

Passaic County Parks & Recreation
CAMP HOPE COMMISSION MEETING AGENDA

Monday, March 18, 2024 - 10:00 AM
Passaic County Senior Services - Totowa, NJ

- I. Roll Call**
 - A. Karen Cisco, President
 - B. Linda Lepore, Vice President
 - C. Theresa “Terry” Olivo, Secretary/Treasurer
 - D. Paul Sullivan
 - E. Robin Canetti
 - F. Bruce James, County Commissioner
 - G. Terry Duffy, County Commissioner
 - H. Domenick Stampone, County Adjuster
 - I. John Pogorolec Jr., Assistant County Counsel
 - J. Marc Seemon, Deputy County Administrator
 - K. Kerry Klug, Recreation Program Supervisor
 - L. Jasmine Amador, Confidential Secretary to County Commissioners
 - M. Special Guests
 - 1. Brittany Rothlauf, Senior/Disability Programming Specialist
- II. Open Public Meetings Law**
 - A. Announcement of the Open Public Meetings Act
 - B. Public Portion of the Meeting
- III. Approval of the minutes from the previous meeting**
- IV. Reports**
 - A. Executive Board Report
 - B. County Commissioner’s Report, Bruce James & Terry Duffy
 - C. Dining & Maintenance Report, by Christopher Falone & John Dop (pg. 3)
 - D. Camp Hope/Recreation Program Report (pg. 4 - 8)
 - E. Finance Report (pg. 9)
- V. Old Business**
- VI. New Business**
 - A. New Camp Hope Commission member: Robin Canetti
 - B. Pool vendor opening/closing/repair: Lehmann Pools & Spas
 - C. Review Remaining Meeting Schedule - bi-monthly (except summer)
 - D. Kerry’s Role & Contact Info:
 - 1. Recreation Program Supervisor
 - 2. Cell: 914-414-0383
 - 3. Main Office location: Nike Base
 - 4. Hours: 8 - 4:30 PM (flex schedule)
 - E. Brittany’s Role & Contact Info:
 - 1. Camp Hope Senior Programs & Summer Camps
 - 2. Office Phone Number: 551-204-7162
 - 3. Main Office location: Camp Hope
 - 4. Hours: 7:00 AM - 3:30 PM (flex schedule – matches dining hall staff.)
 - F. Playground Construction

VII. Announcements/Correspondence

The next meeting of the Camp Hope Commission is scheduled for Monday, May 20 2024 @ 10:00 AM at the Passaic County Senior Services Conference Room located at 930 Riverview Dr. Suite #200, Totowa, NJ

2024 Meeting Schedule:

Monday, January 22, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512
Monday, March 18, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512
Monday, April 15, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512
Monday, May 20, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512
Monday, June 17, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512
Monday, July 15, 2024*	10:00 AM	1792 Union Valley Rd. West Milford, NJ
Monday, August 19, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512
Monday, September 16, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512
Monday, October 21, 2024*	10:00 AM	1310 Route 23N Wayne, NJ 07470
Monday, November 18, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512
Monday, December 16, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512

Dining & Maintenance Report

Prepared by: Christopher Falone, Food Service Supervisor & John Dop, Maintenance Supervisor

Please note, all enumerated tasks are performed in addition to the daily maintenance and sanitation tasks that are necessary to ensure Steven Tilton Dining Hall and the grounds of Camp Hope remain a safe environment for all staff and visitors.

Camp Hope & Recreation Program Report

Prepared by Brittany Rothlauf, Krista Sergi, & Kerry Klug

February 2024

<u>SUNDAY</u>	<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>	<u>SATURDAY</u>
<u>28</u>	<u>29</u>	<u>30</u>	<u>31</u>	<u>1</u>	<u>2</u>	<u>3</u>
				<u>Breakfast Club (17)</u>	<u>Food & Film "Letters to Juliet" (32)</u>	
<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>
	<u>Grab & Go Activity Pickup (48)</u>	<u>Clifton Valley Senior Group (20)</u>		<u>Breakfast Club (28)</u>	<u>Valentine's Day Social (38)</u>	<u>Wild Valentines Day Event w/ Lokai Rose (85)</u>
<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>
<u>Valentails with Dogs @ Ringwood BASS (30)</u>		<u>Zion Senior Group - Cancelled due to snow</u>		<u>Breakfast Club (27)</u>		
<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>	<u>22</u>	<u>23</u>	<u>24</u>
	<u>Presidents Day- Closed</u>			<u>Breakfast Club (29)</u>	<u>Food & Film "Hidden Figures" (32)</u>	
<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>	<u>1</u>	<u>2</u>
<u>NJRPA Conference (Kerry, Brittany & Alina)</u>	<u>NJRPA Conference (Kerry, Brittany & Alina)</u>	<u>NJRPA Conference (Kerry, Brittany & Alina)</u>	<u>NJRPA Conference (Kerry, Brittany & Alina)</u>	<u>Breakfast Club (25)</u>		
<u>3</u>	<u>4</u>	<u>Notes</u>				

March 2024

<u>SUNDAY</u>	<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>	<u>SATURDAY</u>
<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>	<u>1</u>	<u>2</u>
<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>
	<u>Grab & Go Activity Pickup (40)</u>	<u>Taste of Italy Cooking Class (14)</u>	<u>St. John Senior Group (16)</u>	<u>Breakfast Club (22)</u>	<u>Food & Film "Leap Year" (34)</u>	
<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>
<u>Animal Tracking For Kids (Park Rangers Led) (15)</u>		<u>Clifton Valley & Pompton Lakes Seniors (44)</u>		<u>Breakfast Club</u>	<u>St. Patrick's Day Social</u>	
<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>	<u>22</u>	<u>23</u>
	<u>Camp Hope Commission Meeting</u>			<u>Breakfast Club</u>	<u>Food & Film "Knives Out"</u>	
<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>	<u>30</u>
		<u>Zion Seniors</u>	<u>County Clerk Outreach Program</u>	<u>Breakfast Club</u>	<u>Good Friday-Closed</u>	

April 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	2	3	4	5	6
	<i>Camp Permit</i>	<i>Camp Permit</i>	<i>Camp Permit</i>	Breakfast Club		
7	8	9	10	11	12	13
Ecosystem Engineers Walk & Talk (Park Ranger Led)	Grab & Go Activity Pickup	Senior Police Academy "Traffic Stop Etiquette"		Breakfast Club	Food & Film "Mamma Mia"	
14	15	16	17	18	19	20
		<i>IDRC</i>	<i>IDRC</i>	<i>IDRC</i>	Totowa Senior Care Fireside Fridays program	Youth Soccer (Athletics & Wellness)
21	22	23	24	25	26	27
	Wayne & Botany Village Seniors <i>Camp Permit</i>	Riverside Seniors	Youth Multi-Sports (Athletics & Wellness)	Breakfast Club	Food & Film "Miss Congeniality"	Earth Day @ Garret Mtn Boathouse
28	29	30	1	2	3	4
	Multi Sports (Athletics & Wellness)					

Camp Hope Programs

Date	Time	Title	Location
Thursday, March 21, 2024	10:00 AM	Breakfast Club	Camp Hope
Friday, March 22, 2024	12:00 PM	Food & Film	Camp Hope
Tuesday, March 26, 2024	9:00 AM	Zion Seniors	Camp Hope
Wednesday, March 27, 2024	9:00 AM	COUNTY CLERK OUTREACH	Camp Hope
Thursday, March 28, 2024	10:00 AM	Breakfast Club	Camp Hope
Friday, March 29, 2024		HOLIDAY OFF: GOOD FRIDAY	
Monday, April 1, 2024	9:00 AM	Spring Discovery Camp with Lokai Rose	Camp Hope
Tuesday, April 2, 2024	9:00 AM	Spring Discovery Camp with Lokai Rose	Camp Hope
Wednesday, April 3, 2024	9:00 AM	Spring Discovery Camp with Lokai Rose	Camp Hope
Saturday, April 6, 2024	6:30 PM	Old Vs. New World Wine Tasting	Preakness Valley Golf Course
Thursday, April 4, 2024	10:00 AM	Breakfast Club	Camp Hope
Monday, April 8, 2024	10:00 AM	Grab & Go Activity Pickup	Camp Hope
Thursday, April 11, 2024	10:00 AM	Breakfast Club	Camp Hope
Tuesday, April 16, 2024	10:00 AM	Intoxicated Driver Resource Center	Camp Hope
Wednesday, April 17, 2024	10:00 AM	IDRC	Camp Hope
Thursday, April 18, 2024	10:00 AM	IDRC	Camp Hope
Friday, April 19, 2024	10:00 AM	Totowa Day Care	Camp Hope
Friday, April 19, 2024	6:00 PM	Fireside Fridays: Park Rangers - Cryptids	Camp Hope
Saturday, April 20, 2024	10:00 AM	Youth Archery with Rutgers 4H	Garret Mountain Reservation
Saturday, April 20, 2024	12:00 PM	Spring Youth Soccer Camps Starts	Camp Hope, Goffle Brook Park, Weasel Brook Park
Tuesday, April 23, 2024	10:00 AM	Riverside Seniors	Camp Hope
Wednesday, April 24, 2024	4:15 PM	Spring Youth Sports Camps Start	Camp Hope, Goffle Brook Park, Weasel Brook Park
Thursday, April 25, 2024	10:00 AM	Breakfast Club	Camp Hope
Friday, April 26, 2024	12:00 PM	Food & Film	Camp Hope
Saturday, April 27, 2024	10:00 AM	Earth Day	GMR
Saturday, April 27, 2024		ART IN THE PARK	GBP
Sunday, April 28, 2024		ART IN THE PARK	GBP
Thursday, May 2, 2024	10:00 AM	Breakfast Club	Camp Hope
Saturday, May 4, 2024	10:00 AM	Mother's Day with Lokai Rose	Camp Hope
Saturday, May 4, 2024	10:00 AM	Youth Archery with Rutgers 4H	Garret Mountain Reservation

Saturday, May 5, 2024	10:00 AM	Beginner's Pickleball Class Begins	Camp Hope
Monday, May 6, 2024	12:00 PM	Caldwell 12 U Golf Outing	Preakness Valley Golf Course
Monday, May 6, 2024	10:00 AM	Grab & Go Activity Pickup	Camp Hope
Tuesday, May 7, 2024	9:00 AM	Clifton Valley Seniors & Pompton Lakes Seniors	Camp Hope
Thursday, May 9, 2024	12:00 PM	Golf Outing	Preakness Valley Golf Course
Thursday, May 9, 2024	10:00 AM	Breakfast Club	Camp Hope
Friday, May 10, 2024	12:00 PM	Food & Film	Camp Hope
Friday, May 10, 2024	12:00 PM	Food & Film	Camp Hope
Saturday, May 11, 2024	9:00 AM	Birding for Kids	Goffle Brook Park
Saturday, May 11, 2024	11:00 AM	Baby's First Mother's Day Craft	Nike Base
Saturday, May 11, 2024	10:00 AM	Bocce Tournament	Camp Hope
Monday, May 13, 2024	12:00 PM	Golf Outing	Preakness Valley Golf Course
Thursday, May 16, 2024	10:00 AM	Breakfast Club	Camp Hope
Friday, May 17, 2024	11:00 AM	Senior Advisory Council	Camp Hope
Friday, May 17, 2024	12:00 PM	Matt Jordan Golf Outing	Preakness Valley Golf Course
Friday, May 17, 2024	6:00 PM	Fireside Fridays: Lokai Rose	Camp Hope
Saturday, May 18, 2024	8:00 AM	Spring Swing Tournament	Preakness Valley Golf Course
Saturday, May 18, 2024	9:00 AM	Birding for Kids	Dundee Island

Finance Report

Vendor	Event	Payment For	Cost
Goffle Road Poultry	Blanket Open	Food Purchases	\$2,000.00
Grainger Incorporated	Blanket Open	Equipment Purchases	\$1,000.00
Smart Stitch LLC	Blanket Open	Clothing Purchases	\$550.00
Lokai Rose	Blanket Open	Event Funding	\$750.00
ShopRite - Mahwah	Blanket Open	Food Purchases	\$1,500.00
Grainger Incorporated	Cooking Classes	Pans, Knives, Pizza Cutters	\$471.74
Redicare LLC	Blanket Open	Medical Supplies	\$400.00
Driscoll Food	Blanket Open	Food Purchases	\$2,500.00
Noreen Sherry	St. Patrick's Day Social	Musician	\$350.00