

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Meeting Venue

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

- A. Announcement of the Open Public Meeting Law

- B. Roll Call:
 - 1. Akhter
 - 2. Best
 - 3. Duffy
 - 4. James
 - 5. Lepore
 - 6. Deputy Director Lazzara
 - 7. Director Bartlett

- C. Invocation:

- D. Pledge of Allegiance

- E. Moment of silence to remember all the men and women who have died while serving in the United States Armed Forces

- F. Approval of Minutes: June 11, 2019

- G. Approval of Proclamation:

1. The Passaic County Board of Chosen Freeholders wishes to recognize Josephine Ricciardi who celebrated her 100th birthday.
2. The Passaic County Board of Chosen Freeholders wished to recognize Karen Cisco on her retirement for her many years of service, time and dedication to Camp Hope.

H. Motion to suspend the regular Order of Business:

I. Guaranty Ordinance 2019-06:

1. AN ORDINANCE AUTHORIZING THE GUARANTY BY THE COUNTY OF PASSAIC, STATE OF NEW JERSEY OF LEASE PURCHASE OBLIGATIONS OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$12,126,000 AND CONSENTING TO SUCH FINANCING AND DETERMINING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH
2. Motion to open the Public Hearing on Guaranty Ordinance 2019-06_____
3. Director: Does anyone present desire to be heard on Guaranty Ordinance 2019-06.
4. Motion to close the Public Hearing on Guaranty Ordinance 2019-06_____
5. Motion to adopt Guaranty Ordinance 2019-06_____

J. Motion to resume the regular Order of Business:

K. Freeholder Reports:

1. Freeholder Director John W. Bartlett
2. Freeholder Deputy Director Cassandra "Sandi" Lazzara
3. Freeholder Assad R. Akhter
4. Freeholder Theodore O. Best, Jr.
5. Freeholder Terry Duffy
6. Freeholder Bruce James
7. Freeholder Pat Lepore

L. Communications: None

M. Oral Portion:

1. Motion to Open the Public Portion of the meeting_____

2. Motion to Close the Public Portion of the meeting_____

N. Resolutions - Consent Agenda:

ADMINISTRATION AND FINANCE

1. RESOLUTION EXTENDING CONTRACT BETWEEN HORIZON BLUE CROSS BLUE SHIELD OF NEW JERSEY AND THE COUNTY OF PASSAIC FOR PERFORMANCE OF ADMINISTRATIVE SERVICES RELATIVE TO THE COUNTY'S SELF-FUNDED HEALTH BENEFITS PLAN FOR THE PERIOD OF JULY 1, 2019 THROUGH AUGUST 31, 2019 ALL AS NOTED IN THE RESOLUTION
2. RESOLUTION REAPPOINTING LOUIS E. IMHOF, III AS CLERK TO THE BOARD OF CHOSEN FREEHOLDERS FOR THE TERM PROVIDED BY LAW, EFFECTIVE JULY 16, 2019 AND TERMINATING ON JULY 15, 2022 ALL AS NOTED IN THE RESOLUTION
3. RESOLUTION DESIGNATING SHERRY ARVANITAKIS AS PURCHASING AGENT FOR THE COUNTY OF PASSAIC FOR A TERM OF THREE (3) YEARS COMMENCING ON JULY 1, 2019 AND TERMINATING ON JUNE 30, 2022, IN ACCORDANCE WITH N.J.S.A. 40A:9-30 ALL AS NOTED IN THE RESOLUTION
4. AMENDED: AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR HARDWARE SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS FOR THE PERIOD OF FEBRUARY 1, 2019 THROUGH JANUARY 31, 2020, AS PER REBID SB-19-022, ALL AS NOTED IN THE RESOLUTION.
5. RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES ALL AS NOTED IN THE RESOLUTION
6. RESOLUTION ACCEPTING ANNUAL AUDIT REPORT FOR COUNTY FISCAL YEAR 2018 AND AUTHORIZING THE EXECUTION AND FILING OF THE REQUIRED "GROUP AFFIDAVIT" WITH THE LOCAL FINANCE BOARD, ALL AS NOTED IN THE RESOLUTION.
7. RESOLUTION APPROVING THE REQUIRED CORRECTIVE ACTION PLAN FOR THE FISCAL YEAR 2018 AUDIT REPORT, ALL AS NOTED IN THE RESOLUTION.
8. RESOLUTION CONSENTING TO THE LOAN TO THE CITY OF PATERSON BY THE PASSAIC COUNTY IMPROVEMENT AUTHORITY AND THE ISSUANCE OF NOTES IN CONNECTION WITH SUCH LOAN, ALL AS NOTED IN THE RESOLUTION.

ADMINISTRATION AND FINANCE

9. AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR FERTILIZER/CHEMICAL MATERIALS, FOR THE COUNTY OF PASSAIC GOLF COURSE, FOR THE PERIOD OF JUNE 1, 2019 THROUGH MAY 31, 2020, AS PER BID SB-19-028. ALL AS NOTED IN THE RESOLUTION.

HEALTH AND COMMUNITY AFFAIRS

10. RESOLUTION AUTHORIZING THE PASSAIC DEPARTMENT OF HEALTH TO PURCHASE A NEW FORKLIFT FROM CFE EQUIPMENT CORPORATION THROUGH STATE CONTRACT #40076, IN THE AMOUNT OF \$22,857.00 TO MANAGE OUR EMERGENCY PREPAREDNESS SUPPLIES AT THE PASSAIC COUNTY PROCUREMENT WAREHOUSE ALL AS NOTED IN THE RESOLUTION

HUMAN SERVICES

11. RESOLUTION AUTHORIZING AN AFFILIATION AND TRANSFER AGREEMENT WITH ST. JOSEPH'S UNIVERSITY MEDICAL CENTER FOR A TERM OF THREE YEARS WITH ONE (1) YEAR OPTION TO RENEW, COMMENCING MAY 29, 2019 AND TERMINATING MAY 28, 2022 ALL AS NOTED IN THE RESOLUTION
12. RESOLUTION AUTHORIZING THE AMENDMENT TO RESOLUTION R-2018-0385 DATED APRIL 23, 2019 TO PENN JERSEY TO DELETE LINE ITEM #187 IN THE AMOUNT OF \$345.60 AND ADDING THE LINE ITEM #187 TO PASCO BROKERAGE, INC., AND INCREASING THEIR AWARD BY \$345.60 ALL AS NOTED IN THE RESOLUTION.
13. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PRAXAIR DISTRIBUTION SERVICES, INC., FOR MEDICAL GAS SERVICES OXYGEN FOR PREAKNESS HEALTHCARE CENTER AS PER BID SB-19-034 ALL AS NOTED IN THE RESOLUTION
14. RESOLUTION AUTHORIZING THE PASSAIC COUNTY DIVISION OF WEATHERIZATION AND HOME ENERGY TO ACCEPT ADDITIONAL LIHEAP WEATHERIZATION 2019 FLOOD WAIVER GRANT FUNDS IN THE AMOUNT OF \$129,494.21 ALL AS NOTED IN THE RESOLUTION
15. RESOLUTION AMENDING GRANT AGREEMENT NO. DOAS19AAA018 ACCEPTING MIDYEAR ALLOCATION OF FUNDS FOR 2019 IN THE AMOUNT OF \$3,923,794 FROM THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES ALL AS NOTED IN THE RESOLUTION
16. RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE WORKFORCE DEVELOPMENT BOARD'S BUDGET FOR 2019-2020 ALL AS NOTED IN THE RESOLUTION
17. RESOLUTION AUTHORIZING THE COUNTY TO REFUND THE DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT THE AMOUNT OF \$583,557.00 FOR UNEXPENDED WORKFIRST NEW JERSEY FUNDS FOR SPY 2018 ALL AS NOTED IN THE RESOLUTION

HUMAN SERVICES

18. RESOLUTION AUTHORIZING THE ACCEPTANCE OF MEMBERS TO THE WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM ALL AS NOTED IN THE RESOLUTION

19. RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT ADDITIONAL FUNDING FROM THE STATE OF NEW JERSEY, DEPARTMENT OF CHILDREN AND FAMILY SERVICES (DCF), IN THE AMOUNT OF \$100,000.00 TO PROVIDE SUBSTANCE USE NAVIGATOR PROGRAM AND EXTENDING THE CONTRACT FOR AN ADDITIONAL SIX-MONTHS TO DECEMBER 31, 2019 ALL AS NOTED IN THE RESOLUTION

20. RESOLUTION AMENDING R-2018-0788, DATED OCTOBER 9, 2019 TO INCREASE THE AWARD TO MULLIN & LONERGAN ASSOCIATES, INC., OF PITTSBURGH, PA, BY \$7,500.00 TO COMPLETE AN ENVIRONMENTAL SCAN AS REQUIRED BY HUD FOR CONTINUUM OF CARE FUNDING ALL AS NOTED IN THE RESOLUTION

21. RESOLUTION AMENDING R-2019-0117, DATED FEBRUARY 12, 2019 TO ACCEPT ADDITIONAL FUNDING FROM THE STATE OF NEW JERSEY DIVISION OF FAMILY DEVELOPMENT, INTENSIVE CASE MANAGEMENT (ICM) IN THE AMOUNT OF \$180,000.00 FOR CALENDAR YEAR 2019 ALL AS NOTED IN THE RESOLUTION

22. RESOLUTION AUTHORIZING THE APPOINTMENT OF MICHELE SHELL OF HEWITT, NJ TO THE LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE (LACADA) TO A TWO (2) YEAR TERM COMMENCING ON JULY 1, 2019 TO JUNE 30, 2021 ALL AS NOTED IN THE RESOLUTION.

23. RESOLUTION AUTHORIZING THE PASSAIC COUNTY HUMAN SERVICES DEPARTMENT TO CONTRACT WITH PASSAIC COUNTY MENTAL HEALTH ASSOCIATION OF PASSAIC COUNTY TO PROVIDE MENTAL HEALTH AID TRAINING TO SCHOOL PERSONNEL AND ELEMENTARY SCHOOL STUDENTS, IN THE AMOUNT OF \$14,600.00 ALL AS NOTED IN THE RESOLUTION

24. RESOLUTION TO ADVERTISE FOR AWARDS OF GRANTS TO COMMUNITY AGENCIES TO PROVIDE FOR SERVICES UNDER THE SOCIAL SERVICES FOR HOMELESS GRANT AND SOCIAL SERVICES FOR HOMELESS GRANT, INTENSIVE CASE MANAGEMENT ALL AS NOTED IN THE RESOLUTION

25. RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDINGS IN THE AMOUNT OF \$712,514.00 FOR THE SOCIAL SERVICES FOR THE HOMELESS PROGRAM IN PASSAIC COUNTY RETROACTIVELY TO JANUARY 1, 2019 TO SEPTEMBER 30, 2019, TO ALLOW THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES TO GO THROUGH A NEW QUALIFICATION PROCESS FOR USE OF THESE FUNDS FOR 2019. ALL AS NOTED IN THE RESOLUTION.

26. RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDINGS IN THE AMOUNT OF \$508,725.00 FOR THE CATHOLIC CHARITIES CASE MANANGEMENT AND INTENSICE CASE MANAGEMENT (ICM) IN PASSAIC COUNTY RETROACTIVELY TO JANUARY 1, 2019 TO SEPTEMBER 30, 2019, TO ALLOW THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES TO GO THROUGH A NEW QUALIFICATION PROCESS FOR USE OF THESE FUNDS FOR 2019. ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

27. RESOLUTION AWARDDING CONTRACT TO T&M ASSOCIATES FOR ASBESTOS MONITORING SERVICES RELATED TO THE NEW DEPARTMENT OF PUBLIC WORKS FACILITY, 1310 ROUTE 23 NORTH IN THE TOWNSHIP OF WAYNE, NEW JERSEY ALL AS NOTED IN THE RESOLUTION
28. RESOLUTION AWARDDING CONTRACT TO MKW & ASSOCIATES, LLC FOR PROFESSIONAL CONSULTING DESIGN SERVICES FOR PHASE II OF THE GARRET MOUNTAIN RESERVATION IMPROVEMENTS PROJECT IN THE CITY OF PATERSON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION
29. RESOLUTION FOR AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC. FOR FUEL TANK CLEAN OUT SERVICES OF THE EXISTING FUEL TANKS LOCATED AT THE NEW DEPARTMENT OF PUBLIC WORKS FACILITY, 1310 ROUTE 23 NORTH IN THE TOWNSHIP OF WAYNE, NEW JERSEY AS PER STATE CONTRACT ALL AS NOTED IN THE RESOLUTION
30. RESOLUTION CONSENTING TO ORDINANCE 19-022 BY THE CITY OF PATERSON, NJ WHICH ESTABLISHES A TWO-HOUR PARKING ZONE ON THE SOUTH SIDE OF 10TH AVENUE BETWEEN EAST 18TH AND EAST 19TH STREETS IN THE CITY OF PATERSON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION
31. RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO ONLINE CONTRACTING, INC. OF BOONTON, NJ FOR EMERGENCY SANITARY SEWER AND STORM DRAIN REPAIR AT THE INTERSECTION OF W. BROADWAY AND DOREMUS STREET IN THE CITY OF PATERSON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION
32. RESOLUTION FOR CHANGE ORDER #23 FOR H & S CONSTRUCTION & MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION
33. RESOLUTION CONSENTING TO ORDINANCE 05-09-2019 BY THE BOROUGH OF HALEDON, NJ WHICH ESTABLISHES A 4-TON WEIGHT LIMIT ON ZABRISKIE STREET AND HARRIS STREET ALL AS NOTED IN THE RESOLUTION.

34. RESOLUTION AUTHORIZING CONTRACT MODIFICATION FOR COMERRO COPPA ARCHITECTS, P.C. AS IT CONCERNS PHASE V OF THE NIKE BASE CONSOLIDATION FACILITIES PROJECT, ROUTE 23, WAYNE, NEW JERSEY ALL AS NOTED IN THE RESOLUTION

PUBLIC WORKS

35. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE GOFFLE BROOK PARK IMPROVEMENTS – SOUTH OF DIAMOND BRIDGE AVENUE IN THE BOROUGH OF HAWTHORNE, NEW JERSEY. ALL AS NOTED IN THE RESOLUTION.
36. RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE REPLACEMENT OF PREAKNESS VALLEY GOLF COURSE – BRIDGE NO. 4 - IN THE TOWNSHIP OF WAYNE, NEW JERSEY. ALL AS NOTED IN THE RESOLUTION.
37. RESOLUTION AUTHORIZING A CONTRACT TO DEEGAN ROOFING FOR EMERGENCY REPAIR OF THE ROOF AT PASSAIC COUNTY-OWNED CAMP HOPE LOCATED IN WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
38. RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS FOR A BURGLAR ALARM SYSTEM AT THE JOHN W. REA HOUSE LOCATED IN HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
39. RESOLUTION TO AUTHORIZE ENDING LOAN AGREEMENT L1960.10 FROM CYRUS HYDE TO THE COUNTY OF PASSAIC FOR OBJECTS DISPLAYED AT THE DEY MANSION WASHINGTON’S HEADQUARTERS IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
40. RESOLUTION AUTHORIZING THE PASSAIC COUNTY CULTURAL & HISTORIC AFFAIRS DEPARTMENT TO APPLY TO THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL FOR THE COUNTY HISTORIC PARTNERSHIP PROGRAM (CHPP) GRANT, ALL AS NOTED IN THE RESOLUTION.
41. RESOLUTION AUTHORIZING THE PASSAIC COUNTY CULTURAL & HISTORIC AFFAIRS DEPARTMENT TO APPLY TO THE NEW JERSEY DIVISION OF TRAVEL AND TOURISM COOPERATIVE MARKETING GRANT PROGRAM 2020, ALL AS NOTED IN THE RESOLUTION.
42. RESOLUTION AUTHORIZING THE PASSAIC COUNTY CULTURAL & HISTORIC AFFAIRS DEPARTMENT TO APPLY TO THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL FOR THE ARTS RE-GRANT PROGRAM 2020 FOR THE IMPLEMENTATION OF THE PASSAIC COUNTY TEEN ARTS FESTIVAL PROGRAM, ALL AS NOTED IN THE RESOLUTION.

43. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NATIONAL ENDOWMENTS FOR THE HUMANITIES – PUBLIC SCHOLARS PROJECT (PSP) GRANT TO FUND LECTURE PROGRAMS AT DEY MANSION WASHINGTON’S HEADQUARTERS LOCATED IN WAYNE, NJ AND AT ANY PASSAIC COUNTY HISTORIC SITE IN AN AMOUNT OF \$500.00, ALL AS NOTED IN THE RESOLUTION.

PUBLIC WORKS

44. RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NATIONAL ENDOWMENTS FOR THE HUMANITIES – PUBLIC SCHOLARS PROJECT (PSP) GRANT TO FUND LECTURE PROGRAMS AT DEY MANSION WASHINGTON’S HEADQUARTERS LOCATED IN WAYNE, NJ AND AT ANY PASSAIC COUNTY HISTORIC SITE IN AN AMOUNT OF \$500.00, ALL AS NOTED IN THE RESOLUTION.
45. RESOLUTION AUTHORIZING THE PASSAIC COUNTY CULTURAL & HISTORIC AFFAIRS DEPARTMENT TO APPLY TO THE NEW JERSEY HIGHLANDS COUNCIL ECONOMIC DEVELOPMENT GRANT PROGRAM, ALL AS NOTED IN THE RESOLUTION.
46. RESOLUTION IN SUPPORT OF LISTING THE VANDERHOEF-WESTERVELT HOUSE LOCATED IN WEASEL BROOK PARK, CLIFTON, NEW JERSEY TO THE STATE AND NATIONAL REGISTER OF HISTORIC PLACES, ALL AS NOTED IN THE RESOLUTION.
47. RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE RESTORATION OF THE PLANTATION HOUSE LOCATED AT THE DEY MANSION WASHINGTON’S HEADQUARTERS IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
48. RESOLUTION TO AUTHORIZE THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ENTER INTO LOAN AGREEMENTS FOR ARTIFACTS AND ARTWORK FOR DISPLAY AT THE DEY MANSION WASHINGTON’S HEADQUARTERS IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.
49. RESOLUTION AUTHORIZING THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO DEACCESSION OBJECT 2013.00198 FIC AND RETURN IT TO FIRST PRESBYTERIAN CHURCH OF NEWARK, ALL AS NOTED IN THE RESOLUTION.
50. RESOLUTION AUTHORIZING CONDEMNATION PROCEEDINGS ON TWO AERIAL EASEMENTS AND ONE PARCEL NEEDED TO COMPLETE THE REPLACEMENT OF THE FAIR LAWN AVENUE BRIDGE OVER THE PASSAIC RIVER PROJECT BETWEEN THE CITY OF PATERSON IN PASSAIC COUNTY AND THE BOROUGH OF FAIR LAWN IN BERGEN COUNTY, NEW JERSEY

LAW AND PUBLIC SAFETY

51. RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO APPLY FOR AND ACCEPT FEDERAL FISCAL YEAR 2019 SUBGRANT AWARD FROM THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY DIVISION OF STATE POLICE OFFICE OF EMERGENCY MANAGEMENT FOR EMERGENCY MANAGEMENT PERFORMANCE GRANT NO. FY-2019-EMPG-EMAA-1600 ALL AS NOTED IN THE RESOLUTION

52. RESOLUTION AUTHORIZING AND ACCEPTING THE OFFER OF DONATION FROM THE STATE OF NEW JERSEY CHILDREN'S ALLIANCE TO PURCHASE THE INFOSHARE CAC (CHILD ADVOCACY CENTER) FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE AND COVER ALL COSTS ASSOCIATED WITH IMPLEMENTATION AND TRAINING ALL AS NOTED IN THE RESOLUTION.

53. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE ALL AS NOTED IN THE RESOLUTION

54. RESOLUTION AUTHORIZING AWARD OF CONTRACT TO D&B POWER ASSOCIATES, INC., FOR 2019 APC UPS SYMMETRA LX16000 REPLACEMENT SYSTEM AS PER BID SB-19-033 ALL AS NOTED IN THE RESOLUTION.

55. RESOLUTION AUTHORIZING PAYMENT TO UNIVERSITY HOSPITAL FOR SPECIALIZED HOSPITAL CARE RENDERED TO PASSAIC COUNTY JAIL INMATES ALL AS NOTED IN THE RESOLUTION.

56. RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE PATERSON FIRE DEPARTMENT AND THE PASSAIC COUNTY SHERIFF'S DEPARTMENT REGARDING THE SEA SCAN ARC TOWED SYSTEM USAGE ALL AS NOTED IN THE RESOLUTION

57. RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO APPLY FOR THE 2019 DRIVE SOBER OR GET PULLED OVER LABOR DAY CRACKDOWN GRANT ALL AS NOTED IN THE RESOLUTION

58. RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S OFFICE ALL AS NOTED IN THE RESOLUTION.

PLANNING AND ECONOMIC DEVELOPMENT

59. RESOLUTION AUTHORIZING THE AWARD OF GRANTS FROM THE OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR 2019 ALL AS NOTED IN THE RESOLUTION.

60. RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO ABDELMAGEID A. ABDELHADI FOR LEGAL SERVICES ON BEHALF OF PASSAIC COUNTY AS PLANNING BOARD ATTORNEY FOR THE PERIOD OF AUGUST 1, 2019 THROUGH JULY 31, 2020 ALL AS NOTED IN THE RESOLUTION

PLANNING AND ECONOMIC DEVELOPMENT

61. RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$75,000.00 FROM THE HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL, FOR ECONOMIC DEVELOPMENT TRANSPORTATION STUDY FOR PEDESTRIAN AND BYCYCLE TRAVEL IMPROVEMENTS FOR PASSAIC COUNTY BOROUGHES OF BLOOMINGDALE AND RINGWOOD PROJECT ALL AS NOTED IN THE RESOLUTION
62. RESOLUTION APPROVING THE FY 2019 ANNUAL ACTION PLAN FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM TO BE SUBMITTED TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ALL AS NOTED IN THE RESOLUTION.
63. RESOLUTION AUTHORIZING THE NO-COST TIME EXTENSION OF THE \$50,000 IN FUNDING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FY 2015 WEST MILFORD ADA ACCESSIBILITY PROJECT FOR MUNICIPAL COMPLEX BUILDING 2 LOCATED AT 649 RIDGE ROAD, WEST MILFORD, NJ UNTIL FEBRUARY 29, 2020 ALL AS NOTED IN THE RESOLUTION
64. RESOLUTION AUTHORIZING A PUBLIC HEARING FOR CERTAIN RECOMMENDATIONS FROM THE OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION TRUST ADVISORY COMMITTEE, ALL AS NOTED IN THE RESOLUTION.

LATE STARTERS

65. RESOLUTION DECLARING NORTHEAST REMSCO CONSTRUCTION, INC., IN DEFAULT ON ITS CONTRACT FOR THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491 IN THE BOROUGHES OF RINGWOOD AND WANAQUE, NJ, ALL AS NOTED IN THE RESOLUTION.

O. 12. New Business:

1. Guaranty Resolution 2019-07:
2. RESOLUTION AUTHORIZING THE GUARANTY BY THE COUNTY OF PASSAIC, NEW JERSEY OF PAYMENT OF PRINCIPAL OF AND INTEREST ON THE GOVERNMENTAL LOAN REVENUE BOND ANTICIPATION NOTES, SERIES 2019 (PASSAIC COUNTY GUARANTEED) (CITY OF PATERSON PROJECT) OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY IN AN AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING \$23,819,000
3. Motion to approve Guaranty Resolution 2019-07 on first reading_____
4. Personnel

5. Bills

P. 13. Adjournment

PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS

MINUTES FOR REGULAR MEETING HELD ON

June 11th, 2019

A regular meeting of the Passaic County Board of Chosen Freeholders was held this day in the Freeholders Board Room in the Passaic County Administration building: 401 Grand St at 6:00pm

Louis E. Imhof, III, Clerk of the Board, read the announcement on the Open Public Meeting Law.

Roll Call:

Duffy

James

Lepore

Deputy Director Lazzara

Director Bartlett

Absent:

Akhter

Best

Invocation: Louis E. Imhof III, Clerk of the Board

Pledge of Allegiance: Lead by Freeholder Duffy

Approval of Minutes:

Motion made by Freeholder Duffy, second by Freeholder Lepore, that the minutes for May 28, 2019, be approved which motion was carried on a roll call of five (5) votes in the affirmative with Freeholder Akhter and Freeholder Best being absent.

Proclamation:

A motion was made by Freeholder Lepore, second by Freeholder Duffy for approval of proclamations and the motion was carried on a roll call of five (5) votes in the affirmative with Freeholder Akhter and Freeholder Best being absent.

Motion made by Freeholder Lepore, second by Freeholder Duffy to suspend the regular order of business, which motion was carried on a roll call of five votes in the affirmative with Freeholder Akhter and Freeholder Best being absent.

Capital Ordinance: 2019-05

Director Bartlett reported that Capital Ordinance #2019-05 together with notice of this hearing was published as required by law.

Motion made by Freeholder Lepore, second by Freeholder Duffy, that the Public Hearing be opened, which motion was carried on a roll call of five votes in the affirmative with Freeholder Akhter and Freeholder Best being absent.

Director Bartlett asked, if there was anyone present who desired to be heard?

At this time no one appeared before the Board.

Motion made by Freeholder Duffy, second by Freeholder Lepore, that the Public hearing be closed, which motion was carried on a roll call of five votes in the affirmative with Freeholder Akhter and Freeholder Best being absent.

Motion made by Freeholder Duffy, second by Freeholder Lepore, that Capital Ordinance #2019-05 under consideration at this time be adopted upon final reading, and that the Clerk of the Board be directed to publish said ordinance in full, as required by the law in the North Jersey Herald & News which motion was carried on roll call with five votes in the affirmative with Freeholder Akhter and Freeholder Best being absent.

Motion made by Freeholder James second by Deputy Director Lazzara, to resume the regular order of business, which motion was carried on a roll call of five votes in the affirmative with Freeholder Akhter and Freeholder Best being absent.

Director Bartlett requested to have the Freeholder Reports during the Conference Agenda:

1. Freeholder Director John W. Bartlett
2. Freeholder Deputy Director Cassandra "Sandi" Lazzara
3. Freeholder Assad R. Akhter
4. Freeholder Theodore O. Best, JR.
5. Freeholder Terry Duffy
6. Freeholder Bruce James
7. Freeholder Pat Lepore

COMMUNICATION: None

Oral Portion:

James: Motion to open public portion

Lepore: Second

Roll Call: Akhter, Absent: Director Bartlett, Yes: Best, Absent: Duffy, Yes: Lepore, Yes: James, Yes: Deputy Director Lazzara, Yes.

At this time the following people appeared before the Board:

1. Erica Santiago, Paterson, NJ
2. Emma Anderson, Prospect Park, NJ

Duffy: Motion to close the public portion of the meeting

James: Second

Roll Call: Akhter, Absent: Director Bartlett, Yes: Best, Absent: Duffy, Yes: Lepore, Yes: James, Yes: Deputy Director Lazzara, Yes.

Consent Agenda Resolution:

A motion was made by Freeholder Lepore, second by Freeholder Duffy to add resolution N-33, to the consent agenda and the motion was carried on a roll call of five (5) votes in the affirmative with Freeholder Akhter and Freehold Best being absent.

A motion was made by Freeholder James, second by Freeholder Lepore that resolutions N-1 through N-33 be adopted and the motion was carried on a roll call of five (5) votes in the affirmative with Freeholder Akhter and Freeholder Best being absent.

"End of Consent Agenda"

New Business:**Guaranty Ordinance 2019-06:**

Motion made by Freeholder James seconded by Freeholder Lepore, that Guaranty Ordinance # 2019-06 under consideration at this time be introduced on first reading, and that the Clerk of the Board be directed to publish said ordinance in full, together with statement of notice as required by law in the North Jersey Herald & News, which motion was carried on roll call of five votes in the affirmative with Freeholder Akhter and Freeholder Best being absent.

Personnel:

A motion was made by Freeholder James, second by Freeholder Lepore that all Personnel matters be approved that were submitted by the Office of Human Resources. Then the Office of Human Resources shall be directed to notify the County Finance Department and New Jersey Department of Personnel accordingly, which motion was approved, with five (5) votes in the affirmative with Freeholder Akhter and Freeholder Best being absent.

Bills:

A motion was made by Freeholder James, second by Freeholder Lepore,

Current Fund	8-01	121,247.58
Current Fund	9-01	1,489,330.04
Hud Budget Expenditures	9-25	17,303.12

Year Total: 1,506,633.16

General Capital Fund Budget	C-04	1,509,309.84
State/Federal Grant Fund	G-01	354,040.20
Open Space Trust Fund FY2016	O-16	1,247.07
Open Space Trust Fund FY2017	O-17	8,744.40
Open Space Trust Fund FY2018	O-18	58,863.96
Open Space Trust Fund FY2019	O-19	88,352.86

Year Total: 157,208.29

Ded Trust – Homeless Trust Fund	T-12	33, 803.92
Professional Liability Trust	T-19	11,011.93
Trust Fund Other	T-20	3,245.04
Municipal Forfeiture	T-22	5,882.00
Prosecutor's Confiscated Funds	T-23	8,067.83
Para Transit Trust Fund	T-24	1,170.00

Year Total: 63,180.72

Private Industry Council	Z-81	5,279.02
--------------------------	------	----------

Year Total: 3,716,898.81

Current Fund	8-01	752.32
Current Fund	9-01	13,120,796.94
Payroll Agency Deductions	9-05	2,848,368.42
HUD Budget Expenditures	9-25	13,516.71
State/Federal Grant Fund	G-01	885,335.46
Professional Liability Trust	T-19	6,195.09
Trust Fund Other	T-20	407.67
Prosecutor's Confiscated Funds	T-23	3,317.27
Private Industry Council	Z-81	12,784.04

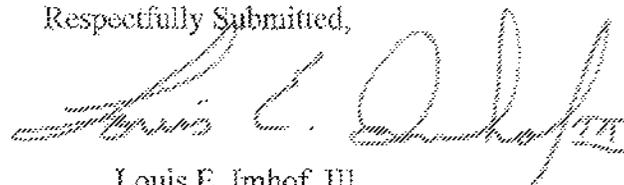
Total All Funds: \$16,891,473.92

Be approved which motion was carried on roll call with five (5) votes in the affirmative with Freeholder Akhter and Freeholder Best being absent.

Adjournment:

A motion was made by Freeholder Duffy, seconded by Freeholder Lepore that the regular meeting be adjourned at 6:27p.m., and the motion was carried on a roll call with five (5) votes in the affirmative with Freeholder Akhter and Freeholder Best being absent.

Respectfully Submitted,



Louis E. Imhof, III,
Clerk of the Board

Prepared by: Jasmine Amador

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION EXTENDING CONTRACT BETWEEN HORIZON BLUE CROSS BLUE SHIELD OF NEW JERSEY AND THE COUNTY OF PASSAIC FOR PERFORMANCE OF ADMINISTRATIVE SERVICES RELATIVE TO THE COUNTY'S SELF-FUNDED HEALTH BENEFITS PLAN FOR THE PERIOD OF JULY 1, 2019 THROUGH AUGUST 31, 2019 ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190530							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-1							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Res-Pg:n.1-2

**RESOLUTION EXTENDING CONTRACT BETWEEN
HORIZON BLUE CROSS BLUE SHIELD OF NEW JERSEY
AND THE COUNTY OF PASSAIC FOR PERFORMANCE OF
ADMINISTRATIVE SERVICES RELATIVE TO THE
COUNTY'S SELF-FUNDED HEALTH BENEFITS PLAN FOR
THE PERIOD OF JULY 1, 2019 THROUGH AUGUST 31,
2019**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the "Board") is committed to exploring appropriate means of reducing the expenses associated with employee health benefits; and

WHEREAS the County previously entered into a contract with Horizon Blue Cross Blue Shield of New Jersey for administrative services relative to the County's self-insured health benefits plan, which is currently up for renewal; and

WHEREAS the County of Passaic's insurance broker, Fairview Insurance Associates, Inc., in late 2018, secured a quotation for renewal from said Horizon Blue Cross Blue Shield of New Jersey for calendar year 2019 and the said Freeholder Board, by Resolution R-2018-1063 dated December 27, 2018 authorized that these services be renewed for a period of six (6) months; from January 1, 2019 to June 30, 2019; and

WHEREAS during the six-month period, said Fairview and County staff were to develop a new Request for Qualifications for these claims and administrative services; and

WHEREAS due to a misunderstanding, the necessary Request for Qualifications has not been completed, and it is necessary to extend the services of Horizon Blue Cross Blue Shield for an additional two (2)-month period, from July 1, 2019 to August 31, 2019, in order for the Request for

Qualifications to be circulated, received back and evaluated. Res: Pg:n.1-3
and

WHEREAS said Horizon Blue Cross Blue Shield had agreed that they would provide the needed claim administrative services for the health benefit program provided that those services are charged in accordance with the quotation they gave the County of Passaic for the entire year pro rated on a monthly basis (copy of Schedule A-Financial Terms attached hereto and made part hereof); and

WHEREAS it has been estimated that these administrative services for an additional two (2) months will be approximately Four Hundred Thousand (\$400,000.00) Dollars; and

WHEREAS the said Board, by Resolution R-06-97 dated February 14, 2006, established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay to Play Law only under a fair and open process; and

WHEREAS in this case, the Board will make an exception to make sure that the County of Passaic's health benefit program is administered in both the best and economical manner; and

WHEREAS the Committee for Finance & Administration at its June 12, 2019 meeting has reviewed this matter and are recommending that it be agreed to by the full Board; and

WHEREAS a certification is attached that indicates the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby

awards a non-fair and non-open contract to perform necessary administrative claim services to the County of Passaic for its Self-Insured health benefit plan to Horizon Blue Cross Blue Shield of New Jersey for a period of two (2) months, beginning July 1, 2019 through August 31, 2019 for the approximate sum of Four Hundred Thousand (\$400,000.00) Dollars, as more fully described in the attached proposal.

BE IT FURTHER RESOLVED that the Director and Clerk to the said Board are hereby authorized to execute the necessary documents on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as one for “Extraordinary Unspecifiable Services” in accordance with the Local Public Contracts Law, specifically N.J.S.A. 40A:11-5(l)(m), which applies to insurance and insurance-related services; and

BE IT FURTHER RESOLVED that the award of this contract is being made as an exception to the policy of the Board as set forth in its Resolution 06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this Resolution and shall remain in full force and effect.

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

June 25, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$400,000.00

APPROPRIATION: 9-01-20-120-001-213

PURPOSE: Resolution extending contract between Horizon Blue Cross Blue Shield of New Jersey and the County of Passaic for Performance of Administrative Services.



Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr

*Administrative Service Agreement Exhibit A***EXHIBIT A: SCHEDULE A – FINANCIAL TERMS**

Group Name: County of Passaic
Term: 1/1/2019 – 12/31/2019
Group Number: 85518
Current Enrollment: 3,654

SECTION A-1: FEES

A-1.1 Administrative Fees and Other Fees. The following charges shall be in effect for the Terms specified hereunder based on Contract Holder's Current Enrollment:

*Administrative Fees:*Year 1 (effective 1/1/2019 – 12/31/2019)

Health \$26.48 per contract per month

Other Fees:

Mental Health Administration Charge: \$0.00 per contract per month
 ** Fee for utilization management of mental health claims that are not capitated.

Network Access Fee: \$12.50 per OMNIA contract per month
 **The Network Access Fee applies to access to Horizon BCBSNJ's OMNIA.

Stop Loss Interface Fee:
 Standard Reporting \$0.00 per contract per month
 Horizon, at its sole discretion, can adjust the fee for stop loss reporting if there is a change in your Stop Loss vendor or in the level of Stop Loss reporting provided.
 Refer to the Stop Loss Interface Addendum for details

MyWay HSA Banking Fee: \$4.00 per contract per month
 The above banking fee is charged only on the contracts enrolled in the CDH plan.

Ancillary Services Fees:

1. Chronic Care Management Charge \$ 2.50 per contract per month
 ** Chronic Care Management (formerly Disease Management) services include:
 Asthma, Diabetes, Chronic Obstructive Pulmonary Disease (COPD), Coronary Artery Disease (CAD), Chronic Heart Failure (CHF) and End Stage Renal Disease (ESRD).

Administrative Service Agreement Exhibit A

2. Medical Injectables Program Included in above Administrative Fee
3. Radiology/Cardiology/Musculoskeletal Program Charge: \$3.00 per OMNIA contract per month
***Radiology: Prior-authorization for Advanced Imaging Services under the Plan.*
***Cardiology: Prior-authorization program using evidence-based criteria to ensure requests for advanced cardiac imaging meet quality standards.*
***Musculoskeletal Program: Prior-authorization and medical necessity determination for pain management services and utilization management of spine surgeries.*

BlueCard® Program Access Fees: *Included as part of Contract Holder's Incurred Claims.*

1. For In-Network BlueCard® Claims: Following percentage scale of network savings, capped at \$2,000.00 per Claim.

4.14% in 2019 for fewer than 1,000 PPO or traditional enrolled Blue contracts
2.31% in 2019 for 1,000–9,999 Blue PPO or traditional enrolled Blue contracts
2.14% in 2019 for 10,000–49,999 Blue PPO or traditional enrolled Blue contracts

***Please note that the applicable scale and percentages are only current and accurate as of the day of the issuance of this Schedule A. Modifications or changes to BlueCard® Program Access Fees, as with other Inter-Plan Arrangement fees, are generally made effective January 1 of the calendar year but may occur at any time during the year. Pursuant to Contract Holder's Administrative Services Agreement with Horizon BCBSNJ, Horizon BCBSNJ will provide thirty (30) days' advance written notice of any modification or change to the BlueCard® Program Access Fees.*

2. For Out-of-Network BlueCard® Claims: \$0.00 per Claim.
Pursuant to Contract Holder's Administrative Services Agreement with Horizon BCBSNJ, Horizon BCBSNJ will provide thirty (30) days' advance written notice of any modification or change to the per Claim charge for Out-of-Network BlueCard® Claims.

Additional Information regarding BlueCard® Program Access Fee: Only the BlueCard Program Access Fee may be charged separately each time a claim is processed through the BlueCard Program. All other BlueCard Program-related fees are included in the general Administrative Fee. The BlueCard Program Access Fee is charged by the Host Blue to Horizon BCBSNJ for making its applicable provider network available to Contract Holder's Participants. The Access Fee is charged on a per-claim basis and is charged as a percentage of the discount/differential Horizon BCBSNJ receives from the applicable Host Blue subject to a maximum of \$2,000 per claim. When charged, Horizon BCBSNJ passes the Access Fee directly on to Contract Holder. Horizon BCBSNJ's Administrative Fee already includes the following BlueCard Program-related fees other than the BlueCard Program Access Fee: namely, Administrative Expense Allowance (AEA) Fee, Central Financial Agency Fee, ITS Transaction Fee, Toll-Free Number Fee, PPO Provider Directory Fee and BlueCard Worldwide Program Fees, if applicable.

Summary Plan Description: If applicable, reasonable printing and postage cost incurred by Horizon BCBSNJ.

Administrative Service Agreement Exhibit A

Wellness Credits: \$50,000 - To be used from 01/01/19 to 12/31/19

Wellness credits are to be used for health and wellness services provided through Horizon BCBSNJ only. Credits cannot be carried over from year to year. The use of this credit is subject to Horizon policies and procedures that may be available to you upon request.

- A-1.2 Working Capital Amount.** The following Working Capital Amount shall be in effect for the stated period:

Working Capital Amount: \$3,431,592

Contract Holder shall remunerate to Horizon BCBSNJ the stated Working Capital Amount in accordance with the Agreement. Horizon BCBSNJ has the right to adjust the Working Capital if there is a change in the method used to remit payment for the Claim invoices or annually in accordance with the terms of this Schedule A.

- A-1.3 External Appeals.** To the extent that Contract Holder's Plan is grandfathered, as that term is defined in the Patient Protection and Affordable Care Act ("Affordable Care Act"), Horizon BCBSNJ understands that the Plan is not subject to that Affordable Care Act's provisions with respect to required external appeals for as long as the Plan's grandfathered status is maintained.

If Contract Holder's Plan is not grandfathered, Contract Holder may elect to have Horizon BCBSNJ, for the fee of, up to, \$450 per external appeal, administer such external appeals in cooperation with Horizon BCBSNJ's designated Independent Review Organizations (IROs). If Contract Holder elects not to do so, Contract Holder shall be solely responsible for the administration of such external appeals, in which event there shall be no charge for the Claims data and supporting documentation Horizon BCBSNJ provides to Contract Holder's selected IROs.

- A-1.4 Claims Re-Pricing and Negotiation Services.** If benefits are provided under Contract Holder's Plan for which services were delivered or otherwise provided by a Non-Network Provider, Horizon BCBSNJ may negotiate and/or re-price Claims for such Non-Network Provider services through the use of internal or external resources of its choice to make available savings in Out-of-Network Claims (such savings realized to be referred to as "Out-of-Network Claims Savings").

Claims Re-Pricing and Negotiation Fee(s): At reasonable Horizon BCBSNJ internal and external administrative cost not to exceed the Out-of-Network Claims Savings.

- A-1.5 Broker Payment Administration.** Where applicable, Horizon BCBSNJ administers payment of broker commissions ("Broker Payments") as specifically directed by Contract Holder as follows:

Producer Compensation: \$0.00 per contract per month

SECTION A-2: BILLING TERMS

- A-2.1 Billing of Claims.** The following billing terms shall apply to with respect to the Plan's Claims:

Administrative Service Agreement Exhibit A

OPTION 4 (Bi-Weekly) Horizon BCBSNJ will provide Contract Holder with biweekly invoices of Paid Claims for the immediate prior two week period measured from Monday through the most recent Sunday.

Contract Holder shall remit payment of the amount due ("Claims Due") within one banking day of the invoice date via bank wire or ACH electronic funds transfer to a Horizon BCBSNJ designated bank account.

- A-2.2 Billing of Administrative Fees and Other Fees.** Horizon BCBSNJ will invoice Contract Holder monthly for the applicable Administrative Fees based on the Plan's enrollment as of the fifteenth (15th) calendar day of the corresponding month together with all other charges, including Network Access Fees and Other Fees as applicable under this Agreement. Horizon BCBSNJ will use its best efforts to reconcile any such invoice on a monthly basis, subject to the Agreement.

Contract Holder shall remunerate to Horizon BCBSNJ the amount due no later than thirty-one (31) calendar days following the first calendar day of the following month in which the services are provided (the "Administrative Fee Payment Due Date") by check, bank wire or ACH electronic funds to Horizon BCBSNJ's designated bank account. For example, fees originating from services provided by Horizon BCBSNJ in the month of June shall be due by July 31.

Notwithstanding the above, if Contract Holder elects to self-bill, or otherwise invoice itself the applicable Administrative Fees, Contract Holder shall be solely responsible for verifying the enrollment report for its Plan Participants and remunerate such applicable Administrative Fees to Horizon BCBSNJ on the payment schedule specified in this Schedule, and such amount shall be deemed final unless disputed by either Contract Holder or Horizon BCBSNJ within [24] months.

- A-2.3 Conflicts.** This Schedule incorporates the terms and conditions of the Agreement including any prior Schedule A entered into between the parties. In the event of a conflict between the terms of the Agreement including any prior Schedule A and the terms of this Schedule A, this Schedule A shall govern if it is a later executed counterpart to the Agreement.

SECTION A-3: PHARMACY DISCOUNTS AND REBATES

- A-3.1 Pharmacy Claims.** The amounts charged to Horizon BCBSNJ by its prescription benefit vendor ("Pharmacy Benefits Manager") with respect to Claims Incurred by Plan Participants for covered prescription drugs during the term of this Agreement, and the charges that Horizon BCBSNJ bill to Contract Holder with respect to those Claims, will reflect negotiated discounts off Average Wholesale Price. However, in accepting this arrangement, Contract Holder understands and acknowledges that since the rates charged by participating pharmacies and pharmacy chains may vary, the amounts paid by the Pharmacy Benefits Manager to them may not be equal to the amounts billed to Horizon BCBSNJ and back to Contract Holder.

- A-3.[3] Pharmacy Rebate Credits:** Certain pharmacy rebates shall apply to benefits obtained through Horizon BCBSNJ's Pharmacy Network. Horizon BCBSNJ shall credit Contract Holder's Claims Due during the eighth month after the end of the quarter in which the Claim is Paid. The applicable pharmacy rebates shall be as stated in this provision.

No Rebates Apply.

*Administrative Service Agreement Exhibit A***EXHIBIT A: SCHEDULE A – FINANCIAL TERMS**

Group Name: County of Passaic
Term: 1/1/2019 – 12/31/2019
Group Number: 85518
Current Enrollment: 3,654

SECTION A-1: FEES

A-1.1 Administrative Fees and Other Fees. The following charges shall be in effect for the Terms specified hereunder based on Contract Holder's Current Enrollment:

*Administrative Fees:*Year 1 (effective 1/1/2019 – 12/31/2019)

Health \$26.48 per contract per month

Other Fees:

Mental Health Administration Charge: \$0.00 per contract per month
 ** Fee for utilization management of mental health claims that are not capitated.

Network Access Fee: \$12.50 per OMNIA contract per month
 **The Network Access Fee applies to access to Horizon BCBSNJ's OMNIA.

Stop Loss Interface Fee:
 Standard Reporting \$0.00 per contract per month
 Horizon, at its sole discretion, can adjust the fee for stop loss reporting if there is a change in your Stop Loss vendor or in the level of Stop Loss reporting provided.
 Refer to the Stop Loss Interface Addendum for details

MyWay HSA Banking Fee: \$4.00 per contract per month
 The above banking fee is charged only on the contracts enrolled in the CDH plan.

Ancillary Services Fees:

1. Chronic Care Management Charge \$ 2.50 per contract per month
 ** Chronic Care Management (formerly Disease Management) services include:
 Asthma, Diabetes, Chronic Obstructive Pulmonary Disease (COPD), Coronary Artery Disease (CAD), Chronic Heart Failure (CHF) and End Stage Renal Disease (ESRD).

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION REAPPOINTING LOUIS E. IMHOF, III AS CLERK TO THE BOARD OF CHOSEN FREEHOLDERS FOR THE TERM PROVIDED BY LAW, EFFECTIVE JULY 16, 2019 AND TERMINATING ON JULY 15, 2022 ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190531							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-2							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION REAPPOINTING LOUIS E. IMHOF, III AS
CLERK TO THE BOARD OF CHOSEN FREEHOLDERS
FOR THE TERM PROVIDED BY LAW, EFFECTIVE JULY
16, 2019 AND TERMINATING ON JULY 15, 2022**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is vested with the power to appoint a Clerk to the Board of Freeholders for a term of three (3) years, pursuant to N.J.S.A. 40A:9-26, and

WHEREAS the Board previously adopted a resolution (R-2016-504 on June 28, 2016) appointing Louis E. Imhof, III as Clerk to the Board for a term commencing on July 16, 2016 and terminating on July 15, 2019; and

WHEREAS said Board previously adopted Resolution R-2016-0549 on June 28, 2016 reappointing Mr. Imhof to said position for a term commencing July 16, 2013 and terminating July 15, 2016; and

WHEREAS the Board is desirous of reappointing Mr. Imhof as Clerk to the Board for the term provided by law, i.e. effective July 16, 2019 and terminating on July 15, 2022

WHEREAS the Administration and Finance Committee at its June 12, 2019 meeting considered this request and recommended this resolution to the full Board for adoption.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Louis E. Imhof, III be and hereby is reappointed as Clerk to the Board of Chosen Freeholders for a term of three (3) years as provided

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION DESIGNATING SHERRY ARVANITAKIS AS PURCHASING AGENT FOR THE COUNTY OF PASSAIC FOR A TERM OF THREE (3) YEARS COMMENCING ON JULY 1, 2019 AND TERMINATING ON JUNE 30, 2022, IN ACCORDANCE WITH N.J.S.A. 40A:9-30 ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#	R20190532							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-3							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Res Pg:n.3-2

**RESOLUTION DESIGNATING SHERRY ARVANITAKIS AS
PURCHASING AGENT FOR THE COUNTY OF PASSAIC FOR
A TERM OF THREE (3) YEARS COMMENCING ON JULY 1,
2019 AND TERMINATING ON JUNE 30, 2022, IN
ACCORDANCE WITH N.J.S.A. 40A:9-30**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is vested with all of the executive and legislative powers of the County of Passaic (the “County”) pursuant to N.J.S.A. 40:20-1, et seq.; and

WHEREAS the Board is authorized to appoint a Purchasing Agent for a term of three (3) years, pursuant to N.J.S.A. 40A:9-30; and

WHEREAS said Board has been advised that the current Director of Purchasing, Michael Marinello, intends to submit his resignation of that position effective June 30, 2019; and

WHEREAS several years ago the said Board retained Sherry Arvanitakis, a Qualified Purchasing Agent, as the Assistant Director of Purchasing; and

WHEREAS the Board is now desirous of designating Ms. Arvanitakis as the Purchasing Agent for the County of Passaic for a three (3)-year term effective July 1, 2019; and

WHEREAS under the Local Public Contracts Law, specifically N.J.S.A. 40A:11-3(a), when the governing body of a local public entity has a qualified purchasing agent, the bid threshold amount can be the amount fixed by the Governor of the State of New Jersey in consultation with the Department of the Treasury, which was so fixed on July 1, 2016 in the amount of \$40,000.00; and

WHEREAS the Administration, Finance and Personnel Committee at its June 12, 2019 meeting has considered this matter and recommended this resolution to the full Board for adoption.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that Sherry Arvanitakis be and hereby is formally designated as the Purchasing Agent for the County of Passaic for a term of three (3) years, commencing immediately and terminating on July 1, 2019 and terminating on June 30, 2022, in accordance with N.J.S.A. 40A:9-30.

BE IT FURTHER RESOLVED by the said Board that the bid threshold amount for receipt of bids under the Local Public Contracts Law is hereby fixed at Forty Thousand (\$40,000.00) Dollars.

June 25, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: AMENDED: AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR HARDWARE SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS FOR THE PERIOD OF FEBRUARY 1, 2019 THROUGH JANUARY 31, 2020, AS PER REBID SB-19-022, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190533							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-4							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

AMENDED
AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR HARDWARE SUPPLIES FOR THE COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS FOR THE PERIOD OF FEBRUARY 1, 2019 THROUGH JANUARY 31, 2020, AS PER REBID SB-19-022

WHEREAS, there exists a need for Hardware Supplies for the County of Passaic Departments and Institutions; and

WHEREAS, the Hardware Supplies bid was previously advertised and no bids were received resulting in an authorization to rebid these items; and

WHEREAS, the County of Passaic issued a public solicitation for a rebid to qualified vendors for SB-19-022 Hardware Supplies for the County of Passaic Departments and Institutions in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on April 23, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

WHEREAS, the Finance, Administration and Personnel Committee reviewed this matter at its June 12, 2019 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be retroactive from February 1, 2019 through January 31, 2020 for a total estimated award of \$75,118.64 with purchases to be made on an as-needed basis from the following vendors:

1) R&M Hardware (\$69,257.44) Bid Items (66):

Line Items 9a, 9b, 9c, 9d, 10, 16, 17, 31,32, 33, 36, 38, 40, 41, 42, 52, 54a, 54b., 76, 84, 85, 113, 116, 117, 121, 122, 123, 125, 126, 128, 129, 130, 131, 132, 220, 221, 222, 223, 224, 225, 226,

227, 228, 229, 230, 231,232, 233, 234, 235, 236, 237, 247, 253, 266, 267, 268, 270, 271, 272, 273, 274, 275, 276, 277, 278

2) Cooper Friedman (\$5,861.20) Bid Items (10):

Gives a 40% discount for non-bid items off their catalog price

Line Items: 24a, 24b, 28, 43, 91, 96, 98, 104, 112, 196; and

WHEREAS, a certificate attached hereto, indicating that \$75,118.64 in funds are available in various budget accounts for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an amount not to exceed \$75,118.64 in accordance with N.J.A.C. 5:30-11.10 (a) open-ended Contracts; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

Dated: June 25, 2019

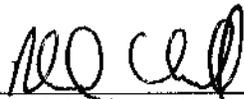
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$75,118.64

APPROPRIATION: All Accounts on a needs basis.

PURPOSE: Resolution authorizing award of contract to the vendors listed below for Hardware supplies for the County of Passaic departments and institutions.


Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
 Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

1. RE-BID HARDWARE SUPPLIES FOR VARIOUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 75,118.64
 REQUISITION # PENDING
 ACCOUNT # PENDING

4. METHOD OF PROCUREMENT:

RFP RFQ Bld
 Other: _____

5. COMMITTEE REVIEW:

DATE:

- Administration & Finance _____
- Budget _____
- Health _____
- Human Services _____
- Law & Public Safety _____
- Planning & Economic Development _____
- Public Works _____

6. DISTRIBUTION LIST:

- Administration Finance Counsel
- Clerk to the Board Procurement
- Other: _____



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS

Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

1. RE-BID HARDWARE SUPPLIES FOR VAIROUS COUNTY OF PASSAIC DEPARTMENTS AND INSTITUTIONS.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 75,118.64

REQUISITION # PENDING

ACCOUNT # PENDING

4. METHOD OF PROCUREMENT:

RFP RFQ Bld

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO PURCHASE VIA STATE CONTRACT AND COUNTY COOPERATIVES ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190534							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-5							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION TO PURCHASE VIA STATE CONTRACT AND
COUNTY COOPERATIVES**

WHEREAS various Passaic County Departments and Institutions have requested the purchase of items and services pursuant to State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules as indicated in the attached correspondence for the Various Passaic County Departments; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms of the State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS the Passaic County Finance Committee has considered this matter and recommend this Resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditures.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of goods and/services in accordance with the terms of the applicable State Contract described below:

Vendor:	Atlantic Tomorrows Office
State:	#G40467
Description:	Copiers (2)
Using Agency:	Road Department Offices
Requisition No.:	R9-04165
Amount:	\$5,766.00
Account:	9-01-26-151-001-223

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees to and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

June 25, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,766.00

APPROPRIATION: 9-01-26-151-001-223

PURPOSE: Resolution authorizing purchase from Atlantic
Tomorrows Office via state contract.


Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

June 12, 2019

Mr. Michael Glovin, Esq.
Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Atlantic Tomorrow's Office

Dear Mr. Glovin:

At the June 12th, 2019 meeting of the Public Works Committee, a request was heard to authorize the purchase of two (2) Savin MP C401SPF copiers for the Passaic County Road Department Offices from Atlantic Tomorrow's Office, 134 West 26th Street, 3rd Floor, New York, New York 10001, a State Contract Vendor number 40467 in the amount of \$5,766.00. The Committee directed that a resolution be made authorizing same and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form and requisition are attached.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosures
cc: Nadege Allwaters, Esq., Asst. Passaic County Counsel

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190534



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** KENNETH A. SIMPSON, CPWM, SUPERVISOR OF ROADS

Telephone #: 973-881-4500

DESCRIPTION OF RESOLUTION: AUTHORIZING THE PURCHASE OF TWO (2) SAVIN MP C401SPF NETWORK PRINTING, SCANNING AND FAXING MACHINES FOR THE ROAD DEPARTMENT OFFICES, AS PER STATE CONTRACT #40467. FROM ATLANTIC TOMORROWS OFFICE, 134 WEST 26TH ST, NEW YORK, NY 10001

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 5,766.00

REQUISITION # R9-04165

ACCOUNT # 9-01-26-151-001-223

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: STATE CONTRACT

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works 6-12-19

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190534

COUNTY OF PASSAIC

ROADS DEPT, CO OF PASSAIC
 (Q) 973-881-4500
 307 PENNSYLVANIA AVENUE
 PATERSON, NJ 07503

Res-Pg:n.5-7

REQUISITION	
NO.	R9-04165

SHIP TO	COUNTY OF PASSAIC ROAD DEPARTMENT 307 PENNSYLVANIA AVENUE PATERSON, NJ 07503
VENDOR	VENDOR #: 07641 ATLANTIC TOMORROWS OFFICE ATTN: ARLENE HASSELE 134 WEST 26TH ST - 3RD FLOOR NEW YORK, NY 10001

ORDER DATE: 06/11/19
 DELIVERY DATE:
 STATE CONTRACT: 40467
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00	ROAD DEPARTMENT - PATERSON TWO (2) SAVIN MP C401SPF PRINTERS WITH DOCUMENT FEEDER, DUPLEX, ONE 550 SHEET PAPER DRAW, 100 SHEET BYPASS, NETWORK PRINTING, SCANNING AND FAXING WITH MAINTENANCE AND SUPPLY INCLUDING ALL PARTS, LABOR, DRUMS, TONER AND DEVELOPER AS PER QUOTE DATED JUNE 10, 2019 DELIVER TO: PASSAIC COUNTY ROAD DEPARTMENT ATTN: ELAINE 307 PENNSYLVANIA AVENUE PATERSON, NEW JERSEY 07503 973-881-4500 AS PER STATE CONTRACT #40467	9-01-26-151-001-223	2,883.0000	5,766.00
			TOTAL	5,766.00

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190534

Kenneth D. Simpson

 REQUESTING DEPARTMENT

6/11/19

 DATE



Atlantic
tomorrowsoffice.com

JUN 10, 2019

PASSAIC COUNTY ROAD DEPARTMENT
307 PENNSYLVANIA AVENUE
PATERSON, NJ 07505
ATTENTION: ELAINE CRUSCO

SAVIN MP C401SPF(STATE CONTRACT# G40467)

*PURCHASE PRICE: \$3,483.00 EACH

*TRADE-IN ALLOWANCE: \$600.00 EACH

*FINAL COST: \$2,883.00 EACH

INCLUDES: DOCUMENT FEEDER, DUPLEX, ONE 550
SHEET PAPER DRAW, 100 SHEET BYPASS, NETWORK
PRINTING, SCANNING AND FAXING

MAINTENANCE & SUPPLY(STATE CONTRACT# G40467)

-ADD TO FLEET @:

*BLACK CPC: \$.0090 PER COPY

*COLOR CPC: \$.0650 PER COPY

INCLUDES: ALL PARTS, LABOR, DRUMS, TONER & DEVELOPER

I HOPE THIS MEETS WITH YOUR APPROVAL.

SINCERELY, MICHAEL BERARDINELLI

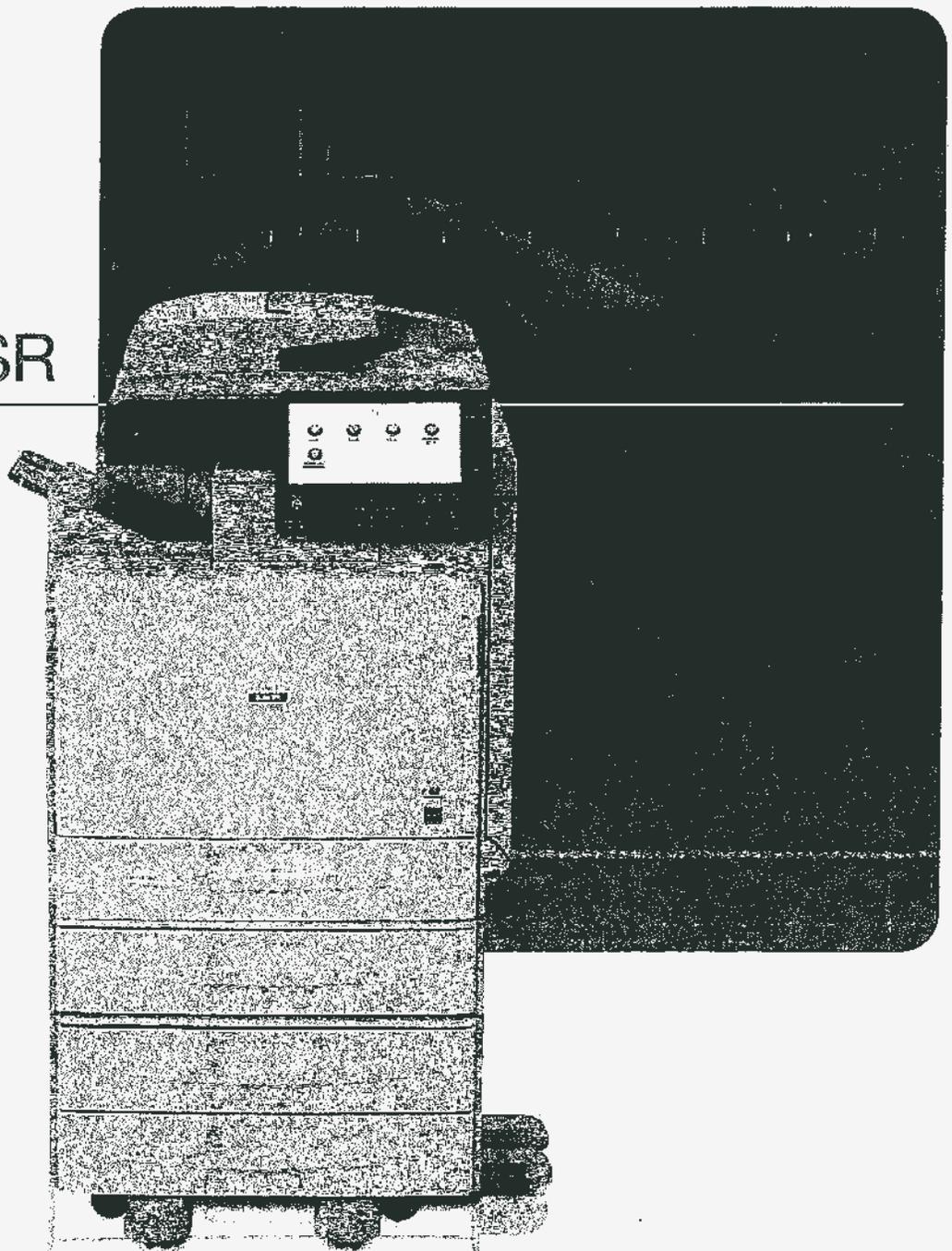
ATLANTIC TOMORROW'S OFFICE

SAVIN®

MP C401 MP C401SR

Multifunction Color

- ✓ Copier
- ✓ Printer
- ✓ Facsimile
- ✓ Scanner

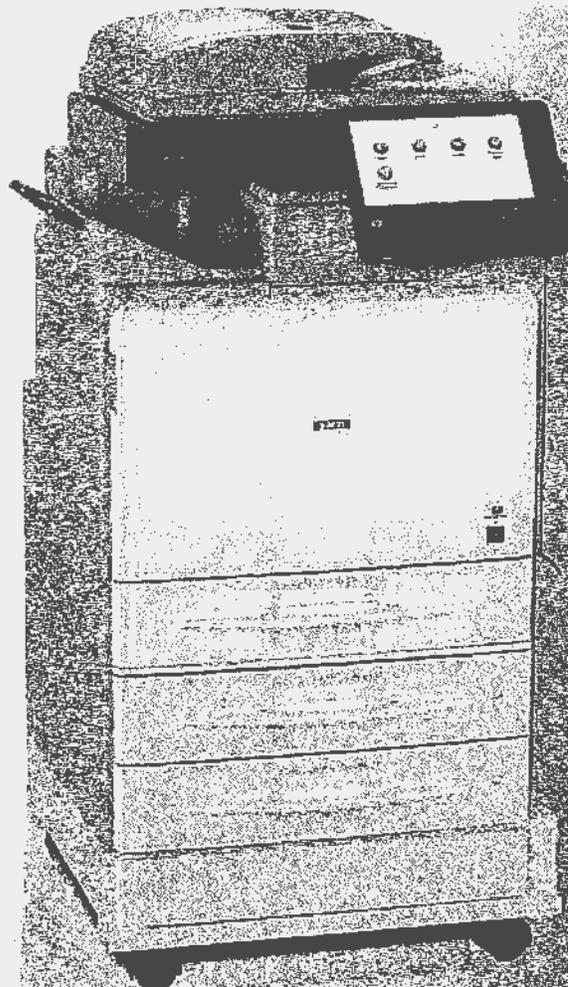


Introdu
Adopte
Official Resolution#: R20190534

Faster, smarter workflow for your workgroup

You know your team better than anybody. You know what drives them and what they need to be more productive. You also know your budget. Wouldn't it be great if there was an easy-to-use device to give them the performance they need — at the price you want? Introducing the SAVIN® MP C401/MP C401SR, a powerful digital multifunction device that combines fast color output, advanced scanning, optional faxing and dependable security to simplify everyday tasks. This compact, affordable MFP offers a host of customizable features and user-friendly controls, so you can tailor it for your office, workgroup and workflows. Use it as your workhorse device, or add it as part of a Managed Document Services (MDS) strategy to improve efficiency throughout your organization.

- Produce up to 42 prints (Letter) and 40 prints (A4) per minute in full color
- Scan documents in color to multiple destinations and reduce paper storage
- Customize the control panel home screen for every user
- Minimize interruptions with a 2,300-sheet paper capacity
- Protect critical information and documents with user authentication
- Add browser support for mobile printing and Cloud services
- Create professional-looking document sets in house (standard finishing available on MP C401SR only)



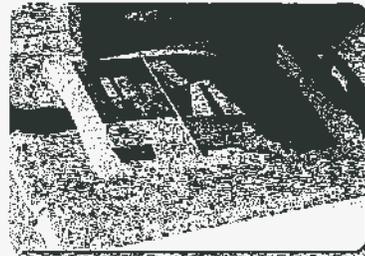
Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190534

Discover the value of reliable, efficient everyday performance

Designed to give you more control

Perform more tasks in less time

Thriving organizations move quickly. Are you using technology that can keep pace? The Savin MP C401/MP C401SR offers a wide range of features so you can copy, print, store and share documents and move on to the next project within moments. It produces up to 42 color or black-and-white pages per minute for 8.5" x 11" output and up to 32 ppm for 8.5" x 14"—on a wide range of media types. It stores up to 2,300 sheets for fewer workflow interruptions.



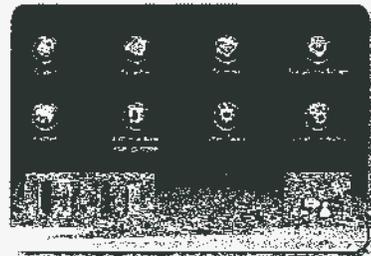
Choose how you want to work

Few people work the same way. But everybody can be productive. That's why we created the Savin MP C401/MP C401SR to be customizable to your preferences. It comes standard with a 9" tilting color home screen. Individual users can program up to 72 intuitive icons and shortcuts to frequently used tasks. The MP C401SR comes standard with an internal finisher for stapling multi-page print jobs. In addition, a fax option can be added that can transfer documents quickly and economically with or without paper.



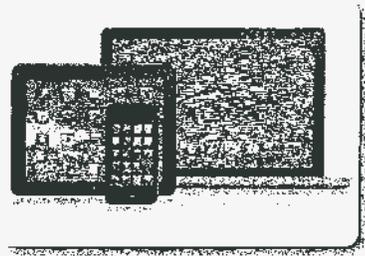
Leverage cutting-edge technology

Smartphones, tablets and other mobile devices have become part of the workday experience. So, we engineered the Savin MP C401/MP C401SR with the same functionality to enhance your user experience. The optional 10.1" Wide Super VGA Smart Operation Panel features drag-and-drop, pinch-and-flick functionality and swipe scrolling so users can transition from task to task with incredible ease and convenience. It includes iconic widgets for quick updates on the date, time and toner levels.



Be productive on the move

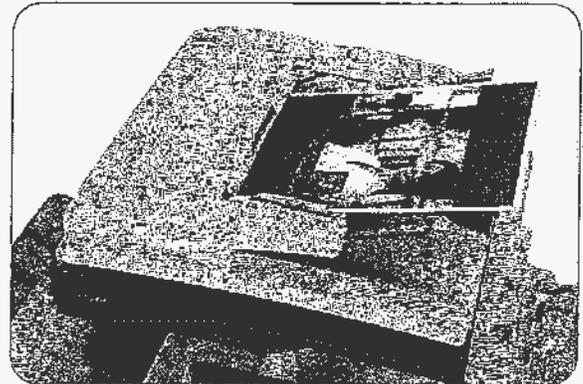
Savin lets you accomplish more in the office — even when you're far away from it. The MP C401/MP C401SR offers an embedded Web Browser option, so users can connect directly to the Integrated Cloud Environment (ICE) option. Use it to scan documents, send files to popular Web services and print from almost anywhere with the touch of a button. You can turn services on or off based on your needs. Best of all, you use it without an on-premise software investment. The device also lets users carry their work with them. Simply use the convenient USB or SD card slot on the control panel to access your job in walk-up environments.



Exceptional workgroup efficiency at your fingertips

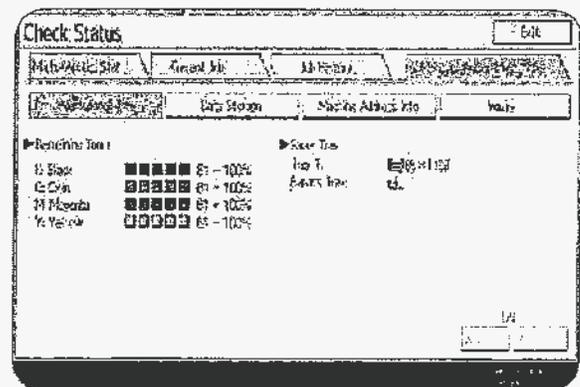
Scan and share documents with ease

Reduce time while using less paper. Use the Savin MP C401/MP C401SR to scan color or monochrome originals to shared folders, PC media cards, document servers and other locations. Expedite multi-page scans with the convenient, user-friendly, 50-Sheet Automatic Reversing Document Feeder (ARDF). In addition, you can create searchable PDF files by using the optional OCR scanning feature.



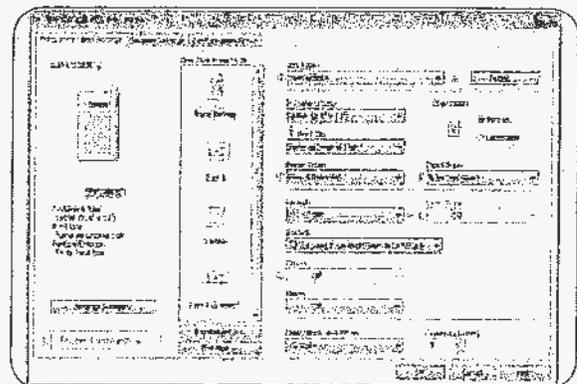
Manage the efficiency of your workgroup

Take advantage of a host of administrative tools to manage system settings, print job status and supply levels from a centralized location. IT Administrators can capture an image of the operation panel screen from their desktop via a new remote user interface, resulting in faster troubleshooting and improved responsiveness. Build custom applications or integrate off-the-shelf software products. Track and control output costs and streamline document capture processes through integration with our best-in-class software solutions. Optimize system performance with remote firmware upgrades. And stay one step ahead by requesting an e-mail alert when supplies are low or an error is detected.



Add power seamlessly to any network

The Savin MP C401/MP C401SR fits in almost anywhere. It can be integrated in Windows®, Macintosh®, Citrix®, SAP® and UNIX® environments and comes standard with a Gigabit Ethernet interface. It installs quickly, with minimal investment, for maximum uptime. Choose the icon-driven, one-click preset PCL6 user interface driver or standard Adobe® PostScript®3™ driver to simplify print job setup.

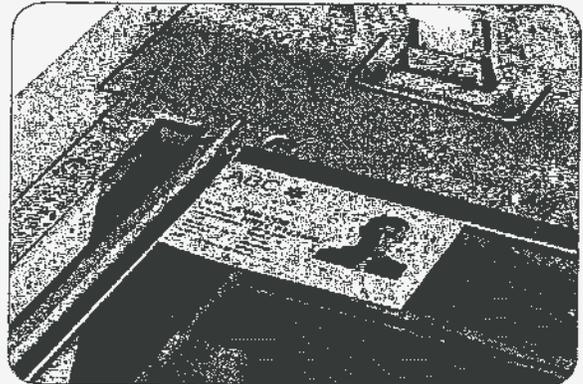


Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190534

Secure workflows to improve performance

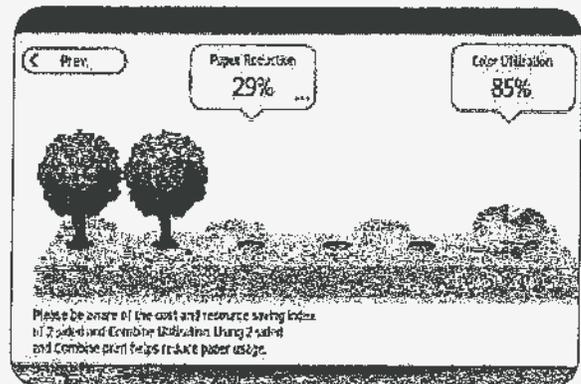
Streamline everyday tasks

Do you want to accomplish tasks faster? Do you want to become more productive? Enjoy convenient automated features to enhance workgroup productivity. With Auto Job Promotion, jobs that are ready to print are automatically moved higher in the print queue, replacing jobs that are stopped for errors or other reasons. ID Card Copy enables users to copy and scan two-sided documents such as identity cards on one side of a sheet of paper. Up to 3,000 documents can be stored and organized on the document server for fast retrieval. In addition, toner can be replaced in moments by any user.



Protect the environment and your bottom line

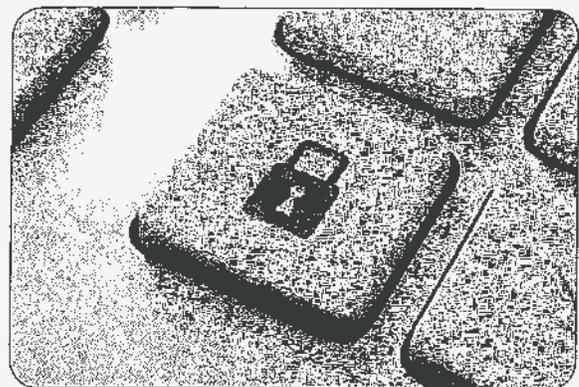
We strive to be stewards for the environment. That's why we give you more ways to take responsibility for your own energy and paper use. The Savin MP C401/MP C401SR offers expanded energy-saving modes to reduce power consumption. Program it to shut down or power up automatically to conserve energy during expected downtimes. Take advantage of standard duplexing to reduce paper and associated costs. Set print quotas for individual users or groups to reduce unnecessary printing. And, use the built-in Eco-Friendly Indicator to see how much paper your team is saving. These models meet the new stringent standards for ENERGY STAR™ 2.0 certification and have qualified for an EPEAT® gold rating.



Eco-Friendly Indicator Screen as shown on Smart Operation Panel.

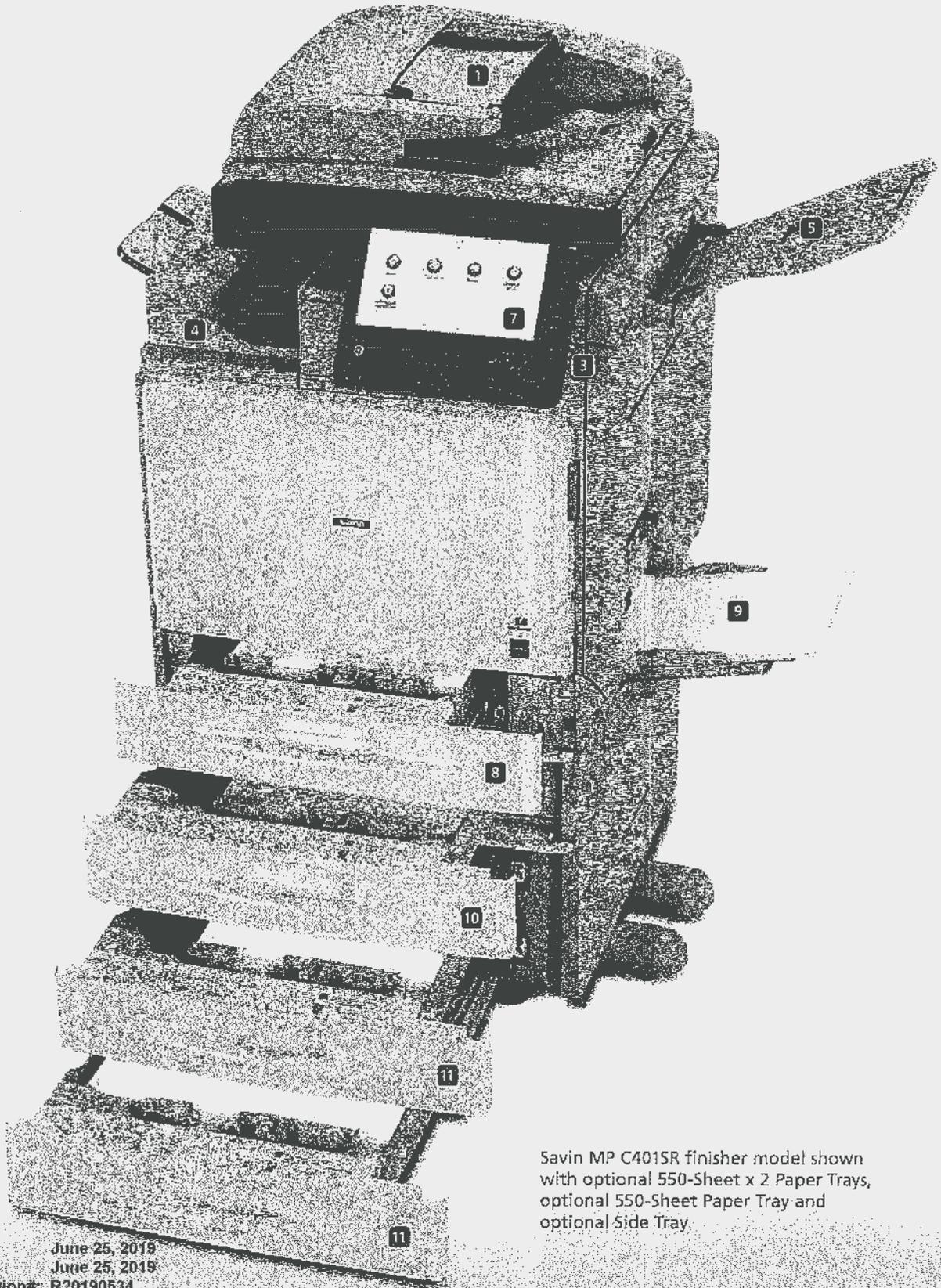
Secure documents and critical information

Documents need to be protected — so do the people who create them. Control access to specific functions with password-protected user-specific authentication. Take advantage of enhanced encryption to protect your address book, authentication information and stored documents. Destroy all latent images and stored data on the hard disk drive with the DataOverwriteSecurity System (DOSS) feature. Plus, you can print the name, time and login of the authorized user directly on output using the new Mandatory Security Information Printing feature for even more accountability in the office.



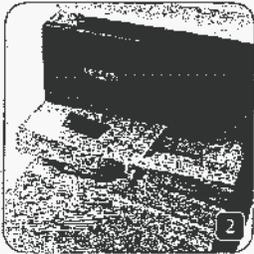


Fully-featured for a full day's work

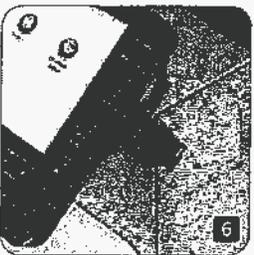


Savin MP C401SR finisher model shown with optional 550-Sheet x 2 Paper Trays, optional 550-Sheet Paper Tray and optional Side Tray

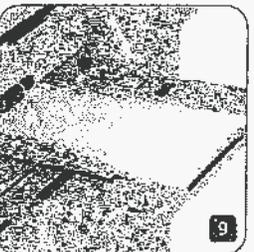
Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190534



1 Standard 50-Sheet Automatic Reversing Document Feeder: Efficiently handle one- and two-sided originals up to 8.5" x 14" in size.



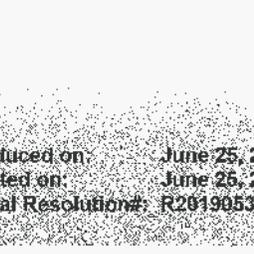
2 One-Bin Tray (Optional for MP C401 only): Separate output and make it easy for users to retrieve their documents.



3 Automatic Duplexing (Standard): Save paper and filing space with standard automatic duplexing that runs virtually at the same speed as one-sided output.



4 Internal Finisher (Standard on MP C401SR only): Produce superb quality finished documents and save space with an innovative internal finisher design.



5 Side Tray (Optional): Keep output well-organized and easily accessible for end-users.

6 Standard Scan-to/Print-from Media: Make high-quality prints from PDF, TIF, JPEG — or print XPS files using the new XPS Direct Print option — or scan documents to a USB Cijp drive or SD card.

7 Full-Color LCD Control Panel with USB/SD Slot: Navigate from job to job easily with fingertip control via the intuitive, angled 9.0° control panel featuring a user-friendly slot for USB/SD cards.

8 Standard 550-Sheet Paper Tray: Stay productive and minimize trips to replenish paper with an ample supply of 8.5" x 11"/A4 paper, up to 120 lb. Index.

9 Standard 100-Sheet Bypass Tray: Take advantage of a wide range of paper sizes and types (up to 140 lb. Index).

10 550-Sheet Paper Tray (Optional): Accommodate sizes up to 8.5" x 14" and increase paper capacity to 1,200 sheets.

11 550-Sheet x 2 Paper Trays (Optional): Add two additional 550-Sheet Paper Trays to the optional 550-Sheet Paper Tray and offer users an even wider selection of paper types and sizes on demand as well as a robust 2,300-sheet paper capacity.

12 Easy Maintenance: Toner Cartridges are conveniently located behind the front panel. Supplies are easy for any user to replace.



County of Passaic

Administration Building Annex

307 Pennsylvania Avenue • Paterson, New Jersey 07503

ROAD DEPARTMENT

Kenneth A. Simpson, CPWM
Passaic County
Supervisor of Roads

TEL: (973) 881-4500
FAX: (973) 742-2498
kenneths@passaiccountynj.org

June 12, 2019

Mr. Michael Glovin, Esq.
Passaic County Counsel
401 Grand Street
Paterson, New Jersey 07505

Re: Resolution Request – Atlantic Tomorrow's Office

Dear Mr. Glovin:

At the June 12th, 2019 meeting of the Public Works Committee, a request was heard to authorize the purchase of two (2) Savin MP C401SPF copiers for the Passaic County Road Department Offices from Atlantic Tomorrow's Office, 134 West 26th Street, 3rd Floor, New York, New York 10001, a State Contract Vendor number 40467 in the amount of \$5,766.00. The Committee directed that a resolution be made authorizing same and that it be placed before the Board of Chosen Freeholders for approval at their next regularly scheduled meeting. The County of Passaic Resolution request form and requisition are attached.

If you should have any questions or I can be of additional assistance, please feel free to contact me.

Thank you for your attention and your assistance with this matter.

Very truly yours,

Kenneth A. Simpson, CPWM
Supervisor of Passaic County Roads

KAS/esc
Enclosures
cc: Nadege Allwaters, Esq., Asst. Passaic County Counsel

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190534

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ACCEPTING ANNUAL AUDIT REPORT FOR COUNTY FISCAL YEAR 2018 AND AUTHORIZING THE EXECUTION AND FILING OF THE REQUIRED "GROUP AFFIDAVIT" WITH THE LOCAL FINANCE BOARD, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190535							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-6							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION ACCEPTING ANNUAL AUDIT REPORT FOR COUNTY FISCAL YEAR 2018 AND AUTHORIZING THE EXECUTION AND FILING OF THE REQUIRED "GROUP AFFIDAVIT" WITH THE LOCAL FINANCE BOARD

WHEREAS N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS the Annual Report of Audit for the year 2018 has been filed by a Registered Municipal Accountant with the Clerk of the Board of Chosen Freeholders of the County of Passaic as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS the Local Finance Board has promulgated a resolution requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled:

General Comments

Recommendations;

and

WHEREAS the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments

Recommendations

as evidenced by the group affidavit from of the governing body;
and

WHEREAS such resolution of certification shall be adopted by the Governing Body no later than forty five (45) days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and

WHEREAS all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to penalty provisions of R.S. 52:27BB-52 – to wit:

R.S. 52:27b – “a local officer or member of a local governing body who, after a date fixed for compliance fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a [Disorderly persons offense] and, upon conviction, may be fined ... or imprisoned ... in addition shall forfeit his office.”

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON JUNE 25, 2019.

Louis E. Imhof, III
Clerk to the Board

June 25, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

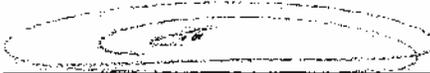
Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda:

RESOLUTION APPROVING THE REQUIRED CORRECTIVE ACTION PLAN FOR THE FISCAL YEAR 2018 AUDIT REPORT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:



Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance

COMMITTEE NAME

Official Resolution#		R20190536						
Meeting Date		06/25/2019						
Introduced Date		06/25/2019						
Adopted Date		06/25/2019						
Agenda Item		n-7						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION APPROVING THE REQUIRED CORRECTIVE
ACTION PLAN FOR THE FISCAL YEAR 2018 AUDIT
REPORT**

WHEREAS the Division of Local Government Services requires the Chief Financial Officer to file a "Corrective Action Plan", attached hereto, outlining the actions to be taken by the County relative to the findings and recommendations in the annual audit report: and

WHEREAS the "Corrective Action Plan" shall be prepared by the Chief Financial Officer with assistance from other officials affected by the audit findings and recommendations; and

WHEREAS the governing body is required by resolution, to approve said "Corrective Action Plan"; and

WHEREAS the "Corrective Action Plan", as prepared by the Chief Financial Officer and approved by the governing body, shall be placed on file and made available for public inspection in the office of the Clerk to the Board of Chosen Freeholders.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the "Corrective Action Plan" for the Fiscal Year 2018 Audit Report submitted by the Chief Financial Officer.

June 25, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO THE LOAN TO THE CITY OF PATERSON BY THE PASSAIC COUNTY IMPROVEMENT AUTHORITY AND THE ISSUANCE OF NOTES IN CONNECTION WITH SUCH LOAN, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190537							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-8							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION CONSENTING TO THE LOAN TO THE CITY OF PATERSON
BY THE PASSAIC COUNTY IMPROVEMENT AUTHORITY
AND THE ISSUANCE OF NOTES IN CONNECTION WITH
SUCH LOAN**

WHEREAS, The Passaic County Improvement Authority has proposed a transaction whereby it will loan moneys to the City of Paterson, in the County of Passaic, New Jersey through the issuance of its revenue notes to finance and refinance various projects for said governmental entity; and

WHEREAS, The Passaic County Improvement Authority expects to adopt its note resolution on or about July 16, 2019 authorizing the issuance of its revenue notes in an aggregate amount not to exceed \$23,819,000; and

WHEREAS, the County Improvement Authority Law requires that all projects undertaken by The Passaic County Improvement Authority be reviewed and consented to by the Board of Chosen Freeholders of each county in which a beneficiary governmental entity is located;

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the proposed governmental loan by The Passaic County Improvement Authority and the issuance by The Passaic County Improvement Authority of its revenue notes to finance said loan to the City of Paterson in an aggregate principal amount not to exceed \$23,819,000 be and is hereby approved.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



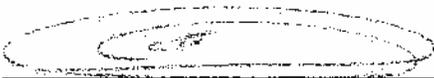
Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR FERTILIZER/CHEMICAL MATERIALS, FOR THE COUNTY OF PASSAIC GOLF COURSE, FOR THE PERIOD OF JUNE 1, 2019 THROUGH MAY 31, 2020, AS PER BID SB-19-028. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL
Administration and Finance
COMMITTEE NAME

Official Resolution#	R20190538							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-9							
CAF #	9-01-28-198-002-F05							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

AUTHORIZING AWARD OF CONTRACT TO THE VENDORS LISTED BELOW FOR FERTILIZER/CHEMICAL MATERIALS FOR THE COUNTY OF PASSAIC GOLF COURSE, FOR THE PERIOD OF JUNE 1, 2019 THROUGH MAY 31, 2020, AS PER BID SB-19-028

WHEREAS, there exists a need for fertilizer, chemical materials for the County of Passaic Golf Course; and

WHEREAS, the County of Passaic issued a public solicitation bid to qualified vendors for SB-19-028 fertilizer/chemicals for the County of Passaic Golf Course in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on May 7, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to the vendors listed below; and

WHEREAS, the Finance, Administration and Personnel Committee reviewed this matter at its May 15, 2019 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the list of vendors have indicated in their bid response if they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

WHEREAS, the contract period will be from June 1, 2019 through May 31, 2020 for a total estimated award of \$233,469.24 with purchases to be made on an as-needed basis from the following vendors:

!. Sand & Gravel: Item (1)
1 Year estimate: \$8,400
Line item: 84.

Aquarius Supply Inc: Items (17)
1 Year estimate: \$6,621.25
Line item: 30, 36, 131, 132, 133, 136, 138, 151, 153, 154, 156, 165, 166, 170, 171, 174, and 175.

Site One Landscape Supply: Items (78)

1 Year estimate: \$43,700.51

Line items: 2, 3, 4, 6, 7, 8, 9, 15, 18, 22, 27, 31, 33, 38, 40, 41, 42, 46, 47, 48, 49, 50, 81, 89, 91, 92, 93, 94, 98, 101, 104, 105, 107, 109, 111, 112, 113, 114, 115, 116, 117, 119, 120, 121, 122, 124, 125, 127, 128, 129, 130, 134, 135, 137, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 152, 155, 157, 158, 159, 160, 167, 168, 169, 172, 173, and 176.

Grass Roots Turf Products: Items (22)

1 Year estimate: \$50,090.11

Line item: 16, 19, 20, 25, 32, 39, 43, 51, 58, 82, 85, 95, 96, 97, 99, 100, 102, 103, 106, 108, 118, and 123.

Seeton Turf: Items (7)

1 Year estimate: \$148.00

Line item: 24, 28, 29, 37, 126, 177, and 178.

Levitt's LLC: Items (3)

1 Year estimate: \$2,950

Line item: 13, 21, and 110.

Plant Food Company Inc.: Items (26)

1 Year estimate: \$80,997.85

Line item: 52, 53, 54, 55, 56, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, and 79.

Nutrien AG Solutions Inc.: Items (12)

1 Year estimate: \$40,561.52

Line item: 1, 5, 10, 12, 14, 17, 23, 26, 34, 35, 44, and 45; and

WHEREAS, procurement is hereby authorized to

rebid the following 13 Line Items:

No Bid: Line item: 11, 57, 80, 83, 86, 87, 88, 90, 111.2, 161,

162, 163, and 164; and

WHEREAS, a certificate attached hereto, indicating that \$233,469.24 in funds are available in various budget accounts for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to the above referenced vendors for the products referenced above in an amount not to exceed the line

item prices submitted in the vendor's responses. Purchases will be made on an as-needed basis in an amount not to exceed \$233,469.24 in accordance with N.J.A.C. 5:30-11.10 (a) open-ended Contracts; and

BE IT FURTHER RESOLVED that Procurement is hereby authorized to rebid 13 Line items for which no bids were received; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic as prepared by the Office of County Counsel for said purpose.

Dated: June 25, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$233,469.24

APPROPRIATION: 9-01-28-198-002-F05- on a needs basis.
2020 expenses will be contingent upon
Availability of funds in 2020 adopted budget.

PURPOSE: Resolution authorizing award of contract to the
vendors listed below for fertilizer/chemical materials
for the county of Passaic Golf Course.


Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Darryl Sparta
Telephone #: 973-872-6417

DESCRIPTION OF RESOLUTION:

Resolution to award the contract fertilizer and chemical materials-June 1, 2019 through May 31, 2020. Tuckahoe Sand & Gravel: \$8,400, Aquarius Supply Inc: \$6,621.25, Site One Landscape Supply: \$43,700.51, Grass Roots Turf Products: 50,090.11, Seeton Turf: \$148, Levitt's LLC: Items \$2,950 Plant Food Company inc. :\$80,997.85, Nutrien AG Solutions Inc: \$40,561.52. Total: \$233,469.24 (\$13,393.86 of the total will be spent in 2019.)

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 233,469.24
REQUISITION # various TBD
ACCOUNT # 9-01-28-198-002-F05

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190538



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Darryl Sparta

Telephone #: 973-872-6417

DESCRIPTION OF RESOLUTION:

Resolution to award the contract fertilizer and chemical materials-June 1, 2019 through May 31, 2020. Tuckahoe Sand & Gravel: \$8,400, Aquarius Supply Inc: \$6,621.25, Site One Landscape Supply: \$43,700.51, Grass Roots Turf Products: 50,090.11, Seeton Turf: \$148, Levitt's LLC: Items \$2,950 Plant Food Company inc. :\$80,997.85, Nutrien AG Solutions Inc: \$40,561.52. Total: \$233,469.24 (\$13,393.86 of the total will be spent in 2019.)

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 233,469.24

REQUISITION # various TBD

ACCOUNT # 9-01-28-198-002-F05

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190538

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC DEPARTMENT OF HEALTH TO PURCHASE A NEW FORKLIFT FROM CFE EQUIPMENT CORPORATION THROUGH STATE CONTRACT #40076, IN THE AMOUNT OF \$22,857.00 TO MANAGE OUR EMERGENCY PREPAREDNESS SUPPLIES AT THE PASSAIC COUNTY PROCUREMENT WAREHOUSE ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
HEALTH DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Health and Community Affairs
COMMITTEE NAME

Official Resolution#	R20190539							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-10							
CAF #	G-01-41-751-029-219							
Purchase Req. #	R9-04157							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AUTHORIZING THE PASSAIC DEPARTMENT OF HEALTH TO PURCHASE A NEW FORKLIFT FROM CFE EQUIPMENT CORPORATION THROUGH STATE CONTRACT #40076, IN THE AMOUNT OF \$22,857.00 TO MANAGE OUR EMERGENCY PREPAREDNESS SUPPLIES AT THE PASSAIC COUNTY PROCUREMENT WAREHOUSE

WHEREAS the County of Passaic Department of Health, has requested to purchase a new forklift from CFE Equipment Corporation through State Contract #40076, in the amount of \$22,857.00 to manage the County's emergency preparedness supplies at the Passaic County Procurement Warehouse; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchase in accordance with the terms and conditions and authorizing the Purchasing Agent to issue the appropriate Purchase Order; and

WHEREAS this matter was approved by the Freeholder Standing Committee of Health; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of a new forklift from CFE Equipment Corporation through State Contract #40076, in the amount of \$22,857.00 to manage the County's emergency preparedness supplies at the Passaic County Procurement Warehouse; and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

JDP:lc

Dated: June 25, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$22,857.00

APPROPRIATION: G-01-41-751-029-219

PURPOSE: Resolution authorizing the Passaic Department of Health to purchase a new forklift from CFE Equipment Corporation.



Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Charlene W. Gungil
Telephone #: (973) 881-4396

DESCRIPTION OF RESOLUTION:

Purchase of a new forklift from CFE Equipment Corporation (State Contract #40076) total amount \$22,857.00. The forklift will manage our emergency preparedness supplies @ The Passaic County Procurement Warehouse.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 22,857.00
REQUISITION # R9-04157
ACCOUNT # G-01-41-751-029-219

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____



8820 Quarry Rd, Suite 201
 Manassas, VA 20110
 (703) 257-1142
 Fax: (703) 257-1143

8350 Bristol Court
 Jessup, MD 20794
 (800) 772-8005
 Fax: (301) 576-0819

8010 White Bark Terrace
 Richmond, VA 23237
 (804) 271-7800
 Fax: (804) 271-8088

818 Widgeon Road
 Norfolk, VA 23513
 (757) 858-2880
 Fax: (757) 863-4280

Quotation/Sales & Security Agreement

Quotation Number: 13835

Quotation to:
 Passaic County Health Department
 18 Clark Street
 Paterson, NJ 07505
 Attn: Nanuette Lane

Date: 5/6/19

NJ State Contract #40076 / CFE's GSA Number: GS-07F-0382Y

We propose to furnish the equipment described herein and in accordance with the specifications, terms and conditions outlined.

Quantity	Equipment Specifications	Price Each	Total
(1)	<p>New Hyundai Cushion Tire Forklift Model: 25LC-7A (7A Series) Capacity: 5,000 lbs. @ 24" Load Center Mast: Maximum Lift Height: 185" Triple Lowered Lift Height: 84" Free Lift: 38" Forks: 42" Fuel: LP Gas Tires: Cushion Equipment Included: Sideshifter, Internal Hose Standard Features Include: Hyundai L4KB 2.4L Engine with 59 hp, Single Speed Transmission, Fully Hydrostatic Power Steering, Wet Disc Brakes, Operator Presence Sensing System (OPSS – Lift Lock, Tilt Lock, and Drive Lock), Full Suspension Seat, Operator Friendly Gauges and Water-Resistant Monitor Panel, Hour Meter, Quick Response Control Levers, Headlights, Rear Combination Lights, Turn Signal Lights, Rear View Mirrors, Parking Brake, Adjustable Steering Wheel, Back-up Alarm, Horn, EPA/CARB Tier IV Certified. Warranty: 3 Years or 4,000 Hours – Full Machine Warranty</p>		
	<p>Special Purchase Price: * Only Available on Stock Units #1244331 or 1246108</p>	\$22,857.00	

This Quotation is subject to the terms and conditions supplied.

Terms: Upon Invoice
F.O.B. Delivered
Delivery: Currently In Stock

Respectfully Submitted

By _____
 Ed Mitchell
 CFE Equipment Corporation

Quotations are plus sales taxes or other taxes if applicable. Quotations are subject to acceptance in 30 days. Prices quoted are currently those in effect and are subject to change. This quotation shall not be binding upon CFE Equipment until this form has been signed by the Customer and received by CFE Equipment or Customer's Purchase Order for the equipment has been received and accepted by CFE Equipment. A satisfactory credit report is also a condition precedent to this transaction.

Accepted: _____
 By: _____
 Date: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190539



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Charlene W. Gungil
Telephone #: (973) 881-4396

DESCRIPTION OF RESOLUTION:

Purchase of a new forklift from CFE Equipment Corporation (State Contract #40076) total amount \$22,857.00. The forklift will manage our emergency preparedness supplies @ The Passaic County Procurement Warehouse.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 22,857.00
REQUISITION # R9-04157
ACCOUNT # G-01-41-751-029-219

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AN AFFILIATION AND TRANSFER AGREEMENT WITH ST. JOSEPH'S UNIVERSITY MEDICAL CENTER FOR A TERM OF THREE YEARS WITH ONE (1) YEAR OPTION TO RENEW, COMMENCING MAY 29, 2019 AND TERMINATING MAY 28, 2022 ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190540							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-11							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓						✓	
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AUTHORIZING AN AFFILIATION AND TRANSFER AGREEMENT WITH ST. JOSEPH'S UNIVERSITY MEDICAL CENTER FOR A TERM OF THREE YEARS WITH ONE (1) YEAR OPTION TO RENEW, COMMENCING MAY 29, 2019 AND TERMINATING MAY 28, 2022

WHEREAS Preakness Healthcare Center is a place of caring and care giving with a long, historical tradition of serving the ever-increasing needs of the citizens of Passaic County; and

WHEREAS the County of Passaic, Preakness Healthcare Center and St. Joseph's University Medical Center are desirous of entering into an Affiliation and Transfer Agreement to facilitate the care and transfer of patients receiving care at Preakness Healthcare Center, who may require tertiary services not available at Preakness Healthcare Center pursuant to sound medical practice and New Jersey State requirements; and

WHEREAS St. Joseph's is an acute care hospital licensed by the State of New Jersey and has the staff and equipment necessary to provide emergency care and hospital services; and

WHEREAS the parties wish to insure continuity of care and treatment appropriate to the needs of patients; and

WHEREAS there is no cost for this Agreement; and

WHEREAS this matter was reviewed and approved by the Human Services Committee on June 12, 2019;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby

authorizes Preakness Healthcare Center to enter into an Affiliation and Transfer Agreement with St. Joseph's University Medical Center for a term of three years with one (1) year option to renew, commencing May 29, 2019 and terminating May 28, 2022, to facilitate the care and transfer of patients receiving care at Preakness Healthcare Center, who may require tertiary services not available at Preakness Healthcare Center pursuant to sound medical practice and New Jersey State requirements; and

BE IT FURTHER RESOLVED that the director and Clerk are hereby authorized to execute any necessary document to effectuate the above.

JDP:lc

Dated: June 25, 2019



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution authorizing Preakness Healthcare Center to enter into Affiliation and Transfer Agreement with St. Joseph's University Medical Center. Term: Three years with one (1) Three Year Renewal Period.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ N/A
 REQUISITION # N/A
 ACCOUNT # N/A

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: Affiliation and Transfer Agreement

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

06/12/19

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190540

**AFFILIATION AND TRANSFER AGREEMENT FOR
SUB-ACUTE AND LONG-TERM CARE PATIENTS
BETWEEN
ST. JOSEPH'S UNIVERSITY MEDICAL CENTER
AND
PREAKNESS HEALTHCARE CENTER**

AGREEMENT made this 29th day of May, 2019, by and between **ST. JOSEPH'S UNIVERSITY MEDICAL CENTER**, having principal locations at 703 Main Street, Paterson, New Jersey 07503 and 224 Hamburg Turnpike, Wayne, New Jersey 07470 (hereinafter "St. Joseph's") and **PREAKNESS HEALTHCARE CENTER** located at 305 Oldham Road, Wayne, New Jersey 07470 (hereinafter "Transferring Institution").

WHEREAS, the parties desire to enter into this Affiliation and Transfer Agreement to facilitate the care and transfer of patients receiving care at Transferring Institution who may require tertiary services not available at Transferring Institution pursuant to sound medical practice and New Jersey State requirements; and

WHEREAS, St. Joseph's is an acute care hospital licensed by the State of New Jersey and has the staff and equipment necessary to provide emergency care and hospital services; and

WHEREAS, the parties wish to insure continuity of care and treatment appropriate to the needs of patients;

NOW, THEREFORE, in consideration of the mutual covenants contained herein and intending to be legally bound, the parties do hereby enter into this Agreement and agree as follows:

1. TRANSFERS

When the transfer of a patient is desired because of the lack of availability of tertiary services and resources at Transferring Institution, the parties agree that the patient may be transferred between the two facilities pursuant to the following guidelines:

a. Process for Initiating Transfer for: Sub-Acute and Long-Term Care Patients

Emergency Patients - When it is determined by a clinician at Transferring Institution that a patient may have an emergency medical condition that requires transfer to St. Joseph's, Transferring Institution shall contact the St. Joseph's Transfer Center by dialing 1-855-SJADMIT (1-855-752-3648). All calls made to the St. Joseph's Transfer Center are recorded. The Transfer Center RN will contact the caller's physician of choice; if the caller does not have a preference, the Transfer Center RN will contact the specialist ON CALL. The Transfer Center RN will connect the referring clinician to the St. Joseph's attending physician. The St. Joseph's attending physician determines whether the patient can or cannot be accepted onto his/her service and informs the Transferring Institution of the decision. The St. Joseph's attending physician notifies the Transfer Center of the disposition request and particulars regarding the patient. St. Joseph's shall determine whether or not it has the capacity and availability to accept the patient for transfer and so notifies the accepting physician and Transferring Institution. If St. Joseph's does not have the capacity and availability to accept the patient, the patient shall be transferred pursuant to the Transferring Institution's Agreement. If St. Joseph's does not have the capacity and availability to accept

the patient at that time, it shall so notify the accepting physician and Transferring Institution of such. All transfers shall be in accordance with St. Joseph's Policy (attached) regarding Transfers of Patients from Other Facilities. **If the emergency medical condition is life threatening, Transferring Institution must dial 911 to initiate emergency response. Subsequently, Transferring Institution is to notify St Joseph's Emergency Department that patient is in transit.**

b. Patient Consent to Transfer - Patients shall not be transferred without the prior written consent of the patient (or if not legally able to consent, a person with legal authority to consent for the patient), provided however, that in the event of a medical emergency, the transfer shall nevertheless be effected even if Transferring Institution is unable, after reasonable efforts under the circumstances, to obtain the consent of the parent or other legal guardian in a timely fashion. Responsibility for obtaining the consent to transfer lies with the Transferring Institution and the written consent form shall be faxed to the Transfer Center at (973) 754-2208. A copy shall also accompany the patient upon transfer. In instances in which consent cannot be obtained in advance of transfer, the Transferring Institution shall follow its own internal procedures for obtaining administrative approval for transfer, shall accept responsibility for the transfer, and shall document the circumstances in the medical record. The institution providing treatment should obtain separate consents to treatment from the patient (or if not legally able to consent, the patient's parent or other person legally able to consent for the patient).

In addition, other than with patients with an emergency medical condition, the Transferring Institution shall obtain prior to transfer the acknowledgement of the patient (or if not legally able to consent, the patient's parent or other person legally able to consent for the patient) of the patient's (parent's or legal representative's) financial responsibility for services that are determined by the patient's insurance company or payer not to be medically necessary or for which payment is denied or reduced.

c. Transport - It shall be the responsibility of the institution transferring the patient to the other institution to coordinate appropriate transportation and personnel to transport the patient to the receiving institution. The institution providing the transport shall bill for all transports it provides. St. Joseph's assumes no responsibility for the transfer or safety of the patient while in transit and will incur no liability in connection therewith.

d. Records and Information - The Transferring Institution agrees to transmit all pertinent medical and financial information regarding the patient being transferred to the receiving institution, as requested by the receiving institution. Copies of all necessary and appropriate portions of the patient's medical record shall accompany the patient upon transfer. Such information shall include current medical findings, diagnosis, nutrition and dietary information, ambulatory status, radiological films and any other information appropriate for provision of patient care.

e. Availability of Physicians and Information at Both Institutions - The appropriate physicians at each institution shall be reasonably available to the physicians at the other institution for consultation with respect to the care and treatment of any patient who is referred and/or transferred pursuant to this Agreement. In addition, each of the institutions agrees to provide the other with all available information concerning the patient, as legally permissible.

f. **Personal Property** - Whenever a patient is transferred, any personal property shall be transported safely and shall be the responsibility of the Transferring Institution until received by and signed for by the receiving institution.

2. FINANCIAL RESPONSIBILITY FOR SERVICES PROVIDED

a. **Billing and Collection** - Each party shall bill and collect for the services that it provides to the patient. Both parties shall cooperate with the other in providing information necessary for payment.

b. **Pre-approvals** - It is the responsibility of the Transferring Institution and/or the accepting physician's office to obtain any approval or pre-certification required by the patient's payor for admission to, diagnosis, treatment or other care at St. Joseph's. Should such approval not have been obtained, Transferring Institution shall be responsible for all costs associated with a transferred patient's care at St. Joseph's to the extent such are not reimbursed by the patient's insurance.

c. **Pending Status** - If a patient who is transferred has applications in progress for Medicaid or Charity Care, the Transferring Institution must follow up on the pending application and communicate all information received to St. Joseph's promptly upon receipt or as requested by St. Joseph's Patient Accounts Department.

d. **Satisfactory Payment Arrangements** - St. Joseph's has the right to require that satisfactory payment arrangements be made prior to transfer for any elective or non-emergency treatment or procedure. In accordance with N.J.S.A. 26:2H-18.64; N.J.A.C. 43G-4.1(a)(2): "A person who is seeking health care services at a hospital as a patient for a non-emergency or elective procedure who does not furnish proof of health insurance coverage for the services or eligibility for charity care or reduced charge charity care or for any other program of benefits shall be required to provide sworn financial information sufficient to determine eligibility for any such program or benefits." If the person or the Transferring Institution does not provide the required financial information or St. Joseph's determines that the person is ineligible for any of the benefits, St. Joseph's is entitled to require that the person transferred, or the Transferring Institution, make payment for the services to be received prior to, or subsequent to, provision of such services. Should St. Joseph's not receive payment from the patient, or on behalf of the patient, within 30 days after provision of such elective or non-emergency services, St. Joseph's may bill, and Transferring Institution shall pay, for such services, in accordance with St. Joseph's charges. No information in addition to the UB92 or bill shall be required for payment purposes.

e. **Contact Person at Transferring Institution** - The Transferring Institution shall provide the name and phone number of a person at the Transferring Institution for billing and collection purposes.

3. TRANSFER BACK OF LONG-TERM CARE PATIENTS

When the condition of a transferred patient improves so that the tertiary service capability of the receiving hospital is no longer required, St. Joseph's may transfer the patient back to the Transferring Institution, and the Transferring Institution shall accept the patient back

4. DISASTER DECLARATION AND EVACUATIONS

In the event of a disaster affecting one of the parties to this Agreement, a representative of the affected party may contact the CEO or designee of the other party for assistance in effectuating patient transfers. All other provisions of this Agreement will be in full force and effect, unless waived by the CEO of the accepting party for purposes of emergency assistance, so long as such waiver is not in violation of any applicable law. The parties agree to accept transfers of patients in such an event to the extent that the accepting party has the capability and capacity to do so. Patient transfers pursuant to this section will be subject to all provisions of this Agreement.

5. TERM, TERMINATION AND REVIEW

This Agreement shall commence on the date first above written and remain in effect for three years from such date, unless sooner terminated as provided for herein. Thereafter, this Agreement shall automatically renew for one subsequent three-year period, unless sooner terminated as provided for herein. Either party may terminate this Agreement immediately upon the loss of either party's operating certificate, loss of either's insurance or material breach of contract by the other party not cured within 15 days of written notice. Either party may terminate this Agreement, without cause and without liability, upon 30 days' written notice. Finally, the parties may terminate this Agreement immediately upon mutual written consent.

6. INSURANCE

Each of the parties shall maintain, at all times, professional liability insurance in an amount not less than \$1 million per occurrence/\$3 million in the aggregate and general liability insurance in the amount of not less than \$1 million. Such insurance coverage may be with commercial insurers or under a program of self-insurance. Each of the parties shall on a yearly basis provide the other with a certificate of insurance or a copy of its formal trust agreement evidencing the foregoing insurance coverage.

7. INDEPENDENT CONTRACTORS

It is agreed that each of the parties is an independent contractor and neither is the agent of the other. Nothing contained in this Agreement shall be construed to create a joint venture, partnership, or other similar affiliation between the parties.

8. PARTICIPATION IN VENDORMATE VENDOR CREDENTIALING PROGRAM

Transferring Institution acknowledges that St. Joseph's requires all Transferring Institution's employees/agents that visit any St. Joseph's location (including all off-site locations) to participate with the Vendormate Vendor Credentialing Program. Transferring Institution agrees to register itself in St. Joseph's Vendormate System, pay the annual company credentialing fee to Vendormate and ensure it has a confirmed appointment in St. Joseph's Vendormate System for all scheduled on-site visits. All Transferring Institution's representatives entering the premises of any St. Joseph's location will be required to sign in and obtain a badge at one of the Vendormate kiosk locations (to the extent a kiosk is available at such location). Vendormate registration can be completed by Transferring Institution at <https://login.vendormate.com>.

9. REMOVAL OF TRANSFERRING INSTITUTION'S PERSONNEL FOR DISRUPTIVE BEHAVIOR

Anything herein to the contrary notwithstanding, Transferring Institution shall immediately remove any person(s) placed by Transferring Institution at St. Joseph's premises upon St.

the Secretary of the U.S. Department of Health and Human Services or the Comptroller General or any of their duly authorized representatives.

16. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)

Both parties agree to comply with all federal laws and regulations applicable to the Health Insurance Portability and Accountability Act (HIPAA) regarding privacy and security of protected health information.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

**ST. JOSEPH'S UNIVERSITY
CENTER
MEDICAL CENTER**

PREAKNESS H HEALTHCARE

By: _____
**Kevin Slavin
President and Chief Executive Officer**

By: _____
**Lucinda Corrado, LNHA
Executive Director**

Revised: 12/13/2011; 11/30/2012; 5/21/2013; 11/19/2013, 2/24/14; 1/15/2018; 1/7/2019



Policies and Procedures

TRANSFERS OF PATIENTS FROM OTHER FACILITIES

Department: TRANSFER CENTER

PURPOSE:

To provide a clear process by which patients transferred from other institutions are accepted

APPLICABILITY:

- St. Joseph's University Medical Center
- St. Joseph's Children's Hospital
- St. Joseph's Wayne Medical Center

POLICY:

A St. Joseph's physician with admitting privileges, who is responsible for accepting a transfer request from a physician at another institution, must notify the Transfer Center at ext. 5715 of the intent to accept. Before agreeing to accept the following is understood.

- The patient qualifies for either a tertiary level of service not provided by the sending institution or the request for transfer is a patient /physician request (lateral transfer)
- All transfers to SJWMC are lateral transfers.
- The sending physician understands that the Tertiary Transfer Patient may be returned to the sending institution when his/her level of care no longer requires the tertiary services.
- The physician at SJUMC, with admitting privileges, who is accepting the tertiary transfer, will as necessary and at his discretion, execute a transfer order back to the institution of origin.
- Patients, who request a transfer for hospital or physician preference with or without a tertiary need, must understand that the sending institution will inform the insurance company at the time of the request and attempt to secure an authorization.
- The sending institution may be requested to fax the Following documentation from the patient's medical record :including, the face sheet with insurance information, most recent diagnostics, lab values, progress notes, doctor's orders, consultations and any documentation regarding Medicaid or Charity Care applications, to the Transfer Center /Bed Management Department (973-754-2208). These materials serve to support the medical need for the change in level of care and approval of the transfer.
- The sending institution will also supply written verification that they will accept the patient's return post completion of tertiary services by signing the Transfer for Procedure form ESI#118067 and returning this via fax to 973-754-2208. This verification will confirm with the sending institution that they may be billed by SSJUMC / SJWMC should they fail to accept the patient's return once tertiary services are completed.
- The Non Tertiary (lateral) transfer patient does not require the use of form ESI#118067.
- SJUMC accepts patients without regard for ability to pay, however, as we are a tertiary hospital, tertiary transfer patients may return to the sending institution once they return to a lower level of care.

- The sending institution is required to secure the necessary pre-certifications from the patient's insurance company and forward them to the Transfer Center prior to transfer. Patients with or without insurance are accepted, providing that they return to the sending institution when their level of care is no longer tertiary.
- The transfer must be appropriately timed and sequenced, so that the patient is transferred on the same day as the procedure unless circumstances indicate otherwise.
- Once a patient is accepted, and form ESI #118067/ Transfer for Procedures form is returned (where applicable) to the Transfer Center, a bed is assigned and receiving unit contact information is given to the sending institution. The transfer form, any applicable discs, CD's or films and a complete chart copy must accompany the patient.
- Sending institution is required to call report to the accepting unit at either the SJUMC or SJWMC prior to the patients discharge from the sending institution.
- The transferring facility is responsible to arrange and to pay for the transportation of Tertiary Transfers in the event it is not covered under the patients insurance.
- The Non Tertiary Transfer transport costs are the responsibility of the patient.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

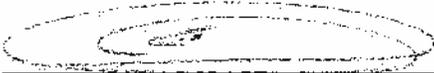
Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AMENDMENT TO RESOLUTION R-2018-0385 DATED APRIL 23, 2019 TO PENN JERSEY TO DELETE LINE ITEM #187 IN THE AMOUNT OF \$345.60 AND ADDING THE LINE ITEM #187 TO PASCO BROKERAGE, INC., AND INCREASING THEIR AWARD BY \$345.60 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190541							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-12							
CAF #	9-01-27-172-001-K01							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION AUTHORIZING THE AMENDMENT TO
RESOLUTION R-2018-0385 DATED APRIL 23, 2019 TO
PENN JERSEY TO DELETE LINE ITEM #187 IN THE
AMOUNT OF \$345.60 AND ADDING THE LINE ITEM #187
TO PASCO BROKERAGE, INC., AND INCREASING THEIR
AWARD BY \$345.60**

WHEREAS, the Board of Chosen Freeholders of Passaic County adopted Resolution R-2018-0385 on April 23, 2019 awarding a contract to Penn Jersey, for Crockery, Culinary, Kitchen Supplies and Equipment for the County of Passaic Department and Institutions; and

WHEREAS, it is necessary to amend the contract to correct error in the award, specifically to delete line item 187 from the award made to Penn Jersey and to reduce the award amount by \$345.60; and

WHEREAS it is necessary to add line item #187 to the award made to Pasco Brokerage, Inc., therefore increasing their award by \$345.60; and

WHEREAS, the matter was discussed at the Human Services Committee meeting of June 12, 2019 and recommended to the full Board for approval; and

WHEREAS, a certification is attached which indicates that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of Passaic County that pursuant to the terms set forth above it hereby authorize an amendment to the agreement awarded to Penn Jersey; and

BE IT FURTHER RESOLVED, that the Office of the Passaic County Counsel notify the within referenced vendors of this action.

JDP:lc

Dated: June 25, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$345.60

APPROPRIATION: 9-01-27-172-001-K01

PURPOSE: Resolution authorizing the amendment to resolution R-2018-0385 dated April 23, 2019 and increasing the award to Pasco Brokerage, Inc.


Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution to amend award of bid SB-19-007 Crockery, Culinary Kitchen Supplies and Equipment (R-19-0385 on 4/23/19) by deleting line item 187 from Penn Jersey Paper Co. in the amount of \$346.60 and adding the line item 187 to Pasco Brokerage Inc.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 345.60
REQUISITION # To be Determined
ACCOUNT # 9-01-27-172-001-K01

4. METHOD OF PROCUREMENT:

[] RFP [] RFQ [x] Bid
[] Other:

5. COMMITTEE REVIEW:

DATE:

- [] Administration & Finance
[] Budget
[] Health
[x] Human Services
[] Law & Public Safety
[] Planning & Economic Development
[] Public Works

06/12/19

6. DISTRIBUTION LIST:

- [] Administration [x] Finance [x] Counsel
[] Clerk to the Board [x] Procurement

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190541

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PRAXAIR DISTRIBUTION SERVICES, INC., FOR MEDICAL GAS SERVICES OXYGEN FOR PREAKNESS HEALTHCARE CENTER AS PER BID SB-19-034 ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PREAKNESS HC

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190542							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-13							
CAF #	9-01-27-172-001-213							
Purchase Req. #	R9-04108							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO PRAXAIR DISTRIBUTION SERVICES, INC., FOR MEDICAL GAS SERVICES OXYGEN FOR PREAKNESS HEALTHCARE CENTER AS PER BID SB-19-034

WHEREAS, there exists a need of Medical Gas Services Oxygen for Preakness Healthcare Center; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-19-034 in accordance with “Fair and Open” procedures as established in the “Pay-to-Play” Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on May 23, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to Praxair Distribution Services, Inc.; and

WHEREAS, the Human Services Committee has reviewed this matter at its June 12, 2019 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be for five (5) years from July 1, 2019 to May 31, 2024 for a total estimated award of \$3,000.00 per month with services to be made on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

WHEREAS, Praxair Distribution Services, Inc., indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to Praxair Distribution, Inc., for the services referenced above; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic.

JDP:lc

Dated: June 25, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$177,000.00

APPROPRIATION: \$18,000.00 – 9-01-27-172-001-213
\$159,000.00-*Contingent upon availability of
Fund in future years' budgets.

PURPOSE: Resolution authorizing award of contract to Praxair
Distribution Services, Inc., for medical gas services
oxygen for Preakness Healthcare Center.


Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution authorizing award of bid SB-19-034 Medical Gas Services Oxygen to Praxair Distribution Services Inc. Term is five years, July 1, 2019 to May 31, 2024, at an estimated cost of \$3,000.00 per month.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ Year1:\$180,000.00-\$21,000 for 2019
REQUISITION # R9-04108
ACCOUNT # 9-01-27-172-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: SB-19-034 PHC Medical Gas Services Oxygen

- | 6. COMMITTEE REVIEW: | DATE: |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>06/12/19</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

8. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: June 25, 2019 Other: _____
 Adopted on: June 25, 2019
 Official Resolution#: R20190542



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Lucinda Corrado
 Telephone #: 973-585-2169

DESCRIPTION OF RESOLUTION:

Resolution authorizing award of bid SB-19-034 Medical Gas Services Oxygen to Praxair Distribution Services Inc. Term is five years, July 1, 2019 to May 31, 2024, at an estimated cost of \$3,000.00 per month.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ Year1:\$180,000.00-\$21,000 for 2019
REQUISITION # R9-04108
ACCOUNT # 9-01-27-172-001-213

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: SB-19-034 PHC Medical Gas Services Oxygen

- | 6. COMMITTEE REVIEW: | DATE: |
|--|-----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>06/12/19</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: June 25, 2019 Other: _____
 Adopted on: June 25, 2019
 Official Resolution#: R20190542

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

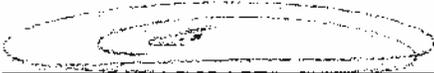
Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

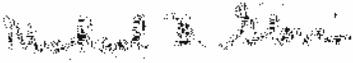
Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY DIVISION OF WEATHERIZATION AND HOME ENERGY TO ACCEPT ADDITIONAL LIHEAP WEATHERIZATION 2019 FLOOD WAIVER GRANT FUNDS IN THE AMOUNT OF \$129,494.21 ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
WEATHERIZATION

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#		R20190543						
Meeting Date		06/25/2019						
Introduced Date		06/25/2019						
Adopted Date		06/25/2019						
Agenda Item		n-14						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY DIVISION
OF WEATHERIZATION AND HOME ENERGY TO ACCEPT
ADDITIONAL LIHEAP WEATHERIZATION 2019 FLOOD WAIVER
GRANT FUNDS IN THE AMOUNT OF \$129,494.21**

WHEREAS the Weatherization Program is designed to provide funding to implement weatherization and energy conservation measures in the housing units of eligible low-income individuals residing in Passaic County. Funds are targeted to the most cost-effective conservation measures, determined from an on-site energy audit of the building. The program is intended to reduce energy consumption and to reduce the impact of higher energy costs on low-income families; and

WHEREAS pursuant to Resolution R-19-0051, dated January 21, 2019 the Board of Chosen Freeholders authorized the acceptance of a grant from the State of New Jersey Department of Community Affairs for approximately \$48,082.65 to carry out the Weatherization Assistance Program (WAP) for the period of October 1, 2018 through September 30, 2019; and

WHEREAS the Passaic County Division of Weatherization and Home Energy is requesting a resolution authorizing the acceptance of the addition of \$129,494.21 in new funds, which are earmarked to residents of Little Falls and Woodland Park in Passaic County who were affected by the August 2018 flooding and who fall within the income guidelines established under the Flood Waiver; and

WHEREAS this proposed amendment will increase the award amount to \$177,576.86 through Grant Agreement 2019-05130-0470-00/Low Income Home Energy Assistance Program (LIHEAP) Weatherization 2019 Flood Waiver; and

WHEREAS this matter was reviewed and approved by the Human Services Committee meeting on June 12, 2019; and

NOW THEREFOR BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the amendment of Grant Agreement 2019-05130-0470-00 **LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) WEATHERIZATION 2019 FLOOD WAIVER**, as stated above; and

BE IT FURTHER RESOLVED that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Kevin Batacchi, Director
Weatherization & Home Energy
County of Passaic County

John W. Bartlett
Freeholder Director
County of Passaic

JDP:lc

Dated: June 25, 2019



GRANT APPLICATION REQUEST FORM

1. Grant Title: LIHEAP Weatherization 2019 Flood Waiver

2. Funding Source: Federal State Other : _____

3. Description of Grant:

The Division of Weatherization and Home Energy in the Passaic County Department of Senior Services is requesting a resolution authorizing the acceptance of the addition of \$129,494.21 in new funds, thereby raising the total award amount to \$177,576.86 through Grant Agreement 2019-05130-0470-00 / Low Income Home Energy Assistance Program (LIHEAP) Weatherization 2019 Flood Waiver.

4. Grant Period: From 10/1/2018 To 9/30/2019

5. Amount Requested: \$ 129,494.21 increase (\$177,576.86 total award amo

6. Is a dollar match required? : Yes No

7. If yes, how much? : \$ _____

8. Is the match: Monetary In-Kind (Identify): _____

9. Account #: _____

10. Is this a: New Program Existing Program Amendment

11. Grant Administrator (Name/Title/ Department):

Kevin Batacchi, Director, Weatherization and Home Energy Division - Department of Senior Services



GRANT APPLICATION REQUEST FORM

1. Grant Title: LIHEAP Weatherization 2019 Flood Waiver

2. Funding Source: Federal State Other: _____

3. Description of Grant:

The Division of Weatherization and Home Energy in the Passaic County Department of Senior Services, Disability and Veterans Affairs desires to accept the Low Income Home Energy Assistance Program (LIHEAP) Weatherization 2019 Flood Waiver grant from the New Jersey Department of Community Affairs for approximately \$48,082.65 to carry out the Weatherization Assistance Program (WAP). LIHEAP Weatherization 2019 Flood Waiver grant funds are specifically targeted to residents of Little Falls and Woodland Park in Passaic County who were affected by the August 2018 flooding and who fall within the income guidelines established under the Flood Waiver. The grant term will be from October 1, 2018 through September 30, 2019.

4. Grant Period: From 10/1/2018 To 9/30/2019

5. Amount Requested: \$ 48,082.65

6. Is a dollar match required? : Yes No

7. If yes, how much? : \$ _____

8. Is the match: Monetary In-Kind (Identify): _____

9. Account #: _____

10. Is this a: New Program Existing Program Amendment

11. Grant Administrator (Name/Title/ Department):

Kevin Batacchi, Director, Weatherization and Home Energy Division - Department of Senior Services

Introduced on: January 22, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190543

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING GRANT AGREEMENT NO. DOAS19AAA018 ACCEPTING MIDYEAR ALLOCATION OF FUNDS FOR 2019 IN THE AMOUNT OF \$3,923,794 FROM THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
OFFICE ON AGING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#		R20190544						
Meeting Date		06/25/2019						
Introduced Date		06/25/2019						
Adopted Date		06/25/2019						
Agenda Item		n-15						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION AMENDING GRANT AGREEMENT NO.
DOAS19AAA018 ACCEPTING MIDYEAR ALLOCATION OF
FUNDS FOR 2019 IN THE AMOUNT OF \$3,923,794 FROM
THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF
AGING SERVICES**

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of amending Grant Agreement No.

DOAS19AAA018 which is the Area Plan Contract between the Department of Human Services, Division of Aging Services, and the Passaic County Board of Chosen Freeholders; and

WHEREAS the desired amendments are set forth in Policy Memorandum 2019-5, I-5, Midyear Allocation of Area Plan Contract funds for 2019, dated May 28, 2019 from the Director of the Division of Aging Services (a copy of which is attached hereto and made a part hereof) granting the Area Agencies on Aging with 100% of their calendar year 2019 federal and state funding; and

WHEREAS this 2019 Midyear Allocation incorporates into the original Area Plan Contract a budget increase; and

WHEREAS there will be an increase in: Federal funds from \$1,004,991.00 to \$2,031,181.00; State Match funds from \$87,978.00 to \$179,697.00 State Weekend Delivered Meals remains the same \$59,577.00; Safe Housing and Transportation remains the same \$67,451.00; APS (Adult Protective Service) remains the same \$323,802.00; SSBG (Social Service Block Grant) remains the same \$545,054; State HDM (Home Delivered Meals) remains the same \$166,360.00; Care Management Quality Assurance remains the same \$23,810.00; Medicaid Match Funds remains the same \$30,152.00; NSIP (USDA) from \$47,389.00 to

\$171,224.00 (Any balance of NSIP funds will be included in the final amendment); COLA funds remains the same \$325,486.00; and

WHEREAS this matter has been recommended by the County's Area Aging Director and was reviewed and recommended for approval by the Human Services Committee;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above and in the aforementioned 2019 Midyear Allocation, it hereby authorizes an amendment to the 2019 Area Plan Grant Agreement No. DOAS19AAA018 for the Passaic County Area Agency on Aging; and

BE IT FURTHER RESOLVED that the Clerk of the Board is hereby authorized to execute the 2019 Midyear Allocation on behalf of the County of Passaic.

JDP:lc

Dated: June 25, 2019



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Shirley Force
 Telephone #: (973)569-4060

DESCRIPTION OF RESOLUTION:

Resolution to Amend Grand Agreement No. DOAS19AAA018 accepting the midyear allocation of funds for 2019 in the amount of \$3,923,794 for the Department of Senior Services.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____
 REQUISITION # _____
 ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>6/12/19</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: June 25, 2019 Other: _____
 Adopted on: June 25, 2019
 Official Resolution#: R20190544



PHILIP D. MURPHY
GOVERNOR

SHEILA Y. OLIVER
LT. GOVERNOR

State of New Jersey
Department of Human Services
Division of Aging Services
P.O. Box 807
Trenton, N.J. 08625-0807

CAROLE JOHNSON
COMMISSIONER

LOUISE RUSH
DIVISION DIRECTOR

DATE: May 28, 2019 NUMBER: 2019 - 5; I -5
TYPE: Policy Memorandum SUPERSEDES: None
SUBJECT: MID-YEAR ALLOCATION OF AREA PLAN CONTRACT FUNDS FOR 2019 DISTRIBUTION CODE: I

EFFECTIVE DATE: Immediately

APPLICABILITY: Executive Directors, Area Agencies on Aging

POLICY: Enclosed please find the Midyear Amendments for Area Plan Contract (APC) year 2019. The midyear allocation is detailed on Attachment A.

Attachment A (Pages 1-3)

Attachment A1 – A5 provides the Area Agencies on Aging (AAAs) allocation for APC 2019. These are the amounts each AAA has been allocated based upon the funds currently awarded for APC 2019 through Federal and State appropriations. Carry -over identified on attachment A can be used in APC 2019. The Midyear Amendment Spreadsheet (Attachment A) includes the following:

Title III and Related State Matching Funds

- 100% Allocation of Title III Older Americans Act dollars and related State Matching funds
- Allowed carry-over
- Redistribution of funds from APC year 2018
- Total Authorized Funds - This figure indicates the total amount available for area plan administration and services prior to transfers (AAAs will be notified under a separate PM allowing transfer of funds between B, CI and CII)
- Excess Funds – This figure indicates the amount that a county was above the allowable 8% limit for carry- over of Title III B, C1, C2, D, E and related State Matching funds.
- Approved Title III Funds – This figure represents total authorized funds less Excess funds.

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190544

SAGE

In order to incorporate the additional funds into the 2019 APC, a budget revision/amendment request must be initiated in SAGE. The AAA must open up the 2019 APC and change the status to "Grant Amendment/Budget Revision Request Initiated." To initiate the amendment, fill out the "Grant Amendment/Budget Revision Request" form in the forms section of the grant. This is the red link. If adding or deleting a program in the amendment, be sure to also complete the amendment request for the addition or deletion of a service or service provider if applicable. When completing the grant amendment/budget revision request form, start the title with the date of the request. This will enable DoAS to differentiate between the different amendment requests. The title of the request can be "Current Date - Mid-Year Amendment." Since this amendment is adding additional funds to the grant, check off the button for "grant amendment." In the justification, indicate that this amendment is being requested in order to incorporate the balance of federal and state funds for 2019 as well as adding the allowable carry-over from 2018. If completing any additional modifications to the IPS documents, please include a detailed justification of what is being amended. Once the justification is completed, submit it to DoAS by changing the status of the grant to "Grant Amendment/Budget Revision Request Submitted." The amendment request is due to DoAS by **June 7, 2019**. If the request is approved, DoAS grants management staff will open up the IPS documents and any additional requested pages to enable the AAA to officially change the grant documents. Please complete all revisions and submit back to DoAS no later than **June 28, 2019**. Be reminded that no changes can be made to an IPS, or any document in the application, until approved and opened up by DoAS, AAA Administration fiscal and program staff.

Non-Title III

This includes 100% of the following funding sources: State Weekend Home Delivered Meals (SWHDM), Safe Housing and Transportation (SHTP), Adult Protective Services (APS), Social Services Block Grant (SSBG), Supplemental Home Delivered Meals (SHDM), Care Management Quality Assurance (CMQA), Community Based Senior Program (CBSP), Medicaid Match and what is now known as Supportive Funds, formerly referred to as the State Cost of Living Adjustment (COLA).

- The second installment of each AAA's 2019 Nutrition Service Incentive Program (NSIP) allocation, currently 100% of funds received from ACL, is included in this midyear amendment. Midyear allocations are based upon the FFY18 NAPIS meal counts submitted to AoA in February 2019. Any balance of NSIP funds will be included in the final amendment.
- Allowable carry-over balances from the 2018 Area Plan Contract for NSIP and Medicaid Match are included in this mid-year amendment. FY18

Medicaid Match carry-over must be spent by **June 30, 2019**. NSIP funds follow the same expenditure guidelines as Title III funding (one year to obligate and an additional two years to spend).

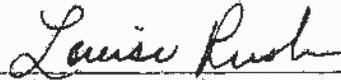
- FFP funds received through the quarter ending 9/30/18 are included in this amendment. The next allocation of FFP funds will be in the initial allocation for 2020.

Reconciliation of Final Expenditure Reports for Contract Year 2018

Final expenditure data for contract year 2018 was received and reviewed by DoAS and allowed carry-over is included in this midyear amendment. Each AAA has received a 2018 closeout letter detailing the final expenditure and fund balance information. These 2018 closeout letters have been certified by the AAA Executive Directors, therefore no further adjustments will be considered.

Finally, the Division of Local Government Services is aware of these authorizations and will approve corresponding county budget appropriations for those counties receiving funds under this PM.

Questions regarding this Policy Memorandum may be directed to Bruce Sutton at (609) 438-4738.



Louise Rush, Division Director
Division of Aging Services

LR/apg
Attachments

Department of Human Services
 Division of Aging Services
 2018 Mid-Year Allocation

COUNTY	Title III D					Title III E					APPROVED			
	100% Allocation	Allowed C/O	Retdis.	Authorized Funds	Excess	Approved Title III Funds	100% Allocation	Allowed C/O	Retdis.	Authorized Funds	Excess	Approved Title III Funds	Authorized Funds Totals	Approved Federal Totals
Atlantic	21,771	0	39	21,810	0	21,810	161,507	2,492	2,771	166,770	0	166,770	1,232,855	1,232,855
Bergen	67,260	0	128	67,388	0	67,388	593,136	72,257	9,086	590,479	966	599,513	3,976,624	3,972,723
Burlington	27,287	0	51	27,348	0	27,348	206,660	16,128	3,801	226,369	0	226,369	1,603,311	1,603,311
Camden	35,346	13,964	67	49,375	0	49,374	266,614	18,613	4,747	290,374	0	290,374	2,084,009	2,084,008
Capa May	18,265	142	19	18,425	46	16,360	64,175	7,429	1,321	72,925	2,427	70,498	532,180	519,435
Cumberland	14,358	0	23	14,382	0	14,382	85,129	577	1,917	87,322	10	87,312	665,296	664,422
Essex	62,518	16,665	133	79,316	0	79,316	475,071	7,066	9,361	491,498	0	491,498	3,536,669	3,536,669
Gloucester	16,373	0	29	16,402	0	16,402	119,065	0	2,051	121,136	0	121,136	884,133	884,133
Hudson	51,199	0	105	51,304	0	51,304	387,657	30,900	7,459	426,013	0	426,013	2,898,306	2,898,306
Hunterdon	12,214	200	11	12,425	0	12,425	46,430	974	781	48,155	0	48,155	428,633	428,633
Mercer	24,397	957	48	25,402	0	25,402	183,501	61,384	3,376	248,261	0	248,261	1,444,120	1,444,120
Middlesex	61,719	0	92	61,811	0	61,811	392,774	131,689	6,493	530,965	68,047	462,918	3,076,267	2,960,476
Morristown	38,570	35	75	38,780	0	38,780	289,705	97,772	5,331	392,808	0	392,808	2,279,126	2,279,126
Morris	29,479	18,816	51	47,346	0	47,346	213,963	5,203	3,515	222,761	0	222,761	1,614,677	1,614,677
Ocean	47,330	0	92	47,422	0	47,422	384,474	28,441	6,536	389,451	0	389,451	2,616,629	2,616,629
Passaic	37,579	0	68	37,647	0	37,647	281,269	0	4,805	286,074	0	286,074	2,031,181	2,031,181
Salem	17,689	582	9	18,290	1,129	17,161	34,190	5,014	646	40,850	11,667	29,183	423,436	362,869
Somerset	19,503	3,378	31	22,912	0	22,912	144,346	16,526	2,201	163,073	0	163,073	1,071,599	1,071,599
Sussex	13,990	272	12	14,274	0	14,274	51,593	5,016	846	57,555	0	57,555	464,570	464,570
Union	38,231	19,931	80	58,242	0	58,242	289,216	10,548	5,678	305,542	0	305,542	2,201,931	2,201,931
Warren	12,851	584	12	13,627	0	13,627	47,526	0	828	48,354	0	48,354	432,323	432,323
TOTALS	657,149	75,503	1,175	733,830	1,175	732,655	4,564,420	519,236	83,117	5,205,775	83,117	5,123,658	35,479,727	35,285,817

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190544

Department of Human Services
 Division of Aging Services
 2019 Mid-Year Allocation

100.00%

Allocation Percentage:

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190544

COUNTY	Title III E				Title III C1				Title III C2									
	100% Allocation	Allowed C/O	Redis.	Authorized Funds	Excess	Approved Title III Funds	100% Allocation	Allowed C/O	Redis.	Authorized Funds	Excess	Approved Title III Funds	100% Allocation	Allowed C/O	Redis.	Authorized Funds	Excess	Approved Title III Funds
Atlantic	344,943	7,596	2,025	354,566	0	354,566	400,344	29,834	970	426,348	0	426,348	232,892	29,811	669	263,362	0	263,362
Bergen	1,089,747	86,884	6,641	1,183,072	1,159	1,181,913	1,264,937	57,967	3,181	1,325,925	774	1,325,151	732,657	74,943	2,160	909,760	1,002	808,758
Burlington	444,980	282	2,832	447,904	0	447,904	516,594	85,996	1,261	603,841	0	603,841	296,973	0	286	297,829	0	297,929
Camden	571,894	0	3,469	575,163	0	575,163	663,895	65,483	1,662	731,040	0	731,040	383,160	53,786	1,129	438,066	0	438,066
Cape May	156,361	3,571	865	160,917	1,167	159,750	159,370	17,362	462	177,194	5,672	171,522	91,875	10,639	314	102,728	3,443	99,285
Cumberland	180,883	29,075	1,182	211,250	522	210,728	210,090	866	566	211,224	10	211,214	122,111	18,625	384	141,120	334	140,786
Essex	1,004,352	100,241	6,842	1,111,435	0	1,111,435	1,167,369	568	3,278	1,171,215	0	1,171,215	682,002	898	2,225	686,125	0	686,125
Gloucester	255,938	0	1,489	257,437	0	257,437	296,853	0	718	297,581	0	297,581	171,089	0	488	171,577	0	171,577
Hudson	819,895	42,063	5,450	867,408	0	867,408	953,454	36,479	2,811	992,544	0	992,544	556,252	3,012	1,773	561,037	0	561,037
Hunterdon	156,861	9,743	549	166,673	0	166,673	133,131	1,145	263	134,539	0	134,539	66,662	0	179	66,841	0	66,841
Merker	393,301	10,729	2,468	406,498	0	406,498	456,872	34,708	1,182	492,762	0	492,762	263,528	6,866	808	271,197	0	271,197
Middlesex	845,839	41,409	4,746	891,794	21,386	870,399	983,081	22,034	2,273	1,007,388	11,384	996,004	563,783	29,002	1,544	594,329	14,985	579,344
Monmouth	620,508	62,835	3,897	687,240	0	687,240	719,486	13,544	1,866	734,896	0	734,896	415,413	7,721	1,288	425,402	0	425,402
Morris	461,585	34,823	2,642	499,030	0	499,030	535,451	0	1,268	536,717	0	536,717	307,943	0	860	308,803	0	308,803
Ocean	760,427	0	4,778	765,205	0	765,205	880,740	20,171	2,289	903,200	0	903,200	509,667	0	1,554	511,251	0	511,251
Passaic	598,284	0	3,512	602,796	0	602,796	696,000	0	1,682	697,682	0	697,682	405,839	0	1,149	406,982	0	406,982
Salem	156,623	18,820	473	175,916	36,510	139,406	133,131	5,804	226	139,161	11,261	127,900	49,065	0	154	48,219	0	48,219
Somerset	311,706	1,109	1,609	314,424	0	314,424	362,049	0	771	362,820	0	362,820	207,847	0	523	208,370	0	208,370
Sussex	156,454	6,552	818	163,824	0	163,824	133,131	13,686	286	147,013	0	147,013	74,224	7,679	201	82,104	0	82,104
Union	611,921	52,620	4,150	669,591	0	669,591	710,583	37,423	1,888	749,974	0	749,974	415,359	2,873	1,360	419,582	0	419,582
Warren	156,713	5,428	606	162,745	0	162,745	133,131	0	290	133,421	0	133,421	68,409	5,670	197	74,276	0	74,276
TOTALS	10,099,355	513,980	1,607,593	10,679,608	50,753	10,612,935	11,509,562	437,802	28,101	11,976,485	29,101	11,947,384	5,917,780	251,405	19,764	6,886,949	19,764	6,869,185

* Allocation Code for Title III Admin - 01, SHIP Admin - 12, SSBG Admin - 21 and PFP Admin +31.

Department of Human Services
 Division of Aging Services
 2019 Mid-Year Allocation

COUNTY	STATE MATCH													Total Funds
	State Match B-D	State Match E	Total State Match ALLOCATION	Allowed C/O-B-D	Allowed C/O-E	TOTAL C/O	Recipit- bids(B-D)	Redirt- bids(E)	Authorized B-D	Authorized E	Total Authorized	Excess for Redistrib. (B-C)	Excess for Redistrib. (E)	
Atlantic	52,939	48,452	101,391	0	2,532	2,532	463	1,421	53,402	52,405	105,807	0	0	105,807
Bergen	157,003	152,741	319,744	0	0	0	1,520	4,659	158,523	157,400	325,923	0	0	325,923
Burlington	68,075	61,998	130,073	0	0	0	802	1,847	69,677	69,845	132,522	0	0	132,522
Camden	87,570	80,044	167,614	0	0	0	794	2,434	88,364	82,478	170,842	0	0	170,842
Cape May	22,547	19,253	41,800	1,795	1,546	3,341	221	677	24,553	21,476	46,039	11,856	0	34,183
Gloucester	37,929	25,538	63,467	2,224	38	2,262	270	829	30,423	26,405	56,828	2,046	0	54,782
Essex	154,339	142,521	296,860	0	0	0	1,566	4,800	155,955	147,321	303,276	0	0	303,276
Hudson	39,190	35,726	74,916	0	0	0	343	1,052	39,533	36,778	76,311	0	0	76,311
Hunterdon	126,042	116,297	242,339	3,088	7,720	10,816	1,247	3,623	130,365	127,840	258,225	0	0	258,225
Hunterdon	15,503	13,929	33,432	0	0	0	126	385	19,629	14,314	33,943	0	0	33,943
Mercer	60,252	55,050	115,302	151	21,531	21,682	565	1,731	60,938	78,372	139,280	0	0	139,280
Middlesex	129,400	117,632	247,032	7,189	9,447	16,636	1,086	3,330	137,675	130,609	268,284	0	39,355	228,929
Monmouth	95,033	86,912	181,945	3,582	6,968	10,530	692	2,734	99,487	96,614	196,101	0	3,267	192,834
Morris	70,594	64,189	134,783	0	0	0	605	1,854	71,189	66,043	137,242	0	0	137,242
Ocean	116,375	106,342	222,717	0	8,142	8,142	1,053	3,352	117,468	117,836	235,304	0	0	235,304
Passaic	92,048	84,361	176,409	0	0	0	804	2,463	92,863	95,844	179,697	0	0	179,697
Salem	18,875	10,256	29,131	0	0	0	108	331	18,953	10,967	29,920	0	0	29,920
Somerset	47,705	43,304	91,010	0	0	0	368	1,129	48,074	44,433	92,507	0	0	92,507
Sussex	20,001	15,808	35,809	0	0	0	141	494	20,142	15,942	36,084	0	0	36,084
Union	34,022	86,795	120,817	1,378	114	1,492	950	2,912	96,350	89,621	186,171	0	0	186,171
Warren	19,652	14,268	33,910	0	0	0	138	429	19,790	14,663	34,473	0	0	34,473
TOTALS	1,629,146	1,381,326	2,910,472	19,395	58,038	77,433	13,902	42,622	1,461,966	1,461,966	3,044,429	13,902	42,622	2,987,905

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190544

Department of Human Services
 Division of Aging Services
 2019 Mid-Year Allocation

COUNTY	SWMIDM	SHTP	APS	SSBG	STATE HDM	CARE COORDINATION (C/MQA)	100% CBSP	30231			35		
								FFP Reimb	Allowed C/O FFP	Authorized FFP	100% Medicaid	Allowed C/O Medicaid	Authorized Medicaid
Atlantic	33,302	39,593	492,359	389,920	0	23,810	180,544	515,733	123,983	639,726	17,307	0	17,307
Bergen	105,395	125,175	473,235	812,499	0	23,810	65,472	160,409	0	160,409	54,534	0	54,534
Burlington	43,258	51,296	185,789	176,650	0	23,810	0	0	0	0	22,215	0	22,215
Camden	55,668	66,168	304,106	786,569	46,605	23,810	0	0	0	0	28,618	0	28,618
Cape May	13,715	15,405	76,353	126,922	7,297	23,810	6,455	4,417	0	4,417	8,621	2	8,623
Cumberland	17,518	20,841	118,156	482,458	1,087	23,810	79,245	183,300	0	183,300	9,063	0	9,063
Essex	97,132	115,920	681,556	1,440,915	146,871	23,810	0	0	0	0	50,533	0	50,533
Gloucester	24,797	29,375	136,904	188,460	20,044	23,810	0	284,301	25,000	309,301	12,761	0	12,761
Hudson	79,607	65,109	518,360	1,622,831	75,063	23,810	0	0	0	0	41,310	5,727	47,037
Hunterdon	13,000	11,675	72,903	75,342	20,097	23,810	0	0	0	0	5,021	4,581	9,602
Mercer	30,278	45,504	207,957	561,167	0	23,810	0	0	0	0	19,686	0	19,686
Middlesex	82,875	98,559	376,420	513,808	25,402	23,810	0	0	0	0	42,371	0	42,371
Monmouth	59,875	70,958	317,114	720,492	0	23,810	0	0	0	0	30,834	0	30,834
Morris	44,739	52,975	199,488	95,533	11,566	23,810	0	34,959	0	34,959	23,015	6,203	29,218
Obispo	73,068	86,999	374,556	227,542	0	23,810	0	0	0	0	37,804	0	37,804
Passaic	59,577	67,451	323,802	545,054	166,360	23,810	0	0	0	0	30,152	0	30,152
Salem	13,000	7,907	71,847	230,076	15,373	23,810	0	33,059	6,050	39,109	3,662	0	3,662
Somerset	30,405	36,066	119,361	218,530	15,961	23,810	0	0	0	0	15,605	119	15,724
Sussex	13,000	12,971	75,082	12,905	19,468	23,810	0	359,658	61,797	421,655	5,562	0	5,562
Union	56,369	70,093	307,834	459,442	15,588	23,810	0	172,056	39,708	211,764	30,705	0	30,705
Warren	13,000	11,640	74,978	103,728	37,310	23,810	28,682	256,537	30,579	287,236	5,086	0	5,086
TOTALS	970,000	1,131,000	5,109,000	9,742,934	835,000	500,010	360,398	2,004,649	287,227	2,291,876	492,785	16,632	509,417

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190544

Department of Human Services
Division of Aging Services
2019 Mid-Year Allocation

COUNTY	100% NSIP	Allowed C/O NSIP	Redls.	Authorized NSIP	Excess	Approved NSIP Funds	100% Supplemental Funds	State/Other Fund Allocations	State/Other Fund Authorized	Grand Total Allocated Funds	Grand Total Authorized Funds
Atlantic	190,766	0	146	190,904	0	190,904	195,602	1,748,928	1,873,067	3,011,776	3,211,730
Bergen	458,954	4,389	480	460,633	0	460,633	580,645	2,857,128	2,852,007	6,840,908	7,184,554
Burlington	117,948	0	190	118,136	0	118,138	233,424	854,390	854,390	2,476,977	2,590,413
Camden	135,797	0	251	135,048	0	136,048	301,725	1,749,047	1,749,298	3,837,569	4,004,148
Cape May	81,887	639	70	82,606	0	82,606	73,785	442,667	443,578	974,733	1,021,807
Cumberland	59,150	0	65	53,235	0	53,235	95,958	1,054,986	1,085,071	1,751,434	1,807,197
Essex	166,035	0	484	166,529	0	166,529	540,533	3,163,306	3,163,759	6,851,527	7,005,664
Gloucester	112,865	0	108	112,973	0	112,973	133,043	836,350	961,468	1,870,624	1,901,912
Hudson	362,240	0	394	362,634	0	362,634	439,443	3,257,873	3,263,984	5,288,669	5,420,525
Hunterdon	38,717	0	40	38,757	0	38,757	51,520	312,085	316,706	760,335	779,282
Mercer	117,858	29,042	178	146,878	0	146,877	209,189	1,223,269	1,262,509	2,660,190	2,835,909
Middlesex	248,305	19,772	343	268,420	4,389	264,031	440,713	1,852,265	1,872,380	4,936,493	5,216,951
Monmouth	292,215	4,716	281	297,214	0	297,214	327,243	1,802,481	1,807,480	4,069,208	4,282,707
Morris	278,909	0	191	279,100	0	279,100	241,931	1,005,925	1,013,319	2,689,109	2,765,238
Ocean	195,576	0	346	195,921	0	195,921	398,504	1,417,349	1,417,684	4,182,734	4,289,527
Passaic	170,870	0	254	171,224	0	171,224	325,486	1,712,862	1,712,916	3,909,063	3,923,794
Salem	26,661	786	34	27,483	0	27,483	39,198	484,593	471,466	864,432	924,471
Somerset	99,889	0	118	100,005	0	100,005	162,567	721,104	721,359	1,867,565	1,885,445
Sussex	25,315	0	45	25,360	0	25,360	67,432	605,441	667,263	1,070,442	1,167,937
Union	289,713	0	300	290,013	0	290,013	329,081	1,797,991	1,797,999	4,004,088	4,185,101
Warren	28,775	0	44	28,819	0	28,819	53,488	835,054	865,777	1,087,694	1,132,673
TOTALS	3,449,047	59,358	4,389	3,513,094	4,389	3,508,704	5,221,000	29,606,123	28,973,729	65,004,861	68,481,885

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190544

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

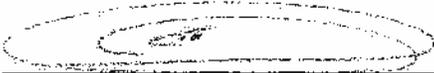
Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE WORKFORCE DEVELOPMENT BOARD'S BUDGET FOR 2019-2020 ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
WORKFORCE DEVELOPMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#		R20190545						
Meeting Date		06/25/2019						
Introduced Date		06/25/2019						
Adopted Date		06/25/2019						
Agenda Item		n-16						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF
THE WORKFORCE DEVELOPMENT BOARD'S BUDGET
FOR 2019-2020**

WHEREAS the mission of the Workforce Development Board is to ensure that optional investments are made in Passaic County to support workforce development, training and job preparation for residents; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of accepting the Workforce Development Board's Budget for 2019-2020 attached hereto and made a part hereof; and

WHEREAS this matter was reviewed and approved by the Human Services Committee;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance of the Workforce Development Board's Budget for 2019-2020 attached hereto and made a part hereof.

JDP:lc

Dated: June 25, 2019

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION:

Authorization to accept the Workforce Development Board of Passaic County 2019-2020 budget.

PROCUREMENT SOLICITATION:

Please see attached documents:

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS:*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

REQUISITION #:	ACCOUNT#:
-----------------------	------------------

4. **COMMITTEE REVIEW:**

DATE

Administration & Finance

Public Works / Buildings & Grounds

Planning & Economic Development

Health, Human Services & Community Affairs

6/12/2019

Law & Public Safety

Energy

5. **DISTRIBUTION LIST:**

Administration

Finance

Clerk to the Board

Procurement

Specify: _____

			WDB BUDGET 2019-20
	2018-2019	2019- 2020	
Personnel			
Salaries	\$306,454.10	\$312,953.30	July 2019-20
Fringe	\$199,624.20	\$216,845.34	
Personnel Total:	\$506,078.30	\$529,798.64	
Operating			
Advertising/201	\$ 7,000.00	\$ 15,000.00	
Committee Meeting /PEI	\$ 5,500.00	\$ 6,000.00	
Community Events/PEI	\$ 5,500.00	\$ 6,000.00	
Equipment Lease/Rental/221	\$ 10,000.00	\$ 10,000.00	
Expendable Equipment/223	\$ 5,000.00	\$ 7,000.00	
Conference/211	\$ 8,000.00	\$ 8,000.00	
Consultants/233	\$ 15,000.00	\$ 13,000.00	
Printing/231	\$ 8,000.00	\$ 8,000.00	
Local Travel/245	\$ 1,700.00	\$ 5,000.00	
Memberships/Dues/239	\$ 13,000.00	\$ 15,000.00	
Office Supplies/Stationery/237	\$ 12,000.00	\$ 10,000.00	
Postage/229	\$ 300.00	\$ 300.00	
Special Events/Client Activities/204	\$ 7,000.00	\$ 15,000.00	
Telephone/241	\$ 500.00	\$ 300.00	
Training/217	\$ 1,500.00	\$ 2,000.00	
Operating Total:	\$ 100,000.00	\$ 120,600.00	
TOTAL	\$606,078.30	\$650,398.64	

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY TO REFUND THE DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT THE AMOUNT OF \$583,557.00 FOR UNEXPENDED WORKFIRST NEW JERSEY FUNDS FOR SPY 2018 ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
WORKFORCE DEVELOPMENT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190546							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-17							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AUTHORIZING THE COUNTY TO REFUND THE DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT THE AMOUNT OF \$583,557.00 FOR UNEXPENDED WORKFIRST NEW JERSEY FUNDS FOR SPY 2018

WHEREAS the Passaic County Workforce Development Center provides training for unemployed, unskilled and displaced individuals so they can effectively operate in the workplace; and

WHEREAS by letter dated May 13, 2019 to the Passaic County Board of Freeholders, the State of New Jersey, Department of Labor and Workforce Development, issued a Notice of Obligation (NOO) to revise funding for fiscal year 2018 (July 1, 2017 through June 30, 2018), the NOO dated May 30, 2017 that allocated these funds required that the funds must be fully obligated by June 30, 2018 and liquidated by December 31, 2018. An unspent balance of \$583,557.00 for SPY 2018; and therefore, these funds are being rescinded; and

WHEREAS the Passaic County Board of Chosen Freeholders is desirous of issuing the refund to the Department of Labor & Workforce/DLWD; and

WHEREAS this matter was reviewed and approved by the Freeholder's Human Services Committee meeting on June 12, 2019 and was recommended to the full Board for approval;

NOW THEREFORE BE IT RESOLVED that the Passaic County Board of Chosen Freeholders hereby authorizes the refund to the Department of Labor & Workforce Development/DLWD in the amount of \$583,557.00 for WorkFirst New Jersey for State Fiscal Year 2018 (July 1, 2017 through June 30, 2018); and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are hereby authorized to execute any and all necessary documents on behalf of the County of Passaic.

JDP:lc

Dated: June 25, 2019

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION:

Authorization to refund the notice of award from the NJ Department of Labor & Workforce Development/LWD WorkFirst NJ program in the amount of \$583,557 in unspent funds during State Fiscal year/SFY 2018.

PROCUREMENT SOLICITATION:

Please see attached documents

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS:*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

REQUISITION #:

ACCOUNT#:

4. **COMMITTEE REVIEW:**

DATE

Administration & Finance

Public Works / Buildings & Grounds

Planning & Economic Development

Health, Human Services & Community Affairs

6/12/2019

Law & Public Safety

Energy

5. **DISTRIBUTION LIST:**

Administration

Finance

Clerk to the Board

Procurement

Specify:



State of New Jersey

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
PO BOX 055
TRENTON, NEW JERSEY 08625-0055

PHILIP MURPHY
Governor

ROBERT ASARO-ANGELO
Commissioner

SHEILA OLIVER
Lieutenant Governor

May 13, 2019

Mr. Theodore Best, Jr.
Freeholder Director
Passaic County Board of Chosen Freeholders
County Administration Building
401 Grand Street, Room 417
Paterson, New Jersey 07505-2023

2019 JUN -10 A 8:10
THE COUNTY OF PASSAIC
WDB

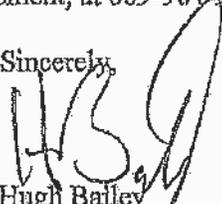
RE: Notice of Award – State Fiscal Year 2018 – WorkFirst New Jersey Rescission

Dear Mr. Best:

The enclosed Notice of Award (NOA) is to revise your Workforce Development Area funding authority for WorkFirst New Jersey for State Fiscal Year (SFY) 2018 (July 1, 2017 through June 30, 2018). As stated in your previously provided NOAs, all funds allocated were required to be fully obligated by June 30, 2018 and liquidated by December 31, 2018. Upon review of the financial records, your Workforce Development Area has an unexpended balance of \$583,557 for SFY 2018. Therefore, these funds are being rescinded. Please incorporate this rescission into the next modification to your Program Year 2018 Workforce Development Area Contract.

If you have any questions regarding the issuance of this NOA, please contact Hugh Bailey, Assistant Commissioner, Workforce Development, at 609-984-9414.

Sincerely,


Hugh Bailey
Assistant Commissioner

Enclosure

c: A, McMullen



NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

DIVISION OF WORKFORCE GRANT AND PROGRAM MANAGEMENT

NOTICE OF AWARD

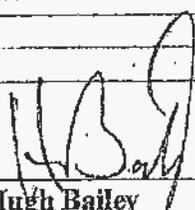
GRANTEE: Passaic County Board of Chosen Freeholders
County Administration Building
401 Grand Street, Room 417
Paterson, New Jersey 07505-2023

GRANTOR: State of New Jersey
Department of Labor and Workforce Development
Division of Workforce Grant and Program Management
P.O. Box 055
Trenton, New Jersey 08625-0055

CONTACT: Hugh Bailey, Assistant Commissioner, 609-984-9414

This Notice of Award revises funding authority for the program shown below for State Fiscal Year 2018 (July 1, 2017 through June 30, 2018).

Program	Allocation	Change This NOA	New Level
<u>TANF</u>			
Work Activities/Case Management	\$4,070,976	-\$543,027	\$3,527,949
CAVP	\$0	\$0	\$0
Needs Based Work Support	\$15,000	\$0	\$15,000
Total TANF	\$4,085,976	-\$543,027	\$3,542,949
<u>GA/SNAP</u>			
Work Activities/Case Mgt. - GA & GA/SNAP	\$816,371	-\$9,606	\$806,765
Work Activities/Case Mgt. - SNAP only	\$828,640	-\$30,924	\$797,716
Needs Based Work Support	\$2,000	\$0	\$2,000
Total GA/SNAP	\$1,647,011	-\$40,530	\$1,606,481
Grand Total	\$5,732,987	-\$583,557	\$5,149,430

Authorized Signature: 

Hugh Bailey

Assistant Commissioner

New Jersey Department of Labor and Workforce Development

Date Signed: 4/26/2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF MEMBERS TO THE WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190547							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-18							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AUTHORIZING THE ACCEPTANCE OF MEMBERS TO THE WORKFORCE DEVELOPMENT BOARD FOR A THREE (3) YEAR TERM

WHEREAS the Passaic County Workforce Development Center provides training for unemployed, unskilled and displaced individuals so they can effectively operate in the workplace; and

WHEREAS the Freeholder Board is desirous of authorizing the acceptance of the following members to the Passaic County Workforce Development Board for a three (3) years term:

Patrick Glover, Verizon – Chief Steward,
IBEW Local 827 6/7/19 to 6/6/222

Carlos Rodriguez, Passaic County Executive
Superintendent of Schools 6/11/19 – 6/10/22

Ira Stern, Training Coordinator/Apprentice LAM
C.R.E.S.T. 6/11/19 -6/10/22

WHEREAS this matter was reviewed and approved by the Freeholders Standing Committee of Human Services meeting on June 12, 2019;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance of members as specified above.

JDP: lc

Dated: June 25, 2019

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director
Telephone #: 973-569-5082.

DESCRIPTION OF RESOLUTION:

Authorization to accept Patrick Glover, Verizon - Chief Steward, IBEW Local 827 for a term of three years June 7, 2019 - June 6, 2022.

PROCUREMENT SOLICITATION:

Please see attached documents:

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS:

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

REQUISITION #: **ACCOUNT#:**

- | 4. COMMITTEE REVIEW: | <u>DATE</u> |
|--|-------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Public Works / Buildings & Grounds | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input checked="" type="checkbox"/> Health, Human Services & Community Affairs | 6/12/2019 |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Energy | _____ |

5. **DISTRIBUTION LIST:**

Administration
 Finance
 Clerk to the Board
 Procurement

Specify: _____



200 Memorial Drive, Paterson, NJ 07606
PH 973-589-4020 – FAX 973-742-3030
Betheny Marmolejos, Chair
Duwan Bogert, Executive Director

WDB Member Application

Thank you for applying to be a member of the Workforce Development Board of Passaic County. (WDB)

Please complete the following information and submit it to:

**Workforce Development Board of Passaic County
200 Memorial Drive
Paterson, NJ 07505
FAX 973-742-3030**

Included in this packet is a fact sheet that provides an overview of the Workforce Development Board and board member responsibilities. If you have any questions, please contact Dorothy Singletary, at 973-589-4020 or dorothys@passaiccountynj.org.

Date: 6/7/19

Name: Patrick J. Glover _____

Home Address: 270 Warren St Lyndhurst, NJ, 07071 _____

Home Telephone: 201-783-2307 _____

Home Fax: _____

Home Email: Patrick.j.glover1971@gmail.com _____

Cell Phone: 201-783-2307 _____

Place of Employment: Verizon/Local 827 IBEW _____

Occupation/Position: Facilities Technician/ Chief Steward _____

Work Address: 695 Rte. 46 West, Suite 108, Fairfield, NJ, 07004 _____

Work Telephone: 201-783-2307 _____

Work Fax: 973-575-3200 _____

Work Email: Pglover@ibew827.com _____

Do you prefer to be contacted at work or at home ?



200 Memorial Drive, Paterson, NJ 07605
 PH 973-568-4020 – FAX 973-742-3030
 Bethany Marmolejos, Chair
 Duwan Bogert, Executive Director

Please answer all questions with as much pertinent information about yourself as possible. If you need more room for your answers, please attach an additional sheet of paper.

List past or present involvement in community-related activities (i.e., committees, volunteer work, boards, business organizations, chambers of commerce, etc.)

- | | |
|--|---------------|
| 1. IBEW Local 827 representative | 1996- Present |
| 2. Trustee Passaic County Labor Council | 2019- Present |
| 3. Co-Chair Passaic County Labor Council COPE | 2018- Present |
| 4. COPE committee member Bergen County CLC | 2012- Present |
| 5. American House of Labor- Botto House Member | 2016- Present |
| 6. Lyndhurst Democratic Committee Man 3 rd District | 2017- Present |
| 7. Lyndhurst Jr Bears football President | 2018- Present |
| 8. Freemason Eclipse Lodge #138 Rutherford | 2013- Present |
| 9. Jr Bears football Coach | 2003- 2018 |
| 10. Sacred Heart, CYO Basketball Coach | 2008-2013 |
| 11. Coach of the Year Award | 2011, 2012 |

Explain your understanding of the purposes, responsibilities and services offered by the WDB.

A workforce development board supports the essential component in creating, sustaining and retaining a viable workforce. Through WDB, communities are able to create social and economic prosperity.

List any experiences you feel would be advantageous to the WDB.

In having the ability to network through different lines of business and trades of work, I feel I can bring a fresh perspective to help in building a strong workforce while developing great incentives to help the communities and children.



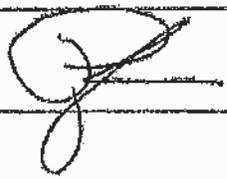
200 Memorial Drive, Paterson, NJ 07505
PH 973-668-4020 -- FAX 973-742-3030
Bethany Marmolejos, Chair
Duwan Bogert, Executive Director

- 12. List any past experience in workforce development, economic development (e.g. Workforce Development Board membership, youth employment/training committees).
- 13. As a labor council member, I have had the opportunity to attend a few Hudson County WD meetings.

14. References: Please provide two references who can attest to your ability to serve on the WDB. (Name, Address, Phone Number)

Robert Spaer- President IBEW Local 827- 263 Ward St, East Windsor NJ 08512 1-609-443-4100

Thomas Kelly- Executive Board BA-695 Rte.46 West Fairfield NJ 07004- 201-201-250-6111

Signature: 

Patrick J. Glover270 Warren St.
Lyndhurst, New Jersey 07071

C: 201-783-2307

pglover@fbow827.com

Summary

Engaging goal-oriented manager adept at analyzing, organizing and motivating groups of people to accomplish and exceed organizational, financial and personal goals. Persuasive communicator capable of both long-range planning, strategizing and detailed follow through. Seeks complex challenges requiring innovative and logical responses to wide-ranging issues with strong problem-solving skills. A focused, flexible, cooperative and objective leader.

Highlights of Professional Experience**Verizon: Facilities Technician**1995- Present
Fairfield/North Bergen
New Jersey

- Analyze, strategize and lead approximately 650 associates to carry out all the duties and responsibilities to provide North Central New Jersey with efficient and reliable phone/cable/ fiber services.
- Collaborate with a network of associates to maintain support, provide current, critical information and sustain morale of the rank and file technicians
- Investigate, evaluate and interpret complaints and contractual agreements for employees.
- Direct, document and coordinate all related service performance issues for technicians.
- Negotiate performance issues with management to reach effective and mutually satisfactory solutions.
- Monitor company compliance and adherence to labor agreements.
- Mediate discussions between employee and employer.
- Establish relationship with customer to coordinate work and assure satisfaction with equipment and service. Document all services with detailed records. Promoted and sold expanded line of services.
- Install fiber/cooper maintain and test lines for all types of Verizon products and radio, video, FIOS, microwave, analog, digital, alarm system and hi-capacity residential customer's needs.
- Follow all mandated safety procedures, state, federal and local laws regarding protection and permits

IBEW Local 827: Chief Steward

2010-- Present

Represent the interest and welfare of all members within the Unit.

- Promote maximum involvement by members in union activities, especially within the collective bargaining process.
- Delegate duties to Stewards (and to members where relevant)
- Call and chair regular Steward Meetings to share information, identify best practices, and review grievances and other workplace issues.
- Chair other meetings when necessary, such as membership or union-management committee meetings
- Assist Stewards, as needed, in writing and investigating grievances properly, and in judging whether a complaint is a grievance.
- Keep track of filed grievances and ensure the necessary tasks are completed.
- Inform Stewards that all grievances are to be fully investigated in order to identify any violations of the collective agreement and/or any other statutes or laws, before being filed. Educate Stewards on the internal appeal processes.
- Ensure contract enforcement by: Not agreeing to any deal that violates the provisions in the CBA or any other rights defined in a statute.
- Challenging violations of the CBA and other rights defined in a statute.
- Assist in resolving conflicts between members and Stewards or between members and the employer.
- Be knowledgeable about both workplace and union harassment policies and procedures.

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190547

- Hold regular meetings of all Stewards. Topics should include current workplace issues, barriers facing equity-group Stewards, discrimination/harassment of Stewards in the union and the workplace, and strategies to address issues.
- Work to dispel, not encourage, rumors
- Encourage Stewards to talk to you when they encounter harassment in the union or in the workplace, and work with Stewards and/or the Verizon Labor Relations Officer to resolve the problem.

Port Jersey Distribution

1993-1995
Jersey City, New Jersey

- Managed 30,000 sq ft, 24-hour warehouse operations with over 40 bays and a staff of 10 for major clients: Tropicana, Charmin, Guardsmen, Hunts and Chep USA among others.
- Revised warehouse operations to maximize nightly distribution increasing production by 75%, training staff and without increasing budget allocation.

Education

Montclair State University 90-93
Rutgers University, Certificate of Labor Relations Management 2010-2012
High School Diploma 1989

Personal

- | | |
|---|---------------|
| • IBEW Local 827 representative | 1996- Present |
| • Trustee Passaic County Labor Council | 2019- Present |
| • Co-Chair Passaic County Labor Council COPE | 2018- Present |
| • COPE committee member Bergen County CLC | 2012- Present |
| • American House of Labor- Bolto House Member | 2016- Present |
| • Lyndhurst Democratic Committee Man 3 rd District | 2017- Present |
| • Lyndhurst Jr Bears football President | 2018- Present |
| • Freemason Eclipse Lodge #136 Rutherford | 2013- Present |
| • Jr Bears football Coach | 2003- 2018 |
| • Sacred Heart, CYO Basketball Coach | 2008-2013 |
| • Coach of the Year Award 2011, 2012 | |

**COUNTY OF PASSAIC
RESOLUTION REQUEST FORM**

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION:

Authorization to appoint Carlos Rodriguez, Passaic County Executive Superintendent of Schools for a term of three years June 11, 2019 - June 10, 2022.

PROCUREMENT SOLICITATION:

Please see attached documents:

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS:

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

REQUISITION #: **ACCOUNT#:**

- | | |
|---|-------------|
| 4. COMMITTEE REVIEW: | <u>DATE</u> |
| ___ Administration & Finance | _____ |
| ___ Public Works / Buildings & Grounds | _____ |
| ___ Planning & Economic Development | _____ |
| X Health, Human Services & Community Affairs | 6/12/2019 |
| ___ Law & Public Safety | _____ |
| ___ Energy | _____ |

5. **DISTRIBUTION LIST:**

- ___ Administration
___ Finance
___ Clerk to the Board
___ Procurement

Specify: _____



200 Memorial Drive, Paterson, NJ 07605
PH 973-559-4020 - FAX 973-742-3030
Bethany Manolejos, Chair
Duwan Bogert, Director

Nominations to the Workforce Development Board of Passaic County

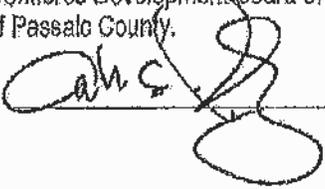
To: All Nominating Organizations

Thank you for submitting a nomination for the Workforce Development Board of Passaic County from your organization. Please complete the information below, have it signed by the individual authorized and attach it to the completed application.

To: The Workforce Development Board of Passaic County

From: _____ proudly submits the name of Mr. Carlos E. Rodriguez

to the Workforce Development Board of Passaic County for nomination to the Workforce Development Board of Passaic County.

Signed:  Title: Interim Executive Cty Supt. Date: 4/15/19



200 Memorial Drive, Paterson, NJ 07505
 PH 973-589-4020 – FAX 973-742-3030
 Bothany Marmolejos, Chair
 Duwan Bogert, Director

WDB Member Application

Thank you for applying to be a member of the Workforce Development Board of Passaic County, (WDB)

Please complete the following information and submit it to:

Workforce Development Board of Passaic County
 200 Memorial Drive
 Paterson, NJ 07505
 FAX 973-742-3030

Included in this packet is a fact sheet that provides an overview of the Workforce Development Board and board member responsibilities. If you have any questions, please contact Dorothy Singletary, at 973-589-4020 or dorothys@passaiccountynj.org.

Date: April 15, 2019

Name: Mr. Carlos E. Rodriguez

Home Address: 353 Oswald Place, Vauxhall NJ 07088

Home Telephone: N/A

Home Fax: N/A

Home Email: Carlos.Rodriguez@doe.nj.gov

Cell Phone: (201) 916-5644

Place of Employment: New Jersey Department of Education/Passaic County Office Superintendent of Schools Office

Occupation/Position: Interim Executive County Superintendent of Schools

Work Address: 501 River Street, Paterson, NJ 07524

Work Telephone: (973) 569-2121

Work Fax: (973) 754-0241

Work E-mail: Carlos.Rodriguez@doe.nj.gov

Do you prefer to be contacted at work , or at home ?



200 Memorial Drive, Paterson, NJ 07505
PH 973-669-4020 - FAX 973-742-3030
Bethany Marmolejos, Chair
Duwan Bogert, Director

Please answer all questions with as much pertinent information about yourself as possible. If you need more room for your answers, please attach an additional sheet of paper.

- 1. List past or present involvement in community-related activities (i.e., committees, volunteer work, boards, business organizations, chambers of commerce, etc.)

See attached resume.

- 2. Explain your understanding of the purposes, responsibilities and services offered by the WDB.

Based on the literature provided, it is my understanding that the WDB was created for the purpose of building a strong workforce system where Passaic County residents are able to obtain training for the skills needed to secure employment; and the businesses are able to hire employees that meet their needs. The WDB is able to achieve this through the joint efforts of Board members that represent the various workforce sectors (i.e., educational agencies, businesses, healthcare community, etc.).

- 3. List any experiences you feel would be advantageous to the WDB.

See attached resume.

- 4. List any past experience in workforce development, economic development (e.g. Workforce Development Board membership, youth employment/training committees).

- 5. References: Please provide two references who can attest to your ability to serve on the WDB. (Name, Address, Phone Number)

Robert Bumpus, Assistant Commissioner/Field Services, 100 River View Plaza, P.O. Box 500, Trenton, NJ 08625; Telephone (609) 984-6755.

Paula Bloom - Education Program Development Specialist/Field Services, 100 River View Plaza, P.O. Box 500, Trenton NJ 08625; Telephone (609) 376-3564

Signature: _____



200 Memorial Drive, Paterson, NJ 07606
PH 973-569-4020 -- FAX 973-742-3030
Bethany Marmolejos, Chair
Duwan Bogert, Director

(SHORT FORM OF RESUME)

During the past 19 years I have represented the New Jersey Department of Education in various work assignments where my responsibilities have always enabled me to collaborate with Chief School Administrators, other Central office administrators, Principals, staff, students, parents and community members to advance school improvement from kindergarten to grade twelve.

Professional Experience:

- **State Department of Education**
- **Union College Community College**
- **Rider University**
- **Union City Public Schools**

Community Involvement:

- **Commissioner, PCTI**
- **Trustee, PCCC**
- **PTA Member**
- **Co-Chair, Educational Council of Passaic County**

Educational Background:

BA Rider University
MA Rider University

COUNTY OF PASSAIC
RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Duwan Bogert, Executive Director
Telephone #: 973-569-5082

DESCRIPTION OF RESOLUTION:

Authorization to accept Ira Stern, Training Coordinator/Apprentice I.A.M C.R.E.S.T for a term of three years June 11, 2019 - June 10, 2022.

PROCUREMENT SOLICITATION:

Please see attached documents:

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS:

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:**

REQUISITION #: ACCOUNT#:

4. **COMMITTEE REVIEW:**

DATE

Administration & Finance

Public Works / Buildings & Grounds

Planning & Economic Development

Health, Human Services & Community Affairs

6/12/2019

Law & Public Safety

Energy

5. **DISTRIBUTION LIST:**

Administration

Finance

Clerk to the Board

Procurement

Specify: _____



200 Memorial Drive, Paterson, NJ 07505
PH 973-569-4020 – FAX 973-742-3030
Belhany Marmolejos, Chair
Duwan Bogert, Executive Director

WDB Member Application

Thank you for applying to be a member of the Workforce Development Board of Passaic County (WDB)

Please complete the following information and submit it to:

Workforce Development Board of Passaic County
200 Memorial Drive
Paterson, NJ 07505
FAX 973-742-3030

Included in this packet is a fact sheet that provides an overview of the Workforce Development Board and board member responsibilities. If you have any questions, please contact Dorothy Singletary, at 973-569-4020 or dorothys@passaiccounty.nj.org.

Date:

Name: Ira Stern _____

Home Address: 202 Rivercrest Drive, Piscataway NJ 08854 _____

Home Telephone: 732 259 4023 _____

Home Fax: _____

Home Email: istern@iamaw.org _____

Cell Phone: 732 259 4023 _____

Place of Employment: Int Assoc of Machinists – Corp for Re-employment & Safety Training (IAM CREST) _____

Occupation/Position: Grant / Apprentice - Training Coordinator _____

Work Address: 154 Ridge Road, Lyndhurst NJ 07071 _____

Work Telephone: 732 259 4023 _____

Work Fax: 201 804 9706 _____

Work Email: istern@iamaw.org _____

Do you prefer to be contacted at work , or at home ?



200 Memorial Drive, Paterson, NJ 07605
PH 973-569-4020 - FAX 973-742-3030
Belhany Marmolejos, Chair
Duwan Bogert, Executive Director

Please answer all questions with as much pertinent information about yourself as possible. If you need more room for your answers, please attach an additional sheet of paper.

- 1. List past or present involvement in community-related activities (i.e., committees, volunteer work, boards, business organizations, chambers of commerce, etc.)

Bergen; Essex, West Hudson, Passaic Central Labor Councils - Board member or former Bd member

Piscataway Board of Education - Jan 2013 to Dec 2018; VP (Jan-Dec 2018), Chair Policy Committee (2018-2018)

NJ Citizen Action - former Board Member and Chair of the Health Care Committee

- 2. Explain your understanding of the purposes, responsibilities and services offered by the WDB.

To serve the people of Passaic County by encouraging good paying jobs and training leading to careers and career opportunities

- 3. List any experiences you feel would be advantageous to the WDB.

I have served on various boards and committees, understand the role of policy as well as putting policy into practice

- 4. List any past experience in workforce development, economic development (e.g. Workforce Development Board membership, youth employment/training committees).

As the Apprentice and Training Coordinator for IAM CREST in NJ, I have built a solid Youth Transition To Work program which has received NJ State funding since 2003. Our program works with our local union affiliates, public colleges, the private sector, central labor councils, county officials, and public schools to place young people directly from HS into training and career oriented jobs as diesel or auto technicians. As part of the program, I have developed youth training programs to help our young people succeed.



200 Memorial Drive, Paterson, NJ 07605
PH 973-680-4020 – FAX 973-742-3030
Bethany Marmolejos, Chair
Duwan Bogert, Executive Director

5. References: Please provide two references who can attest to your ability to serve on the WDB. (Name, Address, Phone Number)

____ Passaic County Freeholder Bruce James, Passaic County Admin Bldg., 973 225-3145

____ Mr Juan Negron, Chief of Staff, Eastern Region, International Association of Machinists & Aerospace Workers, and President of the Passaic County Labor Council – 154 Ridge Road, Lyndhurst, NJ 07071 201 618-5184

Signature: _____

A handwritten signature in black ink, appearing to be 'J. St.', written over a horizontal line.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT ADDITIONAL FUNDING FROM THE STATE OF NEW JERSEY, DEPARTMENT OF CHILDREN AND FAMILY SERVICES (DCF), IN THE AMOUNT OF \$100,000.00 TO PROVIDE SUBSTANCE USE NAVIGATOR PROGRAM AND EXTENDING THE CONTRACT FOR AN ADDITIONAL SIX-MONTHS TO DECEMBER 31, 2019 ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190548							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-19							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO ACCEPT ADDITIONAL FUNDING FROM THE STATE OF NEW JERSEY, DEPARTMENT OF CHILDREN AND FAMILY SERVICES (DCF), IN THE AMOUNT OF \$100,000.00 TO PROVIDE SUBSTANCE USE NAVIGATOR PROGRAM AND EXTENDING THE CONTRACT FOR AN ADDITIONAL SIX-MONTHS TO DECEMBER 31, 2019

WHEREAS pursuant to Resolution R-18-0505, dated June 26, 2018, the Passaic County Department of Human Services, authorized the application of grant funding from the State of New Jersey, Department of Children & Family Services (DCF) for SFY 2019 (July 1, 2018 to June 30, 2019), Substance Use Navigator, in the amount of \$200,000.00; and

WHEREAS pursuant to letter dated May 29, 2019 from the State of New Jersey, Department of Children & Family Services, copy attached hereto, the contract for Substance Use Navigator is now being extended for an additional six-month period ending on December 31, 2019, with additional grant funding in the amount of \$100,000.00 for a total grant amount \$300,000.00 ; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of accepting additional grant funding from the State of New Jersey, Department of Children & Family Services (DCF), in the amount of \$100,000.00 for the Substance Use Navigator program and extending the contract for an additional six-months to December 31, 2019; and

WHEREAS this matter was reviewed and approved by the Human Services Committee of June 12, 2019 meeting; and

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance of additional grant funding from the State of New Jersey, Department of Children & Family Services (DCF), in the amount of \$100,000.00 for the substance use navigator program and extending the contract for an additional six-months to December 31, 2019; and

BE IT FURTHER RESOLVED that the Director and Clerk and any other appropriate county official are authorized to execute any agreements on behalf of Passaic County, and are hereby authorized and directed to take such further actions and execute such further documents as are required to effectuate this resolution.

JDP:lc

Dated: June 25, 2019



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION TO ACCEPT AN ADDITIONAL \$100,000 FROM THE DEPARTMENT OF CHILDREN AND FAMILIES AS A SIX MONTH EXTENSION TO THE EXISTING CONTRACT TO PROVIDE SUBSTANCE USE NAVIGATORS. THE CONTRACT SHALL BE EXTENDED TO DECEMBER 31, 2019, AS STATED IN THE ATTACHED DOCUMENTS.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$

REQUISITION #

ACCOUNT #

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other:

5. COMMITTEE REVIEW:

DATE:

Administration & Finance

Budget

Health

Human Services

Law & Public Safety

Planning & Economic Development

Public Works

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other:

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190548

**STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
CONTRACT MODIFICATION FORM**

Provider Agency Name _____ Modification # 1
Fiscal-Year-End 2019 Contract Term 7/1/18 thru 6/30/2018

Contract # _____ Cognizant Contract: Yes _____ No _____
Division(s) affected by the Modification CSOC

Date of most recently approved Contract Modification: N/A
Requested effective date for this Contract Modification: 7/1/19

Check applicable area(s) for modification:

- 1) _____ Change to the Reimbursable Ceiling: from _____ to _____
- 2) _____ Increase in Total Cost: from _____ to _____
- 3) Change in the Contract term: currently from 7/1/18 to 6/30/19 to the revised term 7/1/18 to 12/31/19
- 4) _____ Change exceeding the Flexible Limits.
- 5) _____ Transfer of budgeted cost across DCF Contracts or Clusters.
- 6) _____ Transfer of federal and/or other revenue across DCF Contracts or Clusters.
- 7) _____ Change to the method of allocating G&A, the indirect cost rate and/or its application.
- 8) _____ Addition or deletion of an entire Budget category (A through M individually).
- 9) _____ Addition of Line Items within Budget Category (B) Consultants and Professional Fees.
- 10) _____ Equipment not in approved budget above \$5,000 per item.
- 11) _____ Change in payment methodology.
- 12) _____ Change in the payment rate(s)
- 13) _____ Change in target population.
- 14) _____ Change in contracted performance standards
- 15) _____ Change in contracted level of service
- 16) _____ Change in contracted staff/client ratios.
- 17) _____ Change of Subcontractors providing direct services or change to subcontracted direct services.

Please attach an explanation

This form, its attachments and/or revised section(s) of the programmatic Annex A and/or the revised itemized Annex B Budget or Rate Information Summary, constitute this entire Contract Modification. The persons whose signatures appear below agree to this Contract Modification.

BY: _____
(Signature)

BY: _____
(Signature)

(Type name)

Anne Boyle, MBA
(Type name)

Title _____

Title Business Manager

Provider Agency: _____

Departmental Component: DCF Contracting

Date: _____

Date: _____

DATE EFFECTIVE: _____

91A



State of New Jersey
DEPARTMENT OF CHILDREN AND FAMILIES

PHILIP MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

CHRISTINE NORRBT BAYER, MSW
Commissioner

May 29, 2019

Brenda Browne
Passaic County DHS, DMHAS
401 Grand St, Room 417
Paterson, NJ 07505

RE: Contract Extension
Contract#: 19AERR

Dear Ms. Browne:

Please accept this letter as confirmation that the Substance Use Navigator contract 19AERR is being extended for an additional six-month period ending December 31, 2019. Once the extension period has concluded in December, this contract will not be renewed.

As discussed on the phone call on April 29, 2019 with Assistant Commissioner Mollie Greene, it is DCF's expectation that a Needs Assessment Summary Report for each of the vicinages you cover will be submitted in November 2019. The Needs Assessment Summary will identify observations that have been made regarding SU services in the vicinage during the tenure of the program as well as trends and needs going forward. A template and further direction will be distributed to you by May 31, 2019.

Please find enclosed contract modification documents that will need to be completed to continue funding through the end of CY 2019. When completed, please scan and email these to me directly.

- Full Annex B for 18 month period 7/1/18-12/31/19
- Signed Schedule of Estimated Claims
- Signed P1.10 contract modification form

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190549

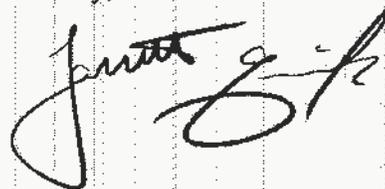
www.nj.gov/def

118

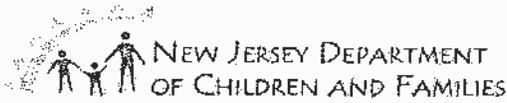
Any questions regarding this communication may be directed to me at 609-888-7351 or at Jarrett.Quick@dcf.nj.gov.

Thank you for your commitment to the children and families of New Jersey.

Sincerely,

A handwritten signature in black ink, appearing to read "Jarrett Quick", written in a cursive style.

Jarrett Quick
Contract Administrator



Schedule of Estimated Claims
Third Party Contract Summary Report - Page 1 of 2

Provider County of Passaic
Division CSOC
Contract 19AERR
Dates 7/1/1978 to 12/31/2019

Contract Characteristics

Reporting Requirements

- None
- Monthly
- Quarterly
- Other

Advance Payments

- None
- Monthly

Type of Contract

- Cost Related
- Non-Cost Related

Reimbursement Type

- Periodic Reported Expenditures
- Installments
- Provisional
- Fixed Rate

Account and CFDA Information	Amt
1610-138 (Non-CFDA Acct)	\$100,000.00
1620-007 (Non-CFDA Acct)	\$100,000.00
1620-013 (Non-CFDA Acct)	\$100,000.00
Grand Total	\$300,000.00

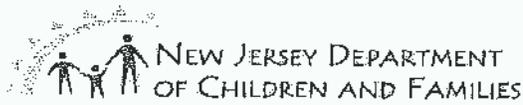
Authorized Provider Signature

Date

Contract Supervisor Signature

Date

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190548



Schedule of Estimated Claims

Third Party Contract Summary Report - Page 2 of 2

Provider County of Passaic
 Division CSOC
 Contract 19AERR
 Dates 7/1/1978 to 12/31/2019

Original Contract Ceiling
\$200,000.00

Contract Modifications	
Mod 1	\$100,000.00
Mod 2	\$0.00
Mod 3	\$0.00
Mod 4	\$0.00
Mod 5	\$0.00
Mod 6	\$0.00
Mod 7	\$0.00
Mod 8	\$0.00
	\$100,000.00

Total Contract Ceiling
\$300,000.00

Total Match Amount
\$0.00

Amended Contract Ceiling *
\$300,000.00

Payments by Month *	
2018 July	\$16,666.00
2018 August	\$16,666.00
2018 September	\$16,666.00
2018 October	\$16,666.00
2018 November	\$16,666.00
2018 December	\$16,666.00
2019 January	\$16,666.00
2019 February	\$16,666.00
2019 March	\$16,666.00
2019 April	\$16,666.00
2019 May	\$16,666.00
2019 June	\$16,674.00
2019 July	\$16,666.00
2019 August	\$16,666.00
2019 September	\$16,666.00
2019 October	\$16,666.00
2019 November	\$16,666.00
2019 December	\$16,670.00
Grand Total	\$300,000.00

Payments by State Fiscal Year *	
2019 1620-007	\$100,000.00
2019 1620-013	\$100,000.00
2020 1610-138	\$100,000.00
Grand Total	\$300,000.00

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution: R26190546
 * Please note: If this SEC contains multiple payment(s) those deductions are reflected.



Component
I
 Schedule of Estimated Claims
 Third Party Contracts

SEC version 05/22/19

Provider Name County of Passaic
 Component Name Substance Use Navigator Contract Administrator Jarrett Quick

Division	CSOC	Contract No	19AERR	Contract Start	7/1/1978	Contract End	12/31/2019
----------	------	-------------	--------	----------------	----------	--------------	------------

Type of Funding	Annualized
1620-007 (Non-CFDA Acct)	
CHILDREN'S INITIATIVE	
	Month YY Amount
	July 2018 \$8,333.00
Enter Mod # 1 thru 8 above. If new or renewal leave blank Match Required? (enter Yes/No) 0.0%	August 2018 \$8,333.00
	September 2018 \$8,333.00
	October 2018 \$8,333.00
	November 2018 \$8,333.00
	December 2018 \$8,333.00
	January 2019 \$8,333.00
	February 2019 \$8,333.00
	March 2019 \$8,333.00
	April 2019 \$8,333.00
	May 2019 \$8,333.00
	June 2019 \$8,337.00
	Total \$100,000.00

Type of Funding	Annualized
1620-013 (Non-CFDA Acct)	
CHILDREN'S INITIATIVE	
	Month YY Amount
	July 2018 \$8,333.00
Enter Mod # 1 thru 8 above. If new or renewal leave blank Match Required? (enter Yes/No) 0.0%	August 2018 \$8,333.00
	September 2018 \$8,333.00
	October 2018 \$8,333.00
	November 2018 \$8,333.00
	December 2018 \$8,333.00
	January 2019 \$8,333.00
	February 2019 \$8,333.00
	March 2019 \$8,333.00
	April 2019 \$8,333.00
	May 2019 \$8,333.00
	June 2019 \$8,337.00
	Total \$100,000.00

Type of Funding	Prorated
1610-138 (Non-CFDA Acct)	
CHILDREN'S INITIATIVE	
1	Month YY Amount
	July 2019 \$16,666.00
Enter Mod # 1 thru 8 above. If new or renewal leave blank Match Required? (enter Yes/No) 0.0%	August 2019 \$16,666.00
	September 2019 \$16,666.00
	October 2019 \$16,666.00
	November 2019 \$16,666.00
	December 2019 \$16,670.00
	Total \$100,000.00

Type of Funding	(enter Type of Funding here from drop-down)
(enter Account with CFDA from drop-down)	
(enter Funding Source from drop-down)	
	Month YY Amount
Enter Mod # 1 thru 8 above. If new or renewal leave blank Match Required? (enter Yes/No) 0.0%	
	Total \$0.00

Type of Funding	(enter Type of Funding here from drop-down)
(enter Account with CFDA from drop-down)	
(enter Funding Source from drop-down)	
	Month YY Amount
Enter Mod # 1 thru 8 above. If new or renewal leave blank Match Required? (enter Yes/No) 0.0%	
	Total \$0.00

Type of Funding	(enter Type of Funding here from drop-down)
(enter Account with CFDA from drop-down)	
(enter Funding Source from drop-down)	
	Month YY Amount
Enter Mod # 1 thru 8 above. If new or renewal leave blank Match Required? (enter Yes/No) 0.0%	
	Total \$0.00

Type of Funding	(enter Type of Funding here from drop-down)
(enter Account with CFDA from drop-down)	
(enter Funding Source from drop-down)	
	Month YY Amount
Enter Mod # 1 thru 8 above. If new or renewal leave blank Match Required? (enter Yes/No) 0.0%	
	Total \$0.00

Type of Funding	(enter Type of Funding here from drop-down)
(enter Account with CFDA from drop-down)	
(enter Funding Source from drop-down)	
	Month YY Amount
Enter Mod # 1 thru 8 above. If new or renewal leave blank Match Required? (enter Yes/No) 0.0%	
	Total \$0.00

Type of Funding	(enter Type of Funding here from drop-down)
(enter Account with CFDA from drop-down)	
(enter Funding Source from drop-down)	
	Month YY Amount
Enter Mod # 1 thru 8 above. If new or renewal leave blank Match Required? (enter Yes/No) 0.0%	
	Total \$0.00

Component Match Percentage	0.00%
Component Match Amount	\$0.00
Original Component Ceiling	\$200,000.00
Modifications to Component Ceiling	\$100,000.00
Total Component Ceiling	\$300,000.00
Mod 1	\$100,000.00
Mod 2	\$0.00
Mod 3	\$0.00
Mod 4	\$0.00
Mod 5	\$0.00
Mod 6	\$0.00
Mod 7	\$0.00
Mod 8	\$0.00

NOTES:

Introduced on June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190548

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING R-2018-0788, DATED OCTOBER 9, 2019 TO INCREASE THE AWARD TO MULLIN & LONERGAN ASSOCIATES, INC., OF PITTSBURGH, PA, BY \$7,500.00 TO COMPLETE AN ENVIRONMENTAL SCAN AS REQUIRED BY HUD FOR CONTINUUM OF CARE FUNDING ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190549							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-20							
CAF #	G-01-41-914-018-SUB							
Purchase Req. #	R9-04200							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AMENDING R-2018-0788, DATED OCTOBER 9, 2019 TO INCREASE THE AWARD TO MULLIN & LONERGAN ASSOCIATES, INC., OF PITTSBURGH, PA, BY \$7,500.00 TO COMPLETE AN ENVIRONMENTAL SCAN AS REQUIRED BY HUD FOR CONTINUUM OF CARE FUNDING

WHEREAS pursuant to Resolution R-2018-0788, dated October 9, 2018, the Board of Freeholders of the County of Passaic authorized the award of contract to Mullin & Lonergan Associates, Inc., of Pittsburgh, PA, for Passaic County Community Development Block Grant (CSBG) Consultant for a period of September 1, 2018 to August 31, 2020 for a total estimated amount of \$160,000.00; and

WHEREAS the purpose of this Resolution is to amend R-2018-0788, dated October 9, 2018, to increase the award to Mullin & Lonergan Associates, Inc., of Pittsburgh, PA, by \$7,500.00 to complete an environmental scan as required by HUD for Continuum of Care funding in connection with leasing and rental assistance projects; and

WHEREAS this matter was discussed at the Freeholder Human Services Committee meeting and recommended to the full Board for approval; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the increase the award to Mullin & Lonergan Associates, Inc., of Pittsburgh, PA, by \$7,500.00 to complete an environmental scan as required by HUD for Continuum of Care funding in connection with leasing and rental assistance projects ; and

BE IT FURTHER RESOLVED that the Director and the Clerk of the Board are hereby authorized to sign any documents on behalf of the County of Passaic.

JDP:lc

Dated: June 25, 2019

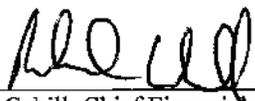
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,500.00

APPROPRIATION: G-01-41-914-018-SUB

PURPOSE: Resolution amending R-2018-0788, dated October 9, 2019 to increase the award to Mullin & Lonergan Associates, Inc.


Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION TO AMEND R-20180788 DATED OCTOBER 9, 2018 TO INCREASE THE AWARD TO MULING & LONEGAN BY \$7,500 TO COMPLETE AN ENVIRONMENTAL SCAN AS REQUIRED BY HUD FOR CONTINUUM OF CARE FUNDING AS PER THE ATTACHED SCOPE OF WORK.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 7,500
REQUISITION # R9-04200
ACCOUNT # G-01-41-914-018-SUB

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190549



800 Vinial Street, Suite B-414, Pittsburgh, PA 15212 Phone 412.323.1950 Fax 412.323.1969

April 23, 2019

Mr. Charles E. Featherson, Director
 Division of Community Outreach and Family Services
 401 Grand Street, Room 506
 Paterson, NJ 07505

RE: Price Quote of Environmental Services for Continuum of Care Projects

Dear Mr. Featherson:

As a follow-up to your recent conversations with Deb Hoffman from the County Division of Economic Development and Karen Parish from our firm, the purpose of this letter is to provide a proposal to prepare environmental review record (ERR) pursuant to the HUD CoC requirements and the 24 CFR Part 58.5 and 58.35(a)(5) for leasing and rental assistance projects. We will provide HUD ERR clearance for the projects that you have provided to us which is also included to this letter as Attachment 1.

Specifically, M&L will prepare the ERR by performing the following tasks:

1. Prepare, submit, and respond to any required environmental agency consultation correspondence and forms as necessary.
2. Prepare HUD-required forms for all Tenant-Based Leasing projects that are Exempt or Categorically Excluded Not Subject to Section 58.5 pursuant to 24 CFR Part 58.34(a) and 58.35(b)
3. Prepare HUD-required Limited Scope CEST documents for all project-based housing programs and include all forms and documentation, including notices and forms required to secure a release of funds (if necessary).
4. In Year 2, prepare the 58.47 or supplemental resources documentation for continued compliance with ERR requirements for these same projects.

Please note that our proposal does not include the publication costs of any required notices. It also does not include any recordation of historic resources that the State Historic Preservation Office (SHPO) may require. If SHPO requires such recordation, M&L will provide a proposal for performing the required work.

M&L's fee for preparing the above ERR will be a lump sum not to exceed fee of \$7,500. We will begin the ERR work once we are in receipt of this fully executed agreement. The ERR documents will be completed within 120 days from the date this letter agreement is fully executed.

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190549



800 Vinial Street, Suite B-414, Pittsburgh, PA 15212 Phone 412.323.1960 Fax 412.323.1969

If you agree with these terms, please execute an original and return it to my attention in our Pittsburgh office via email. Thank you in advance for your continued support. If you have any questions, please call me at 412-323-1950 or Karen Parish at 610-781-9706.

Sincerely,

William P. Wasielewski

William P. Wasielewski, AICP
Secretary/Principal

ACCEPTANCE

Agreed this _____ day of _____, 2019.

Passaic County Division of Community Outreach and
Family Services

Director

ATTEST

MULLIN & LONERGAN ASSOCIATES

William P. Wasielewski

William Wasielewski, Secretary

ATTEST

Holly L. Dugan

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190549



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW
 Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION TO AMEND R-20180788 DATED OCTOBER 9, 2018 TO INCREASE THE AWARD TO MULING & LONEGAN BY \$7,500 TO COMPLETE AN ENVIRONMENTAL SCAN AS REQUIRED BY HUD FOR CONTINUUM OF CARE FUNDING AS PER THE ATTACHED SCOPE OF WORK.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 7,500
 REQUISITION # R9-04200
 ACCOUNT # G-01-41-914-018-SUB

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

- Administration & Finance _____
- Budget _____
- Health _____
- Human Services _____
- Law & Public Safety _____
- Planning & Economic Development _____
- Public Works _____

6. **DISTRIBUTION LIST:**

- Administration Finance Counsel
- Clerk to the Board Procurement
- Other: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190549

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AMENDING R-2019-0117, DATED FEBRUARY 12, 2019 TO ACCEPT ADDITIONAL FUNDING FROM THE STATE OF NEW JERSEY DIVISION OF FAMILY DEVELOPMENT, INTENSIVE CASE MANANGEMENT (ICM) IN THE AMOUNT OF \$180,000.00 FOR CALENDAR YEAR 2019 ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190550							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-21							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AMENDING R-2019-0117, DATED FEBRUARY 12, 2019 TO ACCEPT ADDITIONAL FUNDING FROM THE STATE OF NEW JERSEY DIVISION OF FAMILY DEVELOPMENT, INTENSIVE CASE MANAGEMENT (ICM) IN THE AMOUNT OF \$180,000.00 FOR CALENDAR YEAR 2019

WHEREAS the County Human Services Department is an umbrella social service agency concerned with planning and funding services for the county's disadvantaged and homeless citizens; and

WHEREAS pursuant to Resolution R-2019-0117, dated February 12, 2019, the Board of Freeholders of the County of Passaic authorized the amendment of Resolution R-2018-0910 dated November 20, 2018, to apply and accept additional funds from the State of New Jersey, Division of Family Development, Intensive Case Management (ICM), in the amount of \$1,045,000.00 for calendar year 2019 for a total award of \$1,723,320.00; and

WHEREAS the purpose of this Resolution is to amend R-2019-0910, dated November 20, 2018, to accept additional funding from the State of New Jersey, Division of Family Development, in the amount of \$180,000.00 for Intensive Case Management (ICM) for a total award of \$1,903,320.00 for calendar year 2019; and

WHEREAS this matter was discussed at the Freeholder Human Services Committee meeting and recommended to the full Board for approval;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the amendment of R-2019-0117, dated February 12, 2019, to

increase the award of funding from the State of New Jersey,
Division of Family Development, in the amount of \$180,000.00
for Intensive Case Management (ICM) for a total award amount of
\$1,903,320.00 for calendar year 2019; and

BE IT FURTHER RESOLVED that the Director and the
Clerk of the Board are hereby authorized to sign any documents
on behalf of the County of Passaic.

JDP:lc

Dated: June 25, 2019



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Francine Vince, MSW

Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AMENDING R-20190117, DATED FEBRUARY 12, 2019 TO INCREASE THE AWARD FROM NEW JERSEY DEPARTMENT OF FAMILY DEVELOPMENT TO THE DEPARTMENT OF HUMAN SERVICES FROM \$1,723,320 TO \$1,903,320, AS DETAILED IN THE ATTACHED REVSED ALLOCATION GRID.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____

REQUISITION # _____

ACCOUNT # _____

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190550

Passaic County

Social Services for the Homeless

FY '19 Revised
1/1/2019 thru 12/31/2019

	Client Services	Admin	Total
State SSH	\$751,218	\$75,122	\$826,340
TANF	\$198,800	\$19,880	\$218,680
	Case Management	Prevention	
ICM	\$100,000	\$578,300	\$678,300
ICM (Essex County)	\$180,000	\$0	\$180,000
Total	\$1,230,018	\$673,302	\$1,903,320

Contract Number SH 19016
Contract Effective Date 1/1/2019
Contract Expiration Date 12/31/2019
Duns Number 063 148 811
Agency Vendor Number 226002466 48
FEIN 1216000928C3
Federal Funding

Department of Health and Human Services, Administration for Children and Families, under the Temporary Assistance for Needy Families (TANF) program.

Amount of Federal Funding \$218,680
Federal Award Date 7/1/2018
Total Monies this Action \$98,986,280
Cumulative Award \$402,701,508
CFDA 93.558
Grant Number 1801 NJTANF
R & D Included in Award No
Indirect Cost Rate 20%

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190550

87

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE APPOINTMENT OF MICHELE SHELL OF HEWITT, NJ TO THE LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE (LACADA) TO A TWO (2) YEAR TERM COMMENCING ON JULY 1, 2019 TO JUNE 30, 2021 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190551							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-22							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION AUTHORIZING THE APPOINTMENT OF
MICHELE SHELL OF HEWITT, NJ TO THE LOCAL ADVISORY
COMMITTEE ON ALCOHOLISM AND DRUG ABUSE (LACADA)
TO A TWO (2) YEAR TERM COMMENCING ON JULY 1, 2019
TO JUNE 30, 2021**

WHEREAS the Passaic County Local Advisory Committee on Alcoholism and Drug Abuse (LACADA) was established by resolution of the Passaic County Board of Chosen Freeholders; and

WHEREAS members shall be appointed to a two (2) year term and there shall be a minimum of ten and a maximum of sixteen (16) members; and

WHEREAS the Board of Chosen Freeholders of the County of Passaic is desirous of appointing Michele Shell of Hewitt, NJ to LACADA commencing July 1, 2019 and terminating June 30, 2021; and

WHEREAS this matter was reviewed and approved by the Freeholder Standing Committee of Human Services on June 12, 2019; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the appointment of the above-referenced individual to the LACADA Committee as noted above.

JDP:lc

Dated: June 25, 2019



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION TO APPOINT MICHELE SHELL OF HEWITT, NEW JERSEY TO A TWO YEAR TERM ON THE LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE (LACADA) TO BEGIN ON JULY 1, 2019 AND END ON JUNE 30, 2021.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ _____

REQUISITION # _____

ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input checked="" type="checkbox"/> Human Services | <u>6/12/19</u> |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: June 25, 2019 Other: _____
 Adopted on: June 25, 2019
 Official Resolution#: R20190551



COUNTY OF PASSAIC
401 GRAND STREET, ROOM 506
PATERSON, NJ 07505

FRANCINE VINCE, MSW
DIRECTOR

DEPARTMENT OF HUMAN SERVICES

TEL: 973-881-2834
FAX: 973-881-2733

E-MAIL: francinev@passaiccountynj.org

**Passaic County Department of Human Services
Advisory Board Application Form**

Thank you for your interest in becoming a member of an advisory board under the Passaic County Department of Human Services.

Please select Advisory Board, see attached for board descriptions, expectations, and qualifications (select all that apply).

- Mental Health Board
- Local Advisory Committee on Alcohol and Drug Abuse (LACADA)
- Passaic County Interagency Council on Homelessness (PCICH)
- Human Services Advisory Council (HSAC)
- Youth Services Commission (YSC)
- Other (Specify) [Click here to enter text.](#)

Date: May 21, 2019

Name: Michele Shell

Agency (If Applicable): [Click here to enter text.](#)

Position: Member

Address: 786 Burnt Meadow Road Hewitt NJ 07421

Telephone: 862-200-1755 Email: mshell74@yahoo.com



COUNTY OF PASSAIC
 401 GRAND STREET, ROOM 506
 PATERSON, NJ 07505

FRANCINE VINCE, MSW
 DIRECTOR

DEPARTMENT OF HUMAN SERVICES

TEL: 973-881-2834

FAX: 973-881-2733

E-MAIL: francinev@passaiccountynj.org

Is this your work or home contact information?

List past or present involvement in community-related activities (i.e., committees, volunteer work, boards, business organizations, chambers of commerce, etc.) I am a member of Wake Up Recovery LLC. I am also on the West Milford Stigma Free committee.

List any experiences you feel would be advantageous to the selected board(s). I am in long term recovery. August, I will be 7 years clean and sober. I also have completed the Certified Peer Recovery Training that was offered by CARES. I am also dealing with my son's addiction to opiates. My son and I, both struggle with mental health issues (depression and anxiety). My daughter also struggles with anxiety. My husband is also in long term recovery. My mom is also a member of Wake Up Recovery LLC and is on the West Milford stigma free committee

Describe any personal or family experience or involvement in Human Service related programs or services if applicable (optional). I am a volunteer for Wake Up Recovery LLC and on the West Milford Stigma Free committee. I just took the Mental Health First Aid that was offered in Ringwood, NJ.

Please submit your completed form to:

Shari Durham



COUNTY OF PASSAIC

401 GRAND STREET, ROOM 506
PATERSON, NJ 07505

FRANCINE VINCE, MSW
DIRECTOR

DEPARTMENT OF HUMAN SERVICES

TEL: 973-881-2834

FAX: 973-881-2733

E-MAIL: francinev@passaiccountynj.org

Passaic County Department of Human Services
401 Grand Street, Room 506
Paterson, NJ 07505

Email: sharid@passaiccountynj.org

Fax: 973-881-2733

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

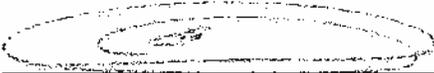
Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

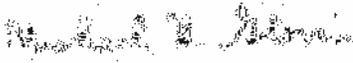
Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY HUMAN SERVICES DEPARTMENT TO CONTRACT WITH PASSAIC COUNTY MENTAL HEALTH ASSOCIATION OF PASSAIC COUNTY TO PROVIDE MENTAL HEALTH AID TRAINING TO SCHOOL PERSONNEL AND ELEMENTARY SCHOOL STUDENTS, IN THE AMOUNT OF \$14,600.00 ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190552							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-23							
CAF #	9-01-27-162-00-213							
Purchase Req. #	R9-04171							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AUTHORIZING THE PASSAIC COUNTY HUMAN SERVICES DEPARTMENT TO CONTRACT WITH PASSAIC COUNTY MENTAL HEALTH ASSOCIATION OF PASSAIC COUNTY TO PROVIDE MENTAL HEALTH AID TRAINING TO SCHOOL PERSONNEL AND ELEMENTARY SCHOOL STUDENTS, IN THE AMOUNT OF \$14,600.00

WHEREAS the Passaic County Department of Human Services, Division of Mental Health and Addiction Services administers programs throughout the county to address the problems of drugs and alcohol abuse and mental health outreach and prevention; and

WHEREAS the Passaic County Department of Human Services, Division of Mental Health and Addiction Services is desirous of awarding a contract to Passaic County Mental Health Association of Passaic County to provide Mental Health Aid Training to School Personnel and Elementary School Students, in the amount of \$14,600.00; and

WHEREAS pursuant to N.J.S.A. 40:23-8.11 the Board of Chosen Freeholders of the County of Passaic may annually appropriate funding to non-profit organizations in furtherance of the diagnosis and treatment of mentally ill persons;

WHEREAS pursuant to Resolution R-19-0395 (k-24) dated April 23, 2019 the Board of Chosen Freeholders previously authorized grant funding in the amount of \$6,000.00 to the Mental Health Association of Passaic County for mental health first aid training; and

WHEREAS if this Resolution is approved, the total amount of funding will put the sum of money awarded to this vendor over

the monetary threshold set forth under the Pay-To-Play Law (N.J.S.A. 10:44A-20.3 et seq.); and

WHEREAS the Board by Resolution 06-97 dated February 14, 2006 established a policy of only awarding contracts in excess of the monetary threshold set forth under the Pay-To-Play Law only under a fair and open process; and

WHEREAS the Board is desirous of making an exception to that policy in this case in order to fulfill a need in Passaic County to promote good mental health and wellness; and

WHEREAS this matter was reviewed and approved by the Human Services Committee on June 12, 2019; and

WHEREAS a certification is attached indicating that funds are available for the above contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that it hereby authorizes a non-fair and non-open award of funding to Passaic County Mental Health Association of Passaic County, to provide Mental Health Aid Training to School Personnel and Elementary School Students, in the amount of \$14,600.00; and

BE IT FURTHER RESOLVED that this matter is being awarded as an exception to the policy of the Board as set forth in its Resolution R-06-97 dated February 14, 2006 because of the special circumstances of this situation and the policy of the Board as set forth in this Resolution shall be made in full force and effect; and

BE IT FURTHER RESOLVED that the Director and Clerk are hereby authorized to execute any necessary documents to effectuate the above.

JDP:lc

Dated: June 25, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$14,600.00

APPROPRIATION: 9-01-27-162-002-213

PURPOSE: Resolution authorizing the Passaic County Human Services Department to contract with Passaic County Mental Health Association of Passaic County.


Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO ADVERTISE FOR AWARDS OF GRANTS TO COMMUNITY AGENCIES TO PROVIDE FOR SERVICES UNDER THE SOCIAL SERVICES FOR HOMELESS GRANT AND SOCIAL SERVICES FOR HOMELESS GRANT, INTENSIVE CASE MANAGEMENT ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
HUMAN SERVICES

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services
COMMITTEE NAME

Official Resolution#	R20190553							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-24							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION TO ADVERTISE FOR AWARDS OF GRANTS TO COMMUNITY AGENCIES TO PROVIDE FOR SERVICES UNDER THE SOCIAL SERVICES FOR HOMELESS GRANT AND SOCIAL SERVICES FOR HOMELESS GRANT, INTENSIVE CASE MANAGEMENT

WHEREAS the Human Services Department is desirous of requesting permission to advertise for awards of grants to community agencies to provide for services under the Social Services for Homeless Grant and Social Services for Homeless Grant, Intensive Case Management; and

WHEREAS pursuant to the provisions of the local public contract law, N.J.S.A. 40A:11-1 et seq., public entities are required to do competitive contracting for the hiring operation and management for these types of services; and

WHEREAS the Freeholder Committee for Human Services is recommending that request for proposals (RFP) be prepared under this competitive contracting mechanism; and

WHEREAS under this law, public entities are required to advertise their RFP at least twenty (20) days prior to the date they are to be received; and

WHEREAS the said Board of Chosen Freeholders is desirous of authorizing this request for proposal process and having the Human Services Department and the Purchasing Department prepare the necessary RFP and advertising same pursuant to the new law;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Purchasing Department in

cooperation with the Human Services Department to develop and advertise a request for proposal to advertise for awards of grants to community agencies to provide for services under the Social Services for Homeless Grant and Social Services for Homeless Grant, Intensive Case Management; and

BE IT FURTHER RESOLVED that the said Purchasing Department is hereby authorized to establish the appropriate dates for submission of proposals pursuant to this resolution.

June 25, 2019



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE HUMAN SERVICES DEPARTMENT TO INITIATE A REQUEST FOR PROPOSALS (RFP) TO SEEK PROVIDERS FOR THE SOCIAL SERVICES FOR THE HOMELES (SSH) AND INTISIVE CASE MANAGEMENT (ICM) GRANTS

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ _____
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: June 25, 2019 Other: _____
 Adopted on: June 25, 2019
 Official Resolution#: R20190553

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDINGS IN THE AMOUNT OF \$712,514.00 FOR THE SOCIAL SERVICES FOR THE HOMELESS PROGRAM IN PASSAIC COUNTY RETROACTIVELY TO JANUARY 1, 2019 TO SEPTEMBER 30, 2019, TO ALLOW THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES TO GO THROUGH A NEW QUALIFICATION PROCESS FOR USE OF THESE FUNDS FOR 2019. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190554							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-25							
CAF #	G-01-41-811-019-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF
FUNDINGS IN THE AMOUNT OF \$712,514.00 FOR THE
SOCIAL SERVICES FOR THE HOMELESS PROGRAM IN
PASSAIC COUNTY RETROACTIVELY TO JANUARY 1, 2019 TO
SEPTEMBER 30, 2019, TO ALLOW THE PASSAIC COUNTY
DEPARTMENT OF HUMAN SERVICES TO GO THROUGH A
NEW QUALIFICATION PROCESS FOR USE OF THESE FUNDS
FOR 2019**

WHEREAS by Resolution R-2018-0361, dated
May 9, 2018, the Board of Freeholders of the County of Passaic
authorized the Passaic County Human Services Department to
apply and accept grant funding in the amount of \$1,045,020.00
from the State of New Jersey, Department of Human Services,
Division of Family Development for Social Services for the
Homeless (SSH) for the calendar year January 1, 2018 to
December 31, 2018; and

WHEREAS it is now necessary that the Passaic County
Department of Human Services do a new Request For Proposal
process in order to fully implement this Program going forward;

WHEREAS currently the Passaic County Human Services
Department is in the process of applying for funding for this
Program for 2019 and in the interim is recommending that SSH
fundings in the amount of \$712,514.00 for the year be authorized
through October 1, 2019 by the said Board; and

WHEREAS the Freeholders on this Human Services
Committee have been advised of this by email and are
recommending to the full Board for approval; and

WHEREAS a certification is attached hereto indicating that
funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance of funding in the amount of \$712,514.00 for the Social Services for the Homeless Program in Passaic County retroactively to January 1, 2019 to September 30, 2019 to allow the Passaic County Department of Human Services to go through a new qualification process for use of these funds for 2019; and

BE IT FURTHER RESOLVED that the said Board hereby authorizes the Director and Clerk to the Board as well as County Counsel to execute any documents necessary to effectuate this action.

JDP:lc

Dated: June 25, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$712,514.00

APPROPRIATION: G-01-41-811-019-213

PURPOSE: Resolution authorizing the award of funding in the amount of \$712,514.00 for the Social Services for the Homeless Program.



Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW

Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING VARIOUS AGENCIES TO CONTINUE TO PROVIDE SERVICES UNDER THE SOCIAL SERVICES FOR THE HOMELESS (SSH) GRANT, AS PER RESOLUTION R-2018-0361, DATED MAY 8, 2018 UNDER A MONTH TO MONTH BASIS WHILE THE RFP FOR SERVICES IS ADVERTISED UNTIL SEPTEMBER 30, 2019, AS DETAILED IN THE ATTACHED.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 712,514

REQUISITION # SEE ATTACHED

ACCOUNT # G-01-41-811-019-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:** _____ **DATE:** _____

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190554



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING VARIOUS AGENCIES TO CONTINUE TO PROVIDE SERVICES UNDER THE SOCIAL SERVICES FOR THE HOMELESS (SSH) GRANT, AS PER RESOLUTION R-2018-0361, DATED MAY 8, 2018 UNDER A MONTH TO MONTH BASIS WHILE THE RFP FOR SERVICES IS ADVERTISED UNTIL SEPTEMBER 30, 2019, AS DETAILED IN THE ATTACHED.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 712,514
REQUISITION # SEE ATTACHED
ACCOUNT # G-01-41-811-019-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190554

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDINGS IN THE AMOUNT OF \$508,725.00 FOR THE CATHOLIC CHARITIES CASE MANAGEMENT AND INTENSIVE CASE MANAGEMENT (ICM) IN PASSAIC COUNTY RETROACTIVELY TO JANUARY 1, 2019 TO SEPTEMBER 30, 2019, TO ALLOW THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES TO GO THROUGH A NEW QUALIFICATION PROCESS FOR USE OF THESE FUNDS FOR 2019. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

HUMAN SERVICES

REVIEWED BY:

Anthony J. De Nova III

COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.

COUNTY COUNSEL

Human Services

COMMITTEE NAME

Official Resolution#	R20190555							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-26							
CAF #	G-01-41-819-019-213							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AUTHORIZING THE ACCEPTANCE OF FUNDINGS IN THE AMOUNT OF \$508,725.00 FOR THE CATHOLIC CHARITIES CASE MANAGEMENT AND INTENSIVE CASE MANAGEMENT (ICM) IN PASSAIC COUNTY RETROACTIVELY TO JANUARY 1, 2019 TO SEPTEMBER 30, 2019, TO ALLOW THE PASSAIC COUNTY DEPARTMENT OF HUMAN SERVICES TO GO THROUGH A NEW QUALIFICATION PROCESS FOR USE OF THESE FUNDS FOR 2019

WHEREAS by Resolution R-2018-0447, dated

June 8, 2018, the Board of Freeholders of the County of Passaic authorized the Passaic County Human Services Department to award a Grant in the amount of \$140,000.00 for a regular case management and \$884,880.00 for Intensive Case Management (ICM) services for a total of \$1,021,880.00 to Catholic Charities for the calendar year January 1, 2018 to December 31, 2018; and

WHEREAS these funds were passed through the said Department of Human Services provided to the County of Passaic from the State of New Jersey Department of Human Services, Division of Family Development; and

WHEREAS it is now necessary that said Passaic County Department of Human Services develop and put out a new Request For Proposal going forward;

WHEREAS at this time the said Department is also in the process of applying for funding for this Program for 2019 and in the interim is recommending that the current Grant award in the amount of \$508,725.00 for the year be authorized through October 1, 2019 by the said Board; and

WHEREAS the Freeholders on the Human Services Committee have been advised of this by email and are recommending this to the full Board for approval; and

WHEREAS a certification is attached hereto indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the acceptance of funding in the amount of \$508,725.00 for the for the Catholic Charities Case Management and Intensive Case Management (ICM) in Passaic County retroactively to January 1, 2019 to September 30, 2019 to allow the Passaic County Department of Human Services to go through a new qualification process for use of these funds; and

BE IT FURTHER RESOLVED that the said Board hereby authorizes the Director and Clerk to the Board as well as County Counsel to execute any documents necessary to effectuate this action.

JDP:lc

Dated: June 25, 2019



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING CATHOLIC FAMILY SERVICES TO CONTINUE TO PROVIDE SERVICES UNDER THE SOCIAL SERVICES FOR THE HOMELESS (SSH) INTENSIVE CASE MANAGEMENT (ICM) GRANT, AS PER RESOLUTION R-2018-0447, DATED JUNE 12, 2018 UNDER A MONTH TO MONTH BASIS WHILE THE RFP FOR SERVICES IS ADVERTISED UNTIL SEPTEMBER 30, 2019, AS DETAILED IN THE ATTACHED.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 508,725
REQUISITION # R9-03433
ACCOUNT # G-01-41-819-019-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190555

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$508,725.00

APPROPRIATION: G-01-41-819-019-213

PURPOSE: Resolution authorizing the award of funding in the amount of \$508,725.00 for the Catholic Charities case management and intensive case management.


Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Francine Vince, MSW
Telephone #: 973-881-2834

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING CATHOLIC FAMILY SERVICES TO CONTINUE TO PROVIDE SERVICES UNDER THE SOCIAL SERVICES FOR THE HOMELESS (SSH) INTENSIVE CASE MANAGEMENT (ICM) GRANT, AS PER RESOLUTION R-2018-0447, DATED JUNE 12, 2018 UNDER A MONTH TO MONTH BASIS WHILE THE RFP FOR SERVICES IS ADVERTISED UNTIL SEPTEMBER 30, 2019, AS DETAILED IN THE ATTACHED.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 508,725
REQUISITION # R9-03433
ACCOUNT # G-01-41-819-019-213

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input type="checkbox"/> Public Works	_____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190555

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO T&M ASSOCIATES FOR ASBESTOS MONITORING SERVICES RELATED TO THE NEW DEPARTMENT OF PUBLIC WORKS FACILITY, 1310 ROUTE 23 NORTH IN THE TOWNSHIP OF WAYNE, NEW JERSEY ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190556							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-27							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION AWARDING CONTRACT TO T&M ASSOCIATES
FOR ASBESTOS MONITORING SERVICES RELATED TO THE
NEW DEPARTMENT OF PUBLIC WORKS FACILITY, 1310
ROUTE 23 NORTH IN THE TOWNSHIP OF WAYNE, NEW
JERSEY**

WHEREAS there exists a need for Professional Asbestos Monitoring Services as it concerns the New Department of Public Works Facility located at 1310 Route 23 North in the Township of Wayne, New Jersey; and

WHEREAS T&M Associates of West Long Branch, New Jersey has submitted a proposal dated May 28, 2019 for the necessary consulting services to be provided for a total fee of \$10,750.00, which encompasses asbestos management services in connection with the asbestos abatement required for the demolition of the existing buildings located on the subject property, as required by Code, and is recommended by the Passaic County Engineer in a letter to the Board dated June 13, 2019 (see copy of letter and proposal attached hereto and made part hereof); and

WHEREAS the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of June 12, 2019 and recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said T&M Associates has been qualified as a pool professional engineer/architect in a "Fair and Open" procedure pursuant to the resolution of the Board of Chosen Freeholders of

the County of Passaic, R-2019-0026, dated January 22, 2019, as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the award of asbestos monitoring services relating to the above-mentioned project be awarded to T&M Associates in accordance with the terms and conditions set forth above.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

June 25, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$10,750.00

APPROPRIATION: C-04-55-155-001-901

PURPOSE: Resolution awarding contract to T&M Associates for asbestos monitoring services.



Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

June 13, 2019

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: New Department of Public Works Facility
1310 Route 23 North
Township of Wayne, Passaic County
AWARD OF ASBESTOS MONITORING SERVICES

Dear Members of the Board:

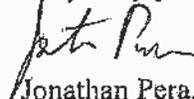
The County of Passaic requested a proposal for Asbestos Management Services for the demolition phase of the New Department of Public Works Facility project in the Township of Wayne. The scope of services is for asbestos management services in connection with the asbestos abatement required for the demolition of the existing buildings located on the subject property, as required by Code.

One proposal was requested and received from T & M Associates, of West Long Branch, New Jersey in the amount of \$10,750.00.

This matter was discussed by the Public Works Committee on June 12, 2019 and an award of contract to T & M Associates is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to T & M Associates, in the amount of \$10,750.00 for Asbestos Management Services for the demolition phase of the New Department of Public Works Facility project in the Township of Wayne, subject to the availability of funds.

Very truly yours,


Jonathan Pera, P.E.
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel

Introduced on: Director of Finance
Adopted on: June 25, 2019
Official Resolution#: R20190556



YOUR GOALS. OUR MISSION.

May 28, 2019

Mr. Jonathan Pera, P.E.
 County Engineer
 County of Passaic
 Administrative Building
 401 Grand Street, Roo, 524
 Paterson, New Jersey 07505

**Re: Proposal for Professional Services
 Asbestos Management Services Related to Demolition
 Nike Base Property – 8 Building Structures
 1310 Route 23 North
 Wayne, Passaic County, New Jersey
 T&M Project No. PASCOH-16002**

Dear Mr. Pera:

T&M Associates (T&M) is pleased to submit the following proposal. This proposal encompasses the asbestos management services requested for the above referenced project by the County of Passaic (the "County") as detailed with discussions with Lehrer Cumming.

INTRODUCTION

We understand that significant redevelopment activities are planned for the subject site, which will include the demolition of the subject eight (8) building structures located on the Nike Base Property located at 1310 Route 23 North in Wayne, New Jersey. Accordingly, the County needs to plan for the handling of certain types of materials that may be present, inclusive of asbestos-containing material (ACM's), lead-based paint (LBP) and certain refrigerants, and materials currently treated under the USEPA's "Universal Waste" program (PCB-bearing fluids, mercury fluid and mercury-treated lamps) that will be impacted by the overall project.

We understand that Langan previously completed a Hazardous Materials Survey Report for the subject building structures in the report dated September 27, 2016. We also understand that this report identified asbestos-containing materials to be associated with six (6) building structures. These include:

- Barracks Office/Weight & Measures Building
- Paratransit Office/Garage Building
- Mosquito Control Garage
- Pesticide Storage
- Trailer 1 (Meals on Wheels)
- Trailer 2 (By Abandoned Car Lot)

Introduced on: June 25, 2019

Adopted on: June 25, 2019
 T&M ASSOCIATES, 40 Mendham Park Hwy., Suite 2, West Long Branch, NJ 07764

P 732.676.4000

F 732.272.1890

W tandmassociates.com

Official Resolution#: R20190556



Please note that the report indicated that there was no asbestos -containing materials identified at the Trailer 3 or Shed near Golf Club.

Please also note that it is our understanding that design documents for the planned overall demolition, including asbestos abatement, have been completed by others and that these will be utilized for the asbestos project monitoring effort being requested herein.

Because the subject building structures may be owned by a New Jersey County government, asbestos abatement activities at the site would also usually be regulated by the New Jersey Asbestos Hazard Abatement Subcode of the New Jersey Uniform Construction Code (NJUCC) otherwise referred to as "Subchapter 8" or the "Subcode" (N.J.A.C. 5:23-8). By virtue of New Jersey Department of Community Affairs interpretation of NJUCC requirements, the NJUCC (revisions effective June 3, 1993) exempts asbestos abatement activities conducted in unoccupied buildings to be demolished as long as the subject buildings will not be occupied between the completion of the asbestos abatement activities and the subsequent demolition, and the subject buildings are not connected to occupied building space. It is our understanding that the asbestos abatement would be undertaken under these conditions.

Therefore, we understand that a qualified asbestos management consultant is now being solicited to provide part-time project monitoring and the required final clearance air sampling (for interior work areas only) during the overall demolition project.

Please note the final clearance air sampling for exterior abatement (i.e., roofing, caulking, etc.) is not required by applicable Codes.

PROPOSED SCOPE OF SERVICES

In order to assist you in meeting the asbestos management goals for this project, we propose to provide the following specific scope of services:

Item 1: Part-Time Project Monitoring/Final Clearance Air Sampling Only:

T&M will perform the following tasks for asbestos abatement project monitoring:

- A. Interface with all applicable regulatory agencies and review of any Contractor documentation necessary to obtain any applicable permits for the work.
- B. Provide a New Jersey Certified Asbestos Safety Technician to conduct part-time project monitoring/final clearance air sampling upon completion of each phase of the abatement activities. We understand that the work may be completed utilizing up to eight (8) separate work areas and we anticipate up to six (6) separate sampling events during the course of the project.
- C. Conduct air sample analysis by Phase Contrast Microscopy (PCM) and Transmission Electron Microscopy (TEM) as necessary.

PCM analysis will be conducted in accordance with the National Institute for Occupational Safety and Health (NIOSH) Method 7400 in our laboratory, or at the project site as necessary. Our laboratory has been a proficient participant in the NIOSH Proficiency in Analytical Testing Program since our inception.



TEM analysis will be conducted by a qualified independent laboratory acting as a subconsultant to T&M. This laboratory will be accredited for air sample analysis by Transmission Electron Microscopy by the National Institute of Standards and Technology, National Voluntary Laboratory Accreditation Program.

- D. Provide management and support throughout the execution of our services both on and off site. Prepare a Final Letter Report of Asbestos Abatement Project Monitoring Services in order to document project completion and regulatory compliance. This report will include all TEM air testing results.

Please refer to the Limitations section following below for limitations regarding the Proposed Part-Time Project Monitoring Fee/Final Clearance Air Sampling fee.

COMPENSATION

We will provide the scope of services described above at a fixed fee of \$10,750.00 for Item 1 as detailed in the table below in accordance with the attached T&M Standard Terms and Conditions.

Provided below is a summary of the scope of services to be provided by T&M Associates (T&M) and the respective professional fees:

FEE PROPOSAL

Description	Fee
Item 1: Part-Time Project Monitoring/Final Clearance Air Sampling Only	\$ 10,750.00
TOTAL FIXED FEE:	\$ 10,750.00

Note: This proposal does not include final clearance air sampling for exterior materials as noted previously or any dust monitoring services during actual demolition. If the County wishes to pursue either of those options, a separate proposal will be prepared if requested.

LIMITATIONS

The Part-Time Project Monitoring/Final Clearance Air Sampling Only Fee Amount presented above accounts for a business-day shift project schedule (including primarily 8-hour Asbestos Safety Technician (AST) work shifts within the anticipated five (5) business-day mobilization schedule for the AST). The Part-Time Project Monitoring/Final Clearance Air Sampling Fee Amount addresses all costs associated with the on-site AST time and all related final clearance air sampling and analysis. This is anticipated to include six (6) sets of TEM clearance air samples (hence, thirty (30) TEM analyses in total) and one (1) set of PCM clearance air samples (hence, five (5) PCM analyses in total), as well as related project management and reporting costs.

Any additional days on site or air sampling events beyond what is noted above will be billed as an change order (our Agreement Modification).



Please note that any Lead-Based Paint Management and Universal Waste Management activities will be a contractor burden requirement with no specific project monitoring related to these scope items being conducted by T&M unless requested by the County.

SCHEDULE

The table below shows our planned schedule for completion of proposed scope of services, based on our resource availability as of the date of the proposal. Once we receive the signed proposal, we will confirm the project schedule with you:

Project Milestone	Business Days from Authorization (or as noted otherwise)
Project Authorization Received	
Part-Time Project Monitoring/Final Clearance Air Sampling	Six (6) business-day schedule TBD
Final Report Issued	Within 20 days of completion of overall project

CLOSING

Any item listed above which is not ordered will not be billed. Separate authorization from the Client will be requested prior to commencing services outside the scope of this proposal.

The terms and conditions of this proposal are subject to the attached T&M Associates (T&M) Standard Terms and Conditions.

This proposal is submitted solely and exclusively for the use of the County of Passaic for consideration of the professional services of T&M. Disclosure of this proposal's content to any third party without prior written authorization from T&M is expressly prohibited.

PAYMENT SCHEDULE

Payment shall be in accordance with the Charges, Billing, and Payment schedule outlined in the Standard Terms and Conditions attached to this proposal unless prior written arrangements have been made with T&M.

Please indicate your acceptance of this proposal by signing in the space provided below and returning one (1) copy to this office. Acceptance of this proposal signifies that the Client understands T&M will not be retained or asked to perform any services unless funding is secured and is available to pay all invoices within thirty (30) days. Receipt of the signed proposal shall be considered authorization to proceed with all items described within this agreement. Any items not intended to be authorized shall be clearly and specifically noted as such within the client's signed and returned proposal.



May 28, 019
County of Passaic
Asbestos Management Services Related to Demolition
Nike Base Property – 8 Building Structures
PASCOH-16002
Page 5

We thank you for the opportunity to submit this proposal. Please feel free to contact me directly with any questions or comments regarding the scope, sequence or fees as indicated at 908.676.1725 or KBurns@tandmassociates.com.

Very truly yours,
T&M ASSOCIATES

Mark Worthington
Group Manager

Kevin Burns
Supervising Environmental Scientist

cc: Mr. Jonathan Lejava, Lehrer Cumming - jlejava@lehrercumming.com
Mr. Nordan Murphy, Passaic County - nordanm@passaiccountynj.org

ACCEPTED BY:

NAME:

Signature

Print Name

TITLE:

COMPANY:

County of Passaic

DATE:

The above signed represents that they have read and understand the attached Standard Terms and Conditions and have the authority to enter into this agreement on behalf of the client named above. The above signed also acknowledges that this contract includes a Limitation of Liability Clause as part of the Standard Terms and Conditions.

SCHEDULE OF MISCELLANEOUS CHARGES

Effective: January 1, 2019

Contracted Services

Including subconsultants, contracted labor,
Sub-professionals, and subcontractors..... Invoice Cost + 15%

Direct Expenses

- Disbursements to agencies, vendors and suppliers

Includes: equipment; interstate transportation;
 permit, application, review, and similar fees; printing,
 plotting, reproduction, binding, and other graphic
 services; outside computer services; title, research,
 and data services; courier and express services;
 project field office expenses; and out-of-state telephone costs..... Invoice Cost

- Other Charges

Mileage..... Commensurate with IRS Guidelines
 Travel and Subsistence Invoice Cost
 Field Vehicles \$105/Day





STANDARD TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

These Standard Terms & Conditions shall govern the performance of services pursuant to this Agreement.

As used herein, the term "Client" refers to the Client identified in T&M's Proposal / Scope of Services. The term "T&M" refers to T&M Associates. The Client and T&M may be referred to individually as a "Party" or collectively as the "Parties". The term "Agreement" refers to this contract between T&M and the Client consisting of (1) the T&M Proposal / Scope of Services, and (2) these Standard Terms and Conditions. The "Project" is Identified in T&M's Proposal / Scope of Services.

1. SCOPE OF SERVICES.

- a. Descriptions of the services to be provided by T&M are set forth in the Proposal/Scope of Services (*the "Services"*). Services not set forth in the Scope of Services, or specifically itemized as additional services, are excluded from the scope of T&M's Services (*the "Additional Services"*) and T&M assumes no responsibility to perform such Additional Services. If any Additional Services become necessary during the course of the Project, T&M can perform such Additional Services in accordance with a written agreement between the Client and T&M for such Additional Services.
- b. T&M shall have no obligation to commence the Services as stipulated in this Agreement and / or any associated work authorization until both this Agreement and any applicable work authorization are fully executed and delivered to T&M.

2. COMPENSATION.

- a. **BILLING RATES.** Client shall compensate T&M at the billing rates identified in T&M's Proposal. Unless otherwise provided in the Proposal, compensation for Services shall be based on T&M's Schedule of Hourly Billing Rates and Schedule of Miscellaneous Charges in effect at the time Services are performed.
- b. **REIMBURSABLE EXPENSES.** Client shall pay T&M for reimbursable expenses according to the current Schedule of Miscellaneous Charges including, without limitation, application fees, printing and reproduction, courier and express delivery service, bulk / special mailings, facsimile transmissions and other costs of acquiring materials specifically for Client and related charges.
- c. **INVOICES.** T&M shall submit invoices monthly and payment in full is due and payable thirty (30) days from the date of T&M's invoice. Services shall be billed at a minimum increment of 0.25 hour. If Client fails to make any payment due T&M for services and expenses within thirty (30) days after receipt of invoice, the amounts due T&M will accrue interest at the rate of one percent (1.0%) per month until paid in full.
- d. **SUSPENSION OF SERVICES.** Once a payment is PAST DUE, the Client shall be deemed to be in breach of this Agreement and any other agreements between the Client and T&M. If a payment is PAST DUE, T&M may suspend performance of all Services provided to the Client until T&M has been paid all amounts due and T&M shall have no liability whatsoever to the Client for any costs, delays or damages resulting from T&M's suspension of services caused by the Client's breach of this Agreement.
- e. **TERMINATION.** Client or T&M may terminate this Agreement with ten (10) days prior written notice for convenience or cause. In the event of termination, T&M shall be paid for all services rendered and costs incurred up to the date of termination in accordance with the payment terms herein.
- f. **COLLECTION COSTS.** In the event legal action is necessary to enforce the payment provisions of this Agreement, T&M shall be entitled to recover from the Client the reasonable attorneys' fees, court costs and expenses incurred by T&M in connection therewith.
- g. **FEE DURATION & ANNUAL ADJUSTMENT.** The hourly rates charged for T&M employees are adjusted annually in January to reflect changes in the various elements that comprise such hourly rates with a corresponding adjustment in fee. All adjustments in rates will be in accordance with generally accepted practices consistent with T&M's procedures.

3. STANDARD OF CARE.

The standard of care for all professional services performed or furnished by T&M under this Agreement will be the care and skill ordinarily used by members of T&M's profession practicing under similar circumstances at the same time and in the same locality and based on facts and information available at the time services are provided. T&M makes no warranties, expressed or implied in connection with T&M's Services.

4. OWNERSHIP AND USE OF DOCUMENTS.

All reports, plans, specifications, computer files, field data, notes and other files and documents prepared by T&M pursuant to this Agreement (the "Documents") are instruments of T&M's professional services and T&M shall retain an ownership and property interest therein. Provided full payment for Services rendered and costs incurred is made by the Client to T&M, T&M grants to the Client a license to use the Documents for the purpose of constructing, occupying and maintaining the Project. The Documents are not intended or represented to be suitable for reuse by the Client or others on extensions of this Project or on any other project. Any reuse, dissemination, or modification of the Documents without T&M's written approval shall be at Client's sole risk and without liability to T&M and the Client agrees to indemnify, defend and hold harmless T&M from all claims, damages and expenses, including attorneys' fees and costs, arising out of such reuse by the Client or by others acting through the Client.

5. CONFIDENTIALITY.

All information that the Client deems confidential shall be prominently branded "Confidential Information" prior to releasing said information to T&M. T&M will not intentionally divulge information regarding the Project that the Client designates as confidential, except (i) to the Client or parties designated by the Client; (ii) in response to a subpoena or other similar legal requirements; and / or (iii) in the event that withholding such information could create risk of significant harm to the public. Information that is in the public domain, that is provided to T & M by third parties is not considered confidential. Any information that is not clearly marked "Confidential Information" by the Client prior to disclosure to T&M shall not be deemed as confidential. Pursuant to T&M's company retention policy, both Parties shall retain copies of any and all Confidential information, which shall remain confidential, for archival purposes. The Client authorizes T&M to identify the Client as a T&M client and use photographs or illustrations of the Project and non-confidential information in any sales or marketing literature.

6. CONSTRUCTION COST ESTIMATES.

The Client shall advise T&M in writing of any budgetary limitations for the overall cost of construction. T&M will endeavor to work within such limitations and will, if requested and included within the Proposal / Scope of Services, submit to the Client an opinion of probable construction cost. Opinions of probable construction cost will represent T&M's reasonable judgment as a design professional familiar with the construction industry but do not represent, warrant or guarantee that bids or negotiated prices will not vary or exceed budgets or opinions of probable cost or evaluations prepared or agreed to by T&M. The Client acknowledges that neither T&M nor the Client has control over the cost of labor, materials or methods by which contractors determine prices for construction, competitive bidding, markets, or negotiation conditions.

7. RESPONSIBILITY DURING CONSTRUCTION.

T&M's Services during the construction phase are intended to provide the Client a greater degree of confidence that the completed work of contractor(s) will conform in general to the approved plans and related documents. T&M will endeavor to observe the progress and quality of the executed work of contractor(s) and determine in general if such work is proceeding in accordance with the requirements of the Project. T&M shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of such work. T&M shall not be responsible for the means, methods, techniques, sequences or procedures of construction selected by contractors or the safety precautions and programs incident to the work of contractor(s) or for any failure of any contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to a contractor furnishing and performing the work. Accordingly, T&M neither guarantees the performance of any contractor nor assumes any responsibility for any contractor's failure to furnish and perform its work in accordance with the contract documents. T&M shall not be responsible for the acts or omissions of the Client, the Client's other consultants, contractors and their respective subs, agents or employees, or other persons for whom the Client is responsible.

8. SITE CONDITIONS.

T&M shall not be liable for damage or injury to any subterranean structures (including, but not limited to, utilities, mains, pipes, tanks, and telephone cables) or any existing subterranean conditions; or the consequences of such damage or injury, if (with respect to this clause) (i) such structures or conditions were unknown and were not identified or shown, or were incorrectly shown, in information or on plans furnished to or obtained by T&M in connection with the Services; (ii) concealed conditions are encountered in the performance of the Services; (iii) concealed or unknown conditions in an existing structure are at variance with the conditions indicated by the Proposal / Scope of Services or work authorization; or (iv) unknown physical conditions below the surface of the ground are encountered that differ materially from those ordinarily encountered and are generally recognized as inherent in work of the character provided under this Agreement.

The Client shall provide to T&M all plans, maps, drawing and other documents identifying the location of any subterranean structures on the Site. Prior to location of any drilling or excavation below the ground surface, T&M shall

obtain the concurrence of the Client as to the location for such drilling or excavation. Should: (i) subterranean structures or existing subterranean conditions be unknown and not identified or shown, or be incorrectly shown, in information or on plans furnished to or obtained by T&M in connection with the Services; (ii) concealed conditions be encountered in the performance of the Services; (iii) concealed or unknown conditions in an existing structure be at variance with the conditions indicated by the Proposal / Scope of Services or work authorization; or (iv) unknown physical conditions below the ground differ materially from those ordinarily encountered and generally recognized as inherent in work of the character provided under this Agreement; then the amount of this Agreement and / or time for performance shall be equitably adjusted by change order upon claim by either Party made within twenty (20) days after the first observance of the conditions.

The Parties agree that reports prepared by or on behalf of T&M pertaining to site conditions, including, but are not limited to, environmental, geotechnical or geologic reports (*hereinafter collectively the "Site Condition Reports"*), are prepared for the exclusive use of the Client and its authorized agents, and that no other party may rely on the Site Condition Reports unless T&M agrees in advance to such reliance in writing. The Site Condition Reports are not intended for use by others, and the information contained therein is not applicable to other sites, projects or for any purpose, except the one originally contemplated in the Services. The Client acknowledges that the Site Condition Reports are based on conditions that exist at the time a study is performed and that the findings and conclusions of the Site Condition Reports may be affected by the passage of time, by man-made events such as construction on or adjacent to the site, or by natural events such as floods, earthquakes, slope instability or groundwater fluctuations, among others. The Parties agree that interpretations of subsurface conditions by T&M and / or its subcontractors may be based on limited field observations including, without limitation, from widely spaced sampling locations at the site of the Project. The Client acknowledges that site exploration by T&M and / or its subcontractors will only identify subsurface conditions at those points where subsurface tests are conducted or samples are taken. The Parties agree that T&M and / or its subcontractors may review field and laboratory data and then apply professional judgment to render an opinion about subsurface conditions at the site of the Project and that the actual subsurface conditions may differ, sometimes significantly, from those indicated by T&M and / or its subcontractors. The Client agrees that any report, conclusions or interpretations will not be construed as a warranty of the subsurface conditions by T&M and / or its subcontractors. The Parties further agree that no warranty or representation, express or implied, is included or intended in any reports, conclusions, or interpretations prepared by or on behalf of T&M pertaining to the site conditions.

9. UNANTICIPATED CONDITIONS.

If during the performance of T&M's services, any unanticipated conditions are observed, which in T&M's judgment may affect the Proposal / Scope of Services, T&M will notify the Client. The Client agrees that the discovery of such unanticipated conditions constitutes a significant change in the Proposal / Scope of Services. Based on T&M's evaluation of unanticipated conditions, T&M is authorized to take any of the following action: (a) Complete the original Scope of Services in accordance with the procedures originally intended in the Proposal; or (b) Stop Work pending written agreement with the Client to modify the Scope of Services and Fees as required by the previously unanticipated conditions; or (c) Terminate the Services effective on the date specified by T&M in writing. The Client shall waive any claim against T&M and agrees to indemnify, defend and hold T&M harmless from any claim of liability for injury or loss arising from the encountering of unanticipated conditions.

10. HAZARDOUS CONDITIONS.

It is acknowledged by both parties that T&M's Scope of Services does not include any services related to asbestos or hazardous or toxic materials. T&M shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to hazardous materials or toxic substances in any form at the Project site. In the event T&M or any other party encounters asbestos or hazardous or toxic materials at the site of the Project, or should it become known in any way that such materials may be present at the site of the Project or any adjacent areas that may affect the performance of T&M Services, T&M may, at its sole option and without liability for consequential or any other damages, suspend performance of Services on the project until the Client takes steps to identify, abate and/or remove the asbestos or hazardous or toxic materials, and to warrant that the site of the Project is in full compliance with applicable laws. If, in T&M's sole opinion, site conditions represent a threat to the public health or an environmental hazard, T&M will so advise the Client, so the Client may notify appropriate authorities. If the Client fails to act in a responsible manner, T&M may notify the appropriate authorities. The Client waives any claim against T&M and agrees to defend, indemnify and save T&M harmless from any claim or liability arising from the conditions or notifications of conditions at the site.

11. FORCE MAJEURE.

T&M is not responsible for delays caused by factors beyond T&M's reasonable control, including, but not limited to,

delays due to strikes, lockouts, work slowdowns or stoppages, accidents, acts of God, failure of any governmental or other regulatory authority to act in a timely manner, failure of the Client or owner of the Project to furnish timely information or to provide review comments promptly; or delays caused by faulty performance by the Client, consultants or contractors at any level.

12. CONSEQUENTIAL DAMAGES.

In no event shall T&M be liable in contract, tort, strict liability or otherwise for any incidental, special, indirect, consequential, punitive or exemplary damages, including but not limited to loss caused by delay, commercial loss, or lost profits or revenues or opportunities resulting from any service furnished by T&M under this Agreement.

13. INSURANCE.

a. LIMITS. T&M shall maintain for the term of this project the following types of insurance and minimum limits: (i) Worker's Compensation and Employer's Liability Insurance, per statutory limits; (ii) Comprehensive General Liability Insurance, a total of \$1,000,000 each occurrence and \$2,000,000 in aggregate; (iii) Comprehensive Automobile Liability Insurance, a total of \$1,000,000 each occurrence and \$2,000,000 in aggregate; and (iv) Professional Errors and Omissions insurance with a per claim limit of not less than \$3,000,000. Certificates for policies of insurance will be provided to the PROJECT OWNER upon request.

b. WAIVER OF SUBROGATION. Both Parties waive all rights against each other and their respective subconsultants, subcontractors, employees, and agents for any and all damages caused by fire or other causes of loss to the extent covered by insurance set forth herein, except such rights as they may to the proceeds of insurance. The waiver shall be effective as to a person or entity (a) even though that person or entity would otherwise have a duty of indemnification, contractual or other, (b) even though that person or entity did not pay the insurance premium directly or indirectly, or (c) whether or not the person or entity had an insurable interest in the damaged property.

14. INDEMNIFICATION.

T&M agrees, subject to the provisions contained herein, to indemnify the Client, and the Client's officers, directors and employees, from and against any losses, damages and judgments arising from claims by third parties but only to the extent they are found to be caused solely by T&M's negligent acts, errors or omissions in the performance of professional services under this Agreement. T&M's obligation to indemnify and hold harmless the Client and its officers, directors, and employees does not include a duty to defend. This indemnification provision is subject to and limited by the provisions agreed to by the Client and T&M in the "Limitations of Liability" section of these Standard Terms and Conditions.

The Client agrees, subject to the provisions contained herein, to indemnify T&M, and T&M's officers, directors and employees, from and against any losses, damages and judgments caused by the Client's acts, errors or omissions and by any of Client's contractors, subcontractors or consultants or anyone for whom the Client is legally liable.

15. LIMITATION OF LIABILITY.

The Client and T&M agree that T&M's total liability for any and all losses, judgments, injuries, claims, expenses and damages arising out of, resulting from or in any way relating to this Agreement or T&M's Services, shall be limited to the total sum of \$50,000.00 or T&M's total fee for Services rendered on this Project, whichever is less. The Client hereby releases T&M from any liability above such amount. The Client waives such claims and causes including, but not limited to, negligence, professional errors or omissions, direct or indirect damages, delays, consequential damages, lost profits, strict liability, and breach of contract or breach of warranty.

16. GOVERNING LAW.

The laws of the State within which the Project is located will govern the validity of this Agreement, its interpretation and performance.

17. INDEPENDENT CONTRACTOR.

Unless otherwise provided in our proposal, T&M is and shall be an independent contractor in the performance of services under the Agreement, maintaining complete control of its employees and operations and neither T&M nor anyone employed by T&M shall be the agent, representative, employee or servant of the Client in the performance of services under this Agreement.

18. ASSIGNMENT.

Neither T&M nor the Client shall assign or transfer their interest in the Agreement without the written consent of the other Party. However, nothing contained in this paragraph shall prevent T&M from employing such consultants or subconsultants as T&M may deem appropriate. The covenants and agreements contained herein shall apply to and be binding upon the Parties hereto and upon their respective assigns and successors.



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

June 13, 2019

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: New Department of Public Works Facility
1310 Route 23 North
Township of Wayne, Passaic County
AWARD OF ASBESTOS MONITORING SERVICES

Dear Members of the Board:

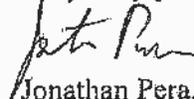
The County of Passaic requested a proposal for Asbestos Management Services for the demolition phase of the New Department of Public Works Facility project in the Township of Wayne. The scope of services is for asbestos management services in connection with the asbestos abatement required for the demolition of the existing buildings located on the subject property, as required by Code.

One proposal was requested and received from T & M Associates, of West Long Branch, New Jersey in the amount of \$10,750.00.

This matter was discussed by the Public Works Committee on June 12, 2019 and an award of contract to T & M Associates is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to T & M Associates, in the amount of \$10,750.00 for Asbestos Management Services for the demolition phase of the New Department of Public Works Facility project in the Township of Wayne, subject to the availability of funds.

Very truly yours,


Jonathan Pera, P.E.
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel

Introduced on: Director of Finance
Adopted on: June 25, 2019
Official Resolution#: R20190556

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDDING CONTRACT TO MKW & ASSOCIATES, LLC FOR PROFESSIONAL CONSULTING DESIGN SERVICES FOR PHASE II OF THE GARRET MOUNTAIN RESERVATION IMPROVEMENTS PROJECT IN THE CITY OF PATERSON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190557							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-28							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Res-Pg:n.28-2

RESOLUTION AWARDING CONTRACT TO MKW & ASSOCIATES, LLC FOR PROFESSIONAL CONSULTING DESIGN SERVICES FOR PHASE II OF THE GARRET MOUNTAIN RESERVATION IMPROVEMENTS PROJECT IN THE CITY OF PATERSON, NEW JERSEY

WHEREAS there exists a need for Professional Consulting Design Services as it concerns Phase II of the Garret Mountain Reservation Improvements Project in the City of Paterson, New Jersey; and

WHEREAS MKW & Associates, LLC of Rutherford, New Jersey has submitted a proposal dated June 11, 2019 for the necessary consulting services to be provided for a total fee of \$220,170.00, which includes \$199,670.00 for design fees (Tasks 1 thru 5 in proposal) and \$20,500.00 for construction management fees (Task 6 in proposal);

WHEREAS as the Passaic County Engineer, in a letter to the Board dated June 13, 2019 (see copy of letter and proposal attached hereto and made part hereof); recommends award for design services only in the amount of \$199,670.00 (tasks 1 through 5 in proposal); and

WHEREAS the aforesaid proposal was reviewed and discussed by the Public Works and Buildings & Grounds Committee meeting of June 12, 2019 and award for design services only was recommended to the full Board for approval; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS said MKW & Associates, LLC has been qualified as a pool professional engineer/architect in a “Fair and Open”

procedure pursuant to the resolution of the Board of Chosen Freeholders of the County of Passaic, R-2019-0026, dated January 22, 2019 as set forth in Pay to Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS a certification is attached which indicates that funds are available for the within contemplated expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Professional Consulting Design Services for Phase II of the above-mentioned project be awarded to MKW & Associates, LLC, for design services only, in accordance with the terms and conditions set forth above.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as a “Professional Services” contract in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because:

- (1) The consulting firm is authorized and regulated by the law to provide the aforementioned services;
- (2) The performance of the services are special in nature and require knowledge of an advanced type training, which said consulting firm possesses; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

June 25, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$199,670.00

APPROPRIATION: O-19-56-615-000-603

PURPOSE: Resolution awarding contract to MKW & Associates, LLC for Professional Consulting Design Services.


Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

June 13, 2019

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Garret Mountain Reservation Improvements – Phase II
City of Paterson, Passaic County
AWARD OF CONSULTING DESIGN SERVICES

Dear Members of the Board:

The County of Passaic requested a proposal for Consulting Professional Services for the design of the Garret Mountain Reservation Improvements – Phase II project in the City of Paterson. The scope of services to be provided includes the design and preparation of the construction contract documents for various park improvements in the vicinity of the Auto Overlook area, including the following: improvements to pedestrian access; repairs to existing walls; installation of an amphitheater, fitness area, sun shelter, inclusive playground; landscaping and tree planting; ADA accessibility improvements; and other related park improvements.

One proposal was requested and received from MKW & Associates, LLC, of Rutherford, New Jersey in the amount of \$220,170.00. The total fee includes \$199,670.00 for design fees (identified as Tasks 1 through 5 in the proposal) and \$20,500.00 for construction management fees (identified as Task 6 in the proposal).

This matter was discussed by the Public Works Committee on June 12, 2019 and an award of contract to MKW & Associates, LLC for design services only (Tasks 1 through 5 in the proposal) is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to MKW & Associates, LLC, in the amount of \$199,670.00 for the design of the Garret Mountain Reservation Improvements – Phase II project in the City of Paterson, subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/nam

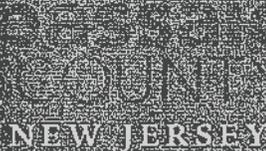
cc: Chair, Public Works and Buildings & Grounds Committee

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution #: R20190551
Director of Finance

GARRETT MOUNTAIN RESERVATION PHASE II IMPROVEMENT PROJECT



Prepared for:



Prepared by:
MKW + Associates, LLC
June 11, 2019

John P. Williams
Principal in Charge





☐ 39 Park Avenue
Rutherford, NJ 07070
Tel 201.933.7809
Fax 201.933.8702

June 11, 2019

☐ 112 West 34th Street
New York, NY 10120
Tel 212-946-2895
Fax 212-946-2808

Mr. Matthew P. Jordan, Esq.
Deputy County Administrator
County of Passaic
401 Grand Street, Room 205
Paterson, NJ 07505-2023

Re: Proposal to Provide Professional Services for the Garret Mountain Reservation
Phase II Improvement Project

Dear Matthew:

MKW + ASSOCIATES, LLC. is pleased to submit our proposal for professional services for the design of the Auto Overlook and adjacent open space areas within Garret Mountain Reservation. As you know our firm has extensive expertise in the planning and design of public parks in the New Jersey/New York metropolitan area, and a long history of collaboration with community boards, public outreach, and public agencies.

MKW + Associates also has significant experience in Passaic County, including most recently the redesign of Dundee Island Park in Passaic, NJ; the master plan and schematic design for Lambert Castle in West Paterson; numerous projects including athletic fields at William Paterson College in Wayne, NJ; planning and design at Goffle Brook Park in Hawthorne, NJ; and design work at Waywayanda State Park in Hewitt, NJ.

Our firm has more than 50 years of experience in managing complex, multi-disciplinary projects. The MKW + Associates design team offers landscape architecture, architecture, civil, geotechnical, structural and MEP engineering, permitting, and surveying and base mapping. As lead consultant, MKW will provide overall project management, coordination, and landscape architectural planning and design.

We will be joined in this effort by the following subconsultants, with whom we have longstanding relationships, to help us to address all aspects of the project.

*Neglia Engineering Associates— Civil, Geotechnical & Structural Engineering
Survey & Environmental Services, Permitting*

Wesler-Cohen Associates— Electrical Engineering

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190557

Garret Mountain Reservation Phase II Improvement Project
June 11, 2019
Page 1 of 7

The following pages elaborate on our team qualifications, our project approach, our relevant experience, and our fee proposal.

We are very excited about the opportunity to work again with the County of Passaic and community stakeholders on this very special project. Thank you for your consideration of the MKW team, and we look forward to presenting our firm to you in person.

Very truly yours,

MKW + ASSOCIATES, LLC.

A handwritten signature in black ink, appearing to read "JP Williams", with a long horizontal line extending to the right.

John P. Williams, ASLA
Principal

JPW:jw

PROJECT APPROACH**GENERAL:**

The goal of this project is to provide new recreational amenities and improvements to the Auto Overlook project area that are sensitively incorporated into the original Olmsted design for the park. The improvements are intended to take advantage of the spectacular view and dramatic topography to develop a unique and beautiful public open space for the County of Passaic.

Our design for the Auto Overlook project area will include the elements described in the RFP including:

- A. Improved access and circulation that successfully integrates vehicular and pedestrian connections between new and improved park features within the project area, and including Benson Drive and nearby trail connections
 - * New paths with a range of challenge levels between the parking area and the higher open space area to the south, including ADA access
 - * Resurfacing and resetting of existing paths and curbing within the project area
 - * Rehabilitation of existing parking lot and drives
- B. Improvements and/or new features that enhance the scenic overlook
 - * A stone amphitheater set into the slope near the parking area
 - * Repair of eroded slopes between the yellow trail trailhead and the winding stone wall
- C. Restoration of existing park features, subject to structural analysis but not limited to:
 - * Graffiti removal, resetting, and repointing of winding stone wall;
 - * Resetting large boulders
 - * Cleaning of Benson Monument
- D. A new fitness area
 - * Equipment to challenge a range of abilities
 - * Circuit training, distance markers along paths
 - * Open space for outdoor classes
- E. A new shelter for warming and concessions
[Possible future project]
- F. A new playground
 - * Exciting opportunity to integrate topography into a multi-level play equipment
 - * Slides built into steep slopes
 - * Assess opportunities for limited zip lines
- G. Landscape and Tree Planting
 - * Utilize native plants to restore and expand bird habitats
- H. Rain Gardens and Green infrastructure elements
 - * Contingent on soil conditions; exposed bedrock and thin soils may limit the site's ability to support green infrastructure
- I. Sun shelters
 - * Will utilize County standard structure and focus on strategically locating them within the project area to take advantage of views and/or proximity to recreational amenities

- J. Bird-watching amenities in support of the Reservation's status as an Audubon Important Bird Area
 - * This might include bird-blinds, viewing platforms, interpretive signage of local and migrating birds; also, native plantings mentioned above to provide habitat
- K. ADA improvements for increased accessibility
 - * ADA requirements are the baseline for providing access to park amenities; will also review universal design standards for enhanced accessibility
- L. Monuments and other historic elements to highlight the history of Passaic County and Garret Mountain Reservation
 - * Site Markers, commemorative art and/or interpretive signage
- M. Other Features
 - * Improvements to existing water supply service to two comfort stations that are currently fed by Passaic Valley Water Connection (PVWC)
 - * Corrections to water pressure or volume to make toilet facilities fully functional at the two comfort stations
 - * Increased water supply capacity to meet future demand

Public outreach and involvement of community stakeholders is a critical component of the Auto Overlook design process. We will work with the County of Passaic to schedule a series of public meetings/presentations. We will use these opportunities to familiarize ourselves with the community's needs and desires, and then to fully illustrate and present how we translate those needs and desires into a final design. We are skilled at guiding major projects through a public participatory review process, where helping community residents visualize the positive potential represented by the proposed design. From the smallest to the largest projects, we respect the community as an important participant.

We will prepare a regular schedule of meetings with a core group of stakeholders designated by the County that outline the timeline for the design process and include a timetable for review by the various governmental agencies that provide oversight. The combination of core client group and dedicated design team management will ensure adherence to schedule and budget.

DETAILED SCOPE OF CONSULTANT SERVICES

Task 1 Site Inspection:

The design team will review and become thoroughly familiar with all existing data concerning the project, including all record drawings, building plans, surveys, previous contract documents, utility plans, studies, and program documents previously prepared.

Analysis of Existing Water Supply: The design team will investigate the existing water supply service from the connection to the PVWC main on Mountain Avenue to the two existing comfort stations within the reservation that are currently fed by PVWC. The goal is to determine:

- 1- Whether all or part of the piping needs to be replaced,
- 2- To provide a solution that enables all the toilets in the two comfort stations to function under high demand

- 3- To enable additional capacity for future winter park uses including an additional warming shelter/rest rooms.

Structural Analysis of the existing stone wall: The design team will inspect the existing stone wall at the Auto Outlook and provide a letter of report with photographs and recommendations for structural repairs if deemed necessary.

Task 2 Field Survey:

To ensure an accurate record of existing conditions, and to provide a new base for all contract documents, the design team will prepare a new topographic and utility survey for the project. Engineers will develop Topographic and Utility mapping of the complete project area. All above-ground and visible physical features will be located along with sufficient elevations to develop one-foot contours of the site. Trees over 6" in diameter within the project area will be located. Inverts of storm and sanitary manholes will be gotten where possible. Elevations will be taken along the top of the concrete bulkhead. Existing City maps, County maps, and Corps of Engineers maps will be reviewed for the park area.

In addition to the existing data research and new survey, a careful and sensitive review of site conditions will be performed. Among the factors to be reviewed will be vegetation, topography, hydrology, soils, erosion, existing structures and their conditions, bulkheads, vehicular and pedestrian circulation, parking, views, special characteristics, surrounding land uses, wind and sun exposures, microclimatic situations, etc. Storm drainage patterns and systems will be reviewed as well.

Task 3 Permits:

Permits that are required to complete the project shall be identified as part of the initial site investigation. It is anticipated that a Soil Erosion Control permit will be necessary, and possibly tree removal permits. It is not anticipated at this time that environmental permitting or mitigation will be required within the project area.

Task 4 Cost Estimate:

Current working estimates/cost analyses will be prepared at the conclusion of each phase of the project including Conceptual, Schematic and during the Contract Documents stages of the process. Particular concern is given to the budget in the development of the Design concept, and a final Engineer's Estimate will be provided at the conclusion of Contract Documents. This process will ensure that the proposed design is within the budget constraints identified by the County.

Task 4 Concept and Schematic Design:

Conceptual Design will be based on the review of existing data and record drawings, site investigation and analysis, and the development of a well detailed program. Programming is the process by which criteria are developed for the design of the site, environment and buildings. A strong designer-client relationship is invaluable in the development of a good program and the ultimate facility. Conceptual designs will be developed to test program assumptions and further refine the county's goals, needs, desires and aspirations. A final Design Concept will be selected for further development in the Schematic Design phase.

The design team will then develop a comprehensive schematic design for the Auto Overlook Project Area. Design options for the park will be developed at a suitable scale that will illustrate the following elements:

- Overall park layout
- Vehicular and pedestrian circulation and parking
- Viewing Area / Amphitheater layout and configuration
- Site elements and structures to be preserved and restored
- Park paths and walkways
- Recreational amenities – play equipment, fitness area, sun shelters, warming shelter
- Park lighting
- Site elements – pavements, curbs, walls, benches, railings, fencing, etc.
- Landscape treatments

While discussions and review of concepts will take place throughout the process, a formal presentation to the County will occur at this point. Oral and graphic presentations will be prepared to fully illustrate and explain the Schematic Designs, and to allow for an in-depth response and comment period. Following the project review, all comments and responses will be incorporated, and the schematic design will be refined and finalized. The final design shall be illustrated by the use of the following:

- Overall plans of the park
- Enlargement of key areas
- Site cross sections
- 3-D renderings
- Site vocabulary details – illustrating materials, pavements, furnishings, railings, light poles and fixtures, benches, bollards, drinking fountains, trash receptacles, etc.
- Schematic cost estimates

Through a series of meetings with the County, we will refine our designs for presentation to the local community, public agencies and other groups as directed. Presentation drawings for the design will include design vocabulary, sections, renderings, elevations, illustrative plans, and other graphic representations necessary to illustrate the design intent.

Task 5 Construction Contract Documents:

Utilizing the approved Schematic Design described in Project Task 1, we will refine and further develop the design for the Auto Overlook Project Area. The design concept shall be enlarged, dimensional information tested and applied, preliminary grading indicated and material selections begun.

The Topographical Survey shall form the basis of the Contract Drawings, which shall include engineering drawings as required to document the engineering scope, as well as Demolition and Removals Plans, Layout and Materials Plans, Grading and Drainage Plans, Landscape and Planting Plans, Site Utilities Plans (water supply, irrigation, and electrical service), Site Details, etc.

In addition, Outline Specifications and Preliminary Cost Estimates shall be prepared by the project team



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

June 13, 2019

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Garret Mountain Reservation Improvements – Phase II
City of Paterson, Passaic County
AWARD OF CONSULTING DESIGN SERVICES

Dear Members of the Board:

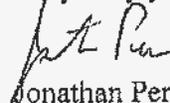
The County of Passaic requested a proposal for Consulting Professional Services for the design of the Garret Mountain Reservation Improvements – Phase II project in the City of Paterson. The scope of services to be provided includes the design and preparation of the construction contract documents for various park improvements in the vicinity of the Auto Overlook area, including the following: improvements to pedestrian access; repairs to existing walls; installation of an amphitheater, fitness area, sun shelter, inclusive playground; landscaping and tree planting; ADA accessibility improvements; and other related park improvements.

One proposal was requested and received from MKW & Associates, LLC, of Rutherford, New Jersey in the amount of \$220,170.00. The total fee includes \$199,670.00 for design fees (identified as Tasks 1 through 5 in the proposal) and \$20,500.00 for construction management fees (identified as Task 6 in the proposal).

This matter was discussed by the Public Works Committee on June 12, 2019 and an award of contract to MKW & Associates, LLC for design services only (Tasks 1 through 5 in the proposal) is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to MKW & Associates, LLC, in the amount of \$199,670.00 for the design of the Garret Mountain Reservation Improvements – Phase II project in the City of Paterson, subject to the availability of funds.

Very truly yours,


Jonathan Pera, P.E.
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution #: R20190551
Director of Finance

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC. FOR FUEL TANK CLEAN OUT SERVICES OF THE EXISTING FUEL TANKS LOCATED AT THE NEW DEPARTMENT OF PUBLIC WORKS FACILITY, 1310 ROUTE 23 NORTH IN THE TOWNSHIP OF WAYNE, NEW JERSEY AS PER STATE CONTRACT ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190558							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-29							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION FOR AWARD OF CONTRACT TO T. SLACK ENVIRONMENTAL SERVICES, INC. FOR FUEL TANK CLEAN OUT SERVICES OF THE EXISTING FUEL TANKS LOCATED AT THE NEW DEPARTMENT OF PUBLIC WORKS FACILITY, 1310 ROUTE 23 NORTH IN THE TOWNSHIP OF WAYNE, NEW JERSEY AS PER STATE CONTRACT

WHEREAS there exists a need for cleaning out the existing fuel tanks located on the grounds of the Passaic County Para Transit facility in connection with the New Department of Public Works Facility Project, located at 1310 Route 23 North in the Township of Wayne, NJ; and

WHEREAS the scope of the work includes the full cleanout and removal of remnant fuel from the existing fuel tanks and all components, after the tanks are taken out of service for the construction project, as more fully explained in June 13, 2019 letter from the County Engineer attached hereto and made part hereof; and

WHEREAS T. Slack Environmental Services of Kenilworth, New Jersey holds a State Contract (#A42266) for these types of services; and

WHEREAS said T. Slack has submitted a proposal dated June 7, 2019 to perform the clean out services for the sum of \$7,297.00 (copy of proposal attached hereto and made a part hereof); and

WHEREAS the members of the Freeholder Committee for Public Works and Buildings & Grounds reviewed this matter at their meeting on June 12, 2019 and recommended this Resolution to the full Board for adoption; and

WHEREAS a certification is attached hereto and made a part hereof indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an award of contract to T. Slack Environmental Services of Kenilworth, New Jersey for fuel tank clean out services of the existing fuel tanks at the County location listed above in connection with the New Department of Public Works Facility project, 1310 Route 23 North in the Township of Wayne, NJ pursuant to its proposal and applicable State Contract.

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this Resolution, including but not limited to issuance of an appropriate Purchase Order.

June 25, 2019

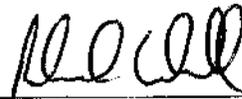
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$7,297.00

APPROPRIATION: C-04-55-155-001-901

PURPOSE: Resolution for award of contract to T. Slack Environmental Services, Inc. for fuel tank clean out services.



Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

June 13, 2019

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: New Department of Public Works Facility
1310 Route 23 North
Township of Wayne, Passaic County
AWARD OF FUEL TANK CLEAN OUT SERVICES

Dear Members of the Board:

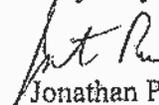
The County of Passaic requested a proposal for cleaning out the existing fuel tanks in connection with the New Department of Public Works Facility project in the Township of Wayne. The scope of services is for full cleanout and removal of remnant fuel from the existing fuel tanks and all components within the subject property, after the tanks are taken out of service for the construction project.

One proposal was requested and received from T. Slack Environmental Services, of Kenilworth, New Jersey, in the amount of \$7,297.00. (NJ State Contract #A42266).

This matter was discussed by the Public Works Committee on June 12, 2019 and an award of contract to T. Slack Environmental Services is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to T. Slack Environmental Services, in the amount of \$7,297.00 for cleaning out the existing fuel tanks in connection with the New Department of Public Works Facility project in the Township of Wayne, subject to the availability of funds.

Very truly yours,


Jonathan Pera, P.E.
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator

Introduced on: June 28, 2019
Adopted on: June 28, 2019
Official Resolution#: R20190558

NJDEP
UST CERTIFICATION PROGRAM
#US00334

NJ BUSINESS REGISTRATION
#0106912

T
SLACK
ENVIRONMENTAL SERVICES

June 7, 2019

Nordan Murphy, P.E., P.P., C.M.E.
County of Passaic
401 Grand Street, Room 524
Paterson, NJ 07505

Phone: 973-225-5398
Cell: 973-617-7187
Fax: 973-742-3936
E-Mail: nordanm@passaiccountynj.org

Job Scope: Clean Out Tanks
Job Site: Para Transit
Proposal No. TS-15158

Dear Mr. Murphy,

T. Slack Environmental Services, Inc. is pleased to submit the following proposal for your review. Pricing is from our NJ State Contract #A42266.

Scope of Work: T. Slack Environmental Services Inc. will fully clean out the existing tanks of all remnant fuel.

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00024	Plumber (S/T) Commodity Code 830-69-086777	16	Hours	\$92.00	\$1,472.00
00030	Laborers (S/T) Commodity Code 830-69-086783	48	Hours	\$70.00	\$3,360.00
Commodity Code 830-69-089792					
00035	Liquid Disposal - Diesel	100	Gallons	\$1.00	\$100.00
00035	Liquid Disposal - Gasoline	100	Gallons	\$4.00	\$400.00
00035	PPE	4	Each	\$35.00	\$140.00
00036	Van Truck	8	Hours	\$125.00	\$1,000.00

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190558

NJDEP
UST CERTIFICATION PROGRAM
#US00334

SLACK
ENVIRONMENTAL SERVICES

NJ BUSINESS REGISTRATION
#0106912

ITEM #	ITEM DESCRIPTION	QTY	UNIT	RATE	LINE TOTAL
00036	Tripod	1	Day	\$250.00	\$250.00
00036	LEL Meter	1	Day		\$100.00
00036	Air Compressor	1	Day	\$350.00	\$350.00
00036	Venturi	1	Day	\$125.00	\$125.00
					\$7,297.00

COST: \$7,297.00

THESE QUOTES ARE VALID FOR 60 DAYS

SCHEDULING: Project can be initiated within five (5) working days.

PAYMENT TERMS: Net due upon completion.

DISPUTES: Any dispute or disagreement which cannot be resolved by the parties and any controversy, claim or dispute otherwise arising out of or in connection with this agreement, or the breach thereof, or otherwise arising from the project, shall be settled under the rules of the American Arbitration Association. Arbitration proceedings shall be held in Kenilworth, New Jersey, USA, or such other place as is mutually acceptable to both parties. The award in any arbitration proceeding shall be final and binding upon all parties and judgment thereon may be entered in any court of competent jurisdiction upon application of either of the parties. In the event T. Slack Environmental Services, Inc. shall be required to institute litigation and/or arbitration proceedings to enforce the terms of this agreement, or any such matters are placed in the hands of an attorney, T. Slack Environmental Services, Inc. shall be entitled to reimbursement of reasonable attorney's fees, interest and all costs of suit and/or arbitration proceedings.

If this proposal is acceptable, please sign and return the signatory sheet attached. If you have any questions or comments regarding this proposal, please feel free to contact me at (908) 964-5360. Thank you for considering T. SLACK ENVIRONMENTAL SERVICES, INC. to assist you in your environmental needs.

Sincerely,



Vincent D'Alessandro

Operations Manager

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190558



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

June 13, 2019

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: New Department of Public Works Facility
1310 Route 23 North
Township of Wayne, Passaic County
AWARD OF FUEL TANK CLEAN OUT SERVICES

Dear Members of the Board:

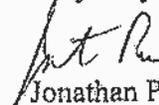
The County of Passaic requested a proposal for cleaning out the existing fuel tanks in connection with the New Department of Public Works Facility project in the Township of Wayne. The scope of services is for full cleanout and removal of remnant fuel from the existing fuel tanks and all components within the subject property, after the tanks are taken out of service for the construction project.

One proposal was requested and received from T. Slack Environmental Services, of Kenilworth, New Jersey, in the amount of \$7,297.00. (NJ State Contract #A42266).

This matter was discussed by the Public Works Committee on June 12, 2019 and an award of contract to T. Slack Environmental Services is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract to T. Slack Environmental Services, in the amount of \$7,297.00 for cleaning out the existing fuel tanks in connection with the New Department of Public Works Facility project in the Township of Wayne, subject to the availability of funds.

Very truly yours,


Jonathan Pera, P.E.
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator

Introduced on: June 28, 2019
Adopted on: June 28, 2019
Official Resolution#: R20190558

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO ORDINANCE 19-022 BY THE CITY OF PATERSON, NJ WHICH ESTABLISHES A TWO-HOUR PARKING ZONE ON THE SOUTH SIDE OF 10TH AVENUE BETWEEN EAST 18TH AND EAST 19TH STREETS IN THE CITY OF PATERSON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190559							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-30							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Res. Pg. n. 20-2

**RESOLUTION CONSENTING TO ORDINANCE 19-022 BY THE
CITY OF PATERSON, NJ WHICH ESTABLISHES A TWO-HOUR
PARKING ZONE ON THE SOUTH SIDE OF 10TH AVENUE
BETWEEN EAST 18TH AND EAST 19TH STREETS IN THE CITY OF
PATERSON, NEW JERSEY**

WHEREAS the City of Paterson adopted Ordinance 19-022 which establishes a two-hour parking zone on the south side of 10th Avenue between East 18th and East 19th Streets in the City of Paterson, NJ (see copy of Ordinance No. 19-022 attached hereto and made part hereof); and

WHEREAS the County of Passaic is in receipt of a request for a consenting Resolution in light of the fact that 10th Avenue is a County road; and

WHEREAS said Resolution was discussed at the June 12, 2019 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a consenting Resolution which establishes a two-hour parking zone at the referenced location.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to a Resolution as referenced above and in the attached letter from the County Traffic Engineer dated June 13, 2019.

June 25, 2019



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

June 13, 2019

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: *City of Paterson Ordinance 19-022*
Two Hour Parking Zone on South Side of 10th Avenue
between East 18th and East 19th Streets

Dear Members of the Board:

Our office received from the City of Paterson the final copy of the referenced Ordinance. It establishes a Two-Hour parking zone at the referenced location.

Since 10th Avenue is a County road, a consenting Resolution is required.

This Ordinance was reviewed and recommended for approval at the June 12, 2019 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the City of Paterson.

Very truly yours,

A handwritten signature in black ink, appearing to read "Charles Silverstein".

Charles Silverstein, P.E.
County Traffic Engineer

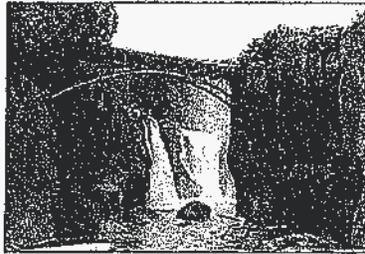
CSS/sl
Attachment

cc: County Administrator
County Counsel
PWC Chair

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190559

Office of the City Clerk

Res-Pg:n.30-4



SONIA L. GORDON, RMC
City Clerk

CITY HALL - 3RD FLOOR
155 MARKET STREET
PATERSON, NEW JERSEY 07505

OFFICE: (973) 321-1310
FAX: (973) 321-1311

June 5, 2019

The Honorable John W. Bartlett, Esq., Director
Board of Chosen Freeholders
County Administration Building
401 Grand Street, Room 223
Paterson, NJ 07505

Dear Director Bartlett:

Please see the attached Ordinance which was adopted at the City Council's Regular Meeting on **Tuesday, May 14, 2019**. One of the conditions of the said Ordinance is the adoption of a concurring Ordinance by the Passaic County Board of Chosen Freeholders. The Ordinance is as follows:

- **Ordinance establishing a Two Hour Parking Zone on 10th Avenue between East 18th Street and East 19th Street. PUBLIC WORKS (ORD. #19-022)**

As soon as the Ordinance is adopted, please forward a certified copy for our records.

If you have any questions and/or concerns, please contact the City Council's Office at (973) 321-1250.

Sincerely,


Sonia L. Gordon
City Clerk

/src

Enclosures

cc: Honorable Council President Maritza Davila
Honorable Michael Jackson, Vice President
Honorable Municipal Council Members
Vaughn McKoy, Business Administrator
Members of the Board of Chosen Freeholders
Louis E. Imhof, Clerk to the Board of Chosen Freeholders
Khalifa L. Shabazz, Esq., Corporation Counsel
William Rodriguez, Director of the Department of Public Works
Yu Hongchao, Traffic Engineer
Frederick Margron, City Engineer
Jonathan Pera, P.E., County Engineer

COUNTY SEAT OF PASSAIC COUNTY - RANKS THIRD IN POPULATION IN THE STATE
OLDEST INDUSTRIAL CITY IN THE UNITED STATES

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190559

**ORDINANCE ESTABLISHING A TWO HOUR
PARKING ZONE ON 10TH AVENUE BETWEEN
EAST 18TH STREET AND EAST 19TH STREET**

SECTION 9. The City Clerk and the Corporation Counsel may correct any clerical errors in the printing, publication and codification of this Ordinance, provided both concur with the correction being made and both certify in writing to the Municipal Council as to the specifics of the clerical correction no later than seven (7) days before the correction is made, or, where a legal deadline for publication applies, no later than the date of the next Regular Meeting. The said certifications shall also be prominently posted no later than the date of the next regular meeting, and thereafter shall be annexed to the corrected original Ordinance and retained by the City Clerk.

SECTION 10. All or parts of the prior resolutions which are inconsistent with this Ordinance are hereby repealed.

STATEMENT OF PURPOSE

The purpose of this Ordinance is to establish a two-hour parking zone on 10th Avenue between East 18th Street and East 19th Street.

SECONDED BY COUNCILPERSON LILISA MIMMS

Do Not Use Space Below This Line

RECORD OF COUNCIL VOTE ON FINAL PASSAGE	AYE	NAY	ABSTAIN	ABSENT
1. ABDELAZIZ, ALAA "AL"				X
2. COTTON, RUBY N.	X			
3. DAVILA, MARITZA	X			
4. JACKSON, MICHAEL	X			
5. KHALIQUE, SHAHIN				X
6. MCKOY, WILLIAM C.				X
7. MIMMS, LILISA	X			
8. RIVERA, FLAVIO	X			
9. VELEZ, LUIS	X			

Adopted on first reading at a meeting of the Council of the City of Paterson, N.J., on April 9, 2019 Adopted on second and final reading after hearing on May 14, 2019

Approved/Rejected By: MAYOR ANDRE SAYEGH Reconsidered By Council: _____ Date: _____
 Over Rldr Vote: Aye Nay
 Council President: MARITZA DAVILA City Clerk: SONIA L. GORDON

Introduced on: June 25, 2019
 Adopted on: June 25, 2019

Official Resolution#: R20190559 This Ordinance when adopted must remain in the custody of the City Clerk. Certified copies are available.
 USE REVERSE SIDE FOR POSTPONEMENT AND RECONSIDERATION DATA

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO ONLINE CONTRACTING, INC. OF BOONTON, NJ FOR EMERGENCY SANITARY SEWER AND STORM DRAIN REPAIR AT THE INTERSECTION OF W. BROADWAY AND DOREMUS STREET IN THE CITY OF PATERSON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190560							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-31							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION RATIFYING ACTION TAKEN BY PASSAIC COUNTY
ADMINISTRATION TO AWARD AN EMERGENCY CONTRACT TO
ONLINE CONTRACTING, INC. OF BOONTON, NJ FOR
EMERGENCY SANITARY SEWER AND STORM DRAIN REPAIR AT
THE INTERSECTION OF W. BROADWAY AND DOREMUS STREET
IN THE CITY OF PATERSON, NEW JERSEY**

WHEREAS on May 16, 2019, the storm drain located at the intersection of W. Broadway and Doremus Street in the City of Paterson, NJ failed; and

WHEREAS as a consequence thereof, the Passaic County Engineering Department contacted OnLine Contracting of Boonton, NJ, who is a qualified contractor selected from the 2017-2019 On-Call Drainage contractor list for the County of Passaic, to conduct emergency repairs at the site, which is more fully explained in the letter from Deputy County Engineer dated June 2, 2019 attached hereto and made part hereof; and

WHEREAS in addition to the storm sewer break, the contractor discovered there was a sanitary sewer break at the same location and OnLine Contracting, Inc., in cooperation with the City of Paterson Sanitary Sewer Department, also executed a repair to that site; and

WHEREAS the bill for the emergency storm sewer repairs amounted to \$16,404.00; and

WHEREAS upon receipt of the bill, the Passaic County Administrator determined, by memo dated June 13, 2019, that the situation was one which could have affected the health, safety and welfare of the public and authorized the emergency contract to OnLine Contracting, Inc. in the amount of \$16,404.00 (copy of memo and bill attached hereto and made a part hereof); and

WHEREAS a certification is attached hereto that indicates the availability of funds for said expenditure; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its June 12, 2019 meeting reviewed this matter and recommended that the full Board ratify this action.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby ratifies the action taken by the Passaic County Administration in awarding an emergency contract to OnLine Contracting, Inc. of Boonton, NJ, a 2017-2019 On-Call Drainage contractor for the County of Passaic, in the amount of \$16,404.00 for the emergency storm sewer repairs at the intersection of W. Broadway and Doremus Street in the City of Paterson, NJ pursuant to the attached correspondence.

BE IT FURTHER RESOLVED that in conformity with the emergency provisions of the Local Public Contracts Law N.J.S.A. 40A:11-6, it hereby authorizes a contract for this emergency and payment to the contractor for all work performed in connection with this emergency.

June 25, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$16,404.00

APPROPRIATION: C-04-55-153-001-907

PURPOSE: Resolution ratifying action taken by Passaic County Administration to award an Emergency Contract to Online Contracting Inc.


Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



**County of Passaic
Administration Building**

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER

Room 524

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Jonathan C. Pera, P.E.

June 2, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: On-Call Drainage -- Emergency Storm Sewer Repair
W. Broadway & Doremus St
City of Paterson
Award of Contract

Members of the Board:

Due to the requirement for an emergency storm drain repair at the intersection of W. Broadway and Doremus St in the City of Paterson, discovered on May 16, 2019, OnLine Contracting of Boonton, NJ was selected from the 2017-2019 On-Call Drainage contractors to respond. On May 17, 2019, OnLine responded to the site and determined that in, in addition to the storm sewer break, there was a sanitary sewer break at the same location. OnLine, in cooperation with the City of Paterson Sanitary Sewer Department, executed a repair to the site.

We recommend that the Board of Chosen Freeholders award an emergency contract to On-Line Contracting, Inc in the final amount of \$16,404.00 for repair of the storm sewer intersection of W. Broadway and Doremus St, in the City of Paterson.

This matter was discussed with the Public Works and Buildings and Grounds Committee on June 12, 2019.

Very truly yours,


Timothy R. Mettlen, P.E.
Deputy County Engineer

Attachment

cc: Public Works Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190560

EXCAVATION, GRADING & LANDSCAPE DESIGN

JOSEPH J. VENITO II
 PRESIDENT
 272 MYRTLE AVENUE,
 BOONTON, NJ 07005

PHONE: (973) 263-9717
 FAX: (973) 263-9717
 EMAIL:
 ONLINECONTRACTING@OPTONLINE.NET

INVOICE

Customer: **County of Passaic** Date: **May 28, 2019**
 Address: **401 Grand street, room 524** Job Site: **West Broadway &**
Paterson ,New Jersey 07505 **Doremus st /Burhans**
 Attention: **Timothy R. Mettlen, P.E.** LICENSE **# 13VH02447700**
 Cell # **1 (551) 795- 9417** PWC # **# 653211**
 Phone: **(973) 881-4455** Terms: **See Payment schedule**
 E-Mail: **Timothy@passaiccountynj.org** B-4UDIG #

Emergency Road Repair: West Broadway & ^{Doremus} Burhans
Paterson Repair existing Pipe in storm drain Leading into
sewer main:

Emergency Call service 5/17/19

- Mobilize to proposed work area
- Remove existing catch basin grate
- Pump water from basin
- Saw cut and remove existing asphalt
- Saw cut and jack hammer concrete road base remove and dispose of
- Excavate down to pipe
- Remove and replace pipe or repair existing pipe
- Encase repair in concrete if needed
- Reconstruct inlet as needed
- backfill and compact as needed
- Install concrete road base as needed
- Provide road plates if needed

Item	Estimated Quantity	Unit	On Line unit price	Estimated amount.	Actual quantity	Actual amount
Emergency Mobilization	1	ls	\$ 4,000.00	\$ 4,000.00	1	\$ 4,000.00
Pipe repair Unknown type o f pipe, size, length price is based on pipe repaired or replaced per foot	12	lf	\$ 120.00	\$ 1,440.00	14 lf	\$ 1,680.00
Concrete road Base removal & disposal per square foot Up to 8" thick	30	sqft	\$ 35.00	\$ 1,050.00	64 sqft	\$ 2,240.00
Pumping of water \$ 25.00 per hour 3 hr min	3	P-hr	\$ 25.00	\$ 75.00	3	\$ 75.00
Removal & disposal of Mud or unsuitable backfill material 3 cubic yard min	3	cy	\$ 75.00	\$ 225.00	7	\$ 525.00
Reconstruct inlet with existing casting	1	unit	\$ 2,400.00	\$ 2,400.00	1	\$ 2,400.00
Concrete fill- Base repair	4	cy	\$ 860.00	\$ 3,440.00	0	\$ 000.00
Road plates 2-4x10	2	unit	\$ 2@400	\$ 800.00	1	\$ 400.00
T&M for equipment & crew to	Assist	With	Additional	Work	4.5 hrs	\$ 3,434.00
Traffic Control	2	unit		\$ 1,440.00	22	\$ 1,650.00
9.5 M 64	3	ton	\$ 100.00	\$ 300.00	0	\$ 000.00
				Total	Amount	\$ 16,404.00



County of Passaic

Administration Building Room 205
401 Grand Street • Paterson, New Jersey 07505-2023

Anthony J. DeNova
County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: adenova@passaiccountynj.org

Memorandum

TO: Sherry Arvanitakis, Acting Purchasing Director

FROM: Anthony J. DeNova County Administrator

RE: Authorization to Award of Contract to OnLine Contracting for Emergency Storm Sewer Repair at the Intersection of W. Broadway and Doremus Street, Paterson, NJ

DATE: June 13, 2019

This is to advise that in my capacity as County Administrator of the County of Passaic, I authorized the immediate award of a contract to OnLine Contracting Inc. for emergency repairs due to the storm drain breakage, resulting in sewage back up and flooding at the intersection of W. Broadway and Doremus Street, Paterson, New Jersey. The drain breakage in this intersection, in my opinion, was certainly a situation that would affect the health, safety, and welfare of the motoring public.

On Friday, May 17, 2019 OnLine Contracting responded to the site and determined, in addition to the storm sewer break, there was a sanitary sewer break at the same location. This matter was discussed on June 12, 2019 with the Public Works and Building & Grounds Committee. The County Engineer verified that following services were provided by On-Line Contracting, Inc. for the emergency contract:

- a. Emergency mobilization
- b. Remove existing catch basin grate
- c. Pump water from basin
- d. Saw cut and remove existing asphalt
- e. Saw cut and jack hammer concrete road base remove and dispose
- f. Excavate down to pipe
- g. Remove and replace pipe or repair existing pipe
- h. Encase repair in concrete
- i. Reconstruct inlet
- j. Back fill and compact
- k. Install concrete road base
- l. Provide road plates



**County of Passaic
Administration Building**

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER

Room 524

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Jonathan C. Pera, P.E.

June 2, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re: On-Call Drainage -- Emergency Storm Sewer Repair
W. Broadway & Doremus St
City of Paterson
Award of Contract

Members of the Board:

Due to the requirement for an emergency storm drain repair at the intersection of W. Broadway and Doremus St in the City of Paterson, discovered on May 16, 2019, OnLine Contracting of Boonton, NJ was selected from the 2017-2019 On-Call Drainage contractors to respond. On May 17, 2019, OnLine responded to the site and determined that in, in addition to the storm sewer break, there was a sanitary sewer break at the same location. OnLine, in cooperation with the City of Paterson Sanitary Sewer Department, executed a repair to the site.

We recommend that the Board of Chosen Freeholders award an emergency contract to On-Line Contracting, Inc in the final amount of \$16,404.00 for repair of the storm sewer intersection of W. Broadway and Doremus St, in the City of Paterson.

This matter was discussed with the Public Works and Buildings and Grounds Committee on June 12, 2019.

Very truly yours,


Timothy R. Mettlen, P.E.
Deputy County Engineer

Attachment

cc: Public Works Committee, Chair
County Administrator
County Counsel
Director of Finance

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190560

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION FOR CHANGE ORDER #23 FOR H & S CONSTRUCTION & MECHANICAL, INC. AS IT PERTAINS TO RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE ANNEX IN PATERSON, NEW JERSEY ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190561							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-32							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION FOR CHANGE ORDER #23 FOR H & S
CONSTRUCTION & MECHANICAL, INC. AS IT PERTAINS TO
RENOVATIONS TO THE PASSAIC COUNTY COURT HOUSE
ANNEX IN PATERSON, NEW JERSEY**

WHEREAS the County of Passaic did, on the date of June 12, 2017, adopt Resolution R-2017-0478 awarding a contract to H & S Construction & Mechanical, Inc. for the project known as the Renovations to the Passaic County Court House Annex; and

WHEREAS it has now been determined that the contract must be increased due to additional asbestos abatement required due to HVAC routing through obscured areas and to accommodate additional storage costs for equipment due to initial delays of major asbestos abatement in the amount of \$130,301.06; and

WHEREAS this proposed Change Order No. 23 will result in the net sum of change orders for this project to be in excess of the 20% limit for change orders which is allowed under the Local Public Contracts Law N.J.S.A. 40A:11-1; and

WHEREAS the regulations (N.J.A.C. 5:30-11.9) of the State of New Jersey Department of Community Affairs permits change orders in excess of 20% as long as the following is present:

- 1) a written certification by the contractor containing the following:

- i) an explanation of the factual circumstances which necessitate issuance of the change order;
 - ii) a statement indicating why these circumstances could not have been foreseen;
 - iii) a statement indicating why issuance of the change order would be in the best interests of the County and would not constitute an abuse of these rules;
 - iv) if the nature of the change order is technical, the certification shall include a certified statement from contractor's appropriate expert, explaining in detail the factual circumstances which necessitate the issuance of the change order;
- 2) a request from the chief executive officer, in this case the County Administrator, or his designee, to the governing body requesting the change order and explaining why this change order may be allowed pursuant to this provision; and

WHEREAS the County of Passaic is in receipt of a certification from the County Engineer dated June 17, 2019, see copy attached hereto; and

WHEREAS the Office of the County Engineer has also submitted a letter to the Board dated June 17, 2019 requesting the adoption of Change Order No. 23, a copy of which is attached hereto and made a part hereof; and

WHEREAS the Passaic County Administrator has filed a

2. STATEMENT OF CONTRACT AMOUNT

Original Contract Amount		\$ 7,994,000.00
Previous Additions		\$ 2,066,427.37
Total		\$10,060,437.37
Previous Deductions		\$ 361,140.40
Net Prior to This Change		\$ 9,699,286.97
Amount of This Change	Add	\$ 130,301.06
Contract Amount to Date		\$ 9,829,588.03

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are authorized to execute all necessary documentation on behalf of Passaic County; and

BE IT FURTHER RESOLVED that the Clerk to the Board is authorized to publish a notice of this action in the Herald News indicating the additional amount to be expended, the original contract price, the nature of the original and additional work authorized by the within resolution and why it is necessary to expend the additional funds; and

BE IT FURTHER RESOLVED that the said Clerk to the Board shall report this action to the Division of Local Government Affairs of the Department of Community Affairs of the State of New Jersey in its annual audit.

June 25, 2019

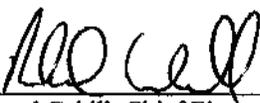
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$130,301.06

APPROPRIATION: C-04-55-153-001-908

PURPOSE: Resolution for change order #23 H&S Construction & Mechanical, Inc. as it pertains to renovations to the Passaic County Court House.


Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

June 17, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: County of Passaic
Renovations to Passaic County Courthouse Annex
Paterson, NJ
Change Order #23– H&S Mechanical Inc.

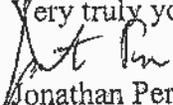
Members of the Board:

This Office is in receipt of Change Order #23 in the amount of \$130,301.06.

Change Order #23 addresses changes in field conditions, additional abatement required due to HVAC routing through obscured areas and to accommodate additional storage costs for equipment due to initial delays of major asbestos abatement.

This Change Order was reviewed and discussed at the Public Works Committee meeting of June 12, 2019 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #23 to the contractor H&S Mechanical Inc. in the amount of \$130,301.06 (one hundred thirty-thousand, three hundred and one dollars and six cents) which results in an increase to the adjusted contract amount. The total contract amount and including Change Order #23 is \$9,829,588.03.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

\\passaic1.local\departments\Engineering\Users\andrew_t\My Documents\PC Courthouse Annex\Construction\Change Orders\C.O. #23.docx

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190561



County of Passaic
Administration Building

401 Grand Street • Paterson, New Jersey 07505-2023

OFFICE OF THE COUNTY ENGINEER

Room 524

TEL: (973) 881-4456

FAX: (973) 742-3936

TDD: (973) 279-9786

Jonathan C. Pera, P.E.

June 17, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, N.J. 07505

Reference: H & S Mechanical, Inc.
Court House Annex Renovations
Change Order # 23 (Add) Exceeding 20% of the Contract

Dear Members of the Board:

Attached for your approval is Change Order # 23 to be issued to the Contractor reflecting an increase in the contract amount required to complete the project. This Change Order adjusts the quantities to reflect As-Built Quantities as completed on this project.

The total amount of this additional work is \$130,301.06 and causes the contract to exceed the original contract amount more than 20%. Attached is documentation required by N.J.S.A.C. 5:30-11.9.

The total amount of the addition is \$130,301.06, resulting in a new contract amount of \$9,829,588.03.

This matter was discussed with the Public Works and Building and Grounds Committee at its meeting of May 15, 2019.

I respectfully request that the Board of Chosen Freeholder Adopt a Resolution Approving Change Order # 23.

Very truly yours,

Jonathan C. Pera
County Engineer

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190561



County of Passaic

Administration Building Room 205
401 Grand Street • Paterson, New Jersey 07505-2023

Anthony J. DeNova

County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: adenova@passaiccountynj.org

MEMORANDUM

To: All Board of Chosen Freeholders

From: Anthony J. DeNova III, County Administrator

Date: June 18, 2019

RE: H & S Contracting
Renovations to the Court House Annex
Change Order #23 (add) exceeding 20% of the contract

Dear Board of Chosen Freeholders,

In my capacity of Chief Executive Officer of the County of Passaic, I am hereby requesting that the Board of Chosen Freeholders adopt a Change Order pertaining to the above referenced contract, reflecting an increase in the contract in the amount of \$ \$130,301.06. By way of background to the request, I received a letter from the County Engineer Jonathan Pera, along with its attachment outlining the various factors that contributed to this project exceeding the 20% required under the Local public Contract Law, N.J.A.C. 5:30-11.9. The additional work in the amount of \$130,301.06 resulted in a new contract amount of \$9,829,588.03.

Under the above-mentioned circumstance, I join in the recommendations of both the County Engineer and Freeholder Members of the Public Works Committee, that this change order in excess of the original contract be awarded and adjusted by the amount of \$130,301.06 to H & S Contracting.

Anthony J. DeNova III
County Administrators

Atts.

AND/mda

C: Public Works, Freeholder Committee:
T.J. Best, Chair, Asaad Akhter, John Bartlett
Michael Glovin, County Counsel
Jonathan Per, P.E., County Engineering
Richard Cahill, Director of Finance

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190561



County of Passaic

Administration Building

401 Grand Street, Paterson, New Jersey 07505-2023

ENGINEERING DEPARTMENT
 JONATHAN PERA, P.E.
 COUNTY ENGINEER

ROOM 524
 TELEPHONE: (973) 881-4456
 FAX: (973) 742-3936

STANDARD CERTIFICATION FOR CHANGE ORDER IN EXCESS OF 20% OF CONTRACT AMOUNT

TO: Board of Chosen Freeholders
 FROM: Jonathan Pera, P.E., County Engineer
 DATE: June 17, 2019
 SUBJECT: H & S Mechanical, Inc.

This is to request your approval of a Resolution authorizing a Change Order to be executed as follows:

CONTRACTOR: H & S Mechanical, Inc.

Summary of Change Order:

Original Contract Amount	\$7,994,000.00
Previous Additions	<u>\$2,066,427.37</u>
Total	\$10,060,437.37
Previous Deductions	<u>\$ 361,140.40</u>
Net Prior to this Change	\$9,699,286.97
Amount of this Change ADD	<u>\$ 130,301.06</u>
Contract Amount to Date	\$9,829,588.03

This is to request a Change Order in excess of 20% of the original contract amount, in accordance with N.J.A.C. 5:30-11/9. I do hereby certify to the following:

1. Explanation of the Factual Circumstances which necessitates issuance of the Change Order:

This change order addresses changes in field conditions, additional abatement required due to HVAC routing through obscured areas and to accommodate additional storage costs for equipment due to initial delays of major asbestos abatement.

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190561



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

June 17, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: County of Passaic
Renovations to Passaic County Courthouse Annex
Paterson, NJ
Change Order #23– H&S Mechanical Inc.

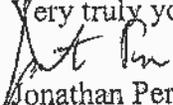
Members of the Board:

This Office is in receipt of Change Order #23 in the amount of \$130,301.06.

Change Order #23 addresses changes in field conditions, additional abatement required due to HVAC routing through obscured areas and to accommodate additional storage costs for equipment due to initial delays of major asbestos abatement.

This Change Order was reviewed and discussed at the Public Works Committee meeting of June 12, 2019 and recommended for approval to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution approving said Change Order #23 to the contractor H&S Mechanical Inc. in the amount of \$130,301.06 (one hundred thirty-thousand, three hundred and one dollars and six cents) which results in an increase to the adjusted contract amount. The total contract amount and including Change Order #23 is \$9,829,588.03.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/AET

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance

\\passaic1.local\departments\Engineering\Users\andrew_t\My Documents\PC Courthouse Annex\Construction\Change Orders\C.O. #23.docx

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190561

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION CONSENTING TO ORDINANCE 05-09-2019 BY THE BOROUGH OF HALEDON, NJ WHICH ESTABLISHES A 4-TON WEIGHT LIMIT ON ZABRISKIE STREET AND HARRIS STREET ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190562							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-33							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Res. Pg. 33-2

**RESOLUTION CONSENTING TO ORDINANCE 05-09-2019 BY
THE BOROUGH OF HALEDON, NJ WHICH ESTABLISHES A 4-
TON WEIGHT LIMIT ON ZABRISKIE STREET AND HARRIS
STREET**

WHEREAS the Borough of Haledon adopted Ordinance 05-09-2019 which establishes a 4-ton weight limit on Zabriskie Street and Harris Street; and

WHEREAS the County of Passaic is in receipt of a request for a consenting Resolution, in light of the fact that both Harris Street and Zabriskie Street are County roads; and

WHEREAS said Resolution was discussed at the May 15, 2019 Public Works and Buildings & Grounds Committee meeting and recommended to the full Board for approval; and

WHEREAS based upon the recommendation of the said Committee, the Board of Chosen Freeholders of the County of Passaic is desirous of adopting a consenting Resolution which establishes a 4-ton weight limit on Zabriskie Street and Harris Street in the Borough of Haledon provided the Borough of Haledon bears the cost of signs and equipment.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that, pursuant to the terms and conditions set forth above, it does hereby consent to a Resolution as referenced above and in the attached letter from the County Traffic Engineer dated June 18, 2019.

June 25, 2019



County of Passaic

Administration Building, Room 524
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER

Jonathan C. Pera, P.E.
County Engineer

June 18, 2019

Telephone: (973) 881-4456
Fax: (973) 742-3936
TDD: (973) 279-9786

Board of Chosen Freeholders
401 Grand Street
Paterson, NJ 07505

Re: ***Borough of Haledon Ordinance 05-09-2019***
4 Ton Weight Limit on Zabriskie Street and Harris Street

Dear Members of the Board:

Our office received from the Borough of Haledon the final copy of the referenced Ordinance. It establishes a 4 Ton Weight Limit on Harris Street and Zabriskie Street. Since both are County roads, a consenting Resolution is required.

This Ordinance (First Reading) was reviewed and recommended for approval at the May 15, 2019 Public Works Committee meeting. Based upon the above, it is my recommendation that the Board of Chosen Freeholders adopt a consenting Resolution, provided the cost and maintenance of all signs and equipment be borne by the Borough of Haledon.

Very truly yours,

Charles Silverstein, P.E.
County Traffic Engineer

CSS/sl
Attachment

cc: County Administrator
County Counsel
PWC Chair

**BOROUGH OF HALEDON
ORDINANCE #05-09-2019**

**AN ORDINANCE AMENDING CHAPTER 205
OF THE CODE OF THE BOROUGH OF HALEDON
ENTITLED VEHICLES AND TRAFFIC**

WHEREAS, the Mayor and Council of the Borough of Haledon wish to restrict heavy vehicles from certain residential streets; and

BE IT ORDAINED, by the Mayor and Council of the Borough of Haledon as follows:

1. Chapter 205, Section 13 dealing with the exclusion of trucks over 4 tons from certain streets shall hereby be deleted in its entirety and replaced with the following:

Trucks over four tons' gross weight are hereby excluded from the streets described in Schedule VII (§ 205-27), except for the pickup and delivery of materials and the construction, installation, operation, and/or maintenance of public utilities. Said Schedule VII (§ 205-27) being attached to and made part of this chapter.

2. Chapter 205, Section 27 dealing with the exclusion of trucks over 4 tons shall include the following new locations:

Name of Street	Location
Zabriskie Street	Entire length
Harris Street	Entire length
Kossuth Street	Entire length

3. All unauthorized signs regulating traffic and/or parking shall be identified and removed within 30 days of the passage and publication of this ordinance and no unauthorized signs shall be erected without a supporting ordinance duly passed and published as provided by law.
4. This Ordinance shall become effective immediately upon passage and publication is provided by law.

Introduced: 5/09/2019

Adopted: 6/13/2019


 Domenick Stampone-Mayor

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CONTRACT MODIFICATION FOR COMERRO COPPA ARCHITECTS, P.C. AS IT CONCERNS PHASE V OF THE NIKE BASE CONSOLIDATION FACILITIES PROJECT, ROUTE 23, WAYNE, NEW JERSEY ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190563							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-34							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION AUTHORIZING CONTRACT MODIFICATION
FOR COMERRO COPPA ARCHITECTS, P.C. AS IT CONCERNS
PHASE V OF THE NIKE BASE CONSOLIDATION FACILITIES
PROJECT, ROUTE 23, WAYNE, NEW JERSEY**

WHEREAS a professional architect consultant services contract was awarded to Comerro Coppa Architects, P.C. for the Nike Base Consolidation Facilities Project, which consists of the consolidation of various County Departments including, but not limited to, Operations, Para Transit, Weights & Measures, Mosquito Control, and Rutgers Cooperative to be relocated to new facilities at the Nike Base located at Route 23 in Wayne, NJ; and

WHEREAS Phase I (Programming and Schematic Design), Phase II (Design Development), Phase III (Contract Documents), and Phase IV (Bidding and Negotiation) have been completed; and

WHEREAS as part of the consultant services for the above referenced project, Comerro Coppa Architects, P.C. submitted a revised proposal dated June 17, 2019 for Phase V (Construction Administration), which is attached hereto, in the amount of \$169,488.00; and

WHEREAS the Office of the Passaic County Engineer by letter dated June 18, 2019 is recommending that said Comerro Coppa Architects, P.C. be awarded a contract modification to perform these Phase V services for an amount of \$169,488.00 (copy of letter attached hereto and made a part hereof);

WHEREAS the matter was reviewed by the members of the Freeholder Committee for Public Works and Buildings & Grounds at their meeting on June 12, 2019 and is recommended for approval by the entire Board; and

WHEREAS a certification is attached hereto and made a part hereof indicating the availability of funds for this expenditure.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes an amendment to the original professional architect consultant services contract for Comerro Coppa Architects, P.C. for providing consulting services relating to Phase V (Construction Administration) for the Nike Base Consolidation Facilities Project, Route 23, Wayne, NJ as set forth above and in its proposal attached hereto.

BE IT FURTHER RESOLVED that the Director and Clerk to the Board are authorized to sign an amendment on behalf of the County of Passaic.

June 25, 2019

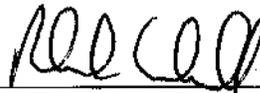
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$169,488.00

APPROPRIATION: C-04-55-155-001-901

PURPOSE: Resolution authorizing contract modification for
Comerro Coppa Architects, P.C. as it concerns Phase
V of the Nike Base consolidation facilities.



Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

June 18, 2019

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re Nike Base Consolidation Facilities, Route 23, Wayne
Contract Modification of Award of Consulting Services
Comerro Coppa Architects, PC

Members of the Board:

The Public Works Committee previously awarded to Comerro Coppa Architects, a design consisting of Phase I, II, III, and IV for architectural services for the consolidation of various County Departments including but not limited to Operations, Para Transit, Weights & Measures, Mosquito Control, and Rutgers Cooperative to be relocated to new facilities at the Nike Base.

Phase I (Programing and Schematic Design), Phase II (Design Development), Phase III (Contract Documents), and Phase IV (Bidding and Negotiation) has been completed. The County has previously received a proposal, March 30, 2016, revised June 17, 2019, for the Phase V (Construction Administration). Copy of proposal is attached. The County is desirous of awarding Phase V (Construction Administration) in the amount of \$169,488.00.

The above referenced matter was discussed at the Public Works Committee meeting of June 12, 2019 and a contract modification to the Comerro Coppa, Architects is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract modification for design services for the Nike Base Consolidation Facilities to award Phase V (Construction Administration) in the amount of \$169,488.00 to Comerro Coppa Architects and authorize County Counsel to prepare the necessary Agreements subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Attachment

cc: County Administrator
County Counsel
Finance Director

Introduced on: ~~June 25, 2019~~ June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190563



COMERRO COPPA ARCHITECTS P.C.
ARCHITECTURE INTERIOR DESIGN PLANNING

October, 15, 2012
Revised June 5, 2014
Revised March 30, 2016
Revised June 17, 2019

Mr. Anthony DeNova
Administrator
County of Passaic
401 Grand Street
Paterson, New Jersey 07512

**Re: Revised Proposal of Architectural Services for the
Passaic County DPW, Consolidation and Relocation, and
Addition / Alteration to the Passaic County Police Academy
Wayne, New Jersey**

Dear Mr. DeNova

Subsequent to our recent initial meeting in your office, during which a general scope and breadth of the above captioned project was discussed, we visited each of the existing County owned and occupied sites, as discussed. With assistance from, Mr. Jack Nigro, we were also able to obtain some inventories of vehicles and personnel, from the facilities located at **Pennsylvania Avenue, and Columbia Avenue, Paterson**, as well as the **DPW in Pompton Lakes**.

Field visits and observations of existing site and building conditions were made of the, **PC Police Academy, Wayne**, with assistance from Mr. Robert Lyons, Director. At that same meeting, programming of the needs for the addition to the Academy and the relocation of the **PC Department of Weights and Measures / Consumer Protection**, were discussed.

PC DPW, including, the Road Department, Buildings and Grounds, Garages and Mechanics Bays, along with Tool Rooms and parts storage, Sign Department, Health Department, Rutgers Cooperative Extension and the 4H Offices and Food Pantry, the Outdoor Equipment Yard and Salt Bin, which also includes the fueling station for the Road Department vehicles, all of which is located on the Pennsylvania Avenue and Columbia Avenue sites, in Paterson, was also visited and site inventoried.

The site contemplated for the relocation of the above listed departments, and the re-design of the existing site, hence to be referred to as the, "NIKE Base" in Wayne, was also visited and inventoried, including the **PC Para-Transit / Meals on Wheels, Mosquito Control, Rutgers Cooperative, Recycling, and the existing Weights and Measures / Consumer Protection**. Finally, the **PC Sheriff's Department Motor Pool, including the Bomb Squad garages and Motorcycle garage**, located on Garrett Mountain, were also visited and inventoried in the same degree as the above listed departments.

We understand that the inventories of space and equipment are not 100% complete at this time, but the intention was to get a general scope and extent of the proposed relocation and consolidation as it would be accommodated on the, "NIKE" site in Wayne.

PC Engineering Department also supplied us with a recent survey and topographic map, which includes wetlands and flood plain delineations, to assist us with the initial preliminary studies, as outlined here-in.

Project Scope:

- Re-location and new facilities for the offices and garages to replace all County facilities located on, Pennsylvania Avenue, and Columbia Avenue, Paterson, to the, "NIKE" site in Wayne. It is presently anticipated that the salt dome and fueling station in Paterson, along with associated equipment will remain, and not be relocated to the Wayne site.
- Addition to the PC Police Academy
- Re-location and Addition to the PC Academy site in Wayne, of the PC Department of Weights and Measures / Consumer Protection.
- Re-location and new facilities for the PC DPW / Roads, in Pompton Lakes, to the, "NIKE" site in Wayne.
- Re-location and new facilities for the, PC Sheriffs Department, Motor Pool Garages and Repair Shop, currently located on the Garrett Mountain, Hobart Mansion property, to the, "NIKE" site in Wayne. At this time it is not determined whether the Bomb Squad, currently located at the Garrett Mountain site, will be re-located.
- Feasibility of providing parking and offices for the, Wayne Board of Education, bus and vehicle storage, if all other County facilities are accommodated on the, "NIKE" site.

The following is a proposal of design services recommended to accomplish the project scope as listed above:

Phase I Programming and Schematic Design COMPLETED

1. Programming, of all the Departments listed above will be completed in much greater detail. The inventory started during this proposal process will be used to develop a questionnaire and response document. Each Department Director will be given the questionnaire with the instruction to fill out all required information including but not limited to; number of personnel, number of personal vehicles, number of County Vehicles, office equipment, computer equipment, shop equipment and tools, storage requirements both for Interior and exterior use, hours of operation and shift personnel, etc. Schematics will be based upon the existing facilities inventory, and a projection of needs for the next five years.
2. Preparation of the complete programming, showing Department description, personnel, area of each department in estimated square foot areas, parking for equipment and automobiles, and any other space requirements specific to each department.
3. Schematic Design alternatives, minimum three, of the proposed new layout of the , "NIKE" site in Wayne, to determine the feasibility of combining the above listed departments on the site with all required equipment.

4. Schematic Design of the expansion of the PC Police Academy, including Weights and Measures / Consumer Protection.
5. Presentation of the Schematic Design, with a preliminary cost estimate to the Passaic County Administration and Freeholder Board.
6. Presentation will include, site plans, floor plans, building elevations, and required three dimensional renderings to fully explain the schematic designs.

Phase II Design Development

- a. Preparation of larger scale drawings, including plans, sections and elevations, building sections, critical details, and schedule of finishes, proposed for the new addition, and the renovation areas.
- b. Presentation of the proposed structural and HVAC systems for both the new offices areas and shop / vehicle storage buildings. Exploration as to the applicability and feasibility of pre-engineered structures to house equipment and vehicles. The Police Academy addition will be constructed with similar materials as used on the existing building, but the storage buildings can be considered using pre-engineered metal skin structures.
- c. Presentation of the proposed site development at the, "NIKE" site, including the possible location of a link road to the Parkway existing to the south of the site.
- d. Design Development budget analysis.
- e. At this time, Environmental consulting will be required to identify exact locations of constraints to the site development, at the, "NIKE" site only. Areas that are assumed to be, wetland, flood plain, or flood way, and any other required buffer zones to environmentally sensitive land area will have to be delineated to determine the exact area of land that can be developed. Also, investigation into a sanitary sewer connection, possibly to State Highway 23, will be required.
- f. Presentation of completed Design Development documents to the Passaic County Administration, and Freeholders, along with any budget change recommendations.

Phase III Contract Documents

- a. All contract documents including Site, Architectural, Structural, HVAC, Fire Protection, Furniture, Security Systems, Communication Systems, and Project Specifications, prepared to comply with New Jersey Statute, 40:A, and the County of Passaic Bidding requirements.
- b. All documents will be submitted to the Wayne Township Building Department, for building construction plan review and permitting. Permits required for all NJDEP applications will be made to the appropriate agencies by the Environmental engineers selected.

Phase IV Bidding and Negotiation

- a. Preparation of all Bid documents, coordination with Passaic County Department of Engineering, and Passaic County Purchasing Department, for the advertisement for bid.
- b. Receipt of questions, and issuance of addenda, if required during the bid period.
- c. Attendance and assistance with pre-bid meeting and walk thru, and issuance of security procedures required of all contractors working at the site.
- d. Preparation of Bid Analysis Sheet, attendance at the bid opening, recording of the bid proposals, and recommendation of bid to the County of Passaic.

- e. Assistance with the preparation of the Contract, between owner and contractor, with the County of Passaic.

Phase V Construction Administration

- a. Preparation of pre-construction meeting agenda, safety procedures, required submissions, review of initial schedule of values, manning reports, compliance with minimum wage, and affirmative action.
- b. Weekly job meetings and minutes of all meetings
- c. Review of Contractor's Monthly Requisition for Payment
- d. Coordination with Passaic County, for all progress meetings, and required sign offs.
- e. Punch list and project close out.
- f. Assistance to the General Contractor for issuance of the Certificate of Occupancy.

Compensation

Compensation for Phase I, Programming and Schematic Design is proposed as a stipulated sum of, \$72,000.

Compensation for the remainder of this proposal is proposed as a percentage of the total cost of construction of 6%.

The current projected cost of construction is as follows:

DPW Wayne	\$15,000,000.00
Police Academy Addition	\$ 3,000,000.00
Total projected project cost	\$18,000,000.00

Our traditional fee percentage is as follows:

Schematic Design	15%
Design Development	20%
Contract Documents	40%
Bidding and Negotiation	5%
Construction Admin	20%

This project required a different fee proposal, as the original Phase I fee was a stipulated sum, and is pro-rata, credited back to the two projects proportionally.

For the DPW, \$52,560, is credited to the overall fee, and for the Police Academy, \$19,440, is credited back to the overall fee. Total, \$72,000.

As such we submit the revised fee / phase schedule:

(note: The above stated fee percentages were altered to provide for the bulk of the fee to be credited toward the, Contract Document Phase, where the majority of the fee is expended, and includes consultants.)

At this time, Phase III (Contract Documents) and IV (Bidding & Negotiation) for the DPW Building is complete. The project is entering the Construction Phase as stated in our March 30, 2016 revised proposal. Upon receipt of bids, and acceptance of the project to move into contract and construction, the Construction Administration will be awarded.



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

June 18, 2019

Board of Chosen Freeholders
Administration Building
401 Grand Street
Paterson, New Jersey 07505

Re Nike Base Consolidation Facilities, Route 23, Wayne
Contract Modification of Award of Consulting Services
Comerro Coppa Architects, PC

Members of the Board:

The Public Works Committee previously awarded to Comerro Coppa Architects, a design consisting of Phase I, II, III, and IV for architectural services for the consolidation of various County Departments including but not limited to Operations, Para Transit, Weights & Measures, Mosquito Control, and Rutgers Cooperative to be relocated to new facilities at the Nike Base.

Phase I (Programing and Schematic Design), Phase II (Design Development), Phase III (Contract Documents), and Phase IV (Bidding and Negotiation) has been completed. The County has previously received a proposal, March 30, 2016, revised June 17, 2019, for the Phase V (Construction Administration). Copy of proposal is attached. The County is desirous of awarding Phase V (Construction Administration) in the amount of \$169,488.00.

The above referenced matter was discussed at the Public Works Committee meeting of June 12, 2019 and a contract modification to the Comerro Coppa, Architects is recommended to the full Board.

Based upon the above, this Office recommends that the Board of Chosen Freeholders adopt a Resolution awarding a contract modification for design services for the Nike Base Consolidation Facilities to award Phase V (Construction Administration) in the amount of \$169,488.00 to Comerro Coppa Architects and authorize County Counsel to prepare the necessary Agreements subject to the availability of funds.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

Attachment

cc: County Administrator
County Counsel
Finance Director

Introduced on: ~~June 25, 2019~~ June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190563

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE GOFFLE BROOK PARK IMPROVEMENTS – SOUTH OF DIAMOND BRIDGE AVENUE IN THE BOROUGH OF HAWTHORNE, NEW JERSEY. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190564							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-35							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Res. Pg. n.35-2

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT
OF BIDS FOR THE GOFFLE BROOK PARK IMPROVEMENTS
– SOUTH OF DIAMOND BRIDGE AVENUE IN THE BOROUGH
OF HAWTHORNE, NEW JERSEY**

WHEREAS the Passaic County Engineer's Office has received the plans and specifications for the Goffle Brook Park Improvements – South of Diamond Bridge Avenue in the Borough of Hawthorne, NJ from the County's consultant, CHA, of Parsippany, NJ; and

WHEREAS the Office of the Passaic County Engineer has reviewed the plans and specifications and finds them to be in conformance with Passaic County engineering standards; and

WHEREAS by letter dated June 14, 2019 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders approve said plans and specifications and authorize the Director of Purchasing to advertise and receive bids; and

WHEREAS this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at a meeting held on June 12, 2019 who are recommending approval by the entire Board;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the plans and specifications for the aforementioned project and authorizes the Director of Purchasing to advertise and receive bids for this project.

June 25, 2019



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

June 14, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Goffle Brook Park Improvements – South of Diamond Bridge Avenue
Borough of Hawthorne, Passaic County
AUTHORIZATION TO BID

Dear Members of the Board:

The County's consultant, CHA, of Parsippany, NJ, has prepared plans and specifications for Goffle Brook Park Improvements – South of Diamond Bridge Avenue, located in the Borough of Hawthorne.

Our office has reviewed the Plans and Specifications and find them in conformance with Passaic County and other Engineering Standards.

The above-mention Project was discussed and recommended for approval at the Public Works Committee Meeting of June 12, 2019.

Therefore, our office recommends that the Board of Chosen Freeholders **ADOPT** the necessary **RESOLUTION**, authorizing the Department of Procurement to advertise and receive bids for this Project.

Very truly yours,

Jonathan Pera, P.E.
County Engineer

/nam

cc: Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel

Introduced on: Director of Finance
Adopted on: Director of Planning
Official Resolution#: R20190564

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE REPLACEMENT OF PREAKNESS VALLEY GOLF COURSE – BRIDGE NO. 4 - IN THE TOWNSHIP OF WAYNE, NEW JERSEY. ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190565							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-36							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Res. No. 36-2

**RESOLUTION AUTHORIZING THE ADVERTISEMENT AND
RECEIPT OF BIDS FOR THE REPLACEMENT OF
PREAKNESS VALLEY GOLF COURSE – BRIDGE NO. 4 - IN
THE TOWNSHIP OF WAYNE, NEW JERSEY**

WHEREAS the Passaic County Engineer's Office is preparing the plans and specifications for the Replacement of Preakness Valley Golf Course – Bridge No. 4 – in the Township of Wayne, NJ; and

WHEREAS by letter dated June 19, 2019 the Office of the Passaic County Engineer has recommended that the Board of Chosen Freeholders authorize a resolution to authorize the Director of Purchasing to advertise and receive bids; and

WHEREAS this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at a meeting held on June 12, 2019 who are recommending approval by the entire Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Director of Purchasing to advertise and receive bids for this project.

June 25, 2019



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

June 19, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, New Jersey 07505

PROJECT: Replacement of Preakness Valley Golf Course – Bridge No. 4
Township of Wayne, Passaic County
AUTHORIZATION TO BID

Dear Members of the Board:

The above-mention Project was discussed and recommended for approval at the Public Works Committee Meeting of June 12, 2019.

Therefore, our office recommends that the Board of Chosen Freeholders ADOPT the necessary RESOLUTION, authorizing the Department of Procurement to advertise and receive bids for this Project.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jonathan Pera".

Jonathan Pera, P.E.
County Engineer

/te
cc:

Chair, Public Works and Buildings & Grounds Committee
County Administrator
County Counsel
Director of Finance
Director of Purchasing

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190565

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A CONTRACT TO DEEGAN ROOFING FOR EMERGENCY REPAIR OF THE ROOF AT PASSAIC COUNTY-OWNED CAMP HOPE LOCATED IN WEST MILFORD, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190566							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-37							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Res Pg:n.37-2

**RESOLUTION AUTHORIZING A CONTRACT TO DEEGAN
ROOFING FOR EMERGENCY REPAIR OF THE ROOF AT
PASSAIC COUNTY-OWNED CAMP HOPE LOCATED IN WEST
MILFORD, NEW JERSEY**

WHEREAS the Board of Chosen Freeholders of the County of Passaic (the “Board”) is responsible for all facilities and departments owned by the County of Passaic; and

WHEREAS recently the Administration received a report from the Superintendent of Buildings & Grounds by letter dated June 19, 2019, which is attached hereto and made a part hereof, that the roof of the main building at Camp Hope located at 1792 Union Valley Road in West Milford, NJ was leaking and has reached the end of its useful life; and

WHEREAS since the school year is nearing an end and the Camp would be open to campers in the very near future, the roof needed to be repaired immediately to prevent severe damage; and

WHEREAS the said Superintendent of Buildings and Grounds requested proposals from two other roofing companies; namely, Northeast Roof Maintenance, whose quote was for \$55,400 and Cippolini Roofing, who responded that they would not be submitting a proposal (see responses from said roofing companies attached hereto and made part hereof); and

WHEREAS attached hereto and made part hereof is a proposal dated June 6, 2019 from Deegan Roofing to re-shingle the roof using GAF timberline high definition shingles after ripping the existing roof layers down to the wood surface, prep the existing decking, install ice shield, synthetic paper underlayment, and replace existing vent collars in the amount of \$45,000; and

WHEREAS the Administrator has authorized an award of an emergency contract for the repair of the Camp Hope roof to Deegan Roofing of Plainfield, New Jersey in conformity with N.J.S.A. 40A:11-6(a) of the Local Public Contract Law; and

WHEREAS this award of an emergency contract is for the sum of \$45,000 to cover emergency roof repairs due to the roof reaching the end of its lifespan, water dripping inside the dining room and the presence of mold at Camp Hope, 1792 Union Valley Road, West Milford, NJ; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds discussed this matter at a meeting on June 12, 2019 and is recommending ratifying the actions taken by the Passaic County Administrator by the full Board; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby ratifies the action taken by the Passaic County Administrator in awarding an emergency contract to Deegan Roofing to repair the roof at Camp Hope in the amount of \$45,000.

BE IT FURTHER RESOLVED that in conformity with the emergency provisions of the Local Public Contract Law,

emergency and payment to the contractor for all work performed in connection with this emergency.

BE IT FURTHER RESOLVED that the Freeholder Director, Clerk to the Board, and County Counsel are authorized and directed to take such further actions and execute such documents as are necessary to effectuate the purpose of this resolution.

June 25, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$45,000.00

APPROPRIATION: C-04-55-153-001-908

PURPOSE: Resolution authorizing a contract to Deegan Roofing for emergency repair of the roof at Passaic County-owned Camp Hope.


Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



County of Passaic
Buildings & Grounds Dept.
 151 E. 11th Street, Paterson, New Jersey 07503

Stephen Orsini
 County Superintendent of
 Buildings & Grounds

TEL: (973) 881-4425
 CELL PHONE: (201) 937-2576
 E-MAIL: steveo@passaiccountynj.org

June 06, 2019

Mr. Anthony J. DeNova III
 Passaic County Administrator
 401 Grand Street
 Paterson, New Jersey 07505

Re:Resolution Request- DEEGAN ROOFING
61 TERRILL ROAD
PLAINFIELD, NJ 07062

Dear Mr. DeNova,

The extreme rain over the past week has caused a leak off the roof at the Dining Hall at Camp Hope. The sheeting is soft and starting to disintegrate from its original place. I have witnessed mold on the sheetrock ceiling inside the Dining Hall. Once the roof is opened from the outside. Deegan Roof will assess the extent of the mold and will treat the area. The mold treatment is not expected to be more than a thousand dollars in addition to the original quote which totals forty five thousand dollars (\$45,000.00). All repairs must be finalized within two weeks as Camp Hope is expected to open. I went to the location and after reviewing the situation, the job was too big for our in-house staff. I recommend this to be declared as an emergency and allow Deegan Roofing move forward making all necessary repairs towards the roof at the Dining Hall located at Camp Hope.

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

RESPECTFULLY,

STEPHEN ORSINI
 SUPERINTENDENT
 BUILDINGS & GROUNDS
 SO/IT
 ENCLOSURE



County of Passaic

Administration Building Room 205
401 Grand Street • Paterson, New Jersey 07505-2023

Anthony J. DeNova
County Administrator

TEL: (973) 881-4405

FAX: (973) 881-2853

e-mail: adenova@passaiccountynj.org

Memorandum

TO: Sherry Arvanitakis, Acting Purchasing Director

FROM: Anthony J. DeNova County Administrator

RE: Authorization to Award of Contract to Deegan Roofing for Repair at Passaic County Camp Hope, Union Valley Road, West Milford, NJ

DATE: June 19, 2019

This is to advise that in my capacity as County Administrator of the County of Passaic, I authorized the immediate award of a contract to Deegan Roofing for emergency roof repairs due to the lifespan, water dripping inside the dining room and the presence of mold at Camp Hope. The water damage and mold, in my opinion, is certainly a situation that would affect the health, safety, and welfare of the public.

This matter was discussed on June 12, 2019 with the Public Works and Building & Grounds Committee. The Superintendent of Buildings & Grounds presented a resolution request to award a contract to Deegan Roofing for the emergency repair:

- a. Rip existing roof layers down to wood surface
- b. Prep existing decking
- c. Install Ice Shield (per building code)
- d. Paper using synthetic underlayment (per building code)
- e. Replace existing Vent Collars
- f. Replace existing Flashing (per building code)
- g. Clean and remove all debris

The Public Works Committee authorized a resolution authorizing an emergency award. In light of the above and given the urgent need for these services, I authorized an immediate award of contract to Deegan Roofing in the amount of \$45,000.00 for the emergency roof repair located at Camp Hope, 1792 Union Valley Road, West Milford, New Jersey.

Thank you for your kind and immediate attention to this matter.

Anthony J. DeNova III
County Administrator

cc: Board of Chosen Freeholders

Introduced on: June 25, 2019
Michael J. DeNova, Deputy County Counsel

Adopted on: June 25, 2019
Richard C. Jordan, Finance Officer

Official Resolution #: R20190566
Matthew F. Jordan Esq., Deputy County Administrator

Jonathan Pera, County Engineer

Sherry Arvanitakis, Acting Purchasing Director



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: BUILDINGS & GROUNDS
 Telephone #: 973-881-4425

DESCRIPTION OF RESOLUTION:

RESOLUTION AWARDING A CONTRACT TO DEEGAN ROOFING TO RE-SHINGLE USING GAF TIMBERLINE HIGH DEFINITION SHINGLES AT CAMP HOPE.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 45,000.00
 REQUISITION # R9-04169
 ACCOUNT # C-04-55-153-001-908

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:	DATE:
<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input type="checkbox"/> Planning & Economic Development	_____
<input checked="" type="checkbox"/> Public Works	<u>6/12/2019</u>

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

COUNTY OF PASSAIC
 PUBLIC BUILDINGS, CO OF PASSAIC
 (Q) 973-881-4425
 151 East 11th Street
 PATERSON, NJ 07524

Res-Pg:n.37-9

REQUISITION	
NO.	R9-04169

ORDER DATE: 06/11/19
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

S H I P T O	COUNTY OF PASSAIC PUBLIC BUILDINGS 151 EAST 11TH STREET PATERSON, NJ 07524
V E N D O R	VENDOR #: 11844 DEEGAN ROOFING 61 TERRILL ROAD PLAINFIELD, NJ 07062

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	RE-SHINGLE USING GAF TIMBERLINE HIGH DEFINITION SHINGLES	C-04-55-153-001-908	45,000.0000	45,000.00
	CAMP HOPE			
			TOTAL	45,000.00

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190566

REQUESTING DEPARTMENT

DATE

DEEGAN

ROOFING | SIDING | GUTTER

FREE ESTIMATES/FULLY INSURED

PO Box 367 • Fanwood, NJ 07023
61 Terrill Rd. • Plainfield, NJ 07062
908-322-6405 • fax 908-561-8593
732-793-1010 • 973-772-3866
Toll Free 1-855-793-1010



www.deeganroofing.com • info@deeganroofing.com

PROPOSAL SUBMITTED TO PASSAIC COUNTY CAMP HOPE	HOME PHONE (973) 881-4425 X.	DATE 6/6/2019
STREET 1792 UNION VALLEY ROAD	WORK PHONE/CELL PHONE (201) 937-2576 X.	FAX NUMBER
CITY, STATE AND ZIP CODE WEST MILFORD NJ 07480	MAIL TO Passaic County Building and Grounds-151 E 11th Paterson NJ 07524	
EMAIL steveo@passaiccountynj.com		



We hereby submit specifications and estimates for:
 RIP EXISTING ROOF LAYERS DOWN TO WOOD SURFACE.
 PREP EXISTING DECKING.
 INSTALL ICE SHIELD (Per Building Code).
 PAPER USING SYNTHETIC UNDERLAYMENT (Per Building Code).
 REPLACE EXISTING VENT COLLARS.
 REPLACE EXISTING FLASHING (Per Building Code).
RE-SHINGLE USING GAF TIMBERLINE HIGH DEFINITION SHINGLES TOTAL \$ 45,000.00

* Price includes (5) sheets of T-11 primed plywood each addtl sheet of plywood \$95 if needed.
 * NOTE: T-11 primed plywood to be facing down.

CLEAN UP AND REMOVE ALL DEBRIS.
 NAIL MAGNET USED FOR FINAL CLEAN UP.
 BUILDING PERMIT INCLUDED IN QUOTE IF APPLICABLE.
 CERTIFICATE OF INSURANCE SENT UPON REQUEST.
 FOREMANS ON EVERY JOB.
 10 YR. GUARANTEE ON WORKMANSHIP.
 LIMITED LIFETIME MANUFACTURER WARRANTY ON TIMBERLINE BRAND SHINGLES.

* Install new ridge vent. * Install white drip edge on all outer edges. * Price includes: full ice and water shield on right side low pitch roof and 6 ft above pitch change. * 6ft of ice shield in all other areas and ice shield in all valleys and around all penetrations. * Price is to re-use existing copper flashing. * Re-flash all skylights.

UPGRADE YOUR COVERAGE WITH THE  FOR AN ADDITIONAL \$300.00
 YES NO

Signature: _____

LIC. REG. CERT. #13VH00909000

OTHER SERVICES OFFERED BY DEEGAN:
 DEEGAN NOT RESPONSIBLE FOR ELECTRICAL HOOKUP OF ATTIC/POWER FANS/VENTS
 EITHER TARPING OR REMOVAL OF ALL PERSONAL ITEMS FROM ATTIC IS SUGGESTED



We propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

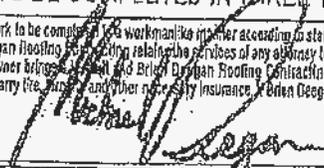
Payment to be made as follows: _____ dollars (\$) + sales tax

Proposed Start Date: **1/3 Upon Acceptance; 1/3 Day Work Begins; Balance Upon Completion**

Proposed Finish Date: **WITHIN TWO TO THREE WEEKS OF ACCEPTANCE ** WEATHER PERMITTING ****

TO BE COMPLETED IN THREE TO FOUR DAYS ** WEATHER PERMITTING **

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. If Brian Deegan Roofing Contracting, Inc. or any other party is unable to enforce collection of any amounts due to Brian Deegan Roofing Contracting, Inc., the homeowner agrees to pay Brian Deegan Roofing Contracting, Inc. reasonable costs and attorney fees. In addition, if the homeowner brings a claim against Brian Deegan Roofing Contracting, Inc. or any other party, the homeowner agrees to pay Brian Deegan Roofing Contracting, Inc. reasonable costs and attorney fees. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, theft and other necessary insurance. Brian Deegan Roofing Contracting, Inc. does not warrant or guarantee any damages to homeowner's property. Brian Deegan Roofing Contracting, Inc. reserves the right to make any repairs.

Authorized Signatures: 

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: 
 Introduced on: **June 25, 2019**
 Adopted on: **June 25, 2019**
 Official Resolution #: **R20190586**
 Date of Acceptance: **6/20/2019**

Notice to Consumer: You may cancel this contract at any time before midnight of the third business day after receiving & signing a copy of this contract. If you wish to cancel this contract, you must either:
 1. Send a signed and dated written notice of cancellation by registered or certified mail, return receipt requested; or
 2. Personally deliver a signed and dated written notice of cancellation to: Deegan Roofing and Siding, 61 Terrill Road, Plainfield NJ 07062.
 If you cancel this contract within the (3) day period, you are entitled to a full refund of your money. Refunds must be made within 30 days of contractor's receipt of the cancellation notice.



Passaic County
435 Hamburg Turnpike
Wayne, NJ 07470

May 31, 2019

Attn: Steve Orsini
Re: Replacement of Dining Hall Roof at Camp Hope in West Milford

Scope of Work

1. Remove existing shingles (2 layers) down to deck. Dispose of in a proper manner.
2. Replaced damaged decking at open overhang roof area. Replace with similar decking, which is a T-111 plywood. Prime exposed side that faces ground with a coat of exterior primer. (Note – when we looked at this area, there were no exposed fasteners in the exposed deck from shingles. This is a sign of a double layer of decking possibly and will be covered in this cost.)
3. Once replaced, install ice and water underlayment at all eaves. All eaves will require two rows of ice and water underlayment due to local building codes. All valleys, around fan units, chimneys and skylights will receive a minimum of 18" stripping around.
4. Follow covering all decking with 15 lb. felt.
5. Install new aluminum edging to all perimeter edge.
6. Once covered, install a GAF Timberline shingles to entire area.
7. Install new step flashings at all unit and chimney penetrations. (Note – all unit/skylight penetrations have no metal counter flashings to them. Previous roofing installs just roof cemented shingles into place. Roof cement will crack and fail, and it is the cause of several leaks occurring now. We will fabricate and install new counter flashings at all units of .032 aluminum where it is missing.)
8. All pipe penetrations to receive new pipe flanges.
9. Once roof is complete, install new Cobra ridge vent at both ridges.
10. Finish by capping off vent with new Timbertex hip and ridge shingles.
11. Remove all debris once complete.

Note: Decking to main roof is hard to determine what the product is due to two layers of shingle on top and possibly a false type of ceiling inside. Once roof is tipped off, if deck deterioration is determined, then we will discuss with owner prior to replacement and come up with a fair cost to replace.

Total Cost: \$55,400.00

Accepted By: _____
(Signature Required)

Date: _____

Respectfully Submitted,

Steven Hooy

Introduced on: June 25, 2019
Approved by: Vice President June 25, 2019
Official Resolution#: R20190566

Prices listed here are valid for thirty days from date of estimate.



County of Passaic

Buildings & Grounds Dept.

151 E. 11th Street, Paterson, New Jersey 07503

Stephen Orsini
County Superintendent of
Buildings & Grounds

TEL: (973) 881-4425
CELL PHONE: (201) 937-2576
E-MAIL: steveo@passaiccountynj.org

June 06, 2019

Mr. Anthony J. DeNova III
Passaic County Administrator
401 Grand Street
Paterson, New Jersey 07505

**Re:Resolution Request- DEEGAN ROOFING
61 TERRILL ROAD
PLAINFIELD, NJ 07062**

Dear Mr. DeNova,

The extreme rain over the past week has caused a leak off the roof at the Dining Hall at Camp Hope. The sheeting is soft and starting to disintegrate from its original place. I have witnessed mold on the sheetrock ceiling inside the Dining Hall. Once the roof is opened from the outside. Deegan Roof will assess the extent of the mold and will treat the area. The mold treatment is not expected to be more than a thousand dollars in addition to the original quote which totals forty five thousand dollars (\$45,000.00). All repairs must be finalized within two weeks as Camp Hope is expected to open. I went to the location and after reviewing the situation, the job was too big for our in-house staff. I recommend this to be declared as an emergency and allow Deegan Roofing move forward making all necessary repairs towards the roof at the Dining Hall located at Camp Hope.

If you should have any questions or I can be of additional assistance, please feel free to contact me. Thank you for your attention with this matter.

RESPECTFULLY,

STEPHEN ORSINI
SUPERINTENDENT
BUILDINGS & GROUNDS
SO/IT
ENCLOSURE

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS FOR A BURGLAR ALARM SYSTEM AT THE JOHN W. REA HOUSE LOCATED IN HAWTHORNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190567							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-38							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Res 19-0529
A38-2

**RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS FOR A
BURGLAR ALARM SYSTEM AT THE JOHN W. REA HOUSE
LOCATED IN HAWTHORNE, NEW JERSEY**

WHEREAS the Board of Chosen Freeholders of the County of Passaic adopted Resolution R-2019-0529 on June 11, 2019 awarding a contract to United Federated Systems of Totowa, NJ for inspection and monitoring of County security systems including burglar alarms, fire and CCTV systems; and

WHEREAS that bid also contained hourly rates for work, repair and maintenance for County security systems, burglar alarms, fire and CCTV systems that were outside of the parameters of the preventative service requirements set forth in that bid; and

WHEREAS the Passaic County Director of Cultural & Historic Affairs, by letter dated June 20, 2019, is seeking a resolution to authorize the Department to enter into an agreement with United Federated Systems for the installation of a burglar alarm system for the Passaic County Arts Center at the John W. Rea House for an amount which will not exceed \$5,000.00 (copy of letter attached hereto and made part hereof); and

WHEREAS United Federated Systems submitted a proposal for said burglar alarm installation services dated April 12, 2019, attached hereto, which includes a full work up of the site; this quote will be revised so as not to exceed \$5,000; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds at its June 12, 2019 meeting reviewed this matter and is recommending that it be approved by the full Board; and

WHEREAS a certification is attached hereto which indicates the availability of funds for said expenditure. Res Pg. 138-3

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes and sets aside the sum of \$5,000.00 to cover the installation of a burglar alarm system for the Passaic County Arts Center at the John W. Rea House in Hawthorne, NJ in conformity with their 2016 bid contract.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board and County Counsel are hereby authorized to execute the necessary contract on behalf of the County of Passaic.

June 25, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$5,000.00

APPROPRIATION: O-19-56-~~650~~-000-602

PURPOSE: Resolution authorizing expenditure of funds for a Burglar Alarm System at the John W. Rea House.



Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

June 20, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: RESOLUTION TO AUTHORIZE EXPENDITURE OF FUNDS FOR A
BURGLAR ALARM SYSTEM AT THE JOHN W. REA**

Members of the Board:

We are seeking a resolution to authorize the Department of Cultural & Historic Affairs to enter into and execute an agreement with United Federated Systems for the installation of a burglar alarm system for the Passaic County Arts Center at the John W. Rea House. The quote attached is a full work up of the site; this will be revised and will not exceed \$5,000.00. The Public Works and Building & Grounds Committee at their meeting of June 12, 2019 recommended that the full Board authorize this request.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel

Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:

Authorization to expend funds on the installation of a burglar alarm system at the John W. Rea House by United Federated System not to exceed \$5,000

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ TBD

REQUISITION # R9-04222

ACCOUNT # O-19-56-650-000-602

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works 6/12/19

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190567

UNITED FEDERATED SYSTEMS
INC.
FIRE AND SECURITY EXPERTS

Burglar Alarm and Fire Alarm Business Lic. #: BF000608

PROPOSAL FOR SERVICES

PROPOSAL: JOHN W. RAE HOUSE
DATE: 4/12/19
CUSTOMER NO: 0412-6K

This Proposal for Services is being made by: United Federated System's Inc. ("United") to the following ("Customer")

UNITED FEDERATED SYSTEMS
40 VREELAND AVE
TOTOWA, NJ 07512

TO: JOHN W. RAE HOUSE
675 GOFFEL RD.
HAWTHORNE, NJ 07506
ATTN: PRESTIN

Services will be provided at the following location(s):

SAME

INSTALLATION OF BURGLAR ALARM SYSTEM

United shall perform services in accordance with the proposal, agreement and quotations: as attached and as listed below:

SEE ATTACHMENT FOR EQUIPMENT AND PRICING

United will perform such services for the sum of **SEE ENCLOSED**. The term for providing services will begin on UPON SIGNING. PAYMENT SCHEDULE: **HALF (1/2) DOWN AND BALANCE DUE UPON COMPLETION**.

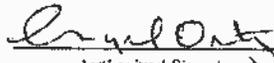
This Proposal agrees that United Federated Systems will include the customer as an additional insured to United Federated Systems General Liability Policy and by accepting this Proposal customer agrees to purchase and United agrees to provide the services identified in this Proposal. No wavier, change or modification of any Terms or Conditions of this Proposal shall be binding on United unless made in writing and signed by the CEO of United. Full payment due upon completion. This Proposal will expire in thirty (30) days from the date shown above.

UNITED FEDERATED SYSTEM'S INC.

ACCEPTANCE BY CUSTOMER:

Title: ANGEL ORTIZ - MANAGER

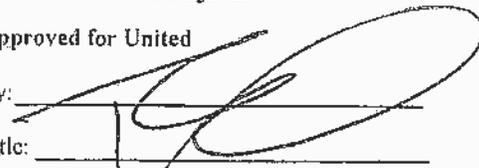
By: JOHN W. RAE HOUSE


Authorized Signature

Authorized Signature

Approved for United

Title: _____

By: 

Date: _____

Title: _____

P.O. #: _____

40 VREELAND AVENUE, TOTOWA, NEW JERSEY 07512
PHONE (973) 890-7651 FAX (973) 890-0045

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190567



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

June 20, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: RESOLUTION TO AUTHORIZE EXPENDITURE OF FUNDS FOR A
BURGLAR ALARM SYSTEM AT THE JOHN W. REA**

Members of the Board:

We are seeking a resolution to authorize the Department of Cultural & Historic Affairs to enter into and execute an agreement with United Federated Systems for the installation of a burglar alarm system for the Passaic County Arts Center at the John W. Rea House. The quote attached is a full work up of the site; this will be revised and will not exceed \$5,000.00. The Public Works and Building & Grounds Committee at their meeting of June 12, 2019 recommended that the full Board authorize this request.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO AUTHORIZE ENDING LOAN AGREEMENT L1960.10 FROM CYRUS HYDE TO THE COUNTY OF PASSAIC FOR OBJECTs DISPLAYED AT THE DEY MANSION WASHINGTON'S HEADQUARTERS IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190568							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-39							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION TO AUTHORIZE ENDING LOAN AGREEMENT
L1960.10 FROM CYRUS HYDE TO THE COUNTY OF PASSAIC
FOR OBJECTS DISPLAYED AT THE DEY MANSION
WASHINGTON'S HEADQUARTERS IN WAYNE, NEW JERSEY**

WHEREAS the County of Passaic owns the Dey Mansion Washington's Headquarters, a site listed on the State and National Register of Historic Places; and

WHEREAS in 1960, the Passaic County Park Commission, on behalf of the County of Passaic, entered into a long term loan agreement (L1960.10) with Mr. Cyrus Hyde for certain objects to be displayed at the Dey Mansion Washington's Headquarters in Wayne, NJ; and

WHEREAS said loan agreement has been continuously renewed and a transfer of authority was completed in 2014 to William Hyde, Cyrus's nephew; and

WHEREAS the objects detailed in the list 2017.95.1 attached hereto and made part hereof, no longer lend themselves to the interpretive program at the Dey Mansion and the Passaic County Director of Cultural & Historic Affairs is desirous of ending the loan agreement with William Hyde and return the objects to the owner; and

WHEREAS this matter was reviewed by the members of the Public Works and Buildings & Grounds Committee at a meeting held on June 12, 2019 and recommended that the full Board approve this request.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes ending the long term loan agreement by and between Cyrus Hyde

Dey Mansion Washington's Headquarters, and return said objects,
Res-Pg:n.39-3
to the current owner.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board, County Counsel and Director of Cultural & Historic Affairs for Passaic County are hereby authorized to execute any necessary documents to effectuate the purposes of this Resolution.

June 25, 2019



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

June 20, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: RESOLUTION TO END LOAN AGREEMENT I1960.10 AND RETURN
THE OBJECT TO OWNER, CURRENTLY ON DISPLAY AT THE DEY
MANSION WASHINGTON'S HEADQUARTERS, WAYNE, NJ**

Members of the Board:

We are seeking a resolution to authorize the Department of Cultural & Historic Affairs to return a long term loan from Mr. Cyrus Hyde. Details of the object are attached herein. The object no longer lends itself to the interpretive program at the Dey Mansion Washington's Headquarters. The Public Works and Building & Grounds Committee at their meeting of June 12, 2019 recommended that the full Board authorize this request.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel
 Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:

Resolution authorizing the Dept of Cultural & Historic Affairs to end loan agreement L1960.10 with Cyrus Hyde, and return artifact(s) currently on display at the Dey Mansion Washington's Headquarters

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____
 REQUISITION # _____
 ACCOUNT # _____

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works 6/12/19

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190568

Collection Furniture
 Other# 2013.DM181.FIC
 Old# 515
 Accession#
 Loanin# L1960.10
 Cataloged by Puglia, Maggi
 Source Cyrus Hyde
 Creditline On loan from Cyrus Hyde to the County of Passaic 1960

0012013DM181FIC.JPG



Home loc Childrens' Bedroom:Spinning Room:North-East

Description George III Mahogany veneer and satinwood stung linen Press, CA. 1810 the cornice moulded top above two flame veneer recessed paneled doors above a lower section fitted with three graduated astragal inlaid drawers raised on French bracket feet with scalloped apron; 83" X 48" X 20' brass key holes on each door, diamond shape and floral design.

Date 1810
 Year Range 1800 - 1820
 Condition Fair
 Height 82.000 in Width 18.500 in
 Length 46.000 in Depth 17.000 in
 Diameter 0.000 in Circum 0.000 in
 Weight 0.000 oz Count

Status date 09/27/2018
 Status by Bush, Jessica
 Status ok
 Dim Notes length : 46" top ; 48" bottom

Collector Hyde
 Site
 Pl origin
 Event
 Material wood, metal

Coll date / /
 Site#

Found
 Used
 Made
 Owned Cyrus Hyde

Title Artist
 Provenance Original Loan agreement was for a period of ten years from Cyrus Hyde to the Passaic County Park Commission on October 1, 1960. The loan has been continuously renewed and a transfer of authority was completed on February 4, 2014 to William Hyde, Cyrus' nephew.

Restored and Refinished- cost paid by PCPC \$100., since it was on a 10 year basis

Loan from Cyrus Hyde to County of Passaic

Makers mark
 Inscription type
 Inscript techq
 Inscrp lang
 Updated/by 02/21/2019 10:11 AM Unknown

Inscription text
 Inscription position
 Inscription translation

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190568

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY CULTURAL & HISTORIC AFFAIRS DEPARTMENT TO APPLY TO THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL FOR THE COUNTY HISTORIC PARTNERSHIP PROGRAM (CHPP) GRANT, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20190569							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-40							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Pg:n.40-2

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY
CULTURAL & HISTORIC AFFAIRS DEPARTMENT TO APPLY
TO THE PASSAIC COUNTY CULTURAL AND HERITAGE
COUNCIL FOR THE COUNTY HISTORIC PARTNERSHIP
PROGRAM (CHPP) GRANT**

WHEREAS the County of Passaic Department of Cultural & Historic Affairs is desirous of applying to the Passaic County Cultural and Heritage Council for the County Historic Partnership Program (CHPP) Grant for funds for a consultant to design a plan for Passaic County's celebrations of America's 250th; and

WHEREAS the CHPP offers funding to organizations for history exhibitions, public lectures and workshops, archival preservation, professional research, and educational publications; and

WHEREAS the County's application will focus on creating a plan for celebrating the Country's 250th in conjunction with efforts by the Crossroads of the American Revolution; and

WHEREAS this grant has a maximum award of \$4,000.00, the County will be required to have a 25% match, and matching funds will be in-kind; and

WHEREAS the full \$4,000.00 will be requested, which will cover the costs of professional services, as noted in a letter to the Board dated June 19, 2019 attached hereto and made part hereof; and

WHEREAS this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on June 12, 2019 and is recommended to the full Board for approval.

WHEREAS a certification is attached hereto indicating the availability of funds for said expenditure.

Chosen Freeholders of the County of Passaic hereby authorizes application by the Passaic County Department of Cultural & Historic Affairs to the Passaic County Cultural & Heritage Council for the County Historic Partnership Program (CHPP) Grant for funds for a consultant to design a plan for the Passaic County's celebrations of America's 250th.

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic County Counsel, to execute any necessary documents to accept for the Grant as set forth above and also to receive funds accordingly.

June 25, 2019

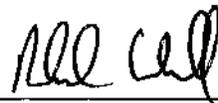
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,000.00

APPROPRIATION: 9-01-30-203-001-MGU

PURPOSE: Resolution certifying matching funds to apply for a grant from the Passaic Cultural and Heritage Council.



Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 – 706 – 6640
e-mail: kellyr@passaiccountynj.org

June 19, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: APPLICATION TO THE PASSAIC COUNTY CULTURAL & HERITAGE
COUNCIL FOR THE COUNTY HISTORIC PARTNERSHIP PROGRAM
GRANT**

Members of the Board:

We are seeking a resolution authorizing applying to Passaic County Cultural and Heritage Council for the County Historic Partnership Program (CHPP) for funds for a consultant to design a plan for Passaic County's celebrations of America's 250th.

The grant has a maximum award of \$4,000. The County will be required to have a 25 % match and whereas, matching funds will be in-kind. We will request the full \$4,000 which will cover the costs of professional services. The Public Works and Building & Grounds Committee at their meeting of June 12, 2019 recommended that the full Board authorize applying for this grant.

I encourage you to consider adopting this resolution to authorize our application to the Passaic County Cultural and Heritage Council. If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 – 706 – 6640
e-mail: kellyr@passaiccountynj.org

June 19, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: APPLICATION TO THE PASSAIC COUNTY CULTURAL & HERITAGE
COUNCIL FOR THE COUNTY HISTORIC PARTNERSHIP PROGRAM
GRANT**

Members of the Board:

We are seeking a resolution authorizing applying to Passaic County Cultural and Heritage Council for the County Historic Partnership Program (CHPP) for funds for a consultant to design a plan for Passaic County's celebrations of America's 250th.

The grant has a maximum award of \$4,000. The County will be required to have a 25 % match and whereas, matching funds will be in-kind. We will request the full \$4,000 which will cover the costs of professional services. The Public Works and Building & Grounds Committee at their meeting of June 12, 2019 recommended that the full Board authorize applying for this grant.

I encourage you to consider adopting this resolution to authorize our application to the Passaic County Cultural and Heritage Council. If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



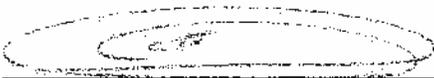
Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY CULTURAL & HISTORIC AFFAIRS DEPARTMENT TO APPLY TO THE NEW JERSEY DIVISION OF TRAVEL AND TOURISM COOPERATIVE MARKETING GRANT PROGRAM 2020, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works
COMMITTEE NAME

Official Resolution#	R20190570							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-41							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Pg:n.41-2

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY
CULTURAL & HISTORIC AFFAIRS DEPARTMENT TO APPLY
TO THE NEW JERSEY DIVISION OF TRAVEL AND TOURISM
COOPERATIVE MARKETING GRANT PROGRAM 2020**

WHEREAS the County of Passaic Department of Cultural & Historic Affairs is desirous of applying to the New Jersey Division of Travel and Tourism Cooperative Marketing Grant 2020 for the production of a County-wide marketing plan; and

WHEREAS the New Jersey Division of Travel and Tourism is providing support to any New Jersey organization that can demonstrate a significant interest in the New Jersey tourism industry through its Cooperative Marketing Grant Program; and

WHEREAS this grant has a maximum award of \$25,000.00 and the County will be required to have a 25% match to be in the amount of \$6,250.00; and

WHEREAS the full \$25,000.00 will be requested, which will cover the costs of a professional consultant to design a marketing plan, as noted in a letter to the Board dated June 19, 2019 attached hereto and made part hereof; and

WHEREAS this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on June 12, 2019 and is recommended to the full Board for approval; and

WHEREAS a certification is attached hereto indicating the availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes application by the Passaic County Department of Cultural & Historic Affairs to the New Jersey Division of Travel and Tourism

Cooperative Marketing Grant Program 2020 for the production of
a County-wide marketing plan. Res. Pg. 41-3

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic County Counsel, to execute any necessary documents to apply for and accept for the Grant as set forth above and also to receive funds accordingly.

June 25, 2019



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 696 - 1776
TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

June 19, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: APPLICATION TO THE NEW JERSEY DIVISION OF TRAVEL AND
TOURISM COOPERATIVE MARKETING GRANT PROGRAM 2020**

Members of the Board:

We are seeking a resolution authorizing applying for the New Jersey Division of Travel and Tourism Cooperative Marketing Grant 2020 for the production of county-wide marketing plan. The NJ Division of Travel and Tourism is providing support to any New Jersey organization that can demonstrate a significant interest in the New Jersey tourism industry through its Cooperative Marketing Grant program. The grant has a maximum award of \$25,000 with a 25% match. The match required from the County will be \$6,250. We will request the full \$25,000 to cover the costs for a professional consultant to design a marketing plan. The Public Works and Building & Grounds Committee at their meeting of June 12, 2019 recommended that the full Board authorize applying for this grant.

I encourage you to consider adopting this resolution to authorize our application to the New Jersey Division of Travel and Tourism. If you have any questions, please do not hesitate to contact me.

Sincerely

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs



GRANT APPLICATION REQUEST FORM

1. **Grant Title:** NJ Division of Travel & Tourism - FY 2020 Cooperative Marketing Grant Program

2. **Funding Source:** Federal State Other : _____

3. **Description of Grant:**
 The NJ Division of Travel and Tourism is providing support to any New Jersey organization that can demonstrate a significant interest in the New Jersey tourism industry through its Cooperative Marketing Grant program. The County is applying for funding to prepare a County-wide marketing plan

4. **Grant Period:** From January 2020 To December 2020

5. **Amount Requested:** \$ 25,000

6. **Is a dollar match required? :** Yes No

7. **If yes, how much? :** \$ 6,250

8. **Is the match:** Monetary In-Kind (Identify): _____

9. **Account #:** _____

10. **Is this a:** New Program Existing Program Amendment

11. **Grant Administrator (Name/Title/ Department):**

Kelly Ruffel, Director, Dept of Cultural & Historic Affairs

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY CULTURAL & HISTORIC AFFAIRS DEPARTMENT TO APPLY TO THE PASSAIC COUNTY CULTURAL AND HERITAGE COUNCIL FOR THE ARTS RE-GRANT PROGRAM 2020 FOR THE IMPLEMENTATION OF THE PASSAIC COUNTY TEEN ARTS FESTIVAL PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190571							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-42							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Pg:n.42-2

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY
CULTURAL & HISTORIC AFFAIRS DEPARTMENT TO APPLY
TO THE PASSAIC COUNTY CULTURAL AND HERITAGE
COUNCIL FOR THE ARTS RE-GRANT PROGRAM 2020 FOR
THE IMPLEMENTATION OF THE PASSAIC COUNTY TEEN
ARTS FESTIVAL PROGRAM**

WHEREAS the County of Passaic Department of Cultural & Historic Affairs is desirous of applying to the Passaic County Cultural and Heritage Council for the Arts Re-Grant Program 2020 in the amount of \$5,000.00 for the implementation of the Passaic County Teen Arts Festival program, which will take place in June 2020 at William Paterson University in Wayne, NJ; and

WHEREAS the Arts Re-Grant Program offers funding to organizations that demonstrate a high degree of professionalism in sponsoring or producing arts activities in performing, visual and literary arts; and

WHEREAS this Grant allows the County to focus on funding the various community and professional artists who conduct workshops for high school students at the Teen Arts Festival; and

WHEREAS this grant has a maximum award of \$5,000.00, the County will be required to have a 50% match, and matching funds will be in-kind; and

WHEREAS the full \$5,000.00 will be requested, which will cover the costs of artists to conduct workshops, as noted in a letter to the Board dated June 19, 2019 attached hereto and made part hereof; and

WHEREAS this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on June 12, 2019 and is recommended to the full Board for approval.

availability of funds for said expenditure.

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes application by the Passaic County Department of Cultural & Historic Affairs to the Passaic County Cultural & Heritage Council for the Arts Re-Grant Program 2020 award for the Passaic County Teen Arts Festival program which will take place in June 2020 at William Paterson University.

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic County Counsel, to execute any necessary documents to accept for the Grant as set forth above and also to receive funds accordingly.

June 25, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$2,500.00

APPROPRIATION: 9-01-30-203-001-MGU

PURPOSE: Resolution certifying matching funds to apply for a grant from the Passaic Cultural and Heritage Council.



Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

June 19, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: APPLICATION TO THE PASSAIC COUNTY CULTURAL & HERITAGE
COUNCIL FOR THE ARTS RE-GRANT PROGRAM 2020**

Members of the Board:

We are seeking a resolution authorizing applying to Passaic County Cultural and Heritage Council Arts Re-Grant Program for the first Passaic County Teen Arts Festival which will take place in June 2020 at William Paterson University. The Arts Re-Grant Program offers funding to organizations that demonstrate a high degree of professionalism in sponsoring or producing arts activities in performing, visual and literary arts. The County's application will focus on funding the various community and professional artists who will conduct workshops for high school students at the Teen Arts Festival.

The grant has a maximum award of \$5,000. The County will be required to have a 50 % match and whereas, matching funds will be in-kind. We will request the full \$5,000 which will cover the costs of artists to conduct workshops. The Public Works and Building & Grounds Committee at their meeting of June 12, 2019 recommended that the full Board authorize applying for this grant.

I encourage you to consider adopting this resolution to authorize our application to the Passaic County Cultural and Heritage Council. If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

June 19, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: APPLICATION TO THE PASSAIC COUNTY CULTURAL & HERITAGE
COUNCIL FOR THE ARTS RE-GRANT PROGRAM 2020**

Members of the Board:

We are seeking a resolution authorizing applying to Passaic County Cultural and Heritage Council Arts Re-Grant Program for the first Passaic County Teen Arts Festival which will take place in June 2020 at William Paterson University. The Arts Re-Grant Program offers funding to organizations that demonstrate a high degree of professionalism in sponsoring or producing arts activities in performing, visual and literary arts. The County's application will focus on funding the various community and professional artists who will conduct workshops for high school students at the Teen Arts Festival.

The grant has a maximum award of \$5,000. The County will be required to have a 50 % match and whereas, matching funds will be in-kind. We will request the full \$5,000 which will cover the costs of artists to conduct workshops. The Public Works and Building & Grounds Committee at their meeting of June 12, 2019 recommended that the full Board authorize applying for this grant.

I encourage you to consider adopting this resolution to authorize our application to the Passaic County Cultural and Heritage Council. If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NATIONAL ENDOWMENTS FOR THE HUMANITIES – PUBLIC SCHOLARS PROJECT (PSP) GRANT TO FUND LECTURE PROGRAMS AT DEY MANSION WASHINGTON'S HEADQUARTERS LOCATED IN WAYNE, NJ AND AT ANY PASSAIC COUNTY HISTORIC SITE IN AN AMOUNT OF \$500.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190572							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-43							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Res. No. 43-2

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC
DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO
APPLY TO THE NATIONAL ENDOWMENTS FOR THE
HUMANITIES – PUBLIC SCHOLARS PROJECT (PSP) GRANT TO
FUND LECTURE PROGRAMS AT DEY MANSION
WASHINGTON’S HEADQUARTERS LOCATED IN WAYNE, NJ
AND AT ANY PASSAIC COUNTY HISTORIC SITE IN AN
AMOUNT OF \$500.00**

WHEREAS the County of Passaic Department of Cultural & Historic Affairs is desirous of applying to the National Endowments for the Humanities (NEH) – Public Scholars Project (PSP) Grant in an amount of \$500.00; and

WHEREAS the approval of this grant will allow Passaic County to host pre-designated humanities speakers/programs at any of the County’s sites and at Dey Mansion Washington’s Headquarters in Wayne, NJ; and

WHEREAS the NEH provides funding to host high-quality programs that explore New Jersey’s history, values, culture, and beliefs; and

WHEREAS the grant has a maximum award of \$500.00 with rolling submissions, the County does not have to match this funding, and the Director of Cultural & Historic Affairs will request the entire \$500.00, which will cover the costs of a lecture program (copy of letter dated June 19, 2019 attached hereto and made a part hereof); and

WHEREAS this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on June 12, 2019 and is recommended to the full Board for approval.

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director of the County of Passaic Department of Cultural &

Humanities – Public Scholars Project (PSP) Grant to fund lecture programs at Dey Mansion Washington’s Headquarters in Wayne, NJ and to host pre-designated humanities speakers/programs at any of the County’s sites.

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic County Counsel, to execute any necessary documents to apply for the Grant as set forth above and also to receive funds accordingly.

June 25, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO APPLY TO THE NATIONAL ENDOWMENTS FOR THE HUMANITIES – PUBLIC SCHOLARS PROJECT (PSP) GRANT TO FUND LECTURE PROGRAMS AT DEY MANSION WASHINGTON'S HEADQUARTERS LOCATED IN WAYNE, NJ AND AT ANY PASSAIC COUNTY HISTORIC SITE IN AN AMOUNT OF \$500.00, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190573							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-44							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Res. No. 44-2

**RESOLUTION AUTHORIZING THE COUNTY OF PASSAIC
DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO
APPLY TO THE NATIONAL ENDOWMENTS FOR THE
HUMANITIES – PUBLIC SCHOLARS PROJECT (PSP) GRANT TO
FUND LECTURE PROGRAMS AT DEY MANSION
WASHINGTON’S HEADQUARTERS LOCATED IN WAYNE, NJ
AND AT ANY PASSAIC COUNTY HISTORIC SITE IN AN
AMOUNT OF \$500.00**

WHEREAS the County of Passaic Department of Cultural & Historic Affairs is desirous of applying to the National Endowments for the Humanities (NEH) – Public Scholars Project (PSP) Grant in an amount of \$500.00; and

WHEREAS the approval of this grant will allow Passaic County to host pre-designated humanities speakers/programs at any of the County’s sites and at Dey Mansion Washington’s Headquarters in Wayne, NJ; and

WHEREAS the NEH provides funding to host high-quality programs that explore New Jersey’s history, values, culture, and beliefs; and

WHEREAS the grant has a maximum award of \$500.00 with rolling submissions, the County does not have to match this funding, and the Director of Cultural & Historic Affairs will request the entire \$500.00, which will cover the costs of a lecture program (copy of letter dated June 19, 2019 attached hereto and made a part hereof); and

WHEREAS this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on June 12, 2019 and is recommended to the full Board for approval.

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director of the County of Passaic Department of Cultural &

Historic Affairs to apply to the National Endowments for the Humanities – Public Scholars Project (PSP) Grant to fund lecture programs at Dey Mansion Washington’s Headquarters in Wayne, NJ and to host pre-designated humanities speakers/programs at any of the County’s sites.

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic County Counsel, to execute any necessary documents to apply for the Grant as set forth above and also to receive funds accordingly.

June 25, 2019



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

June 19, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: APPLICATION TO THE NATIONAL ENDOWMENTS FOR THE
HUMANITIES – PUBLIC SCHOLARS PROJECT**

Members of the Board:

We are seeking a resolution authorizing applying to the National Endowments for the Humanities (NEH) – Public Scholars Project to host pre-designated humanities speakers/programs at any of the County's sites. The NEH provides funding to host high-quality programs that explore New Jersey's history, values, culture, and beliefs.

The grant has a maximum award of \$500.00 with rolling submissions. The County does not have to match this funding. We will request \$500.00 which will cover the costs of a lecture program. The Public Works and Building & Grounds Committee at their meeting of June 12, 2019 recommended that the full Board authorize applying for this grant.

I encourage you to consider adopting this resolution to authorize our application to the National Endowments for the Humanities. If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs



GRANT APPLICATION REQUEST FORM

1. **Grant Title:** New Jersey Council for the Humanities

2. **Funding Source:** Federal State Other : _____

3. **Description of Grant:**
 New Jersey Council for the Humanities – Public Scholars Project (PSP)
 to fund lecture programs at Dey Mansion Washington's Headquarters

4. **Grant Period:** From July 2019 To December 2019

5. **Amount Requested:** \$ 500.00

6. **Is a dollar match required? :** Yes No

7. **If yes, how much? :** \$ _____

8. **Is the match:** Monetary In-Kind (Identify): _____

9. **Account #:** _____

10. **Is this a:** New Program Existing Program Amendment

11. **Grant Administrator (Name/Title/ Department):**

Kelly C. Ruffel, Director, Cultural & Historic Affairs

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY CULTURAL & HISTORIC AFFAIRS DEPARTMENT TO APPLY TO THE NEW JERSEY HIGHLANDS COUNCIL ECONOMIC DEVELOPMENT GRANT PROGRAM, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190574							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-45							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Pg:n.45-2

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY
CULTURAL & HISTORIC AFFAIRS DEPARTMENT TO APPLY
TO THE NEW JERSEY HIGHLANDS COUNCIL ECONOMIC
DEVELOPMENT GRANT PROGRAM**

WHEREAS the County of Passaic Department of Cultural & Historic Affairs is desirous of applying to the New Jersey Highlands Council Economic Development Grant Program for professional services to amend the existing Parks, Recreation, and Open Space Master Plan with the development and inclusion of a historic preservation component; and

WHEREAS the historic preservation plan element will identify the historic designed landscapes, buildings, structures, objects, and known archaeological sites owned by the County and address appropriate treatments for these historic sites; and

WHEREAS the intent of this element is to complement the County's Parks, Recreation, and Open Space Master Plan by identifying the role of historic resources in County parks and plan for their treatment moving forward; and

WHEREAS this grant has a maximum award of \$100,000.00 and the full \$100,000.00 will be requested, which will cover the costs for a professional consultant to design the plan, as noted in a letter to the Board dated June 19, 2019 attached hereto and made part hereof; and

WHEREAS this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on June 12, 2019 and is recommended to the full Board for approval.

NOW THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes

Development Program for professional services to amend the existing Parks, Recreation and Open Space Master Plan.

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Director and Clerk of the Board, as well as the Office of Passaic County Counsel, to execute any necessary documents to apply for the Grant as set forth above and also to receive funds accordingly.

June 25, 2019



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 696 - 1776

TEL: 973 - 706 - 6640

e-mail: kellyr@passaiccountynj.org

June 19, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: APPLICATION TO THE NEW JERSEY HIGHLANDS COUNCIL
ECONOMIC DEVELOPMENT PROGRAM**

Members of the Board:

We are seeking a resolution authorizing applying to the New Jersey Highlands Council Economic Development Grant Program for professional services to amend the existing Parks, Recreation, and Open Space Master Plan with the development and inclusion of a historic preservation component. This historic preservation plan element will identify the historic designed landscapes, buildings, structures, objects, and known archaeological sites owned by the County, and address appropriate treatments for these historic. The intent of the historic preservation plan element is to complement the County's Parks, Recreation, and Open Space Master Plan by identifying the role of historic resources in the county parks, and plan for their treatment going forward.

The grant has a maximum award of \$100,000. We will request the full \$100,000 to cover the costs for a professional consultant to design the plan. The Public Works and Building & Grounds Committee at their meeting of June 12, 2019 recommended that the full Board authorize applying for this grant.

I encourage you to consider adopting this resolution to authorize our application to the New Jersey Highlands Council. If you have any questions, please do not hesitate to contact me.

Sincerely

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs



GRANT APPLICATION REQUEST FORM

1. **Grant Title:** New Jersey Highlands Council Economic Development Program

2. **Funding Source:** Federal State Other : _____

3. **Description of Grant:**
 NJ Highlands Council Economic Development Program for the completion of a Historic Preservation Element to the County's Open Space, Parks & Recreation Master Plan

4. **Grant Period:** From July 2019 To July 2020

5. **Amount Requested:** \$ 100,000

6. **Is a dollar match required? :** Yes No

7. **If yes, how much? :** \$ _____

8. **Is the match:** Monetary In-Kind (Identify): _____

9. **Account #:** _____

10. **Is this a:** New Program Existing Program Amendment

11. **Grant Administrator (Name/Title/ Department):**

Kelly C. Ruffel, Director, Cultural & Historic Affairs

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION IN SUPPORT OF LISTING THE VANDERHOEF-WESTERVELT HOUSE LOCATED IN WEASEL BROOK PARK, CLIFTON, NEW JERSEY TO THE STATE AND NATIONAL REGISTER OF HISTORIC PLACES, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190575							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-46							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Page 1 of 2
Page 46-2

**RESOLUTION IN SUPPORT OF LISTING THE VANDERHOEF-
WESTERVELT HOUSE LOCATED IN WEASEL BROOK PARK,
CLIFTON, NEW JERSEY TO THE STATE AND NATIONAL
REGISTER OF HISTORIC PLACES**

WHEREAS the County of Passaic Director of the Department of Cultural & Historic Affairs, by way of a letter to the Board of Chosen Freeholders dated June 19, 2019 attached hereto and made part hereof, is reporting that the Vanderhoef-Westervelt House, located in Weasel Brook Park in the City of Clifton, NJ, is eligible for listing on the National Register of Historic Places under several Criterion, which are briefly noted below and more fully explained in the Director's letter attached hereto; and

WHEREAS under Criterion A, as a result of its associations with the parks movement of the early 19th Century, development of the County Parks system and conservation and historic preservation efforts of the Passaic County Park Commission during the 1930s; and

WHEREAS under Criterion B, as a direct result of associations with Gysbert Vanderhoef, who was the owner/operator of Passaic County's oldest grist mill; and

WHEREAS under Criterion C, as an excellent example of later 18th/early 19th century vernacular Dutch stone house design; and

WHEREAS based upon the above, the Director of Cultural & Historic Affairs for Passaic County recommends that the Board adopt a Resolution in support of this listing; and

WHEREAS this matter was discussed by the Freeholder members of the Public Works and Buildings & Grounds Committee at their meeting on June 12, 2019 and is

Chosen Freeholders of the County of Passaic hereby supports the listing of the Vanderhoef-Westervelt House located in Weasel Brook Park, Clifton, NJ to the State and National Register of Historic Places.

BE IT FURTHER RESOLVED that the Director, Clerk of the Board, and County Counsel are authorized to execute all necessary documents on behalf of the County of Passaic to effectuate the purposes of this Resolution.

June 25, 2019



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

June 19, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: RESOLUTION TO SUPPORT THE LISTING OF THE VANDERHOEF-
WESTERVELT HOUSE LOCATED IN WEASEL BROOK PARK,
CLIFTON TO THE STATE AND NATIONAL REGISTERS OF HISTORIC
PLACES**

Members of the Board:

We are seeking a resolution to support the listing of the Vanderhoef-Westervelt House located in Weasel Brook Park to the State and National Register of Historic Places.

The Westervelt-Vanderhoef House is eligible for listing on the National Register of Historic Places: 1) under Criterion A, as a result of its associations with the parks movement of the early 19th Century, the development of the Passaic County Parks system, and the conservation and historic preservation efforts of the Passaic County Park Commission during the 1930s; 2) under Criterion B, as a result of its associations with Gysbert Vanderhoef, owner and operator of Passaic County's oldest grist mill; and 3) under Criterion C, as an excellent example of later 18th Century/early 19th century vernacular Dutch stone house design from the most highly developed period of that building type constructed in northeastern New Jersey, especially in Bergen County

Based upon the above, this office recommends that the Board of Chosen Freeholders adopt a Resolution supporting this listing. In addition, the Public Works and Building & Grounds Committee reviewed and recommended at its meeting of June 12, 2019, that the full Board authorize this resolution in effort to continue to preserve one of the County's historic sites.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel
 Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:

Resolution supporting the listing of Vanderhoef-Westervelt House located in Weasel Brook Park, Clifton to the State and National Registers of Historic Places

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____
 REQUISITION # _____
 ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bld
 Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works 6/12/19

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190575

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR THE RESTORATION OF THE PLANTATION HOUSE LOCATED AT THE DEY MANSION WASHINGTON'S HEADQUARTERS IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190576							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-47							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Res. Pg. n.47-2

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND AUTHORIZING THE ADVERTISEMENT AND RECEIPT
OF BIDS FOR THE RESTORATION OF THE PLANTATION
HOUSE LOCATED AT THE DEY MANSION WASHINGTON'S
HEADQUARTERS IN WAYNE, NEW JERSEY**

WHEREAS the construction documents for the proposed Restoration of the Plantation House located at the Dey Mansion Washington's Headquarters in Wayne, NJ have been prepared by the County's consultant, Connolly & Hickey Historical Architects; and

WHEREAS the Office of the Passaic County Engineer and the Passaic County Department of Cultural & Historic Affairs have reviewed the plans and documents and find them to be in conformance with Passaic County engineering standards; and

WHEREAS by letter dated June 20, 2019 the Director of the Cultural & Historic Affairs Department has recommended that the Board of Chosen Freeholders approve said plans and construction documents and authorize the Director of Purchasing to advertise and receive bids; and

WHEREAS this matter was discussed by the Freeholder members of the Committee for Public Works & Buildings & Grounds at a meeting held on June 12, 2019 who are recommending approval by the entire Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby approves the construction documents and plans for the aforementioned project and authorizes the Director of Purchasing to advertise and receive bids for this project.

June 25, 2019



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

June 20, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: APPROVAL OF PLANS & SPECIFICATIONS, AUTHORIZATION TO
BID FOR THE DEY MANSION PLANTATION HOUSE RESTORATION,
WAYNE, NJ**

Members of the Board:

The County's consultant, Connolly & Hickey Historical Architects., has designed and prepared construction documents for the proposed restoration of the plantation house at the Dey Mansion, Wayne, NJ. The Public Works and Building & Grounds Committee at their meeting of June 12, 2019 discussed and recommended that the full Board approve plans and specifications, following the final review for conformance with Passaic County and other Engineering Standards by my office and the Department of Engineering; and authorize the Department of Procurement to advertise and receive bids for this project.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel

Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:

Resolution authorizing the advertisement and receipt of bids for the restoration of the Plantation House at Dey Mansion Washington's HQ

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____

REQUISITION # _____

ACCOUNT # _____

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works 6/12/19

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190576

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION TO AUTHORIZE THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ENTER INTO LOAN AGREEMENTS FOR ARTIFACTS AND ARTWORK FOR DISPLAY AT THE DEY MANSION WASHINGTON'S HEADQUARTERS IN WAYNE, NEW JERSEY, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190577							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-48							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

Res. Pg. 48-2

RESOLUTION TO AUTHORIZE THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ENTER INTO LOAN AGREEMENTS FOR ARTIFACTS AND ARTWORK FOR DISPLAY AT THE DEY MANSION WASHINGTON'S HEADQUARTERS IN WAYNE, NEW JERSEY

WHEREAS the Passaic County Board of Chosen Freeholders owns and operates the Dey Mansion, which is a historic site listed on the State and National Registers of Historic Places for its prominent role during the American Revolution, notably serving as the headquarters for General George Washington in July, October and November of 1780 and is located in Wayne, NJ; and

WHEREAS the Director of the Passaic County Cultural & Historic Affairs Department, by letter dated June 20, 2019 (attached hereto and made part hereof), is desirous of entering into loan agreements for artwork and artifacts to be placed on display at the Dey Mansion Washington's Headquarters (copy of loan agreement and conditions attached hereto and made part hereof); and

WHEREAS this request was reviewed by the Freeholder members of the Public Works and Buildings & Grounds Committee at its meeting on June 12, 2019 who recommend that it be approved by the entire Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Department of Cultural & Historic Affairs to enter into loan agreements for artwork and artifacts to be placed on display at the Dey Mansion Washington's Headquarters on behalf of the Passaic County Board of Chosen Freeholders.

BE IT FURTHER RESOLVED that the Director, Clerk to the Board, and County Counsel are hereby authorized to execute said loan agreements in order to effectuate the purpose of this Resolution.



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 - 706 - 6640
e-mail: kellyr@passaiccountynj.org

June 20, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

RE: RESOLUTION TO AUTHORIZE THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO ENTER INTO LOAN AGREEMENTS FOR ARTIFACTS, OBJECTS, AND ARTWORK AT THE DEY MANSION WASHINGTON'S HEADQUARTERS, WAYNE, NJ

Members of the Board:

We are seeking a resolution to authorize the Department of Cultural & Historic Affairs to enter into and execute loan agreements for artifacts, object, and/or any artwork that would be placed on display at the Dey Mansion Washington's Headquarters. A copy of the loan agreement is attached. The Public Works and Building & Grounds Committee at their meeting of June 12, 2019 recommended that the full Board authorize this request.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel
 Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:

Resolution authorizing the Department of Cultural & Historic Affairs to execute loan agreements for Artifacts, Objects, and Artwork for Display at the Dey Mansion Washington's HQ

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____
 REQUISITION # _____
 ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

5. **COMMITTEE REVIEW:**

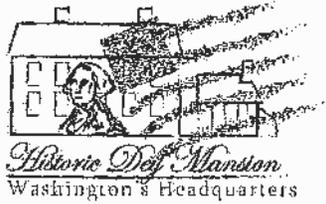
DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development _____
 Public Works 6/12/19

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190577



Incoming Loan Agreement & Conditions

LENDER INFORMATION

Lender: _____

Contact Person: _____

Address: _____

Phone (Home): _____ Phone (Cell): _____

Email: _____

LOAN PERIOD

Date of Loan: _____

Length of Loan: _____

Date of the loan will commence on the date object(s) arrives in the custody of County of Passaic and terminates on the date the object(s) are returned to the custody of the lender. No loan agreement shall exceed one year. The loan may be renewed for additional time at the discretion of both parties. It is the obligation of the County of Passaic to request extension or renewal of the loan.

Special Conditions/Notes: _____

Borrower hereby acknowledges receipt of the object(s) listed on the attached page(s).

Loan received by: _____

Staff Signature

Name & Title: _____

Print

Date: _____



TERMS & CONDITIONS OF THE LOAN

The following terms and conditions of this *Incoming Loan* are agreed upon by the County of Passaic (hereinafter referred to as Borrower) and the legal owner(s) of the object(s) listed herein, or duly authorized agent thereof (hereinafter referred to as Lender).

The Lender as shown on this agreement, warrants that they are the legal owner(s), or authorized agent thereof, of the object(s) shown herein and have the right to enter into such agreement. Lender further warrants that there are no liens, taxes, nor other obligations held upon object(s) listed on this agreement.

GENERAL

1. It is understood that the objects in this loan will remain in the condition received and will not be repaired, restored, cleaned, or altered in any way without the permission of the lender. The condition(s) of the object is understood to be as stated on the attached form.
2. All damages to objects at any point in this loan from the out date until returned will be reported to the Lender immediately.
3. The objects may not be lent to a third party without the advance approval of the Lender.
4. The Borrower agrees to use the loan only for the purposes stated on the form.
5. The Borrower is responsible for packing, transportation, and all other factors of transporting the loan, unless otherwise stated.
6. The Borrower is responsible for returning the loan at the time stated.

INSURANCE

1. It is the responsibility of the Lender to provide any insurance coverage of the loaned object that Lender desires while the object(s) is in the custody of the Borrower. Lender agrees to indemnify and hold harmless the Borrower from any damage, loss or liability resulting from damage to or the exhibit of the loaned object while in custody of the County of Passaic. Any damage or loss must be reported to the Lender by the Director of the Department of Cultural & Historic Affairs immediately.



CARE, PRESERVATION, AND EXHIBITION

1. The Borrower shall provide for and maintain maximum security for all loaned object(s) while in its custody including during transit, on exhibit or during any use by the County of Passaic.
2. The Borrower shall exhibit the object(s) with the same care as it exercises with respect to its own property of similar nature and shall make no alterations, changes, additions or repairs to any object(s) without prior written permission of the Lender or authorized agent thereof.
3. The Borrower may display in a visible location credit or notice of ownership of the loaned object(s) unless Lender desires notice not be given.
4. The Borrower may photograph loaned object(s) for promotional, educational or for any other normal museum purposes. The Lender will receive a copy of all photographs. The Borrower may not reproduce, or allow the reproduction, of any loaned object(s) in any medium (including photography or video) for purpose of sale or allow technical examination without prior written agreement with the Lender.

ACCESS & TERMINATION

1. Any object(s) listed on this agreement may be temporarily withdrawn by the Lender when notice is given ten days prior to its removal and proper identification is provided. The Borrower shall allow any representative of the Lender free and unencumbered access to the object(s) for inspection during normal business hours or other reasonable times.
2. Lender or Borrower, or duly authorized agent or legal representative for either, may, with 30 days written notice to all parties, may terminate the term of this loan agreement. All conditions of this agreement shall remain in effect until object(s) have been returned to the custody of the Lender or on the 30th day.
3. Lender, or authorized agent thereof, shall notify the Borrower immediately of any change in ownership or intended change, including but not limited to, sale, bankruptcy, divorce, death or any circumstance that could effect this agreement. Lender shall allow the Borrower first right of refusal if Lender wishes to sell the object(s).



We, the undersigned, accept and agree upon all terms of this loan as stated herein:

Lender: _____
Signature of Representative

Name & Title: _____
Print

Date: _____

County of Passaic: _____
Signature of Representative

Name & Title: _____
Print

Date: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE DEPARTMENT OF CULTURAL & HISTORIC AFFAIRS TO DEACCESSION OBJECT 2013.00198 FIC AND RETURN IT TO FIRST PRESBYTERIAN CHURCH OF NEWARK, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190578							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-49							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION AUTHORIZING THE DEPARTMENT OF CULTURAL
& HISTORIC AFFAIRS TO DEACCESSION OBJECT 2013.00198
FIC AND RETURN IT TO FIRST PRESBYTERIAN CHURCH OF
NEWARK**

WHEREAS the Director of the Cultural and Historic Affairs is seeking authorization for the deaccession of object 2013.00198FIC, currently on display at the Dey Mansion Washington's Headquarters in Wayne, NJ, and give the object to its original location, which is the First Presbyterian Church of Newark, New Jersey ; and

WHEREAS the object is a small donation box dating back to the early nineteenth century, gifted to the Passaic County Park Commission in 1956 with no connection to Passaic County nor the Dey Mansion site as indicated in the June 20, 2019 letter from the Director of Cultural & Historic Affairs for Passaic County (attached hereto and made part hereof); and

WHEREAS the object has never been on display and no longer lends itself to the interpretive program at the Dey Mansion Washington's Headquarters; and

WHEREAS this request was reviewed by the Freeholder members of the Public Works and Buildings & Grounds Committee at its meeting on June 12, 2019 who recommend that it be approved by the entire Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Department of Cultural & Historic Affairs to deaccession 2013.00198FIC and give the object back to First Presbyterian Church of Newark.



County of Passaic

Department of Cultural & Historic Affairs
Dey Mansion, 199 Totowa Road, Wayne, NJ 07470

Kelly C. Ruffel
Director

TEL: 973 – 706 – 6640
e-mail: kellyr@passaiccountynj.org

June 20, 2019

Board of Chosen Freeholders
Passaic County Administration Building
401 Grand Street
Paterson, NJ 07505

**RE: RESOLUTION TO DEACCESSION 2013.00198FIC AND GIVE THE
OBJECT TO FIRST PRESBYTERIAN CHURCH OF NEWARK,
CURRENTLY ON DISPLAY AT THE DEY MANSION WASHINGTON'S
HEADQUARTERS, WAYNE, NJ**

Members of the Board:

We are seeking a resolution to authorize the Department of Cultural & Historic Affairs to deaccession object 2013.00198FIC and give the object to its original location First Presbyterian Church of Newark. The object is a small donation box dating to the early nineteenth century. It has no connection to the Dey Mansion site and was gifted to the Passaic County Park Commission in 1956. Details of the object are attached herein. The object has never been on display and no longer lends itself to the interpretive program at the Dey Mansion Washington's Headquarters. The Public Works and Building & Grounds Committee at their meeting of June 12, 2019 recommended that the full Board authorize this request.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Kelly C. Ruffel

Kelly C. Ruffel, Director
Cultural & Historic Affairs



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kelly C. Ruffel

Telephone #: 973-706-6640

DESCRIPTION OF RESOLUTION:

Resolution authorizing the Dept of Cultural & Historic Affairs to deaccession item number 2013.00198.FIC, Church Collection Box from the collections at Dey Mansion Washington's Headquarters, and returned to the First Presbyterian Church of Newark

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ _____

REQUISITION # _____

ACCOUNT # _____

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works 6/12/19

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

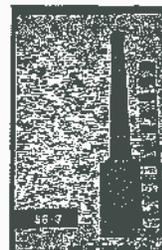
Introduced on: June 25, 2019

Adopted on: June 26, 2019

Official Resolution#: R20190578 _____

Collection Decorative Arts
 Other#
 Old# 56.3
 Accession# 1956.4
 Received as Gift
 Cataloged by Puglia, Maggi
 Source Katherine Wells
 Creditline Gift of Katherine Wells to the County of Passaic 1956

002\201300198FIC-1.JPG



Home loc Plantation House:artifact room:Box 212
 Description Stained Hardwood and Leather-Inset Religious Offering Collection Box, 18th C.; 26"

Date
 Year Range 0 - 0
 Condition Fair
 Height 0.000 in Width 0.000 in
 Length 0.000 in Depth 0.000 in
 Diameter 0.000 in Circum 0.000 in
 Weight 0.000 oz Count

Status date
 Status by
 Status
 Dim Notes 26"

Collector Wells
 Site
 Coll date / /
 Site#

PI origin

Event
 Material

Found
 Used
 Made

Owned The County of Passaic

Title Artist

Provenance Made a gift May 5, 1956 by Katherine Wells to the Passaic County Park Commission. Collection box from the old First Presbyterian Church of Newark, NJ. Believed to be the earliest type used. To the County of Passaic in 1987.

Makers mark

Inscription type
 Inscript techq
 Inserp lang
 Inscription text
 Inscription position
 Inscription translation

Updated/by 09/04/2018 01:53 PM Unknown

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190578

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING CONDEMNATION PROCEEDINGS ON TWO AERIAL EASEMENTS AND ONE PARCEL NEEDED TO COMPLETE THE REPLACEMENT OF THE FAIR LAWN AVENUE BRIDGE OVER THE PASSAIC RIVER PROJECT BETWEEN THE CITY OF PATERSON IN PASSAIC COUNTY AND THE BOROUGH OF FAIR LAWN IN BERGEN COUNTY, NEW JERSEY

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Public Works

COMMITTEE NAME

Official Resolution#	R20190579							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-50							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION AUTHORIZING CONDEMNATION PROCEEDINGS
ON TWO AERIAL EASEMENTS AND ONE PARCEL NEEDED TO
COMPLETE THE REPLACEMENT OF THE FAIR LAWN AVENUE
BRIDGE OVER THE PASSAIC RIVER PROJECT BETWEEN THE
CITY OF PATERSON IN PASSAIC COUNTY AND THE
BOROUGH OF FAIR LAWN IN BERGEN COUNTY, NEW JERSEY**

WHEREAS the County of Passaic is planning on undertaking a project known as the Replacement of the Fair Lawn Avenue Bridge (County Structure No. 1600-009) over the Passaic River, which is a jointly owned Bridge by Bergen and Passaic Counties that requires the County obtain property and utility easements owned by private parties on one side of the Passaic River; and

WHEREAS this project, which involves a bridge owned jointly by the County of Bergen and County of Passaic, has qualified for Federal Aid through the New Jersey Department of Transportation; and

WHEREAS pursuant to the law governing eminent domain, specifically N.J.S.A. 20:3-6, the County of Passaic is first required to obtain the necessary real property acquisitions through bona fide negotiations with the affected property owners; and

WHEREAS the firm of Harry L Schwarz & CO, LLC of Dover, New Jersey has completed real property appraisal reports relative to the value of the lands that need to be acquired and the value of damages associated with the acquisition of the necessary lands and easements; and

WHEREAS as a consequence of the appraisal report done on the subject property, an offer of \$105,000 was authorized by

Resolution of the Board of Chosen Freeholders of the County of Passaic R2018-0577 dated July 17, 2018 to the property owner, Fair Lawn Avenue LLC ; and

WHEREAS the offer was rejected by the property owner. As a result, the parties had a meeting on September 11, 2018 to discuss the sale. During that meeting the County agreed to reduce the size of the easement and relocating the utility easement once the project is completed; and

WHEREAS the property was then appraised for a second time as a result of the change in the easements; and

WHEREAS as a consequence of the appraisal report done on the subject property, an offer of \$61,000 was authorized by Resolution of the Board of Chosen Freeholders of the County of Passaic, R2019-0190 dated February 26, 2019, to the property owner, Fair Lawn Avenue LLC; and

WHEREAS the offer was rejected by the property owner because the appraisal did not take into consideration the loss of marketing value to the property owner; and

WHEREAS on June 19, 2019 an amended appraisal report was done to include the loss of marketing value to the property owner; and

WHEREAS on June 19, 2019 an offer was made to the property owner in the amount of \$81,000; and

WHEREAS since that offer was made, the Office of the Passaic County Counsel and counsel for the property owners have been discussing the acquisition of the aerial taking and

easements and have been unable to reach a final agreement on the terms and conditions of the acquisition; and

WHEREAS while the said Office of the Passaic County Counsel will continue to try to reach an agreement from the property owners, they are seeking permission from the Board to commence condemnation proceedings in the Superior Court of New Jersey should these efforts to reach an agreement fail; and

WHEREAS by the laws governing eminent domain; specifically, N.J.S.A. 20:3-6 and the said Resolution, the County of Passaic was first required to attempt to obtain the necessary property acquisitions through bona fide negotiations with the affected property owners based upon the property values and damages to the remainder of the parcels involved associated with the partial fee takings as set forth in the detailed real property reports compiled on these properties; and

WHEREAS this action to possibly proceed to condemnation was discussed and reviewed by the Freeholder Committee for Public Works at its June 12, 2019 meeting who concurred with this recommendation. A concurring resolution has been requested from the County of Bergen.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the Passaic County Counsel to commence condemnation proceedings in the Superior Court of New Jersey in the name of the County of Bergen, our partner in this action, to acquire the necessary property interests of both the aerial taking

and easements at 1-06 Fair Lawn Avenue, Fair Lawn, New Jersey needed to complete the Fair Lawn Avenue Bridge Project in the Borough of Fairlawn, New Jersey.

BE IT FURTHER RESOLVED that the Clerk and Director to the Board be authorized to execute any documentation necessary to file this condemnation action on behalf of the County of Passaic.

June 25, 2019

HARRY L. SCHWARZ & CO.

Established 1897

Licensed Real Estate Broker - New Jersey
Appraisals - Property Management - Consulting
28-30 North Sussex Street
P.O. Box 1008
Dover, New Jersey 07802-1008
Voice: (973) 366-5600 Fax: (973) 366-6594

RECEIVED

2019 JUN 19 P 2:48

PASSAIC COUNTY
COUNSEL'S OFFICE

Patricia A. Schwarz
President
Robert G. Schwarz, MAI, NJ-SCGREA
Chairman, Broker of Record
Sidney M. Schwarz, MAI, SRPA, CPM
1935 to 2004
Harry L. Schwarz
1897 to 1965

BROKERAGE DIVISION:
S & R SCHWARZ & CO., INC., REALTORS
Licensed Real Estate Broker - New Jersey
Robert G. Schwarz, MAI, NJ-SCGREA
President, Broker of Record

June 17, 2019

Michael H. Glovin, Esq.
Deputy County Counsel, County of Passaic
Administration Building; Room 214
401 Grand Street
Paterson, NJ 07505-2023

Dear Mr. Glovin:

Re: The Property of Fair Lawn Riverview,
LP
Parcels AE1A, TAE1B & E1C
Replacement of Bridge Struct No. 1600-009
Fair Lawn Avenue over the Passaic River
1-06 Fair Lawn Avenue
Block 6601, Lot 1; Block 5624, Lots 33 - 36
Borough of Fair Lawn
Bergen County, New Jersey

In accordance with your request, we have prepared a letter amendment to our appraisal of the referenced property. This appraisal was submitted to you earlier this year, with a value date of January 29, 2019, which was the date of our last formal inspection. The lots delineated above are contiguous and have continuity of use and ownership, and are considered a single property for this assignment. The property under appraisal comprises a 1.503± acre, commercially zoned site, which was formerly improved with a 13,696± square foot office / industrial building. This structure has been demolished, and the owners are in the process of improving the property with a 43 unit apartment building. However, this was a land only valuation; any value contribution of former improvements or ongoing construction was not considered. The property is located along the southerly side of Fair Lawn Avenue, and along the easterly bank of the Passaic River, in the central westerly portion of Fair Lawn Borough, in Bergen County.

The purpose of our appraisal was to estimate the market value of a proposed 827± square foot, or .019± acre permanent aerial utility easement, designated as Parcel AE1A, to be acquired on the property by the County of Passaic, as well as a temporary aerial utility easement, designated as Parcel TAE1B, and a temporary construction easement, known as Parcel E1C, and damages to

Introduced by: June 25, 2019
Adopted on: June 25, 2019
Official Resolutions: R2019-0679

Harry L. Schwarz & Co.

Michael H. Glovin, Esq.
Deputy County Counsel, County of Passaic

the remainder, if any. A before and after methodology was utilized, estimating the fee simple "as is" market value of the subject land only, both before the taking and after the taking. We had previously appraised this property for you, for eminent domain purposes, with value dates of November 28, 2017 and June 12, 2018. The latest amended appraisal was required due to revisions to the proposed takings. That latest assignment was a current valuation. The property was re-inspected on January 29, 2019, which was set as the date of value. This re-inspection was made with Richard LaBarbiera, representing the property owner.

This letter amendment incorporates our previous appraisals, and is made and reported in compliance with Standards 1 and 2.2(b), as defined in the 2018-2019 Uniform Standards of Professional Appraisal Practice (USPAP) of the Appraisal Foundation and the Appraisal Institute's Code of Professional Ethics. It does not contain all the detailed descriptions, analyses and conclusions customarily contained in a more complete appraisal report. For this reason, the usefulness of this report is limited but adequate for your purpose, which is to offer an estimate of the market value of the subject property for proposed easement acquisition purposes. This is defined as the intended use. Because of the restricted nature of this letter, some users of appraisal services and the public might find this format difficult to understand without our work file. We have retained all supporting information in our files, and would be pleased to prepare a more complete appraisal report, should you find it necessary at a later date.

By acceptance of this assignment, we are acknowledging that we have the experience and knowledge to complete the assignment competently, in accordance with the competency provision in USPAP.

This letter has been prepared for you and the County of Passaic, as the intended users. It is for your sole and exclusive use in estimating the market value for the purpose outlined herein. You must obtain written authorization from us before either using the analyses or the written report for any other purpose, or before releasing the report to any other party or parties, except as required by law, or to local, county, state or federal agencies involved with this property. The appraisal shall not be utilized for any other use or purpose other than to aid you in establishing the market value of the property for proposed easement acquisition purposes, which is the intended use of this appraisal. It is specifically understood that this appraisal will not be utilized for sales brochures, marketing, tax appeal, mortgage underwriting or lending collateral purposes.

All rights, title and interest in any data gathered in the course of preparing the appraisal and report, excluding any data furnished by or on your behalf, and the content of the report prepared pursuant to this agreement shall be vested in Harry L. Schwarz & Co. Subject to the foregoing, you have the right to possess a copy of the report and to disclose the conclusions and report to the County of Passaic, the property owners, and other officials or other professional advisors as related to the property that is the object of this assignment, provided that such officials or advisors are advised in writing of Harry L. Schwarz & Co.'s rights under this agreement prior to

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190579

Harry L. Schwarz & Co.

Michael H. Glovin, Esq.
Deputy County Counsel, County of Passaic

This letter amendment has become necessary due to some new information reported by the subject owners and County of Passaic officials. In our previous appraisals, the assumption was made that the redevelopment of the subject property with a 43 unit apartment building and the County bridge replacement project would be occurring concurrently. However, construction of the apartment building is now underway, and it has been estimated by the owners that occupancy will occur in January of 2020. The County of Passaic does not plan to start their bridge replacement project until later in 2020. We have revised our valuation to reflect this timing differential. The date of value has not changed, and remains as of January 29, 2019.

Scope of Work

The value estimate reflects our opinion of the market value of the proposed easement acquisitions on the subject property, as well as damages to the remainder, if any. The market value estimate is of the fee simple estate. The subject improvement was in the process of being demolished on the date of re-inspection. For this assignment, the fee simple value is estimated. A fee simple estate includes all the rights that may be vested in an individual property owner, subject to the limitations of eminent domain, escheat, police power and taxation, and any restrictions or easements of record noted herein. Definitions of market value may be found in a later section of this report.

A letter was sent to the property owner's representative, Paul Kaufman, Esq., by certified mail, return receipt requested, offering the owners the opportunity to accompany us for an onsite inspection of the property. Richard LaBarbiera, representing the property owner, accompanied us for our inspection. No representation or consideration has been given to defects that are not visible. We are not professionally knowledgeable regarding environmental contamination. There are reportedly no underground tanks on the property. This property is listed on the NJDEP's list of known contaminated sites, but is classified as a closed site with a letter of no further action (NFA) and a response action outcome (RAO) in place. For the purposes of this valuation, at the instruction of the client, the property is assumed to be free and clear of all types of contamination, and could receive any necessary releases. Should contamination need to be considered, the value estimate should be reviewed and revised.

The scope of the work included, but was not limited to, inspection of the subject land and of the subject neighborhood. We evaluated the neighborhood and studied the County's project and individual parcel maps. We gathered state, county and local demographic and area data, and reviewed the Fair Lawn Borough Zoning ordinance and map, as well as the USGS and NJDEP prepared flood hazard and wetlands data, and the NJ Highlands maps and data. We searched the local real estate market for comparable data. This involved seeking sales of similar tracts in Fair Lawn and many other communities. The comparable sales were inspected from the street and confirmed through the deed, GSMLS records, the First Real Estate Corelogic, Inc. tax and sales

Harry L. Schwarz & Co.

Michael H. Glovin, Esq.
Deputy County Counsel, County of Passaic

data service, CoStar Comparable Sales Data Service, sellers or buyers, attorneys, listing or selling agents, commensurate with this assignment. All data has been analyzed and the conclusion as to market value is based on our analysis of what might be expected in the local market for the subject property, as of the value date.

The Sales Comparison Approach has been utilized as an independent approach to value. This is a land only valuation; any value contribution of the subject improvement, which was in the process of being demolished, is not considered. The Cost Approach and the Income Approach are not applicable. This is not considered a departure from standard appraisal practice, according to the Uniform Standards of Professional Appraisal Practice.

Extraordinary Assumptions

An extraordinary assumption is an assumption, directly related to a specific assignment, as of the effective date of the assignment results, which, if found to be false, could alter the appraiser's opinions or conclusions. Extraordinary assumptions presume as fact otherwise uncertain information about physical, legal or economic characteristics of the subject property, or about conditions external to the property, or about the integrity of the data used in an analysis. Extraordinary assumptions are made so as to bring clarity to the opinion of value and to make the conclusions more meaningful. The appraisal may consider other assumptions, either general or specific to this assignment, which may be mentioned throughout the report. This appraisal makes the extraordinary assumption that there will be no adverse impact on the existing subject improvement, which was being demolished, nor on any proposed improvements, and therefore a land only valuation is appropriate.

Hypothetical Conditions

A hypothetical condition is a condition, directly related to a specific assignment, which is contrary to what is known by the appraiser to exist on the effective date of the assignment results, but is used for the purpose of analysis. These conditions are contrary to known facts about physical, legal or economic characteristics of the subject property; or about conditions external to the property, or about the integrity of data used in an analysis. Typically a hypothetical condition may be presented to the appraiser by the client for the purposes of specificity of value or may be utilized by the appraiser for illustrative purposes. This appraisal is made under the hypothetical condition that there is no environmental contamination on the subject property. In reality, the property is an NJDEP known contaminated site, but is classified as a closed site with a letter of no further action and a response action outcome document in place. Additionally, the value after taking into account the hypothetical condition that the proposed easements are in place.

Harry L. Schwarz & Co.

Michael H. Glovin, Esq.
Deputy County Counsel, County of Passaic

Exposure Time / Marketing Time

Exposure time is the estimated length of time that the property being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value, as of the effective date of the appraisal. It is a retrospective estimate, assuming a competitive and open market. For the subject property, the exposure time is estimated at 15 to 18 months. Marketing time is the time it takes an interest in real property to sell on the market subsequent to the date of an appraisal. It is a reasonable amount of time it might take to sell an interest in real property at its estimated market value during the period immediately after the effective date of the appraisal; the anticipated time required to expose the property to a pool of prospective purchasers, and to allow appropriate time for negotiation, the exercise of due diligence, and the consummation of a sale at a price supportable by concurrent market conditions. For the subject property, the marketing time is estimated at 15 to 18 months.

VALUE

After due consideration of all the foregoing, in our opinion, the just compensation due the property owner, based on an "as is" market valuation of the subject property's land only, before and after the takings, as of January 29, 2019, is:

EIGHTY ONE THOUSAND (\$81,000) DOLLARS

The value of the proposed temporary aerial easement on the subject property in excess of 24 months is estimated at \$1,667.58 per month.

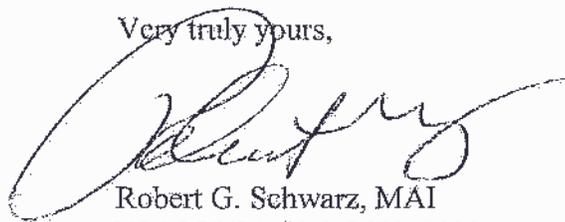
The value of the proposed temporary construction easement on the subject property in excess of 24 months is estimated at \$1,347.00 per month.

Harry L. Schwarz & Co.

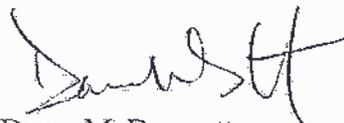
Michael H. Glovin, Esq.
Deputy County Counsel, County of Passaic

If we can be of any further assistance, please do not hesitate to contact our office.

Very truly yours,



Robert G. Schwarz, MAI
NJ SCGRE #42RG00017000



Dawn McDermott
NJ SCGRE #42RG00026200

RGS:dm
Mydoc:landapp:Fair Lawn Riverview 2019 amendment fair lawn

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505

Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III

Administrator

Michael H. Glovin, Esq.

County Counsel

Louis E. Imhof, III, RMC

Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO APPLY FOR AND ACCEPT FEDERAL FISCAL YEAR 2019 SUBGRANT AWARD FROM THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY DIVISION OF STATE POLICE OFFICE OF EMERGENCY MANAGEMENT FOR EMERGENCY MANAGEMENT PERFORMANCE GRANT NO. FY-2019-EMPG-EMAA-1600 ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

OFFICE OF EMERGENCY MANAGEMENT

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety

COMMITTEE NAME

Official Resolution#	R20190580							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-51							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AUTHORIZING THE PASSAIC COUNTY BOARD OF CHOSEN FREEHOLDERS TO APPLY FOR AND ACCEPT FEDERAL FISCAL YEAR 2019 SUBGRANT AWARD FROM THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY DIVISION OF STATE POLICE OFFICE OF EMERGENCY MANAGEMENT FOR EMERGENCY MANAGEMENT PERFORMANCE GRANT NO. FY-2019-EMPG-EMAA-1600

WHEREAS the Passaic County Board of Chosen Freeholders through the Passaic County Office of Emergency Management (OEM) has made application to the New Jersey Office of Emergency Management for FY2019 Emergency Management Assistance Agency (EMAA) funding, for the purpose of enhancing and sustaining the County's all hazards emergency management capabilities and their ability to prevent, respond to and recover from acts of terrorism, natural disasters and other catastrophic events; and

WHEREAS the New Jersey Department of Law and Public Safety, Division of State Police, Office of Emergency Management by letter dated May 22, 2019, a copy of which is attached hereto, has notified the County that is eligible to receive grant funds in accordance with Sub-Grant Award No. FY18-EMPG-EMAA-1600 (CFDA#97.042) for the period July 1, 2019 through June 30, 2020; and

WHEREAS the within referenced award consists of a total amount of \$110,056.60 \$55,000.00 of which is Federal funds, and \$55,056.60 of which is local matching funds; and

WHEREAS the Passaic County OEM will provide \$55,056.60 in-kind local matching funds through Passaic County OEM existing salaries and wages; and

WHEREAS this matter was discussed at the Freeholder Law and Public Safety Committee meeting on June 18, 2019, and recommended to the full Board for approval;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that, pursuant to the terms set forth above, hereby does accept the referenced Subaward for the purpose described herein as well as in its application; and

BE IT FURTHER RESOLVED that the County Administrator, County Chief Financial Officer and County Office of Emergency Management Coordinator be and are hereby authorized to execute the required Grant Application/Subgrant Award documents on behalf of the County of Passaic.

Dated: June 25, 2019



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Robert A. Lyons, Director
Telephone #: 973-904-3621

DESCRIPTION OF RESOLUTION:

Resolution applying and accepting FY19 EMPG Emergency Management Agency Assistance (EMAA) 2019 Subgrant Award in the amount of \$55,000.00 for participating in the grant program administered by the State of New Jersey, Department of Law and Public Safety. Subaward number FY2019-EMPG-EMAA-1600 (CFDA#97.042) for the subaward period 7/1/19 to 6/30/20.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ in kind match
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input checked="" type="checkbox"/> Law & Public Safety | <u>6/18/19</u> |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190580

Other: _____



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE
POST OFFICE BOX 7068
WEST TRENTON, NJ 08623-0068
(609) 882-2000

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

GURBIR S. GREWAL
Attorney General

PATRICK J. CALLAHAN
Colonel

May 22, 2019

Coordinator Robert A. Lyons
Passaic County OEM
300 Oldham Road
Wayne, New Jersey 07470

Re: Emergency Management Agency Assistance (EMAA) Eligibility for Federal Fiscal Year (FFY) 2019

Dear Coordinator Lyons:

It has been determined that the County of Passaic is eligible to submit a Subaward Application for up to \$55,000. The FFY2019 EMMA funding for the performance period starts July 1, 2019 and runs through June 30, 2020.

The completed application shall be submitted to the New Jersey Office of Emergency Management (NJOEM) Preparedness Bureau via the NJEMGrants online system by **June 21, 2019**. Upon completion of the performance period, approved work plan activities, and expenditure certification, reimbursement will be made to the County by the State.

The County is responsible for the required match (the dollar-for-dollar match must be equal to or greater than your Federal award amount), either cash or in-kind, to the federal portion of the award. The source of the match, and the match amount, must be documented in the application and on the required reimbursement forms. Subawards are solely contingent upon the availability of federal funds. NJSP/EMS reserves the right to decline any and all applications for funding and to award grants in amounts different than requested.

If you have any questions or concerns, please contact SFC Deborah Coutts at (609) 963-6996.

Sincerely,

Patrick Gorman, Captain
Bureau Chief
Preparedness Bureau

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R2019058



"An Internationally Accredited Agency"

New Jersey Is An Equal Opportunity Employer
Printed on Recycled Paper and Recyclable



Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AND ACCEPTING THE OFFER OF DONATION FROM THE STATE OF NEW JERSEY CHILDREN'S ALLIANCE TO PURCHASE THE INFOSHARE CAC (CHILD ADVOCACY CENTER) FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE AND COVER ALL COSTS ASSOCIATED WITH IMPLEMENTATION AND TRAINING ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20190581							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-52							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AUTHORIZING AND ACCEPTING THE OFFER OF DONATION FROM THE STATE OF NEW JERSEY CHILDREN'S ALLIANCE TO PURCHASE THE INFOSHARE CAC (CHILD ADVOCACY CENTER) FOR THE PASSAIC COUNTY PROSECUTOR'S OFFICE AND COVER ALL COSTS ASSOCIATED WITH IMPLEMENTATION AND TRAINING

WHEREAS the State of New Jersey Children's Alliance (NJCA) has offered to purchase the Infoshare CAC (Child Advocacy Center) Module on behalf of the Passaic County Prosecutor's Office Child Advocacy Center (CAC) and cover all costs associated with implementation and training at a total cost by NJCA of \$45,00.00; and

WHEREAS pursuant to N.J.S.A. 40A23-4, County Boards of Chosen Freeholders are authorized to accept contributions for making improvements or for the performance of any work which shall be used for the purpose for which it was donated and execute an agreement with the donor to that effect; and

WHEREAS consequently, the Board of Chosen Freeholders of the County of Passaic is desirous of accepting the kind offer of the New Jersey Children's Alliance for its donation for the aforesaid software and associated costs; and

WHEREAS the Freeholder Committee for Law and Public Safety reviewed this offer on June 18, 2019 and is recommending that it be accepted by the entire Board;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes and accepts the offer from the New Jersey Children's Alliance of a donation to the Passaic County Prosecutor's Office Child Advocacy Center for the software for the Infoshare CAC

Module and all associated expenses associate with implementation and training at a total cost by NJCA of \$45,000; and

BE IT FURTHER RESOLVED by the said Board that the Director and Clerk of the Board be authorized to execute an agreement on behalf of the County of Passaic.

BE IT FURTHER RESOLVED that the said Board wishes to publicly thank the New Jersey Children's Alliance for its kind donation to the Passaic County Prosecutor's Office Child Advocacy Center.

Dated: June 25, 2019



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Todd Stanley

Telephone #: 973-569-5093

DESCRIPTION OF RESOLUTION:

We are requesting the acceptance of a software donation from the New Jersey Children's Alliance (NJCA) under N.J.S.A. 40:23-4. The value of the donation is \$ 45,000 and consists the NJCA purchasing the Infoshare CAC (Child Advocacy Center) Module on behalf of the Passaic County Prosecutor's Office Child Advocacy Center (CAC). The New Jersey Children's Alliance will cover the expenses associated with implementation and training, at a total cost of \$45,000.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A **REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ N/A

REQUISITION # N/A

ACCOUNT # N/A

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:** **DATE:**

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety 6-18-19

Planning & Economic Development _____

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190581



June 14, 2019

Prosecutor Camelia M. Valdes
Passaic County Prosecutor's Office
401 Grand Street
Paterson, NJ 07505

Dear Prosecutor Valdes,

We are pleased to inform you that the New Jersey Children's Alliance (NJCA) will be purchasing the Infoshare CAC (Child Advocacy Center) Module on behalf of the Passaic County Prosecutor's Office Child Advocacy Center (CAC). The New Jersey Children's Alliance will cover the expenses associated with implementation and training, at a total cost of \$45,000.

NJCA supports the development and sustainability of Child Advocacy Centers throughout the state. CACs are required to collect data and submit reports on a bi-annual basis to the National Children's Alliance in order to maintain accreditation. Currently, the Infoshare system used statewide does not have all of the required data fields for accreditation. The CAC Module pulls relevant data from Infoshare and includes the additional data fields required for the bi-annual reports. The CAC Module will ease the burden of the data collection and reporting requirements.

Please contact me with any questions.

Thank you,

Nydia Y. Monagas, Psy.D.
Executive Director

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

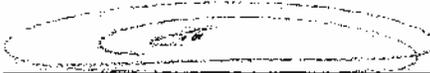
Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY PROSECUTOR'S OFFICE ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20190582							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-53							
CAF #	G-01-41-867-017-223							
Purchase Req. #	R9-04123							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY
THE PASSAIC COUNTY PROSECUTOR'S OFFICE**

WHEREAS the Passaic County Prosecutor's Office (the "PCPO") has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives and/or those of various law enforcement agencies within the County; and

WHEREAS said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

WHEREAS said purchases are to be funded either directly from the County budget, grant accounts or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department and/or local law enforcement agencies in accordance with applicable law; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS the Law and Public Safety Committee considered this matter on June 18, 2019 and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description:	HVAC Renovations/Modifications Passaic County Prosecutor's Office-Totowa
Using Agency:	Passaic County Prosecutor's Office
Purchase Price:	\$ 168,684.25
Vendor:	Murray Paving and Concrete Inc.
Authority:	ESCNJ COOP# 65MCESCCPS
Contract #:	ESCNJ 16/17-54 GCI
Account:	2018 Child Advocacy Development Grant- Capital
Account #:	G-01-41-867-017-223
Requisition #:	R9-04123

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: June 25, 2019

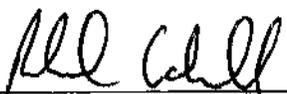
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$168,684.25

APPROPRIATION: G-01-41-867-017-223

PURPOSE: Resolution authorizing purchase of various items by the Passaic County Prosecutor's Office.


Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Todd Stanley
Telephone #: 973-569-5093

DESCRIPTION OF RESOLUTION:

RRquest for a resolution for HVAC modifications to be performed at the Passaic County Prosecutor's building located in Totowa all as per proposal number 068857.00 dated 5/28/2019. The total purchase price is \$ 168,684.25. The vendor is Murray Paving and Concrete LLC and the authority for the procurement falls under the ESCNJ COOP # 65MCECCPS, JOG Contract No. ESCNJ 16/17-54 GCI. The 2018 Child Advocacy Development Grants-Capital, Account (G-01-41-867-017-223) will fund the purchase as per requisition number R9-04123.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE **A REQUISITION**. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 168,684.25
REQUISITION # R9-04123
ACCOUNT # G-01-41-867-017-223

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: State Contract/Other Purchasing Cooperatives

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety 6-18-19
 Planning & Economic Development _____
 Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: June 25, 2019 Other: _____
 Adopted on: June 25, 2019
 Official Resolution#: R20190582

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING AWARD OF CONTRACT TO D&B POWER ASSOCIATES, INC., FOR 2019 APC UPS SYMMETRA LX16000 REPLACEMENT SYSTEM AS PER BID SB-19-033 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PROSECUTOR'S OFFICE

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20190583							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-54							
CAF #	T-23-56-850-000-801							
Purchase Req. #	R9-04112							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO D&B POWER ASSOCIATES, INC., FOR 2019 APC UPS SYMMETRA LX16000 REPLACEMENT SYSTEM AS PER BID SB-19-033

WHEREAS, there exists a need for a 2019 APC UPC Symmetra LX16000 Replacement System at the Prosecutor's Office; and

WHEREAS, the County of Passaic issued a public solicitation to qualified vendors titled SB-9-033 in accordance with "Fair and Open" procedures as established in the "Pay-to-Play" Law, N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, the County of Passaic, Department of Purchasing has reviewed and tabulated the bids as received on May 16, 2019 pursuant to N.J.S.A. 40A: 11-1 et. seq., and has made a recommendation to the Board of Chosen Freeholders for an award of contract to D&B Power Associates, Inc.; and

WHEREAS, the Law & Public Safety Committee has reviewed this matter at its June 18, 2019 meeting and recommended this resolution to the full Board for adoption; and

WHEREAS, the contract period will be delivery and installation within 60 days after signing of contract with pricing to remain in effect 12 months after award of contract for a total estimated award of \$26,444.00 with services to be made on an as-needed basis; and

WHEREAS, a certificate is attached hereto, indicating that funds are available for the within contemplated expenditure; and

WHEREAS, D&B Power Associates, Inc., indicated in their bid response that they are willing to provide these goods and services to the registered members of Passaic County Cooperative Pricing System #38-PCCP; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that pursuant to the terms and conditions set forth above, it hereby authorizes an award of contract to D&B Power Associates, Inc., for the services referenced above; and

BE IT FURTHER RESOLVED that the Clerk of the Board, the Purchasing Agent and the Director of the Board are hereby authorized to execute all necessary agreements on behalf of the County of Passaic.

KMD:lc

Dated: June 25, 2019

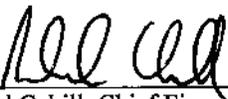
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$26,444.00

APPROPRIATION: T-23-56-850-000-801

PURPOSE: Resolution authorizing award of contract to D&B Power Associates, Inc., for 2019 APC UPS Symmetra LX16000 replacement system.


Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Todd C. Stanley, PCPO
Telephone #: 973-569-5093

DESCRIPTION OF RESOLUTION:

Award bid Number SB-19-033 2019 APC UPS SYMMETRA LX160000 Replacement System

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF THE REQUISITION FROM EDMUNDS

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 26,444.00
REQUISITION # R9-04112
ACCOUNT # T-23-56-850-000-801

4. METHOD OF PROCUREMENT:

[] RFP [] RFQ [x] Bid
[] Other:

5. COMMITTEE REVIEW:

DATE:

[] Administration & Finance
[] Budget
[] Health
[] Human Services
[] Law & Public Safety 6/18/19
[] Planning & Economic Development
[] Public Works

6. DISTRIBUTION LIST:

[] Administration [] Finance [] Counsel
[] Clerk to the Board [] Procurement

Introduced on: June 25, 2019 Other:
Adopted on: June 25, 2019
Official Resolution#: R20190583



County of Passaic

Administration Building
401 Grand Street - Paterson, New Jersey 07505

Passaic County Prosecutor's Office
(973) 881-4800

Camelia M. Valdes
Passaic County Prosecutor

Neil J. Cleary
First Assistant Prosecutor

June 6, 2019

Mr. Michael Marinello, QPA, RPPO
Purchasing Agent, County of Passaic
495 River Street
Paterson, NJ 07524

RE: SB-19-033 2019 APC UPS SYMMETRA LX160000 REPLACEMENT SYSTEM

Dear Mr. Marinello:

Please be advised that we have reviewed the bids received by your Department for a replacement APC UPS SYMMETRA LX16000 System and have discussed same with the Freeholder Law and Public Safety Committee at their meeting of June 18, 2019. Therefore, we are recommending that the bid be awarded to the lowest responsible bidder, D&B Power Associates Inc. 453 Dunham Road, Suite 100, St. Charles, IL for a total contract price of \$26,444.00. A resolution request form and purchase requisition are attached.

Should any further information be required, please feel free to contact me.

Very Truly Yours,

Todd C. Stanley CPA
PCPO Fiscal Officer



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Todd C. Stanley, PCPO
Telephone #: 973-569-5093

DESCRIPTION OF RESOLUTION:

Award bid Number SB-19-033 2019 APC UPS SYMMETRA LX160000 Replacement System

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 26,444.00
REQUISITION # R9-04112
ACCOUNT # T-23-56-850-000-801

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | <u>6/18/19</u> |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: June 25, 2019 Other: _____
 Adopted on: June 25, 2019
 Official Resolution#: R20190583

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

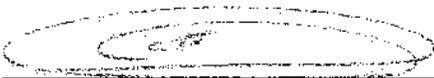
Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PAYMENT TO UNIVERSITY HOSPITAL FOR SPECIALIZED HOSPITAL CARE RENDERED TO PASSAIC COUNTY JAIL INMATES ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20190584							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-55							
CAF #	7,8,9 -01-25-157-005							
Purchase Req. #	R9-04319,R9-04331andPO18-09301							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AUTHORIZING PAYMENT TO UNIVERSITY HOSPITAL FOR SPECIALIZED HOSPITAL CARE RENDERED TO PASSAIC COUNTY JAIL INMATES

WHEREAS the County of Passaic and the Passaic County Sheriff's Department has contracted with Corizon Health of New Jersey LLC to provide medical care for inmates at the Passaic County Jail and part of their contract calls for them to negotiate rates when inmates have to receive specialized hospital care; and

WHEREAS said Corizon Health negotiated rates for specialized care for inmate patients who received specialized care at University Hospital in Newark, NJ between June 2017 through March 2019 for the sum of \$19,114.92; and

WHEREAS the Passaic County Sheriff's Department is now requesting the payment to University Hospital for the treatment rendered to prisoners, based upon a negotiated contract, for \$19,114.92; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said payment and authorizing the purchasing agent to issue the appropriate Purchase Order; and

WHEREAS the Freeholders on the Law and Public Safety Committee has considered this matter and recommended this resolution to the full Board for approval; and

WHEREAS a certification is attached hereto to reflect the availability of funds for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that it hereby authorizes the payment of \$19.114.92 to University Hospital for its treatment of Passaic

County Jail inmates in conformity with the attached documentation;
and

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees be and hereby are authorized and directed to take such further action and sign such documents as are necessary to effectuate the purpose of this resolution including but not limited to the issuance of an appropriate Purchase Order.

Dated: June 25, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$19,114.92

APPROPRIATION: \$3,445.13 – 9-01-25-157-005-M01
\$15,669.79 – 8-01-25-157-005-M01

PURPOSE: Resolution authorizing payment to University Hospital
for specialized hospital care rendered to Passaic
County Jail inmates.


Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** B.A. Gary Giardina
Telephone #: 973-389-5900 Ext 2321

DESCRIPTION OF RESOLUTION:

Imate medical claims for University Hospital 2017,2018 and partial 2019

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 19114.92
REQUISITION # R9-04319,R9-04331 and PO 18-09301
ACCOUNT # 7,8,9 -01-25-157-005-M01

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|--------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

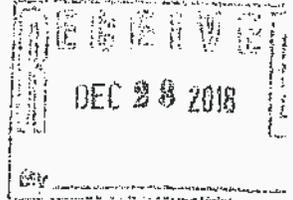
Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

COUNTY OF PASSAIC
SHERIFF'S DEPT. ATTN: CAROLINE
CO OF PASSAIC, (Q)973-247-3310
495 RIVER STREET- 2ND FLOOR
PATERSON, NJ 07524

Purchase Order

NO. 18-09301

ORDER DATE: 12/21/18
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM:
VENDOR PHONE #:
VENDOR FAX #:
REQUISITION #: R8-03028



Vendor #: 03324

UNIVERSITY HOSPITAL - UMDNJ
PATIENT ACCOUNTING GB120
65 BERGEN STREET, P.O. BOX 3009
NEWARK, NJ 07101-1709

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 22-6002466

QTY	DESCRIPTION	ITEM #	UNIT PRICE	TOTAL	REMARKS
1.00	JAUN JIMENEZ 6-8-17 17265E00480A1	7-01-25-157-005-M01	128.5900	128.5900	close 128.59
1.00	JAMAR JOHNSON 8-24-17 17276E00689A1	7-01-25-157-005-M01	105.2100	105.2100	close 105.21
1.00	JAUN JIMENEZ 6-8-17 17207E00202A1	7-01-25-157-005-M02	14,465.2000	14,465.2000	14,465.20 5200
1.00	CHARLES GRANT 6-20-17 17214E00119A1	7-01-25-157-005-M01	304.0000	304.0000	304.00 102.96
1.00	JAMAR JOHNSON 8-24-17 17256E00217A1	7-01-25-157-005-M01	11,391.6000	11,391.6000	11,391.60 3976.68
1.00	JOMAR JOHNSON 9-1-17 17272E00032A1	7-01-25-157-005-M01	304.0000	304.0000	304.00 103.02
1.00	ERIC MCRAE 7-11-17 172284E00028A1	7-01-25-157-005-M01	250.0000	250.0000	250.00 626.00
1.00	STEVEN BROWN 8-15-17 17305E00774A1	7-01-25-157-005-M01	304.0000	304.0000	304.00 103.02
1.00	JAMAR JOHNSON 7-27-17 17341E00795	7-01-25-157-005-M01	304.0000	304.0000	304.00 218.5
1.00	TIMOTHY GATHER 12-21-17 18054E00017	7-01-25-157-005-M01	304.0000	304.0000	304.00 103.02
1.00	SAMUEL LABO 12-4-17 18041E00071	7-01-25-157-005-M01	304.0000	304.0000	304.00 103.02
1.00	JAMES BROWN 1-19-18 18066E00895	8-01-25-157-005-M01	304.0000	304.0000	304.00 303.8
1.00	ADRIAN MARTINEZ 1-18-18 18066E00895	8-01-25-157-005-M01	304.0000	304.0000	304.00 99.6

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

McNamee Denny
VENDOR SIGN HERE

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190584
DATE

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER, MAIL VOUCHER & ITEMIZED BILLS TO:
COUNTY OF PASSAIC
SHERIFF'S DEPT. ATTN: CAROLINE
CO OF PASSAIC, (Q)973-247-3310
495 RIVER STREET- 2ND FLOOR
PATERSON, NJ 07524

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

Phil [Signature]

Purchasing Agent, QPA



COUNTY OF PASSAIC
 SHERIFF'S DEPT. ATTN: CAROLINE
 CO OF PASSAIC, (Q)973-247-3310
 495 RIVER STREET- 2ND FLOOR

Res-Pg:n.55-7

Purchase Order

NO. 18-09301

Page # 2

1.00	SAMUEL LABO 1-19-18 18074E01101	8-01-25-157-005-M01	2,219.4000	2,218.40 748.
1.00	ADRIAN MARTINEZ 1-26-18 18079E01075	8-01-25-157-005-M01	2,215.2000	2,215.20 747.90
1.00	OSVALDO CORREA 6-26-17	7-01-25-157-005-M01	304.0000	395.15 304.00
1.00	JAMAR JOHNSON 8-30-17 po will not be nmailed out until resolution is done,	7-01-25-157-005-M01	304.0000	304.00 103.00
			TOTAL	33,814.20 9 355.41

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190584

COUNTY OF PASSAIC
 SHERIFF'S DEPT. ATTN: CAROLINE
 CO OF PASSAIC, (Q)973-247-3310
 435 HAMBURG TURNPIKE
 WAYNE, NJ 07470

Res-Pg:n.55-8

REQUISITION	
NO.	R9-04331

S H I P T O	
V E N D O R	VENDOR #: 03324 UNIVERSITY HOSPITAL - UMDNJ PATIENT ACCOUNTING GB120 65 BERGEN STREET, P.O. BOX 3009 NEWARK, NJ 07101-1709

ORDER DATE: 06/18/19
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	KENEN TORRES 8-2-18	8-01-25-157-005-M01	99.8700	99.87
1.00	JOHNNY ZEA 12-6-18	8-01-25-157-005-M01	99.8700	99.87
1.00	GRIFFIN BERNADETT 10-4-18	8-01-25-157-005-M01	167.8500	167.85
1.00	HAROLD JOHNSON 11-14-18	8-01-25-157-005-M01	99.8700	99.87
1.00	ADRIAN MARTINEZ 10-26-18	8-01-25-157-005-M01	99.8700	99.87
1.00	SERGIO CARMONA 2-12-18	8-01-25-157-005-M01	627.4400	627.44
1.00	HAROLD JOHNSON 2-7-18	8-01-25-157-005-M01	99.6700	99.67
1.00	LEIGH WHITE 3-22-18	8-01-25-157-005-M01	214.7300	214.73
1.00	PABLO GONZALEZ 3-22-18	8-01-25-157-005-M01	99.6700	99.67
1.00	HAROLD JOHNSON 3-22-18	8-01-25-157-005-M01	99.6700	99.67
1.00	ADRIAN MARTINEZ 4-5-18	8-01-25-157-005-M01	748.9600	748.96
1.00	HAROLD JOHNSON 4-12-19	8-01-25-157-005-M01	99.6700	99.67
1.00	OSVALDO CORREA 7-10-18	8-01-25-157-005-M01	1,326.4600	1,326.46
1.00	OSVALDO CORREA 6-19-18	8-01-25-157-005-M01	1,023.9400	1,023.94
1.00	KENEN TORRES 7-30-18	8-01-25-157-005-M01	114.6200	114.62
1.00	RYAN PARKER 10-9-18	8-01-25-157-005-M01	189.9800	189.98
1.00	LEIGH WHITE 8-7-18	8-01-25-157-005-M01	466.9300	466.93
1.00	ADRIAN MARTINEZ 8-9-18	8-01-25-157-005-M01	99.8700	99.87
1.00	HAROLD JOHNSON 8-14-18	8-01-25-157-005-M01	167.8500	167.85
1.00	KENEN TORRES 8-30-18	8-01-25-157-005-M01	99.8700	99.87
1.00	EDWARD HOWARD 9-28-18	8-01-25-157-005-M01	167.8500	167.85
1.00	RYAN PARKER 10-2-18	8-01-25-157-005-M01	99.8700	99.87
			TOTAL	6,314.38

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190584

REQUESTING DEPARTMENT

DATE



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** B.A. Gary Giardina
Telephone #: 973-389-5900 Ext 2321

DESCRIPTION OF RESOLUTION:

Imate medical claims for University Hospital 2017,2018 and partial 2019

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 19114.92
REQUISITION # R9-04319,R9-04331 and PO 18-09301
ACCOUNT # 7,8,9 -01-25-157-005-M01

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|--|--------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input type="checkbox"/> Planning & Economic Development | _____ |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

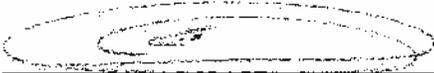
Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE PATERSON FIRE DEPARTMENT AND THE PASSAIC COUNTY SHERIFF'S DEPARTMENT REGARDING THE SEA SCAN ARC TOWED SYSTEM USAGE ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20190585							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-56							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF
TO EXECUTE A MEMORANDUM OF UNDERSTANDING
BETWEEN THE PATERSON FIRE DEPARTMENT AND THE
PASSAIC COUNTY SHERIFF'S DEPARTMENT REGARDING
THE SEA SCAN ARC TOWED SYSTEM USAGE**

WHEREAS equipping the Paterson Fire Department with the Sea Scan Arc Towed System will help reduce the response time in the event of an emergency requiring a water search and rescue; and

WHEREAS the Passaic County Sheriff's Department is desirous of entering into the attached Memorandum of Understanding to formalize the relationship between the Passaic County Sheriff's Department and the Paterson Fire Department regarding the Sea Scan ARC Towed System usage; and

WHEREAS the said Memorandum of Understanding shall be for a term of ten (10) years from the date of the agreement and may be terminated earlier by written agreement between the parties; and

WHEREAS the Law and Public Safety Committee considered this matter at its meeting on June 18, 2019 and recommended this resolution to the full Board of adoption;

NOW THEREFORE BE IT FURTHER RESOLVED that the Board of Chosen Freeholders of the County of Passaic hereby authorizes the Passaic County Sheriff to execute the aforesaid Memorandum of Understanding on behalf of the County of Passaic.

Dated: June 25, 2019

**MEMORANDUM OF UNDERSTANDING BETWEEN THE
PATERSON FIRE DEPARTMENT AND THE PASSAIC COUNTY
SHERIFF'S DEPARTMENT**

This Memorandum of Understanding is between the Passaic County Sheriff's Office, and the Paterson Fire Department. The Passaic County Sheriff Office will be providing Sea Scan ARC Towed System to the Paterson Fire Department.

AGREEMENT

This Memorandum of Agreement is intended to formalize the relationship between the Passaic County Sheriff's Office and the Paterson Fire Department regarding the Sea Scan ARC Towed System usage during a water search and rescue.

The parties in this Memorandum of Understanding agree to implement the deployment of equipment as follows:

EQUIPMENT AND TRAINING

1. This equipment shall be issued in such a manner that it is utilized solely and exclusively by personnel who have successfully completed the established training requirements for Sea Scan ARC Towed System.
2. Personnel that operate this equipment will complete approved training on operation and use of said equipment, as well as adhering to safety protocols.
3. No additions, subtractions, modifications or alterations will be made to the equipment without prior written approval from the Passaic County Sheriff's Office.
4. The equipment will display the Paterson Fire Department and Passaic County Sheriff's Office Logo.
5. Paterson Fire Department and Passaic County Sheriff's Scuba Team will conduct at least two (2) Joint trainings a year.

OPERATIONS

1. In the event the equipment is requested or needed at multiple incidents or locations, the Paterson Fire Department will deploy the Sea Scan ARC Towed System with trained staff along with the Passaic County Sheriff's Scuba Unit.
2. Underwater evidence recovery and or search will be performed by the Passaic County Sheriff's Scuba Unit.

RESPONSIBILITIES

1. It is understood that the Paterson Fire Department will be responsible for maintaining the equipment in proper working order in accordance with the manufacturer's recommendations.
2. The Paterson Fire Department will be responsible for providing storage for the equipment in a safe and secure location.

3. The Paterson Fire Department will be responsible for warranty and service agreement costs outside of the original manufacturer's coverage period either through its own resources and/or through first party insurance to cover and replace the equipment in the event the equipment is lost or damaged beyond repair.
4. The Paterson Fire Department agrees that persons assigned to operate the equipment will have fulfilled proper training requirements.
5. The Paterson Fire Department shall not loan or transfer the equipment to any other entity, public or private, without the express written permission of the Passaic County Sheriff's Office.
6. At the request of the, Passaic County Sheriff's Office the equipment will be available for inspection, if required, for audit purposes by County, State or Federal Officials.
7. The equipment shall only be authorized for Paterson Fire Department Personnel for purposes and initiatives in the course of official duties. This equipment should not at anytime be used for personal use.
8. The Paterson Fire Department shall implement a standard operating procedure or equivalent policy governing the use of said equipment and training requirements.

AUTHORIZED USE OF EQUIPMENT

It is further understood that the equipment must be used pursuant to manufacturer's guidelines. Any violation of this agreement or unauthorized use may result in the return of said equipment back to the Passaic County Sheriff's Office.

TERM OF MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding will have an initial term of ten (10) years from the date of this agreement. However, this Memorandum of Understanding may be terminated earlier by written agreement of the Passaic County Sheriff's Office or the Paterson Fire Department.

Richard H. Berdnik
Passaic County Sheriff

Brian McDermott
Paterson Fire Department Chief

Date: June ____, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

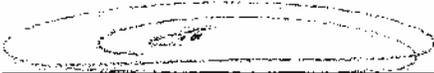
Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO APPLY FOR THE 2019 DRIVE SOBER OR GET PULLED OVER LABOR DAY CRACKDOWN GRANT ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#		R20190586						
Meeting Date		06/25/2019						
Introduced Date		06/25/2019						
Adopted Date		06/25/2019						
Agenda Item		n-57						
CAF #								
Purchase Req. #								
Result		Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AUTHORIZING THE PASSAIC COUNTY SHERIFF'S OFFICE TO APPLY FOR THE 2019 DRIVE SOBER OR GET PULLED OVER LABOR DAY CRACKDOWN GRANT

WHEREAS the Passaic County Sheriff's Office has applied to the State of New Jersey, Department of Law and Public Safety, Division of Highway Traffic Safety, for funds in connection with a project entitled "Drive Sober or Get Pulled Over 2019 Statewide Labor Day Crackdown Grant" from August 16 through September 2, 2019; and

WHEREAS this matter was reviewed by the Freeholder Law & Public Safety Committee on June 18, 2019, and recommend that this matter be submitted to the full Board for approval; and

WHEREAS the Passaic County Board of Chosen Freeholders fully supports all efforts made to deter intoxicated individuals from operating motor vehicles in an effort to reduce fatalities; and

WHEREAS the Board of Chosen Freeholders of Passaic County and the Passaic County Sheriff are desirous of receiving this grant; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of Passaic County that the Passaic County Sheriff's Office is hereby authorized to apply for, accept and execute the aforementioned grant; and

BE IT FURTHER RESOLVED that County officers and employees are hereby authorized and directed to take all necessary action required to effectuate the purpose of this resolution.

Dated: June 25, 2019

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

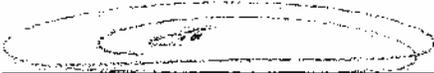
Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY THE PASSAIC COUNTY SHERIFF'S OFFICE ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
SHERIFF'S DEPT

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Law and Public Safety
COMMITTEE NAME

Official Resolution#	R20190587							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-58							
CAF #	9-01-25-157-005-M01;							
Purchase Req. #	R9-04143, R9-04194							
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS BY
THE PASSAIC COUNTY SHERIFF'S OFFICE**

WHEREAS the Passaic County Sheriff's Office has requested the purchase of various goods and services from qualified vendors for use in furtherance of its law enforcement and/or administrative objectives; and

WHEREAS said goods and services are being procured either through State Contract, Cooperative Purchasing Agreements and/or Federal GSA Schedules or other methods permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., as specified below; and

WHEREAS said purchases are to be funded either directly from the County budget, grant accounts or from forfeited funds obtained by the PCPO and/or administered by the PCPO on behalf of the Passaic County Sheriff's Department; and

WHEREAS the Board of Chosen Freeholders is desirous of approving said purchases in accordance with the terms of the applicable contracts and authorizing the Purchasing Agent to issue the appropriate Purchase Orders; and

WHEREAS the Law and Public Safety Committee considered this matter on June 18, 2019 and recommended this resolution to the full Board for adoption; and

WHEREAS a certification is attached indicating that funds are available for the within contemplated expenditures; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the

purchase of the following goods and/or services in accordance with the terms of the applicable State Contract, Cooperative Purchasing Agreements, Federal GSA Schedules or other authorized contracts:

Description: Purchase of first aid supplies
 Using Agency: Passaic County Sheriff's Office
 Purchase Price: \$ 11,182.07
 Vendor: V.E. Ralph and Son
 Authority: Middlesex County Co-op ESCNJ 17/18-40
 Contract #:
 Account: 9-01-25-157-005-M01
 Requisition #: R9-04143

Description: Purchase of emergency equipment for (8) new vehicles
 Using Agency: Passaic County Sheriff's Office
 Purchase Price: \$ 43,294.10
 Vendor: General Sales Administration T/A Major Police Supply
 Authority: New Jersey State Contract
 Contract #: 81330
 Account: 9-01-25-157-001-219
 Requisition #: R9-04194

BE IT FURTHER RESOLVED that the Purchasing Agent and all other necessary officers and employees are hereby authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of appropriate Purchase Orders.

Dated: June 25, 2019

CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$54,476.17

APPROPRIATION: \$11,182.07 – 9-01-25-157-005-M01
\$43,294.10 – 9-01-25-157-001-219

PURPOSE: Resolution authorizing purchase of various items by
the Passaic County Sheriff's Office.



Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA

Telephone #: 973-389-5900 Ext 2321

DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase first aid supplies from V.E. Ralph and Son in the total amount of \$11,182.07

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 11,182.07

REQUISITION # R9-04143

ACCOUNT # 9-01-25-157-005-M01

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: Middlesex County Coop ESCNJ 17/18-40

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: June 25, 2019 Other: _____
Adopted on: June 25, 2019
Official Resolution#: R20190587

COUNTY OF PASSAIC
 SHERIFF'S DEPT. ATTN: CAROLINE
 CO OF PASSAIC, (Q)973-247-3310
 435 HAMBURG TURNPIKE
 WAYNE, NJ 07470

Res-Pg:n.58-6

REQUISITION	
NO.	R9-04143

SHIP TO	
VENDOR	VENDOR #: 02833 V.E. RALPH & SON P.O. BOX 633 KEARNY, NJ 07032-0633

ORDER DATE: 06/10/19
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
4.00	NASO AIRWAY KIT W/ 6 SIZE WAY & 6-PACK Catalog #: 12-4588	9-01-25-157-005-M01	14.4400	57.76
4.00	COLOR-CODED ORAL AIRWAY SET Catalog #: 12-501098	9-01-25-157-005-M01	6.4600	25.84
5.00	FRX DEFIBRILLATOR HEARTSTART Catalog #: 24-861304	9-01-25-157-005-M01	1,268.8000	6,344.00
15.00	SMART PAD II FRX Catalog #: 24-FRX39261	9-01-25-157-005-M01	36.4000	546.00
10.00	BATTERY FOR ON SITE / FRX Catalog #: 24-M5070A	9-01-25-157-005-M01	109.8500	1,098.50
2.00	LSP PED IMMOB BOARD Catalog #: 17-000484	9-01-25-157-005-M01	250.3800	500.76
2.00	CASE LSP PED BOARD Catalog #: 17-720061	9-01-25-157-005-M01	40.5600	81.12
2.00	PEDI MATE PLUS 10LB TO 100LB CHILD RESTRAINT Catalog #: 17-0314115	9-01-25-157-005-M01	272.2200	544.44
5.00	CARRY CASE FRX DEFIB Catalog #: 24-FRX39251	9-01-25-157-005-M01	92.9500	464.75
2.00	FERNO KED EXTRICASTION DEV ICE Catalog #: 17-001003	9-01-25-157-005-M01	111.5000	223.00
2.00	REEVES STRETCHER/MDL101/ORANGE Catalog #: 17-000101	9-01-25-157-005-M01	304.0000	608.00
2.00	FERNO TRAC SPLINT-ADULT SIZE MIDDLESEX CCOP ESCNJ# 17/18-40	9-01-25-157-005-M01	343.9500	687.90

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190587

REQUESTING DEPARTMENT

DATE

COUNTY OF PASSAIC
 SHERIFF'S DEPT. ATTN: CAROLINE
 CO OF PASSAIC, (Q)973-247-3310
 435 HAMBURG TURNPIKE
 WAYNE, NJ 07470

Res-Pg:n.58-7

REQUISITION	
NO.	R9-04143

Page # 2

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
	EXPIRE 1-15-20 Catalog #: 17-000444			
			TOTAL	11,182.07
Introduced on:	June 25, 2019			
Adopted on:	June 25, 2019			
Official Resolution#:	R20190587			



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA

Telephone #: 973-389-5900 Ext 2321

DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase emergency equipment from General Sales Administration T/A Major Police Supply in the total amount of \$43,294.10

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 43,294.10

REQUISITION # R9-04194

ACCOUNT # 9-01-25-157-001-219

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: State contract 81330

5. COMMITTEE REVIEW:

DATE:

- Administration & Finance _____
- Budget _____
- Health _____
- Human Services _____
- Law & Public Safety _____
- Planning & Economic Development _____
- Public Works _____

6. DISTRIBUTION LIST:

- Administration Finance Counsel
- Clerk to the Board Procurement

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190587

GENERAL SALES ADMINISTRATION
 T/A MAJOR POLICE SUPPLY
 47 N. DELL AVENUE
 KENVIL, NEW JERSEY 07847
 (973)584-7714 Fax (973)584-5022
 www.majorpolicesupply.com

Quotation

Quote Number:
 FM365

Quote Date:
 May 30, 2019

Page:
 1

FROM: FRANK MARANO CELL#973-713-6685
 FMARANO@MAJORPOLICESUPPLY.COM
 Quoted to:

PASSAIC CNTY SHERIFF'S MOTOR POOL
 3 VALLEY ROAD
 BEHIND LAMBERTS CASTLE
 PATERSON, NJ 07505

Customer ID	Good Thru	Payment Terms	PO Number	
PASSAIC SHER	6/29/19	Net 30 Days	19-00368 / QUOTE #	
Quantity	Item	Description	Unit Price	Extension
8.00	VALR44-2634843	STATE CONTRACT A81330 2019 FORD UTILITY 44" VALOR LIGHTBAR-RED/BLUE W/ FULL FRONT FLOOD AND AMBER SIGNALMASTER NO INTERFACE	1,976.90	15,815.20
8.00	MPSM6-FPIURS2	KIT, MPS600U REAR SPOILER KIT FOR FORD INTERCEPTOR UTILITY	38.16	305.28
8.00	5342	5000 SERIES ROAD DEFENDER PUSH BUMPER; 2019 Ford Interceptor Utility (Explorer) *Excludes Eco Boost model. No fascia cut	446.79	3,574.32
12.00	ES100C	100W SPEAKER	161.65	1,939.80
96.00	MPS600U-BR	MICROPULSE ULTRA LED LIGHTHEAD BR	77.38	7,428.48
16.00	MPSW6-RB	MICROPULSE WIDE ANGLE LIGHT R/B	100.17	1,602.72
4.00	CNSM8R	8 HEAD CN SIGNALMASTER PER BUILD SHEET REF# (2654797)	424.00	1,696.00
4.00	CNSM-UM	UNTV MOUNT FOR CN SIGNALMASTER	26.50	106.00
8.00	C-VS-1308-INUT	CONSOLE INCL PLATES	272.64	2,181.12
8.00	C-ARM-103	ARMREST	80.57	644.56
8.00	C-CUP2-I	4" PLATE W/ 2 CUP HOLDER	28.67	229.36
16.00	C-MCB	CONSOLE MIC CLIP BRACKET	9.56	152.96
8.00	425-3816	MAGNETIC MICROPHONE SYSTEM	29.71	237.68
5.00	S4705UINT13	REAR SEAT W/ REAR CARGO BARRIER-UTILITY SUV	1,067.20	5,336.00

Subtotal Continued
 Sales Tax Continued
 Total Continued

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190587

GENERAL SALES ADMINISTRATION
 T/A MAJOR POLICE SUPPLY
 47 N. DELL AVENUE
 KENVIL, NEW JERSEY 07847
 (973)584-7714 Fax (973)584-5022
 www.majorpolicesupply.com

Quotation

Quote Number:
 FM365

Quote Date:
 May 30, 2019

Page:
 2

FROM: FRANK MARANO CELL#973-713-6685
 FMARANO@MAJORPOLICESUPPLY.COM

Quoted to:

PASSAIC CNTY SHERIFF'S MOTOR POOL
 3 VALLEY ROAD
 BEHIND LAMBERTS CASTLE
 PATERSON, NJ 07505

Customer ID	Good Thru	Payment Terms	PO Number
PASSAIC SHER	6/29/19	Net 30 Days	19-00368 / QUOTE #

Quantity	Item	Description	Unit Price	Extension
12.00	ESB-U	UNV SPEAKER BRACKET	21.20	254.40
16.00	MPS652-BR	MICROPULSE 6, DUAL-COLOR HOOD AND GRILLE MOUNT. BLUE/RED	87.98	1,407.68
16.00	MPSM6-LB	L BRACKETS FACE PLATES PER CONSOLE: (2)-C-EB25-CDR-1P CDM1250 RH (1)-EB25-XTL-1P APX 6500 RH (1)-C-EB30-FSR-1P	7.95	127.20
17.00	C-FP-15	FILLER PLATE Fillers EXTRA	7.51	127.67
17.00	C-FP-2	2" FILLER PLATE Fillers EXTRA	7.51	127.67

Subtotal 43,294.10
 Sales Tax
 Total 43,294.10

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190587



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Gary F. Giardina BA

Telephone #: 973-389-5900 Ext 2321

DESCRIPTION OF RESOLUTION: The Passaic County Sheriff's Office has request to purchase first aid supplies from V.E. Ralph and Son in the total amount of \$11,182.07

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 11,182.07

REQUISITION # R9-04143

ACCOUNT # 9-01-25-157-005-M01

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: Middlesex County Coop ESCNJ 17/18-40

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Introduced on: June 25, 2019 Other: _____
Adopted on: June 25, 2019
Official Resolution#: R20190587

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE AWARD OF GRANTS FROM THE OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR 2019 ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PLANNING BOARD

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20190588							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-59							
CAF #	O-19-56-600-770-603							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

**RESOLUTION AUTHORIZING THE AWARD OF GRANTS FROM
THE OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION
TRUST FUND FOR 2019**

WHEREAS the Board of Chosen Freeholders of the County of Passaic created an Open Space, Farmland and Historic Preservation Trust Fund Program in conformity with the will of the voters in the 1996 election; and

WHEREAS pursuant to the mandates of the Program, the said Board did approve and appoint an Open Space, Farmland and Historic Preservation Trust Fund Advisory Committee (“the Committee”) to study the open space issue and make recommendations concerning the distribution of funds to worthy applicants; and

WHEREAS several municipalities and non-profit organizations submitted grant applications for funding under the 2019 Open Space, Farmland and Historic Preservation Trust Fund rounding of funding; and

WHEREAS the 2019 Open Space, Farmland and Historic Preservation Trust Fund Application Recommendations, for awards not requiring a public hearing, are as follows:

Bloomingtondale – Walter T. Bergen Tennis Court – (R)	\$99,000
Community Association of the Highlands (Ringwood) – Upgrade and Rehabilitation of Highlands Natural Pool (PD)	\$14,039
Friends of Wallisch Homestead – (West Milford) - Creamery Rehabilitation – (HP)	\$29,473
Haledon – Tilt Street Park Improvements (PD)	\$99,000
Highlands Nature Friends (Ringwood) – New Weis Center (PD)	\$52,993
NJCDC – (Paterson) Rogers Locomotive Building Window Repairs (HP)	\$50,000

North Haledon – High Mountain Playground (PD)	\$50,000
Passaic – Pulaski Park Improvement Project (PD)	\$99,000
Paterson Habitat for Humanity – Rev. Dr. Martin Luther King Jr. Park (PD)	\$94,066
Prospect Park – Hofstra Park Turf Soccer Field (PD)	\$50,000
Wanaque – Lakeside Park Improvements (PD)	\$99,000
Wayne Little League – Dotterweich Field and Facility Improvements (PD)	\$50,000
Woodland Park – Diane Grimes Memorial Park Improvements (PD)	\$25,000

WHEREAS the Board of Chosen Freeholders requires that all municipalities receiving these funds must agree to place in their tax letter an insert that indicates they received funds from the Passaic County Open Space, Farmland and Historic Preservation Trust Fund Program sponsored by the Passaic County Freeholder Board; and

WHEREAS this matter was reviewed by the Freeholder’s Committee for Planning and Economic Development at its June 18, 2019 meeting, where the recommended grant awards were presented in accordance with the Open Space, Farmland and Historic Preservation Trust Fund Advisory Committee’s Recommendations from their June 6, 2019 meeting; and

WHEREAS a certification of funds is attached hereto indicating that funds are available for the within contemplated expenditures;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby authorizes the award of grants from the Open Space, Farmland and Historic Preservation Trust Fund in an amount totaling \$811,571; and

BE IT FURTHER RESOLVED that all municipalities receiving funds must agree to place in their tax letter an insert that indicates that they received funds from the Passaic County Open Space, Farmland and Historic Preservation Trust Fund Program sponsored by the Passaic County Board of Chosen Freeholders.

JDP:lc

Dated: June 25, 2019

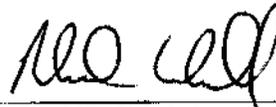
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$811,571.00

APPROPRIATION: O-19-56-770-005-603

PURPOSE: Resolution authorizing the award of grants from the Open Space, Farmland and Historic Preservation Trust Fund for 2019.



Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kathleen M. Caren
Telephone #: 973-569-4049

DESCRIPTION OF RESOLUTION:
2019 Open Space, Farmland and Historic Preservation Trust Fund Grant Award Recommendations (not requiring a Public Hearing) from Open Space Advisory Committee

2. CERTIFICATION INFORMATION:
ATTACH A COPY OF THE REQUISITION FROM EDMUNDS
PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 811,571
REQUISITION #
ACCOUNT # O-19-56-600-770-603

4. METHOD OF PROCUREMENT:
RFP RFQ Bid
Other:

5. COMMITTEE REVIEW: DATE:
Administration & Finance
Budget
Health
Human Services
Law & Public Safety
Planning & Economic Development 6/18/19
Public Works

6. DISTRIBUTION LIST:
Administration Finance Counsel
Clerk to the Board Procurement
Other:

Passaic County Open Space, Farmland and
Historic Preservation Trust Fund Advisory Committee
2019 Application Recommendations

Report to Planning & Economic Development Committee: Tuesday, June 18, 2019

Bloomingtondale – Walter T. Bergen Tennis Court Rehabilitation (PD): Complete overhaul of tennis courts, including new asphalt, netting, lighting, and striping. (Municipal funds identified: \$62,930)

Request: \$100,000 Recommendation: \$99,000

Clifton – Richardson Scale Park - PRIORITY #1 (PD): Development of passive recreational area (horseshoes, pickleball, bocci court, table tennis, etc.) in wooded area adjacent to senior housing, retaining as many existing large trees as feasible, as well as the creation of a seating area at end of parking lot across road with plantings, and covered pavilion in cleared area near existing walking track on north side of park. (Municipal funds: \$196,240)

Request: \$196,240 Recommendation: \$150,000 **REQUIRES A PUBLIC HEARING**

Community Association of the Highlands (Ringwood) – Upgrade and Rehabilitation of Highlands Natural Pool (PD): Ongoing repair of spillway, expanded sitting area, additional furniture. (Non-profit match: \$85,932)

Request and Recommendation: \$14,039

Friends of Wallisch Homestead (West Milford) – Creamery Rehabilitation – PRIORITY #1 (HP): Funds would upgrade electric, repair (or replace) windows, doors, fascia boards, exterior trim and painting of same. (No match)

Request and Recommendation: \$29,473

Haledon – Tilt Street Park Improvements (PD): Funds for construction of public ADA restroom facility and storage area for amenities (tables/chairs/holiday tree, etc.) to augment new Belmont Town Square Park, which is diagonally across from this borough-owned vacant parcel. (No matching funds identified)

Request: \$224,995 Recommendation: \$99,000

Highlands Nature Friends (Ringwood) – New Weis Center (PD): Ongoing rehabilitation based on recommendations from County-funded Needs Assessment, grant will be used to upgrade buildings (inside and out, such as ADA restrooms, window shades and locks, heating, replacement of doors, installation of pavers, restoration of electrical service). Additional funding (including in-kind labor and donation of materials): \$208,887.

Request and Recommendation: \$52,993

Little Falls – Duva Field Improvement Project (PD): Funding for replacement of two (2) natural grass fields with artificial, multi-use field. (Municipal and other matching funds – including Green Acres - identified: \$2,280,000).

Request: \$250,000 Recommendation: \$150,000 **REQUIRES A PUBLIC HEARING**

NJ Community Dev. Corp. (Paterson) – Rogers Locomotive Building Window Repairs (HP): Funds will repair areas of deterioration or replace rot-damaged window sills. (Non-profit and NJHT matching funds: \$34,880)

Request and Recommendation: \$50,000

North Haledon – High Mountain Playground - (PD): Ongoing funding for replacement of mulch at playground with poured-in-place, pervious rubber surface at this newer municipal park. (Municipal match: \$10,600)

Request: \$147,000 Recommendation: \$50,000

Passaic – Pulaski Park Improvement Project (PD): To expand recreational opportunities through additional landscaping as well as drainage and accessibility improvements, with the installation of a rubberized track around existing field; part of larger multi-park project with Green Acres and other funds identified (\$2,114,604).

Introduced on: June 25, 2019
Adopted on: June 28, 2019
Official Res: 0250, 0301, 90588
Request: \$250,000 Recommendation: \$99,000

Paterson Habitat for Humanity – Rev. Dr. Martin Luther King, Jr. Park (PD): Grant will augment work already begun at this city-owned parcel across from Bethel AME Church, the last place Dr. King preached in New Jersey. Funds will be used for landscaping and additional trees, a paved walkway (inscribed with quotes from Dr. King), benches, chess tables, and a bronze statue of Dr. King donated by sculptor. (Matching funds identified: \$79,128)
Request and Recommendation: \$94,066

Paterson – East Side Park Improvements – PRIORITY #1 (PD): Funds for installation of new pedestrian pathways, benches, signage, redesignation of interior roadway (one-way), designated parking areas. (\$253 match)
Request: \$250,000 Recommendation: \$150,000 REQUIRES A PUBLIC HEARING

Paterson – Ivanhoe Mill Wheelhouse, Upper Raceway Park - PRIORITY #2 (PD): Funds requested to restore structural integrity: roof/window replacement, masonry repointing/repairs. (Matching funds identified: \$66,900)
Request and Recommendation: \$175,000 REQUIRES A PUBLIC HEARING

Pompton Lakes – Willow Field/Joe Grill Complex Project (PD): Funds will help to relocate existing (and build new) field space for ever-expanding youth sport leagues at this large municipal facility. (Municipal match: \$82,063)
Request: \$250,000 Recommendation: \$150,000 REQUIRES A PUBLIC HEARING

Prospect Park – Hofstra Park Turf Soccer Field – Phase II (PD): Additional funds for artificial turf where existing little-used baseball field is located. Subject of 2018 grant award. (Additional funds identified: \$1,285,000)
Request: \$250,000 Recommendation: \$50,000

Wanaque – Lakeside Park Improvements (PD): Funds will be used to replace aging playground equipment, picnic tables and benches; repair basketball court, replace poles and backboards; and repair/upgrade existing fencing at this neighborhood park on the shore of Rainbow Lake. (Municipal match: \$31,700)
Request: \$120,000 Recommendation: \$99,000

Wayne – Shai Shacknai Park – Inclusive Playground - PRIORITY #1 (PD): Funds will help create a fully-accessible playground for children of all abilities at this neighborhood park, including a sensory garden and parking area. (Municipal match: \$499,315)
Request: \$250,000 Recommendation: \$200,000 REQUIRES A PUBLIC HEARING

Wayne Little League – Dotterweich Field and Facility Improvements (PD): Funds requested for ongoing improvements to this municipal little league facility. (Local funds of \$16,350 identified)
Request: \$131,310 Recommendation: \$50,000

Woodland Park – Diane Grimes Memorial Park Improvements (PD): Funds for upgraded playground equipment and surface, walkways, signage, and trash/recycling receptacles. (Municipal match \$70,000 identified)
Request: \$250,000 Recommendation: \$25,000

Total Recommendations: \$1,786,571

Recommendations from **Municipal Non-Profit** portion of Open Space Trust Fund that do *not* require a public hearing: **\$811,571**

Recommendations requiring a public hearing: \$975,000*

(to be certified at future Freeholder meeting -- after 30-day public notice and no sooner than 45 days from date of public hearing -- anticipated to be 10/8/19)

**Recommend scheduling for August 13, 2019 Board of Chosen Freeholders meeting after notice published in late June/early July*

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190588



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Kathleen M. Caren
 Telephone #: 973-569-4049

DESCRIPTION OF RESOLUTION:

2019 Open Space, Farmland and Historic Preservation Trust Fund Grant Award Recommendations (not requiring a Public Hearing) from Open Space Advisory Committee

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 811,571
REQUISITION # _____
ACCOUNT # O-19-56-600-770-603

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input checked="" type="checkbox"/> Planning & Economic Development	<u>6/18/19</u>
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190588

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO ABDELMAGEID A. ABDELHADI FOR LEGAL SERVICES ON BEHALF OF PASSAIC COUNTY AS PLANNING BOARD ATTORNEY FOR THE PERIOD OF AUGUST 1, 2019 THROUGH JULY 31, 2020 ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:



Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development

COMMITTEE NAME

Official Resolution#	R20190589							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-60							
CAF #	9-01-22-147-001-233							
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT TO ABDELMAGEID A. ABDELHADI FOR LEGAL SERVICES ON BEHALF OF PASSAIC COUNTY AS PLANNING BOARD ATTORNEY FOR THE PERIOD OF AUGUST 1, 2019 THROUGH JULY 31, 2020

WHEREAS, the County of Passaic (the “County”) has a Planning Board “the Board” before whom matters concerning construction and zoning in the county are heard; and

WHEREAS, the Board of Chosen Freeholders is desirous of obtaining professional advice from an attorney to represent the interests of said Planning Board; and

WHEREAS, by Resolution R-2018-0497 dated June 26, 2018, Abdelmageid A. Abdelhadi, Esq. was appointed to be Counsel for a one (1) year period from August 1, 2018 to July 31, 2019 for an annual fee of \$15,000.00 per year, billable monthly; and

WHEREAS, the Board of Chosen Freeholders is desirous of reappointing Abdelmageid A. Abdelhadi, Esq., for another year, to serve as Passaic County Planning Board attorney for the period of August 1, 2019 to July 31, 2020; and

WHEREAS, the Freeholders’ Administration & Finance Committee at its June 12, 2019 meeting reviewed this matter and recommends this resolution to the full Board for adoption; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A: 11-1, et seq., requires that resolutions authorizing the award of contracts for “Professional Services” without competitive bids and the contracts itself must be available for public inspection; and

WHEREAS, a certification is attached indicating that funds are available for the within contemplated expenditure;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that it hereby awards a professional Services contract to Abdelmageid Abdelhadi, Esq., to perform services as Attorney for the Passaic County Planning Board, for a flat fee of \$15,000.00 for the period of August 1, 2019 through July 31, 2020; and

BE IT FURTHER RESOLVED that this contract is awarded as one for a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law; and

BE IT FURTHER RESOLVED that a Notice of this action be published in the NORTH JERSEY HERALD & NEWS.

June 25, 2019

JRS/meg

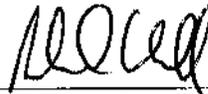
CERTIFICATION OF AVAILABLE FUNDS

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

AMOUNT: \$15,000.00

APPROPRIATION: 9-01-22-147-001-233

PURPOSE: Resolution awarding a professional services contract to Abdelmageid A. Abdelhadi for legal services on behalf of Passaic County as Planning Board Attorney.



Richard Cahill, Chief Financial Officer

DATED: June 25, 2019

RC:fr



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Michael Lysicatos
Telephone #: 973.569.4047

DESCRIPTION OF RESOLUTION:

Resolution awarding a professional services contract to Abdelmageid A. Abdelhadi for legal services on behalf of Passaic County as Planning Board Attorney for a period of August 1, 2019 through July 31, 2020.

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ 15,000.00
REQUISITION # _____
ACCOUNT # 9-01-22-147-001-233

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid

Other: _____

5. **COMMITTEE REVIEW:**

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development 6/18/19

Public Works _____

6. **DISTRIBUTION LIST:**

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190589

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$75,000.00 FROM THE HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL, FOR ECONOMIC DEVELOPMENT TRANSPORTATION STUDY FOR PEDESTRIAN AND BYCYCLE TRAVEL IMPROVEMENTS FOR PASSAIC COUNTY BOROUGHES OF BLOOMINGDALE AND RINGWOOD PROJECT ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20190590							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-61							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓			✓	✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$75,000.00 FROM THE HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL, FOR ECONOMIC DEVELOPMENT TRANSPORTATION STUDY FOR PEDESTRIAN AND BYCYCLE TRAVEL IMPROVEMENTS FOR PASSAIC COUNTY BOROUGHES OF BLOOMINGDALE AND RINGWOOD PROJECT

WHEREAS, on June 11, 2019, the Passaic County Planning Department received notice of an award of grant funds in the amount of \$75,000.00 from the Highlands Water Protection and Planning Council (Highlands Council) advising that the proposed Scope of Work, inclusive of defined task deliverables, timeline and budget break-down submitted by the Passaic County Planning Department, is consistent with all Highlands Council grant requirements has been allocated for completion of this initiative, (see copy of the grant award letter attached); and

WHEREAS, the Study will focus on pedestrian and bicycle travel improvements for the Passaic County Boroughs of Bloomingdale and Ringwood; and

WHEREAS, funding in the total amount (not to exceed) \$75,000.00 was authorized by the Highlands Council via adoption of its FY2018 Highlands Council Protection Fund Capital Budget, pursuant to the Council's Resolution#2017-14, (See copy attached); and

WHEREAS, this matter was discussed at the Planning and Economic Development Committee on June 18, 2019 and recommended this resolution to the full Board for adoption;

NOW THEREFORE BE IT RESOLVED by the Board of Chosen

Freeholders of the County of Passaic that it hereby authorizes the

acceptance of the grant award in the amount of \$75,000.00 from the Highlands Council, for the pedestrian and bicycle travel improvements for the Passaic County Boroughs of Bloomingdale and Ringwood Study Project; and

BE IT FURTHER RESOLVED that the Freeholder Director and Clerk to the Board are hereby authorized to execute all necessary documents and agreements by and between the County of Passaic and the Highlands Council as set forth above.

Dated: June 25, 2019



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Elizabeth Ward
 Telephone #: 973-569-4045

DESCRIPTION OF RESOLUTION:

Resolution authorizing acceptance of the Highlands Council Plan Conformance Grant to complete an Economic Development Transportation Analysis. The study will focus on pedestrian and bicycle travel improvements in the Boroughs of Bloomingdale and Ringwood.

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ NA
 REQUISITION # _____
 ACCOUNT # _____

4. METHOD OF PROCUREMENT:

RFP RFQ Bid

Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____

Budget _____

Health _____

Human Services _____

Law & Public Safety _____

Planning & Economic Development _____

6/18/2019

Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel

Clerk to the Board Procurement

Other: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190590

RESOLUTION 2017-14
APPROVAL OF FY2018 HIGHLANDS PROTECTION FUND CAPITAL BUDGET FOR
WATER USE AND CONSERVATION MANAGEMENT PLAN, WASTEWATER
MANAGEMENT PLANS, AND PLAN CONFORMANCE FUNDING

WHEREAS, the Highlands Water Protection and Planning Act (Highlands Act) has a public body corporate and politic with corporate succession known as the Highlands Water Protection and Planning Council (Highlands Council); and

WHEREAS, the Highlands Act authorizes the Highlands Council to enter into any and all agreements or contracts, execute any and all instruments to carry out any power, duty or responsibility under the Highlands Act; and

WHEREAS, Section 14 of the Highlands Act expressly requires mandatory Plan Conformance where municipalities, located wholly or partially in the Preservation Area, must revise and conform their local master plan and development regulations, as they relate to development and use of land in the Preservation Area, with the goals, requirements and provisions of the Regional Master Plan within 15 months of adoption thereof, or December 8, 2009; and

WHEREAS, Section 15 of the Highlands Act provides for voluntary Plan Conformance where any municipality located wholly or partially in the Planning Area may voluntarily revise and conform their local master plans and development regulations, as they relate to the development and use of land in the Planning Area, with the goals, requirements and provisions of the Regional Master Plan at any time; and

WHEREAS, the Highlands Act provides that an approval of a Petition for Plan Conformance entitles the conforming municipality with specific benefits including: planning grants, technical assistance, state aid, priority for projects, tax stabilization funds, a strong presumption of validity and extraordinary deference in the event of legal challenge, and legal representation; and

WHEREAS, Section 18 of the Highlands Act obligates the Highlands Council to establish a grant funding program to reimburse municipalities for reasonable expenses associated with Plan Conformance; and

WHEREAS, on December 18, 2008, the Highlands Council approved Resolution 2008-73 to provide grant funding for the Highlands municipalities to cover the reasonable expenses associated with revisions to master plans, development regulations or other regulations to conform them to the Regional Master Plan; and

WHEREAS, under Resolution 2008-73, the Highlands Council authorized the Executive Director to develop and implement a process for the solicitation and distribution of the Plan Conformance Grants in a total amount not to exceed \$7.5 million and up to a \$100,000 allocation for each individual municipality to address the immediate mandatory components of Plan Conformance; and

WHEREAS, as directed, the Executive Director developed the Plan Conformance Grant Program, a program that splits Plan Conformance into the following seven steps or modules for administering the authorized grant funding: (1) and (2) Highlands municipal build-out analysis and report; (3) housing element and fair share plan; (4) Highlands environmental resource inventory; (5) master plan Highlands element; (6) Highlands Area land use ordinance; and (7) municipal Petition for Plan Conformance; and

**RESOLUTION 2017-14
 APPROVAL OF FY2018 HIGHLANDS PROTECTION FUND CAPITAL BUDGET FOR
 WATER USE AND CONSERVATION MANAGEMENT PLAN, WASTEWATER
 MANAGEMENT PLANS, AND PLAN CONFORMANCE FUNDING**

WHEREAS, every Highlands municipality that has successfully petitioned the Highlands Council for Plan Conformance has an Implementation Plan and Schedule that includes a detailed accounting of the existing Plan Conformance Grants and the allocation of additional grant funding in order to address the Highlands Act requirements for Plan Conformance funding; and

WHEREAS, the following municipalities are in need of additional reimbursement-based grant funding in order to address the Highlands Act requirements for Plan Conformance funding:

Water Use and Conservation Management Plan Funding (for regional sub-watersheds)

Bedminster Township	Hampton Borough
Chester Borough	Hopatcong Borough
Clinton Township	Kinnelon Borough
Denville Township	Mahwah Township
Franklin Borough	Montville Township
Hamburg Borough	Phillipsburg Town
	Wharton Borough

Total: \$755,000

Wastewater Management Plan Funding (not-to-exceed \$5,000 per municipality)

Alpha Borough	Hopatcong
Bethlehem Township	Kinnelon Borough
Bloomsbury Borough	Lebanon Township
Chester Borough	Lebanon Borough
Chester Township	Mahwah Township
Clinton Town	Oxford Township
Clinton Township	Phillipsburg Town
Glen Gardner Borough	Randolph Township
Greenwich	Ringwood Borough
Hampton Borough	Rockaway Township
High Bridge Borough	West Milford Township
Holland Township	Wharton Borough

Total: \$120,000

Plan Conformance Funding (not-to-exceed amounts):

Alpha	Open Space and Conservation Plan Element	\$25,000
Alpha	Historic Preservation Plan Element	\$50,000
Alpha	Stormwater Management	\$15,000
Bethlehem Township	Farmland Preservation Plan	\$15,000
Bethlehem Township	Sustainable Economic Development Plan	\$15,000

RESOLUTION 2017-14
APPROVAL OF FY2018 HIGHLANDS PROTECTION FUND CAPITAL BUDGET FOR
WATER USE AND CONSERVATION MANAGEMENT PLAN, WASTEWATER
MANAGEMENT PLANS, AND PLAN CONFORMANCE FUNDING

Boonton Town	Initial Assessment Grant	\$15,000
Boonton Town	Plan Conformance Petition Preparation	\$50,000
Boonton Town	Plan Conformance Implementation - Phase I	\$50,000
Glen Gardner	Land Use Plan Element	\$20,000
High Bridge	Open Space/Recreation Plan Element	\$25,000
Hunterdon County	Sustainable Economic Development Plan	\$45,000
Lopatcong Township	Highlands Center Planning	\$20,000
Morris County	Economic Development Planning	\$75,000
Oxford Township	Highlands Center Planning - Phase II	\$30,000
Passaic County	Sustainable Economic Development Planning	\$75,000
Phillipsburg	Sustainable Economic Development Planning	\$75,000
Somerset County	Priority Investment Corridors (Economic Development)	\$50,000

Total: \$680,000; and

WHEREAS, the Highlands Council staff recommends that the Highlands Council authorize the execution of a Supplemental Amended Plan Conformance Grant Agreement with each of the aforementioned municipalities for the funding allotted to the above-referenced tasks in the amounts so designated, not to exceed in the aggregate, \$1,555,000; and

WHEREAS, the Highlands Council approved the FY2018 Highlands Protection Fund Capital Budget pursuant to Resolution 2017-15 on October 19, 2017; and

WHEREAS, the above-referenced \$1,555,000 allocation is included in the FY 2018 Highlands Protection Fund Capital Budget; and

WHEREAS, pursuant to N.J.S.A. 13:20-5.j, no action authorized by the Highlands Council shall have force or effect until ten (10) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Council has been delivered to the Governor for review, unless prior to expiration of the review period the Governor shall approve same, in which case the action shall become effective upon such approval.

NOW, THEREFORE, BE IT RESOLVED that the Highlands Council hereby authorizes the Executive Director to execute Supplemental Amended Plan Conformance Grant Agreements with the above listed municipalities, at not to exceed amounts as set forth above;

BE IT FURTHER RESOLVED, that the Highlands Council hereby approves the above-referenced municipal funding in the Highlands Protection Fund Capital Budget for Fiscal Year 2018 in order to provide grant funding for those Highlands municipalities to cover the reasonable expenses associated with revisions to master plans, development regulations or other regulations to conform them to the Regional Master Plan, not to exceed \$1,555,000 in the aggregate; and

BE IT FURTHER RESOLVED, that the Highlands Council hereby authorizes, ratifies and approves the Highlands Implementation Plan and Schedules for the above-referenced municipalities,

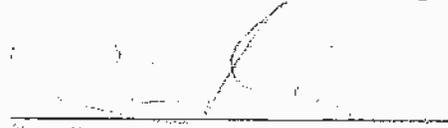
**RESOLUTION 2017-14
 APPROVAL OF FY2018 HIGHLANDS PROTECTION FUND CAPITAL BUDGET FOR
 WATER USE AND CONSERVATION MANAGEMENT PLAN, WASTEWATER
 MANAGEMENT PLANS, AND PLAN CONFORMANCE FUNDING**

including the reallocation of their existing Plan Conformance Grant and the allocation of additional grant funding to pay for the reasonable expenses incurred to complete their Plan Conformance conditions; and

BE IT FURTHER RESOLVED, that the Executive Director is authorized to make any amendments to the Highlands Implementation Plan and Schedules of the above listed municipalities, and to amend their Plan Conformance Grant Agreements consistent with direction from the Highlands Council, to properly effectuate the intent of the Council and thereafter execute the Implementation Plan and Schedule on behalf of the Council.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Highlands Council at its regular meeting held on the 19th day of October, 2017



 Jim Rilee, Chairman

Vote on the Approval of This Resolution	Motion	Second	Yes	No	Abstain	Absent
Councilmember Alstede			✓			
Councilmember Carluccio			✓			
Councilmember Dougherty			✓			
Councilmember Dressler			✓			
Councilmember Francis						✓
Councilmember Holtaway	✓		✓			
Councilmember James		✓	✓			
Councilmember Richko			✓			
Councilmember Sebetich			✓			
Councilmember Tfrank						✓
Councilmember Visioli			✓			
Councilmember Vohden			✓			
Councilmember Walton				✓		
Chairman Rilee			✓			

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION APPROVING THE FY 2019 ANNUAL ACTION PLAN FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM TO BE SUBMITTED TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20190591							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-62							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION APPROVING THE FY 2019 ANNUAL ACTION PLAN FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM TO BE SUBMITTED TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WHEREAS, the Passaic County Board of Chosen Freeholders received a grant from the US Department of Housing and Urban Development (HUD) for the Community Development Block Grant Program (CDBG), which requires the submission of an Annual Action Plan; and

WHEREAS, the County of Passaic, by Resolution R-2018-0536, adopted the last Five Year Consolidated Plan on June 26, 2018 for the period of FY 2018-2022 which was submitted to the US Department of Housing and Urban Development in compliance with the rules and regulations governing the Community Development Block Grant Program; and

WHEREAS, the County of Passaic seeks to submit the FY 2019 Annual Action Plan to the US Department of Housing and Urban Development in compliance with the rules and regulations governing the Community Development Block Grant Program; and

WHEREAS, the Department of Housing and Urban Development estimates Passaic County will receive the following amount for FY 2019: \$860,233; and

WHEREAS, a public hearing was held on June 11, 2019 prior to the regularly scheduled meeting of the Passaic County Board of Chosen Freeholders at 5:30 pm to solicit comments on

the FY 2019 Annual Action Plan (note attached FY 2019 Annual Action Plan) from the public and no comments were received; and

WHEREAS, the County is cognizant of the conditions that are imposed in the undertaking and implementation of this Federal Assistance program; and

WHEREAS, this matter was discussed at the Freeholder Planning and Economic Development Committee meeting on June 18, 2019 and recommended this resolution to the full Board for adoption;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the One Year Annual Action Plan for Fiscal Year 2019 is approved for submission to the U.S. Department of Housing and Urban Development; and

BE IT FURTHER RESOLVED that the Freeholder Director is hereby authorized to submit the FY 2019 grant application for financial assistance in the amount of \$860, 233 to the US Department of Housing and Urban Development and to act as the authorized representative of the County of Passaic and execute all documents and certifications on behalf of the County of Passaic; and

BE IT FURTHER RESOLVED that the Clerk to the Board is hereby directed to file said plans with the minutes of this meeting.

Date: June 25, 2019



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman
 Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

RESOLUTION APPROVING THE FY 2019 ANNUAL ACTION PLAN FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM TO BE SUBMITTED TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A *REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ Not Applicable
 REQUISITION # _____
 ACCOUNT # _____

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

<input type="checkbox"/> Administration & Finance	_____
<input type="checkbox"/> Budget	_____
<input type="checkbox"/> Health	_____
<input type="checkbox"/> Human Services	_____
<input type="checkbox"/> Law & Public Safety	_____
<input checked="" type="checkbox"/> Planning & Economic Development	<u>6/18/2019</u>
<input type="checkbox"/> Public Works	_____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190591

PASSAIC COUNTY, NJ

ANNUAL ACTION PLAN

FY 2019

Department of Planning and Economic Development
Deborah Hoffman, Director, Division of Economic Development
930 Riverview Drive, Suite 250
Totowa, NJ 07512
(973) 569-4040



PUBLIC DISPLAY PERIOD: May 23, 2019 – June 22, 2019

Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190591

TABLE OF CONTENTS

Executive Summary.....	3
AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b).....	3
PR-05 Lead & Responsible Agencies – 91.200(b).....	8
AP-10 Consultation – 91.100, 91.200(b), 91.215(l).....	9
AP-12 Participation – 91.105, 91.200(c).....	13
Expected Resources.....	15
AP-15 Expected Resources – 91.220(c) (1, 2).....	15
Annual Goals and Objectives	18
AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e).....	18
AP-35 Projects – 91.220(d).....	20
AP-38 Projects Summary	22
AP-50 Geographic Distribution – 91.220(f).....	30
Affordable Housing.....	31
AP-55 Affordable Housing – 91.220(g).....	31
AP-60 Public Housing – 91.220(h).....	32
AP-65 Homeless and Other Special Needs Activities – 91.220(i).....	33
AP-75 Barriers to affordable housing – 91.220(j).....	37
AP-85 Other Actions – 91.220(k).....	38
Program Specific Requirements.....	41
AP-90 Program Specific Requirements – 91.220(l)(1,2,4).....	41

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Passaic County receives funding annually from the U.S. Department of Housing and Urban Development under the Community Development Block Grant (CDBG) Program. The Department of Planning and Economic Development is the County's designated department responsible for the federal grant program. One of the requirements for receiving these funds is the development of a five-year Consolidated Plan for Housing and Community Development (CP) to provide policy direction for the next five years of funding decisions. In general, the CP is guided by three overarching goals that are applied according to a community's needs. The goals are:

- To provide decent housing by preserving the affordable housing stock, increasing the availability of affordable housing, reducing discriminatory barriers, increasing the supply of supportive housing for those with special needs and transitioning homeless persons and families into housing.
- To provide a suitable living environment through safer, more livable neighborhoods, greater integration of low- and moderate- income residents throughout the cities, increased housing opportunities and reinvestment in deteriorating neighborhoods.
- To expand economic opportunities through more jobs paying self-sufficient wages, homeownership opportunities, development activities that promote long-term community viability and the empowerment of low- and moderate-income persons to achieve self-sufficiency.

The County prepared a new Five Year Consolidated Plan for FY 2018-2022. This plan is the basis for allocation priorities and actions for FY 2019. The federal funding resource for implementation of the plan is the Community Development Block Grant (CDBG) Program. The main objective of this program is to develop viable urban communities by providing decent housing, a suitable living environment, and economic opportunities, principally for persons of low and moderate-income levels. Funds can be used for a wide array of activities, including: housing rehabilitation, construction or rehabilitation of public facilities and infrastructure, removal of architectural barriers, public services, rehabilitation of commercial or industrial buildings and loans or grants to businesses.

2. Summarize the objectives and outcomes identified in the Plan

In 2018, the County prepared a five-year plan for the fiscal years 2018 to 2022. This is the second annual plan that will implement the goals and objectives outlined in that plan.

Goal Name	Description
Affordable Housing	Creation/preservation of affordable housing including housing rehabilitation assistance and preservation/expansion of homeless facilities.
Public Facility Improvements	Improvements to public facilities that serve low- and moderate-income clientele and/or are located in low- and moderate-income areas and demolition of vacant structures that pose a risk to the health and safety of residents in any area of the community.
Infrastructure Improvements	Improvements to public infrastructure that serve low- and moderate-income residents and/or are located in low- and moderate-income areas.
Public Services	Provision of public services to low- and moderate-income clientele.
Homelessness	Support the efforts of the PCICH to reduce the incidence of homelessness and reduce the length of time persons experience homelessness.
Planning and Administration	Administration and planning conducted to operate the CDBG program successfully.

During FY 2019, the County will use CDBG funds for activities in support of the goals for public facilities, infrastructure, public services and planning and administration.

3. Evaluation of past performance

Passaic County is currently administering the FY 2018 grant program. The program year runs from September 1, 2018 to August 31, 2019. The Comprehensive Annual Performance and Evaluation Report (CAPER) for this year will be available for public review during December, 2019. The last CAPER, for FY 2017, covered the period through August 31, 2018.

During FY 2017, Passaic County received \$788,241 in CDBG funds and spent a total of \$828,017.23. The County allocated the grant funds to seven public facilities and infrastructure projects, and four public services projects, including a fair housing outreach program. During 2017 there were 9 projects completed that were funded in prior years.

During FY 2018, Passaic County received \$849,041 and funded eight municipal and three public service projects. In addition, the County funded several smaller municipal projects from funds remaining from completed projects in older years but no 2017 projects.

The County has been meeting the timeliness standard of no more than 1.5 times its annual allocation at the end of the 10th month of the program year. Municipal projects are often not ready to implement in the first year after funding. This is a situation that the County is seeking to address.

The County's Continuum of Care (Paterson/Passaic County CoC) utilizes McKinney-Vento funds from HUD to support permanent supportive housing, the Homeless Management Information System and a Rapid Re-housing program. The CoC received \$4,557,884 in funding for twelve (12) projects in FY 2018.

4. Summary of Citizen Participation Process and consultation process

The Passaic County CDBG program includes outreach to municipalities and organizations as described in full in the Annual Plan. Such outreach included:

1. Informing the municipalities and organizations of the availability of funds, application deadline, and first public hearing date. Letters and emails were sent out in early December 2018.
2. The first public meeting was held on February 1, 2019. The hearing was advertised in two local newspapers and a blast email reminded interested parties of the hearing.
3. The Action Plan was disseminated by email to all of the participating jurisdictions as well as organizations that represent low- and moderate-income persons and those with limited English proficiency. The second public hearing announcement was included in this communication.

4. A second hearing was held prior to the regularly scheduled meeting of the Passaic County Board of Chosen Freeholders on June 11, 2019 at 5:30 pm. The hearing was advertised with the availability of the Action Plan for display and disseminated through agencies that have contact with low- and moderate-income persons and those with limited English proficiency.

5. Summary of public comments

TBD

6. Summary of comments or views not accepted and the reasons for not accepting them

TBD

7. Summary

Materials from the County's public outreach efforts are included in the "Public Outreach" attachment.

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING THE NO-COST TIME EXTENSION OF THE \$50,000 IN FUNDING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FY 2015 WEST MILFORD ADA ACCESSIBILITY PROJECT FOR MUNICIPAL COMPLEX BUILDING 2 LOCATED AT 649 RIDGE ROAD, WEST MILFORD, NJ UNTIL FEBRUARY 29, 2020 ALL AS NOTED IN THE RESOLUTION

THIS RESOLUTION WAS REQUESTED BY:

REVIEWED BY:

Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:

Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20190592							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-63							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AUTHORIZING THE NO-COST TIME EXTENSION OF THE \$50,000 IN FUNDING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FY 2015 WEST MILFORD ADA ACCESSIBILITY PROJECT FOR MUNICIPAL COMPLEX BUILDING 2 LOCATED AT 649 RIDGE ROAD, WEST MILFORD, NJ UNTIL FEBRUARY 29, 2020

WHEREAS, the Passaic County Board of Chosen Freeholders adopted Resolution R-2015-467 on June 22, 2015, authorizing the submission of a One Year Action Plan for Fiscal Year 2015; and

WHEREAS, The US Department of Housing and Urban Development provided Community Development Block Grants (CDBG) grant for Fiscal Year FY 2015: \$872,751; and

WHEREAS, the West Milford ADA Westbrook Teen Center Elevator project that was originally funded \$50,000 under the CDBG FY 2015 grant could not proceed due to excessive project costs; and

WHEREAS, the Township of West Milford requested (that the original CDBG FY 2015 grant to install an elevator in the Westbrook Teen Center be reprogrammed to install ADA accessible bathrooms and ADA accessible entrance way at the Municipal Complex Building number 2 located at 649 Ridge Road, West Milford, NJ; and

WHEREAS, a total of \$50,000 was available to reprogram from the CDBG FY 2015 grant to reallocate for the installation of ADA accessible bathrooms and ADA accessible entrance way at the Municipal Complex Building number 2 located at 649 Ridge Road, West Milford, NJ; and

WHEREAS, in accordance with the Passaic County Citizen Participation Plan, this substantial amendment to the Action Plan for FY 2015 was advertised in a local newspaper of general circulation for a 30 day period; and

WHEREAS, the County is cognizant of the conditions that are imposed in the undertaking and implementation of this Federal Assistance program; and

WHEREAS, the Passaic County Board of Chosen Freeholders considered the amendment to the CDBG FY 2015 Action Plan to be beneficial to the public; and

WHEREAS, the substantial amendment to the CDBG FY 2015 Annual Action Plan was approved via Resolution R-2017-1109 on December 28, 2017; and

WHEREAS, the Township of West Milford is now requesting a no-cost time extension to complete the installation of ADA accessible bathrooms and ADA accessible entrance way at the Municipal Complex Building number 2 located at 649 Ridge Road, West Milford, NJ until February 29, 2020 (see attached letter); and

WHEREAS, this matter was discussed at the Freeholder Planning and Economic Development Committee meeting on June 18, 2019 and recommended this resolution to the full Board for adoption;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Passaic that the County of Passaic will provide a no-cost time extension to provide \$50,000

in funding to the CDBG FY 2015 project to install ADA accessible bathrooms and ADA accessible entrance way at the Municipal Complex Building number 2 located at 649 Ridge Road, West Milford, NJ; and

BE IT FURTHER RESOLVED that the Freeholder Director is hereby authorized to act as the authorized representative of the County of Passaic and execute all documents and certifications on behalf of the County of Passaic.

JRS/mcg

Dated: June 25, 2019



RESOLUTION REQUEST FORM

1. NAME OF REQUESTER: Deborah Hoffman
 Telephone #: 973-569-4720

DESCRIPTION OF RESOLUTION:

RESOLUTION AUTHORIZING THE NO-COST TIME EXTENSION OF THE \$50,000 IN FUNDING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FY 2015 WEST MILFORD ADA ACCESSIBILITY PROJECT FOR MUNICIPAL COMPLEX BUILDING 2 LOCATED AT 649 RIDGE ROAD, WEST MILFORD, NJ UNTIL FEBRUARY 29, 2020

2. CERTIFICATION INFORMATION:

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE A REQUISITION. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. AMOUNT OF EXPENDITURE: \$ 50,000
 REQUISITION # R5-07198
 ACCOUNT # 15-09401

4. METHOD OF PROCUREMENT:

RFP RFQ Bid
 Other: _____

5. COMMITTEE REVIEW:

DATE:

Administration & Finance _____
 Budget _____
 Health _____
 Human Services _____
 Law & Public Safety _____
 Planning & Economic Development 6/18/2019
 Public Works _____

6. DISTRIBUTION LIST:

Administration Finance Counsel
 Clerk to the Board Procurement
 Other: _____

Introduced on: June 25, 2019
 Adopted on: June 25, 2019
 Official Resolution#: R20190592



Township of West Milford

Office of the Mayor
1480 Union Valley Road
West Milford, NJ 07480-1303
(973) 728-2710
Fax: (973) 728-2704

May 31, 2019

Ms. Deborah Hoffman, Director
County of Passaic
Department of Economic Development
930 Riverview Drive, Suite 250
Totowa, NJ 07512

Re: Community Development Block Grant (CDBG)

Dear Ms. Hoffman:

Passaic County awarded a 2015 CDBG grant to the Township of West Milford for the Teen Center's elevator in the amount of \$50,000 which was reallocated in 2017 to the township's former library, now known as Building 2, for the construction of an ADA accessible bathroom.

At this time, the architect has completed the plans on Building 2 and is working on going out to bid so the project is moving forward. The Township of West Milford, however, is asking for a six-month extension from August 31, 2019 to February 29, 2020.

Since its inception, this program has benefited West Milford residents by the receipt of several allotments that have directly contributed to this community. Thank you for accepting this request and your continued efforts in support of West Milford toward implementation of this successful project.

Very truly yours,

Michele Dale
Township Mayor

cc: Mayor and Township Council
Fred Semrau, Township Attorney
Antoinette Battaglia, Township Clerk
Eric Miller, Supervising Engineering Aide

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION AUTHORIZING A PUBLIC HEARING FOR CERTAIN RECOMMENDATIONS FROM THE OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION TRUST ADVISORY COMMITTEE, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
PLANNING BOARD

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Planning and Economic Development
COMMITTEE NAME

Official Resolution#	R20190593							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-64							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION AUTHORIZING A PUBLIC HEARING FOR CERTAIN RECOMMENDATIONS FROM THE OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION TRUST ADVISORY COMMITTEE

WHEREAS the Board of Chosen Freeholders of the County of Passaic created an Open Space, Farmland and Historic Preservation Trust Fund Program in conformity with the will of the voters in the 1996 election; and

WHEREAS pursuant to the mandates of the Program, the said Board did approve and appoint an Open Space, Farmland and Historic Preservation Trust Fund Advisory Committee (“the Committee”) to study the open space issue and make recommendations concerning the distribution of funds to worthy applicants; and

WHEREAS several municipalities and non-profit organizations submitted grant applications for funding under the 2019 Open Space, Farmland and Historic Preservation Trust Fund rounding of funding; and

WHEREAS the Committee has reviewed these grant proposals and has made several recommendations for awards, requiring a public hearing, totaling \$975,000;

WHEREAS it is the intention of the Freeholder Board to make the following awards after a public hearing is scheduled pursuant to statutory requirements:

2019 Park Development Recommendations (projects \$100,000 or more)

Clifton – Richardson Scale Park (D) \$150,000

Little Falls – Duva Field Improvements (R) \$150,000

Paterson – East Side Park Improvements (R)	\$150,000
Paterson – Ivanhoe Mill Wheelhouse (R)	\$175,000
Pompton Lakes – Willow Field/Joe Grill Complex (D)	\$150,000
Wayne – Shai Shacknai Park Inclusive Playground (D)	\$200,000

WHEREAS the Board of Chosen Freeholders requires an express condition that all municipalities receiving these funds must agree to place in their tax letter an insert that indicates that they received funds from the Passaic County Open Space, Farmland and Historic Preservation Trust Fund Program sponsored by the Passaic County Freeholder Board; and

WHEREAS the Freeholder Committee for Planning & Economic Development discussed this matter at its June 18, 2019 meeting, where all the recommended grant awards for 2019 were presented and recommended this Resolution for adoption; and

WHEREAS after the statutory requirements of a public hearing are satisfied, certification of funds shall be made indicating that funds are available for the within contemplated expenditure; and

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic that the Clerk to the Board is hereby authorized to publish in a paper of local circulation notice of a public hearing for public comments on the recommendation of awards as set for above; and

BE IT FURTHER RESOLVED that as an express condition, all municipalities receiving funds must agree to place in their tax letter an insert that indicates that they received funds from the Passaic County Open Space, Farmland and Historic Preservation

Trust Fund Program sponsored by The Passaic County Freeholder Board; and

BE IT FURTHER RESOLVED that a public hearing shall take place on Tuesday, August 13, 2019 at the County of Passaic Administration Building, at 5:30 p.m., pursuant to N.J.S.A. 40:12-15.3 regarding the following possible 2019 Passaic County Open Space, Farmland and Historic Preservation Trust Fund award expenditures:

Clifton – Richardson Scale Park (D)	\$150,000
Little Falls – Duva Field Improvements (R)	\$150,000
Paterson – East Side Park Improvements (R)	\$150,000
Paterson – Ivanhoe Mill Wheelhouse (R)	\$175,000
Pompton Lakes – Willow Field/Joe Grill Complex (D)	\$150,000
Wayne – Shai Shacknai Park Inclusive Playground (D)	\$200,000

JDP:lc

Dated: June 25, 2019



RESOLUTION REQUEST FORM

1. **NAME OF REQUESTER:** Kathleen M. Caren
Telephone #: 973-569-4049

DESCRIPTION OF RESOLUTION:

Request to hold Public Hearing at August 13, 2019 Freeholder Meeting, regarding Open Space, Farmland and Historic Preservation Trust Fund Advisory Committee's Recommendations of 2019 Applications, which require a public hearing due to anticipated expenditure of \$100,000 or more (notice to be published late June/early July 2019)

2. **CERTIFICATION INFORMATION:**

ATTACH A COPY OF *THE REQUISITION FROM EDMUNDS*

PLEASE NOTE THAT RESOLUTIONS FOR ALL CONTRACT AWARDS AND OTHER EXPENDITURES REQUIRE *A REQUISITION*. RESOLUTION REQUESTS FOR EXPENDITURES WILL NOT BE CONSIDERED WITHOUT A REQUISITION NUMBER

3. **AMOUNT OF EXPENDITURE:** \$ n/a
REQUISITION # _____
ACCOUNT # _____

4. **METHOD OF PROCUREMENT:**

RFP RFQ Bid
 Other: _____

- | 5. COMMITTEE REVIEW: | DATE: |
|---|----------------|
| <input type="checkbox"/> Administration & Finance | _____ |
| <input type="checkbox"/> Budget | _____ |
| <input type="checkbox"/> Health | _____ |
| <input type="checkbox"/> Human Services | _____ |
| <input type="checkbox"/> Law & Public Safety | _____ |
| <input checked="" type="checkbox"/> Planning & Economic Development | <u>6/19/18</u> |
| <input type="checkbox"/> Public Works | _____ |

6. **DISTRIBUTION LIST:**

Administration Finance Counsel
 Clerk to the Board Procurement

Introduced on: June 25, 2019 Other: _____
 Adopted on: June 25, 2019
 Official Resolution#: R20190593

Passaic County Board of Chosen Freeholders

OFFICE OF THE
PASSAIC COUNTY FREEHOLDERS

Director John W. Bartlett
Deputy Director Cassandra "Sandi"
Assad R. Akhter
Theodore O. Best, Jr.
Terry Duffy
Bruce James
Pasquale "Pat" Lepore

401 Grand Street
Paterson, New Jersey 07505
Tel: 973-881-4402
Fax: 973-742-3746

Anthony J. De Nova III
Administrator
Michael H. Glovin, Esq.
County Counsel
Louis E. Imhof, III, RMC
Clerk Of The Board



Public Meeting (Board Meeting)

Date: Jun 25, 2019 - 5:30 PM

Location: County Administration Building
220
401 Grand Street
Paterson, NJ 07505

Agenda: RESOLUTION DECLARING NORTHEAST REMSCO CONSTRUCTION, INC., IN DEFAULT ON ITS CONTRACT FOR THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491 IN THE BOROUGHS OF RINGWOOD AND WANAQUE, NJ, ALL AS NOTED IN THE RESOLUTION.

THIS RESOLUTION WAS REQUESTED BY:
ENGINEERING

REVIEWED BY:


Anthony J. De Nova III
COUNTY ADMINISTRATOR

APPROVED AS TO FORM AND LEGALITY:


Michael H. Glovin, Esq.
COUNTY COUNSEL

Late Starters

COMMITTEE NAME

Official Resolution#	R20190594							
Meeting Date	06/25/2019							
Introduced Date	06/25/2019							
Adopted Date	06/25/2019							
Agenda Item	n-65							
CAF #								
Purchase Req. #								
Result	Adopted							
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Bartlett	✓				✓			
Lazzara	✓		✓		✓			
Akhter	✓				✓			
Best Jr.	✓				✓			
Duffy	✓				✓			
James	✓		✓		✓			
Lepore	✓				✓			

PRES.= present ABS.= absent
MOVE= moved SEC= seconded
AYE= yes NAY= no ABST.= abstain
RECU.= recuse

Dated: June 26, 2019

RESOLUTION DECLARING NORTHEAST REMSCO CONSTRUCTION, INC., IN DEFAULT ON ITS CONTRACT FOR THE REPLACEMENT OF WEST BROOK ROAD BRIDGE OVER THE WANAQUE RESERVOIR, STRUCTURE NO. 1600-491 IN THE BOROUGHES OF RINGWOOD AND WANAQUE, NJ

WHEREAS a contract was awarded to Northeast Remsco Construction, Inc. for the project known as the Replacement of West Brook Road Bridge over the Wanaque Reservoir, Structure No. 1600-491 in the Boroughs of Ringwood and Wanaque, New Jersey; and

WHEREAS the project includes the construction of the new bridge over the Reservoir, the removal of the existing bridge, new roadway and the excavation in the reservoir to compensate for filling in the reservoir and for the impact on the state open water; and

WHEREAS Northeast Remsco Construction, Inc. has completed the new bridge as well the road way and the demolition of the existing bridge however the excavation of the reservoir has not been completed; and

WHEREAS there is presently a pending litigation between Northeast Remsco Construction Inc., and the county on other issues concerning the construction of the bridge; and

WHEREAS the County Engineer has made several attempts outside of the litigation to reach an agreement with Northeast Remsco Construction to perform the excavation as required by the contract document; and

WHEREAS on May 16, 2019 the Passaic County Engineer wrote the attached letter giving to Northeast Remsco Construction

Inc., until June 14, 2019 to return back to the site and remobilize and finish the remaining work, otherwise the contractor will be placed in default;

WHEREAS Northeast Remsco Construction Inc, has failed to remobilize by June 14, 2019; and

WHEREAS presently the Passaic County Engineer and the Passaic County Administrator are recommending that it be in the best interests of the County of Passaic to declare the contractor in default of its contract, terminate same and demand that the contractor's bonding company perform its obligation pursuant to its performance bond and should the bonding company fail to perform its obligations or remedy the default, authorize the Passaic County Counsel to take any and all legal action necessary to protect the interests of the County of Passaic; and

WHEREAS the Freeholder Committee for Public Works and Buildings & Grounds several weeks ago discussed this matter and recommended that approval by the entire Board.

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Passaic as follows:

1. That the Office of the Passaic County Counsel is authorized to take any and all necessary actions to declare the contractor, Northeast Remsco Construction, Inc, in default with regard to the aforesaid contract and is empowered to make demand upon the bonding company, Liberty Mutual Insurance Company (Bond No. 01541478), to perform its obligations pursuant to its

bond and complete the project in accordance with the contract and specifications; and

2. That the Office of the Passaic County Counsel take all necessary and reasonable steps including the institution of appropriate legal action to enforce the obligations of the contractor and the bonding company pursuant to the contract and bond and to otherwise protect the rights of the County of Passaic; and

3. In the event the contractor's bonding company, Liberty Mutual Company, fails and refuses to complete the project in accordance with the terms of its bond that another contractor or contractors be retained in accordance with all applicable laws and regulations to complete the project in accordance with the recommendations of the Passaic County Engineer and the Public Works and Buildings & Grounds Committee

June 25, 2019



County of Passaic

Administration Building
401 Grand Street • Paterson, New Jersey 07505

OFFICE OF THE COUNTY ENGINEER
ROOM 524

Jonathan C. Pera, P.E.
County Engineer

TEL: (973) 881-4456
FAX: (973) 742-3936
TDD: (973) 279-9786

May 16, 2019

VIA E-Mail and First-Class Mail

Gregory Goett, Esq.
Northeast Remsco
1433 Route 34 South
Farmingdale, NJ 07727

RE: Replacement of West Brook Bridge over Wanaque Reservoir

Dear Mr. Goett:

NRC has demobilized from the Project site and has indicated that they will return to complete the necessary excavation once the water levels in the Wanaque Reservoir fall to approximately elevation 275 ft (as per your letter dated February 6, 2019 to Thomas Aljian, Esq.). NRC's letter dated April 5, 2019 indicates that NRC is planning to remobilize to the Project site within two weeks following the Wanaque Reservoir reaching levels of 285 ft or on August 15, 2019.

We note that the Project Plans show that the "Normal Pool Elevation" was 302.4 ft. and that in a worst-case flooding scenario, the maximum elevation would be 304.2 ft.— less than two feet above "normal pool elevation (See Bid Plan Sheet 63). Note 25 on Plan Page 3 also provides:

NORMAL POOL ELEVATION SHOWN ON THE PLAN REPRESENTS 100 PERCENT RESERVOIR CAPACITY. HOWEVER, WATER SURFACE ON THE WANAQUE RESERVOIR FLUCTUATES DURING THE COURSE OF THE YEAR. DURING PAST MAJOR STORM EVENTS AN INCREASE OF MORE THAN 6' OVER A 24 HOUR PERIOD HAS BEEN RECORDED. ALSO DURING HEAVY USAGE AND TIMES OF DROUGHT, A DROP OF 35' IN 3-4 MONTHS ALSO HAS BEEN RECORDED. THE HIGHEST RECORDED ELEVATION ON RECORD IS ELEVATION 304.52' AND THE LOWEST RECORDED ELEVATION AFTER CONSTRUCTION IS 256.02'. MONITOR WEATHER FORECASTS AND TAKE ALL NECESSARY PRECAUTIONS REQUIRED FOR CHANGES IN WATER SURFACE ELEVATIONS. ADDITIONAL INFORMATION REGARDING WATER SURFACE ELEVATION CAN BE FOUND AT [HTTP://WATERDATA.USGS.GOV/NJ/NWIS/](http://waterdata.usgs.gov/nj/nwis/)

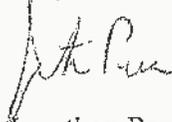
Introduced on: June 25, 2019
Adopted on: June 25, 2019
Official Resolution#: R20190594

The present elevation of reservoir water is not in any way abnormal or anomalous. NRC was provided this information in advance of its bid and it is expected they would plan their work, means, methods, schedule and price their proposal in accordance with water elevations set forth in the Contract Documents.

The means and methods of performing the excavation work is the Contractor's responsibility. NRC's April 5, 2019 letter states that NRC can perform the work utilizing a 5 yd³ clam bucket. The County has no objections to this method. As the water elevation is within the range shown on the Contract Plans, there is no justification to wait until the water elevation drops to 285 ft or August 15, 2019 to begin the work. This Project must be brought to a conclusion and NRC must complete the Project Scope of Work, including the necessary excavation work in a reasonably timely manner. Each day that this project remains open causes the County of Passaic to incur additional unnecessary expenses.

Passaic County hereby demands that NRC remobilize it forces and finish the remaining work on the contract including the necessary excavation work and collateral drainage work. If NRC should fail to remobilize by June 14, 2019, the County of Passaic will declare NRC to be in breach of the Contract and take all necessary steps to protect its rights and interests pursuant to the contract and under the law.

Very truly yours,



Jonathan Pera, P.E.
County Engineer

cc: Thomas Aljian, Esq.
County of Passaic

2019-07

RESOLUTION AUTHORIZING THE GUARANTY BY THE COUNTY OF PASSAIC, NEW JERSEY OF PAYMENT OF PRINCIPAL OF AND INTEREST ON THE GOVERNMENTAL LOAN REVENUE BOND ANTICIPATION NOTES, SERIES 2019 (PASSAIC COUNTY GUARANTEED) (CITY OF PATERSON PROJECT) OF THE PASSAIC COUNTY IMPROVEMENT AUTHORITY IN AN AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING \$23,819,000

WHEREAS, the COUNTY OF PASSAIC, New Jersey (the “County”), pursuant to the Improvement Authorities Law of the State of New Jersey (the “State”), constituting Chapter 183 of the Pamphlet Laws of the State of 1960, as amended and supplemented (N.J.S.A. 40:37A-44 et seq.) (the “Act”), has heretofore duly created a body corporate and politic known as The Passaic County Improvement Authority (the “Authority”); and

WHEREAS, pursuant to Section 80 of the Act, the County is authorized to guaranty unconditionally the punctual payment of the principal of and interest on any obligations of the Authority; and

WHEREAS, the County, in order to assist the Authority with the financing of a proposed governmental loan program to be undertaken on behalf of the City of Paterson, New Jersey in order to finance or refinance various projects (the “Project”), has determined to provide for the guaranty of Governmental Loan Revenue Bond Anticipation Notes, Series 2019 (Passaic County Guaranteed) (City of Paterson Project) of the Authority (the “Obligations”) under the resolution of the Authority entitled “2019 Governmental Loan Revenue Note Resolution (City of Paterson Project)” (the “Note Resolution”);

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF PASSAIC, NEW JERSEY, (not less than two-thirds of all members thereof affirmatively concurring), **AS FOLLOWS**:

Section 1. This guaranty shall be adopted by the governing body of the County in the manner provided for adoption of a bond ordinance as provided in the Local Bond Law, constituting Chapter 169 of the Pamphlet Laws of 1960 of the State, as amended and supplemented (the “Local Bond Law”).

Section 2. Pursuant to and in accordance with the terms of the Act, specifically Section 37 of the Act (N.J.S.A. 40:37A-80), the County is hereby authorized to and hereby shall fully, unconditionally and irrevocably guaranty the punctual payment of the principal of and interest on the Obligations in an aggregate principal amount not exceeding at any time \$23,819,000, which Obligations are to be issued to finance and/or refinance the Project, on such terms and conditions as may be agreed to by and between the County and the Authority and as are reflected in this guaranty and in the guaranty certificate on the face of each Obligation. Upon the endorsement of the Obligations referred to in Section 3 below, the County shall be fully, unconditionally and irrevocably obligated to pay the principal of and interest on the Obligations

in the same manner and to the same extent as in the case of Obligations issued by the County, and, accordingly, the County shall be unconditionally and irrevocably obligated to levy ad valorem taxes upon all the taxable property within the County for the payment thereof, without limitation as to rate or amount, when required under the provisions of applicable law. This full, unconditional and irrevocable guaranty of the County effected hereby to pay the principal of and interest on the Obligations when due, in accordance with the terms hereof, shall not be abrogated for any reason. Any Obligations which are no longer considered outstanding under the Note Resolution shall not be counted for the purpose of \$23,819,000 limitation contained in this guaranty.

Section 3. The Freeholder-Director, Deputy Freeholder-Director or Director of Finance of the County shall, by manual or facsimile signature, execute an endorsement on each of the Obligations evidencing this guaranty by the County as to the punctual payment of the principal thereof and interest thereon. The endorsement on each Obligation shall be in substantially the following form, and absent the fully executed endorsement in such form on any such Obligation, such Obligation shall not be entitled to the benefits of this guaranty:

GUARANTY BY THE COUNTY OF PASSAIC, NEW JERSEY

The payment of the principal of and interest on the within note according to its terms is hereby fully and unconditionally guaranteed by the County of Passaic, New Jersey for as long as such note is outstanding under The Passaic County Improvement Authority's 2019 Governmental Loan Revenue Note Resolution (City of Paterson Project).

IN WITNESS WHEREOF, the County of Passaic, New Jersey, has caused this guaranty to be executed by the signature of its Freeholder-Director, Deputy Freeholder-Director or Director of Finance.

COUNTY OF PASSAIC, NEW JERSEY

By: _____
**Freeholder-Director,
 Deputy Freeholder-Director
 or Director of Finance**

The Freeholder-Director, Deputy Freeholder-Director or Director of Finance is hereby further authorized to execute such other certificates or agreements relating to this guaranty that may be required by the Authority to comply with the terms of the financing documents relating to the Obligations, including, without limitation, (i) any agreements or certificates detailing the time and method that payment under this guaranty shall be made by the County, (ii) any letters of representations or similar undertakings to be executed in connection with the sale of the Obligations, setting forth certain representations, warranties and covenants of the County as an inducement to the purchase of the Obligations, (iii) any certificates deeming "final" (for the purposes of Rule 15c2-12 of the U.S. Securities and Exchange Commission) any Preliminary or final Official Statements of the Authority in connection with the Obligations, and (iv) any note purchase agreement or continuing disclosure agreement executed in connection with the sale of

the Obligations. Such further agreements or certificates shall not abrogate the County's responsibilities hereunder.

The Freeholder-Director, Deputy Freeholder-Director or Director of Finance is hereby further authorized to execute one or more continuing disclosure agreement(s) or other instrument(s) undertaking the secondary disclosure obligations of the County required by Rule 15c2-12 of the United States Securities and Exchange Commission in connection with the issuance of any Obligations by the Authority.

Section 4. It is hereby found, determined and declared by the governing body of the County that:

(a) This guaranty may be adopted notwithstanding any statutory debt or other limitations, including particularly any limitation or requirement under or pursuant to the Local Bond Law, but the aggregate principal amount of the Obligations that shall be entitled to the benefits of this guaranty, being an amount not to exceed \$23,819,000 outstanding at any time, shall after their issuance be included in the gross debt of the County for the purpose of determining the indebtedness of the County under or pursuant to the Local Bond Law.

(b) The principal amount of Obligations entitled to the benefits of this guaranty and included in the gross debt of the County shall be deducted, and is hereby declared to be and to constitute a deduction, from such gross debt under and for all the purposes of the Local Bond Law (i) from and after the time of issuance of the Obligations until the end of the fiscal year beginning next after the completion of the acquisition or construction of the project to be financed from the proceeds of the Obligations, and (ii) in any annual debt statement filed pursuant to the Local Bond Law as of the end of said fiscal year or any subsequent fiscal year, if the revenues or other receipts or moneys of the Authority in such fiscal year are sufficient to pay its expenses of operation and maintenance in such fiscal year and all amounts payable in such fiscal year on account of the principal of and interest on all such guaranteed Obligations, all Obligations of the County issued as provided in Section 36 of the Act (N.J.S.A. 40:37A-79), and all Obligations of the Authority issued under the Act.

Section 5. The following matters are hereby determined, declared, recited and stated:

(a) The maximum outstanding principal amount of Obligations of the Authority that are hereby and hereunder guaranteed as to the punctual payment of the principal thereof and interest thereon at any time is \$23,819,000.

(b) The purpose described in this guaranty is not a current expense of the County, and no part of the cost thereof has been or shall be assessed on property specially benefited thereby.

(c) A supplemental debt statement of the County has been duly made and filed in the office of the Clerk of the Board, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State, and such debt statement shows that while the gross debt of the County, as defined in the Local Bond Law, is increased by this guaranty by \$23,819,000, in accordance with the provisions of the Act, the net debt of the County is not

increased, and the obligation of the County authorized by or incurred pursuant to the terms of this guaranty is permitted by an exception to the debt limitations of the Local Bond Law, which exception is contained in the Act.

(d) All other items to be contained in a bond ordinance adopted pursuant to the Local Bond Law are hereby determined to be inapplicable to the County's guaranty of the Obligations hereby.

Section 6. This guaranty shall take effect at the time and in the manner provided by law.