

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Meeting Venue

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law
  
- B. Roll Call:
  - 1. Akhter
  - 2. Best
  - 3. Duffy
  - 4. James
  - 5. Lepore
  - 6. Deputy Director Lazzara
  - 7. Director Bartlett
  
- C. Invocation:
  
- D. Pledge of Allegiance
  
- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces
  - 1. Motion to Suspend the Regular Order of Business:
  
- F. Resolution:

1. RESOLUTION APPOINTING MICHAEL GLOVIN PASSAIC COUNTY COUNSEL FOR A TERM COMMENCING IMMEDIATLY AND TERMINATING FEBRUARY 26, 2022, PURSUANT TO N.J.S.A. 40A:9-43, ALL AS NOTED IN THE RESOLUTION.
2. Motion to Resume the Regular Order of Business:

G. Approval of Minutes: February 12, 2019

H. Approval of Proclamation: None

I. Freeholder Reports:

1. Freeholder Director John W. Bartlett
2. Freeholder Deputy Director Cassandra "Sandi" Lazzara
3. Freeholder Assad R. Akhter
4. Freeholder Theodore O. Best, Jr.
5. Freeholder Terry Duffy
6. Freeholder Bruce James
7. Freeholder Pat Lepore

J. Communications: None

K. Oral Portion:

1. Motion to Open the Public Portion of the meeting\_\_\_\_\_
2. Motion to Close the Public Portion of the meeting\_\_\_\_\_

L. Consent Agenda:

**ADMINISTRATION AND FINANCE**

1. RESOLUTION CHANGING CUSTODIANS OF PETTY CASH, ALL AS NOTED IN THE RESOLUTION.
2. RESOLUTION AUTHORIZING EXTENSION OF THE CONTRACT OF NATIONAL TIME SYSTEMS FOR ATTENDANCE ENTERPRISE SOFTWARE FOR THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

3. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR PICKUP AND DISPOSAL OF ALL SOLID WASTE, LOCATED AT PASSAIC COUNTY BUILDINGS AND INSTITUTIONS AND DELIVERED TO A LICENSED DISPOSAL SITE AS PER BID, ALL AS NOTED IN THE RESOLUTION.

#### **ADMINISTRATION AND FINANCE**

4. RESOLUTION QUALIFYING A POOL OF REAL ESTATE APPRAISERS FOR THE COUNTY OF PASSAIC RFQ-19-054 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.
5. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ANGELSENSE INC OF PINE BROOK, NJ FOR INDIVIDUAL GPS TRACKING DEVICE FOR AUTISTIC, ELDERLY OR MEDICAL NEED CITIZENS FOR THE COUNTY OF PASSAIC AS PER BID, ALL AS NOTED IN THE RESOLUTION.
6. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO V-COMM LLC OF CRANBURY, NJ FOR INNOVATION PLANNING CHALLENGE GRANT: SMART CITY TECHNOLOGY NEEDS ASSESSMENT FOR PASSAIC COUNTY'S URBAN CORRIDOR – PLANNING FOR THE INSTALLATION OF 5G SERVICES FOR THE CITY OF PASSAIC AND PATERSON AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.
7. RESOLUTION QUALIFYING SUSAN A. FURNARI MD OF NUTLEY, NJ FOR PSYCHOLOGICAL EXAMINATIONS TO ESTABLISH FITNESS FOR DUTY FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT CALENDAR YEAR 2019 RFQ-19-051 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.
8. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR FROZEN FOODS FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.
9. RESOLUTION AWARDED A PROFESSIONAL SERVICES CONTRACT TO THE LAW FIRM OF SCIRO & MAROTTA FOR LEGAL SERVICES ON BEHALF OF PASSAIC COUNTY PATIENTS IN CIVIL COMMITMENT HEARINGS FOR AN ANNUAL FEE OF \$50,000.00, ALL AS NOTED IN THE RESOLUTION.
10. RESOLUTION AUTHORIZING A GRANT TO THE CITY OF PATERSON FOR THE PHASE II HINCHLIFEE STADIUM FAÇADE RESTORATION PROJECT FROM THE OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND, ALL AS NOTED IN THE RESOLUTION.

#### **HUMAN SERVICES**

11. RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE ENCUMBRANCE (P.O. 18-00823) BY \$12,000.00 FOR PULSE MEDICAL TRANSPORTAION, INC., AS A PROVIDER OF MEDICAL TRANSPORTION FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER FOR 2018 TO PAY FINAL INVOICES, ALL AS NOTED IN THE RESOLUTION.

## **HUMAN SERVICES**

12. RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE ENCUMBRANCE (P.O. 18-01137) BY \$1,500.00 TO SENIOR SALON SERVICES, LLC, AS A PROVIDER OF HAIR SALON SERVICES FOR THE RESIDENTS OF PREAKNESS HEALTHCARE CENTER 2018 TO PAY FINAL INVOICES, ALL AS NOTED IN THE RESOLUTION.
  
13. RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE ENCUMBRANCE (P.O. 18-02863) BY \$1,000.00 FOR HASSON PSYCHOLOGICAL GROUP, LLC, TO PROVIDE PSYCHOLOGICAL SERVICES FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER FOR 2018 TO PAY FINAL INVOICES, ALL AS NOTED IN THE RESOLUTION.
  
14. RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE ENCUMBRANCE (P.O. 18-02251) BY \$39,000.00 FOR NURSING NETWORK, LLC., AS A PROVIDER OF AGENCY NURSING STAFF TO PREAKNESS HEALTHCARE CENTER FOR 2018 TO PAY FINAL INVOICES, ALL AS NOTED IN THE RESOLUTION.
  
15. RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION R-18-1077 DATED DECEMBER 27, 2018 TO REFLECT FAITH HOME HEALTHCARE AS AN ADDITIONAL VENDOR FOR CERTIFIED HOME HEALTH AIDE AND TO REFLECT THAT THE VENDOR, RESPONSE ALERT, LLC HAS AN INSTALL RATE OF \$30.00 FOR MEDICATION DISPENSING SYSTEM, ALL AS NOTED IN THE RESOLUTION

## **PUBLIC WORKS**

16. RESOLUTION AUTHORIZING FINAL PAYMENT TO GRADE CONSTRUCTION FOR THE WEASEL BROOK PARK SITE REMEDIATION PROJECT IN THE CITY OF CLIFTON, NJ, ALL AS NOTED IN THE RESOLUTION.
  
17. RESOLUTION FOR AWARD OF CONTRACT TO T.R. WENIGER, INC. FOR REHABILITATION OF LITTLE POND SPILLWAY, LOT 27, BLOCK 2202 IN THE TOWNSHIP OF WAYNE, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION.
  
18. RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE WEASEL BROOK PARK IMPROVEMENTS – PHASE II PROJECT IN THE CITY OF CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.



19. RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KEY-TECH LABORATORIES OF KEYPORT, NJ FOR ON-CALL CONSTRUCTION & GEOTECHNICAL TESTING SERVICES FOR THE REPAIRS OF STRUCTURE NO. 1600-041 LAKESIDE AVENUE BRIDGE OVER POMPTON LAKE IN THE BOROUGH OF POMPTON LAKES/TOWNSHIP OF WAYNE AND THE REPAIRS OF STRUCTURE NO. 1600-252 LAKESIDE AVENUE CULVERT OVER ACID BROOK AND REPLACEMENT OF ADJACENT PEDESTRIAN BRIDGE IN THE BOROUGH OF POMPTON LAKES, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

### **PUBLIC WORKS**

20. RESOLUTION FOR MODIFICATION #1 OF CONTRACT FOR MASER CONSULTING P.A. AS IT CONCERNS THE REPLACEMENT OF EIGHTH STREET BRIDGE OVER THE PASSAIC RIVER PROJECT IN THE CITY OF PASSAIC AND BOROUGH OF WALLINGTON, PASSAIC AND BERGEN COUNTIES, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
21. RESOLUTION AUTHORIZING AN EMERGENCY CONTRACT TO SILVA MECHANICAL SERVICES, INC. FOR EMERGENCY REPAIR OF THE BOILERS AT SEVERAL PASSAIC COUNTY-OWNED FACILITIES IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
22. RESOLUTION AUTHORIZING AN AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE CITY OF PATERSON FOR SECURITY SERVICES BY OFF-DUTY PATERSON POLICE DEPARTMENT PERSONNEL FOR THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES AT 80 HAMILTON STREET IN PATERSON, NJ FOR CALENDAR YEAR 2019, ALL AS NOTED IN THE RESOLUTION.
23. RESOLUTION AUTHORIZING THE AWARD OF CONSTRUCTION SERVICES CONTRACT THROUGH THE EDUCATION SERVICE COMMISSION OF NEW JERSEY TO MURRAY PAVING AND CONCRETE FOR IMPROVEMENTS TO THE MAINTENANCE GARAGE FOR THE PREAKNESS VALLEY GOLF CLUB LOCATED AT 85 TOTOWA ROAD, WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
24. RESOLUTION APPROVING AND AUTHORIZING THE INSTALLATION OF TWO HISTORIC MARKERS AT 533 BERDAN AVENUE IN THE TOWNSHIP OF WAYNE, NJ AND APPROVING PAYMENT THROUGH THE PASSAIC COUNTY CORRIDOR ENHANCEMENT PROGRAM, ALL AS NOTED IN THE RESOLUTION.
25. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HISTORIC APPRAISAL SERVICES LLC TO CONDUCT AN ONE-DAY ON-SITE APPRAISAL OF THE VANDERHOEF HOUSE IN CLIFTON, NJ FOR INCLUSION AND UPDATING OF THE COUNTY'S INSURANCE POLICY, ALL AS NOTED IN THE RESOLUTION.

26. RESOLUTION AWARDING CONTRACT TO CONNOLLY & HICKEY HISTORICAL ARCHITECTS, LLC FOR PREPARATION OF CONSTRUCTION DOCUMENTS AS IT PERTAINS TO THE RESTORATION OF THE PLANTATION HOUSE LOCATED ON THE SITE OF DEY MANSION WASHINGTON'S HEADQUARTERS IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

#### **PUBLIC WORKS**

27. RESOLUTION AWARDING CONTRACT TO CONNOLLY & HICKEY HISTORICAL ARCHITECTS, LLC FOR PREPARATION OF DESIGN DEVELOPMENT DRAWINGS AND CONSTRUCTION DOCUMENTS AS IT PERTAINS TO THE RESTORATION & REHABILITATION OF THE VANDERHOEF HOUSE IN WEASEL BROOK PARK, CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
28. RESOLUTION AWARDING CONTRACT TO CLARKE CATON HINTZ FOR PROFESSIONAL CONSULTING SERVICES FOR PREPARATION OF CONSTRUCTION DOCUMENTS FOR JOHN W. REA HOUSE SITE IMPROVEMENTS & RESTORATION IN HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
29. RESOLUTION AWARDING A CONTRACT TO CHA DESIGN/CONSTRUCTION SOLUTIONS FOR CONSULTING DESIGN ENGINEERING SERVICES AS IT PERTAINS TO THE GOFFLE BROOK PARK IMPROVEMENTS – SOUTH OF DIAMOND BRIDGE AVENUE IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
30. RESOLUTION FOR CHANGE ORDER #19 FOR H&S MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
31. RESOLUTION AUTHORIZING AN OFFER OF PURCHASE AND SALE FOR AERIAL AND TEMPORARY CONSTRUCTION EASEMENTS AND A BRIDGE EASEMENT (PARCELS AE1A, TAE1B AND E1C) TO THE OWNER IN FEE IN ORDER TO UNDERTAKE THE REPLACEMENT OF FAIR LAWN AVENUE BRIDGE, STRUCTURE NO. 1600-009, OVER THE PASSAIC RIVER, FAIR LAWN, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

#### **LAW AND PUBLIC SAFETY**

32. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION.
33. AMENDED: RESOLUTION AUTHORIZING PURCHASE OF UPGRADE EQUIPMENT AND SERVICE AGREEMENT FOR THE 550LE DRIVING SIMULATOR SYSTEM BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT, ALL AS NOTED IN THE RESOLUTION.

34. RESOLUTION AUTHORIZING TRANSFER OF ONE (1) 2012 HARLEY DAVIDSON POLICE MOTORCYCLE BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO THE CITY OF PASSAIC POLICE DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

**LAW AND PUBLIC SAFETY**

35. RESOLUTION AUTHORIZING PURCHASE OF AN IN-TIME SCHEDULING SERVICE COMPUTER PROGRAM BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.
36. RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO FILE AN APPLICATION WITH THE STATE OF NEW JERSEY TO RECEIVE "2019 DISTRACTED DRIVING CRACKDOWN UDRIVE. UTEXT. UPAY" GRANT FUNDS, ALL AS NOTED IN THE RESOLUTION.
37. RESOLUTION AUTHORIZING PURCHASE OF TELEVISION ADVERTISING, ALL AS NOTED IN THE RESOLUTION.

**PLANNING AND ECONOMIC DEVELOPMENT**

38. RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT TO THE CDBG FY 2018 ANNUAL PLAN TO SUBSTITUTE THE BOROUGH OF HAWTHORNE \$80,000 GRANT AWARD FOR RECONSTRUCTION OF N. 10TH STREET AND ALLOCATE THESE FUNDS TO INSTALL ADA RAMPS AS PART OF THE BOROUGH OF HAWTHORNE ROAD RECONSTRUCTION PROGRAM, ALL AS NOTED IN THE RESOLUTION.

**LATE STARTERS**

39. RESOLUTION AUTHORIZING A NON-FAIR NON-OPEN CONTRACT TO DELL TECH INC. OF TRENTON, NJ FOR INSTALLATION OF NEW OFFICE SPACE AT THE DEY MANSION VISITOR CENTER IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
40. RESOLUTION REFERRING LITIGATION ENTITLED (a)MILDRED DIAZ VS. WILFREDO VALENTIN, ET AL. (b) HEILY DIAZ VS. MILDRED DIAZ, ET AL., TO THE LAW FIRM OF HUNT HAMLIN & RIDLEY TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.
41. RESOLUTION REFERRING LITIGATION ENTITLED LYNN A. STILLMAN VS. CITY OF PATERSON, ET AL. TO THE LAW FIRM OF BUGLIONE HUTTON DEYOE, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.
42. RESOLUTION REFERRING LITIGATION ENTITLED ELI R. MANOSALVA, VS CLIFTON-HIGHLAND ASSOCIATES, II, LLC, ET AL. TO THE LAW FIRM OF FRIEND & WENZEL TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

43. RESOLUTION CREATING THE PASSAIC COUNTY COMPLETE COUNT COMMISSION TO ENCOURAGE PARTICIPATION IN THE 2020 DECENNIAL CENSUS, ALL AS NOTED IN THE RESOLUTION.

M. New Business:

1. Personnel:
2. Bills:
3. Payroll Certification:
4. Departmental Reports:

N. Adjournment:

# Passaic County Board of Chosen Freeholders

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Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING MICHAEL GLOVIN PASSAIC COUNTY COUNSEL FOR A TERM COMMENCING IMMEDIATLY AND TERMINATING FEBRUARY 26, 2022, PURSUANT TO N.J.S.A. 40A:9-43, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

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COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20190159							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	f-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓					✓		
Best Jr.	✓				✓			
Duffy	✓					✓		
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION APPOINTING MICHAEL GLOVIN  
PASSAIC COUNTY COUNSEL FOR A TERM  
COMMENCING IMMEDIATELY AND TERMINATING  
FEBRUARY 26, 2022, PURSUANT TO N.J.S.A.  
40A:9-43, ALL AS NOTED IN THE RESOLUTION**

**WHEREAS**, pursuant to N.J.S.A. 40A:9-43, the Passaic County Board of Chosen Freeholders (hereafter "Board") is required to appoint a county counsel, to head the County's legal department; and

**WHEREAS**, the Board most recently appointed William J. Pascrell, III, Esq. as Passaic County Counsel for a term commencing February 23, 2016 and expiring on February 23, 2019; and

**WHEREAS**, Mr. Pascrell has served the Board and Passaic County with distinction as County Counsel since his first appointment in 1998, spearheading efforts to limit legal liability, operating the law department with a near flat budget, and ushering in efforts to streamline and regionalize services for Passaic County residents; and

**WHEREAS**, Michael Glovin is admitted to practice law in the State of New Jersey, has been employed by the Passaic County Counsel's Office for thirty eight (38) years, beginning as Assistant County Counsel, served concurrently as Acting County Adjuster, and after a promotion, is currently Deputy County Counsel, and is imminently qualified to serve as Passaic County Counsel; and

**WHEREAS**, the Finance and Administration Committee has approved Michael Glovin to be Passaic County Counsel, for a term commencing immediately, and expiring February 26, 2022, and is recommending his appointment to the Board; and

**NOW THEREFORE, LET IT BE RESOLVED**, by the power vested in the Passaic County Board of Chosen Freeholders pursuant to N.J.S.A. 40A:9-43 that Michael Glovin is appointed Passaic County Counsel for a term beginning February 26, 2019 and expiring February 26, 2022; and

**LET IT BE FURTHER RESOLVED**, Mr. Glovin shall be afforded all of the benefits provided to similarly situated Passaic County officers and employees, and that this Resolution shall take effective immediately.

February 26, 2019

**PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS  
MINUTES FOR REGULAR MEETING HELD ON**

**February 12, 2019**

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Chambers at 6:50 p.m.

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

**Roll Call:**

<p>Members Present</p> <p>Akhter</p> <p>Best</p> <p>Duffy</p> <p>James</p> <p>Lepore</p> <p>Deputy Director Lazzara</p> <p>Director Bartlett</p>	<p>Members Absent</p>
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**Invocation:**

**Pledge of Allegiance:**

**Approval of Minutes:**

Motion made by Freeholder Lepore, second by Freeholder Akhter, that the minutes for January 22, 2019, be approved which the motion was carried on a roll call of seven votes in the affirmative.

**Proclamations:**

A Motion was made by Freeholder James, second by Freeholder Lepore, for approval of proclamations and the motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder Duffy, second by Freeholder Lepore suspend the regular order of business, which motion was carried on a roll call of seven votes in the affirmative.

**Budget Matters:**

Motion made by Freeholder Lepore, second by Freeholder James, to adopt on First Reading I-1, 2019 "CAP" Resolution to Exceed Index rate, which motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder Lepore, second by Freeholder James to introduce the 2019 Passaic County Budget, which motion was carried on a roll call of seven votes in the affirmative.

**Guaranty Ordinance: 2019-01**

Director Bartlett reported that Guaranty Ordinance #2019-01 together with notice of this hearing was published as required by law.

Motion made by Freeholder Lazzara, second by Freeholder Akhter, that the Public Hearing be opened, which motion was carried on a roll call of seven votes in the affirmative.

Director Bartlett asked, if there was anyone present who desired to be heard?

At this time no one appeared before the Board.

Motion made by Freeholder Duffy, second by Freeholder Lepore, that the Public hearing be closed, which motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder James, second by Freeholder Lepore, that Guaranty Ordinance #2019-01 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on roll call with seven votes in the affirmative.

**Bond Ordinance: 2019-02**

Director Bartlett reported that Bond Ordinance #2019-02 together with notice of this hearing was published as required by law.

Motion made by Freeholder Lazzara, second by Freeholder Akhter, that the Public Hearing be opened, which motion was carried on a roll call of seven votes in the affirmative.

Director Bartlett asked, if there was anyone present who desired to be heard?

At this time no one appeared before the Board.

Motion made by Freeholder Duffy, second by Freeholder Lepore, that the Public hearing be closed, which motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder Akhter, second by Freeholder Lepore, that Bond Ordinance #2019-02 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on roll call with seven votes in the affirmative.

**Bond Ordinance: 2019-03**

Director Bartlett reported that Bond Ordinance #2019-03 together with notice of this hearing was published as required by law.

Motion made by Freeholder Lazzara, second by Freeholder Akhter, that the Public Hearing be opened, which motion was carried on a roll call of seven votes in the affirmative.

Director Bartlett asked, if there was anyone present who desired to be heard?

At this time no one appeared before the Board.

Motion made by Freeholder Duffy, second by Freeholder Lepore, that the Public hearing be closed, which motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder Lazzara, second by Freeholder Akhter, that Bond Ordinance #2019-03 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on roll call with seven votes in the affirmative.

**Guaranty Ordinance: 2019-04**

Director Bartlett reported that Bond Ordinance #2019-04 together with notice of this hearing was published as required by law.



Motion made by Freeholder Akhter, second by Freeholder Lazzara, that the Public Hearing be opened, which motion was carried on a roll call of seven votes in the affirmative.

Director Bartlett asked, if there was anyone present who desired to be heard?

At this time no one appeared before the Board.

Motion made by Freeholder Duffy, second by Freeholder James, that the Public hearing be closed, which motion was carried on a roll call of seven votes in the affirmative.

Motion made by Freeholder Akhter, second by Freeholder Lepore, that Bond Ordinance #2019-04 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on roll call with seven votes in the affirmative.

Motion made by Freeholder Lepore, second by Freeholder Akhter, to resume the regular order of business, which motion was carried on a roll call of seven votes in the affirmative.

At this time Director Bartlett, asked if there were any Freeholders Reports.

1. Freeholder Director Cassandra "Sandi" Lazzara
2. Freeholder Deputy Director Bruce James
3. Freeholder Assad R. Akhter
4. Freeholder John W. Bartlett
5. Freeholder Theodore O. Best, Jr.
6. Freeholder Terry Duffy
7. Freeholder Pasquale "Pat" Lepore

**COMMUNICATION: None**

**ORAL PORTION:**

Akhter: Motion to open the public portion.  
Lazzara: Second.

ROLL CALL: Akhter, Yes: Best, Yes: Duffy, Yes: James, Yes: Lepore, Yes: Lazzara, Yes: Director Bartlett, Yes:

At this time the following people appeared before the Board:

1. Ann Schnakenberg, Clifton, NJ

Duffy: Motion to close the Public Portion of the Meeting.  
James: Second

ROLL CALL: Akhter, Yes: Best, Yes: Duffy, Yes: James, Yes: Lepore, Yes: Lazzara, Yes: Director Bartlett, Yes:

**Resolutions that require 2/3 votes:**

Motion made by Freeholder James, seconded by Freeholder Lepore that Resolution R-1 be adopted, which motion was carried on roll call with seven (7) votes in the affirmative.

**Consent Agenda Resolutions:**

A motion was made by Freeholder James, seconded by Freeholder Lepore that Resolutions S-1 thru S-78 be adopted, and pulling Resolution S-31, and the motion was carried on roll call with seven (7) votes in the affirmative with Freeholder Akhter abstaining on S-36.

**“End of Consent Agenda”****New Business:****Personnel:**

A motion was made by Freeholder Lepore, Second by Freeholder James, that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with seven (7) votes in the affirmative.

**Bills:**

Motion made by Freeholder Lepore, seconded by Freeholder James, that

Current Fund	8-01	1,329,048.27
HUD Budget Expenditures	8-25	4,444.20
	<b>Year Total:</b>	<u>1,333,492.47</u>
Current Fund	9-01	1,350,120.55
HUD Budget Expenditures	9-25	<u>16,217.61</u>
	<b>Year Total:</b>	<b>1,366,338.16</b>
General Capital Fund Budget	C-04	1,647,281.57
State/Federal Grant Fund	G-01	1,362,549.34
Open Space Trust FY2016	O-16	226,317.65
Open Space Trust FY2017	O-17	91,170.53
Open Space Trust FY2018	O-18	<u>23,529.81</u>
	<b>Year Total:</b>	<b>341,017.99</b>
DED Trust Homeless Trust Fund	T-12	4,237.70
Confiscated Trust	T-15	60,000.00
Passaic CO Open Space TRST Fun	T-16	303,059.09
Professional Liability Trust	T-19	93,146.35
Trust Fund Other	T-20	33,059.09
Municipal Forfeit	T-22	65,336.56
Prosecutor's Confiscated Funds	T-23	2,017.00
Para Transit Trust Fund	T-24	<u>1,178.00</u>
	<b>Year Total:</b>	<b>562,169.41</b>
Private Industry Council	Z-81	13,139.65
	<b>Total of All Funds</b>	<b>\$6,625,988.59</b>

Current Fund	8-01	1,171,302.67
Payroll Agency Deductions	8-05	140.14
HUD Budget Expenditures	8-25	214.57
Current Fund	9-01	18,324,871.09
Payroll Agency Deductions	9-05	2,662,618.57
HUD Budget Expenditures	9-25	13,558.47
State/Federal Grant Fund	G-01	1,038,815.91
Open Space Trst. Fy2016 Budget	O-16	2,337.95
Dedicated Health Insurance Fund	T-14	270,924.58
Confiscated Trust Fund	T-15	4,100.00
Professional Liability Trust	T-19	6,195.09
Trust Fund Other	T-20	6,784.84
Prosecutor's Confiscated Funds	T-23	3,216.59
Para Transit Trust Fund	T-24	509.10
Private Industry Council	Z-81	12,784.04

**Total All Funds:                   \$23,518,373.61**

Be approved which motion was carried on roll call with seven (7) votes in the affirmative.

**Payroll Certification:**

A motion was made by Freeholder James, seconded by Freeholder Lepore, that the payroll be certified and the Clerk of the Board notify the County Treasurer, which motion was approved on roll call, with seven (7) votes in the affirmative.

**Departmental Reports**

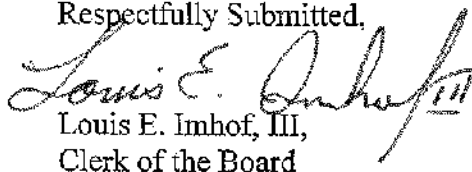
Departmental Reports were received and filed in the Office of the Clerk of the Board.

**Adjournment**

Motion made by Freeholder Akhter, seconded by Freeholder Duffy that the regular meeting be adjourned at 7:10 p.m., and the motion was carried on roll call with seven (7) votes in the affirmative.

**(The proceedings of this meeting were both audio and video taped recorded)**

Respectfully Submitted,

  
Louis E. Imhof, III,  
Clerk of the Board

Prepared by: Arndra Lisa Hill

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

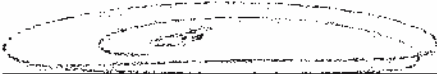
Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

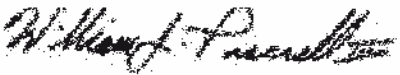
Agenda: RESOLUTION CHANGING CUSTODIANS OF PETTY CASH, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
FINANCE DEPARTMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190160							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

STATE OF NEW JERSEY

Resolution Changing Custodians of Petty Cash Funds

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund, and,

WHEREAS, the custodians of the following Petty Cash Funds at the County of Passaic have changed as follows:

<u>Fund</u>	<u>Old Custodian</u>	<u>New Custodian</u>
Preakness Hospital	Allen Lane	Mario Ratto

WHEREAS, each new custodian is covered by a personal surety bond or a blanket surety bond.

NOW, THEREFORE, BE IT RESOLVED, the County of Passaic hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval

This resolution was requested by:  
Richard Cahill  
CHIEF FINANCIAL OFFICER

February 26, 2019

# Passaic County Board of Chosen Freeholders

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*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING EXTENSION OF THE CONTRACT OF NATIONAL TIME SYSTEMS FOR ATTENDANCE ENTERPRISE SOFTWARE FOR THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190161							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING EXTENSION OF THE CONTRACT OF NATIONAL TIME SYSTEMS FOR ATTENDANCE ENTERPRISE SOFTWARE FOR THE COUNTY OF PASSAIC**

**WHEREAS**, the Board of Chosen Freeholders of the County of Passaic adopted Resolution R20150234 on April 14, 2015 awarding a contract to National Time Systems of Cinnaminson, NJ for Attendance Enterprise software support and hardware maintenance; and

**WHEREAS**, Resolution R20150234 contained an initial term of 2 years with 3 one-year options; and

**WHEREAS**, the County is desirous of exercising the third one-year option, extending the prices, terms and conditions contained in R20150234 for an estimated award amount of \$26,738.00; and

**WHEREAS**, from time to time the County will need to purchase additional hand scanners and other ancillary time system equipment on an as-needed basis in an estimated amount of \$25,000.00; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board for adoption; and

**WHEREAS**, a certification is attached hereto, indicating that \$13,441.20 in funds are available in 9-01-27-172-001-213 and \$38,296.80 in funds are available in 9-01-20-112-001-213 for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby authorize the one-year extension term with National Time Systems of Cinnaminson, NJ for Attendance Enterprise software support and hardware maintenance for the County of Passaic and authorizes the Purchasing Agent to issue a

**BE IT FURTHER RESOLVED** that the Office of the Passaic County Counsel forward official notification to the referenced vendor of the within action taken by this Board.

February 26, 2019



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$51,738.00

APPROPRIATION: \$13,441.20 – 9-01-27-172-001-213  
\$38,296.80 – 9-01-20-112-001-213

PURPOSE: Resolution authorizing extension of the contract of National Time Systems for attendance enterprise software for the County of Passaic.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: GIL BALISI
Telephone #: 973-754-6855

DESCRIPTION OF RESOLUTION:

RESOLUTION TO PURCHASE FROM NATIONAL TIME SYSTEMS THE RENEWAL OF MAINTENANCE AND SUPPORT OF THE COUNTY'S TIME CLOCK/ATTENDANCE SYSTEM.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 26,738.00
REQUISITION # R9-00890
ACCOUNT # 9-01-20-112-001-213 9-01-27-172-001-213

4. METHOD OF PROCUREMENT:

[ ] RFP [ ] RFQ [x] Bid
[ ] Other:

5. COMMITTEE REVIEW:

DATE:

- [ ] Administration & Finance
[ ] Budget
[ ] Health
[ ] Human Services
[ ] Law & Public Safety
[ ] Planning & Economic Development
[ ] Public Works

6. DISTRIBUTION LIST:

- [ ] Administration [ ] Finance [ ] Counsel
[ ] Clerk to the Board [ ] Procurement
[ ] Other:

Introduced on: February 26, 2019
Adopted on: February 26, 2019
Official Resolution#: R20190161

**COUNTY OF PASSAIC**

MIS DEPT (Q) 973-754-6855

COUNTY OF PASSAIC

401 GRAND ST. RM 101

PATERSON, NJ 07505

REQUISITION	
NO.	R9-01157

S H I P T O	COUNTY OF PASSAIC MIS DEPT 401 GRAND ST. RM 101 PATERSON, NJ 07505
V E N D O R	VENDOR #: 03055 NATIONAL TIME SYSTEMS 1100 TAYLORS LANE SUITE 6 CINNAMINSON, NJ 08077

ORDER DATE: 02/05/19  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	MISC-AS NEEDED SUPPLIES FOR ADDITIONAL LICENSES AND/OR HAND PUNCH MACHINES ON NEED BE BASIS	9-01-20-112-001-213	6,000.0000	6,000.00
			TOTAL	6,000.00

\_\_\_\_\_  
 REQUESTING DEPARTMENT

\_\_\_\_\_  
 DATE



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: GIL BALISI  
 Telephone #: 973-754-6855

**DESCRIPTION OF RESOLUTION:**

RESOLUTION TO PURCHASE FROM NATIONAL TIME SYSTEMS TIME CLOCKS AND LICENSES FOR ATTENDANCE SOFTWARE ON NEED BASIS.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$25,000.00  
 REQUISITION # R9-01157  
 ACCOUNT # 9-01-27-172-001-213

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: \_\_\_\_\_

- | 5. COMMITTEE REVIEW:                                     | DATE: |
|--|-------|
| <input type="checkbox"/> Administration & Finance        | _____ |
| <input type="checkbox"/> Budget                          | _____ |
| <input type="checkbox"/> Health                          | _____ |
| <input type="checkbox"/> Human Services                  | _____ |
| <input type="checkbox"/> Law & Public Safety             | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works                    | _____ |

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190161



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: GIL BALISI

Telephone #: 973-754-6855

**DESCRIPTION OF RESOLUTION:**

RESOLUTION TO PURCHASE FROM NATIONAL TIME SYSTEMS THE RENEWAL OF MAINTENANCE AND SUPPORT OF THE COUNTY'S TIME CLOCK/ATTENDANCE SYSTEM.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ \$26,738.00

REQUISITION # R9-00890

ACCOUNT # 9-01-20-112-001-213 9-01-27-172-001-213

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. COMMITTEE REVIEW:

DATE:

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development \_\_\_\_\_

Public Works \_\_\_\_\_

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190161

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

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*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)


Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

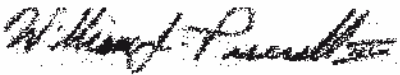
Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR PICKUP AND DISPOSAL OF ALL SOLID WASTE, LOCATED AT PASSAIC COUNTY BUILDINGS AND INSTITUTIONS AND DELIVERED TO A LICENSED DISPOSAL SITE AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
RECYCLING

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190162							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-3							
CAF #	Various accounts							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR PICKUP AND DISPOSAL OF ALL SOLID WASTE, LOCATED AT PASSAIC COUNTY BUILDINGS AND INSTITUTIONS AND DELIVERED TO A LICENSED DISPOSAL SITE AS PER BID**

**WHEREAS**, there exists a need for pick up and disposal of all solid waste, located at Passaic County's Facility's and delivered to a licensed disposal site; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for SB-18-068 Pick Up and Disposal of all Solid Waste, Located at Passaic County Buildings and Institutions and Delivered to a Licensed Disposal Site in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on December 7, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its December 12, 2018 meeting and recommended this resolution to the full Board of adoption; and

**WHEREAS**, The list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**WHEREAS**, as prices were requested for thirty-six months the contract period will be from March 1, 2019 through February 28, 2022 with a one-year option to renew as per the County of Passaic on an as-needed basis from the following vendors:

**Gaeta Recycling:** prices available to Cooperative #38PCCP

<u>Goffle Brook Park</u> -	\$ 6,237.00
<u>Golf Course</u> -	\$ 19,008.00
<u>317 Pennsylvania Ave-</u>	\$ 6,864.00
<u>Camp Hope</u> -	\$ 11,352.00
<u>Martin Luther King Bldg.-</u>	\$ 25,740.00
<u>Preakness Unit 3 Comp. #1</u> -	\$ 1,190.00 per pull
<u>Preakness Unit 3 Comp. #2</u> -	\$ 1,190.00 per pull
(estimated cost \$100,000.00 per annum)	

<u>Police Academy -</u>	\$ 5,148.00
<u>Warehouse -</u>	\$ 13,728.00
<u>Sheriff, Wayne -</u>	\$ 10,296.00
<u>Riverview Drive, Totowa -</u>	\$ 6,864.00
<u>King Road, Totowa -</u>	\$ 6,864.00
<u>Additional Pickups: 2 yards -</u>	\$ 13.00 per pickup
<u>Additional Pickups: 4 yards -</u>	\$ 26.00 per pickup
<u>Additional Pickups: 5 yards -</u>	\$ 32.50 per pickup
<u>Additional Pickups: 6 yards -</u>	\$ 39.00 per pickup
<u>Additional Pickups: 8 yards -</u>	\$ 52.00 per pickup
<u>Additional Pickups:-10 yds-</u>	\$ 65.00 per pickup
<u>Additional Pickups: 30 yards -</u>	\$ 300.00 plus disposal

**Interstate Waste:** prices available to Cooperative #38PCCP

<u>County Jail -</u>	\$ 143,963.64
<u>Court House Complex -</u>	\$ 114,774.48
<u>County Garage (20 yard) -</u>	\$ 540.00 per pull
(anticipated 12 pulls estimated cost \$6,480.00 per annum)	
<u>County Garage (2 yard) -</u>	\$ 38.00 per pickup
(anticipated 12 pulls estimated cost \$456.00 per annum)	
<u>County DPW Satellite-</u>	
<u>Facility, Valley View Rd</u>	\$ 833.00 per pull
(anticipated 12 pulls estimated cost \$9,996.00 per annum)	
<u>Additional Pickups: 20 yards -</u>	\$ 480.00 per pickup
<u>Additional Pickups:-30 yds-</u>	\$ 525.00 per pickup

**WHEREAS**, an award will not be made at three locations (Weasel Brook Park, Rifle Camp Park and Lambert Castle) and no bids were received for four line items (Preakness Unit 3 – 20 yard unit, Nike Base Para Transit, Nike Base Rutgers Coop and Additional Pick-ups 30 yard dumpster owned by County) and therefor those items will be re-bid; and

**WHEREAS**, a certificate is attached hereto, indicating that \$478,741.12 in funds are available in various budget accounts for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an approximate amount of \$212,101.00 to Gaeta Recycling and an approximate amount of \$275,640.12 to Interstate Waste in accordance with N.J.A.C. 5:30-11.10 (a) open-end Contracts; and



**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

December 27, 2018

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$487,741.12

APPROPRIATION: Various accounts on a need basis.

PURPOSE: Resolution authorizing award of contract to several vendors for recycling and waste management services.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$487,741.12

APPROPRIATION: Various accounts on a need basis.

PURPOSE: Resolution authorizing award of contract to several vendors for recycling and waste management services.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr

**PASSAIC COUNTY**  
**Office of Solid Waste & Recycling Programs**  
 Interoffice Memorandum

To: Michael Marinello, Director of Procurement

From: Nina Seiden, Solid Waste & Recycling Programs Manager

Date: February 20, 2019

**RE: Collection and Disposal of County Facilities' Solid Waste**

---

Bid proposals for the pick up and disposal of solid waste for Passaic County's facilities were received on December 6, 2018 at 10:00 am at the Passaic County Procurement Center, located at 495 River Street, Paterson, from the following contractors:

***Gaeta Recycling***  
***Interstate Waste/Action Carting***

The proposals were reviewed, tabulated and evaluated to determine the lowest line item price by location for a three year contract (36 months) with a one year option to renew period, beginning January 1, 2019 and ending on December 31, 2022 or December 31, 2023 if renewed for an additional year at the discretion of the County. (Please keep in mind that the last solid waste contract was for a 3 ½ year period with a one year option to renew, if comparing pricing.) Please be aware that there were no bids received for 4 categories (please see below.)

I recommend the following bidders be awarded the solid waste contract based on the "lowest" line item bid, 3 year (36 month) price:

**Gaeta Recycling:**

<u>Goffle Brook Park -</u>	\$ 6,237.00
<u>Golf Course -</u>	\$ 19,008.00
<u>Old Admin. Building -</u>	\$ 6,864.00
<u>317 Pennsylvania Ave,</u> <u>Paterson</u>	
<u>Camp Hope -</u>	\$ 11,352.00
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<u>Warehouse -</u>	\$ 13,728.00
<u>Sheriff, Wayne -</u>	\$ 10,296.00
<u>Riverview Drive, Totowa -</u>	\$ 6,864.00
<u>King Road, Totowa -</u>	\$ 6,864.00
<u>Additional Pickups: 2 yards -</u>	\$ 13.00 per pickup

**PASSAIC COUNTY**  
**Office of Solid Waste & Recycling Programs**  
 Interoffice Memorandum

To: Michael Marinello, Director of Procurement

From: Nina Seiden, Solid Waste & Recycling Programs Manager

Date: February 20, 2019

**RE: Collection and Disposal of County Facilities' Solid Waste**

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***Interstate Waste/Action Carting***

The proposals were reviewed, tabulated and evaluated to determine the lowest line item price by location for a three year contract (36 months) with a one year option to renew period, beginning January 1, 2019 and ending on December 31, 2022 or December 31, 2023 if renewed for an additional year at the discretion of the County. (Please keep in mind that the last solid waste contract was for a 3 ½ year period with a one year option to renew, if comparing pricing.) Please be aware that there were no bids received for 4 categories (please see below.)

I recommend the following bidders be awarded the solid waste contract based on the "lowest" line item bid, 3 year (36 month) price:

**Gaeta Recycling:**

<u>Goffle Brook Park -</u>	\$ 6,237.00
<u>Golf Course -</u>	\$ 19,008.00
<u>Old Admin. Building -</u>	\$ 6,864.00
<u>317 Pennsylvania Ave,</u> <u>Paterson</u>	
<u>Camp Hope -</u>	\$ 11,352.00
<u>Martin Luther King Bldg.-</u>	\$ 25,740.00
<u>Preakness Unit 3 Comp. #1 -</u>	\$ 1,190.00 per pull
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<u>Police Academy -</u>	\$ 5,148.00
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<u>Additional Pickups: 2 yards -</u>	\$ 13.00 per pickup

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

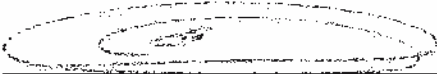
Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION QUALIFYING A POOL OF REAL ESTATE APPRAISERS FOR THE COUNTY OF PASSAIC RFQ-19-054 AS PER QUALIFICATIONS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY COUNSEL

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190163							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-4							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION QUALIFYING A POOL OF REAL ESTATE  
APPRAISERS FOR THE COUNTY OF PASSAIC RFQ-19-054 AS  
PER QUALIFICATIONS**

**WHEREAS**, there exists a need for real estate appraisers for the County of Passaic for calendar year 2019; and

**WHEREAS**, the County issued public solicitation RFQ-19-054 for qualified organizations to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the responses to said public solicitation were received on February 14, 2019 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

**WHEREAS**, the Evaluation and Review Committee has found the following firms are qualified to perform the necessary services, on an as-needed basis:

- Harry L. Schwarz & Co.
- Lasser Sussman Assoc., LLC
- Wade Appraisal, LLC,
- Sterling DiSanto & Associates
- Integra Realty Resources, LLC
- N.J. Realty Advisory Group, LLC

**WHEREAS**, the Board will make specific assignments to the qualified firms on an as-needed basis by subsequent resolution of the Board; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its February 13, 2019 meeting and recommended this resolution to the full Board for adoption; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the above-referenced firms be qualified to provide the referenced service for calendar year 2019; and

**BE IT FURTHER RESOLVED** that the Board will make specific assignments to the qualified agencies on an as-needed basis by subsequent resolution of the Board; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

**BE IT FURTHER RESOLVED** that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

February 26, 2019



**PASSAIC COUNTY COUNSEL**

***Memorandum***

**TO:** Michael Marinello, Purchasing Director

**FROM:** Nadege D. Allwaters, Assistant County Counsel

**RE:** **Expanding the Pool for Real Estate Appraisers under Pay to Play**

**DATE:** February 20, 2019

In response to your Office's submission to me of qualifications to expand the pool of Real Estate Appraiser, please be advised that I have reviewed the qualifications received and can report that all six (6) firms are qualified to act as appraisers for the County of Passaic from March 1, 2019 through February 29, 2020.

1. Harry L. Schwarz & Co., 28-30 North Sussex Street, Dover, NJ
2. Lasser Sussman Assoc., LLC, 469 Morris Avenue, Summit, NJ
3. Wade Appraisal, I.I.C, 460 Main Street, Metuchen, NJ
4. Sterling DiSanto & Associates, 145 West End Ave., Somerville, NJ
5. Integra Realty Resources, LLC, 301 South Ave, Livingston, NJ
6. N.J. Realty Advisory Group, LLC, 178 Main Street, Woodbridge, NJ

The six (6) firms mentioned above all have individual employees or principal members of the firm that have the necessary credentials (MIA, SCGREA, or equivalent), and experience in conducting real estate appraisals in the State of New Jersey.

Page 2  
February 20, 2019

Since I received these qualifications after the scheduled Finance & Administration Committee meeting of February 20, 2019, I would appreciate it if you would send an email to the Finance and Administration Committee requesting approval and authorization to prepare a resolution for the next Freeholder meeting which is scheduled for next Tuesday, February 26, 2019.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
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Anthony J. De Nova III  
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*Clerk Of The Board*



## Public Meeting (Board Meeting)

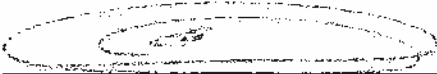
Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

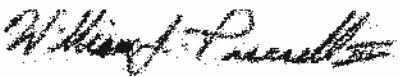
Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ANGELSENSE INC OF PINE BROOK, NJ FOR INDIVIDUAL GPS TRACKING DEVICE FOR AUTISTIC, ELDERLY OR MEDICAL NEED CITIZENS FOR THE COUNTY OF PASSAIC AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190164</b>							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-5							
CAF #	9-01-25-157-001-233							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO ANGELSENSE INC OF PINE BROOK, NJ FOR INDIVIDUAL GPS TRACKING DEVICE FOR AUTISTIC, ELDERLY OR MEDICAL NEED CITIZENS FOR THE COUNTY OF PASSAIC AS PER BID**

**WHEREAS** the County of Passaic has a contract with Project Lifesaver Inc. in the amount of \$100,000.00 to provide GPS Tracker Watch Bracelets for Elderly and/or Medically Needy Citizens which includes monitoring services for the period of January 1, 2018 through December 31, 2020; and

**WHEREAS** the Passaic County Sheriff's Department who oversees the Program on behalf of the County was recently notified by Project Lifesaver Inc., that they indent to cease operations as of February 28, 2019, thus rendering the watch bracelets previously provided worthless; and

**WHEREAS** in order to make sure that this vital Program continues uninterrupted it was necessary to find a new vendor to continue the program; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors titled SB-19-011 Individual GPS Tracking Device for Autistic, Elderly or Medical Need Citizens for the County of Passaic in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on February 8, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to AngelSense Inc of Pine Brook, NJ; and

**WHEREAS**, AngelSense Inc will provide the goods and services at the prices submitted with their bid response; and

**WHEREAS**, the Freeholder Law and Public Safety Committee has reviewed this matter on February 19, 2019 and recommended this resolution to the full Board of adoption; and

**WHEREAS**, the contract period will be March 1, 2019 through February 28, 2021 for a total estimated award amount of \$24,900.00; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

**WHEREAS**, AngelSense Inc indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to AngelSense Inc of Pine Brook, NJ for the service referenced above; and

**BE IT FURTHER RESOLVED** that the Office of the County Counsel is hereby authorized to make claim against Program Lifesaver for any loses or damages that may have resulted as a consequence of the award of this contract to said AngelSense Inc.; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

Dated: February 26, 2019

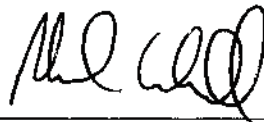
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$24,900.00

APPROPRIATION: 9-01-25-157-001-233

PURPOSE: Resolution awarding contract for individual GPS tracking devices and monitoring services for autistic, elderly or medical need citizens.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr

# PASSAIC COUNTY SHERIFF'S OFFICE

*Sheriff Richard H. Berdnik*

Undersheriff Joseph C. Dennis  
Undersheriff Mario Recinos  
Undersheriff Leonard Lovely



Chief William McCrary  
Chief George Rosenthal  
Warden Michael Tolerico, CPM, CJM  
Deputy Warden Kevin Dickson

TO: Michael Marinello

SUBJECT: Individual GPS tracker bid (SB-19-011)

FROM: Gary F. Giardina

DATE: February 19, 2019

It is our recommendation that the bid (SB-19-011) be awarded to AngelSense 30 Chapin Road, UNIT 1201, Pinebrook, NJ 07058. They were chosen as lowest responsible bidder:

- Buddi equipment costs are \$7,500.00 more for 50 units.
- Buddi is \$16,050.00 more in annual monthly monitoring fees for 50 units.

Sincerely,

  
Gary F. Giardina  
Business Administrator

# PASSAIC COUNTY SHERIFF'S OFFICE

*Sheriff Richard H. Berdnik*

Undersheriff Joseph C. Dennis  
Undersheriff Mario Recinos  
Undersheriff Leonard Lovely



Chief William McCrary  
Chief George Rosenthal  
Warden Michael Tolerico, CPM, CJM  
Deputy Warden Kevin Dickson

TO: Michael Marinello

SUBJECT: Individual GPS tracker bid (SB-19-011)

FROM: Gary F. Giardina

DATE: February 19, 2019

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- Buddi is \$16,050.00 more in annual monthly monitoring fees for 50 units.

Sincerely,

  
Gary F. Giardina  
Business Administrator



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
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401 Grand Street  
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Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO V-COMM LLC OF CRANBURY, NJ FOR INNOVATION PLANNING CHALLENGE GRANT: SMART CITY TECHNOLOGY NEEDS ASSESSMENT FOR PASSAIC COUNTY'S URBAN CORRIDOR – PLANNING FOR THE INSTALLATION OF 5G SERVICES FOR THE CITY OF PASSAIC AND PATERSON AS PER COMPETITIVE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

ECONOMIC DEVELOPMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190165</b>							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-6							
CAF #	G-01-41-772-019-233							
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO V-COMM LLC OF CRANBURY, NJ FOR INNOVATION PLANNING CHALLENGE GRANT: SMART CITY TECHNOLOGY NEEDS ASSESSMENT FOR PASSAIC COUNTY'S URBAN CORRIDOR – PLANNING FOR THE INSTALLATION OF 5G SERVICES FOR THE CITY OF PASSAIC AND PATERSON AS PER COMPETITIVE CONTRACT**

**WHEREAS**, on January 29, 2019 proposals were received and opened for RFP-19-005 Innovation Planning Challenge Grant: Smart City Technology Needs Assessment for Passaic County's Urban Corridors – Planning for the Installation of 5g Services for the City of Passaic and Paterson as a competitive contract pursuant to the Local Public contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq.; and

**WHEREAS**, at the Board of Chosen Freeholders meeting of December 27, 2018 Resolution R20181104 was passed Authorizing the use of competitive contracting pursuant to NJSA 40A; 11-4.3; and

**WHEREAS**, the County issued a public solicitation to qualified vendors to perform these services, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the evaluation committee established to review the proposals has had an opportunity to review and discuss the proposals received; and

**WHEREAS**, the Review and Evaluation Committee recommends that the Board of Chosen Freeholders of the County of Passaic award a contract to V-Comm LLC of Cranbury, NJ for their proposal for Innovation Planning Challenge Grant: Smart City Technology Needs Assessment for Passaic County's Urban Corridors – Planning for the Installation of 5g Services for the City of Passaic and Paterson; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter and recommended this resolution to the full Board of adoption; and

**WHEREAS**, the contract period will be four months after signing of contract for a total estimated amount of \$99,070.00; and

**WHEREAS**, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

**WHEREAS**, V-Comm LLC of Cranbury, NJ has indicated in their bid response that they are not willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation of award of contract under Local Public Contract Law, specifically N.J.S.A. 40A: 11-4.1 et seq. to V-Comm LLC of Cranbury, NJ; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent, and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose; and

**BE IT FURTHER RESOLVED** that the Clerk to the Board shall advertise in a paper of local circulation, the award of RFP Innovation Planning Challenge Grant: Smart City Technology Needs Assessment for Passaic County's Urban Corridors – Planning for the Installation of 5g Services for the City of Passaic and Paterson as a competitive contract.

February 26, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$99,070.00

APPROPRIATION: G-01-41-772-019-233

PURPOSE: Resolution authorizing award of contract to V. Comm. LLC of Cranbury, NJ for innovation planning challenge grant.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



## County of Passaic

Department of Planning and Economic Development  
 Division of Economic Development  
 Totowa Business Center  
 930 Riverview Drive, Suite 250  
 Totowa, NJ 07512-1167

Deborah Hoffman  
 Director

Telephone: (973) 569-4720  
 Facsimile: (973) 569-4725

To: Michael Marinello, Q.P.A., R.P.P.O.  
 Purchasing Agent

Date: February 19, 2019  
 Revised: February 21, 2019

From: Deborah Hoffman *DH*

Re: Evaluation of responses  
 for RFP 19-005; NJEDA  
 Innovation Challenge  
 Planning Grant

### MEMORANDUM

On February 12, 2019, the following County of Passaic staff (hereafter "Review Committee") held a conference call to score the responses received on January 29, 2019 to RFP-19-005 (Innovation Planning Challenge Grant: Smart City Technology Needs Assessment for Passaic County's Urban Corridors -- hereafter "RFP") in conformance with the requirements of N.J.S.A. 40A:11-4.1:

- Matthew P. Jordan, Esq., Deputy County Administrator
- Jonathan Pera, Passaic County Engineer
- Deborah Hoffman, Director, Division of Economic Development

As set forth in the RFP, the responses were scored under the following criteria:

- Stability of Management and Method of Providing Requested Services: **35%**
- Qualifications and Experience of Technical Staff: **40%**
- Compensation: **25%**
- Total: 100%**

#### Scoring of Responses

Three (3) firms responded to the RFP: 1. ATT Business; 2. Scientel Solutions; and 3. V-Comm, LLC. The Review Committee scored the proposals as follows based upon the specifications and scoring criteria as set forth in the RFP.

#### I. **ATT Business**

- a. Stability of Management and Method of Providing Requested Services:
  - i. "ATT takes a general exception to all contractual terms and conditions contained and/or referenced in the RFP."
  - ii. "Any deviations between the RFP and the contract vehicle ultimately executed by the parties could result in different pricing."
  - iii. Will not provide list of potential vendors to install 5g, as requested.
  - iv. No references provided
- b. Qualifications and Experience of Technical Staff:
  - i. Staff to perform work not identified

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190165

- c. Compensation:
  - i. Some sections state \$100,000, others areas state "to be negotiated."

**Total: 54.32%**

**II. Scientel Solutions**

- a. Stability of Management and Method of Providing Requested Services:
  - i. Stable company
  - ii. Proposed project plan to be developed 2 weeks after start date and no milestone chart provided
  - iii. References only provided from Hawaii
  - iv. Did not address how they would identify economic impact of 5g
- b. Qualifications and Experience of Technical Staff:
  - i. Identified staff and provided resumes of individuals who will work on the project
  - ii. Minimal experience in New Jersey
- c. Compensation:
  - i. \$78,513
  - ii. Assumed scope and budget changes as project proceeds
  - iii. Total hours 442

**Total: 86.33%**

**III. V-Comm, LLC**

- a. Stability of Management and Method of Providing Requested Services:
  - i. Stable company with extensive experience in NJ
  - ii. Reference from State of New Jersey Office of IT: Worked with company and highly recommended; very professional and experienced
  - iii. Four months to complete scope of work
  - iv. Proposal complete and includes economic development analysis of 5g impact
- b. Qualifications and Experience of Technical Staff:
  - i. Key employees worked with company for a minimum of 10 years
  - ii. Partnered with economic development strategist
- c. Compensation:
  - i. \$99,070
  - ii. Total hours: 561

**Total: 91%**

VENDOR	TOTAL SCORE	RANK
V-Comm	91	1
Scientel Solutions	86.33	2
ATT Business	54.32	3

	V-Comm	Scientel Solutions	ATT Business
Stability of Management and Method of Providing Requested Services (35%)	31.66	28.33	27.66
Qualifications and Experience of Technical Staff (40%)	35.66	34	11.66
Compensation (25%)	23.66	24	15
Total= 100%	<b>90.98=91%</b>	86.33=86%	54.32=54%

### Review Committee Recommendation

Based upon the scoring of the Review Committee, it is recommended that the RFP be awarded to V-Comm, LLC for a fixed fee of \$99,070 for a four month (4) period, with the potential for a one-month extension.

cc:        Planning and Economic Development Committee  
             Finance and Administration Committee  
             Anthony J. DeNova, Passaic County Administrator  
             Matthew P. Jordan, Esq., Deputy Passaic County Administrator  
             Jonathan Pera, Passaic County Engineer



## County of Passaic

Department of Planning and Economic Development  
 Division of Economic Development  
 Totowa Business Center  
 930 Riverview Drive, Suite 250  
 Totowa, NJ 07512-1167

Deborah Hoffman  
 Director

Telephone: (973) 569-4720  
 Facsimile: (973) 569-4725

To: Michael Marinello, Q.P.A., R.P.P.O.  
 Purchasing Agent

Date: February 19, 2019  
 Revised: February 21, 2019

From: Deborah Hoffman *DH*

Re: Evaluation of responses  
 for RFP 19-005; NJEDA  
 Innovation Challenge  
 Planning Grant

### MEMORANDUM

On February 12, 2019, the following County of Passaic staff (hereafter "Review Committee") held a conference call to score the responses received on January 29, 2019 to RFP-19-005 (Innovation Planning Challenge Grant: Smart City Technology Needs Assessment for Passaic County's Urban Corridors -- hereafter "RFP") in conformance with the requirements of N.J.S.A. 40A:11-4.1:

- Matthew P. Jordan, Esq., Deputy County Administrator
- Jonathan Pera, Passaic County Engineer
- Deborah Hoffman, Director, Division of Economic Development

As set forth in the RFP, the responses were scored under the following criteria:

- Stability of Management and Method of Providing Requested Services: **35%**
- Qualifications and Experience of Technical Staff: **40%**
- Compensation: **25%**
- Total: 100%**

#### Scoring of Responses

Three (3) firms responded to the RFP: 1. ATT Business; 2. Scientel Solutions; and 3. V-Comm, LLC. The Review Committee scored the proposals as follows based upon the specifications and scoring criteria as set forth in the RFP.

#### I. **ATT Business**

- a. Stability of Management and Method of Providing Requested Services:
  - i. "ATT takes a general exception to all contractual terms and conditions contained and/or referenced in the RFP."
  - ii. "Any deviations between the RFP and the contract vehicle ultimately executed by the parties could result in different pricing."
  - iii. Will not provide list of potential vendors to install 5g, as requested.
  - iv. No references provided
- b. Qualifications and Experience of Technical Staff:
  - i. Staff to perform work not identified

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190165



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
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401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
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Anthony J. De Nova III  
*Administrator*  
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*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)


Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

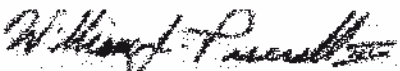
Agenda: RESOLUTION QUALIFYING SUSAN A. FURNARI MD OF NUTLEY, NJ FOR PSYCHOLOGICAL EXAMINATIONS TO ESTABLISH FITNESS FOR DUTY FOR THE PASSAIC COUNTY SHERIFF'S DEPARTMENT CALENDAR YEAR 2019 RFQ-19-051 AS PER QUALIFICATION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190166							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-7							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION QUALIFYING SUSAN A. FURNARI MD OF NUTLEY,  
NJ FOR PSYCHOLOGICAL EXAMINATIONS TO ESTABLISH  
FITNESS FOR DUTY FOR THE PASSAIC COUNTY SHERIFF'S  
DEPARTMENT CALENDAR YEAR 2019 RFQ-19-051 AS PER  
QUALIFICATION**

**WHEREAS**, there exists a need for psychological examinations for the Passaic County Sheriff's Department; and

**WHEREAS**, the County issued public solicitation RFQ-19-051 for qualified organizations to perform these services, in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the responses to said public solicitation were received on January 24, 2019 and reviewed by the Committee previously established for that purpose by resolution R-06-97 adopted on February 14, 2006; and

**WHEREAS**, responses were received by Institute for Professional Psychology of Oakland, NJ (\$475.00 per exam and \$400.00 per Deputy Sheriff exam and Susan A. Furnari D. ED. of Nutley, NJ (\$550.00 per exam); and

**WHEREAS**, the Evaluation and Review Committee has reviewed the submittals and found that Institute for Professional Psychology of Oakland, NJ was previously qualified via resolution R20190028 dated January 22, 2019 and Susan A. Furnari D. ED. of Nutley, NJ is qualified to perform the necessary services, from January 1, 2019 through December 31, 2019 on an as-needed basis; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its January 30, 2019 meeting and recommended this resolution to the full Board for adoption; and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby accepts the committee's recommendation to award RFQ-19-051 Psychological Examinations to Establish Fitness for Duty for the Passaic County Sheriff's Department on an as-needed basis to Susan A. Furnari MD of Nutley, NJ; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

**BE IT FURTHER RESOLVED** that although exempt from formal public bidding, this contract is awarded in accordance with "Fair an Open" procedures as established in the "Pay-to-Pay" Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above.

February 26, 2019

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM


Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR FROZEN FOODS FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

PREAKNESS, B&G, PCSD

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190167							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-8							
CAF #	9-01-27-172-001-F04							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR FROZEN FOODS FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS AS PER BID**

**WHEREAS**, there exists a need for frozen foods products for the County of Passaic Departments and Institutions; and

**WHEREAS**, the County of Passaic issued a public solicitation to qualified vendors for SB-19-003 Frozen Foods for the County of Passaic Departments and Institutions in accordance with “Fair and Open” procedures as established in the”Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on December 14, 2018 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

**WHEREAS**, the Finance, Administration and Personnel Committee has reviewed this matter at its January 15, 2019 meeting and recommended this resolution to the full Board for adoption; and

**WHEREAS**, The list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

**WHEREAS**, the contract period will be from January 1, 2019 through December 31, 2019 for a total estimated award of \$559,458.05 with purchases to be made on an as-needed basis from the following vendors:

**Jamac Frozen Food Corp. - (128 items) \$ 335,401.80**

Bid Item: 2, 3, 4, 5, 6, 7, 11, 13, 14, 15, 17, 18, 20, 21, 22, 25, 29, 32, 33, 34, 36, 38, 39, 39a, 44, 44a, 45a, 47, 53, 54, 55, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 68, 69, 71a, 71b, 73, 76, 77, 79, 83, 85, 86, 91, 93, 94, 95a, 95b, 95c, 95d, 95e, 96, 97, 98, 99, 99a, 100, 101, 102, 104, 106a, 106b, 106c, 108a, 108b, 108c, 108d, 108e, 108f, 108g, 109, 116, 119, 121, 122, 123, 125, 129, 130, 131, 132, 135, 136, 137, 139, 143, 147a, 147b, 147d, 147f, 147g, 147i, 147j, 147k, 147l, 147m, 147n, 149a, 149b, 149c, 149d, 149e, 149f, 149g, 149h, 149i, 149j, 149k, 149l, 149m, 149n, 149o, 149p, 149q, 149r, 149s, 149t, 149u and 149v with 0% discount off catalog price for non-bid items - prices available to Cooperative #38PCCP

**Cardinal Foods - (27 items) \$ 93,302.55**

Bid Item: 1, 10, 16, 23, 26, 27, 30, 37, 40, 41, 42, 43, 45, 46, 48, 49, 50, 52, 67a, 67b, 74, 75, 78, 80, 82, 90 and 140 with 0% discount off catalog price for non-bid items - prices not available to Cooperative #38PCCP

**Driscoll Foods - (21 items) \$ 56,607.15**

Bid Item: 8, 12, 19, 24, 28, 44b, 51, 56, 103, 107e, 107f, 110, 114, 119a, 124, 126, 127, 133, 138, 145, and 146 with 0% discount off catalog price for non-bid items - prices available to Cooperative #38PCCP

**Mivila Foods - (34 items) \$ 74,146.55**

Bid Item: 9, 31, 35, 70, 72, 81, 84, 87, 88, 89, 92, 105, 107a, 107b, 107c, 107d, 111, 112, 113, 115, 117, 118, 120, 122a, 128, 134, 137a, 141, 142, 144, 147c, 147e, 147h and 148 with 0% discount off catalog price for non-bid items - prices available to Cooperative #38PCCP

**WHEREAS**, a certificate attached hereto, indicating that funds are available in various budget account for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an amount not to exceed \$559,458.05 in accordance with N.J.A.C. 5:30-11.10 (a) open-end Contracts; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

February 26, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$559,458.05

APPROPRIATION: 9-01-27-172-001-F04

PURPOSE: Resolution authorizing award of contract to the vendors listed on this resolution for frozen foods for the County of Passaic departments and institutions as per bid.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



County of Passaic  
Procurement Center

495 River Street 2<sup>nd</sup> Floor Paterson, New Jersey 07524

**Nicola F. Naumov** RPPO  
Deputy Purchasing Agent

Tel: (973) 247-3306

Fax: (973) 742-8295

**MEMORANDUM (rev. 1)**

**TO: Michael Marinello QPA, CCPO**  
Carmen Santana, Principal Purchasing Assistant

**DATE:** February 7, 2019

**RE:** Recommendation for award of **SB-19-003 Frozen Foods** for various County of Passaic Departments and Institutions.

Mrs. L. Corrado, Executive Director at PHC, reviewed the line items bid upon and submitted the following award recommendation. The recommendation for awards is based on a responsive and responsible bid.

**Jamac Frozen Food Corp. -- (128 items) \$ 335,401.80**

Bid Item: 2, 3, 4, 5, 6, 7, 11, 13, 14, 15, 17, 18, 20, 21, 22, 25, 29, 32, 33, 34, 36, 38, 39, 39a, 44, 44a, 45a, 47, 53, 54, 55, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 68, 69, 71a, 71b, 73, 76, 77, 79, 83, 85, 86, 91, 93, 94, 95a, 95b, 95c, 95d, 95e, 96, 97, 98, 99, 99a, 100, 101, 102, 104, 106a, 106b, 106c, 108a, 108b, 108c, 108d, 108e, 108f, 108g, 109, 116, 119, 121, 122, 123, 125, 129, 130, 131, 132, 135, 136, 137, 139, 143, 147a, 147b, 147d, 147f, 147g, 147i, 147j, 147k, 147l, 147m, 147n, 149a, 149b, 149c, 149d, 149e, 149f, 149g, 149h, 149i, 149j, 149k, 149l, 149m, 149n, 149o, 149p, 149q, 149r, 149s, 149t, 149u and 149v.

**Cardinal Foods -- (27 items) \$ 93,302.55**

Bid Item: 1, 10, 16, 23, 26, 27, 30, 37, 40, 41, 42, 43, 45, 46, 48, 49, 50, 52, 67a, 67b, 74, 75, 78, 80, 82, 90 and 140.

**Driscoll Foods -- (21 items) \$ 56,607.15**

Bid Item: 8, 12, 19, 24, 28, 44b, 51, 56, 103, 107e, 107f, 110, 114, 119a, 124, 126, 127, 133, 138, 145, and 146.

**Mivila Foods -- (34 items) \$ 74,146.55**

Bid Item: 9, 31, 35, 70, 72, 81, 84, 87, 88, 89, 92, 105, 107a, 107b, 107c, 107d, 111, 112, 113, 115, 117, 118, 120, 122a, 128, 134, 137a, 141, 142, 144, 147c, 147e, 147h and 148.

**Vendor discounts:** None given.

**Nick**

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190167





# County of Passaic Procurement Center

495 River Street 2<sup>nd</sup> Floor Paterson, New Jersey 07524

**Nicola F. Naumov** RPPO  
*Deputy Purchasing Agent*

Tel: (973) 247-3306  
Fax: (973) 742-8295

## MEMORANDUM (rev. 1)

**TO: Michael Marinello QPA, CCPO**  
Carmen Santana, Principal Purchasing Assistant

**DATE:** February 7, 2019

**RE:** Recommendation for award of **SB-19-003 Frozen Foods** for various County of Passaic Departments and Institutions.

Mrs. L. Corrado, Executive Director at PHC, reviewed the line items bid upon and submitted the following award recommendation. The recommendation for awards is based on a responsive and responsible bid.

### Jamac Frozen Food Corp. -- (128 items) \$ 335,401.80

Bid Item: 2, 3, 4, 5, 6, 7, 11, 13, 14, 15, 17, 18, 20, 21, 22, 25, 29, 32, 33, 34, 36, 38, 39, 39a, 44, 44a, 45a, 47, 53, 54, 55, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 68, 69, 71a, 71b, 73, 76, 77, 79, 83, 85, 86, 91, 93, 94, 95a, 95b, 95c, 95d, 95e, 96, 97, 98, 99, 99a, 100, 101, 102, 104, 106a, 106b, 106c, 108a, 108b, 108c, 108d, 108e, 108f, 108g, 109, 116, 119, 121, 122, 123, 125, 129, 130, 131, 132, 135, 136, 137, 139, 143, 147a, 147b, 147d, 147f, 147g, 147i, 147j, 147k, 147l, 147m, 147n, 149a, 149b, 149c, 149d, 149e, 149f, 149g, 149h, 149i, 149j, 149k, 149l, 149m, 149n, 149o, 149p, 149q, 149r, 149s, 149t, 149u and 149v.

### Cardinal Foods -- (27 items) \$ 93,302.55

Bid Item: 1, 10, 16, 23, 26, 27, 30, 37, 40, 41, 42, 43, 45, 46, 48, 49, 50, 52, 67a, 67b, 74, 75, 78, 80, 82, 90 and 140.

### Driscoll Foods -- (21 items) \$ 56,607.15

Bid Item: 8, 12, 19, 24, 28, 44b, 51, 56, 103, 107e, 107f, 110, 114, 119a, 124, 126, 127, 133, 138, 145, and 146.

### Mivila Foods -- (34 items) \$ 74,146.55

Bid Item: 9, 31, 35, 70, 72, 81, 84, 87, 88, 89, 92, 105, 107a, 107b, 107c, 107d, 111, 112, 113, 115, 117, 118, 120, 122a, 128, 134, 137a, 141, 142, 144, 147c, 147e, 147h and 148.

Vendor discounts: None given.

**Nick**

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190167

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)


Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO THE LAW FIRM OF SCIRO & MAROTTA FOR LEGAL SERVICES ON BEHALF OF PASSAIC COUNTY PATIENTS IN CIVIL COMMITMENT HEARINGS FOR AN ANNUAL FEE OF \$50,000.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY ADJUSTER

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

Official Resolution#	R20190168							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-9							
CAF #	9-01-20-104-003-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AWARDING A PROFESSIONAL SERVICES  
CONTRACT TO THE LAW FIRM OF SCIRO & MAROTTA FOR  
LEGAL SERVICES ON BEHALF OF PASSAIC COUNTY PATIENTS  
IN CIVIL COMMITMENT HEARINGS FOR AN ANNUAL FEE OF  
\$50,000.00**

**WHEREAS** the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS** the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis by Resolution R-18-1051 (12/28/18) in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

**WHEREAS** the County of Passaic is responsible for providing counsel for patients at civil commitment hearings as provided by applicable law; and

**WHEREAS** the law firm of Sciro & Marotta, which is included in pool of qualified attorneys previously established by resolution, was awarded a contract to perform the necessary services for a period of one (1) year for an annual fee of \$50,000.00 billable monthly through November 30, 2018 and extended for an additional two months pursuant to Resolution of the said Board R-2018-0879 dated November 22, 2018; and

**WHEREAS** the Board is desirous awarding a new contract to said firm for the required services on the same terms and conditions; and

**WHEREAS** the Freeholders on the Administration, Finance and Personnel Committee reviewed this matter and are recommending this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract to the law firm of Sciro & Marotta to perform services as patient advocate for a flat fee of \$50,000.00 for a period of February 1, 2019 through January 31, 2020; and

**BE IT FURTHER RESOLVED** that this contract is awarded as one for a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

**BE IT FURTHER RESOLVED** that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

MHG:lc

Dated: February 26, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$50,000.00

APPROPRIATION: 9-01-20-104-003-213

PURPOSE: Resolution awarding a professional services contract to the law firm of Sciro & Marotta for Legal Services on behalf of Passaic County patients in civil commitment hearings.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: MINASIA ALSTON  
 Telephone #: 973-881-4840

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AWARDING A CONTRACT TO SCIRO & MAROTTA FOR LEGAL SERVICES IN CONNECTION WITH THE REPRESENTATION OF PATIENTS FOR CIVIL COMMITMENT HEARINGS

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 50,000  
 REQUISITION # \_\_\_\_\_  
 ACCOUNT # 9-01-20-104-003-213

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

- | 5. COMMITTEE REVIEW:                                     | DATE: |
|--|-------|
| <input type="checkbox"/> Administration & Finance        | _____ |
| <input type="checkbox"/> Budget                          | _____ |
| <input type="checkbox"/> Health                          | _____ |
| <input type="checkbox"/> Human Services                  | _____ |
| <input type="checkbox"/> Law & Public Safety             | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works                    | _____ |

6. DISTRIBUTION LIST:

Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190168

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
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*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A GRANT TO THE CITY OF PATERSON FOR THE PHASE II HINCHLIFEE STADIUM FAÇADE RESTORATION PROJECT FROM THE OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Administration and Finance  
COMMITTEE NAME

<b>Official Resolution#</b>		<b>R20190169</b>						
Meeting Date		02/26/2019						
Introduced Date		02/26/2019						
Adopted Date		02/26/2019						
Agenda Item		I-10						
CAF #								
Purchase Req. #								
Result		Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019



Res-Pg:l.10-2

**RESOLUTION AUTHORIZING A  
GRANT TO THE CITY OF PATERSON FOR THE  
PHASE II HINCHLIFEE STADIUM FAÇADE RESTORATION  
PROJECT FROM THE OPEN SPACE, FARMLAND,  
AND HISTORIC PRESERVATION TRUST FUND**

**WHEREAS**, the Passaic County Board of Chosen Freeholders (hereafter “Board”) established the Passaic County Open Space, Farmland, and Historic Preservation Trust Fund (hereafter “Trust Fund”) pursuant to N.J.S.A. 40:12-15.1, *et seq.*, for the purposes of acquiring, developing, and maintaining lands for recreation and conservation purposes, acquiring lands of farmland for farmland preservation purposes, and the historic preservation or acquisition of historic properties, structures, facilities, sites, areas, or objects, among other statutory objectives; and

**WHEREAS**, on April 25, 2017 via Resolution No. R20170349 and amended on December 27, 2018 via Resolution No. R20181061, the Board adopted the Open Space, Farmland, and Historic Preservation Trust Fund Rules and Regulations (hereafter “Rules”) that govern the administration of the Trust Fund; and

**WHEREAS**, pursuant to Chapter 12, *et seq.* of the Rules, local government units and nonprofit organizations in the County of Passaic are eligible for historic preservation grants for properties recognized by or listed on a register of historic places by a local government unit, individually listed in the New Jersey or National Registers of Historic Places, situated within the boundaries of a historic district, or certified by the State Historic Preservation Office as a property that is eligible for listing; and

**WHEREAS**, the City of Paterson (hereafter “City”) submitted a grant application in compliance with the procedures set forth in

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190169

the Rules in 2018, seeking funding in the amount of two hundred thousand dollars (\$200,000.00) for the Phase II Hinchliffe Stadium Façade Restoration Project (hereafter “Project”); and

**WHEREAS**, Hinchliffe Stadium was designated as a National Historic Landmark in 2013 and is located within the boundaries of the Great Falls National Historical Park, making it eligible for grant funding from the Trust Fund under the Rules; and

**WHEREAS**, at its June 13, 2018 meeting, the Open Space, Farmland, and Historic Preservation Advisory Committee deliberated on the merits of the grant application from the City for the Project, and recommended to the Board a grant award in the amount of two hundred thousand dollars (\$200,000.00); and

**WHEREAS**, on August 14, 2018, a public hearing was held on the Project in compliance with the requirements set forth in N.J.S.A. 40:12-15.3(b), requiring the County of Passaic to hold a public hearing when making an expenditure from the Trust Fund in excess of one hundred thousand dollars (\$100,000.00); and

**WHEREAS**, the Project and grant recommendation of two hundred thousand dollars (\$200,000.00) were reviewed by the Finance and Administration Committee at its February 13, 2019 meeting and is being recommended to the Board for approval.

**NOW THEREFORE BE IT RESOLVED** by the Passaic County Board of Chosen Freeholders, pursuant to the legal authority as set forth herein, as follows:

1. The City of Paterson is awarded two hundred thousand dollars (\$200,000.00) for the Phase II Hinchliffe Stadium Façade Restoration Project;

- Res-Pg 10-4
2. The City of Paterson is bound by the Rules and Regulations governing the administration of the Open Space, Farmland, and Historic Preservation Trust Fund in accepting the grant funding;
  3. The Director of the Passaic County Board of Chosen Freeholders, County Administrator, County Counsel, Chief Financial Officer, and Clerk to the Board are authorized to execute the grant agreement, and any other documents as necessary, to carry out the disbursement of the grant funds; and
  4. This Resolution shall take effect immediately.

**LET IT BE FURTHER RESOLVED** that a certification of funds is attached to and made part of this Resolution by the County of Passaic's Chief Financial Officer indicating the availability of funds to make this expenditure.

**FEBRUARY 26, 2019**



**RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Kelly C. Ruffel  
**Telephone #:** 973-706-6640

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING A GRANT TO THE CITY OF PATERSON FOR THE PHASE II HINCHLIFEE STADIUM FAÇADE RESTORATION PROJECT FROM THE OPEN SPACE, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 200,000  
**REQUISITION #** R9-01523  
**ACCOUNT #** O-15-56-770-005-603

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid  
 Other: Grant Program

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance

2/13/19

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190169

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)


Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE ENCUMBRANCE (P.O. 18-00823) BY \$12,000.00 FOR PULSE MEDICAL TRANSPORTAION, INC., AS A PROVIDER OF MEDICAL TRANSPORTION FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER FOR 2018 TO PAY FINAL INVOICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PREAKNESS HC

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

Official Resolution#	R20190170							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-11							
CAF #	8-01-27-172-001-M03							
Purchase Req. #	18-00823							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING THE REQUEST TO INCREASE  
THE ENCUMBRANCE (P.O. 18-00823) BY \$12,000.00 FOR  
PULSE MEDICAL TRANSPORTAION, INC., AS A PROVIDER OF  
MEDICAL TRANSPORTION FOR RESIDENTS OF PREAKNESS  
HEALTHCARE CENTER FOR 2018 TO PAY FINAL INVOICES**

**WHEREAS** on February 23, 2018 Resolution R-2018-0023 the Board of Chosen Freeholders of the County of Passaic authorized an award of contract to Pulse Medical Transport, Inc., for medical transport for Preakness Healthcare Center, for a period of one year commencing January 1, 2018 through December 31, 2018 on an as needed basis, in the amount of \$25,000.00; and

**WHEREAS** there is a need for increasing said funds; and

**WHEREAS** the Freeholder Board is desirous of authorizing said increase by \$12,000.00 to pay final invoices for 2018; and

**WHEREAS** this matter was reviewed and approved by the Human Services Committee; and

**WHEREAS** a certification is attached hereto that indicates the availability of funds for said expenditure;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to Pulse Medical Transport, Inc., by \$12,000.00 to pay final invoices for 2018.

JDP:lc

Dated: February 26, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$12,000.00

APPROPRIATION: 8-01-27-172-001-M03

PURPOSE: Resolution authorizing the request to increase the encumbrance by \$12,000.00 for Pulse Medical Transportation, Inc. to pay 2018 invoices.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado  
 Telephone #: 973-585-2169

**DESCRIPTION OF RESOLUTION:**

Resolution to increase encumbrance for Pulse Medical Transportation (PO# 18-00823) as a provider of medical transportation for residents of Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 12,000  
 REQUISITION # PO # 18-00823  
 ACCOUNT # 8-01-27-172-001-M03

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. COMMITTEE REVIEW:

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190170

Note: Services actually provided that are billed to facility exceeded estimated number of services to be provided.



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505

Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM


Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE ENCUMBRANCE (P.O. 18-01137) BY \$1,500.00 TO SENIOR SALON SERVICES, LLC, AS A PROVIDER OF HAIR SALON SERVICES FOR THE RESIDENTS OF PREAKNESS HEALTHCARE CENTER 2018 TO PAY FINAL INVOICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

COUNTY ADJUSTER

REVIEWED BY:

  
Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:



William J. Pascrell, III, Esq.

COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190171							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-12							
CAF #	8-01-27-172-001-P01							
Purchase Req. #	18-01137							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING THE REQUEST TO INCREASE  
THE ENCUMBRANCE (P.O. 18-01137) BY \$1,500.00 TO  
SENIOR SALON SERVICES, LLC, AS A PROVIDER OF HAIR  
SALON SERVICES FOR THE RESIDENTS OF PREAKNESS  
HEALTHCARE CENTER 2018 TO PAY FINAL INVOICES**

**WHEREAS** the Passaic County Preakness Healthcare Center has requested permission to increase P.O. #18-01137 by \$1,500.00 to Senior Salon Services, LLC, as a provider of salon services for residents to pay final invoices for 2018; and

**WHEREAS** this matter was reviewed and approved at the Human Services Committee; and

**WHEREAS** a certification is attached hereto that indicates the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes said increase to P.O. #18-01137 by \$1,500.00 to Senior Salon Services, LLC, to pay final invoices for 2018.

JDP:lc

Dated: February 26, 2019

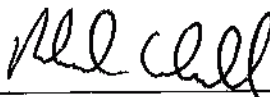
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,500.00

APPROPRIATION: 8-01-27-172-001-P01

PURPOSE: Resolution authorizing the request to increase the encumbrance to pay 2018 invoices for Senior Salon Services, LLC.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado  
 Telephone #: 973-585-2169

**DESCRIPTION OF RESOLUTION:**

Resolution to increase encumbrance for Senior Salon Services, LLC (PO# 18-01137) as a provider of Hair Salon services for residents of Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 1,500.00  
 REQUISITION # PO # 18-01137  
 ACCOUNT # 8-01-27-172-001-P01

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

- | 5. COMMITTEE REVIEW:                                     | DATE: |
|--|-------|
| <input type="checkbox"/> Administration & Finance        | _____ |
| <input type="checkbox"/> Budget                          | _____ |
| <input type="checkbox"/> Health                          | _____ |
| <input type="checkbox"/> Human Services                  | _____ |
| <input type="checkbox"/> Law & Public Safety             | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works                    | _____ |

6. DISTRIBUTION LIST:

Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190171

Note: Invoices not processed in a timely manner by Department Director.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)


Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

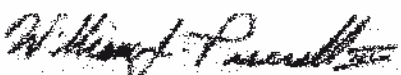
Agenda: RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE ENCUMBRANCE (P.O. 18-02863) BY \$1,000.00 FOR HASSON PSYCHOLOGICAL GROUP, LLC, TO PROVIDE PSYCHOLOGICAL SERVICES FOR RESIDENTS OF PREAKNESS HEALTHCARE CENTER FOR 2018 TO PAY FINAL INVOICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PREAKNESS HC

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

Official Resolution#	R20190172							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-13							
CAF #	8-01-27-172-001-213							
Purchase Req. #	18-02251							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING THE REQUEST TO INCREASE  
THE ENCUMBRANCE (P.O. 18-02863) BY \$1,000.00 FOR  
HASSON PSYCHOLOGICAL GROUP, LLC, TO PROVIDE  
PSYCHOLOGICAL SERVICES FOR RESIDENTS OF  
PREAKNESS HEALTHCARE CENTER FOR 2018 TO PAY FINAL  
INVOICES**

**WHEREAS** on December 28, 2017 Resolution R-2017-1083  
the Board of Chosen Freeholders of the County of Passaic  
authorized an award to Hasson Psychological Group, LLC, for  
Psychological Services for residents of Preakness Healthcare  
Center for 2018 pursuant to RFQ; and

**WHEREAS** there is a need for increasing said funds; and

**WHEREAS** the Freeholder Board is desirous of authorizing  
said increase by \$1,000.00 to pay final invoices for 2018; and

**WHEREAS** this matter was reviewed and approved by the  
Human Services Committee; and

**WHEREAS** a certification is attached hereto that indicates  
the availability of funds for said expenditure;

**NOW THEREFORE BE IT RESOLVED** that the Board of  
Chosen Freeholders of the County of Passaic hereby authorizes  
said increase to Hasson Psychological Group, LLC., for contracted  
Psychological Services for residents of Preakness Healthcare  
Center, in the amount of \$1,000.00 to pay final invoices for 2018.

JDP:lc

Dated: February 26, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$1,000.00

APPROPRIATION: 8-01-27-172-001-233

PURPOSE: Resolution authorizing the request to increase the encumbrance by \$1,000.00 for Hasson Psychological Group, LLC, to provide Psychological services for residents of Preakness Healthcare Center.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado  
 Telephone #: 973-585-2169

**DESCRIPTION OF RESOLUTION:**

Resolution to increase encumbrance for Hasson Psychological Group, LLC to provide psychology services for the residents of Preakness Healthcare Center in 2018.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 1,000.00  
 REQUISITION # PO # 18-02863  
 ACCOUNT # 8-01-27-172-001-233

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bld  
 Other: \_\_\_\_\_

5. COMMITTEE REVIEW: DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190172

Note: Services actually provided exceeded estimated number of services to be provided



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
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Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)


Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

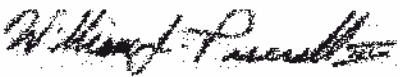
Agenda: RESOLUTION AUTHORIZING THE REQUEST TO INCREASE THE ENCUMBRANCE (P.O. 18-02251) BY \$39,000.00 FOR NURSING NETWORK, LLC., AS A PROVIDER OF AGENCY NURSING STAFF TO PREAKNESS HEALTHCARE CENTER FOR 2018 TO PAY FINAL INVOICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PREAKNESS HC

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services  
COMMITTEE NAME

Official Resolution#	R20190173							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-14							
CAF #	8-01-27-172-001-213							
Purchase Req. #	18-02251							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING THE REQUEST TO INCREASE  
THE ENCUMBRANCE (P.O. 18-02251) BY \$39,000.00 FOR  
NURSING NETWORK, LLC., AS A PROVIDER OF AGENCY  
NURSING STAFF TO PREAKNESS HEALTHCARE CENTER FOR  
2018 TO PAY FINAL INVOICES**

**WHEREAS** on January 23, 2018 Resolution R-2018-0023 the Board of Chosen Freeholders of the County of Passaic authorized an award to Nursing Network, LLC, for contracted Nursing Staff pursuant to RFQ for Preakness Healthcare Center for 2018; and

**WHEREAS** there is a need for increasing said funds; and

**WHEREAS** the Freeholder Board is desirous of authorizing said increase to P.O. #18-02251 by \$39,000.00 to pay final invoices for 2018; and

**WHEREAS** this matter was reviewed and approved by the Human Services Committee; and

**WHEREAS** a certification is attached hereto that indicates the availability of funds for said expenditure;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic hereby authorizes said increase to P.O. #18-02251 for Nursing Network, LLC, as a provider of agency nursing staff to Preakness Healthcare Center, in the amount of \$39,000.00 to pay final invoices for 2018.

JDP:lc

Dated: February 26, 2019

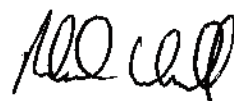
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$39,000.00

APPROPRIATION: 8-01-27-172-001-213

PURPOSE: Resolution authorizing the request to increase the encumbrance by \$39,000.00 for Nursing Network, LLC., as a provider of agency nursing staff to Preakness healthcare center for 2018.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado  
 Telephone #: 973-585-2169

**DESCRIPTION OF RESOLUTION:**

Resolution to increase encumbrance for Nursing Network, LLC (PO# 18-02251) as a provider of agency staff to Preakness Healthcare Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 39,000  
 REQUISITION # PO # 18-02251  
 ACCOUNT # 8-01-27-172-001-213

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. COMMITTEE REVIEW: DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190173

Note: Staffing needs by agencies were greater than estimated due to vacant positions.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AMENDMENT OF RESOLUTION R-18-1077 DATED DECEMBER 27, 2018 TO REFLECT FAITH HOME HEALTHCARE AS AN ADDITIONAL VENDOR FOR CERTIFIED HOME HEALTH AIDE AND TO REFLECT THAT THE VENDOR, RESPONSE ALERT, LLC HAS AN INSTALL RATE OF \$30.00 FOR MEDICATION DISPENSING SYSTEM, ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190174							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-15							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING THE AMENDMENT OF  
RESOLUTION R-18-1077 DATED DECEMBER 27, 2018 TO  
REFLECT FAITH HOME HEALTHCARE AS AN ADDITIONAL  
VENDOR FOR CERTIFIED HOME HEALTH AIDE AND TO  
REFLECT THAT THE VENDOR, RESPONSE ALERT, LLC HAS  
AN INSTALL RATE OF \$30.00 FOR MEDICATION DISPENSING  
SYSTEM**

**WHEREAS** the board of chosen freeholders of the county of Passaic authorized a “pool” of pre-qualified agencies to perform the professional service of Nursing Home Respite Placement, Certified Home Health Aides, Personal Emergency Response System and Adult Medical Day Care for Passaic County in-house programs; and

**WHEREAS** the purpose of this resolution is to Amend the above-stated resolution to include Faith Home Healthcare, LLC as an additional vendor for Certified Home Health Aide and to also reflect that the vendor, Response Alert, LLC has an install rate of \$30.00 for Medication Dispensing System, inasmuch as these items were inadvertently omitted from the original awarding resolution; and

**WHEREAS** the matter was reviewed and approved by the Human Services Committee;

**NOW THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Passaic authorizes the Amendment to Resolution R-18-1077, dated December 27, 2018 to reflect Faith Home Healthcare as an additional vendor for Certified Home Health Aide and to reflect that the vendor,

Response Alert, LLC, has an install rate of \$30.00 for Medication Dispensing System; and

**BE IT FURTHER RESOLVED** that the Board authorizes the Director and Clerk to sign any necessary documents to effectuate the above.

JDP:lc

Dated: February 26, 2019



## RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Samuel Yodice  
**Telephone #:** (973)569-4070

**DESCRIPTION OF RESOLUTION:**

Resolution amending R20181077 dated 12/27/18 authorizing a pool of providers to include an additional vendor and to reflect the correct amount for Medication Dispensing system.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ \_\_\_\_\_  
**REQUISITION #** \_\_\_\_\_  
**ACCOUNT #** \_\_\_\_\_

4. **METHOD OF PROCUREMENT:**

RFP       RFQ       Bid

Other: \_\_\_\_\_

- |  |                |
|--|----------------|
| <b>5. COMMITTEE REVIEW:</b>                              | <b>DATE:</b>   |
| <input type="checkbox"/> Administration & Finance        | _____          |
| <input type="checkbox"/> Budget                          | _____          |
| <input type="checkbox"/> Health                          | _____          |
| <input checked="" type="checkbox"/> Human Services       | <u>2/26/19</u> |
| <input type="checkbox"/> Law & Public Safety             | _____          |
| <input type="checkbox"/> Planning & Economic Development | _____          |
| <input type="checkbox"/> Public Works                    | _____          |

6. **DISTRIBUTION LIST:**

Administration       Finance       Counsel  
 Clerk to the Board       Procurement

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190174



## Certified Home Health Aide

<b>Acute Medical Staffing</b> 197 State Route 18 South, Suite 3000 East Brunswick, NJ 08816 Tel: 609-271-9953  Fax: email: acutemedicalstaffing@gmail.com Deanna Guerrier	Weekday Hourly Rate \$22.00 Weekend Hourly Rate \$24.00 Holiday Rate \$33.00 24-Hour Rate \$240.00 per day  Hawthorne; Passaic; Paterson; Prospect Park; Wanaque; Woodland Park Geographically Isolated Hourly Rate \$21.00 RN Rate \$49.00 hour
<b>Always There, Inc.</b> 383 Lafayette Avenue Hawthorne, NJ 07506 Tel: 973-427-7459  Fax: 973-427-6837 email: barbs7@aol.com Barbara A. Oliver	Weekday Hourly Rate \$24.00 Weekend Hourly Rate \$25.00 Holiday Rate \$36.00 time + 1/2 24-Hour Rate \$250.00  Pompton Lakes; Ringwood; Wanaque; Wayne; West Milford; Woodland Park Geographically Isolated Hourly Rate \$27.00 RN Rate \$90.00 initial assessment
<b>Bayada Home Health Care, Inc.</b> 1117 Main Street, Suite 101 Clifton, NJ 07011  Tel: 973-574-1120  Fax: 973-574-1127 email: yzapata@bayada.com Yurani Zapata, Director	Weekday Hourly Rate \$19.00 Weekend Hourly Rate \$20.00 Holiday Rate \$20.00  24-Hour Rate \$19.00 \$19 per hour/\$250 max daily rate Bloomingdale; Little Falls; Pompton Lakes; Ringwood; Wanaque; West Milford Geographically Isolated Hourly Rate \$20.00 RN Rate N/A
<b>Care Finders Total Care, LLC</b> 611 Route 46 West, Suite 200 Hasbrouck Heights, NJ 07604 Tel: 551-223-1941  Fax: 201-621-4325 email: tcollins@carefinders.org James T. Robinson	Weekday Hourly Rate \$20.00 Weekend Hourly Rate \$21.00 Holiday Rate \$30.00 24-Hour Rate \$220.00  Bloomingdale; Pompton Lakes; Ringwood; Wanaque; West Milford Geographically Isolated Hourly Rate \$23.00 RN Rate \$60.00
<b>Faith Home Healthcare LLC</b> 271 US Highway 46, Suite E-201, G204 Fairfield, NJ 07004 Tel: 973-244-2480  Fax: 973-629-1672 email: care@faithcareus.com Geetakumari Fofandi	Weekday Hourly Rate \$18.00 Weekend Hourly Rate \$19.00 Holiday Rate \$19.00 24-Hour Rate N/A  Bloomingdale; Pompton Lakes; Ringwood; Wanaque; West Milford Geographically Isolated Hourly Rate \$20.00 RN Rate N/A

<b>Visiting Homemaker Service of Passaic Co.</b> 783 Riverview Drive Totowa, NJ 07512 Tel: 973-310-9440-1224  Fax: 973-523-5228 email: dsilbernage1@homecareoptions.com Diane Silbernagel	Weekday Hourly Rate	\$21.00
	Weekend Hourly Rate Holiday Rate 24-Hour Rate	\$23.00 \$23.00 N/A
	Geographically Isolated Hourly Rate RN Rate	\$22.00 \$90.00

Bloomingtondale; Pompton  
Lakes; Ringwood;  
Wanaque; Wayne; West  
Milford

**Adult Medical Day Care**

<b>Christian Health Care Center</b> 301 Sicomac Avenue Wyckoff, NJ 07481 Tel: 201-848-5888 Fax: 201-848-5854 email: dstruyk@chccnj.org Douglas Struik	Daily Rate	\$78.50
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**Personal Emergency Response System (PERS)**

<b>ADT, LLC</b> 32100 U.S. Highway 19 North Palm Harbor, FL 34684 Tel: 877-456-1787 Fax: 877-866-4390 email: govcontracts@adt.com Samuel C. Dauler	Monthly Rate Traditional landline Cellular Alert  Install Rate	\$21.99 \$28.99  N/A
<b>Connect America.com LLC</b> 816 Park Way Broomall, PA 19008 Tel: 800-215-4206 Fax: 800-490-8313 email: stategovnotices@connectamerica.com Richard Brooks	Monthly Rate Install Rate	\$16.00 N/A
<b>Response Alert, LLC</b> 3711 Clarinith Road Baltimore, MD 21215 Tel: 410-318-8863; 1-866-318-8863 Fax: 410-384-4216 email: dblau@responsealert.com David S. Blau	Monthly Rate Standard Landline Unit Landline Unit w Fall Detector Button VOIP Unit VOIP Unit w Fall Detector Button Cellular Unit Cellular Unit w Fall Detector Button Mobile Unit w Location service Mobile Unit w GPS and Fall Detector  Install Rate	\$29.95 \$39.95 \$32.95 \$42.95 \$39.95 \$49.95 \$39.95 \$49.95  \$30.00

<p><b>Connect America.com LLC</b>                  816 Park Way                  Broomall, PA 19008                  Tel: 800-215-4206                  Fax: 800-490-8313                  email: <a href="mailto:stategovnotices@connectamerica.com">stategovnotices@connectamerica.com</a>                  Richard Brooks</p>	<p>Monthly Rate \$24.00                  Install Rate N/A</p>
<p><b>Response Alert, LLC</b>                  3711 Clarinth Road                  Baltimore, MD 21215                  Tel: 410-318-8863; 1-866-318-8863                  Fax: 410-384-4216                  email: <a href="mailto:dblau@responsealert.com">dblau@responsealert.com</a>                  David S. Blau</p>	<p>Monthly Rate \$29.95                  Install Rate \$30.00</p>

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING FINAL PAYMENT TO GRADE CONSTRUCTION FOR THE WEASEL BROOK PARK SITE REMEDIATION PROJECT IN THE CITY OF CLIFTON, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190175							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-16							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

Res. Ag. 16-2

**RESOLUTION AUTHORIZING FINAL PAYMENT TO GRADE  
CONSTRUCTION FOR THE WEASEL BROOK PARK SITE  
REMEDIAION PROJECT IN THE CITY OF CLIFTON, NJ**

**WHEREAS** a contract was awarded to Grade Construction for the Weasel Brook Park Site Remediation Project in the City of Clifton, NJ; and

**WHEREAS** by letter dated February 14, 2019, the Office of the Passaic County Engineer advised the County Counsel that they recommended approval of the final payment to Grade Construction; and

**WHEREAS** in accordance with the terms of the specifications, the County Counsel's Office has received an Affidavit by the Contractor that all liens and subcontractors have been paid, a Maintenance Bond in the amount of \$23,707.84, an Acknowledgment of Surety to the Final Payment, and a payment certificate in the amount of \$11,063.68; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Public Works and Buildings & Grounds Committee at their meeting on February 13, 2019 who recommended that it be approved by the entire Board; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the work performed by Grade Construction for the Weasel Brook Park Site Remediation Project in the City of Clifton, NJ be and the same is hereby accepted and the Director of Finance is hereby authorized to make payment to said company on the next bill list.

February 26, 2019



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

February 14, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Weasel Brook Park Site Remediation  
City of Clifton, Passaic County

**Final Acceptance, Release of Retainage and Final Payment  
Grade Construction**

Dear Members of the Board:

We respectfully request that the Board of Chosen Freeholders ADOPT a RESOLUTION authorizing Acceptance, Release of Retainage, and Final Payment for the Weasel Brook Park Site Remediation project in the City of Clifton. This project has been completed, and conforms to the construction plans, standard specifications, and County Engineer Standards.

Final Acceptance, Release of Retainage, and Final Payment for this project was discussed at the Public Works Committee meeting of February 13, 2019 and recommended to the Full Board.

Based upon the above, this Office recommends the Board of Chosen Freeholders adopt the necessary Resolution authorizing the acceptance of the project, release of retainage, and authorize the Director of Finance to issue the Final Payment in the amount of \$11,063.68 to Grade Construction, subject to any requirements deemed necessary by the County Counsel.

Very truly yours,

Jonathan Pera, P.E.  
County Engineer

/nam

cc: Public Works and Buildings & Grounds Committee, Chair  
County Administrator  
County Counsel  
Director of Finance

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190175

**PARTIAL PAYMENT**



**COUNTY OF PASSAIC**  
 401 GRAND STREET - ROOM 439  
 PATERSON, NEW JERSEY 07505

PURCHASE ORDER NO. 18-06642

PAYEE

**GRADE CONSTRUCTION**

CONTRACT NO. \_\_\_\_\_

ADDRESS

130 PENNSYLVANIA AVENUE  
 PATERSON, NEW JERSEY

DEPARTMENT ENGINEERING

VENDOR # 12425

DATE		
MONTH	DAY	YR
02	14	19

ACCOUNT NUMBER  
 C-04-55-153-001-904

CHECK NUMBER

--

DESCRIPTION	AMOUNT
<b><u>WEASEL BROOK PARK SITE IMPROVEMENTS</u></b>	
Beginning Forward Balance:	\$11,063.68
<b><u>PAYMENT # 3 (FINAL)</u></b>	
Original Contract Amount	\$448,313.21
Adjusted Contract Amount	\$474,156.88
Contract Completed to Date	\$474,156.88
Less Amounts Previously Paid	(\$463,093.20)
Amount Due this Invoice	\$11,063.68
Balance of Contract	\$0.00
	<b>\$11,063.68</b>
Ending Balance: <span style="float: right; border: 1px solid black; padding: 2px 10px;"><b>\$0.00</b></span>	
<b>AMOUNT OF PAYMENT IN WORDS:</b> Eleven Thousand Sixty Three Dollars and sixty eight cents	<b>\$ 11,063.68</b>

Nordan Murphy, P.E., Principal Engineer, Civil

**INSTRUCTIONS -- ISSUING DEPARTMENT**

- 1.) Fill out form; attach any necessary invoices.
- 2.) Department head must approve all partial payments.
- 3.) Forward original (white) copy to Finance for payment; this copy (gold) is for your file.
- 4.) After payment appears in the check register, place check number on your file copy and place in your paid file.

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190175

**DEPARTMENT CERTIFICATION**

It is hereby certified that the goods or services described have been received or rendered, and this voucher is hereby recommended for payment.

Approved by: \_\_\_\_\_

Department: \_\_\_\_\_

VOUCHER COPY

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO T.R. WENIGER, INC. FOR REHABILITATION OF LITTLE POND SPILLWAY, LOT 27, BLOCK 2202 IN THE TOWNSHIP OF WAYNE, NJ AS PER BID, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190176							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-17							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019



**RESOLUTION FOR AWARD OF CONTRACT TO T.R. WENIGER, INC. FOR REHABILITATION OF LITTLE POND SPILLWAY, LOT 27, BLOCK 2202 IN THE TOWNSHIP OF WAYNE, NJ AS PER BID**

**WHEREAS** bids for the Rehabilitation of Little Pond Spillway, Lot 27, Block 2202 in the Township of Wayne, NJ were received on February 7, 2019; and

**WHEREAS** the bids were reviewed and tabulated by the Office of the Passaic County Engineer; and

**WHEREAS** T.R. Weniger, Inc., 1900 New Brunswick Avenue, Piscataway, NJ submitted a bid for the above-mentioned project and the Passaic County Engineer has recommended an award in the sum of \$149,620.00, as per the terms of the attached letter dated February 14, 2019, as the lowest responsible bidder; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder members of the Public Works and Buildings & Grounds Committee at a Committee meeting held on February 13, 2019 who are recommending approval by the entire Board; and

**WHEREAS** a certification is attached hereto to the effect that funds for the within contemplated expenditure are available; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a contract for the Rehabilitation of Little Pond Spillway, Lot 27, Block 2202 in the Township of Wayne, NJ to T.R. Weniger, Inc. in the amount of \$149,620.00.

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are authorized to execute all

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$149,620.00

APPROPRIATION: \$54,595.01 – C-04-55-107-102-901  
\$95,024.99 – C-04-55-153-001-907

PURPOSE: Resolution for award of contract to T.R. Weniger, Inc.  
for rehabilitation of Little Pond Spillway, Lot 27,  
Block 2202 in the Township of Wayne, NJ.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

February 14, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Rehabilitation of Little Pond Spillway  
Lot 27, Block 2202  
Township of Wayne, Passaic County  
**AWARD OF CONTRACT**

Dear Members of the Board:

The County's consultant, Boswell Engineering, of South Hackensack, NJ, prepared plans and specifications for the Rehabilitation of the Little Pond Spillway, in the Township of Wayne. Our office previously reviewed the Plans and Specifications and found them in conformance with Passaic County and other Engineering Standards.

The County of Passaic received Open Competitive Bids at 10:30 A.M. on Thursday, February 7, 2019 at the Passaic County Procurement Center, 475 River Street, Paterson, New Jersey 07505 in the Conference Room for the Rehabilitation of the Little Pond Spillway, in the Township of Wayne, Passaic County. The following Vendors submitted Total Price Bids as follows:

## TOTAL AMOUNT BID

<u>NAME OF BIDDER</u>	<u>AS READ/SUBMITTED</u>	<u>CORRECTED</u>
1. T.R. Weniger, Inc. 1900 New Brunswick Ave. Piscataway, NJ 08854	\$ 149,620.00	No Change
2. Sparwick Contracting, Inc. 21 Sunset Inn Rd. Lafayette, NJ 07848	\$ 175,295.00	No Change
3. Colonnelli Bros., Inc. 409 South River St. Hackensack, NJ 07601	\$ 196,715.00	No Change
4. Ferraro Construction Corp. 5 Park Dr.	\$ 257,334.00	No Change

Introduced on: February 14, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190176

Board of Chosen Freeholders  
Rehabilitation of Little Pond Spillway

February 14, 2019  
Page 2 of 2

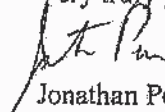
5. Empire Construction & Property Management Group, Inc. 14 Grove St. Middletown, NJ 07748	\$ 297,496.24	No Change
6. J.E. Hannon Inc., T/A Bird Construction 105 Harbor Inn Rd. Bayville, NJ 08721	\$ 539,891.50	No Change
7. Atlantic Subsea, Inc. 108 Ferry Rd. Bridgeport, NJ 08014	\$ 543,272.00	No Change

Attached is a Summary of Bid Tabulation Chart for the bids received above for your information. The Engineer's Estimate for this Project is \$152,660.00.

In view of the above, the Committee recommended that the Contract be awarded to the lowest responsible bidder, T.R. Weniger, Inc., of Piscataway, New Jersey, with a submitted total amount bid of \$149,620.00.

Based on the above, this Office recommends that the Passaic County Board of Chosen Freeholders ADOPT a RESOLUTION awarding a Contract to the lowest responsible Bidder, namely, T.R. Weniger, Inc., of Piscataway, New Jersey in the amount of \$149,620.00 (One Hundred Forty Nine Thousand Six Hundred and Twenty Dollars and Zero Cents), subject to availability of funds, and further authorizing the Director of the Board and the Director of Purchasing to sign and execute said Contract in behalf of the Board and County.

Very truly yours,

  
Jonathan Pera, P.E.  
County Engineer

/nam

Enclosure

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance  
Director of Purchasing

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190176

**PASSAIC COUNTY**  
 OFFICE OF THE COUNTY ENGINEER  
 PROJECT C-19-401: REHABILITATION OF LITTLE POND SPILLWAY  
 TOWNSHIP OF WAYNE  
 SUMMARY OF BIDS  
 DATE RECEIVED: THURSDAY, FEBRUARY 7, 2019

ITEM NO.	PAY ITEM DESCRIPTION	UNIT	QUANTITY	ENGINEER'S ESTIMATE			T.R. Weniger, Inc. 1900 New Brunswick Ave. Piscataway, NJ 08854			Sparwick Contracting, Inc. 21 Sunrise Inn Rd. Lafayette, NJ 07848		
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	
1	PERFORMANCE AND PAYMENT BOND	L.S.	1	\$5,000.00	\$5,000.00	\$4,300.00	\$4,300.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	
2	MOBILIZATION	L.S.	1	\$10,000.00	\$10,000.00	\$25,000.00	\$25,000.00	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00	
3	EXCAVATION, UNCLASSIFIED	C.Y.	60	\$50.00	\$3,000.00	\$46.00	\$2,400.00	\$40.00	\$2,400.00	\$40.00	\$2,400.00	
4	SOIL EROSION AND SEDIMENT CONTROL	L.S.	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	
5	TRAFFIC SAFETY SERVICES	L.S.	1	\$7,000.00	\$7,000.00	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	
6	BREAKAWAY BARRICADE	UNIT	10	\$80.00	\$800.00	\$100.00	\$1,000.00	\$10.00	\$100.00	\$10.00	\$100.00	
7	CONSTRUCTION SIGNS	S.F.	75	\$25.00	\$1,875.00	\$1.00	\$75.00	\$1.00	\$75.00	\$1.00	\$75.00	
8	DRUM	UNIT	25	\$25.00	\$625.00	\$1.00	\$25.00	\$1.00	\$25.00	\$1.00	\$25.00	
9	TRAFFIC DIRECTOR, FLAGGER	HOURL	50	\$70.00	\$3,500.00	\$70.00	\$3,500.00	\$70.00	\$3,500.00	\$70.00	\$3,500.00	
10	CLEARING SITE	L.S.	1	\$15,000.00	\$15,000.00	\$25,000.00	\$25,000.00	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00	
11	COMPACTED SELECT FILL	C.Y.	60	\$50.00	\$3,000.00	\$40.00	\$2,400.00	\$45.00	\$2,700.00	\$45.00	\$2,700.00	
12	TEMPORARY COFFERDAM	L.S.	1	\$10,000.00	\$10,000.00	\$8,000.00	\$8,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	
13	FURNISHING PILE DRIVING EQUIPMENT AND MATERIALS	L.S.	1	\$15,000.00	\$15,000.00	\$5,000.00	\$5,000.00	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00	
14	CONCRETE SHEET PILE CAP	C.Y.	4	\$800.00	\$3,200.00	\$4,000.00	\$16,000.00	\$1,000.00	\$4,000.00	\$1,000.00	\$4,000.00	
15	REINFORCEMENT STEEL, EPOXY-COATED	LBS	600	\$3.00	\$1,800.00	\$3.00	\$1,800.00	\$2.00	\$1,200.00	\$2.00	\$1,200.00	
16	CONCRETE FILL	C.Y.	15	\$650.00	\$9,750.00	\$500.00	\$7,500.00	\$250.00	\$3,750.00	\$250.00	\$3,750.00	
17	VINYL SHEET PILING, INSTALLED	S.F.	940	\$60.00	\$56,400.00	\$48.00	\$45,120.00	\$35.00	\$32,900.00	\$35.00	\$32,900.00	
18	VINYL SHEET PILING, AS-BUILT PLAN	L.S.	1	\$7,000.00	\$7,000.00	\$3,000.00	\$3,000.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	
19	RIPRAP STONE CHANNEL PROTECTION, 1/4" THICK (350 = 7')	S.Y.	30	\$75.00	\$2,250.00	\$150.00	\$4,500.00	\$25.00	\$750.00	\$25.00	\$750.00	
20	REPLACEMENT CONCRETE SIDEWALK, 4" THICK	S.Y.	8	\$125.00	\$1,000.00	\$100.00	\$800.00	\$130.00	\$1,040.00	\$130.00	\$1,040.00	
21	REPLACEMENT CONCRETE SIDEWALK, 4" THICK	L.F.	30	\$100.00	\$3,000.00	\$80.00	\$2,400.00	\$80.00	\$2,400.00	\$80.00	\$2,400.00	
22	TOP SOILING, 4" THICK	S.Y.	100	\$5.00	\$500.00	\$5.00	\$500.00	\$8.00	\$800.00	\$8.00	\$800.00	
23	FERTILIZING AND SEEDING, TYPE A-3	S.Y.	40	\$2.00	\$80.00	\$10.00	\$400.00	\$1.00	\$40.00	\$1.00	\$40.00	
24	STRAW MULCHING	S.Y.	40	\$2.00	\$80.00	\$10.00	\$400.00	\$1.00	\$40.00	\$1.00	\$40.00	
				TOTAL:	\$152,660.00	\$145,620.00	\$175,255.00					

\* Total Base Bid Price adjusted to match written word unit price.

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190176

**PASSAIC COUNTY**  
 OFFICE OF THE COUNTY ENGINEER  
 PROJECT C-19-001: REHABILITATION OF LITTLE POND SPILLWAY  
 TOWNSHIP OF WAYNE  
 SUMMARY OF BIDS  
 DATE RECEIVED: THURSDAY, FEBRUARY 7, 2019

ITEM NO.	PAY ITEM DESCRIPTION	UNIT	QUANTITY	ENGINEER'S ESTIMATE		Contractor's Estimate		UNIT PRICE	AMOUNT	Contractor Name	Address	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT					
1	PERFORMANCE AND PAYMENT BOND	L.S.	1	\$5,000.00	\$5,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$5,200.00	Fairaro Construction Corp.	5 Park Drive Franklin, NJ 07416	
2	MOBILIZATION	L.S.	1	\$10,000.00	\$10,000.00	\$18,500.00	\$18,500.00	\$18,500.00	\$32,800.00	Colonnelli Bros., Inc.	409 South River St. Hackensack, NJ 07601	
3	EXCAVATION, UNCLASSIFIED	C.Y.	60	\$50.00	\$3,000.00	\$35.00	\$2,100.00	\$2,100.00	\$7,500.00			
4	SOIL EROSION AND SEDIMENT CONTROL	L.S.	1	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$5,200.00			
5	TRAFFIC SAFETY SERVICES	L.S.	1	\$7,000.00	\$7,000.00	\$27,500.00	\$27,500.00	\$27,500.00	\$22,650.00			
6	BREAKAWAY BARRICADE	UNIT	10	\$60.00	\$600.00	\$35.00	\$350.00	\$350.00	\$650.00			
7	CONSTRUCTION SIGNS	S.F.	75	\$25.00	\$1,875.00	\$20.00	\$1,500.00	\$1,500.00	\$2,400.00			
8	DRUM	UNIT	25	\$70.00	\$1,750.00	\$30.00	\$750.00	\$750.00	\$2,250.00			
9	TRAFFIC DIRECTOR, FLAGGER	HOURLY	50	\$16,000.00	\$800,000.00	\$70.00	\$3,500.00	\$3,500.00	\$3,500.00			
10	CLEARING SITE	L.S.	60	\$90.00	\$5,400.00	\$75.00	\$4,500.00	\$4,500.00	\$48,600.00			
11	COMPACTED SELECT FILL	C.Y.	1	\$10,000.00	\$10,000.00	\$34,200.00	\$34,200.00	\$34,200.00	\$18,800.00			
12	TEMPORARY COFFERDAM	L.S.	1	\$15,000.00	\$15,000.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,800.00			
13	FURNISHING PILE DRIVING EQUIPMENT AND MATERIALS	C.Y.	4	\$800.00	\$3,200.00	\$1,500.00	\$6,000.00	\$6,000.00	\$10,720.00			
14	CONCRETE SHEET PILE CAP	UBS	600	\$3.00	\$1,800.00	\$2.00	\$1,200.00	\$1,200.00	\$5,100.00			
15	REINFORCEMENT STEEL, EPOXY-COATED	C.Y.	15	\$850.00	\$12,750.00	\$125.00	\$1,875.00	\$1,875.00	\$6,750.00			
16	CONCRETE FILL	S.F.	540	\$30.00	\$16,200.00	\$75.00	\$40,500.00	\$40,500.00	\$47,520.00			
17	VINYL SHEET PILING, INSTALLED	L.S.	1	\$7,000.00	\$7,000.00	\$2,250.00	\$2,250.00	\$2,250.00	\$3,600.00			
18	VINYL SHEET PILING, AS-BUILT PLAN	S.Y.	30	\$75.00	\$2,250.00	\$130.00	\$3,900.00	\$3,900.00	\$8,550.00			
19	RRAP STONE CHANNEL PROTECTION, 14" THICK (d50 = 7')	S.Y.	8	\$125.00	\$1,000.00	\$75.00	\$600.00	\$600.00	\$3,840.00			
20	REPLACEMENT CONCRETE SIDEWALK, 4" THICK	L.F.	30	\$100.00	\$3,000.00	\$35.00	\$1,050.00	\$1,050.00	\$1,140.00			
21	REPLACEMENT 9"X18" CONCRETE VERTICAL CURB	S.Y.	100	\$5.00	\$500.00	\$7.00	\$700.00	\$700.00	\$1,480.00			
22	TOP SOILING, 4" THICK	S.Y.	40	\$2.00	\$80.00	\$3.00	\$120.00	\$120.00	\$192.00			
23	FERTILIZING AND SEEDING, TYPE A-3	S.Y.	40	\$2.00	\$80.00	\$3.00	\$120.00	\$120.00	\$192.00			
24	STRAW MULCHING	S.Y.	40	\$2.00	\$80.00	\$3.00	\$120.00	\$120.00	\$192.00			
<b>TOTAL:</b>									<b>\$152,680.00</b>	<b>\$196,713.00</b>		

\* Total Base Bid Price adjusted to match written word unit price.

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190176

**PASSAIC COUNTY**  
 OFFICE OF THE COUNTY ENGINEER  
 PROJECT C-19-001: REHABILITATION OF LITTLE POND SPILLWAY  
 TOWNSHIP OF WAYNE  
 SUMMARY OF BIDS  
 DATE RECEIVED: THURSDAY, FEBRUARY 7, 2019

ITEM NO.	UNIT	QUANTITY	ENGINEER'S ESTIMATE		EMPIRE CONSTRUCTION & PROPERTY MANAGEMENT GROUP, INC.		J.E. HANSON INC. TIA BIRD CONSTRUCTION	
			PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	PAY ITEM DESCRIPTION							
1	PERFORMANCE AND PAYMENT BOND							
2	MOBILIZATION	L.S.	1	\$5,000.00	\$5,000.00	\$5,000.00	\$6,258.00	\$9,258.00
3	EXCAVATION, UNCLASSIFIED	L.S.	1	\$10,000.00	\$10,000.00	\$5,621.97	\$93,200.00	\$93,200.00
4	SOIL EROSION AND SEDIMENT CONTROL	C.Y.	60	\$50.00	\$3,000.00	\$416.29	\$24,977.40	\$3,570.00
5	TRAFFIC SAFETY SERVICES	L.S.	1	\$5,000.00	\$5,000.00	\$5,320.38	\$4,208.00	\$15,500.00
6	BREAKAWAY BARRICADE	L.S.	1	\$7,000.00	\$7,000.00	\$6,425.11	\$25,100.00	\$25,100.00
7	CONSTRUCTION SIGNS	UNIT	10	\$80.00	\$800.00	\$50.07	\$5,300.70	\$620.00
8	DRUM	S.F.	75	\$25.00	\$1,875.00	\$39.84	\$2,989.00	\$19.00
9	TRAFFIC DIRECTOR, FLAGGER	UNIT	25	\$25.00	\$625.00	\$112.44	\$2,811.00	\$937.50
10	CLEARING SITE	UNIT	50	\$70.00	\$3,500.00	\$70.00	\$3,500.00	\$70.00
11	COMPACTED SELECT FILL	L.S.	1	\$16,000.00	\$16,000.00	\$7,991.16	\$77,150.00	\$3,500.00
12	TEMPORARY COFFERDAM	C.Y.	60	\$30.00	\$3,000.00	\$292.43	\$16,345.80	\$130.75
13	FURNISHING PILE DRIVING EQUIPMENT AND MATERIALS	L.S.	1	\$10,000.00	\$10,000.00	\$21,764.93	\$21,764.93	\$167,826.00
14	CONCRETE SHEET PILE CAP	C.Y.	1	\$15,000.00	\$15,000.00	\$40,156.99	\$40,156.99	\$21,850.00
15	REINFORCEMENT STEEL, EPOXY-COATED	LBS	600	\$3.00	\$1,800.00	\$10,439.73	\$41,754.84	\$9,990.00
16	CONCRETE FILL	C.Y.	15	\$650.00	\$9,750.00	\$2.95	\$1,770.00	\$4.00
17	VINYL SHEET PILING, INSTALLED	S.F.	540	\$60.00	\$32,400.00	\$1,014.69	\$15,219.45	\$590.00
18	VINYL SHEET PILING, AS-BUILT PLAN	L.S.	1	\$7,000.00	\$7,000.00	\$79.94	\$43,167.60	\$47.00
19	RRAP STONE CHANNEL PROTECTION, 14" THICK (650 # 7)	S.Y.	30	\$75.00	\$2,250.00	\$5,621.97	\$6,800.00	\$25,360.00
20	REPLACEMENT CONCRETE SIDEWALK, 4" THICK	S.Y.	8	\$125.00	\$1,000.00	\$693.76	\$15,881.90	\$300.00
21	REPLACEMENT 9"X18" CONCRETE VERTICAL CURB	L.F.	30	\$100.00	\$3,000.00	\$184.94	\$5,545.28	\$550.00
22	TOP SOILING 4" THICK	S.Y.	100	\$5.00	\$500.00	\$85.05	\$8,505.00	\$10,800.00
23	FERTILIZING AND SEEDING, TYPE A-3	S.Y.	40	\$2.00	\$80.00	\$66.50	\$2,660.00	\$41.00
24	STRAW MULCHING	S.Y.	40	\$2.00	\$80.00	\$76.55	\$3,142.00	\$20.00
				<b>TOTAL:</b>	<b>\$152,960.00</b>	<b>\$297,496.24</b>	<b>\$639,991.50</b>	

\* Total Base Bid Price adjusted to match written word unit price.

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190176





# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

February 14, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Rehabilitation of Little Pond Spillway  
Lot 27, Block 2202  
Township of Wayne, Passaic County  
**AWARD OF CONTRACT**

Dear Members of the Board:

The County's consultant, Boswell Engineering, of South Hackensack, NJ, prepared plans and specifications for the Rehabilitation of the Little Pond Spillway, in the Township of Wayne. Our office previously reviewed the Plans and Specifications and found them in conformance with Passaic County and other Engineering Standards.

The County of Passaic received Open Competitive Bids at 10:30 A.M. on Thursday, February 7, 2019 at the Passaic County Procurement Center, 475 River Street, Paterson, New Jersey 07505 in the Conference Room for the Rehabilitation of the Little Pond Spillway, in the Township of Wayne, Passaic County. The following Vendors submitted Total Price Bids as follows:

## TOTAL AMOUNT BID

<u>NAME OF BIDDER</u>	<u>AS READ/SUBMITTED</u>	<u>CORRECTED</u>
1. T.R. Weniger, Inc. 1900 New Brunswick Ave. Piscataway, NJ 08854	\$ 149,620.00	No Change
2. Sparwick Contracting, Inc. 21 Sunset Inn Rd. Lafayette, NJ 07848	\$ 175,295.00	No Change
3. Colonnelli Bros., Inc. 409 South River St. Hackensack, NJ 07601	\$ 196,715.00	No Change
4. Ferraro Construction Corp. 5 Park Dr.	\$ 257,334.00	No Change

Introduced on: February 7, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190176



# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



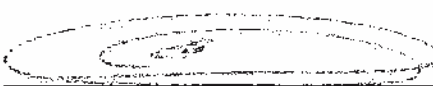
## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

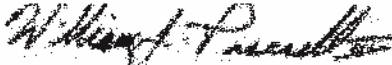
Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE WEASEL BROOK PARK IMPROVEMENTS – PHASE II PROJECT IN THE CITY OF CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:  
  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL  
Public Works  
COMMITTEE NAME

Official Resolution#	R20190177							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-18							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

Res. Pg: 1.18-2

**RESOLUTION AUTHORIZING THE ADVERTISEMENT AND  
RECEIPT OF BIDS FOR THE WEASEL BROOK PARK  
IMPROVEMENTS – PHASE II PROJECT IN THE CITY OF  
CLIFTON, NEW JERSEY**

**WHEREAS** the Passaic County Engineer's Office has received the Plans and Specifications for the Project known as the Weasel Brook Park Improvements – Phase II Project in the City of Clifton, NJ; and

**WHEREAS** the Passaic County Engineer has reviewed the Plans and Specifications and finds them to be in conformance with Passaic County engineering standards; and

**WHEREAS** by letter dated February 14, 2019 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders authorize the Director of Purchasing to advertise and receive bids; and

**WHEREAS** this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at a meeting on February 13, 2019 who are recommending approval by the entire Board;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Director of Purchasing to advertise and receive bids for this project.

February 26, 2019



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

February 14, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Weasel Brook Park Improvements – Phase II  
City of Clifton, Passaic County  
**AUTHORIZATION TO BID**

Dear Members of the Board:


The County's consultant, T & M Associates, of Middletown, NJ, has prepared plans and specifications for Weasel Brook Park Improvements – Phase II, located in the City of Clifton.

Our office has reviewed the Plans and Specifications and find them in conformance with Passaic County and other Engineering Standards.

The above-mention Project was discussed and recommended for approval at the Public Works Committee Meeting of February 13, 2019.

Therefore, our office recommends that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, authorizing the Department of Procurement to advertise and receive bids for this Project.

Very truly yours,

  
Jonathan Pera, P.E.  
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance  
Director of Purchasing

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190177

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
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*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KEY-TECH LABORATORIES OF KEYPORT, NJ FOR ON-CALL CONSTRUCTION & GEOTECHNICAL TESTING SERVICES FOR THE REPAIRS OF STRUCTURE NO. 1600-041 LAKESIDE AVENUE BRIDGE OVER POMPTON LAKE IN THE BOROUGH OF POMPTON LAKES/TOWNSHIP OF WAYNE AND THE REPAIRS OF STRUCTURE NO. 1600-252 LAKESIDE AVENUE CULVERT OVER ACID BROOK AND REPLACEMENT OF ADJACENT PEDESTRIAN BRIDGE IN THE BOROUGH OF POMPTON LAKES, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190178</b>							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-19							
CAF #								
Purchase Req. #								
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT TO KEY-TECH LABORATORIES OF KEYPORT, NJ FOR ON-CALL CONSTRUCTION & GEOTECHNICAL TESTING SERVICES FOR THE REPAIRS OF STRUCTURE NO. 1600-041 LAKESIDE AVENUE BRIDGE OVER POMPTON LAKE IN THE BOROUGH OF POMPTON LAKES/TOWNSHIP OF WAYNE AND THE REPAIRS OF STRUCTURE NO. 1600-252 LAKESIDE AVENUE CULVERT OVER ACID BROOK AND REPLACEMENT OF ADJACENT PEDESTRIAN BRIDGE IN THE BOROUGH OF POMPTON LAKES, NEW JERSEY**

**WHEREAS** bids were received by the County of Passaic on February 15, 2017 for on-call testing services for construction and geotechnical testing services; and

**WHEREAS** Passaic County passed Resolution R-2017-174 on March 16, 2017 awarding a contract to Key-Tech Laboratories of Keyport, New Jersey on an as-needed basis over a two-year period; and

**WHEREAS** the Passaic County Engineering Department by letter dated February 15, 2019 is recommending that said Key-Tech Laboratories be authorized to be paid an allowance for providing professional testing services in the amount of \$4,976.00 for the projects known as the Repairs of Structure No. 1600-041 Lakeside Avenue Bridge over Pompton Lake in the Borough of Pompton Lakes/Township of Wayne and Repairs of Structure No. 1600-252 Lakeside Avenue Culvert over Acid Brook and Replacement of Adjacent Pedestrian Bridge in the Borough of Pompton Lakes, NJ in conformity with their February 15, 2017 bid (copy of letter attached hereto and made a part hereof); and

**WHEREAS** the Freeholder members of the Public Works and Buildings & Grounds Committee have reviewed this matter at

their meeting on February 13, 2018 and recommend that it be approved by the entire Board; and

**WHEREAS** a certification is attached indicating the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the utilization of the services of Key-Tech Laboratories of Keyport, NJ to conduct the needed professional construction and geotechnical testing services for the Projects named above for the sum of \$4,976.00 in conformity with Board Resolution R-2017-174 dated March 16, 2017 award of bid to them.

**BE IT FURTHER RESOLVED** that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of the County Counsel for said purpose.

February 26, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,976.00

APPROPRIATION: C-04-55-148-001-9B1

PURPOSE: Resolution authorizing an award of contract to Key-Tech Laboratories of Keyport, NJ for On-Call Construction & Geotechnical Testing Services.

  
Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

February 15, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

**PROJECT:** Repairs of Structure No. 1600-041  
Lakeside Avenue Bridge over Pompton Lake  
Borough of Pompton Lakes / Township of Wayne

Repairs of Structure No. 1600-252  
Lakeside Avenue Culvert over Acid Brook and  
Replacement of Adjacent Pedestrian Bridge  
Borough of Pompton Lakes, Passaic County

## AWARD OF CONSULTING ON-CALL TESTING SERVICES

Dear Members of the Board:

As per Resolution R-2017-174, dated March 16, 2017, the County received bids for Construction and Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2017 and February 28, 2019. The bids from the various consultants were received on February 15, 2017 for the On-Call Testing Services.

The Repairs to Lakeside Avenue Bridge (Structure 1600-041) over Pompton Lake and Lakeside Avenue Culvert (Structure 1600-252) over Acid Brook and the replacement of the adjacent Pedestrian Bridge requires concrete test cylinders and laboratory testing services. Based on the anticipated concrete test cylinders and laboratory testing services, Key-Tech Laboratories was selected to perform the work based on the lowest price of the On-Call Testing Services proposal. The work included coordination, preparation of concrete test cylinders, transportation of concrete cylinders, reports, analytical laboratory testing of samples, and preparation of test results for this project. The estimated cost of the work is \$4,976.00. These costs were based upon the rates submitted by Key-Tech for Resolution R-2017-174 mentioned above.

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190178





# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

February 15, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

**PROJECT:** Repairs of Structure No. 1600-041  
Lakeside Avenue Bridge over Pompton Lake  
Borough of Pompton Lakes / Township of Wayne

Repairs of Structure No. 1600-252  
Lakeside Avenue Culvert over Acid Brook and  
Replacement of Adjacent Pedestrian Bridge  
Borough of Pompton Lakes, Passaic County

## AWARD OF CONSULTING ON-CALL TESTING SERVICES

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As per Resolution R-2017-174, dated March 16, 2017, the County received bids for Construction and Geotechnical On-Call Testing Services for the County of Passaic on an as-needed basis for a period between March 1, 2017 and February 28, 2019. The bids from the various consultants were received on February 15, 2017 for the On-Call Testing Services.

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Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190178

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR MODIFICATION #1 OF CONTRACT FOR MASER CONSULTING P.A. AS IT CONCERNS THE REPLACEMENT OF EIGHTH STREET BRIDGE OVER THE PASSAIC RIVER PROJECT IN THE CITY OF PASSAIC AND BOROUGH OF WALLINGTON, PASSAIC AND BERGEN COUNTIES, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190179							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-20							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION FOR MODIFICATION #1 OF CONTRACT FOR MASER CONSULTING P.A. AS IT CONCERNS THE REPLACEMENT OF EIGHTH STREET BRIDGE OVER THE PASSAIC RIVER PROJECT IN THE CITY OF PASSAIC AND BOROUGH OF WALLINGTON, PASSAIC AND BERGEN COUNTIES, NEW JERSEY**

**WHEREAS** a professional construction engineering and inspection services contract was awarded to Maser Consulting P.A. by Resolution R-2015-0451 dated June 22, 2015 as it concerns the Replacement of Eighth Street Bridge over the Passaic River Project in the City of Passaic and Borough of Wallington, Passaic and Bergen Counties, NJ; and

**WHEREAS** based on the contractor's current schedule, the construction contract will extend an additional seven (7) months from the original completion date; and

**WHEREAS** in order to provide construction engineering and inspection services for this additional time, Maser Consulting P.A. submitted a proposal for this additional work, which is detailed in their February 12, 2019 letter (sent via email) in the amount of \$482,221.67, which is attached hereto and made a part hereof; and

**WHEREAS** also included in this proposal is the cost for additional work performed by the sub-consultant, who provided specialty geotechnical services related to the drilled shafts; and

**WHEREAS** the Passaic County Engineer by letter dated February 19, 2019 is recommending that said Maser Consulting P.A. be awarded a contract modification to perform these additional construction engineering and inspection services for an amount of \$482,221.67 pursuant to its letter dated February 12, 2019 attached hereto; and

**WHEREAS** this contract modification is subject to approval by the New Jersey Department of Transportation; and

**WHEREAS** the matter was reviewed by the members of the Freeholder Committee for Public Works and Buildings & Grounds at their meeting on February 13, 2019 and is recommended for approval by the entire Board; and

**WHEREAS** a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the original professional construction engineering and inspection services contract for Maser Consulting P.A. for the Replacement of Eighth Street Bridge over the Passaic River Project in the City of Passaic and Borough of Wallington, Passaic and Bergen Counties, NJ for additional work outside the original scope of the project as set forth above and in its additional contract modification request attached hereto.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

February 26, 2019

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190179

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$482,221.67

APPROPRIATION: C-04-55-137-001-933

PURPOSE: Resolution for modification #1 of contract for Maser Consulting P.A. as it concerns the replacement of Eighth Street Bridge.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

February 19, 2019

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

**Re: *Replacement of Eighth Street Bridge over the Passaic River  
City of Passaic and Borough of Wallington, Passaic and Bergen Counties  
Construction Engineering and Inspection Services  
Contract Modification-Extra Work, Maser Consulting, P.A.***

Members of the Board:

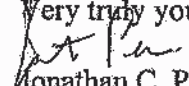
The Consultant Maser Consulting, P.A. is providing Construction Engineering and Inspection Services for the construction of Eighth Street Bridge over the Passaic River. Based on the Contractor current schedule, the construction contract will extend an additional 7 months from the original completion date. In order to provide construction engineering and inspection services for this additional time, the Consultant Maser Consulting P.A. submitted a proposal for this additional work. Also included in this proposal it is the cost for the additional work performed by the Subconsultant RGE who provided specialty geotechnical services related to the drilled shafts. This office has received a proposal for this work in amount of \$482,221.67. Copy of this cost proposal is attached. The cost of this additional work is reimbursable by NJDOT under the grant.

This modification to the contract was discussed at the Public Works Committee meeting of February 13, 2019 and recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution amending the contract with Maser Consulting, P.A. to include this extra work in amount of \$482,221.67, and authorizes the County Counsel to

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190179

prepare the necessary Agreement based upon the attached proposal and subject to availability of funds and subject to NJDOT approval.

Very truly yours,  
  
Jonathan C. Pera, P.E.  
County Engineer

/am

Attachment

Cc: County Administrator  
County Counsel  
Director of Finance  
Public Works Chair





Engineers  
 Planners  
 Surveyors  
 Landscape Architects  
 Environmental Scientists

**Corporate Headquarters**  
 331 Newman Springs Road, Suite 203  
 Red Bank, NJ 07701  
 T: 732.383.1950  
 F: 732.383.1984  
 www.maserconsulting.com

February 12, 2019

**VIA EMAIL**

Aurelia Mayer  
 Principal Engineer/ Bridges  
 Passaic County Engineering Department  
 401 Grand Street, Room 524  
 Paterson, NJ 07505

Re: Replacement of Eighth Street Bridge over the Passaic River  
 City of Passaic and Borough of Wallington  
 Passaic County and Bergen County  
 Permit Number: 0000-11-0042.1; WFD 110001; 0000-11-0042.1; WFD 120001  
 HEPCSD 251 ID Code #215-P-4064  
MC Project No. 15000772G

Dear Ms. Mayer:

Pursuant to our initial Agreement for this project dated August 5, 2015, we are advising the County that we will be exhausting our budgeted fee for Construction Management within the next month.

The original Project substantial completion date was scheduled for Oct. 5, 2018, and the original final completion date was scheduled for Jan. 9, 2019. Per Change Order No. 3, a time extension of 61 Working Days (98 CCD) was granted to the contractor. The revised substantial completion date, based on Change Order No. 3, is Jan 11, 2019, and the revised final completion date is April 5, 2019.

Schedule Update 5, Submitted November 26, 2018, indicates a late finish with Substantial Completion on April 15, 2018 and Final Completion on July 8, 2018. Resident Engineering and construction observation services will be required for the additional time due to project delays.

Based on the review of the budget and the anticipated completion of the contractor, this office envisions approximately \$65,000 per month to complete the remaining work for the months of February through August 2019. Work to be performed includes construction inspection and project closeout, with an approximate duration of 136 Working Days. Therefore, based upon the above, this office respectfully requests that our budgeted total fee be increased in the amount of \$456,881.63.

Subconsultant RGE performed specialty geotechnical services on the project related to Drilled Shafts installation. During the course of the work the following out of scope items were required:

1. Overtime

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190179

Customer Loyalty through Client Satisfaction



Aurelia Mayer  
MC Project No. 15000772G  
January 10, 2019  
Page 2 of 2

2. Review of Change Orders No. 1 and No. 2 related to quantity increases for drilling obstructions
3. Attendance at Progress Meetings

Based on the above, this office respectfully requests that the budgeted total fee for Subconsultant RGE, be increased in the amount of \$25,340.04.

The total budget fee adjustment requested, based on the above, is 482,221.67

On behalf of Maser Consulting, P.A., I would like to thank you for the opportunity to continue on this project. Should you have any questions regarding our request, please contact me at (732) 796 4429 or [mquirk@maserconsulting.com](mailto:mquirk@maserconsulting.com).

Very truly yours,  
MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to read 'Michael Quirk', written over a horizontal line.

Michael Quirk, P.E.  
Resident Engineer

MQ/dm  
cc: J. Pera, P.E., Passaic County  
Paul K. Nolan, P.E., K. Boehler, Maser Consulting P.A.

R:\General\Projects\2015\15000772G\Correspondence\OUT\190212\_maser\_Passaic County regarding work beyond original scope R1.docx





# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

February 19, 2019

Board of Chosen Freeholders  
Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Replacement of Eighth Street Bridge over the Passaic River  
City of Passaic and Borough of Wallington, Passaic and Bergen Counties  
Construction Engineering and Inspection Services  
Contract Modification-Extra Work, Maser Consulting, P.A.**

Members of the Board:

The Consultant Maser Consulting, P.A. is providing Construction Engineering and Inspection Services for the construction of Eighth Street Bridge over the Passaic River. Based on the Contractor current schedule, the construction contract will extend an additional 7 months from the original completion date. In order to provide construction engineering and inspection services for this additional time, the Consultant Maser Consulting P.A. submitted a proposal for this additional work. Also included in this proposal it is the cost for the additional work performed by the Subconsultant RGE who provided specialty geotechnical services related to the drilled shafts. This office has received a proposal for this work in amount of \$482,221.67. Copy of this cost proposal is attached. The cost of this additional work is reimbursable by NJDOT under the grant.

This modification to the contract was discussed at the Public Works Committee meeting of February 13, 2019 and recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution amending the contract with Maser Consulting, P.A. to include this extra work in amount of \$482,221.67, and authorizes the County Counsel to

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190179

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN EMERGENCY CONTRACT TO SILVA MECHANICAL SERVICES, INC. FOR EMERGENCY REPAIR OF THE BOILERS AT SEVERAL PASSAIC COUNTY-OWNED FACILITIES IN PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190180							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-21							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

Res-Pg:1.21-2

**RESOLUTION AUTHORIZING AN EMERGENCY CONTRACT  
TO SILVA MECHANICAL SERVICES, INC. FOR  
EMERGENCY REPAIR OF THE BOILERS AT SEVERAL  
PASSAIC COUNTY-OWNED FACILITIES IN PATERSON, NEW  
JERSEY**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic (the “Board”) is responsible for all facilities and departments owned by the County of Passaic; and

**WHEREAS** recently the Administration received a report from the Superintendent of Buildings & Grounds by memo dated February 19, 2019, which is attached hereto and made a part hereof, that the boilers in several Passaic County-owned facilities were not working properly and needed to be repaired immediately to prevent severe damage; and

**WHEREAS** the total cost to repair the boilers is \$7,060.70; and

**WHEREAS** as a consequence thereof, the Passaic County Administrator by memorandum dated February 20, 2019, which is attached hereto and made a part hereof, determined that this situation is one which could affect the health, safety and welfare of the general public and employees who work at these facilities and, as such, required the award of an emergency contract to repair the boilers; and

**WHEREAS** the Administrator has authorized an award of an emergency contract for the repair of the boilers to Silva Mechanical Services, Inc. of Kearny, New Jersey in conformity with N.J.S.A. 40A:11-6(a) of the Local Public Contract Law; and

**WHEREAS** this award of an emergency contract is for the sum of \$7,060.70 to cover emergency boiler repairs due to drip

on boilers 1 and 2 located at 77 Hamilton Street in Paterson, NJ and additional work related thereto; and

**WHEREAS** the Freeholder Committee for Public Works and Buildings & Grounds discussed this matter at a meeting on February 13, 2019 and is recommending ratifying the actions taken by the Passaic County Administrator by the full Board; and

**WHEREAS** a certification is attached hereto which indicates the availability of funds for said expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby ratifies the action taken by the Passaic County Administrator in awarding an emergency contract to Silva Mechanical Services, Inc. to repair the boilers and additional work related thereto at several Passaic County-owned facilities in Paterson, NJ in the amount of \$7,060.70.

**BE IT FURTHER RESOLVED** that in conformity with the emergency provisions of the Local Public Contract Law, N.J.S.A. 40A:11-6, it hereby authorizes a contract for this emergency and payment to the contractor for all work performed in connection with this emergency.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an emergency contract to Silva Mechanical Services, Inc. to replace the boiler and additional work related thereto in the amount of \$7,060.70.

**BE IT FURTHER RESOLVED** that the Freeholder Director, Clerk to the Board, and County Counsel are

execute such documents as are necessary to effectuate the  
purpose of this resolution.

**Res-Pg:1.21-4**

February 26, 2019



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,060.70

APPROPRIATION: 9-01-20-112-001-207

PURPOSE: Resolution authorizing an emergency contract to Silva Mechanical Services Inc. for emergency boiler repairs.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



# County of Passaic

Administration Building Room 205  
401 Grand Street • Paterson, New Jersey 07505-2023

**Anthony J. DeNova**  
County Administrator

TEL: (973) 881-4405  
FAX: (973) 881-2853

e-mail: [adenova@passaiccountynj.org](mailto:adenova@passaiccountynj.org)

## Memorandum

**TO:** Steve Orsini, Superintendent Buildings & Grounds

**FROM:** Anthony J. DeNova County Administrator

**RE:** Authorization of Immediate Award of Contract to Silva Mechanical Service for Emergency Boiler Repair for 77 Hamilton Street, Paterson, NJ 07505

**DATE:** February 20, 2019

This is to advise that in my capacity as County Administrator of the County of Passaic, I authorized the immediate award of a contract to Silva Mechanical Services Inc. for emergency boiler repairs due to Drip Leg leaking, installation of new thermometer, and maintenance on boilers 1 and boiler 2 located at 77 Hamilton Street, Paterson NJ 07505.

On November 14, 2018 the boiler system located at 77 Hamilton Street, Paterson, NJ 07505 had several mechanical issues preventing the units from operating sufficiently. The Superintendent of Buildings and Grounds determined, that the scope of work was outside the current staff's expertise and employed Silva Mechanical Services Inc. to provide the following services:

- a. Clean fireside and waterside for boiler 1
- b. Install new tappings on discharge lines from heat pumps
- c. Install new thermometers
- d. Cut out drip leg up to tee connect, fit and weld new pipe and new end cap
- e. Clean fireside and waterside for boiler 2

In light of the above and given the urgent need for these services, I hereby authorize an immediate award of contract to Silva Mechanical Service Inc. in the amount of \$7,060.00 for the repair of the boiler systems located at 77 Hamilton Street, Paterson, NJ 07505.

Thank you for your kind and immediate attention to this matter.

Anthony J. DeNova III  
County Administrator

CC: Board of Chosen Freeholders  
Michael H. Glovin, Deputy County Counsel  
Richard Cahill, Finance Officer  
Matthew P. Jordan Esq., Deputy County Administrator

Introduced on: February 20, 2019  
Adopted on: February 20, 2019  
Official Resolution: R21-0110, Purchasing Director



**County of Passaic**

**Buildings & Grounds**

151 E. 11<sup>th</sup> Street, Paterson, New Jersey 07514

**Stephen Orsini**  
County Superintendent of  
Buildings & Grounds

TEL: (973) 881-4425  
CELL PHONE: (201) 937-2576  
E-MAIL: [jackn@passaiccountynj.org](mailto:jackn@passaiccountynj.org)

February 19, 2019

Mr. Michael Glovin  
Deputy County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

**Re: Resolution Request- Silva Mechanical Services Inc.**  
171 Midland Avenue  
Kearney, NJ 07032

Dear Mr. Glovin,

At the February 13, 2019 meeting of the Public Works and Buildings & Grounds Committee a request was heard for Silva Mechanical.

Description of Resolution- Resolution awarding a contract to Silva Mechanical in the amount of \$7,060.70 for boiler repairs at the following locations.

**77 Hamilton-Clean Fire side and water side for Boiler # 1- \$1,475.00**

**77 Hamilton-Install New Tappings on Discharge Lines from Heat pumps. Install New Thermometers-\$900**

**77 Hamilton Room B3-Found 8" Drip Leg Leaking. Cut out Drip Leg up to tee Connection. Fit and Weld New Pipe and New End Cap- \$1,357.40**

**71 Hamilton-Repair Boiler #2- \$1,853.30**

**71 Hamilton- Clean Fireside and Waterside for Boiler # 2- \$1,475.00**

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

REGARDS,

STEPHEN ORSINI  
SUPERINTENDENT  
BUILDINGS & GROUNDS  
SO/IT

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190180



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS

Telephone #: 973-881-4425

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AWARDING A CONTRACT TO SILVA MECHANICAL IN THE AMOUNT OF \$7,060.70 FOR BOILER REPAIRS AT NUMEROUS LOCATIONS.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 7,060.00

REQUISITION # R9-01357

ACCOUNT # 9-01-20-112-001-207

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid  
 Other: \_\_\_\_\_

5. COMMITTEE REVIEW:

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input checked="" type="checkbox"/> Public Works	<u>2/12/2019</u>

6. DISTRIBUTION LIST:

Administration       Finance       Counsel  
 Clerk to the Board       Procurement  
 Other: \_\_\_\_\_

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190180

**COUNTY OF PASSAIC**

PUBLIC BUILDINGS, CO OF PASSAIC  
 (Q) 973-881-4425  
 151 East 11th Street  
 PATERSON, NJ 07524

REQUISITION	
NO.	R9-01357

S H I P T O	COUNTY OF PASSAIC PUBLIC BUILDINGS 151 EAST 11TH STREET PATERSON, NJ 07524
V E N D O R	VENDOR #: 09501 SILVAS MECHANICAL SRVCS, INC. 171 MIDLAND AVENUE KEARNEY, NJ 07032

ORDER DATE: 02/12/19  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	BOILER REPAIRS AT NUMEROUS COUNTY FACILITIES	9-01-20-112-001-207	7,060.7000	7,060.70
			TOTAL	7,060.70

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190180

REQUESTING DEPARTMENT

DATE



# Silva's Mechanical Services, Inc.



MECHANICAL CONTRACTING • BOILER/BURNER INSTALLATION  
 & REPAIRS • GAS PIPING  
 171 MIDLAND AVENUE • KEARNY, N.J. 07032  
 TEL: (201) 246-9690 • FAX: (201) 246-9605  
 CERTIFIED WELDING

## INVOICE

DATE	INVOICE #
11/14/2018	26948

<b>BILL TO</b>
COUNTY OF PASSAIC 910 RIVERVIEW DRIVE STE. 200 TOTOWA, NJ 07512

<b>JOB LOCATION</b>
71 HAMILTON PATERSON, NJ

P.O. NUMBER	TERMS	DATE OF WORK
	Net 30	10/12/2018

DESCRIPTION	Amount
CLEAN FIRE SIDE AND WATER SIDE FOR BOILER (W/ LABOR AND MATERIAL)	1,475.00

<b>Subtotal</b>	\$1,475.00
<b>Sales Tax (6.625%)</b>	\$0.00
<b>Total</b>	\$1,475.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$1,475.00

Introduced on February 28, 2018  
 Payment will be made as shown above. The purchaser agrees to a service charge of 2% per month, 24% per annum, on accounts not paid within 30 days after billing plus  
 Adopted on legal fee included by the purchaser's failure to make timely payment. (30 days)  
 Official Resolution R20180180



# Silva's Mechanical Services, Inc.



MECHANICAL CONTRACTING • BOILER/BURNER INSTALLATION  
& REPAIRS • GAS PIPING  
171 MIDLAND AVENUE • KEARNY, N.J. 07032  
TEL: (201) 246-9690 • FAX: (201) 246-9605  
CERTIFIED WELDING

## INVOICE

DATE	INVOICE #
12/14/2018	27409

BILL TO
COUNTY OF PASSAIC PUBLIC BUILDINGS 317 PENNSYLVANIA AVENUE PATTERSON, NJ 07503

JOB LOCATION
77 HAMILTON ST BOILER ROOM

P.O. NUMBER	TERMS	DATE OF WORK
	Net 30	12/14/2018

DESCRIPTION	Amount
INSTALL NEW TAPPINGS ON DISCHARGE LINES FROM HEAT PUMPS. INSTALL NEW THERMOMETERS. REPLACE AND INSTALL NEW PRESSURE GAUGES  LABOR AND MATERIAL	\$900.00

<b>Subtotal</b>	\$900.00
<b>Sales Tax (6.625%)</b>	\$0.00
<b>Total</b>	\$900.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$900.00

Introduction to be made February 26, 2018. Purchaser agrees to a service charge of 2% per month, 24% per annum, on accounts not paid within 30 days after billing, plus Adoption fee of \$100.00. Purchaser's failure to make timely payment (30 days)  
Official Resolution#: R20180140



# Silva's Mechanical Services, Inc.



MECHANICAL CONTRACTING • BOILER/BURNER INSTALLATION  
 & REPAIRS • GAS PIPING  
 171 MIDLAND AVENUE • KEARNY, N.J. 07032  
 TEL: (201) 246-9890 • FAX: (201) 246-9805  
 CERTIFIED WELDING

## INVOICE

DATE	INVOICE #
12/10/2018	27097

BILL TO
COUNTY OF PASSAIC PUBLIC BUILDINGS 317 PENNSYLVANIA AVENUE PATERSON, NJ 07503

JOB LOCATION
77 HAMILTON ROOM B3

P.O. NUMBER	TERMS	DATE OF WORK
	Net 30	12/8/2018

DESCRIPTION	Amount
FOUND 3" DRIP LEG LEAKING. CUT OUT DRIP LEG UP TO THE CONNECTION. FIT AND WELD NEW PIPE AND NEW END CAP. WELD NEW THREADED FOR DRAINAGE AND STEAM TRAP CONNECTIONS. RECONNECT STEAM TRAP AND INSTALL NEW DRAIN VALVE. START UP BOILERS AND TEST. LABOR AND MATERIAL	1,357.40

<b>Subtotal</b>	\$1,357.40
<b>Sales Tax (6.625%)</b>	\$0.00
<b>Total</b>	\$1,357.40
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$1,357.40

Interest will be made at 2% per month, 24% per annum, on accounts not paid within 30 days after billing, plus  
 Adopted by the Board of County Commissioners on 12/10/2018. Purchaser's failure to make timely payment, (30 days)  
 Official Resolution # R-20180180



# Silva's Mechanical Services, Inc.



MECHANICAL CONTRACTING • BOILER/BURNER INSTALLATION  
& REPAIRS • GAS PIPING

171 MIDLAND AVENUE • KEARNY, N.J. 07032

TEL.: (201) 246-9690 • FAX: (201) 246-9605

CERTIFIED WELDING

## INVOICE

DATE	INVOICE #
11/15/2018	27411

<b>BILL TO</b>
COUNTY OF PASSAIC 930 RIVERVIEW DRIVE, STE. 200 TOWANA, N.J. 07312

<b>JOB LOCATION</b>
71 HAMILTON PATERSON, N.J.

<b>P.O. NUMBER</b>	<b>TERMS</b>	<b>DATE OF WORK</b>
	Net 30	10/16/2018

DESCRIPTION	Amount
REPAIR BOILER #2  LABOR AND MATERIAL	1,853.30

<b>Subtotal</b>	\$1,853.30
<b>Sales Tax (6.625%)</b>	\$0.00
<b>Total</b>	\$1,853.30
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$1,853.30

Intentional will be made February 26, 2019 Purchaser agrees to a service charge of 2% per month, 24% per annum, on accounts not paid within 30 days after billing, plus  
 Adoption of legal fee incurred by Seller, and 10% Purchaser's failure to make timely payment, (30 days)  
 Official Resolution: R20190180





# County of Passaic

Administration Building Room 205  
401 Grand Street • Paterson, New Jersey 07505-2023

**Anthony J. DeNova**  
County Administrator

TEL: (973) 881-4405  
FAX: (973) 881-2853

e-mail: [adenova@passaiccountynj.org](mailto:adenova@passaiccountynj.org)

## Memorandum

**TO:** Steve Orsini, Superintendent Buildings & Grounds

**FROM:** Anthony J. DeNova County Administrator

**RE:** Authorization of Immediate Award of Contract to Silva Mechanical Service for Emergency Boiler Repair for 77 Hamilton Street, Paterson, NJ 07505

**DATE:** February 20, 2019

This is to advise that in my capacity as County Administrator of the County of Passaic, I authorized the immediate award of a contract to Silva Mechanical Services Inc. for emergency boiler repairs due to Drip Leg leaking, installation of new thermometer, and maintenance on boilers 1 and boiler 2 located at 77 Hamilton Street, Paterson NJ 07505.

On November 14, 2018 the boiler system located at 77 Hamilton Street, Paterson, NJ 07505 had several mechanical issues preventing the units from operating sufficiently. The Superintendent of Buildings and Grounds determined, that the scope of work was outside the current staff's expertise and employed Silva Mechanical Services Inc. to provide the following services:

- a. Clean fireside and waterside for boiler 1
- b. Install new tappings on discharge lines from heat pumps
- c. Install new thermometers
- d. Cut out drip leg up to tee connect, fit and weld new pipe and new end cap
- e. Clean fireside and waterside for boiler 2

In light of the above and given the urgent need for these services, I hereby authorize an immediate award of contract to Silva Mechanical Service Inc. in the amount of \$7,060.00 for the repair of the boiler systems located at 77 Hamilton Street, Paterson, NJ 07505.

Thank you for your kind and immediate attention to this matter.

Anthony J. DeNova III  
County Administrator

CC: Board of Chosen Freeholders  
Michael H. Glovin, Deputy County Counsel  
Richard Cahill, Finance Officer  
Matthew P. Jordan Esq., Deputy County Administrator

Introduced on: February 20, 2019  
Adopted on: February 20, 2019  
Official Resolution: R21-0110, Purchasing Director

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE CITY OF PATERSON FOR SECURITY SERVICES BY OFF-DUTY PATERSON POLICE DEPARTMENT PERSONNEL FOR THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES AT 80 HAMILTON STREET IN PATERSON, NJ FOR CALENDAR YEAR 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190181							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-22							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING AN AGREEMENT BY AND BETWEEN  
THE COUNTY OF PASSAIC AND THE CITY OF PATERSON FOR  
SECURITY SERVICES BY OFF-DUTY PATERSON POLICE  
DEPARTMENT PERSONNEL FOR THE PASSAIC COUNTY BOARD  
OF SOCIAL SERVICES AT 80 HAMILTON STREET IN PATERSON,  
NJ FOR CALENDAR YEAR 2019**

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is the owner of the building at 80 Hamilton Street, Paterson, NJ (formerly Martin Luther King High School) which has been leased for many years to the Passaic County Board of Social Services (PCBSS); and

**WHEREAS** part of the obligation as the Lessor of the premises of that building is to provide security to the PCBSS; and

**WHEREAS** due to the fact that the Passaic County Sheriff's Department, who by law provides security to the Court House Complex and Administration Building but does not provide security to this building, the PCBSS has requested and received over the past several years security from off-duty Paterson Police Department personnel through the City of Paterson; and

**WHEREAS** the Passaic County Superintendent of Buildings & Grounds has by letter dated February 19, 2019 recommended that the sum of \$236,000 be dedicated to pay for these security services for calendar year 2019 (copy of letter attached hereto and made part hereof); and

**WHEREAS** this matter was reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its February 13, 2019 meeting and recommended to the full Board for approval; and

**WHEREAS** a certification is attached hereto which indicates the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an agreement with the City of Paterson for necessary security services by off-duty Paterson Police Department personnel in the amount of \$236,000 for calendar year 2019 for the Passaic County Board of Social Services, the Lessee of the County of Passaic at 80 Hamilton Street in the City of Paterson, NJ.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board as well as the Passaic County Counsel be authorized to execute any documentation that may be necessary to effectuate this Resolution.

February 26, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$236,000.00

APPROPRIATION: 9-01-20-112-001-213

PURPOSE: Resolution authorizing an agreement by and between the County of Passaic and the City of Paterson for security services by off-duty Paterson Police Department personnel.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



**County of Passaic**  
**Buildings & Grounds Department**  
151 E. 11<sup>th</sup> Street, Paterson, New Jersey 07524

**Stephen Orsini**  
Superintendent  
Buildings & Grounds

TEL: (973)881-4425  
CELL PHONE: (201) 937-2576  
E-MAIL: [jackn@passaiccountynj.org](mailto:jackn@passaiccountynj.org)

February 19, 2019

Mr. Michael Glovin, Esq.  
Asst. Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request- Paterson, City of  
C/O Payroll Department  
125 Ellison Street-3<sup>rd</sup> Floor  
Paterson, NJ 07505

At the February 13, 2019 meeting of the Public Works and Buildings & Grounds Committee a request was heard for the City Of Paterson.

Description of Resolution-Resolution awarding a contract to the City of Paterson for Security Services at 80 Hamilton Street. Fees are for off Duty Police officers to provide security at 80 Hamilton Street (Board of Social Services). A total of \$236,000 is required to cover the year 2019 and will be taken from the following account number.

Account number: 9-01-20-112-001-213  
Requisition number: R9-01091

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Regards,

Stephen Orsini  
SUPERINTENDENT  
BUILDINGS & GROUNDS  
SO/IT  
ENCLOSURE



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

1. REQUEST FOR RESOLUTION FOR CITY OF PATERSON FOR SECURITY SERVICES AT 80 HAMILTON FEES FOR OFF DUTY POLICE OFFICERS

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 236,000.00
REQUISITION # R9-01091
ACCOUNT # 9-01-20-112-001-213

4. METHOD OF PROCUREMENT:

[ ] RFP [x] RFQ [ ] Bid

[ ] Other:

5. COMMITTEE REVIEW:

DATE:

- [ ] Administration & Finance
[ ] Budget
[ ] Health
[ ] Human Services
[ ] Law & Public Safety
[ ] Planning & Economic Development
[x] Public Works

2/12/2018

6. DISTRIBUTION LIST:

- [ ] Administration [x] Finance [ ] Counsel
[ ] Clerk to the Board [ ] Procurement
[ ] Other:





**County of Passaic**  
**Buildings & Grounds Department**  
151 E. 11<sup>th</sup> Street, Paterson, New Jersey 07524

**Stephen Orsini**  
Superintendent  
Buildings & Grounds

TEL: (973)881-4425  
CELL PHONE: (201) 937-2576  
E-MAIL: [jackn@passaiccountynj.org](mailto:jackn@passaiccountynj.org)

February 19, 2019

Mr. Michael Glovin, Esq.  
Asst. Passaic County Counsel  
401 Grand Street  
Paterson, New Jersey 07505

Re: Resolution Request- Paterson, City of  
C/O Payroll Department  
125 Ellison Street-3<sup>rd</sup> Floor  
Paterson, NJ 07505

At the February 13, 2019 meeting of the Public Works and Buildings & Grounds Committee a request was heard for the City Of Paterson.

Description of Resolution-Resolution awarding a contract to the City of Paterson for Security Services at 80 Hamilton Street. Fees are for off Duty Police officers to provide security at 80 Hamilton Street (Board of Social Services). A total of \$236,000 is required to cover the year 2019 and will be taken from the following account number.

Account number: 9-01-20-112-001-213  
Requisition number: R9-01091

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention and your assistance with this matter.

Regards,

Stephen Orsini  
SUPERINTENDENT  
BUILDINGS & GROUNDS  
SO/IT  
ENCLOSURE

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF CONSTRUCTION SERVICES CONTRACT THROUGH THE EDUCATION SERVICE COMMISSION OF NEW JERSEY TO MURRAY PAVING AND CONCRETE FOR IMPROVEMENTS TO THE MAINTENANCE GARAGE FOR THE PREAKNESS VALLEY GOLF CLUB LOCATED AT 85 TOTOWA ROAD, WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190182							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-23							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

Res. Pg. 23-2

**RESOLUTION AUTHORIZING THE AWARD OF CONSTRUCTION SERVICES CONTRACT THROUGH THE EDUCATION SERVICE COMMISSION OF NEW JERSEY TO MURRAY PAVING AND CONCRETE FOR IMPROVEMENTS TO THE MAINTENANCE GARAGE FOR THE PREAKNESS VALLEY GOLF CLUB LOCATED AT 85 TOTOWA ROAD, WAYNE, NEW JERSEY**

**WHEREAS** the County of Passaic is a member of the Education Services Commission of New Jersey (formerly known as the Middlesex Regional Education Service Commission (MRESC)), a purchasing cooperative who is authorized under the Local Public Contracts Law to receive bids for items on behalf of its members; and

**WHEREAS** the Passaic County Director of Parks & Recreation has requested a proposal from Gordion Group Inc., a consultant for Middlesex Regional Education Services Commission, to address improvements to the maintenance garage for the Preakness Valley Golf Club located at 85 Totowa Road in Wayne, NJ; and

**WHEREAS** the contractor listed on the proposal to perform the work is Murray Paving and Concrete, 210 South Newman Street, Hackensack, NJ and was awarded the State Approved Co-op #65MCECCPS (JOC Contract No.: ESCNJ 16/17-54 GC2); and

**WHEREAS** pursuant to the terms of the requisitions attached hereto and made a part hereof, the bid amount is \$117,666.63 and

**WHEREAS** pursuant to the memo dated February 20, 2019 from the Passaic County Director of Parks & Recreation attached hereto and made part hereof, funds for the improvements are included in the 2019 capital funds account; and

**WHEREAS** the Freeholder members of the Committee for Public Works and Buildings & Grounds reviewed this matter at its February 13, 2019, meeting and are recommending approval by the entire Board; and

**WHEREAS** a certification is attached hereto which indicates the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract for improvements to the maintenance garage for the Preakness Valley Golf Club located at 85 Totowa Road, Wayne, NJ to Murray Paving and Concrete in the amount in the amount of \$117,666.63 in conformity with the terms and conditions as set forth in their bid and pursuant to the Education Services Commission of New Jersey; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic.

February 26, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$117,666.63

APPROPRIATION: \$1,380.00 – C-04-55-103-000-901  
\$ 235.20 – C-04-55-137-001-906  
\$37,381.84 – C-04-55-140-001-908  
\$37,000.00- C-04-55-859-000-902  
\$17,243.87 – C-04-55-989-001-902  
\$24,425.72 – C-04-55-140-001-920

PURPOSE: Resolution authorizing the award of construction services contract through the education service commission of New Jersey to Murray Paving and Concrete or improvements to the maintenance garage for the Preakness Valley Golf Club.

  
Richard Cahill, Chief Financial Officer

DATED: February 26, 2019.

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190182



**COUNTY OF PASSAIC  
PARKS & RECREATION**  
209 Totowa Road, Wayne, NJ 07470  
Office (973) 881-4833 Fax (973) 872-2684

To: Michael Glovin  
From: Darryl Sparta, Director of Parks & Recreation  
Date: February 20, 2019  
Re: Improvements to the maintenance garage located at 85 Totowa Road Wayne NJ 07470.

The Passaic County Parks Department received a proposal from Murray Paving and Concrete (210 South Newman Street Hackensack NJ 07601) in the amount of \$117,666.63 for improvements to the Parks Department maintenance garage located at 85 Totowa Road Wayne NJ 07470.

This proposal was secured through the ESCNJ State Approved Coop #65MCESCCPS. My office along with the office of Engineering has reviewed the proposal and find it to be satisfactory. Funds for the improvements are included in the 2019 capital funds (account number is pending).

The request to proceed with the above mentioned work was approved by the Public Works Committee on February 13, 2019. I am therefore recommending that the Board of Chosen Freeholders adopt the necessary resolution authorizing the Parks department to proceed with the improvements to the maintenance garage.

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190182



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Darryl Sparta, Dir, Parks & Recreation
Telephone #: 973-872-6417

DESCRIPTION OF RESOLUTION:

Requesting a resolution approving improvements to the golf course maintenance garage. Services, by Murray Paving and Concrete (201 South Newman Street, Hackensack, NJ 07601), are in the amount of \$117,666.63.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 117,666.63
REQUISITION # pending capital budget funds
ACCOUNT # TBD

4. METHOD OF PROCUREMENT:

[ ] RFP [ ] RFQ [ ] Bid
[ ] Other: contract

5. COMMITTEE REVIEW:

DATE:

[ ] Administration & Finance
[ ] Budget
[ ] Health
[ ] Human Services
[ ] Law & Public Safety
[ ] Planning & Economic Development
[ ] Public Works
2/13/2019

6. DISTRIBUTION LIST:

[ ] Administration [ ] Finance [ ] Counsel
[ ] Clerk to the Board [ ] Procurement

[ ] Other:

Introduced on: February 26, 2019
Adopted on: February 26, 2019
Official Resolution#: R20190182



Job Order

<b>ESCNJ State Approved Coop #65MCE SCCPS</b> <b>JOC Contract No.: ESCNJ 16/17-54 GC2</b>	
<input type="checkbox"/> <b>New Job Order</b>	<input type="checkbox"/> <b>Modify an Existing Job Order</b>
Job Order Number: 07102018-01 Job Order Title: Preakness Valley Golf Repair Garage Contact: <u>Darryl Sparta</u> Contractor Name: <u>Murray Paving and Concrete</u> Phone: <u>973-881-4832</u> Contact: <u>Steven Ramos</u> Phone:	
<b>Work to be Performed</b> Work to be performed as per the Final Scope of Work and the Price Proposal dated 08/09/2018, and as per the terms and conditions of JOC Contract No ESCNJ 16/17-54 GC2. <u>Brief Task Order Description:</u> Repairs to the Preakness Valley Repair Garage.	
<b>Time of Performance</b> Estimated Start Date: Estimated Completion Date:	Will apply: <input type="checkbox"/> Will NOT apply: <input checked="" type="checkbox"/>
<b>Liquidated Damages</b>	
<b>Validation Information</b>  <i>Option 1 - Normal Working Hours 0.9700</i>	
<b>Job Order Firm Fixed Price: \$117,666.63</b>  Owner Purchase Order:	

**Approvals**

\_\_\_\_\_  
Project Manager Date

\_\_\_\_\_  
Bureau/Division Manager Date

\_\_\_\_\_  
Technical/Engineer Review Date

\_\_\_\_\_  
Contracting Officer Date





**Scope of Work**

**ESCNJ State Approved Coop #65MCESCCPS**

---

**To:** Contractor Project Manager  
Murray Paving and Concrete  
210 South Newman Street  
Hackensack, NJ 07601

**From:** Darryl Sparta  
MRESC - Passaic County  
No Address Input  
  
973-881-4832

**Job Order No:** 07102018-01  
**Job Order Title:** Preakness Valley Golf Repair Garage  
**Contract #:** ESCNJ 16/17-54 GC2

---

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Please see the detailed scope of work below.

Subject to the terms and conditions of JOC Contract ESCNJ 16/17-54 GC2.

\_\_\_\_\_  
Darryl Sparta

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor Project Manager

\_\_\_\_\_  
Date

**Contractor's Cost Proposal - Summary (L/E/M)**

ESCNJ State Approved Coop #65MCESCCPS

Date: February 08, 2019

Re: IQC Master Contract #: ESCNJ 16/17-54 GC2  
 JOG Work Order #: 07102018-01  
 Owner PO #:  
 Title: Preakness Valley Golf Repair Garage  
 Contractor: Murray Paving and Concrete  
 Proposal Value: \$117,666.63

<b>CAULKING - SEALANTS</b>	<b>\$839.86</b>
<b>DEBRIS REMOVAL</b>	<b>\$733.52</b>
<b>DEMISING WALL SEPARATION</b>	<b>\$4,464.43</b>
<b>DEMOLITION</b>	<b>\$6,582.34</b>
<b>ELECTRICAL</b>	<b>\$25,871.60</b>
<b>FRAMING - DRYWALL</b>	<b>\$9,298.23</b>
<b>GARAGE DOOR STEEL JAMBS</b>	<b>\$34,484.58</b>
<b>GARAGE DOORS</b>	<b>\$17,165.22</b>
<b>HEATING SYSTEM</b>	<b>\$6,768.20</b>
<b>PAINTING - GARAGE DOOR JAMBS</b>	<b>\$2,601.38</b>
<b>PAINTING - REAR EXIT DOOR</b>	<b>\$159.83</b>
<b>REAR EXIT DOOR</b>	<b>\$2,112.87</b>
<b>REAR EXIT DOOR - MODIFY OPENING</b>	<b>\$524.44</b>
<b>STORAGE ROOM PAIRED DOOR</b>	<b>\$2,432.25</b>
<b>WINDOW UNITS</b>	<b>\$3,627.88</b>
<b>Proposal Total</b>	<b>\$117,666.63</b>

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

**Contractor's Cost Proposal - Detail (L/E/M)****ESCNJ State Approved Coop #65MCECCPS**

Date: February 08, 2019

Re: JQC Master Contract #: ESCNJ 16/17-54 GC2  
 JOC Work Order #: 07102018-01  
 Owner PO #:  
 Title: Preakness Valley Golf Repair Garage  
 Contractor: Murray Paving and Concrete  
 Proposal Value: \$117,666.63

Sect.	Item	Mod.	UOM	Description	Line Total		
Labor	Equip.	Material	(Excludes)				
<b>CAULKING - SEALANTS</b>							
1	07 92 13 00 0005		CLF	3/8" x 3/8" Joint, Silicone Sealant And Caulking	\$792.24		
				Quantity	Unit Price	Factor	Total
			Installation	2.00 x	408.37 x	0.9700 =	792.24
				CAULK WINDOW FRAMES AND DOOR JAMBS			
2	07 92 13 00 0005 0065		MOD	For 1 Part Mildew Resistant, Add	\$47.62		
				Quantity	Unit Price	Factor	Total
			Installation	1.50 x	32.73 x	0.9700 =	47.62
<b>Subtotal for CAULKING - SEALANTS</b>					<b>\$839.86</b>		
<b>DEBRIS REMOVAL</b>							
3	01 74 19 00 0013		EA	30 CY Dumpster (4 Ton) "Construction Debris" Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$654.75		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	675.00 x	0.9700 =	654.75
				DEBRIS REMOVAL			
4	01 74 19 00 0030		TON	Traditional Building Construction Materials, Landfill-Dump Fee	\$78.77		
				Quantity	Unit Price	Factor	Total
			Installation	1.00 x	81.21 x	0.9700 =	78.77
				DEBRIS REMOVAL			
<b>Subtotal for DEBRIS REMOVAL</b>					<b>\$733.52</b>		
<b>DEMISING WALL SEPARATION</b>							
5	07 21 18 00 0013		SF	3-1/2" Thick, Unfaced, R-15 Fiberglass Flexible Insulation	\$492.28		
				Quantity	Unit Price	Factor	Total
			Installation	350.00 x	1.45 x	0.9700 =	492.28
				GARAGE DEMISING WALL SEPARATION			
6	09 21 00 00 0002		SF	Interior Partition Wall Assembly, Metal Studs With Tracks And Runners Includes 18 gauge 3-5/8" metal studs 16" on center with tracks, runners, and channel, one layer 5/8" drywall on each side, level 4 finish, one primer coat and two finish coats of latex paint.	\$3,972.15		
				Quantity	Unit Price	Factor	Total
			Installation	350.00 x	11.70 x	0.9700 =	3,972.15
				NEW GARAGE DEMISING WALL SEPARATION TO ROOF DECK			
<b>Subtotal for DEMISING WALL SEPARATION</b>					<b>\$4,464.43</b>		
<b>DEMOLITION</b>							
7	02 41 19 16 0006		SF	Removal Of Wood Strip Flooring And Salvage	\$509.25		
				Quantity	Unit Price	Factor	Total
			Installation	300.00 x	1.75 x	0.9700 =	509.25
				REMOVE STORAGE AREA WOOD FLOORING			

Introduced on: February 26, 2019  
 Contractor's Cost Proposal - Detail (L/E/M) Report  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190182

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 07102018-01  
 Job Order Title: Preakness Valley Golf Repair Garage

**DEMOLITION**

8	02 41 19 16 0042	SF	Demolish Wood Or Metal Framed Interior Partition/Wall With Drywall 2 Sides					\$5,255.46	
			Installation	Quantity	Unit Price	Factor	=	Total	
				1,800.00	3.01	0.9700		5,255.46	
				x	x				
			REMOVE PARTITION WALL, STORAGE ROOM AREA, SECTION OF CEILING FRAMING AT SECOND BAY						
9	07 46 19 00 0008	SF	30 Gauge Corrugated Steel Siding Panel, Including Fasteners And Painted					\$256.08	
			Installation	Quantity	Unit Price	Factor	=	Total	
				0.00	5.02	0.9700		0.00	
			Demolition	Quantity	Unit Price	Factor	=	Total	
				150.00	1.76	0.9700		256.08	
				x	x				
			CUT OUT PAIRED DOOR AT STORAGE ROOM METAL PANEL ACCESS OPENING						
10	23 82 39 16 0041	EA	Removal And Reinstallation Of Up To 120 MBH Steam, 87.1 MBH Hot Water Hydronic Unit Heater, Horizontal or Vertical					\$561.55	
			Installation	Quantity	Unit Price	Factor	=	Total	
				1.00	578.92	0.9700		561.55	
				x	x				
			REMOVE EXISTING WALL GAS UNIT HEATER IN PARTITION						

**Subtotal for DEMOLITION \$6,582.34**

**ELECTRICAL**

11	01 22 20 00 0010	HR	Electrician For tasks not included in the Task Catalog and as directed by owner only.					\$3,856.12	
			Installation	Quantity	Unit Price	Factor	=	Total	
				40.00	94.23	0.9700		3,856.12	
				x	x				
			LAYOUT EMT, LIGHTING FEEDS, SUPPORTS						
12	01 22 20 00 0010 0002		For Foreman, Add					\$182.75	
			Installation	Quantity	Unit Price	Factor	=	Total	
				40.00	4.71	0.9700		182.75	
				x	x				
13	01 22 20 00 0016	HR	Laborer For tasks not included in the Task Catalog and as directed by owner only.					\$2,761.01	
			Installation	Quantity	Unit Price	Factor	=	Total	
				40.00	71.16	0.9700		2,761.01	
				x	x				
			EQUIPMENT, STAGING MATERIALS						
14	26 05 33 13 0003	CLF	1/2" Electrical Metallic Tubing (EMT) With 3 #12 THHN/THWN Assembly Includes conduit, set screw connectors, set screw couplings, straps, wire as indicated. Not for use where detail is available.					\$7,830.93	
			Installation	Quantity	Unit Price	Factor	=	Total	
				12.00	672.76	0.9700		7,830.93	
				x	x				
			POWER FEEDS						
15	26 05 33 13 0007	CLF	3/4" Electrical Metallic Tubing (EMT) With 3 #12 THHN/THWN Assembly Includes conduit, set screw connectors, set screw couplings, straps, wire as indicated. Not for use where detail is available.					\$2,159.37	
			Installation	Quantity	Unit Price	Factor	=	Total	
				3.00	742.65	0.9700		2,159.37	
				x	x				
			DEDICATED WELDER UNIT						
16	26 24 16 00 0371	EA	1 Pole GFI, 120/240 Volt, 15-30 Amp, Branch Circuit Breaker, 10,000 Amp Interrupting Capacity					\$242.32	
			Installation	Quantity	Unit Price	Factor	=	Total	
				3.00	83.27	0.9700		242.32	
				x	x				
			WALL GFI RECEPTACLES						
17	26 24 16 00 0371 0103		For Bolt-On, Add					\$53.40	
			Installation	Quantity	Unit Price	Factor	=	Total	
				3.00	18.35	0.9700		53.40	
				x	x				

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 07102018-01  
 Job Order Title: Preakness Valley Golf Repair Garage

**ELECTRICAL**

18	26 24 16 00 0388	EA	1 Pole, 277/480 Volt, 15-30 Amp, Branch Circuit Breaker, 14,000 Amp Interrupting Capacity						\$56.30
		Installation	Quantity	Unit Price	Factor	=	Total		
			1.00	58.04	x	0.9700	56.30		
			DEDICATED WELDER UNIT						
19	26 24 16 00 0388 0104		For Bolt-On, Add						\$13.45
		Installation	Quantity	Unit Price	Factor	=	Total		
			1.00	13.87	x	0.9700	13.45		
20	26 27 26 00 0005	EA	1 Gang, 20 Amp, NEMA 5-20, Duplex Receptacle Assembly						\$301.98
		Installation	Quantity	Unit Price	Factor	=	Total		
			4.00	77.83	x	0.9700	301.98		
			GARAGE DOOR MOTORS CEILING						
21	26 27 26 00 0009	EA	1 Gang, 20 Amp, GFI, Duplex Receptacle Assembly						\$648.89
		Installation	Quantity	Unit Price	Factor	=	Total		
			8.00	83.62	x	0.9700	648.89		
			WALL GFI RECEPTACLES						
22	26 27 26 00 0032	EA	30 Amp, NEMA 15-30, Single Receptacle, 250 Volt, 3 Phase						\$56.72
		Installation	Quantity	Unit Price	Factor	=	Total		
			1.00	58.47	x	0.9700	56.72		
			DEDICATED WELDER UNIT						
23	26 51 13 00 0236	EA	4' Length, 4,600 Lumens, Lensed LED Striplight Fixture (Lithonia ZL2)						\$7,298.51
		Installation	Quantity	Unit Price	Factor	=	Total		
			24.00	313.51	x	0.9700	7,298.51		
			SURFACE MOUNTED LIGHT FIXTURES						
24	26 52 00 00 0011	EA	6 Watt, 6 Volt, Aluminum Housing, Halogen Lamp, Emergency Light Remote Head (Lithonia ELA MT H0806)						\$185.13
		Installation	Quantity	Unit Price	Factor	=	Total		
			2.00	95.43	x	0.9700	185.13		
			EGRESS DOOR EXTERIOR LIGHT						
25	26 53 00 00 0010	EA	Single Face, Thermoplastic Housing, LED Exit Sign/Emergency Light Combo With Battery Back-Up (Lithonia LHQM)Includes two circular side mounted krypton emergency lights.						\$424.72
		Installation	Quantity	Unit Price	Factor	=	Total		
			2.00	218.93	x	0.9700	424.72		
			EGRESS DOOR EXIT COMBO UNIT						

**Subtotal for ELECTRICAL \$25,871.60**

**FRAMING - DRYWALL**

26	01 22 20 00 0003	HR	InsulatorFor tasks not included in the Task Catalog and as directed by owner only.						\$699.72
		Installation	Quantity	Unit Price	Factor	=	Total		
			8.00	90.17	x	0.9700	699.72		
			EQUIPMENT, STAGING BATT INSULATION						
27	01 22 20 00 0003 0002		For Foreman, Add						\$35.00
		Installation	Quantity	Unit Price	Factor	=	Total		
			8.00	4.51	x	0.9700	35.00		

## Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 07102018-01  
 Job Order Title: Preakness Valley Golf Repair Garage

**FRAMING - DRYWALL**

28	01 22 20 00 0006	HR	Carpenter	For tasks not included in the Task Catalog and as directed by owner only.						\$3,570.38	
		Installation	Quantity	Unit Price	Factor	=	Total				
			40.00	92.02	x	0.9700	3,570.38				
			EQUIPMENT, STAGING MATERIALS								
29	01 22 20 00 0006 0002			For Foreman, Add						\$178.48	
		Installation	Quantity	Unit Price	Factor	=	Total				
			40.00	4.60	x	0.9700	178.48				
30	01 22 20 00 0016	HR	Laborer	For tasks not included in the Task Catalog and as directed by owner only.						\$552.20	
		Installation	Quantity	Unit Price	Factor	=	Total				
			8.00	71.16	x	0.9700	552.20				
			EQUIPMENT, STAGING								
31	01 22 20 00 0037	HR	Truck Driver, Light	For tasks not included in the Task Catalog and as directed by owner only.						\$652.15	
		Installation	Quantity	Unit Price	Factor	=	Total				
			8.00	84.04	x	0.9700	652.15				
			MATERIALS, EQUIPMENT								
32	01 22 20 00 0037 0002			For Foreman, Add						\$32.59	
		Installation	Quantity	Unit Price	Factor	=	Total				
			8.00	4.20	x	0.9700	32.59				
33	01 54 23 00 0014	WK	Rolling Scaffolding >14' To 20' Complete With Wheels, Railings, Etc., (5' Wide X 7' Long Section)							\$157.88	
		Installation	Quantity	Unit Price	Factor	=	Total				
			4.00	40.69	x	0.9700	157.88				
			EQUIPMENT								
34	07 21 16 00 0013	SF	3-1/2" Thick, Unfaced, R-15 Fiberglass Flexible Insulation							\$843.90	
		Installation	Quantity	Unit Price	Factor	=	Total				
			600.00	1.45	x	0.9700	843.90				
			INSULATE REAR WALL GARAGE								
35	09 22 16 13 0004	SF	3-5/8" Width, 16" On Center, 25 Gauge, Non Load Bearing, Non Structural Metal Stud Framing With Tracks And Runners							\$1,274.58	
		Installation	Quantity	Unit Price	Factor	=	Total				
			600.00	2.19	x	0.9700	1,274.58				
			REAR WALL FRAMING GARAGE								
36	09 22 16 13 0004	SF	3-5/8" Width, 16" On Center, 25 Gauge, Non Load Bearing, Non Structural Metal Stud Framing With Tracks And Runners							\$67.98	
		Installation	Quantity	Unit Price	Factor	=	Total				
			32.00	2.19	x	0.9700	67.98				
			REAR EXIT DOOR 4 FT WIDE OPENING								
37	09 22 16 13 0004 0010			For 12" On Center, Add						\$11.17	
		Installation	Quantity	Unit Price	Factor	=	Total				
			32.00	0.36	x	0.9700	11.17				
38	09 29 00 00 0036	SF	5/8" Fire Rated, Mesh Reinforced, Moisture And Mold Resistant Gypsum Board							\$1,222.20	
		Installation	Quantity	Unit Price	Factor	=	Total				
			600.00	2.10	x	0.9700	1,222.20				
			REAR WALL FRAMING GARAGE DRYWALL								

Subtotal for FRAMING - DRYWALL

\$9,298.23

**GARAGE DOOR STEEL JAMBS**

Introduced on: February 26, 2019  
 Contractor's Cost Proposal - Detail (L/E/M) Report  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190182

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 2/8/2019

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 07102018-01  
 Job Order Title: Preakness Valley Golf Repair Garage

**GARAGE DOOR STEEL JAMBS**

39	01 22 20 00 0034	HR	Structural Steel Worker/For tasks not included in the Task Catalog and as directed by owner only.						\$4,435.23	
		Installation	Quantity	Unit Price	Factor	=	Total			
			40.00	114.31	0.9700		4,435.23			
			EQUIPMENT, STAGING, MODIFY EXISTING STEEL LINTELS, ATTACH GARAGE DOOR JAMBS							
40	01 22 20 00 0034 0002		For Foreman, Add						\$221.94	
		Installation	Quantity	Unit Price	Factor	=	Total			
			40.00	5.72	0.9700		221.94			
41	02 41 19 13 0227	IN	7/8" Diameter Drilling In Concrete Per Inch Of Depth						\$140.38	
		Installation	Quantity	Unit Price	Factor	=	Total			
			54.00	2.68	0.9700		140.38			
			GARAGE DOOR STEEL JAMBS CLIP TO SLAB BOLTS ( 20 EACH)							
42	02 41 19 13 0277	EA	Core Drill Minimum Charge/For projects where the total core drilling charge is less than the minimum charge, use task "Minimum Charge For Core Drilling" exclusively. Task "Minimum Charge For Core Drilling" should not be used in conjunction with any other tasks in this section. Does not apply to sections "Drilling in Concrete Per Inch Of Depth" or "Drilling in Brick Or Block Per Inch Of Depth".						\$590.26	
		Installation	Quantity	Unit Price	Factor	=	Total			
			1.00	608.52	0.9700		590.26			
			GARAGE DOOR STEEL JAMBS DRILL ANCHORS FOR BOLTS IN SLAB							
43	05 05 19 00 0006	EA	1/4" Diameter x 2-1/4" Length, Zinc Plated Steel, Wedge Anchor Expansion Bolt						\$186.63	
		Installation	Quantity	Unit Price	Factor	=	Total			
			20.00	9.62	0.9700		186.63			
			GARAGE DOOR STEEL JAMBS BASE ANGLES SECURED TO SLAB							
44	05 12 23 00 0019	TON	Up To 20 LB/LF Double L Shapa Steel Angles						\$8,482.31	
		Installation	Quantity	Unit Price	Factor	=	Total			
			1.00	8,744.65	0.9700		8,482.31			
			REINFORCE EXISTING STEEL PANEL AT GARAGE DOOR REPAIR, STEEL ANGLE TO SLAB							
45	05 12 23 00 0019 0003		For Hot Dip Galvanizing, Add						\$153.92	
		Installation	Quantity	Unit Price	Factor	=	Total			
			0.10	1,588.84	0.9700		153.92			
46	05 12 23 00 0069	TON	12" x 6", 4", 2" Weight Range 17-76 LB/LF Structural Tubing - Rectangle						\$5,710.65	
		Installation	Quantity	Unit Price	Factor	=	Total			
			1.00	5,887.27	0.9700		5,710.65			
			NEW STEEL HEADER 24-INCH EXTENSION AT GARAGE DOOR EXPANSION							
47	05 12 23 00 0069 0003		For Hot Dip Galvanizing, Add						\$115.29	
		Installation	Quantity	Unit Price	Factor	=	Total			
			0.10	1,188.57	0.9700		115.29			
48	05 12 23 00 0104	TON	1/4" Plate Weight 11.26 LB/SF Connection And Stiffener Plates						\$6,570.15	
		Installation	Quantity	Unit Price	Factor	=	Total			
			1.00	6,773.35	0.9700		6,570.15			
			GARAGE DOR JAMB WELDS							
49	05 12 23 00 0114	EA	Up To 15 Spot Weldings, Welds Up To 1" Length Each						\$171.65	
		Installation	Quantity	Unit Price	Factor	=	Total			
			14.00	12.64	0.9700		171.65			
			GARAGE DOOR JAMB WELDS							

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 07102018-01  
 Job Order Title: Preakness Valley Golf Repair Garage

**GARAGE DOOR STEEL JAMBS**

50	05 12 23 00 0132	LF	1/4" Horizontal Or Flat Fillet Weld						\$726.05	
			Installation	Quantity	Unit Price	Factor	=	Total		
				50.00	14.97	0.9700		726.05		
			GARAGE DOOR JAMB WELDS							
51	05 12 23 00 0132 0011		For >25 To 50, Add						\$177.51	
			Installation	Quantity	Unit Price	Factor	=	Total		
				50.00	3.66	0.9700		177.51		
52	05 12 23 00 0143	SF	Brush Applied Cold Galvanizing						\$169.75	
			Installation	Quantity	Unit Price	Factor	=	Total		
				100.00	1.75	0.9700		169.75		
			TOUCH UP GALV JAMBS AT WELDS							
53	05 12 23 00 0572	LF	MC6 x 18 - 6" Wide Channel						\$5,629.10	
			Installation	Quantity	Unit Price	Factor	=	Total		
				130.00	44.64	0.9700		5,629.10		
			NEW GARAGE DOOR GALV CHANNEL JAMBS (2 @ 8 FT, 2 @ 10 FT)							
54	05 12 23 00 0572 0029		For Galvanized Steel, Add						\$1,003.76	
			Installation	Quantity	Unit Price	Factor	=	Total		
				130.00	7.96	0.9700		1,003.76		

**Subtotal for GARAGE DOOR STEEL JAMBS \$34,484.58**

**GARAGE DOORS**

55	01 22 20 00 0016	HR.	LaborerFor tasks not included in the Task Catalog and as directed by owner only.						\$2,208.81	
			Installation	Quantity	Unit Price	Factor	=	Total		
				32.00	71.16	0.9700		2,208.81		
			GARAGE DOORS EQUIPMENT, MATERIAL STAGING							
56	05 12 23 00 0121	LF	3/8" Vertical Fillet Weld						\$640.39	
			Installation	Quantity	Unit Price	Factor	=	Total		
				20.00	33.01	0.9700		640.39		
			WELD ATTACH GARAGE DOOR TRACK TO STEEL JAMBS							
57	05 12 23 00 0121 0010		For Up To 25, Add						\$220.97	
			Installation	Quantity	Unit Price	Factor	=	Total		
				20.00	11.39	0.9700		220.97		
58	05 43 00 00 0005	LF	1-5/8" Wide x 13/16" High, 12 Gauge, Steel Unistrut Channel						\$497.13	
			Installation	Quantity	Unit Price	Factor	=	Total		
				50.00	10.25	0.9700		497.13		
			GARAGE DOOR MOTOR SUPPORTS							
59	05 43 00 00 0022	EA	1/2-13, Steel Lock Nut With Spring For Unistrut Channel						\$229.02	
			Installation	Quantity	Unit Price	Factor	=	Total		
				30.00	7.87	0.9700		229.02		
			GARAGE DOOR MOTOR SUPPORTS							
60	05 43 00 00 0041	EA	Unistrut Beam Clamp, 1-5/8" Channel P2675						\$201.28	
			Installation	Quantity	Unit Price	Factor	=	Total		
				10.00	20.75	0.9700		201.28		
			GARAGE DOOR MOTOR SUPPORTS							
61	08 36 13 00 0135	EA	8' x 10', Insulated, Fiberglass Sectional Door, Manual Lift						\$4,194.94	
			Installation	Quantity	Unit Price	Factor	=	Total		
				2.00	2,162.34	0.9700		4,194.94		
			GARAGE DOORS 8 X 9 FT HT							



Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 07102018-01  
 Job Order Title: Preakness Valley Golf Repair Garage

GARAGE DOORS										
62	08	36	13	00	0138	EA	10' x 10', Insulated, Fiberglass Sectional Door, Manual Lift			\$4,927.46
							Installation	Quantity	Unit Price	Factor = Total
								2.00	2,539.93	0.9700 = 4,927.46
GARAGE DOORS 10 X 9 FT HT										
63	08	36	13	00	0159	LF	Weather Seal At Top Of Door For Sectional Overhead Doors			\$135.49
							Installation	Quantity	Unit Price	Factor = Total
								36.00	3.88	0.9700 = 135.49
GARAGE DOOR SEALS										
64	08	36	13	00	0160	LF	Astragal Only, Weather Strip At Bottom Of Door For Sectional Overhead Doors			\$88.35
							Installation	Quantity	Unit Price	Factor = Total
								36.00	2.53	0.9700 = 88.35
GARAGE DOOR SEALS										
65	08	36	13	00	0161	EA	Cylinder Lock For Sectional Overhead Doors			\$784.69
							Installation	Quantity	Unit Price	Factor = Total
								4.00	202.24	0.9700 = 784.69
GARAGE DOORS										
66	08	36	13	00	0164	EA	1/2 HP Trolley Operator For Sectional Overhead DoorsIncludes motor, supports, push button operator, stationary electronic eye, signal wiring from eye to motor and motor to operator.			\$3,032.69
							Installation	Quantity	Unit Price	Factor = Total
								4.00	781.62	0.9700 = 3,032.69
GARAGE DOORS										
67	08	36	13	00	0175	SF	50,000 Cycle Spring In Lieu Of 10,000 Cycle For Sectional Overhead DoorsAdditional cost for factory supplied/installed spring. Per SF of Door.			\$4.00
							Installation	Quantity	Unit Price	Factor = Total
								4.00	1.03	0.9700 = 4.00
GARAGE DOORS										
<b>Subtotal for GARAGE DOORS</b>										<b>\$17,165.22</b>
HEATING SYSTEM										
68	01	22	20	00	0025	HR	PlumberFor tasks not included in the Task Catalog and as directed by owner only.			\$743.49
							Installation	Quantity	Unit Price	Factor = Total
								8.00	95.81	0.9700 = 743.49
DISCONNECT GAS PIPING TO UNIT HEATER, PREP AND CAP OFF										
69	01	22	20	00	0025 0002		For Foreman, Add			\$37.17
							Installation	Quantity	Unit Price	Factor = Total
								8.00	4.79	0.9700 = 37.17
70	23	01	10	91	0004	EA	>250' To 500', Up To 1-1/2" Diameter Pipe, Purge Gas Systems			\$647.05
							Installation	Quantity	Unit Price	Factor = Total
								1.00	667.06	0.9700 = 647.05
PURGE GAS LINE TO UNIT HEATER IN WALL REMOVAL										
71	23	01	30	51	0018	EA	Clean Duct Coil			\$145.67
							Installation	Quantity	Unit Price	Factor = Total
								1.00	150.18	0.9700 = 145.67
CLEAN EXISTING FURNACE HEAT COIL										

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 07102018-01  
 Job Order Title: Preakness Valley Golf Repair Garage

HEATING SYSTEM										
72	23	11	23	00	0063	EA	3/4" Indoor Floor Flange Termination Assembly For Corrugated Stainless Steel Tubing (CSST), Flexible Gas Pipe			\$51.40
						Installation	Quantity	Unit Price	Factor	Total
							1.00	52.99	0.9700	51.40
CAP OFF GAS LINE TO UNIT HEATER IN WALL REMOVAL										
73	23	31	13	13	0006	LB	Sheet Metal Ductwork, Low Pressure, Shop Fabricated, Galvanized, Field Assemble And Install			\$1,115.02
						Installation	Quantity	Unit Price	Factor	Total
							190.00	6.05	0.9700	1,115.02
REMOVE EXISTING DUCT SECTION TO FURNACE, RUN NEW BRANCH DUCT WORK HEAT DISTRIBUTION										
74	23	31	13	13	0006	0364	For Up To 200, Add			\$429.42
						Installation	Quantity	Unit Price	Factor	Total
							190.00	2.33	0.9700	429.42
75	23	31	13	13	0006	0377	For Work In Restricted Working Space, Add			\$239.59
						Installation	Quantity	Unit Price	Factor	Total
							190.00	1.30	0.9700	239.59
76	23	31	13	33	0006	EA	12" x 2-1/4" x 7" Register Boot, 90 Degree, Galvanized Steel			\$342.39
						Installation	Quantity	Unit Price	Factor	Total
							9.00	39.22	0.9700	342.39
NEW HEATING DUCK WORK DIFFUSER CONNECTORS										
77	23	33	13	13	0025	EA	12" x 12" Rectangular Opposed Blade Damper, Steel Construction, Manual Operation			\$769.81
						Installation	Quantity	Unit Price	Factor	Total
							9.00	88.18	0.9700	769.81
NEW HEATING DUCK WORK										
78	23	37	13	00	0054	EA	14" Round Ceiling Diffuser With Adjustable Pattern, Aluminum Construction			\$2,098.17
						Installation	Quantity	Unit Price	Factor	Total
							9.00	240.34	0.9700	2,098.17
NEW HEATING DUCK WORK DIFFUSERS										
79	23	42	13	00	0010	EA	20" x 20" x 2" Thick Activated Carbon Honeycomb Disposable Filter			\$48.43
						Installation	Quantity	Unit Price	Factor	Total
							1.00	49.93	0.9700	48.43
REPLACE FURNACE FILTER										
80	23	54	16	13	0011	EA	80 MBH, 1,200 CFM Up/Horizontal Flow Variable Speed, Two Stage 96% AFUE Gas Furnace Blower cooling capacity up to 3 tons.			\$100.59
						Installation	Quantity	Unit Price	Factor	Total
							0.00	1,602.78	0.9700	0.00
						Demolition	Quantity	Unit Price	Factor	Total
							1.00	103.70	0.9700	100.59
CHECK EXISTING GAS HEATING FURNACE UNIT										
<b>Subtotal for HEATING SYSTEM</b>										<b>\$6,768.20</b>

PAINTING - GARAGE DOOR JAMBS										
81	01	22	20	00	0020	HR	Painter, Ordinary For tasks not included in the Task Catalog and as directed by owner only.			\$1,766.25
						Installation	Quantity	Unit Price	Factor	Total
							24.00	75.87	0.9700	1,766.25
EQUIPMENT, PREP STEEL GARAGE DOOR JAMBS										
82	01	22	20	00	0020	0002	For Foreman, Add			\$88.23
						Installation	Quantity	Unit Price	Factor	Total
							24.00	3.79	0.9700	88.23

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 07102018-01  
 Job Order Title: Preakness Valley Golf Repair Garage

**PAINTING - GARAGE DOOR JAMBS**

83	09 91 13 00 0445	SF	Paint Exterior Miscellaneous Metal Surfaces, 1 Coat Alkyd Primer, Brush/Roller Work					\$254.14
			Installation	Quantity	Unit Price	Factor	Total	
				200.00	1.31	0.9700	254.14	
				x	x	=		
GARAGE DOOR STEEL JAMBS PAINT TO MATCH BUILDING								
84	09 91 13 00 0447	SF	Paint Exterior Miscellaneous Metal Surfaces, 2 Coats Alkyd Enamel, Brush/Roller Work					\$492.76
			Installation	Quantity	Unit Price	Factor	Total	
				200.00	2.54	0.9700	492.76	
				x	x	=		
GARAGE DOOR STEEL JAMBS PAINT TO MATCH BUILDING								
<b>Subtotal for PAINTING - GARAGE DOOR JAMBS</b>								<b>\$2,601.38</b>

**PAINTING - REAR EXIT DOOR**

85	09 91 13 00 0225	LF	Paint Exterior Metal Door Frame And Trim, 2 Coats Paint, Brush/Roller Work					\$42.49
			Installation	Quantity	Unit Price	Factor	Total	
				20.00	2.19	0.9700	42.49	
				x	x	=		
REAR EXIT DOOR FRAME PAINT TO MATCH BUILDING								
86	09 91 13 00 0232	EA	Paint Exterior Metal Door, Both Faces, 2 Coats Paint, Brush/Roller Work					\$117.34
			Installation	Quantity	Unit Price	Factor	Total	
				1.00	120.97	0.9700	117.34	
				x	x	=		
REAR EXIT DOOR PAINT TO MATCH BUILDING								
<b>Subtotal for PAINTING - REAR EXIT DOOR</b>								<b>\$159.83</b>

**REAR EXIT DOOR**

87	08 12 13 13 0008	EA	3' x 6'-8" Through 7'-2" High, 4-3/4" Deep, 16-Gauge, Knock Down Metal Door Frame					\$303.25
			Installation	Quantity	Unit Price	Factor	Total	
				1.00	312.63	0.9700	303.25	
				x	x	=		
REAR EXIT DOOR FRAME								
88	08 13 13 13 0008	EA	3' x 6'-8" x 1-3/4" 20 Gauge Metal Door (Unrated)					\$323.04
			Installation	Quantity	Unit Price	Factor	Total	
				1.00	333.03	0.9700	323.04	
				x	x	=		
REAR EXIT INSULATED HM DOOR								
89	08 13 13 13 0008 0038		For Insulated Door (Polystyrene Core), Add					\$21.52
			Installation	Quantity	Unit Price	Factor	Total	
				1.00	22.19	0.9700	21.52	
				x	x	=		
90	08 71 23 00 0004	PR	3-1/2" x 3-1/2" Standard Duty, Full Mortise, Plain Bearing, Brass/Bronze, Satin Chrome Finish Hinge					\$120.63
			Installation	Quantity	Unit Price	Factor	Total	
				2.00	62.18	0.9700	120.63	
				x	x	=		
REAR EXIT DOOR HINGES								
91	08 71 23 00 2086	EA	3' Push Bar Exit Device, Rim Type Anodized finish: aluminum or dark brown, Von Duprin Series 22,					\$545.95
			Installation	Quantity	Unit Price	Factor	Total	
				1.00	562.84	0.9700	545.95	
				x	x	=		
REAR EXIT DOOR EXIT BAR								
92	08 71 23 00 2162	EA	Thumbpiece Trim (TP) Without Cylinder, Von Duprin Series 98/99 Satin chrome plated US26D (BHMA 626) finish.					\$238.22
			Installation	Quantity	Unit Price	Factor	Total	
				1.00	245.59	0.9700	238.22	
				x	x	=		
REAR EXIT DOOR TRIM								

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 07102018-01  
 Job Order Title: Preakness Valley Golf Repair Garage

**REAR EXIT DOOR**

93	08 71 23 00 2219	EA	Surface Mounted Heavy Duty Door Closer (LCN 4040XP/4041 Series)						\$373.00	
			Installation	Quantity	Unit Price	Factor	=	Total		
				1.00	384.54	0.9700		373.00		
				x	x					
			REAR EXIT DOOR CLOSER							
94	08 71 23 00 2234	EA	Install Owner Furnished Cores And Cylinders						\$45.25	
			Installation	Quantity	Unit Price	Factor	=	Total		
				1.00	46.65	0.9700		45.25		
				x	x					
			REAR EXIT DOOR CYLINDER LOCK							
95	08 71 33 00 0066	LF	For Sealing Up To 5/8" Gap, Bottom Mount, Rubber Tack On Door Sweep (Pemko R364)						\$16.41	
			Installation	Quantity	Unit Price	Factor	=	Total		
				3.00	5.64	0.9700		16.41		
				x	x					
			REAR EXIT DOOR WEATHERSTRIP							
96	08 71 33 00 0143	LF	2-1/2" Aluminum Overhead Rain Drip With Slotted Holes (Pemko 346C)						\$34.43	
			Installation	Quantity	Unit Price	Factor	=	Total		
				3.00	11.83	0.9700		34.43		
				x	x					
			REAR EXIT DOOR WEATHERSTRIP							
97	08 71 43 00 0020	LF	4" Width, 1/2" Height, Aluminum Saddle Threshold (Pemko 170A)						\$91.17	
			Installation	Quantity	Unit Price	Factor	=	Total		
				3.00	31.33	0.9700		91.17		
				x	x					
			REAR EXIT DOOR WEATHERSTRIP							

**Subtotal for REAR EXIT DOOR \$2,112.87**

**REAR EXIT DOOR - MODIFY OPENING**

98	03 11 13 00 0009	LF	Up To 6" High Slab Edge and Block-Out Wood Formwork						\$51.02	
			Installation	Quantity	Unit Price	Factor	=	Total		
				10.00	5.26	0.9700		51.02		
				x	x					
			REAR NEW DOOR CONCRETE SILL							
99	03 11 13 00 0009 0004		For Up To 250, Add						\$9.60	
			Installation	Quantity	Unit Price	Factor	=	Total		
				10.00	0.99	0.9700		9.60		
				x	x					
100	03 31 13 00 0040	CF	Hand Mix And Place Concrete For use where conventional equipment access is limited or when directed by the owner.						\$116.21	
			Installation	Quantity	Unit Price	Factor	=	Total		
				4.00	29.95	0.9700		116.21		
				x	x					
			REAR NEW DOOR CONCRETE SILL							
101	06 16 43 00 0003	SF	5/8" Exterior Gypsum Sheathing (GP Dens-Glass Gold)						\$78.84	
			Installation	Quantity	Unit Price	Factor	=	Total		
				32.00	2.54	0.9700		78.84		
				x	x					
			REAR EXIT DOOR 4 FT WIDE INFILL							
102	06 16 43 00 0003 0010		For Application To Metal Studs, Joists, Or Rafter, Add						\$9.93	
			Installation	Quantity	Unit Price	Factor	=	Total		
				32.00	0.32	0.9700		9.93		
				x	x					
103	07 28 13 00 0010	CSF	Building Wrap (Tyvek)						\$51.18	
			Installation	Quantity	Unit Price	Factor	=	Total		
				1.00	52.76	0.9700		51.18		
				x	x					
			REAR EXIT DOOR 4 FT WIDE INFILL							

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 07102018-01  
 Job Order Title: Preakness Valley Golf Repair Garage

**REAR EXIT DOOR - MODIFY OPENING**

104	07 46 19 00 0005	SF	24 Gauge Corrugated Steel Siding Panel, including Fasteners And Painted						\$207.66	
			Installation	Quantity	Unit Price	Factor	=	Total		
				32.00	6.69	0.9700		207.66		
			REAR EXIT DOOR 4 FT. WIDE INFILL							

**Subtotal for REAR EXIT DOOR - MODIFY OPENING \$524.44**

**STORAGE ROOM PAIRED DOOR**

105	08 12 13 13 0015	EA	6' x 6'-8" Through 7'-2" High, 4-3/4" Deep, 16 Gauge, Knock Down Metal Door Frame						\$379.80	
			Installation	Quantity	Unit Price	Factor	=	Total		
				1.00	391.55	0.9700		379.80		
			PAIRED STORAGE ROOM DOOR FRAME							

106	08 13 13 13 0015	PR	Pair 3' x 6'-8" x 1-3/4" 20 Gauge Metal Door (Unrated)						\$635.28	
			Installation	Quantity	Unit Price	Factor	=	Total		
				1.00	654.98	0.9700		635.28		
			PAIRED STORAGE ROOM DOORS							

107	08 71 23 00 0004	PR	3-1/2" x 3-1/2" Standard Duty, Full Mortise, Plain Bearing, Brass/Bronze, Satin Chrome Finish Hinge						\$180.94	
			Installation	Quantity	Unit Price	Factor	=	Total		
				3.00	62.16	0.9700		180.94		
			STORAGE ROOM PAIRED DOORS HINGES							

108	08 71 23 00 2219	EA	Surface Mounted Heavy Duty Door Closer (LCN 4040XP/4041 Series)						\$746.01	
			Installation	Quantity	Unit Price	Factor	=	Total		
				2.00	384.54	0.9700		746.01		
			STORAGE ROOM PAIRED DOORS CLOSERS							

109	08 71 23 00 2255	EA	Storeroom/Closet F86 Bored Lockset Locked with key outside. Inside always unlocked. Fixed outside handle.						\$490.22	
			Installation	Quantity	Unit Price	Factor	=	Total		
				2.00	252.69	0.9700		490.22		
			STORAGE ROOM PAIRED DOORS LOCKSETS							

**Subtotal for STORAGE ROOM PAIRED DOOR \$2,432.25**

**WINDOW UNITS**

110	01 22 20 00 0006	HR	Carpenter For tasks not included in the Task Catalog and as directed by owner only.						\$714.08	
			Installation	Quantity	Unit Price	Factor	=	Total		
				8.00	92.02	0.9700		714.08		
			REMOVE EXISTING WINDOWS, SET PREP NEW REPLACEMENT UNITS IN STEEL PANELS							

111	01 22 20 00 0006 0002		For Foreman, Add						\$35.70
			Installation	Quantity	Unit Price	Factor	=	Total	
				8.00	4.60	0.9700		35.70	

112	01 22 20 00 0015	HR	Glazier For tasks not included in the Task Catalog and as directed by owner only.						\$624.29	
			Installation	Quantity	Unit Price	Factor	=	Total		
				8.00	80.45	0.9700		624.29		
			PREP, LAYOUT NEW WINDOW FRAMES GLAZING							

113	01 22 20 00 0015 0002		For Foreman, Add						\$31.20
			Installation	Quantity	Unit Price	Factor	=	Total	
				8.00	4.02	0.9700		31.20	

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 07102018-01  
 Job Order Title: Preakness Valley Golf Repair Garage

**WINDOW UNITS**

114	08 51 13 00 0100	EA	>6 To 10 SF, 2-1/4" Frame Depth, C 50, Fixed Aluminum Window (Traco NX-280)				\$1,960.71
			Quantity		Unit Price	Factor	Total
		Installation	5.00	x	309.77	x 0.9700 =	1,502.38
		Demolition	5.00	x	94.50	x 0.9700 =	458.33
		NEW REPLACEMENT 30 X 36 INCH WINDOW UNIT FRAMES					
115	08 81 23 13 0037	SF	1/4" Thick, Frosted Factory Installed Glass				\$261.90
			Quantity		Unit Price	Factor	Total
		Installation	40.00	x	6.75	x 0.9700 =	261.90
		NEW 30X36 INCH REPLACEMENT WINDOW UNIT GLAZING					

**Subtotal for WINDOW UNITS** **\$3,627.88**

**Proposal Total** **\$117,666.63**

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %



## Murray Paving & Concrete, LLC

210 S. Newman St, Hackensack, NJ 07601

July 16, 2018

Preakness Valley Golf Course – Repair Garage Facility

209 Totowa Road – Wayne, New Jersey

### PROPOSED STEEL BUILDING ALTERATION SCOPE

We have reviewed and analyzed the existing steel panel pre-fab type repair garage facility for the required alteration work and new garage doors. The existing structure contains no structural steel garage door jamb supports and originally had aluminum non-insulated panel type manual doors. Additional new steel fabricated jambs and header modifications are included in our scope. The following general summary outlines our intent along with concept sketches of the proposed work based on daily prevailing wage labor rates.

### GENERAL SCOPE:

- Remove existing aluminum overhead doors and tracks at Four (4) bay openings of the building.
- Modify second garage door opening from 8'-0" wide to 10'-0" in width leaving the existing steel header intact and weld in place an extension section support.
- Fabricate and install new galvanized steel 6-Inch channel garage door jambs with anchor clips to brace at slab bolted in place. Each opening at 9'-0" high to include Two (2) at 8'-0" wide and Two (2) at 10'-0" wide channel legs and channel jamb top header welded in place.
- Supply and install new insulated flush panel type overhead sectional garage doors at Four (4) door openings mounted to steel channel jambs including motor operators and weather seals.
- Modify existing rear 4'-0" wide x 8'-0" high metal panel cut out opening with plastic flaps to retro fit new hinged outswing insulated hollow metal door and frame including hardware. Form and pour in place new concrete sill and frame and insulate opening for standard 3'-0" door unit with Dens-Glass sheathing each side and metal panel infill patch around exterior veneer.
- Disconnect and cap pipe to existing gas unit heater at partition wall. Demolish framed partition separation wall including section of ceiling structure supported on wall.
- Demolish interior storage room framed partitions, wood floor and ceilings next to office space.
- Cut out section of metal panel storage room wall and install new paired hollow metal swing doors and frame with hardware.
- Frame new 3 5/8-Inch metal stud insulated demising garage bay separation wall across the width of the building and extend to underside of gabled roof panel slopes, install standard 5/8" layer of drywall each side.
- Frame along rear wall with 3 5/8-Inch metal studs and insulate, veneer with 5/8-Inch moisture resistance drywall.
- Remove existing rear garage bay painted glass window frames and set Five (5) new approximately 3'-0" wide x 2'-6" high aluminum framed with insulated frosted glazing set into existing openings, caulk and sea.

#### PHONE

2016700030

Introduced on:

Adopted on:

Official Resolution#: R20190182

#### EMAIL

MurrayPaving@gmail.com

February 26, 2019

February 26, 2019

#### FAX

6096740538

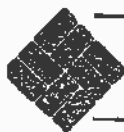
Page 2 –

- Primer and paint new steel garage door jambs and rear hollow door and frame to match building finish color.
- Clean and refurbish existing gas heating furnace, remove existing duct work and install new overhead ducts with open air type diffusers off galvanized branch ducts air distribution.
- Install Twenty-Four (24) new surface mounted 4 FT LED general lighting fixtures off existing framing including all EMT wiring and circuit. Install new wall GFI receptacles and ceiling outlets for garage door operator controls circuit. Provide One (1) new dedicated welding electrical 220 Volt receptacle outlet.
- Install code required new EXIT combination emergency light units with exterior remote heads at doors.
- Debris removal, daily clean up

**EXCLUSIONS AND NOTES:**

1. **WE EXCLUDE:** Permits / Fees, Architectural / Engineered Sealed Plans, Lead Paint or Hazardous Material Abatements, Electrical Upgrades, New Heating Systems, Fire Alarm Systems, Fire Extinguishers, Interior Painting, Structural Bracing, Roof Repairs, Data / Communications, Master Keying of Cylinders, Garage Door Remotes
2. **NOTE:** Due to the type of panelized steel framed structure of this building, and removal of bolted connections or bracing is excluded in our scope including additional reinforcements.
3. **NOTE:** Existing office area alterations is excluded in our scope



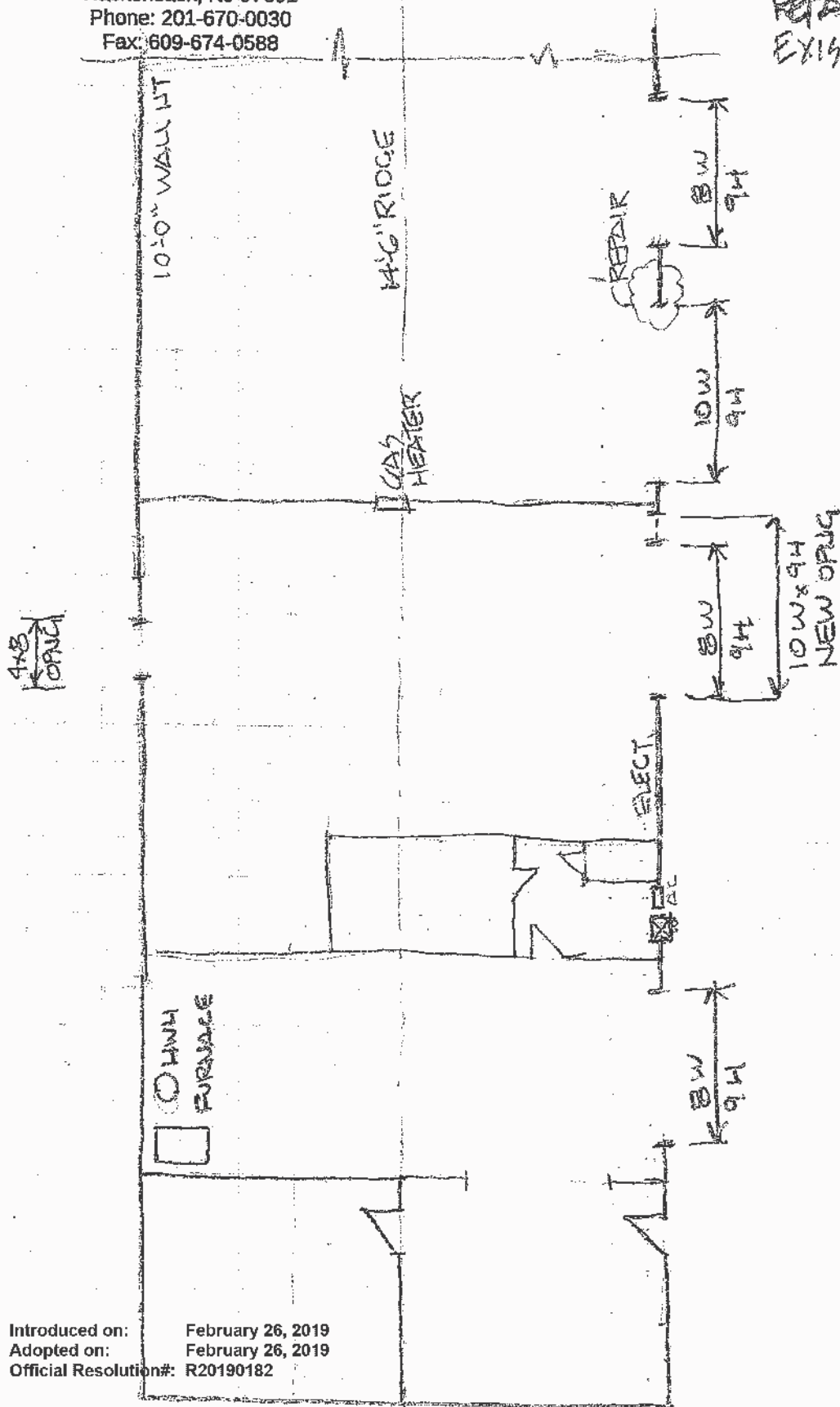


**MURRAY**  
Paving & Concrete

210 S. Newman St.  
Hackensack, NJ 07601  
Phone: 201-670-0030  
Fax: 609-674-0588

PREAKNESS GOLF COURSE  
209 TOTOWA ROAD  
WOYNE, NJ

REPAIR GARAGE FLOOR  
EXISTING FLOOR



Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190182

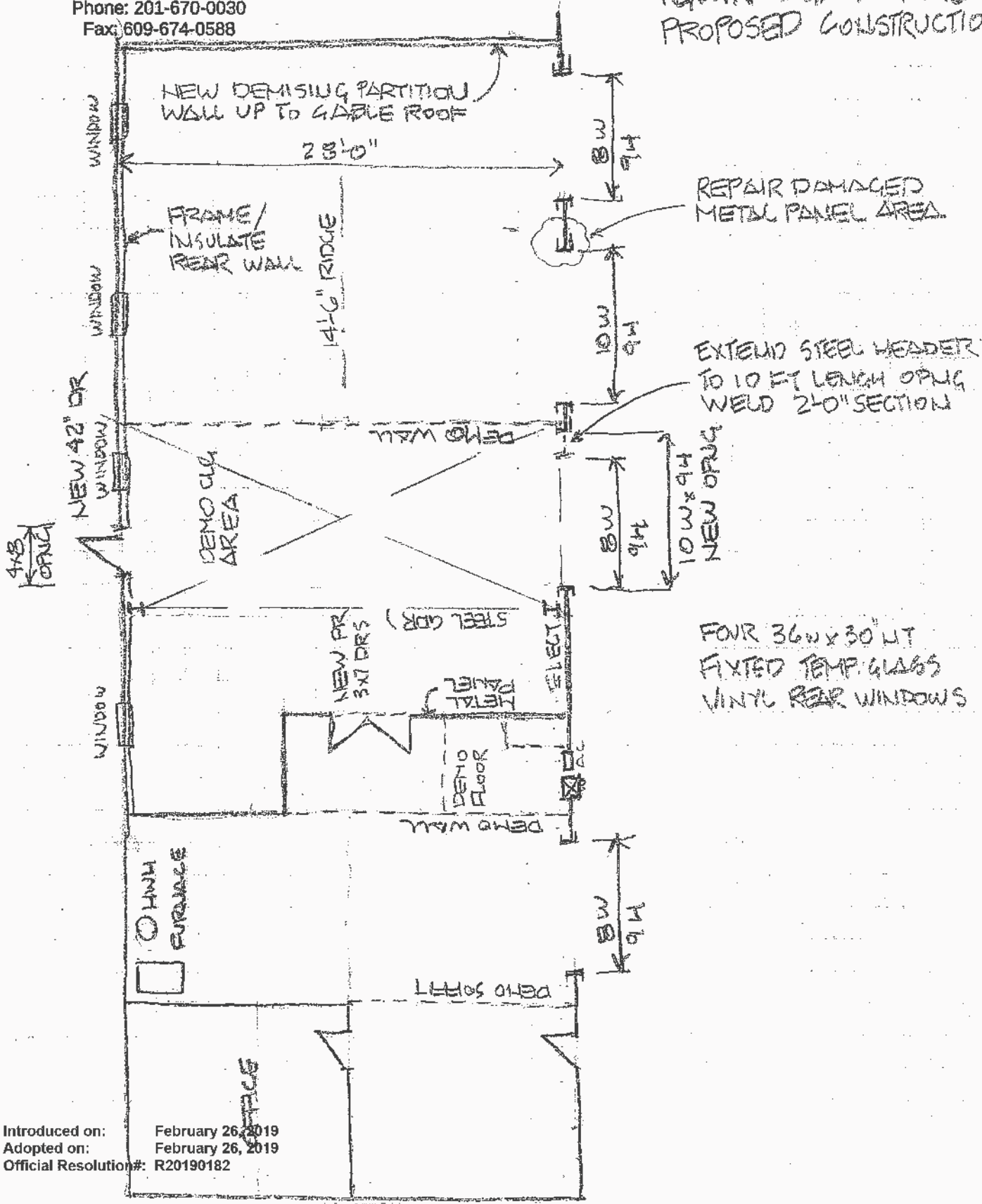
SCALE  
2'-0"



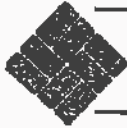
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Hackensack, NJ 07601  
Phone: 201-670-0030  
Fax: 609-674-0588

PREAKINETS GOLF COURSE  
209 TOTOWA ROAD  
WAYNE, NJ

REPAIR GARAGE PLAN  
PROPOSED CONSTRUCTION



Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190182

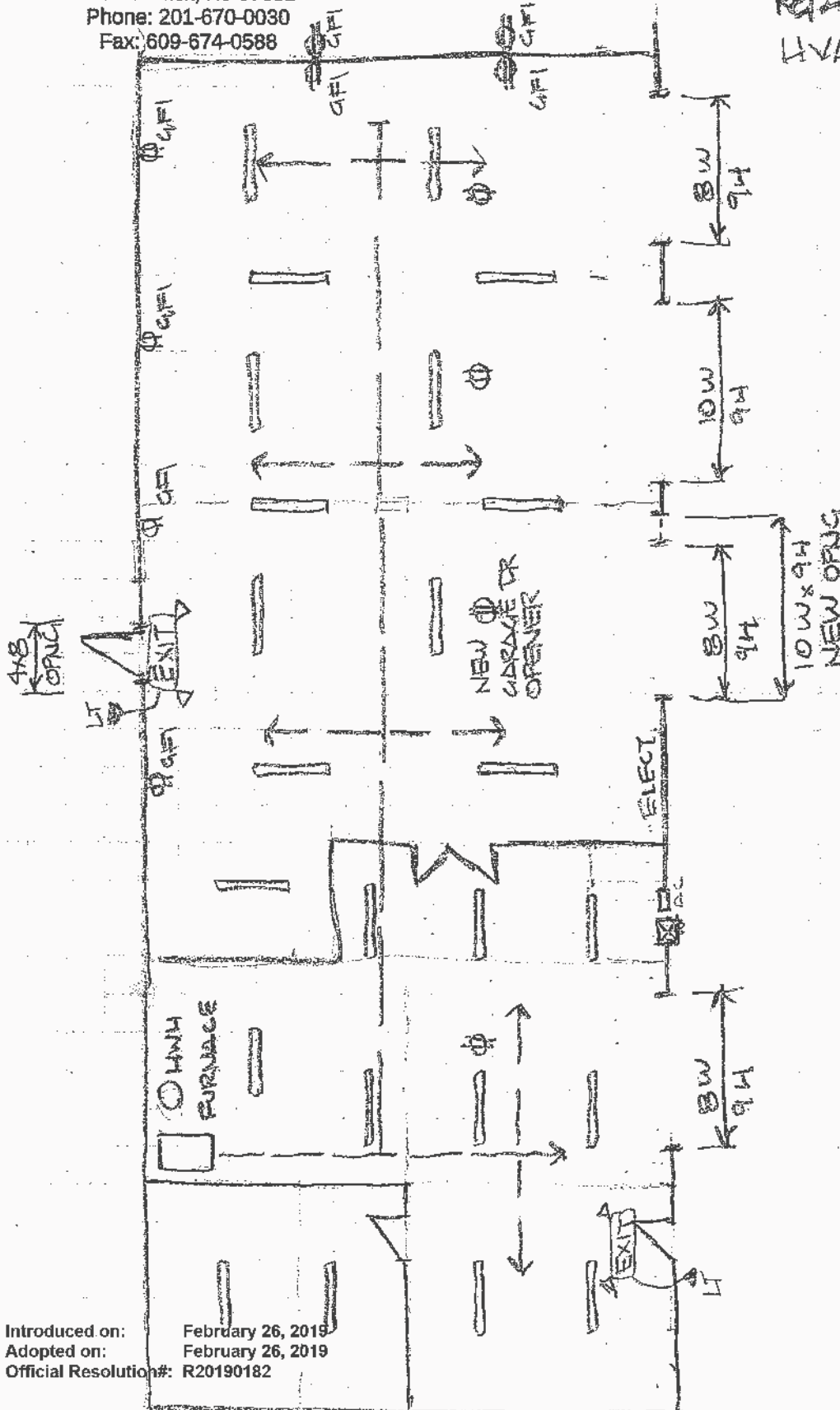


**MURRAY**  
Paving & Concrete

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PREAKNESS GOLF COURSE  
209 TOTOWA ROAD  
WAYNE, NJ

REPAIR GARAGE PLAN  
HVAC / LIGHTING

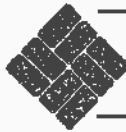


24 STRIP LED 4 FT  
LIGHT FIXTURES

NEW DUCTWORK OFF  
EXISTING 100,000 BTU  
FURNACE

DEDICATED RECEPT  
FOR WELDER UNIT  
220 V

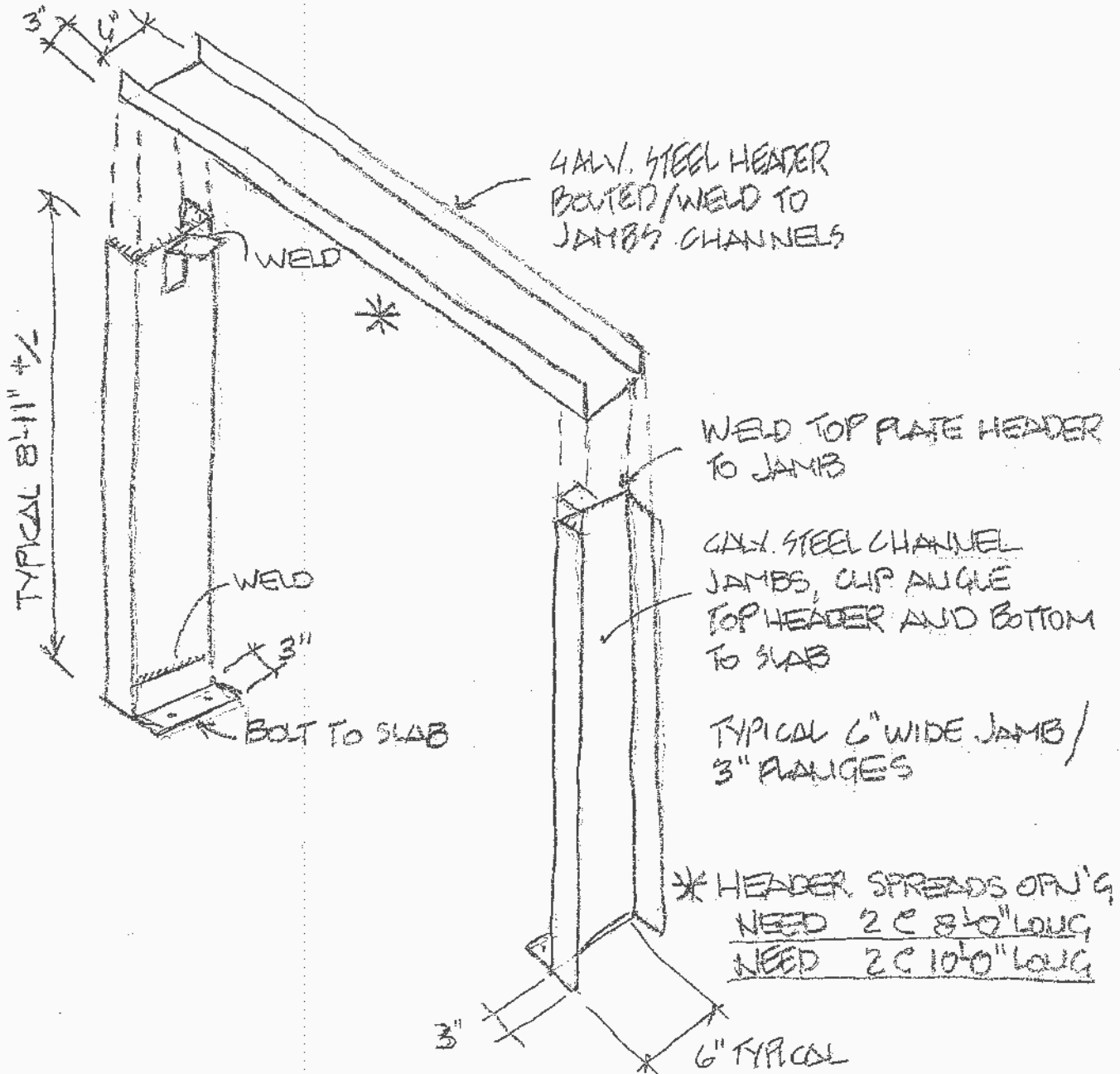
Introduced on: February 26, 2019  
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**MURRAY**  
Paving & Concrete

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PREAKNESS GOLF COURSE  
209 TOTOWA ROAD  
WAYNE, NJ  
REPAIR GARAGE DOOR JAMBS



WHERE TO BUY

SEARCH

LIVE CHAT

ENTRY DOORS

GARAGE DOORS

SERVICE & SUPPORT

NATIONAL ACCOUNTS

ARCHITECTS CORNER

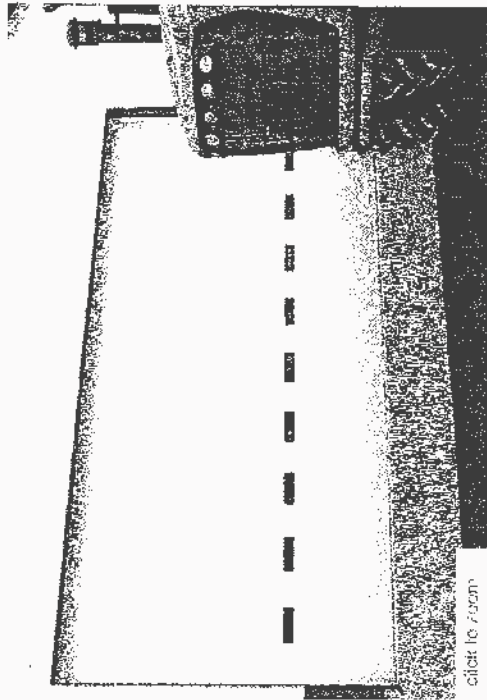
GALLERY

PRODUCT LINE

COILING STEEL DOORS

HOME / [COMMERCIAL DOOR PRODUCTS](#) / [ENERGY SERIES](#)

## COMMERCIAL STEEL SECTIONAL DOORS



click to zoom

COPY  
 MODEL 3150 LIGHT RIBBED  
 3155 FLUSH PANEL  
 ALT GLASS PANELS  
 MOTOR CONTROLLED

### ENERGY SERIES

polystyrene insulated commercial steel doors  
r-values to 9.1

22 8W X 9HT  
 22 10W X 9HT  
 LOW HEAD TYPE TRACKS

These high quality, polystyrene insulated steel sectional doors provide energy efficiency and reliable service under demanding conditions, making them ideal for use in municipal buildings, warehouses and shipping dock applications, or wherever value and energy efficiency is needed.

WHERE TO BUY

SPEC HELP



**COUNTY OF PASSAIC  
PARKS & RECREATION**  
209 Totowa Road, Wayne, NJ 07470  
Office (973) 881-4833 Fax (973) 872-2684

To: Michael Glovin  
From: Darryl Sparta, Director of Parks & Recreation  
Date: February 20, 2019  
Re: Improvements to the maintenance garage located at 85 Totowa Road Wayne NJ 07470.

The Passaic County Parks Department received a proposal from Murray Paving and Concrete (210 South Newman Street Hackensack NJ 07601) in the amount of \$117,666.63 for improvements to the Parks Department maintenance garage located at 85 Totowa Road Wayne NJ 07470.

This proposal was secured through the ESCNJ State Approved Coop #65MCESCCPS. My office along with the office of Engineering has reviewed the proposal and find it to be satisfactory. Funds for the improvements are included in the 2019 capital funds (account number is pending).

The request to proceed with the above mentioned work was approved by the Public Works Committee on February 13, 2019. I am therefore recommending that the Board of Chosen Freeholders adopt the necessary resolution authorizing the Parks department to proceed with the improvements to the maintenance garage.

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190182

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING AND AUTHORIZING THE INSTALLATION OF TWO HISTORIC MARKERS AT 533 BERDAN AVENUE IN THE TOWNSHIP OF WAYNE, NJ AND APPROVING PAYMENT THROUGH THE PASSAIC COUNTY CORRIDOR ENHANCEMENT PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190183							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-24							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION APPROVING AND AUTHORIZING THE  
INSTALLATION OF TWO HISTORIC MARKERS AT 533  
BERDAN AVENUE IN THE TOWNSHIP OF WAYNE, NJ AND  
APPROVING PAYMENT THROUGH THE PASSAIC COUNTY  
CORRIDOR ENHANCEMENT PROGRAM**

**WHEREAS** an application has been filed through the Township of Wayne, NJ to place two historic markers at 533 Berdan Avenue in Wayne to commemorate two historic homes in the Township; namely, the Mead-Van Duyne House and the Van Riper-Hopper House, both constructed in the eighteenth century and located in Wayne Township, NJ; and

**WHEREAS** since the location of the proposed markers and the homes themselves are along a Passaic County-owned roadway, the County of Passaic Director of Cultural & Historic Affairs is recommending, by letter dated February 20, 2019 attached hereto and made part hereof, that the said historic markers be authorized by the Passaic County Board of Chosen Freeholders; and

**WHEREAS** since the sites are located on a County road, the cost of same in the amount of \$2,600.00 will be funded through the Passaic County Corridor Enhancement Program; and

**WHEREAS** the Freeholder Committee for Public Works and Buildings & Grounds at its February 13, 2018 meeting reviewed this matter and is recommending that it be supported by the full Board; and

**WHEREAS** a certification is attached hereto which indicates the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of

Chosen Freeholders of the County of Passaic that it hereby



approves and authorizes the installation of two historic markers at 533 Berdan Avenue in Wayne, NJ commemorating the historic Van Riper-Hopper House and the Mead-Van Duyne House which are both located in Wayne Township and further authorizes the cost of installation in the amount of \$2,600.00 be taken from the Passaic County Corridor Enhancement Program.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board, as well as the County Counsel, be authorized to execute any and all documents necessary to effectuate the purposes of this Resolution.

February 26, 2019

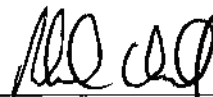
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,600.00

APPROPRIATION: T-20-56-880-018-801

PURPOSE: Resolution approving and authorizing the installation of two historic markers at 533 Berdan Avenue in the Township of Wayne, NJ.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

February 20, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: RESOLUTION TO ACCPET THE INSTALLATION OF TWO HISTORIC  
MARKERS AT 533 BERDAN AVENUE, WAYNE, NJ.**

Members of the Board:

We are seeking a resolution to authorize acceptance of the installation of a historic marker at 533 Berdan Avenue, Wayne, NJ. The historic markers will commemorate both the Van Riper-Hopper House (c. 1786) and the Mead-Van Duyne House (c. 1706). The application for this historic marker was received by the Township of Wayne and the sites are located on a County road, therefore they will be funded through the Corridor Enhancement Program. The Public Works and Building & Grounds Committee at their meeting of February 13, 2018 recommended that the full Board support the installation of these historic markers.

If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs



# County of Passaic

Department of Cultural & Historic Affairs

Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

February 20, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: RESOLUTION TO ACCPET THE INSTALLATION OF TWO HISTORIC  
MARKERS AT 533 BERDAN AVENUE, WAYNE, NJ.**

Members of the Board:

We are seeking a resolution to authorize acceptance of the installation of a historic marker at 533 Berdan Avenue, Wayne, NJ. The historic markers will commemorate both the Van Riper-Hopper House (c. 1786) and the Mead-Van Duyne House (c. 1706). The application for this historic marker was received by the Township of Wayne and the sites are located on a County road, therefore they will be funded through the Corridor Enhancement Program. The Public Works and Building & Grounds Committee at their meeting of February 13, 2018 recommended that the full Board support the installation of these historic markers.

If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)


Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

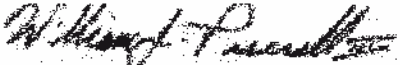
Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HISTORIC APPRAISAL SERVICES LLC TO CONDUCT AN ONE-DAY ON-SITE APPRAISAL OF THE VANDERHOEF HOUSE IN CLIFTON, NJ FOR INCLUSION AND UPDATING OF THE COUNTY'S INSURANCE POLICY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works  
COMMITTEE NAME

Official Resolution#	R20190184							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-25							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO HISTORIC APPRAISAL SERVICES LLC TO CONDUCT AN ONE-DAY ON-SITE APPRAISAL OF THE VANDERHOEF HOUSE IN CLIFTON, NJ FOR INCLUSION AND UPDATING OF THE COUNTY'S INSURANCE POLICY**

**WHEREAS** the Vanderhoef House, is a part of the Passaic County Park System and is located in Weasel Brook Park in Clifton, New Jersey; and

**WHEREAS** since the Vanderhoef House was restored and the replacement cost of the structure has not been updated on the County's insurance policy nor has it been insured to its full value; and

**WHEREAS** Chubb Insurance has previously advised that in order to increase coverage, a specialty appraiser would be required to assess the value of the historic reconstruction cost vs. a standard replacement; and

**WHEREAS** after much research for specialty appraisers, the Director of the Department of Cultural & Historic Affairs has reported by memo to the Public Works Committee dated February 20, 2019, a copy of which is attached hereto and made a part hereof, that only one firm who focuses strictly on assessments of historic properties has been found; and

**WHEREAS** said Director of the Department of Cultural & Historic Affairs is recommending that a contract be awarded to Historic Appraisal Services, LLC of Baltimore, Maryland who is certified by the National Trust for Historic Preservation, for the re-evaluation and re-appraisal of the Vanderhoef House for a flat rate of \$4,000.00; and

**WHEREAS** this award is not subject to the requirements of Pay to Play Law (N.J.S.A. 19:44A-20.3 et seq.) inasmuch as the value of this contract is below the threshold set forth therein; and

**WHEREAS** the local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS** this matter was reviewed by the Public Works and Buildings & Grounds Committee at its February 13, 2019 meeting at which time it was recommended to the full Board; and

**WHEREAS** a certification is attached hereto which indicates the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to Historic Appraisal Services, LLC of Baltimore, Maryland in the amount of \$4,000.00 to conduct an one-day on-site appraisal of the Vanderhoef House in Clifton, NJ for inclusion and updating of the County’s insurance policy.

**BE IT FURTHER RESOLVED** that the Director and Clerk to the Board as well as the County Counsel be authorized to execute an agreement on behalf of the County of Passaic.

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;

(2)The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

February 26, 2019



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$4,000.00

APPROPRIATION: O-19-56-606-001-605

PURPOSE: Resolution authorizing award of contract to Historic Appraisal Services LLC to conduct a one day on-site appraisal of the Vanderhoef House in Clifton.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
Director

TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

February 20, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: AUTHORIZE CONTRACT WITH HISTORIC APPRAISAL SERVICES, LLC. FOR APPRAISAL OF THE VANDERHOEF HOUSE LOCATED IN CLIFTON, NJ**

Members of the Board:

Since the Vanderhoef House was restored, the replacement cost of the structure has not been updated on the County's insurance policy. To do this appropriately, we need to follow Chubb Insurance's previous advice on historic structures. Since it is a historic building their appraiser does not have the expertise to adequately put a number on the replacement cost. It was their recommendation that the County pursue to have an appraisal done by an "expert."

After much research for specialty appraisers, we only found one firm who focuses strictly on assessments of historic properties. Historic Appraisal Services, LLC certified by the National Trust for Historic Preservation, can prepare a Historic Property Appraisal Report with a one-day on site appraisal that focuses on the historic reconstruction cost vs. a standard replacement. This reconstruction cost estimate contemplates rebuilding the structure with same or equal materials, workmanship and architectural features without deduction for depreciation. The estimate further contemplates that the structure will be used for the same purpose and that the materials and workmanship are reasonably available. They consider their process to be the most efficient and superior for historic buildings while determining proper insurance valuation. The fee for the evaluation of the site and preparation of the report is a flat rate of \$4,000.00.

We are seeking a resolution authorizing a contract with Historic Appraisal Services, LLC for the evaluation and appraisal of the Vanderhoef House. The Public Works and Building & Grounds Committee at their meeting of February 13, 2019, recommended that the full Board authorize this appraisal.

If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel
Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:
Resolution to award contract to Historic Appraisals LLC for services to appraise the Vanderhoef House located in Weasel Brook Park, Clifton, NJ

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 4,000
REQUISITION # R9-01396
ACCOUNT # O-19-56-606-001-605

4. METHOD OF PROCUREMENT:
RFP RFQ Bid
Other:

5. COMMITTEE REVIEW: DATE:
Administration & Finance
Budget
Health
Human Services
Law & Public Safety
Planning & Economic Development
Public Works 2/13/19

6. DISTRIBUTION LIST:
Administration Finance Counsel
Clerk to the Board Procurement

Introduced on: February 26, 2019
Adopted on: February 26, 2019
Official Resolution#: R20190184



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
Director

TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

February 20, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: AUTHORIZE CONTRACT WITH HISTORIC APPRAISAL SERVICES, LLC. FOR APPRAISAL OF THE VANDERHOEF HOUSE LOCATED IN CLIFTON, NJ**

Members of the Board:

Since the Vanderhoef House was restored, the replacement cost of the structure has not been updated on the County's insurance policy. To do this appropriately, we need to follow Chubb Insurance's previous advice on historic structures. Since it is a historic building their appraiser does not have the expertise to adequately put a number on the replacement cost. It was their recommendation that the County pursue to have an appraisal done by an "expert."

After much research for specialty appraisers, we only found one firm who focuses strictly on assessments of historic properties. Historic Appraisal Services, LLC certified by the National Trust for Historic Preservation, can prepare a Historic Property Appraisal Report with a one-day on site appraisal that focuses on the historic reconstruction cost vs. a standard replacement. This reconstruction cost estimate contemplates rebuilding the structure with same or equal materials, workmanship and architectural features without deduction for depreciation. The estimate further contemplates that the structure will be used for the same purpose and that the materials and workmanship are reasonably available. They consider their process to be the most efficient and superior for historic buildings while determining proper insurance valuation. The fee for the evaluation of the site and preparation of the report is a flat rate of \$4,000.00.

We are seeking a resolution authorizing a contract with Historic Appraisal Services, LLC for the evaluation and appraisal of the Vanderhoef House. The Public Works and Building & Grounds Committee at their meeting of February 13, 2019, recommended that the full Board authorize this appraisal.

If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO CONNOLLY & HICKEY HISTORICAL ARCHITECTS, LLC FOR PREPARATION OF CONSTRUCTION DOCUMENTS AS IT PERTAINS TO THE RESTORATION OF THE PLANTATION HOUSE LOCATED ON THE SITE OF DEY MANSION WASHINGTON'S HEADQUARTERS IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

\_\_\_\_\_

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190185							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-26							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AWARDING CONTRACT TO CONNOLLY & HICKEY HISTORICAL ARCHITECTS, LLC FOR PREPARATION OF CONSTRUCTION DOCUMENTS AS IT PERTAINS TO THE RESTORATION OF THE PLANTATION HOUSE LOCATED ON THE SITE OF DEY MANSION WASHINGTON'S HEADQUARTERS IN WAYNE, NEW JERSEY**

**WHEREAS** there exists a need for Professional Architectural and Historic Preservation Services as it concerns the preparation of construction documents for the Restoration of the Plantation House located on the site of Dey Mansion Washington's Headquarters in Wayne, NJ; and

**WHEREAS** Connolly & Hickey Historical Architects, LLC, 2 North Union Avenue, Cranford, New Jersey 07016 submitted a proposal dated February 5, 2019 (a copy of which is attached) for the necessary consulting services to be provided for a total fee of \$38,225.00 and is being recommended by the Director of the Passaic County Department of Cultural & Historic Affairs in a letter to the Board dated February 20, 2019, a copy of which is attached hereto and made a part hereof; and

**WHEREAS** the aforesaid was discussed with the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on February 13, 2019 and recommended to the full Board for approval; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contracts itself must be available for public inspection; and

**WHEREAS** said Connolly & Hickey Historical Architects, LLC, by Resolution R-2019-0024 dated January 22, 2019, is qualified as a pool professional historical architect by a "Fair and

Open” procedure as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the Professional Architectural and Historic Preservation Services relating to the preparation of construction documents for the above-mentioned project be awarded to Connolly & Hickey Historical Architects, LLC in accordance with the terms and conditions set forth above; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$38,225.00

APPROPRIATION: O-19-56-650-000-602

PURPOSE: Resolution awarding contract to Connolly & Hickey Historical Architects, LLC for preparation of construction documents.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr





# County of Passaic

Department of Cultural & Historic Affairs  
 Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
 Director

TEL: 973 - 706 - 6640  
 e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

February 20, 2019

Board of Chosen Freeholders  
 Passaic County Administration Building  
 401 Grand Street  
 Paterson, NJ 07505

**RE: AWARD OF CONTRACT TO CONNOLLY & HICKEY HISTORICAL ARCHITECTS FOR PROFESSIONAL SERVICES FOR THE PLANTATION HOUSE RESTORATION PROJECT, LOCATED AT DEY MANSION WASHINGTON'S HEADQUARTERS**

Members of the Board:

A proposal for professional services for the above referenced project were solicited, received, and reviewed. The project is to prepare construction documents for the restoration of the plantation house located on the site of Dey Mansion Washington's Headquarters located in Wayne NJ. Connolly & Hickey Historical Architects LLC. were prequalified for the calendar year of 2019. The purpose of this project is to restore the building and open it to the public for further interpretive displays and programs.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Connolly & Hickey Historical Architects LLC. in the amount of \$38,225.00 for professional architectural services in connection with the Plantation House, subject to the availability of funds. In addition, the Public Works and Building & Grounds Committee reviewed and recommended at its meeting of February 13, 2019, that the full Board authorize awarding this contract in effort to continue to enhance one of the County's historic sites.

If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
 Cultural & Historic Affairs



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel
Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:
Resolution awarding contract to Connolly & Hickey Historical Architects LLC for the professional services for the restoration of the Plantation House at the site of Dey Mansion Washington's Headquarters

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 38,225
REQUISITION # R9-01381
ACCOUNT # C-04-55-116-001-920

4. METHOD OF PROCUREMENT:
RFP RFQ Bid
Other:

5. COMMITTEE REVIEW: DATE:
Administration & Finance
Budget
Health
Human Services
Law & Public Safety
Planning & Economic Development
Public Works 2/13/19

6. DISTRIBUTION LIST:
Administration Finance Counsel
Clerk to the Board Procurement
Other:

Introduced on: February 26, 2019
Adopted on: February 26, 2019
Official Resolution#: R20190185



## SHORT-FORM PROPOSAL

**PROJECT:** Rehabilitation of the Plantation House at the Dey Mansion

**LOCATION:** Wayne Township, Passaic County, New Jersey

**FOR CONSIDERATION:** Kelly Ruffel, Director, Passaic County Cultural & Historic Affairs

**DATE:** 5 February 2019

Page 1 of 4

### PROJECT OVERVIEW:

Based on discussions with Kelly Ruffel and observations of existing conditions at the Plantation House, Connolly & Hickey Historical Architects provides this proposal for professional services to design the rehabilitation for use as program and office space, to design for repairs as needed to certain exterior features, to design for an accessible entrance, to develop contract documents for the rehabilitation project, to assist Passaic County in bidding the project, and to administer the contract during construction.

### SCOPE OF BASIC SERVICES:

Connolly & Hickey proposes to design the rehabilitation of the Plantation House for use as program and office space, to determine the location for an accessible entrance to the building, and to design for needed exterior repairs. The first stage of the project is to document in detail the existing conditions including specific measurements of the exterior and interior of the building. KSI Consulting Engineers will join the documentation phase in order to assess the existing conditions of the mechanical, electrical, and plumbing (MEP) systems. Based on this in-field documentation, the Project Team will generate AutoCAD drawings showing as-built conditions of the Plantation House.

Design Development will entail development of the scope of the project through detailed drawings and further delineation of the rehabilitation and restoration components. The scope of work shall include redesigning the first floor for program space; rebuilding the stair to the second floor; removing the existing partitions and refinishing the second floor for office space; making both fireplaces functional; providing an accessible route to one entrance; and repair/restoration of the doors, windows, and roof drainage as needed. KSI will design for improvements to the MEP systems including providing heat and air conditioning to the second floor and improving overall lighting. A set of drawings and an outline for the technical specifications will define the proposed project for review and consideration by the County. We will meet with the County's representatives to discuss the overall goals of the project and a strategy for organizing the work.

The findings of the design development process will be translated into contract documents using plans, elevations, sections, and details drawn to sufficient detail to describe the required work including a project manual with technical specifications. The contract documents will provide adequate information to allow qualified contractors to effectively bid the project and carry out the work. The primary goal for this project will be to rehabilitate the first floor of the Plantation House for program space and the second floor for office space and to address certain exterior conditions as needed.

2 N. Union Avenue

P.O. Box 1726

Cranford, NJ 07016

973.746.4911 tel.

973.746.2080 fax

chhistoricalarchitects.com

ARCHITECTURAL DESIGN

HISTORIC PRESERVATION

INTRODUCTION

MANAGEMENT

MANAGEMENT

MANAGEMENT

MANAGEMENT

MANAGEMENT

February 26, 2019

February 26, 2019

Official Resolution # R20190185

**SHORT-FORM PROPOSAL****PROJECT:** Rehabilitation of the Plantation House at the Dey Mansion**LOCATION:** Wayne Township, Passaic County, New Jersey**DATE:** 5 February 2019

Page 2 of 4

Documents will be distributed to agencies having jurisdiction over the work for their approval, and the Project team will assist Passaic County in obtaining approval. Since the Plantation House is listed on the New Jersey and National Registers of Historic Places as part of the Dey Mansion property and the barrier-free entrance may impact the site, Connolly & Hickey shall prepare an Application for Project Authorization to the New Jersey Historic Preservation Office (NJHPO).

Throughout the process, we will continue to meet with the County to review the contract documents, to review the details, and to further define the bidding strategy. The bidding strategy will include unit prices, allowances, and possible bid alternates in order to obtain flexibility in the scope of work based upon available funds and to accommodate possible unforeseen conditions. The County will draft all contract requirements. All final comments will be incorporated into one-hundred-percent complete contract documents. Final sets of drawings and specifications will be provided to obtain final approvals prior to bidding where required.

Connolly & Hickey will assist the County in bidding the project to general restoration contractors that can effectively carry out the work and understand the intricacies of working with historic buildings. Connolly & Hickey will administer the contract during construction. It is anticipated the work would take approximately four months and will require Connolly & Hickey to review submittals, make periodic site visits during construction, review applications for payment, and perform other construction administration activities.

**PROJECT TEAM:**

Connolly & Hickey Historical Architects is an architecture firm that specializes in the restoration and rehabilitation of historic and older properties with a focus on properties located in New Jersey. The firm provides a full range of architecture and preservation services including planning, stabilization, restoration and rehabilitation for a variety of cultural resources. Our firm focuses on the practice of historical architecture because of our belief that the presence of older buildings enhances and graces the built environment providing a connection to local heritage and fostering stronger communities. Extending the useful life of existing buildings through thoughtful and well-planned restorations and rehabilitations is an area of specialty requiring experienced professionals. For the Plantation House Rehabilitation, the Project Team will also include KSI Consulting Engineer.

**Thomas B. Connolly, AIA** is the Principal Architect for Connolly & Hickey and holds a Bachelor of Architecture from the New Jersey Institute of Technology. Tom has applied his understanding of the methodologies and philosophies behind the role of historic preservation in the restoration and rehabilitation of numerous historic properties over his 20 years of experience in the field. Tom will manage detailing the existing condition documentation and preparing the design development and construction documents for the rehabilitation. He will also be responsible for administration of the contract during construction including reviewing all submittals and payment applications, and conducting project meetings.

**Margaret M. Hickey, AIA**, serves as the Principal Historic Preservation Specialist for the firm and is responsible for ensuring all projects comply with preservation standards. Margaret holds a Master of Science in Historic Preservation from Columbia University and a Bachelor of Architecture from the New Jersey Institute of Technology. Margaret will work with the other team members in documenting the existing conditions and preparing the contract documents for construction. She will also work with the County in the evaluation of the general restoration contractors' qualifications and bidding the project to a qualified contractor. Margaret will also prepare the estimates of probable cost for the project, which will be updated at each phase of the design process.

**SHORT-FORM PROPOSAL****PROJECT:** Rehabilitation of the Plantation House at the Dey Mansion**LOCATION:** Wayne Township, Passaic County, New Jersey**DATE:** 5 February 2019

Page 3 of 4

**Mirek L. Skros** is responsible for project documentation, delineation and design. He holds a Master of Architecture from the New Jersey Institute of Technology and will work with Tom in documentation of existing conditions and developing the design and contract documents including the preparation of the technical specifications. Mirek will also assist Tom in administration of the contract during construction.

**Robyn Savacool** is an Architectural Designer for the firm and is responsible for assisting with existing conditions documentation, drafting existing conditions, and the preparation of design and contract documents. Robyn holds a Bachelor of Architecture from Wentworth Institute of Technology and comes to Connolly & Hickey with an interest in community and economic development. For the Plantation House project, Robyn will work with the other team members throughout the documentation and design process. Robyn will also assist Margaret in bidding the project.

**KSI Consulting Engineers** will design for any upgrades to the existing mechanical, electrical and plumbing systems within the Plantation House. KSI is a full-service firm. **James Sarno, PE**, is the principal MEP engineer for KSI Consulting and will lead their project team. KSI will work with Tom in designing for MEP upgrades as needed for the proposed new use, focusing on bringing heat and air conditioning to the second floor and improving the lighting overall. KSI recently worked with Connolly & Hickey on the Restoration and Rehabilitation of the Vanderhoef House.

**DELIVERABLES:**

Connolly & Hickey will provide Passaic County with the necessary drawings and technical specifications to fulfill their plans for the Rehabilitation of the Plantation House.

- Design Development Submission - Three (3) copies of the rehabilitation design and probable costs;
- Draft Contract Document Submission - Three (3) sets of drawings including draft technical specifications and probable costs of construction; and
- 100% Contract Document Submission - Three (3) sets of drawings including draft technical specifications and probable costs of construction; and one (1) full submission including Application for Project Authorization with all attachments to the New Jersey Historic Preservation Office.
- Bid Documents - One (1) copy for the client; the bidders shall have access to the drawings and specifications through [www.chhistoricalarchitects.com](http://www.chhistoricalarchitects.com) at the time of bid.

## SHORT-FORM PROPOSAL

**PROJECT:** Rehabilitation of the Plantation House at the Dey Mansion  
**LOCATION:** Wayne Township, Passaic County, New Jersey  
**DATE:** 5 February 2019

Page 4 of 4

**PROJECT COSTS:**

The following costs shall include all travel expenses, material costs and other reimbursable expenses needed to carry-out the project. The cost proposal provided below is valid for one (1) year, after which point all costs are subject to change to reflect yearly rate increases.

• Documentation and Schematic Design	\$ 2,200
• Design Development and Contract Documents	\$ 9,500
• Meetings (Allow for 1)	\$ 475
• Engineering Design Allowance	\$ 7,000
• Pre-Construction	
• Project Authorization	\$ 1,500
• Bidding and Negotiation	\$ 1,750
• Contract Administration Services (including close-out)	\$ 7,800
• Engineering Contract Administration Allowance	\$ 3,000
• Expenses (Allowance)	\$ 5,000
<b>TOTAL FOR NON-CONSTRUCTION SERVICES</b>	<b>\$ 38,225</b>

**ADDITIONAL SERVICES & EXPENSES**

Should additional services be required that are beyond the scope of the basic services of this contract, the following rates will apply. All expenses will be taken from the allowance provided above.

**CONNOLLY & HICKEY HISTORICAL ARCHITECTS, LLC**

• Principal Architect	\$ 145.00 /hour
• Principal Historic Preservation Specialist	\$ 125.00 /hour
• Architectural Designer	\$ 75.00 /hour
• Drafter	\$ 60.00 /hour
• Additional Meetings	\$ 475.00 /meeting
• Consulting Engineer	\$ 180.00 /hour

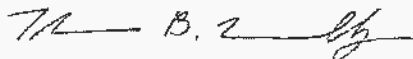
**EXPENSES**

• Mileage	\$ 0.54 /mile
• Printing	\$ 0.15 /8 ½ x 11 sheet
	\$ 3.75 /24 x 36 sheet
• Mailing	Actual cost

For information on the qualification of Connolly & Hickey, please refer to the attached resumes of the Project Team and a sampling of projects that our firm has undertaken since our inception.

Thank you for your consideration. Please do not hesitate to contact me should you have any questions regarding the above.

Sincerely,



Thomas B. Connolly, AIA  
Principal Architect





# County of Passaic

Department of Cultural & Historic Affairs  
 Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
 Director

TEL: 973 - 706 - 6640  
 e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

February 20, 2019

Board of Chosen Freeholders  
 Passaic County Administration Building  
 401 Grand Street  
 Paterson, NJ 07505

**RE: AWARD OF CONTRACT TO CONNOLLY & HICKEY HISTORICAL ARCHITECTS FOR PROFESSIONAL SERVICES FOR THE PLANTATION HOUSE RESTORATION PROJECT, LOCATED AT DEY MANSION WASHINGTON'S HEADQUARTERS**

Members of the Board:

A proposal for professional services for the above referenced project were solicited, received, and reviewed. The project is to prepare construction documents for the restoration of the plantation house located on the site of Dey Mansion Washington's Headquarters located in Wayne NJ. Connolly & Hickey Historical Architects LLC. were prequalified for the calendar year of 2019. The purpose of this project is to restore the building and open it to the public for further interpretive displays and programs.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Connolly & Hickey Historical Architects LLC. in the amount of \$38,225.00 for professional architectural services in connection with the Plantation House, subject to the availability of funds. In addition, the Public Works and Building & Grounds Committee reviewed and recommended at its meeting of February 13, 2019, that the full Board authorize awarding this contract in effort to continue to enhance one of the County's historic sites.

If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
 Cultural & Historic Affairs

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO CONNOLLY & HICKEY HISTORICAL ARCHITECTS, LLC FOR PREPARATION OF DESIGN DEVELOPMENT DRAWINGS AND CONSTRUCTION DOCUMENTS AS IT PERTAINS TO THE RESTORATION & REHABILITATION OF THE VANDERHOEF HOUSE IN WEASEL BROOK PARK, CLIFTON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190186							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-27							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019



**RESOLUTION AWARDING CONTRACT TO CONNOLLY & HICKEY HISTORICAL ARCHITECTS, LLC FOR PREPARATION OF DESIGN DEVELOPMENT DRAWINGS AND CONSTRUCTION DOCUMENTS AS IT PERTAINS TO THE RESTORATION & REHABILITATION OF THE VANDERHOEF HOUSE IN WEASEL BROOK PARK, CLIFTON, NEW JERSEY**

**WHEREAS** there exists a need for Professional Architectural and Historic Preservation Services as it concerns the preparation of design development drawings and construction documents for the Restoration and Rehabilitation of the Vanderhoef House in Weasel Brook Park, Clifton, NJ; and

**WHEREAS** Connolly & Hickey Historical Architects, LLC, 2 North Union Avenue, Cranford, New Jersey 07016 submitted a proposal dated February 11, 2019 via e-mail (a copy of which is attached) for the necessary consulting services to be provided for a total fee of \$16,540.00 and is being recommended by the Director of the Passaic County Department of Cultural & Historic Affairs in a letter to the Board dated February 20, 2019, a copy of which is attached hereto and made a part hereof; and

**WHEREAS** the aforesaid was discussed with the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on February 13, 2019 and recommended to the full Board for approval; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

**WHEREAS** said Connolly & Hickey Historical Architects, LLC, by Resolution R-2019-0024 dated January 22, 2019, is qualified as a pool professional historical architect by a “Fair and

Open” procedure as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the Professional Architectural and Historic Preservation Services relating to the preparation of design development drawings and construction documents for the above-mentioned project be awarded to Connolly & Hickey Historical Architects, LLC in accordance with the terms and conditions set forth above; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

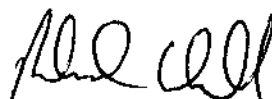
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$16,540.00

APPROPRIATION: O-19-56-650-000-602

PURPOSE: Resolution awarding contract to Connolly & Hickey Historical Historical Architects, LLC for preparation of design development drawings and construction documents as it pertains to the restoration & Rehabilitation of the Vanderhoef House.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



# County of Passaic

Department of Cultural & Historic Affairs  
 Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
 Director

TEL: 973 - 706 - 6640  
 e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

February 20, 2019

Board of Chosen Freeholders  
 Passaic County Administration Building  
 401 Grand Street  
 Paterson, NJ 07505

**RE: AWARD OF CONTRACT TO CONNOLLY & HICKEY HISTORICAL ARCHITECTS FOR PROFESSIONAL SERVICES FOR SITE IMPROVEMENTS AND RESTORATION AT THE VANDERHOEF HOUSE, CLIFTON, NJ.**

Members of the Board:

Proposals for the professional services for the above referenced project were solicited, received, and reviewed. The project is to prepare design development drawings and construction documents for site improvements at the Vanderhoef House, located in Weasel Brook Park, Clifton, NJ. All solicited were prequalified for the calendar year of 2019. The following is a summary of proposals received:

<u>Name of Vendor</u>	<u>Amount</u>
1. ETM Associates LLC 1202 Raritan Avenue Highland Park, NJ 08904	\$31,680.00
2. MKW & Associates LLC. 39 Park Avenue Rutherford, NJ 07070	\$28,500.00
3. Connolly & Hickey Historical Architects, LLC 2 North Union Avenue Cranford, NJ 07016	\$16,540.00

The lowest proposal received was from Connolly & Hickey Historical Architects LLC.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Connolly & Hickey Historical Architects LLC in the amount of \$16,540.00 for professional architectural services, subject to the availability of funds. In addition, the Public Works and Building & Grounds Committee reviewed and recommended at its meeting of February 13, 2019, that the full Board authorize awarding this contract in effort to enhance one of the County's historic structures.

If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190186



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel
Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:

Resolution awarding contract to Connolly & Hickey Historical Architects LLC for the professional services for landscaping improvements at the historic Vanderhoef House located in Weasel Brook Park

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 16,540
REQUISITION # R9-01382
ACCOUNT # O-19-56-650-000-602

4. METHOD OF PROCUREMENT:

[ ] RFP [x] RFQ [ ] Bid
[ ] Other:

5. COMMITTEE REVIEW:

DATE:

[ ] Administration & Finance
[ ] Budget
[ ] Health
[ ] Human Services
[ ] Law & Public Safety
[ ] Planning & Economic Development
[x] Public Works
2/13/19

6. DISTRIBUTION LIST:

[ ] Administration [ ] Finance [ ] Counsel
[ ] Clerk to the Board [ ] Procurement
[ ] Other:

Introduced on: February 26, 2019
Adopted on: February 26, 2019
Official Resolution#: R20190186

COUNTY OF PASSAIC  
 CO OF PASSAIC, DEY MANSION  
 (Q) 973-706-6640  
 199 TOTOWA ROAD  
 WAYNE, NJ 07470

REQUISITION **Res-Pg.1.27-7**

NO. R9-01382

SHIP TO	COUNTY OF PASSAIC DEY MANSION 199 TOTOWA ROAD WAYNE, NJ 07470
VENDOR	VENDOR #: 12290 CONNOLLY & HICKEY HISTORICAL ARCHITECTS - P.O. BOX 1726 2 NORTH UNION AVE - 2ND FLOOR CRANFORD, NJ 07016-2119

ORDER DATE: 02/12/19  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Professional Services Professional Services for developing bidding documents for landscaping improvements at the historic Vanderhoef House in Weasel Brook Park, Clifton	0-19-56-650-000-602	16,540.0000	16,540.00
			TOTAL	16,540.00

REQUESTING DEPARTMENT

DATE

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190186



11 February 2019

**VIA E-MAIL**

Kelly Ruffel  
 Director  
 Passaic County Cultural and Heritage Affairs  
 199 Totowa Road  
 Wayne, New Jersey 07470

Re: Vanderhoef House, Clifton  
 Landscape Plan

Dear Kelly:

For your consideration and review is a proposal to provide Landscape Architectural Services for the exterior landscaping at the Vanderhoef House in Weasel Brook Park, Clifton. The scope of the project is to provide site landscaping and other landscape amenities for the approach drive, parking and the perimeter of the house including the immediate rear yard. The key elements of any plan developed for the site are to install landscaping buffers at the approach road/drive from the neighboring apartments and to help beautify the immediate surroundings of the building while working with the already installed paving, walks, ramps and stairs.

Cost proposal includes the following:

- |   |           |
|---|-----------|
| 1. Connolly & Hickey Contract Administration      | \$ 1,000  |
| 2. Landscape Architect (see attached proposal)    | \$ 13,540 |
| 3. Expenses Allowance (see fee schedule attached) | \$ 2,000  |

<b>Total</b>	<b>\$ 16,540</b>
--------------	------------------

Please do not hesitate to contact me should you have any questions or concerns regarding the attached. Thank you for considering Connolly & Hickey for this project.

Sincerely,

Margaret M. Hickey, AIA  
 Historic Preservation Specialist

2 N. Union Avenue  
 P.O. Box 1726  
 Cranford, NJ 07016  
 973.746.4911 tel.  
 973.746.2080 fax  
 chhistoricalarchitects.com

ARCHITECTURAL DESIGN  
 HISTORIC PRESERVATION  
 INTRODUCTION  
 ADOPTED ON  
 OFFICIAL RESOLUTION  
 MANAGEMENT

February 26, 2019  
 February 26, 2019  
 R20190186

CLIENT/CONSULTANT AGREEMENT  
FOR LANDSCAPE ARCHITECTURAL  
SERVICES

JOHN MORGAN THOMAS  
LANDSCAPE ARCHITECTS, P.C.

**Date** 2/8/19

**Client** Connolly and Hickey Historical  
Architects

**Address**

PO Box 1726  
Cranford, New Jersey 07016

**Telephone** 973-746-4911

**Email**  
margaret@chhistoricalarchitects.com

**Project** Vanderhoef House

**Project #** 15-328-10

---

**Project Scope and Tasks:**

*General:*

The site is located at 1 Westervelt Drive, Clifton, New Jersey, and the owner is the County of Passaic. The project area encompasses an area of approximately 1 to 1.5 acres in size, including the existing house, new parking area, new walkways and access driveway to Park Drive.

The program, as we understand it, is to prepare a planting plan for the project area with a focus on creating a visual buffer between the park and adjacent uses.

**Task 1 – Pre design**

- Prepare base map of project area suitable for the development of schematic plans and construction documents. Base map based upon topographic, outbound and location survey to be prepared by Licensed Surveyor. Architectural features to be incorporated based on architectural plans supplied by owner.
- Conduct photographic survey
- Visual survey of existing conditions.
- Review municipal ordinances and other applicable regulations
- Review historical documentation provided by project architect to assist in determining approach to landscape
- Review existing vegetation. Assess species and general condition of trees and other vegetation on the site.

*Products:*

- Existing conditions plan

*Meetings:*

- Meeting with the owner and client to collect and review information regarding existing conditions and program

---

4 South Union Street • Suite 300 • Lambertville, NJ: 08530 • 609-397-9070 • Fax: 609-397-9631 • jthomas@johnmorganthomas.com

Connolly and Hickey - Vanderhoef House  
Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190186

2/8/19



*Task 2 – Schematic Plans**General*

Prepare plans, sketches and other documents to illustrate the general size, location and character of landscape architectural elements for the site.

*Program:*

- Develop an overall landscape concept plan, incorporating, where feasible, the proposed improvements associated with the new building such as the entry courtyard, outdoor entertaining area, connecting walkways and proposed gardens.
- Work with the project architect to ensure that the proposed landscape improvements are historically appropriate and allowable.
- Planting - Develop a planting scheme which will incorporate appropriate existing vegetation and new vegetation appropriate to site conditions and the period of significance. The perimeter planting should provide backdrop for the house and create a visual buffer to the adjacent uses behind the house and along the entrance driveway.
- If directed review the need for a physical barrier such as a fence at the property line; and additional improvements as required at the rear of the building to accommodate an informal sitting area for staff or other facilities.

*Products:*

- Schematic Landscape plan and illustrative sketches to include overall landscape improvements for project area, to include existing and proposed planting. Minor hardscape improvements will be considered if directed.
- Prepare preliminary estimate of probable construction cost

*Meetings:*

- Meeting with owner to review schematic plans

*Task 3 – Construction Documents**General*

Based upon Schematic Plans approved by the owner:

- Prepare preliminary plans and details to fix and describe the size, location and materials of landscape architectural planting and hardscape elements within the project area. (75% complete)

Based upon the preliminary construction documents approved by the owner:

- Develop final plans, specifications and other documents as required for the bidding and implementation of the project. (100% complete)

*Products*

- 75% complete and 100% complete construction documents

4 South Union Street • Suite 300 • Lambertville, NJ 08530 • 609-397-9070 • Fax: 609-397-9631 • jthomas@johnmorganthomas.com

Meetings

- Meet with client to review Preliminary Construction Documents

Task 4 – Construction Administration

- Provide periodic construction inspection, and issue field inspection reports.
- Review shop drawings, change order requests, and the general contractors application for payment.
- Inspect plant material, tag trees in the nursery if directed in the plans and specifications.
- Tag existing vegetation in field for removal or for pruning if directed in the plans and specifications.

Schedule:

Commence project within 4 weeks of authorization.

Compensation:

Compensation for Tasks 1 through 3 shall be fixed fee, billed monthly, based upon percentage complete by task. Task 4. shall be billed hourly in accordance with the attached fee schedule. Reimbursable expenses shall be billed in accordance with the attached fee schedule.

Fee schedule shall remain in effect through December 31, 2019.

Task 1 - Pre-Design	\$ 2440
Task 2 - Schematic Plan	\$ 3660
Task 3 - Construction Documents	\$ 5440
Task 4 - Construction Administration	\$ 2000*

\*Estimated fee, hourly billing

Conditions and exclusions

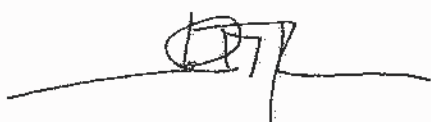
- Topographic, location and boundary survey shall be provided by client and is not included in this proposal.
- Construction documents for hardscape elements not included.
- Fee based upon estimated construction budget of \$100,000. Should the construction budget significantly increase, the landscape architect shall submit a revised fee proposal for the Construction Document task.

JOHN MORGAN THOMAS  
LANDSCAPE ARCHITECTS, P.C.

Invoicing:

Invoices are submitted monthly and are due within 15 days. A service charge of 1.5% per month will be added to invoices remaining unpaid after 30 days. In any action brought to enforce or to collect agreed fees under this contract, the Landscape Architect shall be entitled to collect all costs and expenses incurred in connection with such action including, (without limitation) reasonable attorney fees.

Accepted: JOHN MORGAN THOMAS LANDSCAPE ARCHITECTS



\_\_\_\_\_  
Date

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date

The parties agree to accept a digital image of this contract, as executed, as a true and correct original and admissible as best evidence to the extent permitted by a court with proper jurisdiction.



# County of Passaic

Department of Cultural & Historic Affairs  
 Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
 Director

TEL: 973 - 706 - 6640  
 e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

February 20, 2019

Board of Chosen Freeholders  
 Passaic County Administration Building  
 401 Grand Street  
 Paterson, NJ 07505

**RE: AWARD OF CONTRACT TO CONNOLLY & HICKEY HISTORICAL ARCHITECTS FOR PROFESSIONAL SERVICES FOR SITE IMPROVEMENTS AND RESTORATION AT THE VANDERHOEF HOUSE, CLIFTON, NJ.**

Members of the Board:

Proposals for the professional services for the above referenced project were solicited, received, and reviewed. The project is to prepare design development drawings and construction documents for site improvements at the Vanderhoef House, located in Weasel Brook Park, Clifton, NJ. All solicited were prequalified for the calendar year of 2019. The following is a summary of proposals received:

<u>Name of Vendor</u>	<u>Amount</u>
1. ETM Associates LLC 1202 Raritan Avenue Highland Park, NJ 08904	\$31,680.00
2. MKW & Associates LLC. 39 Park Avenue Rutherford, NJ 07070	\$28,500.00
3. Connolly & Hickey Historical Architects, LLC 2 North Union Avenue Cranford, NJ 07016	\$16,540.00

The lowest proposal received was from Connolly & Hickey Historical Architects LLC.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Connolly & Hickey Historical Architects LLC in the amount of \$16,540.00 for professional architectural services, subject to the availability of funds. In addition, the Public Works and Building & Grounds Committee reviewed and recommended at its meeting of February 13, 2019, that the full Board authorize awarding this contract in effort to enhance one of the County's historic structures.

If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190186

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO CLARKE CATON HINTZ FOR PROFESSIONAL CONSULTING SERVICES FOR PREPARATION OF CONSTRUCTION DOCUMENTS FOR JOHN W. REA HOUSE SITE IMPROVEMENTS & RESTORATION IN HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190187							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-28							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AWARDING CONTRACT TO CLARKE CATON HINTZ FOR PROFESSIONAL CONSULTING SERVICES FOR PREPARATION OF CONSTRUCTION DOCUMENTS FOR JOHN W. REA HOUSE SITE IMPROVEMENTS & RESTORATION IN HAWTHORNE, NEW JERSEY**

**WHEREAS** there exists a need for Professional Consultant Services for the preparation of construction documents for site improvements surrounding the John W. Rea House located in Hawthorne, New Jersey; and

**WHEREAS** Clarke Caton Hintz, 100 Barrack Street, Trenton, NJ 08608 submitted a proposal dated February 5, 2019, a copy of which is attached, for the necessary consulting services to be provided for a total fee of \$14,600.00 and is being recommended by the Director of the Department of Cultural & Historic Affairs for Passaic County in a letter to the Board dated February 20, 2019, a copy of which is attached hereto and made a part hereof; and

**WHEREAS** the aforesaid was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee on February 13, 2019 and recommended to the full Board for approval; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS** said Clarke Caton Hintz, by Resolution R-2019-0026 dated January 22, 2019, is qualified as a pool professional architect by a “Fair and Open” procedure as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the Professional Architectural Services relating to the preparation of construction documents for the above-mentioned project be awarded to Clarke Caton Hintz in accordance with the terms and conditions set forth above; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

February 26, 2019

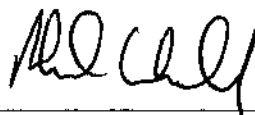
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$14,600.00

APPROPRIATION: O-19-56-650-000-602

PURPOSE: Resolution awarding contract to Clarke Caton Hintz for professional consulting services for Preparation of construction documents for John W. Rea House site improvements.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr





# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

February 20, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: AWARD OF CONTRACT TO CLARK CATON HINTZ FOR  
PROFESSIONAL SERVICES FOR JOHN W. REA HOUSE SITE  
IMPROVEMENTS & RESTORATION, HAWTHORNE, NJ**

Members of the Board:

A proposal for professional services for the above referenced project were solicited, received, and reviewed. The project is to prepare construction documents for site improvements surrounding the John W. Rea House located in Hawthorne, NJ, NJ. Clark Caton Hintz was prequalified for the calendar year of 2019.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Clark Caton Hintz in the amount of \$14,600.00 for professional architectural services in connection with the John W. Rea House, subject to the availability of funds. In addition, the Public Works and Building & Grounds Committee reviewed and recommended at its meeting of February 13, 2019, that the full Board authorize awarding this contract in effort to continue to enhance one of the County's historic structures.

If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel
Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:
Resolution awarding contract to Clark Caton Hintz P.C. for the professional services for John W. Rea House Historic Landscape Restoration Project located in Goffle Brook Park

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 14,600
REQUISITION # R9-01383
ACCOUNT # O-19-56-650-000-602

4. METHOD OF PROCUREMENT:
RFP RFQ Bid
Other:

5. COMMITTEE REVIEW: DATE:
Administration & Finance
Budget
Health
Human Services
Law & Public Safety
Planning & Economic Development
Public Works 2/13/19

6. DISTRIBUTION LIST:
Administration Finance Counsel
Clerk to the Board Procurement
Other:

COUNTY OF PASSAIC  
 CO OF PASSAIC, DEY MANSION  
 (Q) 973-706-6640  
 199 TOTOWA ROAD  
 WAYNE, NJ 07470

REQUISITION **Res-Pg.1.28-7**

NO. R9-01383

SHIP TO	COUNTY OF PASSAIC DEY MANSION 199 TOTOWA ROAD WAYNE, NJ 07470
VENDOR	VENDOR #: 12505 CLARKE CATON HINTZ P.C. 100 BARRACK STREET TRENTON, NJ 08608

ORDER DATE: 02/12/19  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Professional Services Professional Services for bidding documents for the John W. Rea House Historic Landscape Restoration Project located in Goffle Brook Park	0-19-56-650-000-602	14,600.0000	14,600.00
			TOTAL	14,600.00

REQUESTING DEPARTMENT

DATE

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190187



**Clarke Caton Hintz**  
 Architecture  
 Planning  
 Landscape Architecture

Ms. Kelly Ruffel, Director  
 County of Passaic, Department of Cultural & Historic Affairs  
 Dey Mansion  
 199 Totowa Road  
 Wayne, NJ 07470

February 5, 2019

100 Bank Street  
 Trenton NJ 08608  
 clarkecatonhintz.com  
 Tel: 609 863 8383  
 Fax: 609 863 4044

**Re: Proposal to Complete Construction Documents and Construction  
 Administration Services for the Rea House Sitework**

Dear Ms. Ruffel,

Clarke Caton Hintz (CCH) is pleased to provide a proposal for completing Construction Documents and Construction Administration Services for sitework associated with the Rea House in Hawthorne, New Jersey. As you are aware, the restoration of the Rea House is nearly complete and it looks amazing! It is a project that all involved can be proud.

CCH and the entire design team have extensive experience working with community groups and various levels of government across New Jersey on a wide variety of historic preservation projects, including Preservation Plans, Historic Structures Reports and Conditions Assessments, as well as Construction Documents for the restoration, preservation and adaptive re-use of historic properties. For 40 years, CCH has developed a unique depth of architectural and planning experience, particularly with historic structures.

Philip Caton, FAICP  
 John Hatch, FAIA  
 George Hicks, AIA  
 Brian Slough, AICP  
 Michael Sullivan, AICP

CCH is a multi-disciplinary design firm with unmatched experience dealing with many of the most sensitive design contexts in New Jersey. Our collaborative approach brings the perspectives of architects, historic preservationists, planners, urban designers, landscape architects and interior designers to bear on every project. Integrating this diverse and complimentary combination of professional views is fundamental to our design process. Each provides a particular perspective that, when brought together, adds immeasurably to the design process and the design product. For the Rea House sitework, we understand the County's needs to be the construction of new walkways, site stairs, a decorative site wall and a planting design the compliments the newly renovated facility.

*Encls*

John Clarke, FAIA  
 Carl Leitz, AICP, ASLA

*Page 1 of 2*

**Introduced on:** February 26, 2019  
**Adopted on:** February 26, 2019  
**Official Resolution#:** R20190187



# County of Passaic

Department of Cultural & Historic Affairs  
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
*Director*

TEL: 973 - 706 - 6640  
e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

February 20, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, NJ 07505

**RE: AWARD OF CONTRACT TO CLARK CATON HINTZ FOR  
PROFESSIONAL SERVICES FOR JOHN W. REA HOUSE SITE  
IMPROVEMENTS & RESTORATION, HAWTHORNE, NJ**

Members of the Board:

A proposal for professional services for the above referenced project were solicited, received, and reviewed. The project is to prepare construction documents for site improvements surrounding the John W. Rea House located in Hawthorne, NJ, NJ. Clark Caton Hintz was prequalified for the calendar year of 2019.

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to Clark Caton Hintz in the amount of \$14,600.00 for professional architectural services in connection with the John W. Rea House, subject to the availability of funds. In addition, the Public Works and Building & Grounds Committee reviewed and recommended at its meeting of February 13, 2019, that the full Board authorize awarding this contract in effort to continue to enhance one of the County's historic structures.

If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Kelly C. Ruffel, Director  
Cultural & Historic Affairs

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A CONTRACT TO CHA DESIGN/CONSTRUCTION SOLUTIONS FOR CONSULTING DESIGN ENGINEERING SERVICES AS IT PERTAINS TO THE GOFFLE BROOK PARK IMPROVEMENTS – SOUTH OF DIAMOND BRIDGE AVENUE IN THE BOROUGH OF HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190188							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-29							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AWARDING A CONTRACT TO CHA  
DESIGN/CONSTRUCTION SOLUTIONS FOR CONSULTING  
DESIGN ENGINEERING SERVICES AS IT PERTAINS TO THE  
GOFFLE BROOK PARK IMPROVEMENTS – SOUTH OF  
DIAMOND BRIDGE AVENUE IN THE BOROUGH OF  
HAWTHORNE, NEW JERSEY**

**WHEREAS** there exists a need for Professional Consulting Design Engineering Services as it concerns the design and preparation of the construction contract documents and construction phase services for various park improvements including the expansion of two parking lots, renovations to the existing comfort station, construction of a replacement basketball court and installation of new, inclusive, playground equipment at Goffle Brook Park – South of Diamond Bridge Avenue in the Borough of Hawthorne, New Jersey; and

**WHEREAS** CHA Design/Construction Solutions, 6 Campus Drive, Parsippany, NJ 07054-4406 submitted a proposal, dated February 20, 2019, for the total amount of \$99,200.00, which is being recommended by the Office of the Passaic County Engineer by way of letter to the Board dated February 21, 2019, which is attached hereto and made a part hereof; and

**WHEREAS** the aforesaid was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee via e-mail and recommended to the full Board for approval; and

**WHEREAS** the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

**WHEREAS** said CHA has been qualified as a pool

the resolution of the Board of Chosen Freeholders of the County of Passaic R-2019-0026 dated January 22, 2019 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the Professional Consulting Design Engineering Services for the above-mentioned project be awarded to CHA in accordance with the terms and conditions set forth above; and

**BE IT FURTHER RESOLVED** that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

**BE IT FURTHER RESOLVED** that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

February 26, 2019



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$99,200.00

APPROPRIATION: C-04-55-153-001-920

PURPOSE: Resolution awarding a contract to CHA Design/Construction Solutions for consulting design engineering services as it pertains to the Goffle Brook Park Improvements.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

February 21, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Goffle Brook Park Improvements  
South of Diamond Bridge Avenue  
Borough of Hawthorne, Passaic County  
**AWARD OF CONSULTING DESIGN SERVICES**

Dear Members of the Board:

The County of Passaic requested a proposal for Consulting Engineering Services for the design of the Goffle Brook Park Improvements – South of Diamond Bridge Avenue project in the Borough of Hawthorne. The scope of services to be provided includes the design and preparation of the construction contract documents and construction phase services for various park improvements including the expansion of two parking lots, renovations to the existing comfort station, construction of a replacement basketball court and installation of new, inclusive, playground equipment.

One proposal was requested and received from CHA, of Parsippany, New Jersey in the amount of \$99,200.00.

This matter was discussed by the Public Works Committee via email and an award of contract to CHA is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to CHA, in the amount of \$99,200.00 for the design of the Goffle Brook Park Improvements – South of Diamond Bridge Avenue project in the Borough of Hawthorne, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.  
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator

Introduced on: February 20, 2019  
Adopted on: February 20, 2019  
Official Resolution#: R20190188



February 20, 2019

Mr. Jonathan Pera, P.E.  
County Engineer  
County of Passaic County  
401 Grand Street, Room 524  
Paterson, New Jersey 07505

**RE: Supplemental Design Proposal – Goffle Brook Park Improvements  
Borough of Hawthorne  
Passaic County, New Jersey  
Proposal No.: X**

Dear Mr. Pera:

CHA is pleased to submit this supplemental design proposal for the Goffle Brook Park improvements in the Borough of Hawthorne. We offer the following for your consideration.

#### **PROJECT UNDERSTANDING**

CHA understands that Passaic County seeks engineering design services for the planning design, bidding and construction administrative services for various improvements at Goffle Brook Park. CHA understands that these improvements include parking expansion, access path paving, basketball court replacement, rehabilitation of the existing restroom building, playground replacement, playground removal, consideration of pervious asphalt for the parking lots, required drainage improvements for the proposed work, presentation graphics, supplemental surveying and geotechnical investigations.

CHA will prepare plans, details, technical specifications, cost estimates, permitting formwork, Stormwater and utility design as required for the task items noted below.

CHA will assist the county during bidding to prepare addenda, review the bids and make a recommendation for award.

CHA will provide construction phase services to include a pre-construction meeting, review shop drawings and RFI's and will attend two construction phase project progress meetings. CHA will perform a final inspection of the project and file a report with the county engineer.

#### **SPECIFIC TASK ITEMS**

1. Reconstruct and extend the existing parking lot off of Diamond Bridge Avenue. There is currently 34 parking spots. It is anticipated that the existing pavement will be milled and paved, and the extension will consist of new, full depth pavement.

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190188

6 Campus Drive, Parsippany, NJ 07054-4406  
T 973.538.2120 • F 973.267.5062 • www.chacompanies.com

2. Pave the access road up to the existing dog park, at a width to match the existing path.
3. Removal and replacement of the existing basketball court near the bathroom. The new basketball court is to regulation size, if feasible. The location of the proposed basketball court is to be located in the general vicinity of the existing court.
4. Rehabilitate the existing bathroom facility, including the following: replacement of the roof and necessary repairs; renovations to comply with current ADA accessibility requirements; replacement and/or upgrades to existing plumbing; replacement of bathroom fixtures; interior lighting; ventilation; interior and exterior painting of walls; floors and ceilings; electric hand-dryers. Note, there is currently no interior lighting or electric hand-dryers in the bathroom.
5. Removal and replacement of the existing playground equipment near the bathroom, to include age restricted elements, inclusive design for all abilities, ADA accessible surfacing, perimeter fencing, and permanent and durable edging.
6. Removal and disposal of existing playground equipment at the south end of the park, in the vicinity of the synthetic turf athletic field.
7. The parking lot adjacent to the synthetic turf athletic field currently has 31 parking spaces. With the proposed removal of the existing playground equipment, this parking lot is to be reconstructed and extended to maximize the number of parking spaces.
8. The Consultant is to determine the feasibility of installing pervious asphalt at the Diamond Bridge Avenue parking lot and the parking lot by the synthetic turf athletic field.
9. Modify/add drainage to the various improvements, as needed.
10. Consultant shall prepare mounted presentation boards (including color renderings) and other documents for one (1) public information meeting. The Consultant shall send a representative to the public information meeting to discuss the project and provide minutes to the meeting.
11. Supplemental topographic surveying will be required for the extension of the parking lots.
12. Geotechnical Investigations; determine infiltration capacity and depth to groundwater at proposed parking areas.

## SCOPE OF SERVICES

### A. Site Inspection

2. A field investigation will be conducted at the beginning of the Project to evaluate the existing condition of the proposed work areas. CHA will submit an inspection summary letter for the project sites.
3. CHA will take and label photographs of the entire project limits to establish a photographic record of the project area during the design phase of the project. CHA will submit a hard copy and electronic copy of those photographs (with a labeling system).
4. CHA will review drawings and documents that are available in the County Engineer's Office.

### B. Field Survey

1. CHA will update the existing topographical survey to show the full dog park path and the proposed area for the extended parking area. CHA will conduct a field survey of the proposed parking expansion area near the turf field. We will arrange and provide any necessary traffic control (which may include traffic directors –

Mr. Jonathan Pera, PE  
Passaic County

February 20, 2019  
Page 3

flaggers, and police traffic control). Traffic control will be in accordance with the MUTCD and coordinated with the County and Municipal Police. All costs associated with traffic control, including police traffic control are included in the CHA's cost proposal.

2. CHA will provide for all survey work as may be required. Survey traverse and level runs will originate and terminate on Control Monuments and Bench Marks that have been established by an approved agency.
3. Horizontal control will be tied to the NAD 83 New Jersey Plane Coordinate System.
4. Vertical control will be tied to North American Vertical Datum – NAVD 1988. We are aware that NJDEP permit drawings may require to be converted to the National Geodetic Vertical Datum (NGVD) and/or provide the conversion equation between the two vertical datums.
5. CHA will establish control points as necessary to reference the project baseline
6. Topography will be 1 foot contour intervals.
7. CHA will utilize the flood plain, riparian zone and wetland limits shown on the existing survey for the turf field project.
8. Base mapping will be prepared to depict existing site conditions, limits of work, and means of access. Field survey will be performed detailing planimetric features and right-of-way pertinent to the preparation of base mapping and right-of-way plans for the proposed project.
9. CHA will perform a survey of existing features, including existing roadway elements, utility poles, drainage structures, bridges, walkways, guide rail, fences, signs, and limits of wooded areas. Individual trees and specimen shrubs are to be located within the entire project survey area.
10. The survey area will encompass the areas shown on the attached aerial photos.
11. The survey area will be detailed and measured as required for development of ALL PERMITS and contract documents.
12. In performing the survey work, horizontal and vertical baseline control points will be established in the field for Contractor's reference during construction. One permanent benchmark will be established.

#### C. Utility Engineering

1. CHA will determine the location (horizontal and vertical) of all utility facilities within the project limits. Utility mark-outs will be made through coordination with the individual utility companies. Utility locations, as field markup by the utility companies, are to be recovered by survey and shown on the plans.
2. CHA will contact the utility companies that may be affected by the construction to verify current or future facilities at the project site. Prepare utility verification plan and conflict identification plan for each utility and send to the utility owners. CHA will request if the utility has any proposed future utility plan for the project area.
3. CHA will coordinate and attend at least two (2) utility meeting with all involved utility companies prior to finalizing the project. If available, the County will attend the field meeting. CHA will coordinate with utility to determine any potential issues and if temporary / permanent relocation(s) is required. CHA will prepare and submit meeting minutes of the field meeting(s) to all utilities and the County.
4. CHA will prepare a separate utility relocation plan for the affected utilities. CHA will coordinate with each affected utility and show the locations of the proposed relocations on the utility relocation plan. CHA will submit the utility relocation plan to the affected utilities for their concurrence. The utility relocation plan will be included in the Construction Documents.

Mr. Jonathan Pera, PE  
Passaic County

February 20, 2019  
Page 4

5. CHA will notify each utility in writing when the Contract Plans are finalized.
6. All copies of correspondence between CHA and each utility will be submitted to the County Engineer in a timely manner.
7. No test pits are anticipated during the design phase.
8. CHA will coordinate with water utility and provide on the plans the required equipment and material for the irrigation system. It is anticipated the irrigation controls will be located in the existing bathroom storage area.

**D. Geotechnical Engineering**

1. CHA will conduct a maximum of six infiltration tests in the areas proposed for an increase in impervious surface areas.

**E. Hazardous Material Testing**

1. CHA will provide an environmental engineer to visit the restroom building and perform sampling of roofing materials, caulks, mortar, grout and insulation for the presence of asbestos, PCB's lead and other regulated materials. The cost includes anticipated tests and testing costs.

**F. Right-of-Way**

1. It is anticipated that all work will be performed within the limits of the County Park.
2. No additional ROW and/or Easements (temporary or permanent) are anticipated for this project.

**G. Permits**

1. CHA will prepare and submit the necessary permit applications for the following agencies for which permits are anticipated as follows:
  2. NJDEP – Freshwater Wetlands and Flood Hazard Area Permits are not anticipated
  3. Soil Erosion and Sediment Control
    - a. CHA will obtain the approval certification from the Hudson-Essex-Passaic Soil Conservation District.
4. Green Acres
  - a. Goffle Brook Park is in the Green Acres / Open Space database. CHA will coordinate with Green Acres to submit the proposed plan and narrative describing the project need and benefit; and the time duration of any portion of the park that would be closed to the general public. It is assumed that since this project would be a park enhancement, that a formal approval from the Commissioner of DEP and the State House Commission would not be required.
  - b. If the County has applied for a grant from NJDEP Green Acres Program for this project. CHA will perform / prepare all of the Green Acres Grant documentation that will be required, such as a Preliminary Assessment Report. CHA will prepare the Preliminary Assessment Report.
  - c. CHA will prepare the construction schedule outlining the anticipated project timeline, which will be submitted to Green Acres.
  - d. A copy of the construction drawings, signed and sealed, and technical specifications will be submitted to the County for submission to Green Acres.

Mr. Jonathan Pera, PE  
Passaic County

February 20, 2019  
Page 5

- e. A construction sign prepared according to the Green Acres details will be included in the Contract Documents. The Contract Documents will provide for the sign to be installed and maintained for the full duration of the construction phase. Final details of the sign will be coordinate with Green Acres.
5. Historic Preservation Office (HPO)
    - a. Goffle Brook Park is a historical park. CHA will coordinate with HPO, prepare, and obtain approval from HPO. CHA will address any HPO requirements. We anticipate this will be required for the expanded parking area at the turf field.
  6. Highlands Permit
    - a. Highlands Permit is not anticipated for this project.
  7. Waterfront Development Permit
    - a. Waterfront Development Permit is not anticipated for this project.
  8. Coast Guard
    - a. Coast Guard Permit is not anticipated for this project.
- H. Estimate of Probable Construction Cost**
1. CHA will prepare an Engineer's Estimate of probable cost upon the completion of each phase. Two sets of the calculations used to derive the Estimate of Quantities will be submitted to the County with the final plans.
  2. Two (2) sets of signed and sealed Engineer's Estimate of Probable Cost will be furnished to the County Engineer. Additionally, two (2) sets and a digital MS-Excel copy of the Engineer's Estimate of Probable Cost will be furnished to the County Engineer for County review prior to submittal of final documents.
- I. Construction Contract Documents**
1. A start-up meeting will be scheduled with the engineering, park and planning staff of Passaic County to review and discuss the scope of work. Progress meetings will be held with the County for project status updates and discussion of issues to be expedited. A minimum of two (2) progress meetings is anticipated. CHA will prepare the meeting(s) minutes.
  2. CHA will prepare plans and specifications for the improvements as stated in this scope of work.
  3. CHA will prepare mounted presentation boards (including color plan renderings) and other documents for one (1) public information meeting. CHA will send a representative to the public information meeting to discuss the project and provide minutes to the meeting.
  4. CHA will prepare final plans and specifications based upon the design criteria.
  5. Upon obtaining all necessary construction permits, the final design will commence and will result in completed construction documents. Submission of the documents will be made at the 30% (concept), 60%, 90%, and 100% levels of completion for review and comments the County. CHA will provide three hard copies (2 full size sets and one half size set) and one PDF copy of each submission document, per submission. CHA will provide written responses to the County's written review comments. Plans, supplemental specifications and design calculations will be submitted for review and comment prior to final submission. After incorporating the review comments in the plans, final submissions will be made.
  6. Final Construction Documents Design Plans:



Mr. Jonathan Pera, PE  
Passaic County

February 20, 2019  
Page 6

- a. All plans will be prepared on 24 x 36 sheets. Two (2) sets of properly signed and sealed final plan sets along with one (1) set of mylars, archival quality mylar and ink plans, will be furnished to the County Engineer. Additionally, two (2) sets of half size plans will be furnished to the County Engineer.
  - b. Two (2) electronic copies of all final documents in both PDF/A and native file formats, including CADD drawing files compatible with AutoCAD (CHA will also supply appropriate drawing pen tables and fonts), Supplemental Technical Specifications, Estimate of Quantities, and Engineer's Estimate will be furnished to the County Engineer. CHA will provide electronic coordinate point files for the project. This file will include Point Number, N, E. Elevation, description for all ROW/ Easement points, Project CL points, Traverse Points, Base Points, Bridge Working points, and all other related project points required for layout.
7. Estimate of Quantities and Supplemental Technical Specifications:
- a. Final Estimate of Quantities will be included on the Plans as well as in the Bid Proposal. Two (2) sets of all calculations used to derive the Estimate of Quantities will be presented to the County Engineer.
  - b. Two (2) sets and a digital MS-Excel copy of the Engineer's Estimate will be furnished to the County Engineer for County review at the 90% and 100% progress level submissions prior to submittal of final documents. For the final documents, two (2) sets of properly signed and sealed Engineer's Estimates will be furnished to the County Engineer.
  - c. CHA will include Supplemental Technical Specifications to the NJDOT Standard Specifications for Road and Bridge Construction (latest edition with amendments and modifications) and the County's Standard Specifications for the bridge project. Two (2) copies of the Specifications will be furnished to the County Engineer for County review at the 90% and 100% progress level submissions prior to submittal of final documents. Two (2) sets of properly signed and sealed Technical Specifications will be furnished to the County Engineer.
8. Project Design Reports:
- a. Prepare and provide to the County an Engineering Report containing all calculations.
  - b. Prepare and provide to the County an Engineer's Certification and a QA/QC Certification
- J. Bidding Process & Award of Contract
1. CHA will assist the County during the bidding phase, review of bids, and make a recommendation of an award of contract.
- K. Construction Consultation and Inspection Services
1. CHA will attend the pre-construction meeting and prepare meeting minutes of construction meeting.
  2. CHA will attend utility meeting with the utilities, contractor, and County.
  3. CHA will include the cost of review and approval of all shop drawings and working drawings, as received from the Contractor or their representatives, after the award of construction contracts. The review will also include the cost of pre and post construction surveys prepared and submitted by the Contractor.
  4. CHA will review and address Contractor's Request for Information (RFI) during the construction phase.
  5. Provide consultation and periodic inspection services (2 site visits) during the construction phase as required by the County Engineer.



Mr. Jonathan Pera, PE  
Passaic County

February 20, 2019  
Page 7

6. Perform a final inspection of the project at the completion of the Contractor's work and file a Report with the County Engineer.

#### Design Criteria

All work performed on this structure will conform to the following standards and specifications.

1. Standard Specifications for Highway Bridges-AASHTO, latest edition
2. Standard Specification for Roadways –AASHTO, latest edition.
3. N.J.D.O.T. Design Manual Bridges and Structures, latest edition
4. N.J.D.O.T. Design Manual Roadways, latest edition.
5. N.J.D.O.T. Standard Specifications for Road and Bridge Construction
6. U.S. Consumer Product Safety Commission, latest edition (Public Playground Safety Handbook)
7. Applicable Parks and Field Standards.
8. Applicable ASTM Standards
9. Applicable ADA Standards.
10. Any and all Standards of any Agency having jurisdiction on this project.
11. Plans will be prepared in accordance with standard engineering practices and will include:
  - a. Title Sheet, Key Map, Index of Sheets, etc.
  - b. Estimate of Quantities
  - c. Typical Sections
  - d. Construction Plans
  - e. Profiles
  - f. Tie, Horizontal and Vertical Control Sheet
  - g. Maintenance and Protection of Traffic Construction Details
  - h. Plans and Details
  - i. Utility Relocation Plan
12. Preparation of Supplemental Specifications that modify standard items or are additional non-standard items, will conform and follow the format (including paragraph numbering) as in the NJDOT Standard Specifications for Road and Bridge Construction, 2007 edition as amended.

#### DRAWINGS SPECIFICATIONS AND REPORTS

CHA will provide and pay for all copies of Plans, Specifications and Reports used for reviews and approvals.

Passaic County will be responsible for only the reproduction costs required for bidding process and award of contract. The Engineer will furnish to the County, one (1) complete set of reproducible Plans (mylars) and Specifications.

The following will be included with Final Plan submission:

1. Two sets of the Design and Quantity Calculations
2. Two Copies of the Engineer's Estimated Cost
3. CADD disk with all project drawings and photographs.

Mr. Jonathan Pera, PE  
Passaic County

February 20, 2019  
Page 8

***Additional / Extra Work:***

If, during any part of the Project, it becomes apparent that additional work by CHA is needed, the following procedures will apply:

1. CHA will notify the County Engineer in writing, as soon as it is evident that additional or extra work may be necessary.
2. CHA will submit a proposal to the County Engineer for all additional / extra work and that no work will be done until Contract Modifications area executed.
3. The County will only reimburse for work that has been specifically authorized by Agreement (s) or Contract Modifications.
4. CHA will not be paid for any work which exceeds the Contract ceilings as set forth in Agreement(s) or Contract Modifications.

**PROJECT SCHEDULE**

CHA understands the County's intent is to start construction in 2019. CHA proposes to complete the design and all permitting submission by August 15<sup>th</sup> with the possible exclusion of the NJDEP and County review time.

**FEE SCHEDULE**

CHA proposes to be compensated based on the following fee schedule:

Topo survey update, path to dog park & parking at turf field:	\$4,900.00
Geotechnical/infiltration testing:	\$6,500.00
Update preliminary assessment to include parking area near turf field:	\$3,900.00
HPO report for parking expansion area at turf field:	\$4,900.00
Hazardous material testing for building rehabilitation	\$4,000.00
Permitting: Soil erosion & Sediment Control to Hudson, Essex, Passaic SCD	\$3,500.00
Final Plans and Specifications:	\$59,500.00
Bidding phase Services:	\$2,500.00
Construction Phase services:	\$7,500.00
Green Acres Documentation:	<u>\$2,000.00</u>
Total:	\$99,200.00



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

February 21, 2019

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: Goffle Brook Park Improvements  
South of Diamond Bridge Avenue  
Borough of Hawthorne, Passaic County  
**AWARD OF CONSULTING DESIGN SERVICES**

Dear Members of the Board:

The County of Passaic requested a proposal for Consulting Engineering Services for the design of the Goffle Brook Park Improvements – South of Diamond Bridge Avenue project in the Borough of Hawthorne. The scope of services to be provided includes the design and preparation of the construction contract documents and construction phase services for various park improvements including the expansion of two parking lots, renovations to the existing comfort station, construction of a replacement basketball court and installation of new, inclusive, playground equipment.

One proposal was requested and received from CHA, of Parsippany, New Jersey in the amount of \$99,200.00.

This matter was discussed by the Public Works Committee via email and an award of contract to CHA is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to CHA, in the amount of \$99,200.00 for the design of the Goffle Brook Park Improvements – South of Diamond Bridge Avenue project in the Borough of Hawthorne, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.  
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator

Introduced on: February 20, 2019  
Adopted on: February 20, 2019  
Official Resolution#: R20190188

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #19 FOR H&S MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN THE CITY OF PATERSON, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

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REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190189							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-30							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION FOR CHANGE ORDER #19 FOR H&S MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN THE CITY OF PATERSON, NEW JERSEY**

**WHEREAS** a contract was awarded to H&S Mechanical, Inc. for the project known as the Renovations to the Passaic County Court House Annex in Paterson, NJ; and

**WHEREAS** it is now necessary that a change order be made in an amount of \$31,770.00 which addresses structural support needed for a new elevator due to unforeseen conditions and a request by the County for drainage in the new holding cell, which is more fully described in the attached letter dated February 19, 2019 from the Passaic County Engineer; and

**WHEREAS** a certification is attached which indicates the availability of funds for said expenditure; and

**WHEREAS** this matter was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at a meeting on February 13, 2019 who recommended that it be approved by the entire Board; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that the following proposed Change Order No. 19 in connection with the above-mentioned project and recommended for approval by the Office of the Passaic County Engineer by letter dated February 19, 2019 and attached hereto, be and the same is hereby approved:

## CHANGE ORDER NO. 19

## 1. DESCRIPTION AND VALUE OF CHANGE

See February 19, 2019 letter attached hereto

Addition	\$ 31,770.00
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## REASON FOR CHANGE

See February 19, 2019 letter attached hereto

## 2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 7,994,000.00
Previous Additions		\$ 1,849,438.42
Total		\$ 9,843,438.42
Previous Deductions		\$ 351,648.40
Net Prior to This Change		\$ 9,491,790.02
Amount of This Change	Add	\$ 31,770.00
Contract Amount to Date		\$ 9,523,560.02

February 26, 2019


CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$31,770.00

APPROPRIATION: C-04-55-973-000-901

PURPOSE: Resolution authorizing change order #19 for H&S Mechanical Inc. as it pertains to renovations to the Passaic County Court House Annex.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

February 19, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: County of Passaic  
Renovations to Passaic County Courthouse Annex  
Paterson, NJ  
Change Order #19- H&S Mechanical Inc.

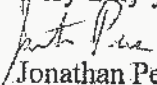
Members of the Board:

This Office is in receipt of Change Order #19 in the amount of \$31,770.00.

Change Order #19 addresses structural support needed for new elevator due to unforeseen conditions and a request by the County for drainage in the new holding cell.

This Change Order was reviewed and discussed at the Public Works Committee meeting of February 13, 2019 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #19 in the amount of \$31,770.00 subject to the availability of funds.

Very truly yours,  
  
Jonathan Pera, P.E.  
County Engineer

/AET  
cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance

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Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190189



COUNTY OF PASSAIC

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING DIVISION  
 401 GRAND STREET  
 PATERSON, NEW JERSEY 07505

CHANGE ORDER No.  
 PROJECT No.

19 (ADD)

DATE: February 12, 2019

PROJECT TITLE: COURTHOUSE ANNEX RENOVATION AND REHABILITATION

LOCATION: PATERSON, NJ

DATE OF CONTRACT: 12-Jun-17

OWNER: PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

CONTRACTOR: H&S CONSTRUCTION AND MECHANICAL INC.

It is hereby mutually agreed that when this Change Order has been signed by the contracting parties the following described changes in work required by the contract shall be executed by the Contractor without changing the terms of the contract except as herein stipulated and agreed:

**1. DESCRIPTION AND VALUE OF CHANGE**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
<b>Additions</b>					
<u>1</u>	C.O. 47 -Provide the cost of Labor, Material and Equipment to demolish the terra cotta tile slab as shown on Micucci Engineering PC, sketch SK-1 dated 1/7/19, furnish and install new additional structural steel and framing for elevator opening and infill surrounding area of elevator shaft with new concrete slab on metal deck.(Overhead and Profit Incl)	1	EA	\$ 30,259.00	\$ 30,259.00
<u>2</u>	C.O. 51 -Provide the cost of Labor, Material and Equipment to furnish and install a plumbing floor drain in Room 223 (Holding Cell) as requested by Passaic County(Overhead and Profit Incl)	1	EA	\$ 1,511.00	\$ 1,511.00
<b>Total Extras</b>					<b>\$ 31,770.00</b>
<b>Total Supplementals</b>					
<b>Total Adds</b>					<b>\$ 31,770.00</b>

1. DESCRIPTION AND VALUE OF CHANGE (Con't)

ADD TO THE AMOUNT OF CONTRACT.....  
 ORIGINAL DATE FOR COMPLETION..... June 30, 2019  
 ADD TO OR DEDUCT FROM - THE PRESENT CONTRACT TIME..... 10 Calendar Days  
 NEW DATE FOR COMPLETION IS..... July 10, 2019

**2. REASON FOR CHANGE**

**This change order addresses structural support needed for new elevator due to unforeseen conditions and a request by the County for the new holding cell.**

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190189



# County of Passaic

Administration Building  
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER  
ROOM 524

Jonathan C. Pera, P.E.  
County Engineer

TEL: (973) 881-4456  
FAX: (973) 742-3936  
TDD: (973) 279-9786

February 19, 2019

Board of Chosen Freeholders  
Passaic County Administration Building  
401 Grand Street  
Paterson, New Jersey 07505

PROJECT: County of Passaic  
Renovations to Passaic County Courthouse Annex  
Paterson, NJ  
Change Order #19- H&S Mechanical Inc.

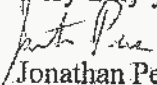
Members of the Board:

This Office is in receipt of Change Order #19 in the amount of \$31,770.00.

Change Order #19 addresses structural support needed for new elevator due to unforeseen conditions and a request by the County for drainage in the new holding cell.

This Change Order was reviewed and discussed at the Public Works Committee meeting of February 13, 2019 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #19 in the amount of \$31,770.00 subject to the availability of funds.

Very truly yours,  
  
Jonathan Pera, P.E.  
County Engineer

/AET  
cc: Chair, Public Works and Buildings & Grounds Committee  
County Administrator  
County Counsel  
Director of Finance

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Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190189

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN OFFER OF PURCHASE AND SALE FOR AERIAL AND TEMPORARY CONSTRUCTION EASEMENTS AND A BRIDGE EASEMENT (PARCELS AE1A, TAE1B AND E1C) TO THE OWNER IN FEE IN ORDER TO UNDERTAKE THE REPLACEMENT OF FAIR LAWN AVENUE BRIDGE, STRUCTURE NO. 1600-009, OVER THE PASSAIC RIVER, FAIR LAWN, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190190							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-31							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING AN OFFER OF PURCHASE AND SALE FOR AERIAL AND TEMPORARY CONSTRUCTION EASEMENTS AND A BRIDGE EASEMENT (PARCELS AE1A, TAE1B AND E1C) TO THE OWNER IN FEE IN ORDER TO UNDERTAKE THE REPLACEMENT OF FAIR LAWN AVENUE BRIDGE, STRUCTURE NO. 1600-009, OVER THE PASSAIC RIVER, FAIR LAWN, NEW JERSEY**

**WHEREAS** the County of Passaic is planning on undertaking a project known as the Replacement of Fair lawn Avenue Bridge, Structure No. 1600-009, over the Passaic River, Fair Lawn, NJ which requires that the County obtain .019 acre permanent easement (AE1A), .078 acre temporary aerial easement ( TAE1B) and .105 acre temporary construction easement (E1C); and

**WHEREAS** pursuant to the law governing eminent domain, specifically N.J.S.A. 20:3-6, the County of Passaic is first required to obtain the necessary real property acquisition through bona fide negotiations with the affected property owner; and

**WHEREAS** the firm of Harry L. Schwarz & Co. of Dover, New Jersey has completed a real property appraisal report relative to the value of the lands that need to be acquired and the value of damages associated with the acquisition of the necessary easements; and

**WHEREAS** the subject matter of the necessary acquisition and easements from the owner in fee is identified hereafter as to the square footage to be taken and/or used as easements, lot and block number as well as the record title holder with the compensation set forth in the appraisal report; and

**WHEREAS** the Board of Chosen Freeholders of the County of Passaic is desirous of acquiring the easements through an offer of purchase and sale to the record title holder of the parcel based upon the established value as provided by the said firm of Harry L. Schwarz & Co. as follows:

Parcels AE1A, TAE1B & E1C – Fair Lawn Riverview, LP (owner), 1-06 Fair Lawn Avenue, Block 6601 Lot 1 and Block 5624 Lots 33-36, Fair Lawn, New Jersey, three easement consisting of .019 acre permanent easement (AE1A), .078 acre temporary aerial easement ( TAE1B) and .105 acre temporary construction easement (E1C) – total value with damage to remaining property is \$61,000.00.

**WHEREAS** this prospective property acquisition was discussed and reviewed by the Freeholder Committee for Public Works and Buildings & Grounds at its February 13, 2019 meeting at which time it recommended that this offer be approved by the entire Board; and

**WHEREAS** it is now necessary that the Office of the County Counsel prepare and forward an offer of purchase and sale to the above-listed property owner before the project can move forward; and

**WHEREAS** a certification is attached which indicates that funds are available for the within contemplated expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the aforesaid offer of purchase and sale regarding the aforesaid acquisition based upon the above-mentioned dollar value.

**BE IT FURTHER RESOLVED** that the said Board hereby directs the County Counsel to draft and forward the above-mentioned document to the said property owner and the Director and Clerk of said Board are hereby authorized to execute same on behalf of the County of Passaic.

February 26, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$61,000.00

APPROPRIATION: C-04-55-137-001-903

PURPOSE: Resolution authorizing an offer of purchase and sale for aerial and temporary construction easements and a bridge easement.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

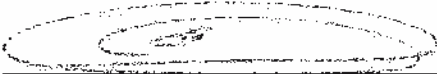
Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
PROSECUTOR'S OFFICE

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20190191							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-32							
CAF #								
Purchase Req. #	R9-01413;R9-01414							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019



**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY  
THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

**WHEREAS** the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

**WHEREAS** said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

**WHEREAS** said purchases are to be funded either directly from the County budget or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the

applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS** the Law and Public Safety Committee considered this matter on February 19, 2019 and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditures; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description:	Purchase of Computer Hardware
Using Agency:	Little Falls Police Department
Purchase Price:	\$ 4,380.00
Vendor:	SHI Inc.
Authority:	New Jersey State Contract
Contract #:	89974
Account:	Little Falls PD Local Forfeiture Account
Account #:	T-22-56-850-018-801
Requisition #:	R9-01413

Description: Purchase of Computer Equipment and Office Furnishings  
Using Agency: Woodland Park Police Department  
Purchase Price: \$ 4,488.19  
Vendor: The Office Concepts Group  
Authority: Morris County Purchasing Cooperative  
Contract #: Contract # 16  
Account: Woodland Park PD Local Forfeiture Account  
Account #: T-22-56-850-030-801  
Requisition #: R9-01414

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: February 26, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$8,868.19

APPROPRIATION: \$4,380.00 – T-22-56-850-018-801  
\$4,488.19 - T-22-56-850-030-801

PURPOSE: Resolution authorizing purchase of various items by  
the Passaic County Prosecutor's Office.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

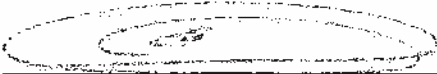
Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

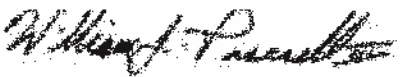
Agenda: AMENDED: RESOLUTION AUTHORIZING PURCHASE OF UPGRADE EQUIPMENT AND SERVICE AGREEMENT FOR THE 550LE DRIVING SIMULATOR SYSTEM BY THE PASSAIC COUNTY OFFICE OF EMERGENCY MANAGEMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20190192							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-33							
CAF #								
Purchase Req. #	R9-00736							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**AMENDED  
RESOLUTION AUTHORIZING PURCHASE OF UPGRADE  
EQUIPMENT AND SERVICE AGREEMENT FOR THE 550LE  
DRIVING SIMULATOR SYSTEM BY THE PASSAIC COUNTY  
POLICE ACADEMY**

**WHEREAS** the Director of the Passaic County Police Academy has requested the purchase of upgrade equipment and service agreement, from Doron Precision Systems, Inc., for the 550LE Driving Simulator System for use in furtherance of its administrative objectives; and

**WHEREAS** said goods and services, for a sum of \$25,090.00, are being procured through the Law Enforcement Offices Training and Equipment Fund (LEOTEF) Program account #G-01-41-748-014-223; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS** the Freeholder Law and Public Safety Committee considered this matter on February 19, 2019 and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditures; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms set forth above, it hereby authorizes the purchase of upgrade equipment and service agreement for the 550LE Driving Simulator System from Doron Precision Systems, Inc.; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: February 26, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$25,090.00

APPROPRIATION: G-01-41-748-014-223

PURPOSE: Resolution authorizing purchase of upgrade equipment and service agreement for the 550LE driving simulators system by the Passaic County Office of Emergency Management.

  
Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr





January 14, 2019  
WPK – 20005

Sgt. Neil Hoogmoed  
In Service Training Coordinator  
Passaic County Police Academy  
214 Oldham Road  
Wayne, NJ 07470

Neil:

The following pricing reflects what is required to upgrade your 550LE Driving Simulator System to accomplish a Community County Traffic Safety Program.

Yearly Service Agreement	\$ 7,500.00
SkillTrak	\$ 5,000.00
Fire & EMS Scenario Library	\$ 3,875.00
Truck Scenario Library	\$ 2,905.00
School Bus Scenario Library	\$ 2,905.00
Defensive Driving Scenario Library	<u>\$ 2,905.00</u>
	\$ 25,090.00

The total price for this upgrade is \$25,090.000. In the event that you decide to purchase this upgrade, we would simply need a purchase order.

I hope this information is satisfactory, and if you have any questions, please contact me. My direct telephone number is 717-872-7747 and my email address is [bkoran@doronprecision.com](mailto:bkoran@doronprecision.com)

Respectfully,  
**Bill Koran**  
William P. Koran  
Doron Eastern Regional Sales Representative

---

P.O. BOX 400 • BINGHAMTON, NEW YORK 13902-0400 • (607) 772-1610 • Fax: (607) 772-6760  
e-mail: [doronprecision@doronprecision.com](mailto:doronprecision@doronprecision.com)  
DRIVING AND ENTERTAINMENT SIMULATION SYSTEMS

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190192

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

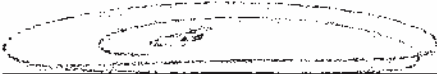
Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

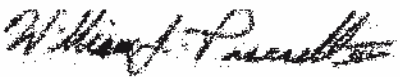
Agenda: RESOLUTION AUTHORIZING TRANSFER OF ONE (1) 2012 HARLEY DAVIDSON POLICE MOTORCYCLE BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT TO THE CITY OF PASSAIC POLICE DEPARTMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20190193							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-34							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING TRANSFER OF ONE (1)  
2012 HARLEY DAVIDSON POLICE MOTORCYCLE  
BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT  
TO THE CITY OF PASSAIC POLICE DEPARTMENT**

**WHEREAS** the Passaic County Sheriff's Department is in sole and exclusive possession along with the title owner, the County of Passaic, of a 2012 Harley Davidson Road King FHPI VIN # 1HD1FHD12CB676963; and

**WHEREAS** by letter dated February 12, 2019 from the Passaic County Sheriff's Department to the Passaic County Counsel, the Passaic County Board of Chosen Freeholders has been advised that this vehicle has come to the end of its useful life and is now considered a surplus vehicle; and

**WHEREAS** the City of Passaic Police Department has previously made inquiry as to whether Passaic County has available surplus vehicles for transfer to the City so that the City may use said vehicles in conjunction with its law enforcement needs; and

**WHEREAS** this vehicle was purchased by the County with confiscated funds, and therefore must be used solely for law enforcement purposes pursuant to applicable regulations; and

**WHEREAS** pursuant to N.J.S.A. 40A: 11-36 (2), a contracting unit may dispose of personal property no longer

needed for public use without public bidding when the sale is made to another government unit; and

**WHEREAS** the Freeholder Committee of Law and Public Safety considered this matter on February 19, 2019 and recommended this resolution to the full Board approval;

**NOW THEREFORE IT BE RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it hereby approves the transfer of one (1) 2012 Harley Davidson Road King FLHPI, VIN # 1HD1FHD12CB676963 to the City of Passaic Police Department, for a nominal consideration of One Dollar and No Cents (\$1.00) each; and

**BE IT FURTHER RESOLVED** that the Freeholder Director, Clerk to the Board and all other necessary officers and employees be and hereby are authorized to execute any documents necessary to effectuate the transfer of the within referenced surplus property.

Dated: February 26, 2019

# PASSAIC COUNTY SHERIFF'S OFFICE

*Sheriff Richard H. Berdnik*

Undersheriff Joseph C. Dennis  
Undersheriff Mario Recinos  
Undersheriff Leonard Lovely



Chief George Rosenthal  
Chief Daryl Walton  
Warden Michael Tolerico, CPM, CJM  
Deputy Warden Kevin Dickson

William J. Pascrell, III  
Passaic County Council  
401 Grand Street  
Paterson, NJ 07505

February 12, 2019

RE: Transfer of vehicle as per NJSA 40A:11-36-2

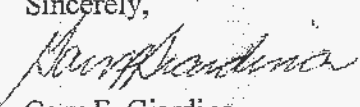
Mr. Pascrell,

The Passaic County Sheriff's Office has a vehicle that has come to the end of usefulness to this agency and is now considered surplus property.

The Passaic Police has made inquiry as to the availability of a surplus vehicle transfer to that agency. The Sheriff's Office has identified a 2012 Harley Davidson Road King FLHPI, VIN# 1HD1FHD12CB676963 to transfer as per NJSA 40A:11-36(2).

If there should be any questions, please contact me.

Sincerely,

  
Gary F. Giardina  
Business Administrator

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

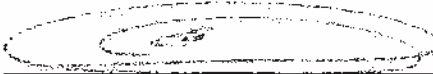
Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING PURCHASE OF AN IN-TIME SCHEDULING SERVICE COMPUTER PROGRAM BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT THROUGH STATE CONTRACT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20190194							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-35							
CAF #								
Purchase Req. #	R9-01164							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING PURCHASE OF AN IN-TIME SCHEDULING SERVICE COMPUTER PROGRAM BY THE PASSAIC COUNTY SHERIFF'S DEPARTMENT THROUGH STATE CONTRACT**

**WHEREAS** the Passaic County Passaic County Sheriff's Department has requested the purchase of an In-Time Scheduling computer program from SHI in the amount of 65,000.00 through State Contract #89851 in furtherance of its administrative objectives; and

**WHEREAS** said goods and services are being procured through State Contract, as permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

**WHEREAS** said purchase is to be funded either directly from the County budget or grant funds; and

**WHEREAS** the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the applicable State Contract and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

**WHEREAS** members of the Freeholder Law and Public Safety Committee considered this matter on February 19, 2019 and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the within contemplated expenditures; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of an In-Time Scheduling computer program from SHI in accordance with the terms State Contract No. 89851, and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: February 26, 2019



CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$65,000.00

APPROPRIATION: 9-01-25-157-001-213

PURPOSE: Resolution authorizing purchase of an in-time scheduling service computer program from SHI for the Passaic County Sheriff's Department through state contract.

  
Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr



Pricing Proposal  
 Quotation #: 16349817  
 Created On: 12/4/2018  
 Valid Until: 2/28/2019

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**COUNTY OF PASSAIC**


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**James Shay**  
 SHERIFF'S DEPT.  
 495 RIVER ST - 2ND FLR  
 PATERSON, NJ 07524  
 United States  
 Phone: 9733895940  
 Fax:  
 Email: jshay@pcsheriff.org

**John Turba**  
 Phone:  
 Fax:  
 Email: John\_Turba@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 InTime® Scheduling Service for 750 Employees - January 1 - December 31, 2019 - 1st Payment InTime Solutions Inc. - Part#: ILINK-SCHED Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	1	\$21,666.67	\$21,666.67
		<b>Total</b>	<b>\$21,666.67</b>

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**Additional Comments**


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InTime® Scheduling Service for 750 Employees -  
 January 1 - April 30, 2018  
 (TOTAL PRICE is \$65,000 Passaic County amount to  
 be billed) - 3% discount given to SHI)  
 \$21,666.67 (less \$650.00 SHI 3% discount) billed  
 February 20/18  
 Balance owing of \$43,333.33 (less \$1,300 SHI 3%  
 discount) on April 30, 2018

*The Products offered under this proposal are resold in accordance with the SHI Online Customer Resale Terms and Conditions, unless a separate resale agreement exists between SHI and the Customer.*

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190194

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
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William J. Pascrell, III, Esq.  
*County Counsel*  
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*Clerk Of The Board*



## Public Meeting (Board Meeting)


Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

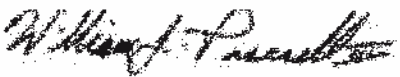
Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO FILE AN APPLICATION WITH THE STATE OF NEW JERSEY TO RECEIVE "2019 DISTRACTED DRIVING CRACKDOWN UDRIVE. UTEXT. UPAY" GRANT FUNDS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

Official Resolution#	R20190195							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-36							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO FILE AN APPLICATION WITH THE STATE OF NEW JERSEY TO RECEIVE "2019 DISTRACTED DRIVING CRACKDOWN UDRIVE. UTEXT. UPAY" GRANT FUNDS**

**WHEREAS** the Passaic County Sheriff's Office is desirous of filing an application for grant funds to the State of New Jersey, Department of Law and Public Safety, Division of Highway Traffic Safety for a project entitled "2019 Distracted Driving Crackdown Grant. U Drive. U Text. U Pay."; and

**WHEREAS** federal grant funds are available to the County in the amount of \$40,000.00 to provide 725 hours of distracted driving overtime enforcement from April 1, 2019 through September 30, 2019, at a maximum hourly reimbursement rate of \$55.00; and

**WHEREAS** this matter was considered by the members of the Freeholder Law & Public Safety Committee on February 19, 2019 and recommended to the full Board for approval; and

**WHEREAS** the Passaic County Board of Chosen Freeholders fully supports all efforts made to identify distracted drivers in an effort to reduce fatalities;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of Passaic County that, in accordance with the terms set forth above, the Passaic County Sheriff's Office is hereby authorized to submit an application for grant funds with the State of New Jersey, Department of Law and Public Safety, Division of Highway Traffic Safety for a program entitled "2019 Distracted Driving Crackdown Grnt. U Drive. U Text. U Pay." to accept the grant funds and to execute all requisite documents required to effectuate the purpose of this grant program.

Dated: February 26, 2019

2019 DISTRACTED DRIVING CRACKDOWN GRANT

UDRIVE. UTEXT. UPAY.

April 1-September 30, 2018

\$40,000

For this grant you will fill out a "HTS 2019 Federal Highway Safety Grant" application.

The grant application will be accessible FOR YOU TO CREATE in BLUE SAGE during the following period:  
February 4, 2019 until February 8, 2019

Once you have created the application you can continue to work on it beyond February 8. Please advise when the application is complete so that it can be administratively submitted by DHTS for processing

The Sage "Agency Administrator" for your agency should log in to BLUE SAGE here:

<https://njsage.intelligrants.com/login2.aspx?APPTHEME=NJSAGE> HTS

or go to the NJDHTS website [www.njsaferoads.com](http://www.njsaferoads.com) and click on the banner for E Grants.

When you have logged on to the site, from your HOME screen:

Go to the "View Available Opportunities" section and click the blue tab "VIEW OPPORTUNITIES".

Click the drop-down bar next to "Provider" and then click on "NJSAGE HTS".

Then click the blue tab "FILTER".

You will now see the grant "HTS Federal Highway Safety Grant 2019" with its description and relevant project dates.

To apply for the grant, click on the blue tab "APPLY NOW".

This will create your application and take you to the Menu page of your application.

To return to this screen at any time, click on the green link "Menu".

To return to the home page that you see when you first log in, click on the gray "Home" tab to the upper left of the page. (NOTE: From the "Home" page you can now access your application through the "My Tasks" section of the home page.)

From the "Menu" page of the application, you will see the pages of the application that need to be filled out by hovering over (or clicking on) the green link "Forms Menu".

You must fill out the requested information on each of the pages and be sure to **SAVE** each page before continuing. Text provided below can be cut and pasted into your application:

General Information.

**Project Title:**

2019 Distracted Driving Crackdown. *U Drive. U Text. U Pay.*

**Project Period:**

From 4/1/2019 to 9/30/2019

Final financial claim due October 31, 2018.

**Type of Application:**

Initial

Contact Information.

Fill in all of the requested contact information for the Project Director, Financial Director, and Authorizing Official for your grant application.

Narrative Description of Project.

**Problem Statement:**

Distracted driving is a dangerous epidemic on America's roadways. In 2016 alone, 3,450 people were killed in distracted driving crashes. An estimated 391,000 people were injured in motor vehicle crashes involving a distracted driver in 2015. In New Jersey, driver inattention remains the most significant cause of fatal and incapacitating crashes. Driver inattention was listed as a contributing circumstance in 53 percent of the state's crashes in 2016. Driver inattention was in fact listed as a contributing factor in crashes at a rate nine times higher than that of the next highest contributing factor (speed).

Distracted driving is any activity that diverts a person's attention away from the primary task of driving. All distractions endanger driver, passenger, and bystander safety. These distractions include:

Texting

Using a cell phone or smartphone

Eating and drinking

Talking to passengers

Grooming

Reading, including maps

Using a navigation system

Watching a video

Adjusting a radio, CD player, or MP3 player

But, because using a hand held cell phone while driving to make calls or send text messages requires visual, manual, and cognitive attention from the driver, they are by far the most alarming distractions.

April is National Distracted Driver Month, which is a time to remind New Jersey motorists of the state's distracted driving laws, which include a ban on hand-held cell phone use and text messaging by all drivers and a ban on all cell phone use (hand held or hands free) by novice drivers.

From April 1-21, 2019, police officers, on an overtime basis, will conduct special enforcement patrols targeting distracted drivers. The enforcement will take the form of roving patrols and fixed checkpoints.

During the 2018 Distracted Driving Crackdown U Drive. U Text. U Pay. participating police agencies in the state issued 13,146 summonses for cell phone use/texting and 5,697 for careless driving.

**Objective:**

To reduce the number of motor vehicle fatalities in the state with a distracted driver contributing cause (as detailed in the FY2019 New Jersey Highway Safety Plan) through targeted distracted driving enforcement and education during the 2019 Distracted Driving Crackdown *U Drive. U Text. U Pay.*

**Tasks:**

Distracted Driving enforcement and public awareness will be the focus of the effort.

**Activities:**

Police officers from this agency will conduct distracted driving activities during the project period at predetermined high crash and high driver distraction locations.

Methodology

Police officers from this agency will conduct distracted driving activities during the project period at predetermined high crash and high driver distraction locations.

Milestones

**Task 1**

Police officers from this agency will conduct distracted driving activities during the project period at predetermined high crash and high driver distraction locations.

**Activity 1**

This agency will place a heavy focus on distracted driving enforcement during the main campaign period of April 1-21. Follow up enforcement will continue beyond that through September 30, 2019.

Evaluation

**Administrative (Performance) Evaluation**

This project will be administratively evaluated by the NJ Division of Highway Traffic Safety in accordance with federal guidelines. Effectiveness of the project will be judged based on the success of stated goals and objectives, the quality of enforcement and educational activities, and the timely submission of required reports.

Project Activity Reports and Financial Reimbursement Requests will be submitted on:

May 1, 2019

October 15, 2019

**Subsequent Years**

n/a

Acceptance of Conditions.

Please read the conditions and check the box that you agree to the Terms and Conditions.

Project Location.

Select your county and countywide.

Certification Regarding Debarment and Suspension.

Please check the box to agree to the Terms and Conditions here.

Federal Financial Accountability and Transparency Act Information Form.

Check the "Yes" box then follow the instructions on the page to download, fill out and scan/attach the completed form.



Federal Single Audit

Check the "Yes" or "No" box then follow the instructions on the page to download, fill out and scan/attach the completed form, if necessary.

All budget pages are to be checked N/A except:

Enforcement/Education Details.

**Description:**

Distracted Driving Overtime Enforcement

**Number of Hours:**

725

**Number of Staff:**

1

**Hourly Rate:**

\$55.00

**Federal Share:**

\$40,000.00

**State/Local Share:**

\$0

**Total Amount:**

\$40,000.00

Budget Summary.

SAVE the page.

Signatures.

Three electronic signatures are needed on this page.

**Each of the three:**

**Project Director (In SAGE role "Agency Administrator")**

**Financial Director (In SAGE role "Agency Administrator")**

**Authorized Official (In SAGE role "Authorized Official")**

\*\*\*\*Once your application is completed please advise so that it can be processed by NJDHHS.

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

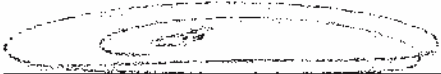
Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505


Agenda: RESOLUTION AUTHORIZING PURCHASE OF TELEVISION ADVERTISING, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
SHERIFF'S DEPT

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Law and Public Safety  
COMMITTEE NAME

<b>Official Resolution#</b>	<b>R20190196</b>							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-37							
CAF #								
Purchase Req. #	R9-01422							
Result	Adopted							
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>	<b>RECU.</b>
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING PURCHASE OF  
TELEVISION ADVERTISING**

**WHEREAS** the Sheriff Department has requested the purchase of Television Advertising from Altice Media Solutions of Oakland NJ (formerly Cablevision) for an amount of \$100,000.00 for calendar year 2019; and

**WHEREAS** said advertising is to promote the Sheriff Department's Text-to-Tip hotline allowing citizens to text in crimes in Passaic County; and

**WHEREAS** said Text-to-Tip hotline is a legitimate law enforcement tool to help reduce crime in the County of Passaic; and

**WHEREAS** the Freeholder Law and Public Safety Committee has considered this matter on February 19, 2019 and recommended this resolution to the full Board for adoption; and

**WHEREAS** a certification is attached indicating that funds are available for the above contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the goods and/or services described above and in the attached correspondence; and

**BE IT FURTHER RESOLVED** that this contract is being awarded pursuant to N.J.S.A. 40A:11-5(1)(f) because the subject matter consists of the rendering of a service by a public utility, which is subject to the jurisdiction of the Board

of Public Utilities in accordance with tariffs and schedules of charges made, charged or exacted, filed with the board; and

**BE IT FURTHER RESOLVED** that this award is being made in a non-fair and open process due to the fact that Altice Media Solutions is the only entity authorized to enter into agreements to air public service announcements on the Cablevision cable system in the area of Passaic County; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

Dated: February 26, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$100,000.00

APPROPRIATION: 9-01-25-157-001-233

PURPOSE: Resolution authorizing purchase of television  
advertising from Altice Media Solutions for Calendar  
Year 2019.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT TO THE CDBG FY 2018 ANNUAL PLAN TO SUBSTITUTE THE BOROUGH OF HAWTHORNE \$80,000 GRANT AWARD FOR RECONSTRUCTION OF N. 10TH STREET AND ALLOCATE THESE FUNDS TO INSTALL ADA RAMPS AS PART OF THE BOROUGH OF HAWTHORNE ROAD RECONSTRUCTION PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Planning and Economic Development  
COMMITTEE NAME

Official Resolution#	R20190197							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-38							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT TO THE CDBG FY 2018 ANNUAL PLAN TO SUBSTITUTE THE BOROUGH OF HAWTHORNE \$80,000 GRANT AWARD FOR RECONSTRUCTION OF N. 10<sup>TH</sup> STREET AND ALLOCATE THESE FUNDS TO INSTALL ADA RAMPS AS PART OF THE BOROUGH OF HAWTHORNE ROAD RECONSTRUCTION PROGRAM**

**WHEREAS**, the Passaic County Board of Chosen Freeholders adopted Resolution R-2018-0536 on June 26, 2018, authorizing the submission of a Five (5) Year Consolidated Plan for the period of FY 2018-2020 to the US Department of Housing and Urban Development in compliance with the rules and regulations governing the Community Development Block Grant Program; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders, on August 16, 2016 adopted resolution R-2016-701 amending the Passaic County Citizen Participation Plan for the Community Development Block Grant; and

**WHEREAS**, the adopted Citizen Participation Plan allows for a 30-day period of notification for a proposed Substantial Amendment to a Community Development Block Grant (CDBG) Annual Action Plan; and

**WHEREAS**, the Passaic County Board of Chosen Freeholders adopted the FY 2018 Action Plan via resolution R-2018-0536 on June 26, 2018; and

**WHEREAS**, the County is cognizant of the conditions imposed by the US Department of Housing and Urban Development and has included a grant allocation to the Borough of Hawthorne for \$80,000 to implement a Public Infrastructure

project to reconstruct North 10<sup>th</sup> Street which is consistent with the approved One Year Action Plan for FY 2018 adopted by the Passaic County Board of Chosen Freeholders; and

**WHEREAS**, the Borough of Hawthorne has notified the Department of Planning and Economic Development, see attached correspondence, that the Borough of Hawthorne cannot proceed with the Public Infrastructure project due to significant delays caused by the installation of gas mains by the local utility and is requesting that the CDBG FY 2018 grant award be reprogrammed to permit the Borough of Hawthorne to install ADA ramps as part of its Road Reconstruction Program; and

**WHEREAS**, the Department of Planning and Economic Development advertised (notice attached) in a newspaper of local circulation the proposed Substantial Amendment to the CDBG FY 2018 Action Plan to cancel the Borough of Hawthorne Public Infrastructure project and allocate \$80,000 in funding to the construction of ADA Ramps as part of the Borough of Hawthorne Road Reconstruction Program; and

**WHEREAS**, the Planning & Economic Development Department also held a public hearing on February 7, 2019 at 4:00 pm, at the offices of the Passaic County Department of Planning and Economic Development, located at 930 Riverview Drive, Totowa, NJ, Suite 250, to provide the public an opportunity to comment and no one from the public attended the hearing; and

**WHEREAS**, the final approval of a substantial amendment for the Borough of Hawthorne to allocate \$80,000 in funding to



the construction of ADA Ramps as part of the Borough of Hawthorne Road Reconstruction Program was reviewed by the members of the Freeholder Planning and Economic Development Committee and recommended to the full Board for approval; and

**WHEREAS**, this matter was reviewed by the members of the Freeholder Planning and Economic Development Committee and recommended to the full Board for approval; and

**WHEREAS**, the Board of Chosen Freeholders of Passaic County considers the substantial amendment to the CDBG FY 2018 Annual Plan to be a benefit to the community and its residents;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the action of the Department of Planning and Economic Development as set forth above; and

**BE IT FURTHER RESOLVED**, by the Board of Chosen Freeholders of the County of Passaic that the Substantial Amendment to the CDBG FY 2018 Annual Plan, as noted above, be finalized; and

**BE IT FURTHER RESOLVED** that the Passaic County Freeholder Director is hereby authorized to act as the authorized representative of the County to execute all necessary documents and certifications on behalf of the County of Passaic.

JRS:meg

Dated: February 26, 2019



## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman

Telephone #: 973-569-4720

**DESCRIPTION OF RESOLUTION:**

RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT TO THE CDBG FY 2018 ANNUAL PLAN TO SUBSTITUTE THE BOROUGH OF HAWTHORNE \$80,000 GRANT AWARD FOR RECONSTRUCTION OF N. 10TH STREET AND ALLOCATE THESE FUNDS TO INSTALL ADA RAMPS AS PART OF THE BOROUGH OF HAWTHORNE ROAD RECONSTRUCTION PROGRAM

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 80,000.00

REQUISITION # R8-06185 and PO # 18-07619

ACCOUNT # G-01-41-838-018-PE1

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: US HUD CDBG grant FY 2018

5. COMMITTEE REVIEW:

DATE:

Administration & Finance \_\_\_\_\_

Budget \_\_\_\_\_

Health \_\_\_\_\_

Human Services \_\_\_\_\_

Law & Public Safety \_\_\_\_\_

Planning & Economic Development 1/22/2019

Public Works \_\_\_\_\_

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190197

**NOTICE TO THE PUBLIC  
Community Development Block Grant Program**

**Passaic County**

Passaic County New Jersey proposes to amend the FY 2018 Action Plan for the Community Development Block Grant (CDBG) Program. The Borough of Hawthorne is terminating the Public Infrastructure project to mill and pave and install ADA curb ramps in North 10th Street and Irvington Avenue originally funded under the CDBG FY 2018 Action Plan. The original proposed project will be extensively delayed due to new gas line installation by the local utility. Therefore, the Borough of Hawthorne will utilize the CDBG FY 2018 grant allocation of \$80,000 to install ADA ramps in several locations throughout the Borough.

A Public Meeting to address any questions about the Substantial Amendment will be held on February 7, 2019 at 4 p.m. at the following address:

PASSAIC COUNTY DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT  
930 Riverview Drive, Totowa, NJ, Suite 250

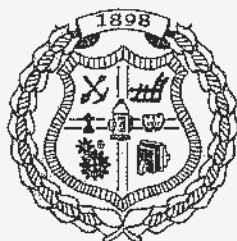
Copies of the amendment are available for public inspection and review at the following locations for a thirty-day period from January 23, 2019 to February 22, 2019.

PASSAIC COUNTY DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT  
930 Riverview Drive, Totowa, NJ, Suite 250

OFFICE OF THE MUNICIPAL CLERK in  
BOROUGH of HAWTHORNE  
AND

<http://www.passaiccountynj.org>

Any individuals interested on commenting on the Substantial Amendment may do so in writing to Passaic County Department of Planning and Economic Development, 930 Riverview Drive, Suite 250, Totowa, NJ 07512. All comments received by 4:00 pm on February 22, 2019 will be considered. The Freeholders will meet on February 26, 2019 to consider the amendment. La información será proporcionada en español a petición.



## BOROUGH OF HAWTHORNE

Office of the Borough Administrator

445 Lafayette Avenue, Hawthorne, New Jersey 07506-2551

(TEL) 973-427-1168

(FAX) 973-427-2320

**Administrator**

*Eric Maurer*

January 8, 2019

Deborah Hoffman  
Director Economic Development  
County of Passaic  
Totowa Business Center  
930 Riverview Drive, Suite 250  
Totowa, NJ 07512

Re: CDBG Project Change

Dear Ms. Hoffman:

This letter will confirm our telephone conversation regarding the Borough's request to revise its 2018 CDBG Project. The Borough originally made two CDBG project requests for 2018 – our first priority for road repaving for part of North 10<sup>th</sup> Street, all of Stam's Alley and all of Irvington Street, and our second priority for ADA sidewalk curb ramps throughout the Borough - and were awarded \$80,000 for our first priority project.

Since then, the County has advised us that repaving of Stam's Alley will not be eligible because it is a dead end street. And then PSE&G has announced a gas line project that will cause a new gas line to be installed sometime in 2019 or 2020 on a portion of the same part of North Tenth Street that we intended to repave, which creates a coordination problem and makes it unlikely we could complete the CDBG project in a timely basis. With Irvington being the street among the three least in need of repaving, it makes no sense to proceed without involving other nearby streets, and it wouldn't come close to costing the amount of the grant anyway.

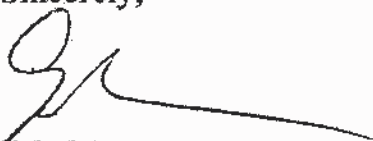
Therefore, the Borough respectfully requests a change in the use of our 2018 CDBG funds to our second priority project, the installation of ADA curb ramps. I

will ask my Council for a resolution to be adopted January 16<sup>th</sup> endorsing the reprogramming of funds in this fashion, and in the meantime will have my engineer prepare an updated list of ADA curb ramp locations with a cost that exceeds the \$80,000 grant amount. I will forward to you both the resolution and the revised budget and curb ramp location list by the end of next week.

The Borough's timeframe for this project is to award a contract for the work as part of our 2019 Road Program in April, with work to be completed this summer.

Thank you for consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to be 'Eric Maurer', with a long horizontal flourish extending to the right.

Eric Maurer  
Borough Administrator

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
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401 Grand Street  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

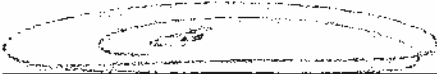
Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

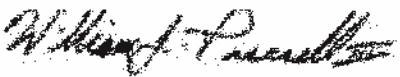
Agenda: RESOLUTION AUTHORIZING A NON-FAIR NON-OPEN CONTRACT TO DELL TECH INC. OF TRENTON, NJ FOR INSTALLATION OF NEW OFFICE SPACE AT THE DEY MANSION VISITOR CENTER IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
HISTORICAL SOCIETY

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20190198							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-39							
CAF #	C-04-55-116-001-920							
Purchase Req. #	R9-01384							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

Res. Pg: 1.39-2

**RESOLUTION AUTHORIZING A NON-FAIR NON-OPEN  
CONTRACT TO DELL TECH INC. OF TRENTON, NJ FOR  
INSTALLATION OF NEW OFFICE SPACE AT THE DEY  
MANSION VISITOR CENTER IN WAYNE, NEW JERSEY**

**WHEREAS** the Passaic County Director of Cultural & Historic Affairs, by letter dated February 25, 2019 (attached hereto and made part hereof), has requested authorization to award a contract to Dell Tech Inc. of Trenton, NJ for material and labor in conjunction with the installation of a new office at the Dey Mansion Visitor Center located in Wayne, New Jersey; and

**WHEREAS** proposals for services for the above-referenced project were solicited, received, and reviewed and the lowest proposal received, in the amount of \$7,900.00, was from Dell Tech Inc. (copy of proposals attached hereto and made part hereof); and

**WHEREAS** with this award of contract, the total dollar amount of payments to Dell Tech Inc., based upon earlier awards of contract, will exceed the monetary threshold established under the New Jersey Pay to Play Law (N.J.S.A. 19:44A-20.3 et seq.); and

**WHEREAS** the said Board by Resolution R-06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

**WHEREAS** the Board is desirous of making an exception to that policy in this case because this vendor was the lowest of the proposals obtained for the installation of the new office space at the Dey Mansion Visitor Center and has completed similar satisfactory work in the past; and

Introduced on: February 25, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190198

**WHEREAS** the members of the Freeholder Public Works and Buildings & Grounds Committee discussed this matter at a

meeting held on February 13, 2019 and recently by e-mail and  
Res-Pg:1.39-3  
are recommending approval by the entire Board; and

**WHEREAS** a certification is attached hereto that indicates the availability of funds for said expenditure.

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes a non-fair and non-open award of contract by and between the County and Dell Tech Inc. of Trenton, NJ in the amount of \$7,900.00 for services relating to the installation of a new office space at the Dey Mansion Visitor Center in Wayne, NJ for the purpose of expanding work space for the Department of Cultural & Historic Affairs.

**BE IT FURTHER RESOLVED** that this contract is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because this vendor has completed similar satisfactory work for the County, and the policy of the Board as set forth in this Resolution shall remain in full force and effect; and

**BE IT FURTHER RESOLVED** that the Director and Clerk of the said Board are hereby authorized to execute any necessary agreement on behalf of the County of Passaic.

February 26, 2019





## RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel

Telephone #: 973-706-6640

**DESCRIPTION OF RESOLUTION:**

Resolution awarding contract to Dell Tech Inc. for work to be performed at the site of Dey Mansion Washington's Headquarters Visitor Center.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 7,900

REQUISITION # R9-01384

ACCOUNT # C-04-55-116-001-920

4. METHOD OF PROCUREMENT:

RFP       RFQ       Bid

Other: \_\_\_\_\_

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

\_\_\_\_\_

Budget

\_\_\_\_\_

Health

\_\_\_\_\_

Human Services

\_\_\_\_\_

Law & Public Safety

\_\_\_\_\_

Planning & Economic Development

\_\_\_\_\_

Public Works

2/13/19

6. DISTRIBUTION LIST:

Administration       Finance       Counsel

Clerk to the Board       Procurement

Other: \_\_\_\_\_

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190198



# County of Passaic

Department of Cultural & Historic Affairs  
 Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel  
 Director

TEL: 973 - 706 - 6640  
 e-mail: [kellyr@passaiccountynj.org](mailto:kellyr@passaiccountynj.org)

February 25, 2019

Board of Chosen Freeholders  
 Passaic County Administration Building  
 401 Grand Street  
 Paterson, NJ 07505

**RE: AWARD OF CONTRACT TO DELL TECH INC. FOR SERVICES FOR OFFICE INSTALLATION AT THE DEY MANSION VISITOR CENTER, WAYNE, NJ.**

Members of the Board:

Proposals for services for the above referenced project were solicited, received, and reviewed. The project is to install a new office space at the Dey Mansion Visitor Center, located in Wayne, NJ. The following is a summary of proposals received:

<u>Name of Vendor</u>	<u>Amount</u>
1. Grove Contracting LLC 11 Vreeland Lane Cedar Grove, NJ 07009	\$11,250.00
2. Dell Tech Inc. 930 New York Avenue Trenton< NJ 08638	\$7,900.00

The lowest proposal received was from Dell Tech Inc.

At the February 13, 2019 committee meeting, I requested authorization to award a contract to Dell Tech Inc. for material and labor for the installation of a new office at the Dey Mansion Visitor Center, based upon the above information received. We are requesting that you authorize that the contract be awarded to Dell Tech under the non-fair non-open contract. The Public Works and Building & Grounds Committee reviewed and recommended, that the full Board authorize awarding this contract in effort to expand work space for the Department of Cultural & Historic Affairs.

If you have any questions, please do not hesitate to contact me.

Sincerely,

*Kelly C. Ruffel*

Introduced on: February 26, 2019  
 Adopted on: February 26, 2019  
 Official Resolution#: R20190190  
 Kelly C. Ruffel, Director  
 Cultural & Historic Affairs

**Dell-Tech Inc.**

930 New York Ave.  
Trenton, NJ 08638

**Estimate**

DATE	ESTIMATE #
2/8/2019	AS475

NAME / ADDRESS
Passaic County Dey Mansion RE: Visitor Center office

			PROJECT
DESCRIPTION	QTY	COST	TOTAL
Dell-Tech Inc., proposes to furnish labor and material to perform the following at the Visitor Center, Dey Mansion, Wayne, NJ - install new partition walls, associated drywall work, priming, painting, minor wood moldings, installation of new trims, single wood door, dust protection and removal of debris	1	7,900.00	7,900.00
		<b>TOTAL</b>	<b>\$7,900.00</b>

Introduced on: February 26, 2019  
Adopted on: February 26, 2019  
Official Resolution#: R20190198

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,900

APPROPRIATION: C-04-55-140-001-920

PURPOSE Award of a contract to Dell Tech for  
Installation of Office Space at the  
Dey Mansion.

  
Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
Terry Duffy  
Bruce James  
Pasquale "Pat" Lepore

401 Grand Street  
Paterson, New Jersey 07505  
Tel: 973-881-4402  
Fax: 973-742-3746

Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

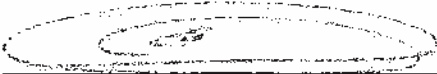
Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

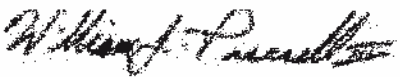
Agenda: RESOLUTION REFERRING LITIGATION ENTITLED (a)MILDRED DIAZ VS. WILFREDO VALENTIN, ET AL. (b) HEILY DIAZ VS. MILDRED DIAZ, ET AL., TO THE LAW FIRM OF HUNT HAMLIN & RIDLEY TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY ADMINISTRATOR

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters  
COMMITTEE NAME

Official Resolution#	R20190199							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-40							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION REFERRING LITIGATION ENTITLED  
(a)MILDRED DIAZ VS. WILFREDO VALENTIN, ET AL.  
(b) HEILY DIAZ VS. MILDRED DIAZ, ET AL., TO THE  
LAW FIRM OF HUNT HAMLIN & RIDLEY TO PROVIDE  
OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY**

**WHEREAS** the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.

19:44A-20.4, et seq.; and

**WHEREAS** the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2019 by Resolution R2018 1051 dated December 27, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

**WHEREAS** the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Mildred Diaz vs. Wilfredo Valentin, et al., Superior Court of New Jersey, Docket No.: PAS-L-66-19(the “Case”); and

**WHEREAS** the County of Passaic was also served with a Summons and Complaint in a companion matter entitled Heily

Diaz vs. Mildred Diaz, et al., Superior Court of New Jersey,  
Docket No.: PAS-L-000131-19 (the “Case”); and

WHEREAS the Board is desirous of assigning both cases to the law firm of Hunt Hamlin & Ridley, for defense, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00 for each case; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

**BE IT FURTHER RESOLVED** that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

**BE IT FURTHER RESOLVED** that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

Dated: February 26, 2019



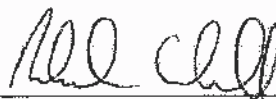
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled (a) Mildred Diaz VS. Wilfredo Velentin, ET AL. (B) Heily Diaz VS. Mildred Diaz, ET AL., to the law firm of Hunt Hamlin & Ridley to provide outside legal services to Passaic County.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

OFFICE OF THE  
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett  
Deputy Director Cassandra "Sandi"  
Assad R. Akhter  
Theodore O. Best, Jr.  
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401 Grand Street  
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Tel: 973-881-4402  
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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

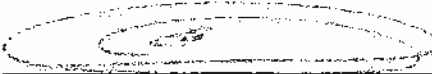
Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

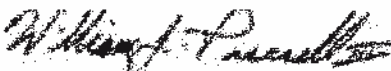
Agenda: RESOLUTION REFERRING LITIGATION ENTITLED LYNN A. STILLMAN VS. CITY OF PATERSON, ET AL. TO THE LAW FIRM OF BUGLIONE HUTTON DEYOE, LLC TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY ADMINISTRATOR

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters  
COMMITTEE NAME

Official Resolution#	R20190200							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-41							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION REFERRING LITIGATION ENTITLED  
LYNN A. STILLMAN VS. CITY OF PATERSON, ET AL. TO  
THE LAW FIRM OF BUGLIONE HUTTON DEYOE, LLC  
TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC  
COUNTY**

**WHEREAS** the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.

19:44A-20.4, et seq.; and

**WHEREAS** the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2019 by Resolution R2018 1051 dated December 27, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

**WHEREAS** the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Lynn A. Stillman vs. City of Paterson, et al., Superior Court of New Jersey, Docket No.: PAS-L-287-19 (the “Case”); and

WHEREAS the Board is desirous of assigning the Case to the law firm of Buglione Hutton DeYoe, LLC for defense, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

**BE IT FURTHER RESOLVED** that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play”

Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

**BE IT FURTHER RESOLVED** that a Notice of this action  
be published in the NORTH JERSEY HERALD & NEWS.

Dated: February 26, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation Lynn A. Stillman VS. City of Paterson, ET AL. to the law firm of Buglione Hutton Deyoe, LLC to provide outside legal services to Passaic County.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

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Anthony J. De Nova III  
*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

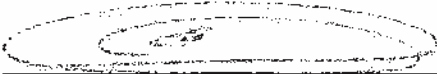
Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

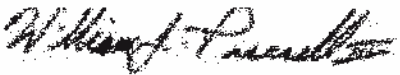
Agenda: RESOLUTION REFERRING LITIGATION ENTITLED ELI R. MANOSALVA, VS CLIFTON-HIGHLAND ASSOCIATES, II, LLC, ET AL. TO THE LAW FIRM OF FRIEND & WENZEL TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:  
COUNTY ADMINISTRATOR

REVIEWED BY:

  
Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

  
William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20190201							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-42							
CAF #	T-19-56-850-000-801							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓		✓		✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION REFERRING LITIGATION ENTITLED ELI R. MANOSALVA, VS CLIFTON-HIGHLAND ASSOCIATES, II, LLC, ET AL. TO THE LAW FIRM OF FRIEND & WENZEL TO PROVIDE OUTSIDE LEGAL SERVICES TO PASSAIC COUNTY**

**WHEREAS** the County of Passaic (the “County”) previously issued a public solicitation for qualified firms to perform services as Outside Legal Services and/or Special Litigation Counsel for the County on an as-needed basis, in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A.

19:44A-20.4, et seq.; and

**WHEREAS** the Board of Chosen Freeholders (the “Board”) previously established a pool of qualified attorneys to act as Outside Legal Counsel and/or Special Litigation Counsel on an as-needed basis, for calendar year 2019 by Resolution R2018 1051 dated December 27, 2018 in accordance with the recommendation of the Evaluation and Review Committee created for that purpose; and

**WHEREAS** the County of Passaic has recently been served with a Summons and Complaint in a litigation matter entitled Eli R. Manosalva vs. Clifton-Highland Associates, II, LLC, et al., Superior Court of New Jersey, Docket No.: PAS-L-99-19 (the “Case”); and



WHEREAS the Board is desirous of assigning the Case to the law firm of Friend and Wenzel for defense, which firm is included in the pool of qualified Outside Counsel and/or Special Litigation Counsel established by prior resolution, for a fee not to exceed \$17,500.00; and

WHEREAS the Freeholder Administration and Finance Committee reviewed this matter and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditure;

**NOW THEREFORE BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Passaic that it hereby awards this contract as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because:

- (1) The recipients are authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which the recipients possess; and

**BE IT FURTHER RESOLVED** that although exempt from formal public bidding, this contract is awarded in accordance with “Fair and Open” procedures as established in the “Pay-to-Play”

Law, N.J.S.A. 19:44A-20.4, et seq. as stated more fully above; and

**BE IT FURTHER RESOLVED** that a Notice of this action  
be published in the NORTH JERSEY HERALD & NEWS.

Dated: February 26, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$17,500.00

APPROPRIATION: T-19-56-850-000-801

PURPOSE: Resolution referring litigation entitled Eli R. Manosalva, VS. Clifton-Highland Associates, II, LLC to the law firm of Friend & Wenzel to provide outside legal services to Passaic County.



Richard Cahill, Chief Financial Officer

DATED: February 26, 2019

RC:fr

# Passaic County Board of Chosen Freeholders

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*Administrator*  
William J. Pascrell, III, Esq.  
*County Counsel*  
Louis E. Imhof, III, RMC  
*Clerk Of The Board*



## Public Meeting (Board Meeting)

Date: Feb 26, 2019 - 5:30 PM

Location: County Administration Building  
220  
401 Grand Street  
Paterson, NJ 07505

Agenda: RESOLUTION CREATING THE PASSAIC COUNTY COMPLETE COUNT COMMISSION TO ENCOURAGE PARTICIPATION IN THE 2020 DECENNIAL CENSUS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

---

REVIEWED BY:

Anthony J. De Nova III  
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.  
COUNTY COUNSEL

Late Starters

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COMMITTEE NAME

Official Resolution#	R20190202							
Meeting Date	02/26/2019							
Introduced Date	02/26/2019							
Adopted Date	02/26/2019							
Agenda Item	I-43							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓				✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓			✓	✓			

PRES.= present ABS.= absent  
MOVE= moved SEC= seconded  
AYE= yes NAY= no ABST.= abstain  
RECU.= recuse

Dated: February 27, 2019

**RESOLUTION CREATING THE PASSAIC COUNTY COMPLETE  
COUNT COMMISSION TO ENCOURAGE PARTICIPATION IN  
THE 2020 DECENNIAL CENSUS**

**WHEREAS** the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population every ten years, and this decennial count provides a historic opportunity to help shape the foundation of our society and plays an active role in American democracy; and

**WHEREAS** Passaic County is committed to ensuring that every resident is counted; and

**WHEREAS** the data gathered by the decennial Census and the Census Bureau's American Family Survey are used to determine how federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on Census data; and

**WHEREAS** Census data help determine how many seats each state will have in the U.S. House of Representatives and is necessary for the accurate and fair redistricting of state legislative seats and municipal voting districts; and

**WHEREAS** the Census Bureau and New Jersey Secretary of State Tahesha Way have both encouraged jurisdictions to form Complete Count Committees, to communicate the importance of the Census to local residents; and

**WHEREAS** Passaic County is home to many communities that the U.S. Census Bureau has identified as "hard-to-count," including college students, immigrants and other non-English speakers, the elderly, and homeless and transient individuals; and

**WHEREAS** collecting thorough and accurate information on all Passaic County residents during the 2020 Census and American Community Survey will be vital for economic development and increased employment and opportunity throughout the decade ahead; and

**WHEREAS** the information collected is confidential and protected by law from disclosure to other federal and state agencies, including law enforcement, in order to protect the privacy of residents and their families; and

**WHEREAS** the combined efforts of business, government, community-based and faith-based organizations, educators, media, and others are necessary to educate Passaic County's diverse communities on the importance of the 2020 Census.

**NOW THEREFORE BE IT RESOLVED** that Passaic County is committed to partnering with the U.S. Census Bureau, the State of New Jersey's Complete Count Committee, and, to that end, hereby creates the Passaic County Complete Count Commission, to be comprised of up to fifteen (15) residents, appointed by this Board and reflecting the County's geographic, ethnic, linguistic, and age diversity, with the purpose of:

1. Supporting the goals and ideals of the 2020 Census and disseminating 2020 Census information.
2. Encouraging all County residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation.
3. Connecting County residents with opportunities to participate in the U.S. Census, including as Census takers, and

supporting all Census takers as they help our County complete an accurate count.

4. Striving to achieve a complete and accurate count of all persons in Passaic County.

**BE IT FURTHER RESOLVED** that the initial members of the Passaic County Complete Census Committee shall be:

1. Khyati Y. Joshi, Co-Chair
2. Miguel Diaz, Co-Chair
3. Jabeen Ahmed
4. Maria Cordonnier
5. Carol Cuadrado
6. Edwin Garcia
7. Nancy Grier
8. Neela Mahbuba
9. Lilisa Mimms
10. Salah Mustafa
11. Mukesh Pandya
12. Gabriela Perez
13. Forid Uddin

**BE IT FURTHER RESOLVED** that this Commission shall dissolve on December 31, 2021 unless the term is expressly extended by Resolution of the Passaic County Board of Chosen Freeholders.

February 26, 2019