

**Passaic County Open Space, Farmland and Historic Preservation Trust Fund Advisory  
Committee Meeting Minutes from May 23, 2019**

**Meeting called to order / Flag Salute:** 6:40 led by Chair Sandy Lawson

**Visual Roll Call – Members Present:** Chair Sandy Lawson (Wanaque), Vice Chair Bernie Vroom (Bloomingdale), Isabel Agudelo (Passaic), Robin Canetti (Ringwood), Bhupendra V. Gadhavi (Wayne), Anne Kahwaty (Little Falls), Alice Szepietowski (Clifton), Matthew P. Jordan, Esq. (Deputy County Administrator), John D. Pogorelec, Jr., Esq. (Assistant County Counsel), Kathleen M. Caren (Open Space Coordinator, Planning & Economic Development); Mike Donnelly (Assistant Planner, Planning & Economic Development); Kelly Ruffel (County Cultural and Historic Affairs), Nordan Murphy (Engineering Dept.), Greg Moore (Parks Dept.).

**Absent:** Freeholder Assad Akhter, Cindy Frank (Hawthorne), Maria-Elena Grant (Hewitt), Angela Fields (Paterson, told was resigning due to work), Steven Orsini, Jr. (North Haledon).

**Swearing-in of reappointed member:** John D. Pogorelec, Jr., Esq., administered oath of office to Bhupendra V. Gadhavi.

Next, Kathleen introduced Assistant Planner Mike Donnelly; members introduced themselves.

**Public Portion:** 6:45 Sandy called for a motion to open, Kathleen motioned to open and Robin seconded, and seeing no one from the public, Robin motioned to close and Bernie seconded.

**Meeting Minutes:** 6:46 Alice motioned to accept minutes from May 9, 2019 and Isabel seconded. All voted yes except those were not present at that meeting.

**New Business:**

**Presentation of applicant site visits:** Kathleen showed a PowerPoint of the eight (8) sites that had been determined to visit at the May 9<sup>th</sup> meeting: Wayne (2 – Tennis Courts and Shai Shacknai Park Inclusive Playground); Haledon (Tilt St. Restrooms/Storage); Paterson Habitat (MLK Park); Passaic (Pulaski Park); Clifton (2 – Richardson Scale and Holster Park); Woodland Park (Diane Grimes Park).

**Historic Preservation applications:** Kelly reviewed with the committee the applications and memos that had been prepared for consideration; of the seven (7) applications submitted, Kelly is recommending funds for three (3): Paterson's Ivanhoe Wheelhouse (\$175,000); Wallisch Creamery (West Milford - \$29,473); and NJCDC's Rogers Locomotive Mill – Window Repairs project (\$50,000), for a total of \$254,473.

**Determination of applicant presentations:** The committee went through the application log and decided to invite in for presentations the following applicants: Clifton (Richardson Scale Park); Haledon (Tilt St); Little Falls (Duva Field); Passaic (Pulaski Park); Paterson Habitat for Humanity (MLK Park); Tri-Boro Little League (Anderson Field); Wanaque (Lakeside Park); Wayne (Shai Shacknai Park); Woodland Park (Diane Grimes Park). It was also determined that due to the small number (9), all presentations could be handled at one meeting: a motion to cancel the Wednesday, June 5 meeting was made by Matthew, seconded by Robin. Kathleen reminded everyone that this meeting on Thursday, June 6<sup>th</sup> would begin at 6:00 p.m.

**Old Business:** Kathleen advised that she'd forwarded via email the public hearing minutes from Tri-Boro Little League; also advised that a new file (with updated funding page) for Paterson Habitat's project had been uploaded to the portal.

**Coordinator's Report:** Kathleen distributed the updated Unexpended Grants Report.

**Correspondence:** Invitation from Pompton Lakes for National Trails Day (Sat., June 1), forwarded to committee via email.

**Adjournment:** With no more business to discuss, at 7:15 a motion adjourn was made by Isabel, seconded by Robin.

**Next meeting: Thurs., June 6<sup>th</sup> at 6:00 p.m. (applicant presentations)**

Respectfully submitted,

Kathleen M. Caren, Open Space Coordinator