

Passaic County Parks & Recreation

CAMP HOPE COMMISSION MEETING AGENDA

Monday, August 19th, 2024 - 10:00 AM
Passaic County Senior Services - Totowa, NJ

- I. Roll Call**
 - A. Karen Cisco, President
 - B. Linda Lepore, Vice President
 - C. Theresa "Terry" Olivo, Secretary/Treasurer
 - D. Paul Sullivan
 - E. Robin Canetti
 - F. Bruce James, County Commissioner
 - G. Terry Duffy, County Commissioner
 - H. Domenick Stampone, County Adjuster
 - I. John Pogorolec Jr., Assistant County Counsel
 - J. Marc Seemon, Deputy County Administrator
 - K. Kerry Klug, Recreation Program Supervisor
 - L. Brittany Rothlauf, Camp Hope
- II. Open Public Meetings Law**
 - A. Announcement of the Open Public Meetings Act
 - B. Public Portion of the Meeting
- III. Approval of the minutes from the previous meeting**
- IV. Reports**
 - A. Executive Board Report
 - B. County Commissioner's Report, Bruce James & Terry Duffy
 - C. Dining & Maintenance Report, by Christopher Falone & John Dop (pg. 3)
 - D. Camp Hope Program & Permit Report prepared by Brittany Rothlauf (pg. 4 - 7)
 - E. Finance Report (pg. 8)
- V. Old Business**
 - A. Pool opened June 16th
 - B. Open Swim hours:
 - 1. Mondays & Fridays: 11 AM - 3 PM
 - 2. Saturdays/Sundays: 10 AM - 3 PM
- VI. New Business**
 - A. Spray park not opening in 2024. Repairs will begin in fall.
 - B. Youth Leadership Retreat (June 30 - July 3)
 - C. Art in the Wild Summer Camp (July 8 - July 12)
 - 1. 30 kids (7-12 years old)
 - D. Camp Hope Summer Camp (July 15 - 19)
 - 1. 5-7 year olds: 15
 - 2. 8-10 year olds: 10
 - E. Pool inspection failed on July 1 due to a failed flow meter. Replaced, re-inspected, passed on July 2.
 - F. Basketball Court repairs complete on July 8th
 - G. Pickleball path not yet installed
 - H. New playground equipment dropped off - no word on ground-breaking date. Possibly Fall.

VII. Announcements/Correspondence

The next meeting of the Camp Hope Commission is scheduled for Monday, August 19, 2024 @ 10:00 AM at the Passaic County Senior Services Conference Room located at 930 Riverview Dr. Suite #200, Totowa, NJ

2024 Meeting Schedule:

Monday, January 22, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512
Monday, March 18, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512
Monday, April 15, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512
Monday, May 20, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512
Monday, June 17, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512
Monday, July 15, 2024*	11:00 AM	1792 Union Valley Rd. West Milford, NJ
Monday, August 19, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512
Monday, September 16, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512
Monday, October 21, 2024*	10:00 AM	1310 Route 23N Wayne, NJ 07470
Monday, November 18, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512
Monday, December 16, 2024	10:00 AM	30 Riverview Dr. Suite #200, Totowa, NJ 07512

Dining & Maintenance Report

Prepared by: Christopher Falone, Food Service Supervisor & John Dop, Maintenance Supervisor

- Cleaned main office & dining hall daily.
- Cleaned cabins after every permit & event usage.
- Changed sink faucet in main office.
- Changed vent on drying her Dining Hall.
- Set-up cabins for events and permits as needed.
- Maintained pool chemicals daily.
- Replaced chlorine pump in pool garage.
- Replaced smoke detectors in Arts & Crafts Building.
- Repaired pool gate.

Please note, all enumerated tasks are performed in addition to the daily maintenance and sanitation tasks that are necessary to ensure Steven Tilton Dining Hall and the grounds of Camp Hope remain a safe environment for all staff and visitors.

Camp Hope Program Report

Prepared by Brittany Rothlauf

June 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1 Kidchella
2	3 Park Permit	4 Clifton Valley & Pompton Lakes Seniors (35)	5 St. John Seniors (20)	6 Breakfast Club (17) Park Permit	7	8 World Bicycle Day Cabin Permit
9 Cabin Permit	10 Wayne & Botany Village Seniors (30) Park Permit	11 Zion Seniors Park Permit (21)	12 Park Permit	13 Breakfast Club (28) Park Permit	14 Food & Film "The Birdcage" (37)	15 Summer Staff Training
16 Weekend Open Swim (15)	17 CPO Training	18 CPO Training	19	20	21 Office Closed - Juneteenth observed Open Swim (34)	22 Weekend Open Swim (17) Hike for Hope
23 Weekend Open Swim (10)	24 Camp Permit	25 Camp Permit	26 Camp Permit	27 Camp Permit	28 Open Swim (20) Camp Permit	29 Weekend Open Swim (15) Cabin Permit
30 Weekend Open Swim (12) Youth Leadership Retreat	1	<i>Color Index</i>				
		Family Events Meeting/Important	Senior Groups Park Permit	Senior Events Holiday		Pool Camp

July 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30 Youth Leadership Retreat	1 Open Swim (5) Senior Sharks (7)	2	3 Senior Sharks (8)	4 Office Closed- 4th of July	5 Open Swim (10)	6 Weekend Open Swim (20) Pool & Pavilion Permit
7 Weekend Open Swim (41) Pool & Pavilion Permit	Art in the Wild Summer Camp (30)					13 Weekend Open Swim (20) Pool & Pavilion Permit
14 Weekend Open Swim (45) Pavilion Permit	Camp Hope Kids Summer Camp (26)					20 Weekend Open Swim (30) Pool & Dining Hall Permit
21 Weekend Open Swim (30) Pool & Pavilion Permit	22 Senior Sharks (10) Open Swim (10) Pavilion Permit	23 Clifton Recreation & Memorial Day Camp (125)	24 Senior Sharks (6) Memorial Day Camp (95)	25 Passaic Recreation & Wanaque Camp (178)	26 Agape Summer Camp (20) Open Swim (23) Food & Film "Splash"(35)	27 Weekend Open Swim (37)
28 Weekend Open Swim (24)	29 Open Swim(10) Pavilion Permit	30 Clifton Recreation & Memorial Day Camp (125)	31 Camp Hofstra & Clifton Boys and Girls Club (105)	1	2	3
4	5	Color Index				
		Family Events Meeting/Important	Senior Groups Park Permit	Senior Events Holiday	Pool Camp	

August 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1 Passaic Recreation & Wanaque Camp(135)	2 Agape Summer Camp Open Swim- Pool Closed	3 Weekend Open Swim Pool Permit - Pool Closed
4 Weekend Swim Pool Permit	5 Senior Sharks Open Swim	6 Clifton Recreation (100)	7 Calvary Church & Passaic Rec - Cancelled	8 Memorial Day - Cancelled	9 Agape Summer Camp Open Swim- Pool Closed	10 Pool, Pavilion & Dining Hall Permit
11 Weekend Swim Pavilion Permit	12 Senior Sharks (16) Open Swim (20)	13 Memorial Day (40) Pavilion Permit	14 Senior Sharks Camp Hofstra & Clifton B&G Club (75)	15 Calvary Church & Faith Chapel Church (30)	16 Agape & Countryside Summer Camp Open Swim - Pool Closed Food & Film "Barbie"(42)	17 Weekend Swim Camp Rental
18 Weekend Swim Pool & Pavilion Rental	19 Senior Sharks Open Swim	20 Memorial Day Pavilion Permit	21 Faith Chapel Church	22 Faith Chapel Church	23 Agape & Countryside Summer Camp Open Swim Senior Soiree	24 Weekend Swim
25 Weekend Swim	26 Open Swim	27 Chair Yoga Open Swim IDRC	28 Open Swim	29 Open Swim	30 Open Swim	31 Weekend Swim Pool Permit
1	2	Color Index				
Weekend Swim Pool Permit		Family Events Meeting/Important	Senior Groups Park Permit	Senior Events Holiday	Pool Camp	

September 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 Weekend Swim Pool Permit	2 Labor Day - Closed	3 IDRC →	4	5	6	7 Dog Pool Pawty
8	9 Kids Grab & Go Activity Pickup	10 Zion Seniors	11	12 Breakfast Club	13 Food & Film "Kindergarten Cop"	14
15	16	17	18 Kids in the Kitchen	19 Breakfast Club	20 Totowa Day Care Seniors	21
22	23 Wayne, Botany Village & Totowa Seniors	24 Clifton Valley & Pompton Lakes Seniors	25	26 Senior Picnic	27	28
29	30	1	2	3	4	5
6	7	<i>Color Index</i>				
		Family Events Meeting/Important	Senior Groups Park Permit	Senior Events Holiday	Pool Kids Events	

Permits

Date	Time	Event	Location
7/20/2024	11:00pm-7:00pm	Jones Family Reunion	Dining Hall + Pavilion
7/21/2024	1:00pm-7:00pm	Graduation Party	Large Group Pavilion + Pool + Basketball Court
7/22/24-7/26/24	10:00am-3:00pm	Scientist Academy Camp	Large Group Pavilion
7/27/2024	4:00pm-7:00pm	13th Birthday Party	Pool
7/28/2024	3pm-7pm	Birthday Party	Pool + Large Group Pavilion + Basketball Court
7/29/24-7/31/24	4:30pm-8:00pm	Summer Night Games Camp	Center Field + Basketball Court + Large Pavilion
7/30/2024	5:00pm-7:00pm	Outdoor Activities Camp	Pool
7/31/24-8/2/24	10:00am-3:00pm	A Bug's Eye View Camp	Large Group Pavilion
8/3/2024	4:00pm-7:00pm	Pool Rental	Pool
8/4/2024	4:00pm-7:00pm	Birthday Party	Pool
8/11/2024	10:00am-6:00pm	Paterson Fire Dept. BBQ	Pavilion
8/13/24-8/14/24	10:00am-3:00pm	Water Warriors Camp	Large Group Pavilion
8/17/2024	10:00am-5:00pm	Company Picnic	Large Group Pavilion + Center Field
8/18/2024	1:00pm-7:00pm	Family Barbeque	Large Group Pavilion + Pool
8/20-8/21	10:00am - 3:00pm	Water Warriors Camp	Large Group Pavilion
8/31/2024	4:00pm - 7:00pm	Birthday Party	Pool
10/12/2024	1:00pm - 6:00pm	Birthday Party	Softball Field & Large Group Pavilion

Finance Report

Vendor	Purpose	Items Purchased	Amount
Children's Aid & Family Services	YLR	YLR Presenter	\$588.88
Healing with My Heart	YLR	YLR Presenter	\$600.00
Empowerment Matters LLC	YLR Reunion	Presenter	\$750.00
Smart Stitch LLC	Union Contract Polos	Polos	\$227.50