



## HISTORIC PRESERVATION GRANTS GUIDELINES SUMMARY

Passaic County, New Jersey has produced a rich heritage of historic and architecturally significant sites, many of which are still in existence today. These sites represent important historic events and trends, significant individuals, numerous architecture styles and illustrate craftsmanship of by-gone eras. In order to help preserve these historic sites the Passaic County Board of County Commissioners and the New Jersey Historic Trust partnered to provide funding for historic preservation activities throughout the County.

Eligible applicants for funds from the program are municipal governments within Passaic County and non-profit organizations as defined under Section 501(c)(3) of the Federal Internal Revenue Code.

Eligible properties include individual sites or sites within the boundaries of a historic district, which are listed on either the local, State or National Register of Historic Places. Historic sites, which are certified as eligible by the State Historic Preservation Office or contribute to an eligible historic district, are also eligible.

Acceptable activities include stabilization, rehabilitation, restoration, preservation, and emergency stabilization. Plans and reports related to the implementation of historic preservation projects are also accepted. The eligible activities allowed under this funding program must be in conformance with the *Secretary of the Interior's Standards for the Treatment of Historic Properties*.

The applications are submitted to the office of the Department of Cultural & Historic Affairs. These submissions are reviewed by the Department of Cultural & Historic Affairs for completeness and are then submitted to an advisory panel for review. This panel reviews and rates each application based on eligibility criteria and threat to a historic resource. The quality of the submitted documents and plans are analyzed and the ability of the applicant to carry out the proposed project is considered in the ranking. The panel also factors in any proposed interpretive programs and the impact the project would have on heritage tourism. In addition, the significance of the resource, including historical, architectural, cultural or other significance based on the National Register of Historic Places criteria is evaluated.

The recommendations of the advisory panel are then forwarded to the Passaic County Board of County Commissioners who then reviews each of the applications and the panel's recommendations prior to taking formal action. The remaining conditions for receiving grant funds require the applicant to execute an easement to ensure long term preservation of the historic property, provide public access, ensure the property is listed on the local, state, or National Registers of Historic Places, if not done so already, and are consistent with the Secretary of the Interior *Standards for the Treatment of Historic Properties*.

## **Summary of Passaic County's Historic Preservation Grants**

### **Who is Eligible to Apply:**

- Municipal governments in Passaic County
- Non-profit organizations 501(c)(3)

### **Eligible Property Criteria:**

- Historic sites, which are listed on the local, State, or National of Historic Places or contribute to a historic district listed on a register.
- Historic sites which are certified as eligible by the State Historic Preservation Office or contribute to an eligible historic district.

### **Eligible Activities:**

- Stabilization, rehabilitation, restoration, preservation of a historic site.
- Plans and reports related to the implementation of a historic preservation project.
- Feasibility studies and National Register of Historic Places Nomination Forms.

### **Review Criteria:**

- Physical condition or threats to the property.
- Quality of submitted documents and plans.
- Ability of the applicant to carry out the proposed project.
- Proposed interpretive programs.
- Impact on heritage tourism.

### **Conditions for Receiving a Grant**

- Public Access
- Listing properties on the State or National Register of Historic Places
- Agreement between the County and the applicant
- Worked performed must be consistent with the Secretary of Interiors Standards for the Treatment of Historic Properties

### **Application Process:**

- Submission by applicant and review by staff for completeness.
- Review by advisory panel and recommendation to the Passaic County Board of County Commissioners.
- Board of County Commissioners reviews and takes formal action.
- Agreements finalized between the grant recipients and the County.