



**Passaic County Open Space, Farmland and Historic Preservation
Trust Fund Advisory Committee Meeting
MINUTES OF A REGULAR MEETING
Thursday, December 17th, 2020
WebEx Meeting**

Chairperson Maria-Elena Grant opened the meeting at 6:30 PM and read the notice that the requirements of the Open Public Meeting Act had been met and then proceeded to the roll call.

MEMBERS PRESENT: Assad Akhter, Freeholder; Maria-Elena Grant, Chair; Anne Kahwaty, Vice Chair; Kelly Ruffel, County Administrator; Greg Moore, Commissioner (on behalf of Darryl Sparta); Nordan Murphy, Commissioner (on behalf of Jonathan Pera); Cindy Frank, Commissioner; Bernard Vroom, Commissioner; Sandra Lawson, Commissioner; Bhupendra V. Gadhavi, Commissioner; Robin Canetti, Commissioner; LauraLee Harding, Commissioner; Alice Szepietowski, Commissioner

STAFF PRESENT: Michael Lysicatos, Planning Director; John Pogorelec, County Counsel; Andras Holzmann, Supervising Planner; Salvatore Presti, Assistant Planner; Jessie Summers, Landscape Architect / Open Space Coordinator

PUBLIC PORTION: Commissioner Grant made a motion to open the meeting to the public which was seconded by Commissioner Canetti. The motion passed unanimously.

Seeing no one present, Commissioner Grant made a motion to close the public portion that was seconded by Commissioner Vroom. The motion passed unanimously.

NEW BUSINESS

Planning Director Lysicatos provided a presentation to the members of the committee providing supplemental information requested at the last meeting. The presentation included detailed information on unexpended grants and updates on previous grant awards where applicable, as well as the project briefs, site photos, and notes presented at the previous meeting in regard to the 2020 Municipal / Non-profit open space funding applications. The presentation included recommendations for open space and historic preservation grant funding the grant requests based on application information, site visits, committee feedback/questions, and open grants. The committee was very receptive to the recommendations. Commissioner Canetti requested a spreadsheet of the recommendations which Planning Director Lysicatos confirmed would be sent directly after the meeting adjourned.

Planning Director Lysicatos provided an overview of the review schedule for applications moving forward and noted that all applications over \$100,000 will require a public hearing. The process of publishing of the public hearing notice, 30-day advertisement period, the public

hearing, and a 45-day comment period would ensue after recommendations were sent to the Passaic County Board of County Commissioners at the next meeting.

Planning Director Lysicatos reminded members to discuss the reorganization of the committee was to be held at the January 14th meeting and to coordinate on the potential officers for the coming year.

OLD BUSINESS – None.

CORRESPONDENCE – None.

RESOLUTIONS – None.

ADJOURNMENT: Commissioner Vroom made a motion to adjourn the meeting that was seconded by Commissioner Szepitowski. The motion passed unanimously.

Respectfully submitted,
Jessie Summers

A handwritten signature in cursive script that reads "Jessie Summers".

for
MICHAEL LYSICATOS