

County of Passaic

Board of County Commissioners



OFFICE OF COUNTY COMMISSIONERS

Director John W. Bartlett
 Deputy Director Cassandra "Sandi" Lazzara
 Orlando Cruz
 Terry Duffy
 Nicolino Gallo
 Bruce James
 Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Matthew P. Jordan, Esq.
 Administrator
 Nadege D. Allwaters, Esq.
 County Counsel
 Louis E. Imhof, RMC
 Clerk Of The Board

Date: May 21, 2024 - 5:30 PM

Agenda: RESOLUTION AUTHORIZING AN ADDENDUM TO THE SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE TOWNSHIP OF WEST MILFORD FOR PUBLIC HEALTH SERVICES, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ.

THIS RESOLUTION WAS REQUESTED BY:
 ADMINISTRATION

REVIEWED BY:

Matthew P. Jordan, Esq.

APPROVED AS TO FORM AND LEGALITY:

Nadege D. Allwaters, Esq.

Official Resolution#	
Meeting Date	5/21/2024
Introduced Date	5/16/2024
Adopted Date	
Agenda Item	24.
CAF#	
Purchase Req. #	
Result	

Administration and Finance

COMMITTEE NAME

RESOLUTION AUTHORIZING AN ADDENDUM TO THE SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF PASSAIC AND THE TOWNSHIP OF WEST MILFORD FOR PUBLIC HEALTH SERVICES, PURSUANT TO N.J.S.A. 40A:65-1, ET SEQ.

WHEREAS, the County of Passaic (“County”) is a body politic and corporate pursuant to N.J.S.A. 40:18-1 and vested with all rights contained therein; and

WHEREAS, pursuant to N.J.S.A. 40:20-1, the Board of County Commissioners of the County of Passaic (“Board”) is vested with managing the property, finances, and affairs of the County; and

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., the County is authorized to enter into an agreement with any other local unit(s) to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, on October 8, 2019, the Board approved Resolution No. R20190924, authorizing a Shared Services Agreement by and between the County and the Township of West Milford for public health services for a five (5) year term, commencing October 1, 2019 and expiring September 30, 2024; and

WHEREAS, the Parties wish to extend the existing Shared Services Agreement by twenty (20) years, in accordance with the Addendum, attached hereto and made part of this Resolution, which sets the expiration of the Agreement as May 31, 2044; and

WHEREAS, on May 15, 2024, the Township of West Milford approved the attached Addendum; and

WHEREAS, this matter was discussed at the May 8, 2024 Administration & Finance Committee meeting and is being recommended to the Board for approval; and

NOW, THEREFORE, LET IT BE RESOLVED, pursuant to N.J.S.A. 40A:65-1, et seq. the Board of County Commissioners of the County of Passaic authorizes the attached Addendum, which extends the expiration of the existing Shared Services Agreement by and between the County of Passaic and the Township of West Milford by twenty (20) years, making the new expiration of the Agreement May 31, 2044.

LET IT BE FURTHER RESOLVED, that the Clerk of the Board, County Counsel, County Administrator, and Director of the Board are authorized to take any action necessary to carry out the purpose of this Resolution.

SF

May 21, 2024

ADDENDUM – PUBLIC HEALTH SHARED SERVICES AGREEMENT

THIS ADDENDUM, made this _____ day of _____, 2024, by and between the Township of West Milford (“Township”), with its principal place of business at 1480 Union Valley Road, West Milford, New Jersey 07480 and the County of Passaic (“County”), with its principal place of business at 401 Grand Street, Paterson, New Jersey, 07505, Room 214, collectively the “Parties.”

WITNESSETH

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., promotes the broad use of shared services to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township and County entered into a Shared Services Agreement whereby the County agreed to serve as the Township’s Health Officer and furnish health services to the Township as set forth in the Local Health Services Act, N.J.S.A. 26:3A2-1, et seq., for a term beginning October 1, 2019 and expiring September 30, 2024; and

WHEREAS, the Township intends to lease the premises located at 13 Edgar Drive, West Milford, New Jersey, 07480, commonly known as the Johner Building, to the County and the County has agreed to rehabilitate the aforementioned premises and convert them into a County Satellite Public Health Services Office, with the option of creating additional office space for other County Departments; and

WHEREAS, the Lease Agreement between the County and Township will be effective for twenty (20) years, commencing June 1, 2024, and expiring May 31, 2044; and

WHEREAS, Parties wish to extend the existing Shared Services Agreement for the duration of the Lease Agreement and have agreed to the amend the Shared Services Agreement as stated herein; and

NOW, THEREFORE, LET IT BE RESOLVED, in consideration of the mutual terms herein, the County and Township agree as follows:

1. **Term.** The Shared Services Agreement between the County and Township, which commenced on October 1, 2019, shall continue in full force and effect until May 31, 2044.
2. **Schedule of Services and Fees.** The Schedule of Services and Fees set forth in the existing Shared Services Agreement shall be modified as follows:

YEAR	TERM BEGIN	TERM END	FEE OPTION 2**
One	June 1, 2024	May 31, 2025	\$465,350.00
Two	June 1, 2025	May 31, 2026	\$476,984.00
Three	June 1, 2026	May 31, 2027	\$488,909.00
Four	June 1, 2027	May 31, 2028	\$501,132.00
Five	June 1, 2028	May 31, 2029	\$513,660.00
Six	June 1, 2029	May 31, 2030	\$526,502.00
Seven	June 1, 2030	May 31, 2031	\$539,665.00
Eight	June 1, 2031	May 31, 2032	\$553,157.00
Nine	June 1, 2032	May 31, 2033	\$566,986.00
Ten	June 1, 2033	May 31, 2034	\$581,161.00
Eleven	June 1, 2034	May 31, 2035	\$595,690.00
Twelve	June 1, 2035	May 31, 2036	\$610,582.00
Thirteen	June 1, 2036	May 31, 2037	\$625,847.00

Fourteen	June 1, 2037	May 31, 2038	\$641,493.00
Fifteen	June 1, 2038	May 31, 2039	\$657,530.00
Sixteen	June 1, 2039	May 31, 2040	\$673,968.00
Seventeen	June 1, 2040	May 31, 2041	\$690,817.00
Eighteen	June 1, 2041	May 31, 2042	\$708,087.00
Nineteen	June 1, 2042	May 31, 2043	\$725,789.00
Twenty	June 1, 2043	May 31, 2044	\$743,934.00

3. **Additional Services.** The Schedule of Services and Fees listed above represents the County absorbing septic inspection services into the Agreement and includes the cost of two septic inspectors and a clerical staff person.

4. **Reconciliation Plan.** If a reconciliation plan is at any time required as set forth under N.J.S.A. 40A:65-11, it shall be the responsibility of the Township to prepare such plan, and if required, to file same with the Civil Service Commission prior to the commencement of services. In such case, the County will cooperate with the Township in preparation and filing of the plan. The Township hereby agrees to indemnify and hold the County harmless with regard to any litigation arising by virtue of any employee actions or other litigation arising by virtue of this Agreement with said indemnification to include reasonable attorney fees, if any, incurred by the County.

5. All other terms and conditions of the Shared Services Agreement between the County and Township shall remain status quo.

6. By the signatures below, the County and Township execute this Addendum and confirm that they are mutually bound by and fully authorized and empowered to enter into and bind their organization by all provisions contained herein.


IN WITNESS WHEREOF, the Parties hereto have caused these presents to be signed by their proper and duly considered officials, this 19th day of July 2024.

Attest:

TOWNSHIP OF WEST MILFORD



William Serenade
Township Administrator/Municipal Clerk



Michele A. Dale
Mayor

Attest:

COUNTY OF PASSAIC



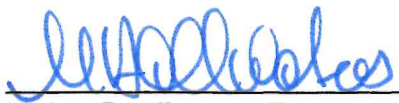
Louis E. Imhof III, Clerk
Board of County Commissioners



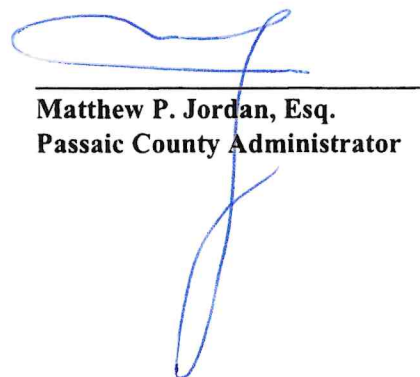
John Barlett, Director
Board of County Commissioners

AS TO FORM AND LEGALITY:

PASSAIC COUNTY ADMINISTRATOR



Nadege D. Allwaters, Esq.
Passaic County Counsel



Matthew P. Jordan, Esq.
Passaic County Administrator