIT) was the week of March 11th. They had approximately 45 people in attendance.
-Straight and Narrow has extended their detox walk-in hours: Monday-Friday 8:30am-2pm and Saturdays 9am-12pm.
Pauline Simms mentioned that the committee need to appoint a new chair for PACADA who would serve as a co-chair to the committee. Joanne Green nominated Sam Pirozzi, he declined the nomination. Linda Doering nominated Bert Baldassarra, Sam Pirozzi seconded. All members were in favor, Bert Baldassarra was appointed as the new co-chair.
There were concerns about The Office of Licensing’s delayed process in processing licensing applications.
7. **Announcements** – MHA is hosting “Fitness 4 Mind & Body on April 6th 11am-2pm at Totowa Public Library.
United for Prevention in PC: “Tackling Opioids through Prevention for Athletes” training. Please contact Dr. William Kernan at kernanw@wpunj.edu
-NJACCHO presents Opioid & Bloodborne Pathogen Transmission Vulnerability Project on April 12th 12pm-1:30pm at William Paterson University, Student Center room 216.
-The Drug Monitoring Initiative (DMI) Drug Recognition Course: May 7th at 8:30am-3:30pm, located at the Passaic County Prosecutor’s Office, 30 King Rd, Totowa, NJ.
- Straight and Narrow will be hosting an addictions event “Addictions Break the Cycle” on April 9, 2019 at PCTI at 6pm-8:30pm
Ammon Foundation: Workshop programs including life skills training. She also mentioned the Ammon Foundation may pay for school/training for those in recovery. Please contact Cindymarie Dix for more information.
8. **Open Public Portion** – None
9. **Other Business** - None
10. **Adjourned** – Meeting adjourned by motion at 3:41pm.

Next meeting date: April 17, 2019

March 6, 2019

Proposal Review Committee Report

Meeting Date: February 15, 2019

BID #: RFP-19-006 – **2019 Mental Health County Grant**

Committee Members:

Lia Travers, Le'Var Starr, Robert Nolan, Francine Vince, Tashai McFarlane

Brenda Browne facilitated the meeting but did not score the proposals.

The County received proposals for projects under this offering. All agencies submitted impressive applications for consideration. The Proposal Review Committee provided a thorough, comprehensive review of all submitted proposals and recommend the following:

Outpatient Mental Health for Lower Passaic County Grant #1: There were four proposals received for this project. The agencies that applied for this project were: SERV of Clifton, NJ; Mental Health Clinic of Passaic of Clifton/Passaic, NJ; Mental Health Association of Passaic County of Clifton NJ; and Jewish Family Services of Clifton/Passaic, NJ. With a higher overall score, and a stronger proposal for services, the committee is recommending the proposal from Mental Health Clinic of Passaic who scored 79.5 out of 100 for a total of \$70,000 for 2019 to fulfill this mental health service need for the county.

Outpatient Mental Health for Lower Passaic County Grant #2: There were four proposals received for this project. The agencies that applied for this project were: SERV of Clifton, NJ; Mental Health Clinic of Passaic of Clifton/Passaic, NJ; Mental Health Association of Passaic County of Clifton NJ; and Jewish Family Services of Clifton/Passaic, NJ. The committee is recommending the proposal from SERV who scored 71.5 out of 100 for a total of \$70,000 for 2019 to fulfill this mental health service need for the county.

Outpatient Mental Health for Up-County: New Bridge of Haskell, NJ was the only applicant for this project. The committee reviewed this proposal and is recommending this proposal for a total of \$75,000 for 2019 to fulfill this mental health service need for the county.

Peer Support Program: There were two proposals received for this project. The agencies that applied for this project were: SERV of Clifton, NJ and Collaborative Support Program of Wayne, NJ. The committee is recommending the proposal from Collaborative Support Program who scored 90 out of 100 for a total of \$40,000 for 2019 to fulfill this mental health service need for the county.

Psychiatric Emergency Services: St. Joseph's Hospital of Paterson, NJ was the only applicant for this project. The committee reviewed this proposal and is recommending this proposal for a total of \$69,500 for 2019 to fulfill this mental health service need for the county.

Partial Care 6-12: Mental Health Clinic of Passaic of Passaic, NJ was the only applicant for this project. The committee reviewed this proposal and is recommending this proposal for a total of \$100,000 for 2019 to fulfill this mental health service need for the county.

Supportive Housing Case Management Grant # 1: There were three proposals received for this project. The agencies that applied for this project were: SERV of Clifton, NJ and Collaborative Support Program of Wayne, NJ and NJCDC of Paterson, NJ. The committee is recommending the proposal from Collaborative Support Program who scored 80.5 out of 100 for a total of \$75,000 for 2019 to fulfill this mental health service need for the county.

Supportive Housing Case Management Grant # 2: There were three proposals received for this project. The agencies that applied for this project were: SERV of Clifton, NJ and Collaborative Support Program of Wayne, NJ and NJCDC of Paterson, NJ. The committee is recommending the proposal from SERV who scored 67.5 out of 100 for a total of \$75,000 for 2019 to fulfill this mental health service need for the county.

Sincerely,

Brenda Browne

Brenda Browne, MAS, MSW

Director, Division of Mental Health and Addiction Services

County Mental Health & Addictions Administrator