



**Passaic County Mental Health Board
March 11, 2020 Meeting Minutes**

Members present:

1. Nanette A. Armenta
2. Robert Nolan
3. Arnell Perez
4. Jeannette Pimentel
5. Julie Rikon

Members absent:

1. Jessica Jordan
2. Ramon Pagan
3. Paula Tedesco
4. Jennie Vega

Meeting was called to order at 5:42pm by Mr. Nolan, Chairman of the Mental Health Board.

Also present was Brenda Browne, Director of the Passaic County Mental Health and Addiction Services, Cynthia Gatica, Hudson and Passaic County Program Analyst for the New Jersey Division of Mental Health and Addiction Services (NJDMHAS), Albert Linderman on behalf of Passaic County Department of Human Services and Janus Solutions and Gabrielle McQueen from Care Plus.

Mr. Nolan made the announcement of the Open Public Meetings Act.

Ms. Rikon moved to open public portion, second by Ms. Perez. Motion passed. The meeting started a little earlier to allow Albert Linderman with Janus Solutions to hold a focus group with those present about the mental health needs in the county.

Gabrielle McQueen presented her interest in joining the Mental Health Board. Ms. Gatica reminded the board that, per regulations, individuals could not serve on the board if they are employed by an agency that receives funding through DMHAS. Therefore, Gabrielle McQueen was unable to serve because she is employed at Care Plus. She was thanked for her interest but encouraged to continue to attend the meetings.

Ms. Rikon moved to close public portion, second by Ms. Perez. Motion passed.

Ms. Rikon moved to approve the February 5, 2020 meeting minutes, second by Ms. Perez. Motion passed.

Reports

County Division of Mental Health & Addiction Staff Report (See Attachment 1)
New Jersey Division of Mental Health and Addiction Services Program Analyst Report (See Attachment 2).

Professional Advisory Committee Report (See Attachment 3).

Old Business: Ms. Rikon inquired about the letter to DMHAS and Medicaid regarding children's outpatient mental health rates. Mr. Nolan to work on the letter and to send it to Ms. Browne to distribute to the board.

New Business:

a. Membership Request discussed under public portion.

b. Mental Health Bids: Ms. Browne presented the report from the Bid Review Committee. Ms. Rikon moved to approve the committee's recommendation for funding for Advance Housing for Supportive Housing Case Management, second by Ms. Armenta. Motion passed with one abstention. Ms. Rikon moved to approve the remainder of the committee's recommendations for funding, second by Ms. Armenta: Mental Health Clinic (Outpatient Services) \$50,000, Mental Health Association in Passaic County (Outpatient Services) \$50,000 & (Mental Health First Aid) \$7,000, and Jewish Family & Children's Services of Clifton and Passaic (Trauma Case Management) \$55,000. Motion passed. Scoring sheet (See Attachment 4).

Correspondence: Ms. Browne read an email from Ms. Jessica Jordan sent on February 11, 2020 resigning from the board due to a change in her work schedule. She was thanked for her service on the board and was invited to apply in the future if her schedule avails. Board was reminded if they knew of anyone who would be a good fit on the board to have them contact Ms. Browne.

Motion to adjourn meeting by Ms. Armenta. Second by Ms. Perez. Motion passed.
Meeting adjourned at 6:38 PM.

Attest:

Brenda Browne
Secretary

County Division of Mental Health & Addiction Staff Report
Mental Health & Addictions Updates

March 2020

- Our proposal to DMHAS for the Innovation Award has been approved. We are looking at how we can acquire a van for the mobile recovery unit.
- Mental Health and Addiction proposals were submitted.
- There is legislation regarding funding for overdose fatality review teams
- Division Director is meeting with Paterson's Overdose Response Team & Coalition of Opioid Assessment and Response team to find best ways to tackle the Opioid concerns in Paterson.
- COVID-19 an emerging concern at this time.

Program Analyst

March Notes

Greystone Community Fair

In celebration of Social Work month, Greystone's Department of Social Services will be hosting a Community Fair for both staff and patients on March 25th FROM 1:30-3:00PM at GPPH. All Northern Region Providers are invited to participate and share information about their services. Please RSVP, by March 11th if you would be interested in participating. To RSVP or for further inquiries, please contact Tracey King, Acting Director of Social Services at tracey.king@doh.nj.gov or 973-898-4929.

Coronavirus Information

DMHAS does not have any guidance documents at this time, however, please refer to NJ.gov/health for information about the virus, materials for hospitals, businesses and schools, FAQs and more.

Meetings

Quarterly Provider Meeting is scheduled for **Friday, March 6, 2020 from 10am-1pm.**

Please register your attendance for the meeting by using the following registration website: <https://njsams.rutgers.edu/training/QPM/QPMRegister.aspx>. Note that due to space limitations only **ONE** individual per agency is permitted to attend.

Agenda is attached.

CSS

- **Trainings**
 - 2-day training for clinical staff and RN's completing the CRNAs and IRPs will be held on 4/24 & 5/1 (clinicians) and 5/19 & 5/26 (nurses). Registration will be going out about a month before the dates of the training, and both trainings will be held in Piscataway.
 - 4/1/- Educational Training on Motivational Interviewing (more information to come)
- **Announcements**
 - Effective today February 19, 2020, the DMHAS website, will no longer show the Supportive Housing QCMR. The Supportive Housing QCMR will be sent individually to the providers that need to use it.
 - CSS providers should be using the CSS QCMR form when submitting their QCMR data.
 - The IME has received plans up to 2 months late, for example a plan that is dated and signed in December, now being submitted in February. Communication in writing will be disseminated to providers outlining time frames for IRP submissions.
 - Reminder: CRNA's should be completed every 6 months within the first year and annually thereafter.
 - CSS Termination Policy- policy was drafted and is under review with our legal department.
- **IME Questions/Comments/Discussion**-Please see attached notes

Screening Waivers

Screening Waiver letters were sent to providers the end of February. Just a reminder that Psychiatric Emergency Services should follow the regulations pertaining to screening waivers and inform/request feedback from the Systems Review Committee if a waiver is requested.

Rutgers Announcements

- There's a new program called RIOT, Rutgers Interdisciplinary Opioid Trainers, that is committed to increasing education and reducing stigma about Opioid Use Disorder and Medication Assisted Treatment in NJ. These graduate students will provide a FREE 1-hour educational talk on the Opioid Crisis. Our target audience is community groups in the state of New Jersey. This talk gives a broad overview of the current US Opioid Crisis and includes discussion of Opioid Use Disorder, Overdose Management and Medication Assisted Treatments.
- You can register for a community presentation or get more information on our website www.ruriot.org (Or <http://rwjms.rutgers.edu/departments/psychiatry/divisions/division-of-addiction-psychiatry/riot>)

ATTACHMENT 3

**Passaic County Mental Health and Addiction Professional Advisory Committee
(PAC/PACADA)
Meeting Minutes
February 19, 2020**

Present

Leslie DeBlasio, Eva's Village	Earl Leitch, SERV
Concetta Schilt, Doors into the Future	Kathleen Fisher, St. Mary's Hospital
Danielle Granados, SJHMC	Tina Miles, SJHMC
Enrique Sangama, Preakness Healthcare Center	Sybil Schreiber, MHCP
Sherrine Schuldt, UPinPC	Juliet Quiles, CSPNJ
Cynthia Gatica, DMHAS	Tracey Dwan Blash, MHA Essex & Morris
Le'Var Starr, PCDHS	Brenda Browne, PCDHS
Tashai McFarlane, PCDHS	

Others Present

Kathleen McKenna, Adult Family Health Services

Excused

Sarah Friedland, VOA Northern NJ
Kaitlynn Turre, Straight & Narrow Inc.
Kristina Bloodgood, New Hope
Pauline Simms, SERV

Agenda

1. **Call to order** – Earl Leitch (filling in for Pauline Simms) called the meeting to order at 2:05pm.
2. **Minutes** – Motion to approve minutes by Sybil Schreiber of Mental Health Clinic of Passaic, seconded by Kathleen Fisher, St. Mary's Hospital.
3. **Staff Report** – See attached report.
4. **SRC** – Report was given.

5. **DMHAS Report** – See attached
6. **PAC Discussion** – PAC/PACADA elections, Kathleen Fisher was voted as PAC chair.
7. **Announcements** – Sherrine Schuldt of UPinPC announced that Dr. Joseph Ranieri, Medical Director of Seabrook will be presenting “Addiction 360 – A Best Practice Approach” at the quarterly coalition meeting at William Paterson University, March 20th at 9am. Tina Miles of St. Joseph’s stated that St. Joseph’s Health Symposium will be held May 2020. They also received a \$200,000 grant from the Nicolson Foundation for integrating behavioral health into primary care. Kathleen Fisher of St. Mary’s announced that the psychiatric unit will have an open house TBA.
8. **Open Public Portion** – Dr. Chabner from NJ Center for Tourette Syndrome & Associated Disorders Inc. did a presentation on Tourette’s Syndrome. Care Plus NJ spoke about their CRAFT family support groups.
9. **Other Business** –
10. **Adjourned** – Concetta Schilt motioned to adjourn, Tina Miles second. Meeting adjourned at 3:19.

Next meeting date: March 18, 2020

Attachment 4

Mental Health Proposals 2020

TECHNICAL SPECIFICATIONS AND PRICING TABLE

CRITERIA FOR RATING BY REFERENCES

(To be used by the Selection Committee)

For Projects to be Funded in Calendar Year 2020 Under the Passaic County Mental Health Board Funding Administered by the County Department of Human Services, Division of Mental Health and Addiction Services

The review of proposals will take place under the competitive contracting method as required by New Jersey’s Local Public Contracts Law. Immediately following the submission deadline, proposals will be opened and reviewed by a specially convened review committee. The Committee will rank proposals and the highest ranked proposal will be recommended for award of contract by the Board of Chosen Freeholders. The criteria on which reviewers will rank proposals include the following categories: (1) Management—maximum 30 points; (2) Technical—maximum 50 points; and (3) Cost—maximum 20 points.

Criteria for Vendor Selection:

Supportive Housing Case Management (One Award—One Applicant)

Advance Housing—(\$50,000)

Management — Advance Housing scored a total of 25 points of 30 in this category.

Feedback from committee: Current outcomes and data were not specified. County Division of Mental Health and Addiction Services would not be the primary referral source.

Technical -- Advance Housing scored a total of 44 points of 50 in this category.

Feedback from committee: The proposal was not organized and needed more specific and measurable outcomes. Many pages were copied and repeated throughout the document.

Cost-- Advance Housing scored a total of 16 points of 20 in this category.

Feedback from committee: None

Total= Advance Housing scored 85 out of 100. The committee is recommending this agency be funded for this service.

Outpatient Services (Three Awards—Two Applicants)

Mental Health Clinic—(\$50,000)

Management— Mental Health Clinic scored a total of 24 points of 30 in this category.

Feedback from committee: Current outcomes and data not specified for outpatient.

Technical -- Mental Health Clinic scored a total of 49 points of 50 in this category.

Feedback from committee: None.

Cost-- Mental Health Clinic scored a total of 16 points of 20 in this category.

Feedback from committee: None

Total= Mental Health Clinic scored 89 out of 100. The committee is recommending this agency be funded for this service.

Mental Health Association in Passaic County—(\$50,000)

Management — Mental Health Association in Passaic County scored a total of 23 points of 30 in this category.

Feedback from committee: Current outcomes and data not specified for outpatient.

Technical -- Mental Health Association in Passaic County scored a total of 47 points of 50 in this category.

Feedback from committee: None

Cost-- Mental Health Association in Passaic County scored a total of 18 points of 20 in this category.

Feedback from committee: None

Total= Mental Health Association in Passaic County scored 88 out of 100. The committee is recommending this agency be funded for this service.

Mental Health First Aid (One Award—One Applicant)

Mental Health Association in Passaic County—(\$7,000)

Management — Mental Health Association in Passaic County scored a total of 30 points of 30 in this category.

Feedback from committee: None.

Technical -- Mental Health Association in Passaic County scored a total of 48 points of 50 in this category.

Feedback from committee: None

Cost-- Mental Health Association in Passaic County scored a total of 20 points of 20 in this category.

Feedback from committee: None

Total= Mental Health Association in Passaic County scored 98 out of 100. The committee is recommending this agency be funded for this service.

Trauma Case Management (One Award—One Applicant)

Jewish Family Service & Children’s Center Of Clifton-Passaic, Inc.—(\$55,000)

5. Management — Jewish Family Service & Children’s Center Of Clifton-Passaic, Inc. scored a total of 29 points of 30 in this category.

Feedback from committee: Trainings to first responders for case management was questioned.

Technical-- Jewish Family Service & Children’s Center Of Clifton-Passaic, Inc. scored a total of 50 points of 50 in this category.

Feedback from committee: None.

Cost-- Jewish Family Service & Children’s Center Of Clifton-Passaic, Inc. scored a total of 19 points of 20 in this category.

Feedback from committee: None.

Total= Jewish Family Service & Children’s Center Of Clifton-Passaic, Inc. scored 98 out of 100. The committee is recommending this agency be funded for this service.