

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett

Deputy Director Cassandra "Sandi"

Assad R. Akhter

Theodore O. Best, Jr.

Terry Duffy

Bruce James

Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

William J. Pascrell, III, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Meeting Venue

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

- A. Clerk Call the Passaic County Board of Chosen Freeholders
182nd. Re-Organizational Meeting to Order
- B. Clerk Announcement of the Open Public Meeting Law
- C. Clerk Flag Salute
- D. Clerk Invocation
- E. MC Introduction of the Honorable Ernest M. Caposela, A.J.S.C
New Jersey Superior Court, Passaic Vicinage
- F. Clerk For the record as Clerk of the Board I am in receipt of
the certified Oaths of Office for Freeholders Akhter, Bartlett
and Lazzara for 3 Year Terms beginning January 1, 2019 thru
December 31, 2021.
- G. MC Roll Call
 - 1. Akhter
 - 2. Bartlett

3. Best
4. Duffy
5. James
6. Lazzara
7. Lepore

H. Clerk May I have a Nomination for Director for the Year 2019

1. Freeholder Nomination for Director
2. Freeholder Second the Nomination

I. Clerk Are there any other nominations?

J. Clerk May I have a motion to close nominations

1. Freeholder Moves to close nominations
2. Freeholder Second
3. Clerk Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore

K. Clerk Motion to vote upon the nomination for Freeholder Director

1. Freeholder Moves to vote upon the nomination for Freeholder Director
2. Freeholder Second
3. Clerk Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore

L. Clerk May I have nomination for Deputy Director for the Year 2019

1. Freeholder Nomination for Freeholder Deputy Director
2. Freeholder Second the nomination

M. Clerk Are there any other nominations?

N. Clerk Motion to close nominations

1. Freeholder Moves to close nominations
2. Freeholder Second

3. Clerk Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore

- O. Clerk Motion to vote upon the nomination of Freeholder Deputy Director
 1. Freeholder Moves to vote upon the nomination for Freeholder Deputy Director
 2. Freeholder Second
 3. Clerk Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore

- P. MC Administer the Oath of Allegiance to the Freeholder Deputy Director

- Q. MC Administer the Oath of Allegiance to the Freeholder Director

- R. Director Motion to Open the Public Portion
 1. Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore
 2. Director Motion to Close the Public Portion
 3. Roll Call: Akhter, Bartlett, Best, Duffy, James, Lazzara, Lepore

- S. "Consent Agenda"
 1. RESOLUTION ESTABLISHING THE DATES FOR CONFERENCE AND REGULAR MEETINGS FOR THE YEAR 2019, ALL AS NOTED IN THE RESOLUTION.
 2. RESOLUTION APPOINTING FREEHOLDERS TO THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES, ALL AS NOTED IN THE RESOLUTION.
 3. RESOLUTION APPOINTING FREEHOLDERS TO THE CAMP HOPE COMMISSION, ALL AS NOTED IN THE RESOLUTION.
 4. RESOLUTION APPOINTING MEMBERS TO THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, ALL AS NOTED IN THE RESOLUTION.
 5. RESOLUTION APPOINTING FREEHOLDERS TO THE PASSAIC COUNTY PLANNING BOARD, ALL AS NOTED IN THE RESOLUTION.
 6. RESOLUTION APPOINTING A FREEHOLDER LIAISON TO THE BOARD OF MANAGERS OF PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION.
 7. RESOLUTION APPOINTING A FREEHOLDER TO THE HUMAN SERVICES ADVISORY COMMITTEE, ALL AS NOTED IN THE RESOLUTION.

8. RESOLUTION APPOINTING THE BOARD'S LEGISLATIVE DELEGATES TO THE NEW JERSEY ASSOCIATION OF COUNTIES ("NJAC"), ALL AS NOTED IN THE RESOLUTION.
9. RESOLUTION APPOINTING THE BOARD'S REPRESENTATIVE TO THE OFFICE OF EMERGENCY MANAGEMENT, ALL AS NOTED IN THE RESOLUTION.
10. RESOLUTION APPOINTING THE BOARD'S REPRESENTATIVE TO THE OPEN SPACE AND FARMLAND PRESERVATION TRUST FUND ADVISORY COMMITTEE, ALL AS NOTED IN THE RESOLUTION.
11. RESOLUTION APPOINTING MEMBERS TO THE BOARD OF SCHOOL ESTIMATE OF THE PASSAIC COUNTY COMMUNITY COLLEGE, ALL AS NOTED IN THE RESOLUTION.
12. RESOLUTION APPOINTING MEMBERS TO THE BOARD OF SCHOOL ESTIMATE OF THE PASSAIC COUNTY TECHNICAL INSTITUTE, ALL AS NOTED IN THE RESOLUTION.
13. RESOLUTION APPOINTING MEMBERS OF THE SELF-INSURANCE COMMISSION FOR THE TERM PROVIDED BY LAW, EFFECTIVE IMMEDIATELY AND TERMINATING ON DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.
14. RESOLUTION APPOINTING A FREEHOLDER LIAISON TO THE YOUTH SERVICES COMMISSION, ALL AS NOTED IN THE RESOLUTION.
15. RESOLUTION ADOPTING THE BY-LAWS OF THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS, ALL AS NOTED IN THE RESOLUTION.
16. RESOLUTION APPOINTING STEVEN D. WIELKOTZ, CPA, RMA, OF THE FIRM OF FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A. TO CONDUCT THE ANNUAL AUDIT OF THE RECORDS OF THE COUNTY OF PASSAIC FOR THE YEAR 2019 AND TO PROVIDE OTHER ACCOUNTING SERVICES, FOR A BASE FEE OF \$110,000.00 WITH OTHER SERVICES TO BE BILLED PURSUANT TO THE TERMS CONTAINED IN THE SUBMITTED PROPOSAL, ALL AS NOTED IN THE RESOLUTION.
17. TEMPORARY CURRENT BUDGET FOR 2019, ALL AS NOTED IN THE RESOLUTION.
18. AUTHORIZING APPROPRIATIONS FOR THE PERIOD JANUARY 1, 2019 TO DECEMBER 31, 2019 BY THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.
19. TEMPORARY GRANT BUDGET FOR 2019, ALL AS NOTED IN THE RESOLUTION.
20. AUTHORIZING REIMBURSEMENT OF PETTY CASH FUNDS TO RESPECTIVE COUNTY DEPARTMENTS, ALL AS NOTED IN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION.
21. CASH MANAGEMENT PLAN OF THE COUNTY OF PASSAIC, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION.

22. RESOLUTION ADOPTING THE PASSAIC COUNTY ADMINISTRATIVE CODE, ALL AS NOTED IN THE RESOLUTION.

T. New Business:

1. Personnel:

U. MC Administration of the Oath of Allegiance to voting members to the following Boards by the Honorable Ernest M. Caposela, A.J.S.C.

New Jersey Superior Court, Passaic Vicinage

Passaic County Community College - Board of School Estimate

Passaic County Technical Institute - Board of School Estimate

Camp Hope Commission

New Jersey Association of Counties ("NJAC") Delegate, Alternate

Delegate and Second Alternate Delegate

Passaic County Planning Board

Youth Services Commission

Human Services Advisory Council

Passaic County Board of Social Services

Board of Managers of Preakness Healthcare Center

Open Space and Farmland Preservation Trust Fund

North Jersey Transportation Planning Authority

Representative to the Office of Emergency Management

V. Director Motion to close the meeting

Passaic County Board of Chosen Freeholders

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County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



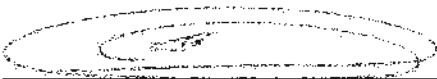
Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

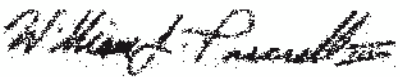
Agenda: RESOLUTION ESTABLISHING THE DATES FOR CONFERENCE AND REGULAR MEETINGS FOR THE YEAR 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190001							
Meeting Date	01/07/2019							
Introduced Date	01/07/2019							
Adopted Date	01/07/2019							
Agenda Item	s-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

RESOLUTION ESTABLISHING THE DATES FOR CONFERENCE AND REGULAR MEETINGS FOR THE YEAR 2019

WHEREAS it is necessary for the Board of Chosen Freeholders to establish a schedule of its regular and conference meetings for the year 2019.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby establishes the following dates for conference and regular meetings for the year 2019, with conference meetings commencing at 5:30 p.m. and regular meetings commencing at 6:00 p.m., all to be held in the Freeholder Meeting Room, Passaic County Administration Building, 401 Grand Street, Second Floor, Paterson, New Jersey, except as otherwise noted below:

Tuesday January 22, 2019

Tuesday February 12, 2019

Tuesday February 26, 2019

Tuesday March 12, 2019

Tuesday March 26, 2019

Tuesday April 9, 2019

Tuesday April 23, 2019

Tuesday May 14, 2019

Tuesday May 28, 2019

Tuesday June 11, 2019

Tuesday June 25, 2019

Tuesday July 16, 2019

(3rd Tuesday of the month)

Tuesday August 13, 2019

Tuesday September 10, 2019 Passaic County Community
College Public Safety Academy
300 Oldham Road, Wayne, NJ

Tuesday September 24, 2019

Tuesday October 8, 2019

Tuesday October 22, 2019

Monday November 18, 2019 **(3rd Monday of the month)**

Tuesday December 10, 2019

Monday December 30, 2019 **Meeting begins at 10:00 a.m.**

BE IT FURTHER RESOLVED that the Clerk to the Board be and hereby is authorized and directed to take the necessary action to notice the aforesaid meetings in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.

January 7, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
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Theodore O. Best, Jr.
Terry Duffy
Bruce James
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William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING FREEHOLDERS TO THE PASSAIC COUNTY BOARD OF SOCIAL SERVICES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190002							
Meeting Date	01/07/2019							
Introduced Date	01/07/2019							
Adopted Date	01/07/2019							
Agenda Item	s-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

**RESOLUTION APPOINTING FREEHOLDERS TO THE PASSAIC
COUNTY BOARD OF SOCIAL SERVICES**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Bruce James and Freeholder Assad R. Akhter, be and hereby are appointed to the Passaic County Board of Social Services, for a term effective immediately and terminating on December 31, 2019.

January 7, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
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William J. Pascrell, III, Esq.
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Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING FREEHOLDERS TO THE CAMP HOPE COMMISSION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20190003						
Meeting Date		01/07/2019						
Introduced Date		01/07/2019						
Adopted Date		01/07/2019						
Agenda Item		s-3						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

**RESOLUTION APPOINTING FREEHOLDERS
TO THE CAMP HOPE COMMISSION**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Terry Duffy and Freeholder Bruce James be and hereby are appointed to the Camp Hope Commission, each for a term of one (1) year, effective immediately and terminating on December 31, 2019.

Dated: January 7, 2019

Passaic County Board of Chosen Freeholders

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Deputy Director Cassandra "Sandi"
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County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING MEMBERS TO THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20190004						
Meeting Date		01/07/2019						
Introduced Date		01/07/2019						
Adopted Date		01/07/2019						
Agenda Item		s-4						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

**RESOLUTION APPOINTING MEMBERS TO THE NORTH
JERSEY TRANSPORTATION PLANNING AUTHORITY**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder John W. Bartlett be and hereby is appointed to the North Jersey Transportation Planning Authority (NJTPA) for a term of one (1) year, effective immediately and terminating on December 31, 2019; and

BE IT FURTHER RESOLVED that Freeholder Assad R. Akhter be and hereby is appointed as the Alternate Member of the NJTPA for a term of one (1) year, effective immediately and terminating on December 31, 2019.

January 7, 2019

Passaic County Board of Chosen Freeholders

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Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING FREEHOLDERS TO THE PASSAIC COUNTY PLANNING BOARD, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20190005						
Meeting Date		01/07/2019						
Introduced Date		01/07/2019						
Adopted Date		01/07/2019						
Agenda Item		s-5						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

**RESOLUTION APPOINTING FREEHOLDERS TO
THE PASSAIC COUNTY PLANNING BOARD**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Terry Duffy be and hereby is appointed as a member of the Passaic County Planning Board, for a term of one (1) year, effective immediately and terminating on December 31, 2019; and

BE IT FURTHER RESOLVED that Freeholder Cassandra “Sandi” Lazzara be and is hereby appointed as the Freeholder Alternate member of the Passaic County Planning Board for a term of one (1) year, effective immediately and terminating on December 31, 2019.

January 7, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
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William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING A FREEHOLDER LIAISON TO THE BOARD OF MANAGERS OF PREAKNESS HEALTHCARE CENTER, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190006							
Meeting Date	01/07/2019							
Introduced Date	01/07/2019							
Adopted Date	01/07/2019							
Agenda Item	s-6							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

**RESOLUTION APPOINTING A FREEHOLDER LIAISON TO THE
BOARD OF MANAGERS OF PREAKNESS HEALTHCARE
CENTER**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Bruce James be and hereby is appointed as liaison to the Board of Managers of Preakness Healthcare Center, for a term of one (1) year, effective immediately and terminating on December 31, 2019.

January 7, 2019

Passaic County Board of Chosen Freeholders

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Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING A FREEHOLDER TO THE HUMAN SERVICES ADVISORY COMMITTEE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190007							
Meeting Date	01/07/2019							
Introduced Date	01/07/2019							
Adopted Date	01/07/2019							
Agenda Item	s-7							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

**RESOLUTION APPOINTING A FREEHOLDER TO THE
HUMAN SERVICES ADVISORY COMMITTEE**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Cassandra “Sandi” Lazzara be and hereby is appointed as liaison to the Human Services Advisory Council, for a term of one (1) year, effective immediately and terminating on December 31, 2019.

January 7, 2019

Passaic County Board of Chosen Freeholders

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Deputy Director Cassandra "Sandi"
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Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING THE BOARD'S LEGISLATIVE DELEGATES TO THE NEW JERSEY ASSOCIATION OF COUNTIES ("NJAC"), ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190008							
Meeting Date	01/07/2019							
Introduced Date	01/07/2019							
Adopted Date	01/07/2019							
Agenda Item	s-8							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

**RESOLUTION APPOINTING THE BOARD'S LEGISLATIVE
DELEGATES TO THE NEW JERSEY ASSOCIATION OF
COUNTIES ("NJAC")**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that County Administrator Anthony J. DeNova be and hereby is appointed as the Board's Legislative Delegate to the New Jersey Association of Counties ("NJAC") for the year 2019; and

BE IT FURTHER RESOLVED that Freeholder John W. Bartlett be and hereby is appointed as the Board's Alternate Legislative Delegate to NJAC for the Year 2019;

BE IT FURTHER RESOLVED that Freeholder Assad R. Akhter be and hereby is appointed as the Board's Second Alternate Legislative Delegate to NJAC for the Year 2019.

January 7, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING THE BOARD'S REPRESENTATIVE TO THE OFFICE OF EMERGENCY MANAGEMENT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190009							
Meeting Date	01/07/2019							
Introduced Date	01/07/2019							
Adopted Date	01/07/2019							
Agenda Item	s-9							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

**RESOLUTION APPOINTING THE BOARD'S REPRESENTATIVE
TO THE OFFICE OF EMERGENCY MANAGEMENT**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Bruce James be and hereby is appointed as the Board's representative to the Office of Emergency Management for a term of one (1) year effective immediately and terminating on December 31, 2019.

January 7, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

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Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



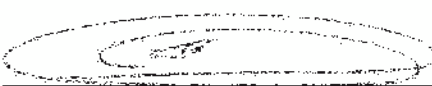
Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

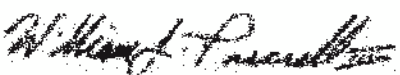
Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING THE BOARD'S REPRESENTATIVE TO THE OPEN SPACE AND FARMLAND PRESERVATION TRUST FUND ADVISORY COMMITTEE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20190010							
Meeting Date	01/07/2019							
Introduced Date	01/07/2019							
Adopted Date	01/07/2019							
Agenda Item	s-10							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

**RESOLUTION APPOINTING THE BOARD'S REPRESENTATIVE
TO THE OPEN SPACE AND FARMLAND PRESERVATION TRUST
FUND ADVISORY COMMITTEE**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Assad R. Akhter be and hereby is appointed as the Board's representative to the Open Space and Farmland Preservation Trust Fund Advisory Committee for a term of one (1) year, effective immediately and terminating on December 31, 2019.

January 7, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING MEMBERS TO THE BOARD OF SCHOOL ESTIMATE OF THE PASSAIC COUNTY COMMUNITY COLLEGE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190011							
Meeting Date	01/07/2019							
Introduced Date	01/07/2019							
Adopted Date	01/07/2019							
Agenda Item	s-11							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

**RESOLUTION APPOINTING MEMBERS TO THE BOARD OF
SCHOOL ESTIMATE OF THE PASSAIC COUNTY COMMUNITY
COLLEGE**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Pat Lepore and Freeholder Assad R. Akhter be and hereby are appointed as members of the Board of School Estimate of the Passaic County Community College, for a term of one (1) year, effective immediately and terminating on December 31, 2019.

January 7, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING MEMBERS TO THE BOARD OF SCHOOL ESTIMATE OF THE PASSAIC COUNTY TECHNICAL INSTITUTE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190012							
Meeting Date	01/07/2019							
Introduced Date	01/07/2019							
Adopted Date	01/07/2019							
Agenda Item	s-12							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

**RESOLUTION APPOINTING MEMBERS TO THE BOARD OF
SCHOOL ESTIMATE OF THE PASSAIC COUNTY TECHNICAL
INSTITUTE**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Pat Lepore and Freeholder Cassandra “Sandi” Lazzara be and hereby are appointed as members of the Board of School Estimate of the Passaic County Technical Institute, for a term of one (1) year, effective immediately and terminating on December 31, 2019.

January 7, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING MEMBERS OF THE SELF-INSURANCE COMMISSION FOR THE TERM PROVIDED BY LAW, EFFECTIVE IMMEDIATELY AND TERMINATING ON DECEMBER 31, 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20190013						
Meeting Date		01/07/2019						
Introduced Date		01/07/2019						
Adopted Date		01/07/2019						
Agenda Item		s-13						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

RESOLUTION APPOINTING MEMBERS OF THE SELF-INSURANCE COMMISSION FOR THE TERM PROVIDED BY LAW, EFFECTIVE IMMEDIATELY AND TERMINATING ON DECEMBER 31, 2020

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) did establish a Self-Insured Insurance Fund for the County of Passaic, by Resolution dated February 5, 1986, for general and automobile liability, collision and comprehensive, civil rights and Workers’ Compensation Insurance for the County of Passaic, its employees and County-owned vehicles (the “Fund”); and

WHEREAS subsequent to the adoption of that resolution, the Passaic County Board of Social Services and the Passaic County Community College were added as entities covered by the fund; and

WHEREAS the Board has also established a Self-Insurance Fund Commission consisting of three officials of the County of Passaic, pursuant to N.J.S.A. 40A:10-8; and

WHEREAS in accordance with N.J.S.A. 40A:10-8, the Board previously adopted resolutions appointing members of the Self-Insurance Fund Commission for terms commencing of even date with said resolutions and terminating on December 31, 2018; and

WHEREAS N.J.S.A. 40A:10-8 provides that commissioners shall hold office for a period of two (2) years, or for the remainder of their terms of office, whichever is less,

and that their successors may be appointed to fill the unexpired term; and

WHEREAS the Board is desirous of appointing Finance Director Richard Cahill as Chief Financial Officer, County Administrator Anthony J. De Nova, and Freeholder Bruce James as members of the Self-Insurance Fund Commission, for the term provided by law, i.e. effective immediately and terminating on December 31, 2020; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Finance Director Richard Cahill, County Administrator Anthony J. De Nova, and Freeholder Bruce James be and are hereby appointed as members of the Self-Insurance Fund Commission, effective immediately and terminating on December 31, 2020, in accordance with N.J.S.A. 40A:10-8.

January 7, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING A FREEHOLDER LIAISON TO THE YOUTH SERVICES COMMISSION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20190014						
Meeting Date		01/07/2019						
Introduced Date		01/07/2019						
Adopted Date		01/07/2019						
Agenda Item		s-14						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

**RESOLUTION APPOINTING A FREEHOLDER LIAISON TO THE
YOUTH SERVICES COMMISSION**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Freeholder Theodore O. Best be and hereby is appointed as liaison to the Youth Services Commission, for a term of one (1) year, effective immediately and terminating on December 31, 2019.

January 7, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
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Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ADOPTING THE BY-LAWS OF THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190015							
Meeting Date	01/07/2019							
Introduced Date	01/07/2019							
Adopted Date	01/07/2019							
Agenda Item	s-15							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

**RESOLUTION ADOPTING THE BY-LAWS OF THE
PASSAIC COUNTY BOARD OF CHOSEN
FREEHOLDERS**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby adopts for the calendar year 2019, the attached by-laws of the Board of Chosen Freeholders of the County of Passaic.

January 7, 2019

BY-LAWS

BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC
FOR THE YEAR 2019

ARTICLE I

ORGANIZATION

- Section 1 The Board shall organize at 12:00 noon on either the first or second day of January or on some other hour on any day during the first week in January, annually, as the Board, by Resolution passed before said meeting, may determine.
- Section 2 The Board shall be called to order by the Clerk of the Board immediately after the newly elected members of the Board have taken and subscribed the oath provided by law.
- Section 3 Members of the Board shall elect, by a majority vote, a Director to serve for a term of one (1) year. Upon election, the Director shall take and subscribe to the oath provided by law, and immediately take the chair and assume the duties of his or her office.
- Section 4 The members of the Board shall elect by a majority vote a Deputy Director to serve for a term of one (1) year.
- Section 5 The Board shall thereupon adopt the By-Laws.
- Section 6 The Board shall then proceed to appoint all officers and employees in accordance with the provisions of statute.
- Section 7 The appointment of all officers and employees shall be made by Resolution, in writing, passed upon roll call.
- Section 8 The Director shall thereupon appoint the standing committees hereinafter provided.
- Section 9 The Freeholder Board shall entertain Resolutions for the following purposes:
- (a) Adoption of a Temporary Budget
 - (b) Adoption of a Cash Management Fund
 - (c) Adoption of a Resolution authorizing disbursement of authorized Petty Cash funds to respective County Departments
 - (d) Adoption of the Schedule of the Conference and Regular Meetings for the Calendar year and providing for issuance of appropriate Public Notice regarding same

ARTICLE II

MEETINGS

- Section 1 Regular meetings of the Board shall be held on the second and fourth Tuesday of each month unless otherwise established by the Board in their list of regular meeting dates for the year in the Freeholders' meeting room, Administration/Court Building, 401 Grand Street, Paterson, New Jersey, at regularly scheduled hours as posted by the Clerk of the Board.

Periodic meetings may be held in various municipalities of the County, the date, the time, and place of which shall be fixed in advance by Resolution duly enacted by the Board of Chosen Freeholders.

In the event that any regular meeting date falls on a legal holiday, the meeting shall be cancelled unless the Board, by Resolution, shall provide a substitute date.

Section 2 Special meetings of the Board shall be held on the written order of the Director or of any three members of the Board specifying the business to be transacted at the meeting and the time and place thereof.

The Clerk of the Board shall call a special meeting upon receipt of an appropriate order, by written notice, directed to the members of the Board and left at their respective places of abode, or mailed to the post office nearest thereto at least three (3) days before the day of the meeting. The notice shall state the business and objectives of the meeting, and the time and place where the meeting is to be held, and shall be in compliance with all the requirements of the "Open Public Meetings Law," pursuant to the provisions of N.J.S.A. 10:4-6 et seq. as supplemented and amended.

Section 3 Emergency Meetings of the Board shall be held when an urgent and important matter arises and a delay of the meeting for the purpose of providing adequate notice would likely result in substantial harm to the public interest. Notice of Emergency Meeting shall conform with the requirements of N.J.S.A. 10:4-9(b) as supplemented and amended.

Section 4 A majority of the members qualified shall constitute a quorum. Where no quorum is present, the members in attendance may adjourn to such time and place as determined by the Board of Chosen Freeholders.

Section 5 The Director shall call the meeting to order; in the absence of the Director the Deputy Director shall preside, and in the absence of both, the Board shall select a director pro tempore.

The order of business at a regular meeting shall be substantially as follows:

- (a) Open Public Meetings Act Statement
- (b) Roll call
- (c) Invocation
- (d) Salute to the Flag
- (e) Approval of prior minutes
- (f) Reports of Freeholders Committees
- (g) Communications
- (h) Proclamations - Read into the Record
- (i) Public participation
- (j) Resolutions and other business
- (k) Unfinished business

- (l) New business
- (m) 1. Submission of all personnel matters for Board approval.
2. Submission of bills for Board approval.
3. Certification of Payroll
- (n) Receipt of Department, Board Agency or Commission Reports
- (o) Adjournment

Section 6 No member shall speak longer than 10 minutes nor more than twice on the same questions without permission of the Director, and no member shall be permitted to speak more than once on any given subject matter until every other member desiring to speak shall be heard.

Section 7 No member of the public shall speak more than 3 minutes on one issue, and extension for an additional 3 minutes on the same issue may be permitted if a majority of the Board of Chosen Freeholders concurs.

ARTICLE III

COMMITTEES

Section 1 There shall be six (6) Freeholder Committees to be designated as follows:

- (a) Administration and Finance;
- (b) Public Works and Buildings and Ground;
- (c) Planning
- (d) Human Services;
- (e) Health, Education and Community Services
- (f) Public Safety

Section 2 The Director may appoint such other Committees as he or she deems advisable to serve at his or her pleasure.

Section 3 Each Committee shall be composed of a Chair and two (2) members. The Director shall be an ex-officio member of all committees.

Section 4 Each Committee shall be responsible for coordinating the work of the boards and departments within the jurisdiction of each respective Committee.

Section 5 Each Chair shall periodically report to the Board at large and make such recommendations as he or she shall think appropriate. No Committee shall take any action which shall be binding until reported to and approved by the Board at large.

Section 6 In the event that a scheduling change is necessary with regard to a Committee meeting the Chair of the Committee shall consult with the other Committee members and the Clerk of the Board in an effort to avoid scheduling conflicts.

Section 7 The jurisdiction of each Committee shall encompass the following governmental functions, Commissions, Departments and/or Agencies:

(a) ADMINISTRATION AND FINANCE:

County Administrator, County Counsel, Finance Department, Personnel, Purchasing, Treasurer, Self Insurance Fund, Board of Social Services -Budget-only), Board of Taxation and Superintendent of Elections

(b) PUBLIC WORKS AND BUILDINGS & GROUNDS:

Engineering, Operations, Buildings and Grounds, Parks and Recreation.

(c) PLANNING:

Planning, Open Space, Economic Development, Housing, Workforce Investment Board, Weatherization and County Historian.

(d) HUMAN SERVICES:

Human Services, Mental Health, Addiction Services, Preakness Healthcare Center, Division on Senior Services, Disabilities and Veterans Affairs

(e) HEALTH EDUCATION AND COMMUNITY AFFAIRS:

Department of Health, Mosquito Control, Recycling, Camp Hope, Extension Services, Superintendent of Schools and County Historian

(f) PUBLIC SAFETY:

County Adjuster, Weights and Measures, consumer Affairs, Police Academy, Sheriff/Jail, Prosecutor, Office of Emergency Management.

Section 8 The Director, or the Director's designee where permitted, shall be an ex-officio member of the Passaic County Board of Social Services; the Passaic County Planning Board; the Youth Services Commission and the Boards of School Estimate of the Passaic County Board of Vocational and Technical Education and the Passaic County Community College and all other Boards as are required by statute.

For all other County Boards where Freeholder membership is not provided for by statute, the Freeholder Director shall serve in an advisory capacity.

ARTICLE IV

OFFICERS

Section 1 The Board shall appoint all officers and employees and shall fix their compensation and terms of office as provided by law.

Section 2 Every person elected or appointed to any county office shall, before assuming the duties of the office, take and subscribe to an appropriate oath which shall be filed with the Clerk of the Board.

Section 3 Whenever duties are imposed by law upon any officer or employee of the County, and no person is authorized by law to perform such duties when such officer or

employee is temporarily absent or disabled, it shall be lawful for the Board of Chosen Freeholders to designate some person to act in the place and stead of such officer or employee during his temporary absence of disability.

Section 4 All County office and departments shall remain open from 8:30 a.m. to 4:30 p.m., in each working day or as otherwise required by law.

Section 5 All officers appointed by the Board shall attend all regular and special meetings of the Board and such other meetings which may be required or requested.

ARTICLE V

RULES OF ORDER AND PROCEDURE

Section 1 The operation of any of the provisions of the By-Laws may be temporarily suspended by the affirmative vote of not less than four (4) members of the Board, providing such suspension is not contrary to law.

Section 2 If the subject of the motion be a written resolution or written motion, the same shall be read aloud by title by the Clerk before it is put to the Board. The reading and seconding of a resolution, or motion shall place it in the possession of the Board, open to debate. Any motion or resolution may be withdrawn before a vote thereon has been taken or an amendment thereto has been offered. All such resolutions shall be put to a vote by the Director of all members present.

Section 3 The Board hereby authorizes adoption of Resolutions by way of a Consent Agenda pursuant to ROBERT'S RULES OF ORDER except those types of Resolutions that involve Interlocal Services Agreements, Bonding and Treasury Resolutions as well as Ordinances.

Section 4 The following motions (and no others) shall be received when a question is under debate:

- (a) To adjourn
- (b) To lay on the table
- (c) To amend

These several motions shall take precedence in their given order.

The motion to adjourn shall be decided without debate.

Section 5 When two or more members claim the floor at the same time, the Director shall decide who is entitled to the same.

Section 6 Motions to adjourn, to lay on the table, to postpone and to amend shall always be put without debate. A vote of the Board ordering the movement of previous questions shall preclude further debate, but shall not put off pending amendments.

Section 7 No resolution shall be placed on the agenda without first being reviewed and approved by County Counsel as to form and legality.

Section 8 Any resolution not placed on the written agenda prior to the meeting in accordance with all applicable

provisions of these by-laws, the administrative code and other applicable law may be added to the agenda on the day of the meeting only by the affirmative vote of five (5) freeholders. In the event any proposed resolution is presented orally at a meeting and added to the agenda in accordance with all the requirements of this article, the matter may be voted at that time subject to the preparation and adoption of an appropriate written resolution at a subsequent meeting which accurately memorializes the prior action of the Board on the oral resolution. Any such memorializing resolution shall bear the resolution number assigned to the question at the time of its initial consideration.

Section 9 ROBERT'S RULES OF ORDER shall apply in all cases not provided for in the Rules of Order and Practice.

ARTICLE VI

ADMINISTRATIVE CODE

Articles One through Twenty of the Passaic County Administrative Code, as adopted on January 6th, 1993 and as thereafter amended by the Board of Chosen Freeholders of the County of Passaic are hereby incorporated by reference and made a part hereof. In the event of any inconsistencies between these By-Laws and said Administrative Code, the By-Laws shall take precedence and be paramount.

Dated: January 7, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPOINTING STEVEN D. WIELKOTZ, CPA, RMA, OF THE FIRM OF FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A. TO CONDUCT THE ANNUAL AUDIT OF THE RECORDS OF THE COUNTY OF PASSAIC FOR THE YEAR 2019 AND TO PROVIDE OTHER ACCOUNTING SERVICES, FOR A BASE FEE OF \$110,000.00 WITH OTHER SERVICES TO BE BILLED PURSUANT TO THE TERMS CONTAINED IN THE SUBMITTED PROPOSAL, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

FINANCE DEPARTMENT

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.

COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20190016							
Meeting Date	01/07/2019							
Introduced Date	01/07/2019							
Adopted Date	01/07/2019							
Agenda Item	s-16							
CAF #	9-01-20-103-003-233							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

RESOLUTION APPOINTING STEVEN D. WIELKOTZ, CPA, RMA, OF THE FIRM OF FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A. TO CONDUCT THE ANNUAL AUDIT OF THE RECORDS OF THE COUNTY OF PASSAIC FOR THE YEAR 2019 AND TO PROVIDE OTHER ACCOUNTING SERVICES, FOR A BASE FEE OF \$110,000.00 WITH OTHER SERVICES TO BE BILLED PURSUANT TO THE TERMS CONTAINED IN THE SUBMITTED PROPOSAL

WHEREAS there exists a need for a Registered Municipal Accountant to conduct the audit of the records of the County of Passaic for the year 2019, and to provide other accounting services all to be conducted in accordance with the regulations of the State of New Jersey, Department of Community Affairs, Division of Local Government Finance; and

WHEREAS the County of Passaic did issue a public solicitation for these services in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS the Board of Chosen Freeholders (the “Board”) did previously establish a Evaluation and Review Committee consisting of the three members of the Administration and Finance Committee by resolution dated February 14, 2006 (R-06-97); and

WHEREAS the County received responses to its Request for Qualifications on October 24, 2018; and

WHEREAS the tally sheet and supporting documents were subsequently reviewed, and the Board is desirous of awarding said contract for Auditing Services to Steven D. Wielkocz, CPA, RMA, of the firm of Ferraioli, Wielkocz, Cerullo & Cuva, P.A., in the base amount of \$110,000.00 for the statutory audit with other services to be billed pursuant to the terms contained in the attached proposal; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1 et

services awarded without competitive bids must be publicly advertised, and that the contract itself be made available for public inspection; and

WHEREAS this award is subject to an appropriations being made in the 2019 Annual Budget for the applicable fees for the required services;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Steven D. Wielkocz, CPA, RMA, of the firm of Ferraioli, Wielkocz, Cerullo & Cuva, P.A. be and hereby is appointed to conduct the audit of the records of the County of Passaic for the year 2019 and to provide other accounting services on an as-needed basis, for a base fee of \$110,000.00 for the statutory audit, with other services to be billed pursuant to the terms contained in the attached proposal; and

BE IT FURTHER RESOLVED that the Director and Clerk of the said Board are hereby authorized to execute the necessary agreement pursuant to effectuate the Contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that the Contract is awarded under the “Fair and Open” procedures established in accordance with the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, 35, et seq., in that the contract is otherwise exempt from formal bidding as a “Professional Service” pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-5 (1) (a); and

BE IT FURTHER RESOLVED that a Notice of this action be published in the North Jersey Herald and News.

January 7, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$110,000.00

APPROPRIATION: 9-01-20-103-003-233

PURPOSE: Resolution appointing Steven D. Wielkotz, CPA, RMA, of the firm of Ferraioli, Wielkotz, Cerullo & Cuva, P.A. to conduct the annual audit of the records of the County of Passaic for the year 2019 and to provide other accounting services.


Richard Cahill, Chief Financial Officer

DATED: January 7, 2019

RC:fr



**County of Passaic
Administration Building**

401 Grand Street • Paterson, New Jersey 07505-2023

RICHARD CAHILL

Director

DEPARTMENT OF FINANCE

Room 439

TEL: (973) 881-4440

FAX: (973) 881-0196

**ACCOUNTS PAYABLE
PAYROLL**

To: Michael Marinello

From: Rich Cahill

Date: 10/26/2018

Re: RFQ 19-004 Audit Services

A request for Qualifications for Auditing Services was issued and a response was received from:

Ferraioli, Wielkottz, Cerullo & Cuva, P.A. (FWCC)

It appears that FWCC has the required qualifications to provide the requested audit services.

It is recommended that a contract for these services be awarded to FWCC.



**County of Passaic
Administration Building**

401 Grand Street • Paterson, New Jersey 07505-2023

RICHARD CAHILL

Director

DEPARTMENT OF FINANCE

Room 439

TEL: (973) 881-4440

FAX: (973) 881-0196

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Date: 10/26/2018

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It is recommended that a contract for these services be awarded to FWCC.

Introduced on: January 7, 2019
Adopted on: January 7, 2019
Official Resolution#: R20190016

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
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Clerk Of The Board



Public Meeting (Board Meeting)

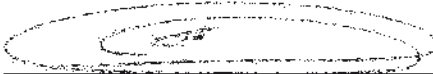
Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

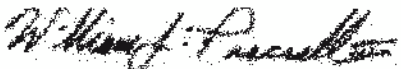
Agenda: TEMPORARY CURRENT BUDGET FOR 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190017							
Meeting Date	01/07/2019							
Introduced Date	01/07/2019							
Adopted Date	01/07/2019							
Agenda Item	s-17							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

COUNTY OF PASSAIC

STATE OF NEW JERSEY

Resolution: TEMPORARY CURRENT BUDGET FOR 2019

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the schedule attached is hereby adopted as the Temporary Current Budget of the County of Passaic for the County of Passaic year 2019: and

WHEREAS, N.J.S. 40A:4-19 provides for the total of appropriations so made shall not exceed 26.25% of total appropriations of the preceding year (2018) budget.

TEMPORARY CURRENT BUDGET FOR 2019

General Government

Board of Freeholders	20-101	
Salaries & Wage		95,000.00
Other Expenses		15,000.00
County Administrator	20-102	
Salaries & Wage		160,000.00
Other Expenses		75,000.00
Finance Department	20-103	
Salaries & Wage		345,000.00
Other Expenses		150,000.00
Other Expenses- Insurance		1,000.00
Other Expenses- Payroll Processing		100,000.00
County Counsel	20-104	
Salaries & Wage		325,000.00
Other Expenses		25,000.00
County Adjuster	20-104	
Salaries & Wage		80,000.00
Other Expenses		25,000.00
Clerk of the Board	20-105	
Salaries & Wage		125,000.00
Other Expenses		5,000.00
State & National Assoc. of County Officials	20-105	11,600.00

Introduced on: January 7, 2019
 Adopted on: January 7, 2019
 Official Resolution#: R20190017

Personnel	20-106	
Salaries & Wage		140,000.00
Other Expenses		25,000.00
County Clerk	20-107	
Salaries & Wage		200,000.00
Other Expenses		6,000.00
Elections - County Clerk	20-107	
Other Expenses		75,000.00
County Register	20-108	
Salaries & Wage		350,000.00
Other Expenses		75,000.00
Photostat Department	20-108	
Other Expenses		10,000.00
Prosecutor's Office	20-109	
Salaries & Wage		5,500,000.00
Other Expenses		155,000.00
County Police Radio	20-110	3,000.00
Purchasing Department	20-111	
Salaries & Wage		225,000.00
Other Expenses		15,000.00
Bulk Purchasing	20-111	50,000.00
MIS	20-111	
Other Expenses		300,000.00
Buildings & Grounds	20-112	
Salaries & Wage		2,000,000.00
Other Expenses		1,150,000.00
Other Expenses- Parking		125,000.00
Other Expenses- Welfare Board		25,000.00
Other Expenses- Preakness		35,000.00
Postage		75,000.00
Surrogate	20-115	
Salaries & Wage		325,000.00
Other Expenses		15,000.00
<u>General Insurance</u>		
Hospitalization, Medical & Dental	20-120	17,400,000.00
Group Life	20-120	10,000.00
Surety Bond Premiums	20-120	1,500.00
Worker's Compensation	20-120	150,000.00
Other Insurance	20-120	500,000.00

Introduced on: January 7, 2019
Adopted on: January 7, 2019
Official Resolution#: R20190017

Liability Insurance	20-120	200,000.00
Prescription Plan	20-120	7,000,000.00
Dental Plan	20-120	200,000.00

Total General Government:**37,878,100.00****Regulation**

Sheriff's Office	22-130	
Salaries & Wage		3,225,000.00
Salaries & Wage - Patrol		3,600,000.00
Other Expenses		75,000.00
Weights & Measures	22-133	
Salaries & Wage		185,000.00
Other Expenses		2,500.00
Board of Taxation	22-135	
Salaries & Wage		130,000.00
Other Expenses		5,000.00
Medical Examiner	22-137	
Other Expenses		0.00
Indigents		
Other Expenses		13,000.00
Board of Elections	22-139	
Salaries & Wage		195,000.00
Other Expenses		50,000.00
Superintendent of Elections	22-141	
Salaries & Wage		435,000.00
Other Expenses		125,000.00
Emergency Management	22-145	
Salaries & Wage		80,000.00
Other Expenses		2,000.00
Planning Board	22-147	
Salaries & Wage		215,000.00
Other Expenses		13,000.00
Construction Board of Appeals	22-148	0.00

Total Regulation:**8,350,500.00****Correctional & Penal**

Jail & Workhouse	25-157	
Salaries & Wage		10,700,000.00
Other Expenses		1,100,000.00

Introduced on: January 7, 2019
 Adopted on: January 7, 2019
 Official Resolution#: R20190017

Other Expenses - Re-Entry	50,000.00
Other Expenses - Medical	1,500,000.00

Total Correctional & Penal:	13,350,000.00
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Roads & Bridges

Roads & Bridges	26-151	
Salaries & Wage		350,000.00
Other Expenses		600,000.00
County Engineer	26-153	
Salaries & Wage		275,000.00
Other Expenses		5,000.00

Total Roads & Bridges:	1,230,000.00
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Health & Welfare

Mental Health Board	27-162	
Salaries & Wage		65,000.00
Drug Addiction Program	27-162	
Salaries & Wage		8,000.00
County Welfare Board	27-166	
Administration		5,250,000.00
Supplement Security Income		475,000.00
Aid to Dependent Children		525,000.00
Department of Youth Service	27-170	
Salaries & Wage		75,000.00
Other Expenses		1,400,000.00
Other Expenses- Medical		400,000.00
Preakness Hospital	27-172	
Salaries & Wage		8,625,000.00
Other Expenses		2,000,000.00
Camp Hope	27-174	
Salaries & Wage		135,000.00
Other Expenses		25,000.00
Office On Aging	27-176	
Salaries & Wage		55,000.00
Other Expenses		12,000.00
Adult Day Care	27-176	
Salaries & Wage		25,000.00
Other Expenses		3,000.00

Introduced on: January 7, 2019
 Adopted on: January 7, 2019
 Official Resolution#: R20190017

Health Department	27-180	
Salaries & Wage		300,000.00
Other Expenses		15,000.00
Mosquito	27-180	
Salaries & Wage		200,000.00
Other Expenses		15,000.00
Total Health & Welfare:		19,608,000.00

Recreational

Passaic County Parks & Recreation Department	28-198	
Salaries & Wage		400,000.00
Other Expenses		85,000.00
Golf Course	28-198	
Salaries & Wage		330,000.00
Other Expenses		150,000.00
Cultural & Historic Affairs	28-198	
Salaries & Wage		45,000.00
Other Expenses		9,000.00
PCIA InterLocal Tourism Marketing Agrmnt	28-198	
Salaries & Wage		15,000.00
Other Expenses		12,000.00
Total Parks & Recreational:		1,046,000.00

Educational

County Superintendent of Schools	29-190	
Salaries & Wage		150,000.00
Other Expenses		6,000.00
Passaic County Vocational School	29-192	2,500,000.00
County Extension Service		
Salaries & Wage	29-194	25,000.00
Other Expenses		25,000.00
Passaic County Community College	29-196	4,800,000.00
Reimbursement for Residents attending out of County 2 year College	29-196	50,000.00
Total Educational:		7,556,000.00

Unclassified

Purchase of Expendable Equipment	30-201	50,000.00
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Introduced on: January 7, 2019
 Adopted on: January 7, 2019
 Official Resolution#: R20190017

Sick Leave	30-202	200,000.00
Para-Transit	30-205	
Salaries & Wage		30,000.00
Other Expenses		15,000.00
Police Academy	30-206	
Salaries & Wage		190,000.00
Other Expenses		25,000.00
Debt Service Fees	30-215	15,000.00
Gasoline	31-220	300,000.00
Telephone & Telegraph	31-221	250,000.00
Natural Gas & Electric	31-222	1,350,000.00
Heating Oil	31-223	13,000.00
Water	31-224	250,000.00
Garbage	31-225	100,000.00
Street Lighting	31-226	125,000.00
	Total Unclassified:	2,913,000.00
Contingent	35-230	15,000.00
Capital Improvement	44-900	500,000.00
Acquisition of Various Equipment		1,500,000.00
P.E.R.S. DCRP		30,000.00
COUNTY PENSION & RETIREMENT FUND		800,000.00
F.I.C.A.	36-472	3,500,000.00
F.I.C.A. Bd of Social Services		900,000.00
N.J.S.U.I.	36-473	150,000.00
	Total Statutory Expenditures:	5,380,000.00
TOTAL TEMPORARY BUDGET		99,326,600.00

This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER

January 7, 2019

Introduced on: January 7, 2019
Adopted on: January 7, 2019
Official Resolution#: R20190017

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

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Deputy Director Cassandra "Sandi"
Assad R. Akhter
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Public Meeting (Board Meeting)

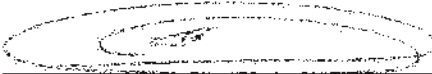
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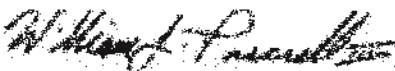
Agenda: AUTHORIZING APPROPRIATIONS FOR THE PERIOD JANUARY 1, 2019 TO DECEMBER 31, 2019 BY THE COUNTY OF PASSAIC, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190018							
Meeting Date	01/07/2019							
Introduced Date	01/07/2019							
Adopted Date	01/07/2019							
Agenda Item	s-18							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

**RESOLUTION AUTHORIZING APPROPRIATIONS FOR THE
PERIOD JANUARY, 2019 TO DECEMBER 31, 2019 BY THE
COUNTY OF PASSAIC**

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to final adoption of the 2019 budget, temporary appropriations shall be made for the purpose and amounts required in the manner and time therein provided, and;

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and;

WHEREAS, principal and interest on debt service will be due on various dates from January 1, 2019 to December 31, 2019, inclusive, on sundry bonds issued and outstanding:

NOW, THEREFORE BE IT RESOLVED that the following appropriations be made to cover debt service for the period from January 1, 2019 to December 31, 2019, inclusive:

	<u>Account</u>	<u>Amount</u>
1. PAYMENT BOND PRINCIPAL	45-920	
a. COUNTY COLLEGE BONDS		\$3,640,000
b. STATE AID COLLEGE BONDS		1,755,000
c. VOCATIONAL SCHOOL BONDS		2,465,000
d. OTHER BONDS		21,000,000
2. INTEREST ON BONDS	45-930	
a. COUNTY COLLEGE BONDS		\$ 442,000
b. STATE AID COLLEGE BONDS		267,000
c. VOCATIONAL SCHOOL BONDS		1,446,000
d. OTHER BONDS		6,600,000
3. PASSAIC COUNTY UTILITIES AUTHORITY	45-936	4,126,000
4. GREEN TRUST LOAN PROGRAM	45-937	49,550
5. PCIA LOANS	45-939	
Loan Repayment for Principal and Interest		
i. Prosecutor's Building		442,000
ii. Preakness Healthcare Center		5,450,000
iii. DPW Building-Nike Base		1,560,000
		\$49,242,550.00

This resolution was requested by:

Richard Cahill
Chief Financial Officer

Dated: January 7, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
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Anthony J. De Nova III
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William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: TEMPORARY GRANT BUDGET FOR 2019, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#		R20190019						
Meeting Date		01/07/2019						
Introduced Date		01/07/2019						
Adopted Date		01/07/2019						
Agenda Item		s-19						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

COUNTY OF PASSAIC
STATE OF NEW JERSEY

Resolution: TEMPORARY CURRENT GRANT BUDGET FOR 2019

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the schedule attached is hereby adopted as the Temporary Grant Budget of the County of Passaic for the County of Passaic year 2019; and

Human Services

Juvenile Detention Alternatives Innovations Funding	120,000.00
Total Human Services:	120,000.00

Office On Aging

Aging Area Plan Gant	1,792,792.00
Aging Area Nutrition	2,789,258.00
Casino	1,875,895.00
Total Office On Aging:	6,457,945.00

Prosecutors

Insurance Fraud Program	250,000.00
Homeland Security	330,858.07
Prosecutor's Training Grant	41,450.00
Total Prosecutors:	622,308.07

Parks

NJUCF Stewardship-Resiliency Planning Grant	17,500.00
Total Parks:	17,500.00

TOTAL TEMPORARY GRANT BUDGET	7,217,753.07
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This resolution was requested by:
Richard Cahill
CHIEF FINANCIAL OFFICER
January 7, 2019

Introduced on: January 7, 2019
Adopted on: January 7, 2019
Official Resolution#: R20190019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

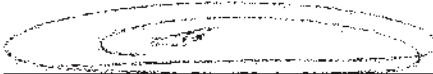
Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

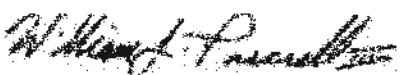
Agenda: AUTHORIZING REIMBURSEMENT OF PETTY CASH FUNDS TO RESPECTIVE COUNTY DEPARTMENTS, ALL AS NOTED IN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
FINANCE DEPARTMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190020							
Meeting Date	01/07/2019							
Introduced Date	01/07/2019							
Adopted Date	01/07/2019							
Agenda Item	s-20							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

**RESOLUTION AUTHORIZING REIMBURSEMENT OF
PETTY CASH FUNDS TO RESPECTIVE COUNTY
DEPARTMENTS**

WHEREAS Petty Cash Funds have been authorized for the use of various departments and in accordance with the State Department regulations all such accounts were deposited with the Director of Finance as of December 31, 2018;

NOW, THEREFORE BE IT RESOLVED that the Director of Finance is hereby authorized to reissue the following Petty Cash Funds:

Director of Finance	\$200.00
Road Department	\$100.00
Prosecutor's Office	\$15,000.00
Preakness Healthcare Center	\$250.00

This resolution was requested by:

Richard Cahill
Chief Financial Officer

Reviewed by:

ANTHONY DE NOVA
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND
LEGALITY:

WILLIAM J. PASCRELL, II
COUNTY COUNSEL

Dated: January 7, 2019

RC:

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
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401 Grand Street
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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: CASH MANAGEMENT PLAN OF THE COUNTY OF PASSAIC, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190021							
Meeting Date	01/07/2019							
Introduced Date	01/07/2019							
Adopted Date	01/07/2019							
Agenda Item	s-21							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

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MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

**RESOLUTION: CASH MANAGEMENT PLAN OF THE
COUNTY OF PASSAIC, NEW JERSEY**

WHEREAS Chapter 148,P.L. 1997 requires the Chief Financial Officer to prepare a Cash Management Plan; and

WHEREAS this plan should also be in compliance with N.J.S.A.40A:5-1 et seq.; and

BE IT FURTHER RESOLVED by the Governing Body that two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

**RESOLUTION: CASH MANAGEMENT PLAN OF THE
COUNTY OF PASSAIC, NEW JERSEY**

WHEREAS, NJSA 40A:5-14 mandates that the Governing Body of a County shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

WHEREAS, NJSA 40A:5-15.1 amended by Chapter 148, P.L.1997 established new requirements for investments of public funds and adoption of cash management plan for counties, municipalities and authorities; and

WHEREAS, the Board of Chosen Freeholders of the County of Passaic wish to comply with the above statutes;

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Board of Chosen Freeholders of the County of Passaic adopts the following cash management plan, including the official depositories of the County of Passaic for the period January 1, 2019 through December 31, 2019.

I. STATEMENT OF PURPOSE.

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A.40A:5-14 in order to set forth the basis for the deposits (Deposits") and investment (Permitted Investments") of certain Public Funds of the County of Passaic, (the County) pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide

Introduced on: January 7, 2019
Adopted on: January 7, 2019
Official Resolution#: R20190021

that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments. All investments shall be made on a competitive basis insofar as practicable.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

A. The Plan is intended to cover the deposit and/or investment of the following funds accounts of the County:

- Current Fund
- Capital Fund
- All Trust Funds

III. DESIGNATION OF OFFICIALS OF THE COUNTY AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Finance Director (Chief Financial Officer) of the County the “Designated Official” is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan and shall thereafter be relieved of any liability for loss of such moneys due to insolvency or closing of any depository designated by, or the decrease in value of any investment authorized, by the Cash Management Plan.

IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as

Depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit, which are not otherwise invested in Permitted Investments as provided for in this Plan:

- Wells Fargo National Bank
- PNC Bank N/A
- Highlands State Bank
- TD Bank
- SB One Bank
- Valley National Bank
- Lakeland Bank

- Oritani Bank
- Bank of New York

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official of the County referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits.

- None at this time

VI. AUTHORIZED INVESTMENTS.

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or external factor,
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 from the date of purchase;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if;

- (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.
- B. Any investments not purchased and redeemed directly from the issuer, government money market mutual fund, local government investment pool, or the State of New Jersey Cash Management Fund, shall be purchased and redeemed through the use of a national of State bank located within this State or other financial intermediary through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1997, c.93 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealers who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

For purpose of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940, “ 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec.270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; in which direct investment may be

pursuant to paragraphs (1) and (3) of subsection (a) of this section and

- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with Securities and Exchange Commission pursuant to the "Investment Advisor Act of 1940," 15 U.S.C. sec.80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.
- (d) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have value that approximates their par value; or utilize an index that does not support a stable net asset value.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec.270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec.270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities. Same as Money Market;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968,c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;

- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeem investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

Any official involved in the designation of depositories or in the authorization for investments as permitted pursuant to section 8 of P.L. 1977, c.396(C.40A:5-15.1), or any combination of the proceeding, or the selection of any entity seeking to sell any investment to the local unit who has a material business or personal relationship with the organization shall disclose that relationship to the governing body of the local unit and to the Local Finance Board or a county or municipal ethics board, as appropriate.

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document

or security which is not physically held by the County, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the County of Passaic to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments or Deposits shall be executed by a "delivery versus payment" method

to insure that such Permitted Investments are either received by the County or by a third party custodian prior to or upon the release of the County's funds.

To assure that all parties with whom the County deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official referred to in Section III above.

VIII. REPORTING REQUIREMENTS.

Quarterly, the County will summarize a list of all of its deposits and investments. Additionally, upon request of the governing body, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the County a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the County as Deposit or Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the County.

IX. TERM OF PLAN.

Introduced on: January 7, 2018
 Adopted on: January 7, 2019
 Official Resolution#: R20190021

Plan shall be in effect from January 1, 2019 to December 31, 2019.
 Attached to this

Plan is a resolution of the governing body of the County approving this Plan for such period of time. The Plan may be amended from time to time.

Respectfully submitted by:

Richard Cahill
Chief Financial Officer

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
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Pasquale "Pat" Lepore

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Anthony J. De Nova III
Administrator
William J. Pascrell, III, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)


Date: Jan 07, 2019 - 12:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

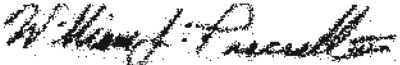
Agenda: RESOLUTION ADOPTING THE PASSAIC COUNTY ADMINISTRATIVE CODE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


William J. Pascrell, III, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190022							
Meeting Date	01/07/2019							
Introduced Date	01/07/2019							
Adopted Date	01/07/2019							
Agenda Item	s-22							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Lazzara	✓				✓			
James	✓		✓		✓			
Akhter	✓			✓	✓			
Bartlett	✓				✓			
Best Jr.	✓				✓			
Duffy		✓						
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: January 8, 2019

**RESOLUTION ADOPTING THE
PASSAIC COUNTY ADMINISTRATIVE CODE**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby adopts for the calendar year 2019, the terms and provisions set forth in the Passaic County Administrative Code, as amended by said Board of Chosen Freeholders.

January 7, 2019